

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 1, 2009

PRESENT: RICK MODESITT, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of September 14, 17, 21 and 24, 2009.

At 9:50 A.M., the County Commission met with Wood County Assessor Rich Shaffer and Wood County Tax Deputy Jeff Mace. Mr. Shaffer and Mr. Mace requested the installation of Plexiglas shields in the Black Annex to help prevent the spread of the H1N1 virus. The cost would be \$815.00 for materials.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby TAKE UNDER ADVISEMENT a request for physical changes to The Donald F. Black Courthouse Annex. Said request involved changes to assist in the prevention of the H1N1 virus as proposed by Wood County Assessor, Rich Shaffer, and Deputy Tax Officer, Jeff Mace. An Order was prepared regarding this matter. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission discussed the proposals for the Justice Center. Commissioner Modesitt stated he talked with Jim Cochran from RCDI and they are asking the Commission to make an offer for the Hintgen building for him to consider. The Commissioners created a list of pros and cons for both a new facility as well as a renovated one.

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At 10:49 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of Rick Modesitt seconded by Wayne Dunn and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, one of the Commissioners, Rick Modesitt, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seufer, County Administrator. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (9). The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:03 o'clock A.M. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Commission President Rick Modesitt to forward a proposal to Resource Consultants and Developers, Inc. (RCDI) for purchase of the H.J. Hintgen building. Said building would be utilized as a Justice Center for Wood County. An Order was prepared regarding this matter.

At 11:04 A.M., the County Commission met with John Reed, Wood County Compliance Officer who gave an update on the Odie Weaver property located on Marrtown

Road. Ms. Weaver was in attendance and informed the Commission that she has plans to get the property cleaned up by the middle of November. After discussion, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby ORDER Odie Weaver cleanup property located at 8 Thomas Run Road, Belleville, West Virginia within 30 days. Upon recommendation of John Reed, Wood County Compliance Officer, said property is found to be in violation of The Abandoned and Dilapidated Building Ordinance for Wood County. Ms. Weaver is hereby ordered to appear before the Commission on November 2, 2009. Failure of Ms. Weaver to comply with this order may result in the County Commission taking action to bring said property into compliance with the Ordinance. Documentation pertaining to the aforementioned property is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:13 A.M., the County Commission held a hearing in regard to the Everett B. Meeks estate. Terry Fluharty, Executrix wanted a claim to be disallowed. After discussion, the County Commission, upon a motion duly made, seconded and passed, disallowed said claimed and the final settlement was accepted. Information in regard to this estate is on file in the Probate Office.

At 11:15 A.M., the County Commission, did hereby AWARD the bid for financing of vehicles for the Wood County Sheriff's Department. The bid was awarded to United Bank, Parkersburg, West Virginia. Said award is for thirty-six (36) month financing at 2.90% financing. Bids were received for review on September 24, 2009. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch , seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE

Rick Modesitt, as President and on behalf of the County Commission, to EXECUTE a Grant Application and all documents necessary to apply for Grant Funds from the West Virginia Courthouse Facilities Improvement Fund. Said Grant Funds will be used to replace the heating and cooling units servicing the third and fourth floors of the Wood County Courthouse. Information relating to the West Virginia Courthouse Facilities Improvement Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Acceptance form for the United States Department of Energy Grant Program. Said Grant is in the amount of two hundred twenty-three thousand nine hundred dollars and zero cents (\$223,900.00). The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Agreements for West Virginia Citizens Corps Grant Program number 07-CC-CPP-04. Said Grant Application is in the amount of fourteen thousand four hundred seventy-five dollars and zero cents (\$14,475.00). The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE the contracted employment of Apex Engineering, Inc., Marietta, Ohio for services to be performed during the replacement of the Heating, Ventilation and Air Conditioning (HVAC) on The Holmes R. Shaver Judicial Annex. Said services include, but are not limited to, creation of bid specifications and a review of the installation. The contracted price for this service is six thousand four hundred dollars and zero cents (\$6,400.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, reappointed Roger Stout to the Wood County Recreation Commission. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Stout's new term will expire September 15, 2012. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Rick Modesitt, appointed Jean Ambrose to the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancy is due to the fact that Barbara Lewis submitted her resignation and is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Ms. Ambrose's term will expire December 16, 2009. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and passed (David Blair Couch abstained), reappointed Robert Stephens and David Blair Couch to the Mid-Ohio Valley Regional Airport Authority. Said

vacancies are due to the fact that Robert Stephens and David Blair Couch's terms expired September 24, 2009. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire September 24, 2012. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, placed Steven Lehew in nomination to fill a vacancy that exists on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancy is due to the fact that the term of Mr. Lehew expired July 23, 2009. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire July 23, 2011. An Order was prepared regarding this matter.

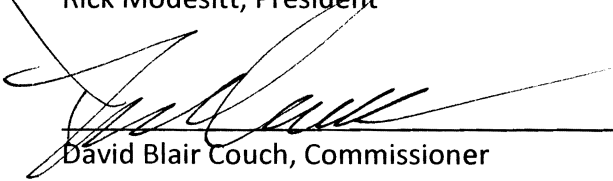
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesitt, President



David Blair Couch, Commissioner



Wayne Dunn, Commissioner

To listen to this meeting, please refer to DVD labeled October 1, 2009.

Wood County Commission Meeting
Held October 1, 2009

Please Print

1.	Rich Shaffer	Assessor
2.	Jeff Mace	Treas
3.	Terry Fluharty	
4.	Don Fluharty	
5.	Rhonda Meeks Farr	
6.	Edie L. Weaver	
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Hintgen Building Pros:

Purchase an additional downtown Acre for County

Fits our need sq foot 30k

Parking – Magistrate out, proximity.

Parking – Employee parking – off the street

Future Expansion

HVAC

Internal mechanicals (Cabling, Lighting, Security System)

Potential of furniture

Movable Walls

Esthetics

Future Expansion of that Building

Creating a park like setting, for the rails to trails head.

BPD

NO ELEVATOR

Clean up a block

Con's

Purchase Price

Time constraint

Separate holding center

Not our ideal space

Not as energy efficient

Losing taxable building

BPD

Older Building

Not ideal layout

Holding Center

New Construction Pro:

Exact Use of Space

Current Land – County Owned

New Structure – Longer Lasting Life

Two Stories, Better Space Usage

Holding Center inside New Structure

Possibility to Reduce Head Count through efficiency

Energy Efficiency +3%

Renovation is more expensive (?)

LEED Certification Potential

Not taking a taxable structure/property off the county tax rolls

(30yr @ current rates of 34K p/y = 1,020,000)

Clean up a block

Cons:

Lose site for future development

Building Constraints (Holding Facility then tear down Jail)

Parking Distance

Aesthetic = Solution: Tear Down Sheriff, Lose Storage options

Two Stories

Elevator

Constrained Location with other services and business's

Harder on Sheriff's/Maintenance office to deal with construction phase.

H1N1 FLU PREVENTION

Plexiglas shield across the windows in Sheriff's Tax and the Assessor's Personal Property area.

4 sheets of Plexiglas	615.00
Wood frames	260.00
Total cost	815.00

Other prevention measures:

Nitrile gloves for opening mail and handling money

Face masks

Hand sanitizer dispensers for employees and the public

Sign asking anyone who is ill with flu symptoms to go home and mail their information

The Plexiglas shield will prevent customers from coughing on the employees and visa-versa.

Education of our employees about ways to prevent spread of flu.

Any other ways we can prevent the spread will be considered if not cost prohibitive.

* Submitted by Assessor Rich Shaffer and Deputy Tax Officer Jeff Mace on October 1, 2009