

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, NOVEMBER 5, 2009

PRESENT: RICK MODESITT, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER  
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., Marty Seufer, Wood County Planning Commission Director, advised the County Commission that the Planning Commission met last evening and voted to make recommendation to the County Commission that they approve the proposed agreement between developer Lewis Mitchell and the Homeowners' Association regarding the ongoing problems in the Meldahl Subdivision. Said approval would be contingent on a proposed revision to the agreement that would separate out Phase III, while leaving the bond on that phase of the development. Following discussion, Commissioner Dunn stated he will contact the developer and the homeowners' association to relate them the proposal.

At 10:30 A.M., Keri Kennedy from the West Virginia Department of Health and Human Resources addressed the Commission via teleconference. Dick Wittberg from the Mid-Ohio Valley Health Department was in attendance. Ms. Kennedy informed the Commission they are applying for stimulus grant funds through the Mid-Ohio Valley Health Department. She asked the Commission to send a letter of support to them for the funds. They are attempting to obtain seven million dollars to be utilized in a six state area supported by the Mid-Ohio Valley Health Department.

At 10:43 A.M., Commissioner Modesitt informed the Commission that RCDI contacted him to find out the future of two existing maintenance employees who work at the H.J. Hintgen building that is being purchased by the County for the Wood County Justice Center. These employees would be hired on a contractual basis.

At 10:46 A.M., the County Commission held a hearing in regard to the Clyde B. Reed estate. David Reed and Karen Reed Barron were present. After discussion, the County Commission removed Karen Reed Barron, along with CNA Western Surety Company as Administrator and released the bond and appointed David Reed as Administrator D.B.N along with CAN Western Surety Company. Information in regard to this estate is in the Probate Office.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby ACCEPT the Proposal from Ricoh Business Solutions, Charleston, West Virginia, in the amount of two hundred seventy-one dollars and fifty-one cents (\$271.51) per month for a term of thirty-six (36) months for a copier to be placed in the Wood County Prosecuting Attorney's Office. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE the purchase of Title Insurance for the purchase of the H.J. Hintgen Building owned by Resource Consultants and Developers Inc. (RCDI), Parkersburg, West Virginia. Said insurance will be purchased from Vandalia Title Insurance Agency, Parkersburg, West

Virginia, at a cost of five thousand three hundred seventy-five dollars and zero cents (\$5,375.00). An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Rick Modesitt and made unanimous by David Blair Couch, did hereby AUTHORIZE Rick Modesitt, as president, and on behalf of the County Commission, to execute an Award Document and Revised Budget for an Emergency Management Planning Grant with the West Virginia Division of Homeland Security and Emergency Management Grant Program. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-406. The Request for Reimbursement is in the amount of zero dollars

and zero cents (\$0.00) for the month of October, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-410. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Grant Progress Report for the month of October, 2009 in regard to the Homeland Security Grant Number 07-LE-06. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and passed, did hereby AUTHORIZE Rick Modesitt, in his official

capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-402. The Request for Reimbursement is in the amount of twenty-five thousand forty-two dollars and thirty-four cents (\$25,042.34) for the month of September, 2009. The Request for Reimbursement from the Program Activity Report, the time sheets for the St. Marys Police Department, the Ripley Police Department, the Wood County Sheriff's Department, the Vienna Police Department, the Parkersburg Police Department, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Progress Report in regard to the Homeland Security Grant number 08-SHS-10 for the month of October, 2009. Along with the Progress Report, the Sub-Grantee Report has been submitted. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE A Contractual Agreement for the West Virginia Division of Criminal Justice Services (DCJS) Program with Batterer's Intervention and Prevention Classes (BIPP).

Said Agreement is for Debrah Murphy to provide facilitator services for said grant. Said Agreement is effective November 4, 2009 through December 30, 2009. The aforementioned Contractual Agreement and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-154. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Grant Progress Report for the month of October, 2009 in regard to the Homeland Security Grant Number 07-SHS-13. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby

AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-154. The Request for Reimbursement is in the amount of six hundred forty-eight dollars and twenty-two cents (\$648.22) for the month of September, 2009. The Request for Reimbursement from the Program Activity Report, the time sheets for the Wood County Sheriff's Department, the Pennsboro Police Department, the Ritchie County Sheriff's Department, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two hundred thirty-six dollars and sixty-two cents (\$236.62) which represents reimbursement to Wood County for expenses incurred during the month of April, 2009, in regard to the Juvenile Justice and Delinquency Prevention Grant Number 07-ABG-412. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 569 and bearing the date of June 11, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

To listen to this meeting, please refer to DVD labeled November 5, 2009.

Wayne Dunn, Commissioner

David Blair Couch, Commissioner

Rick Modesttt, President

THE COUNTY COMMISSION OF WOOD COUNTY

APPROVED:



Wood County Commission Meeting  
Held November 5, 2009



**Please Print**

1. Richard Wittberg - MOVED
2. Karens Barron
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