

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, NOVEMBER 30, 2009

PRESENT: RICK MODESITT, PRESIDENT  
DAVID BLAIR COUCH, COMMISSIONER  
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:53 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch seconded by Wayne Dunn and made unanimous by Rick Modesitt, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, one of the Commissioners, Rick Modesitt, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seufer, County Administrator, Jeff Williams, Wood County Day Report Center Director, and Jason Wharton, Wood County Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (2). The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:25 o'clock A.M. An Order was prepared regarding this matter.

At 10:26 A.M., the County Commission met with Don Jones, Building Superintendent for the Hintgen Building. They expressed interest in continuing his services with the Commission.

At 10:30 A.M., the County Commission met with Adam Krason from ZMM, Inc. to discuss the upcoming Wood County Justice Center Project. Mr. Krason along with others from ZMM made a presentation of conceptual ideas for the Center as well as proposed budgetary figures.

At 11:30 A.M., the County Commission held a hearing in regard to the William H. Bonnett Estate. William Bonnett, Debra Casto, Elizabeth Barker and Attorney Eugene Hague on behalf of Karen Bonnett Caplinger, Executrix, were present. After discussion it was agreed that Ms. Caplinger will file an amended appraisal and final settlement. Information in regard to this hearing is on file in the Probate Office.

At 11:45 A.M., the County Commission held a hearing in regard to the Ann Lucille Meredith Seevers estate. Roy Meredith presented a final settlement which was accepted. Information in regard to this hearing is on file in the Probate Office.

At 11:59 A.M., the County Commission recognized several members who participated in the recent dental "Mission of Mercy program with "Spirit of Wood County" awards.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, as president, and on behalf of the County Commission, to execute all Documents relating to the closing and purchase of the H.J. Hintgen Building, 401 Second Street, Parkersburg, West Virginia. Said building is being purchased to be utilized as The Wood County Justice Center. An Order was prepared regarding this matter. Said closing is scheduled for 1:00 P.M.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand two hundred ninety-one dollars and eighty-six cents (\$3,291.86) which represents reimbursement to Wood County for expenses incurred during the month of August, 2009, in regard to the Homeland Security Grant Number 07-SHS-13. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 18 and bearing the date of September 3, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Governor Joe Manchin has declared Thursday, December 24, 2009 as a day off for State employees, without charge against accrued annual leave; therefore, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Rick Modesitt and passed, will follow suit with the Courthouse and its offices being closed on this date. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a day off. County employees that work on this day will receive equal comp time off.

Governor Manchin has also declared Thursday, December 31, 2009 as a half day off for State employees without charge against accrued annual leave; therefore, the Courthouse and its offices will be closed at Noon on this date. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within

the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a half day off. County employees that work on these days during the scheduled time off will receive equal comp time off. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

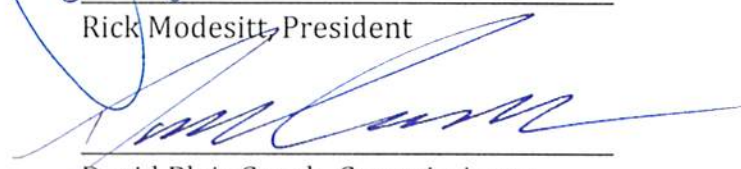
APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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Rick Modesitt, President



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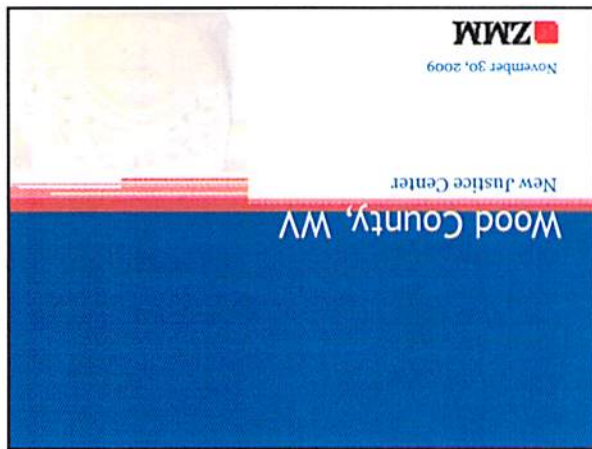
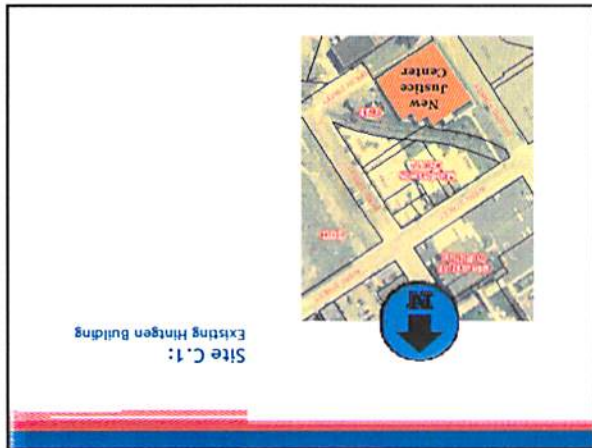
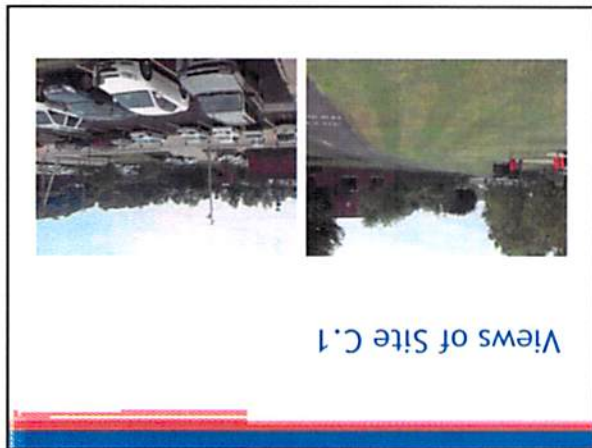
David Blair Couch, Commissioner



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Wayne Dunn, Commissioner

To listen to this meeting, please refer to DVD labeled November 30, 2009.




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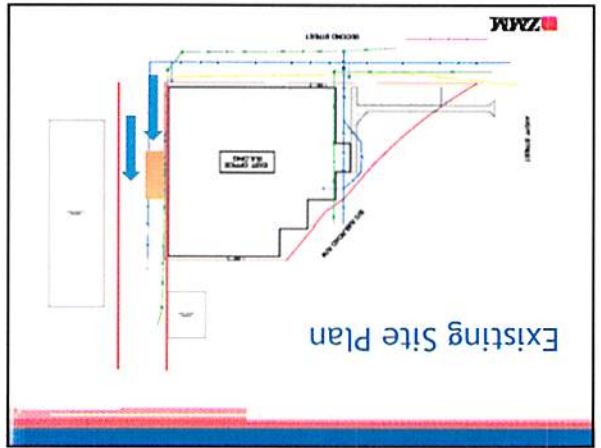
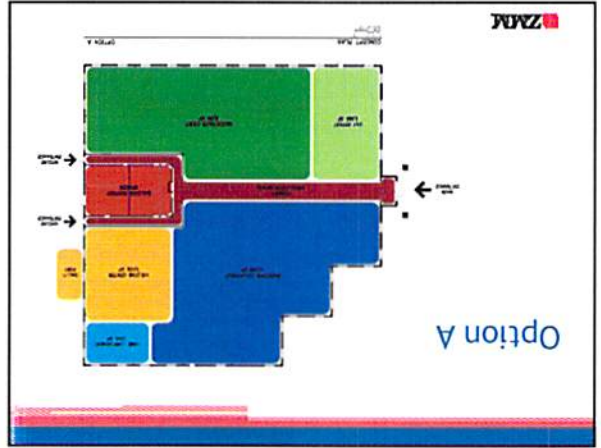
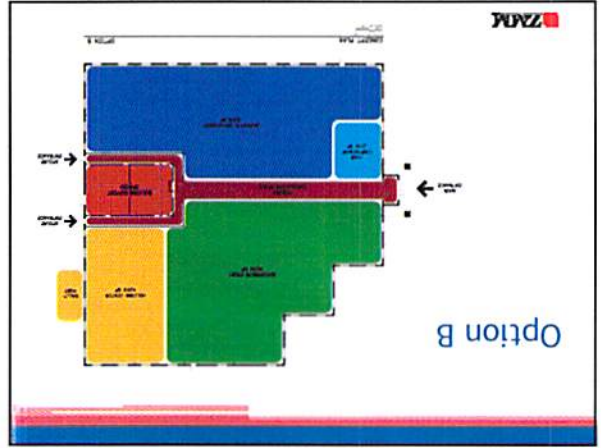
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**ZMM**

### Project Budget Summary

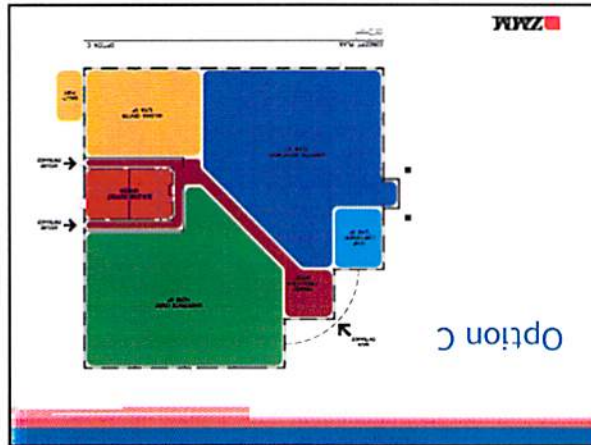
Building Construction	Quantity	Unit	Cost/Unit	Extension
Magistrate Court	10,400	SF	\$100	\$1,040,000
Sheriff's Department	11,245	SF	\$100	\$1,124,500
Home Confinement	1,040	SF	\$100	\$104,000
Holding Center	4,009	SF	\$300	\$1,202,700
Coroner's Office	624	SF	\$100	\$62,400
Building Common Area	2,613	SF	\$100	\$261,300
Building Demolition	1	LS	\$150,000	\$150,000
<b>Total Probable Cost</b>	<b>30,598</b>	<b>SF</b>		<b>\$3,944,900</b>

**ZMM**

### Program Summary

Existing Building = 30,598 GSF

Department	Gross SF	Shared Space	(Gross SF)
Magistrate Court	10,400	Common Areas	2,613
Sheriff's Department	11,245		
Home Confinement	1,040		
Holding Center	4,009		
Coroner's Office	624		
Day Report	2,922		
<b>Subtotal GSF</b>	<b>30,240</b>	<b>Total GSF</b>	<b>37,853</b>




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### Estimated Project Schedule

BPD Lease Expires 9/30/2010

Bid Project by 6/1/2010

Construction Duration 9-12 Months

Occupy Building Summer 2011

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### Low Cost Sustainable Design Concepts

Protect existing trees & vegetation	Low VOC materials
Smart lighting design	Good IAQ during construction
Lighting on occupancy sensors	Materials requiring min. maintenance
Heat recovery system	Low-flow plumbing fixtures
Variable speed motors	Construction waste management
Efficient HVAC system	Provide easy pedestrian access
Durable interior materials	Separate ventilation from HVAC
Locally-sourced materials	Design HVAC to actual loads
Raised floor for wire management	

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Moderate Cost Sustainable Design Concepts	Higher Cost Sustainable Design Concepts
Photovoltaic site lighting	Electronic records storage
Secure bicycle storage	Graywater recycling system
Solar hot water system	
Occupancy sensors on HVAC system	
New highly reflective roof	
Plan building for 100-year service	
Use Energy-Star flat panel monitors	
Solar tube daylighting + skylights	
Plan for future technologies	

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November 30, 2009

New Justice Center

Wood County, WV

Thank you!



**Security & Sustainable Design**

- Outdoor lighting only where necessary, such as after-hours parking and pedestrian areas, and/or locations near security cameras
- Outdoor lighting with variable intensity or on motion sensors
- Indoor lighting controlled with occupancy sensors, scheduling, and/or specific access control systems
- HVAC controlled with occupancy sensors, scheduling, and/or specific access control systems
- Air intakes installed high on walls
- Control vehicular access through sizing of parking spaces and signage
- Crime Prevention Through Environmental Design

Wood County Commission Meeting  
Held November 30, 2009

Please Print

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|-----|---|
| 1.  | Jess Wharton                                    |
| 2.  | Jeff Williams                                   |
| 3.  | Don Jones                                       |
| 4.  | R HENRY ELSON                                   |
| 5.  | Amy J. EASTHOM                                  |
| 6.  | ADAM R. KRAVON                                  |
| 7.  | Debra Casto                                     |
| 8.  | Elizabeth Barker                                |
| 9.  | <del>KATHY JACQUE BONNETT</del>                 |
| 10. | <del>William Bonnett</del>                      |
| 11. | Expense liability of att for Ex of Bonnett Est. |
| 12. | Dorcas K. Wilson                                |
| 13. | William Meredith                                |
| 14. | Roy A. Menz                                     |
| 15. | Carol Ann Meredith                              |
| 16. | Joyce Mather - United Way Alliance              |
| 17. | Richard Whitman - MOVHD                         |
| 18. | Mary Beth Shea MOVHD                            |
| 19. | Martha Lamp, WASH. State Comm College           |
| 20. | TERESA BAYER, wood county schools               |
21. Jamie Barton - MOVHD
22. Michelle Lynch - Bowling DDS.
23. Dr. James F. SPARKS, DDS
24. Richard Newhart DDS