

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 10, 2009

PRESENT: RICK MODESITT, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:56 A.M., Dick Wittberg from the Mid-Ohio Valley Health Department reported to the Commission on the H1N1 (swine flu) outbreak. He stated they are currently addressing several programs for immunizations for targeted age groups and demographic groups. He stated once the initial groups have been immunized, they intend to offer the immunizations to the general public. He stated their goal is to offer the immunizations early in December, 2009.

At 10:10 A.M., Jamie Six, Wood County Clerk; Walt Auvil, Chairman of the Wood County Democrat Party; Bev Lockhart, Chairperson of the Wood County Republican Party and Melody Ross from the Voter's Registration Office met with the Commission to discuss the possibility of satellite voting precincts for the election cycles. Mr. Six stated the law has changed to allow the satellite precincts to operate a minimum of three days. It was previously set at a twenty day minimum. Following lengthy discussion, it was decided that the two party chairs would go back to their committees and get some direction from them.

At 10:45 A.M., the County Commission met with Jason Wharton, Prosecuting Attorney who discussed the possibility of Sean Andrews serving on the Wood County Civil Service Commission for Deputy Sheriffs. He stated it was a gray area if he could serve since he is a member of the Wood County Recreation Commission.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, appointed Sean Andrews to the Wood County Civil Service Commission for Deputy Sheriffs. Said appointment is due to the fact that Greg Smith can no longer serve due to the fact he serves on the Wood County Republican Executive Committee and verbally resigned by calling Marty Seuffer, County Administrator. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Andrews' term will expire June 30, 2013. An Order was prepared regarding this matter.

At 10:50 A.M., the County Commission met with Clint Pifer with C.L. Pifer and Associates who reported on the possible costs of performing a trail study on behalf of the Commission. He presented the Commission with a proposed contract.

At 11:00 A.M., the County Commission of Wood County, opened sealed bids for the cleanup of property owned by Betty Akers, at 396 Meadville Road, Davisville, West Virginia. Such sealed bids were received pursuant to a LEGAL NOTICE appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on August 24, 2009 and August 31, 2009. Sealed bids were received from the following:

1. Tim Graham Excavating, L.L.C.
2607 Beverly Street
Parkersburg, WV 26101
Price - \$3,300.00

2. Empire Builders, Inc.
101 Empire Lake Drive
Parkersburg, WV 26101
Price - \$2,800.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did RECEIVE and TAKE UNDER CONSIDERATION the aforementioned bids. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission held a hearing in regard to the Emma Tallman estate. After testimony, Fred Tallman was removed as Administrator and James Tallman was appointed Administrator D.B.N with a bond of \$90,000.00. The Order and further information on this estate is on file in the Probate Office.

At 11:59 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of Rick Modesitt seconded by Wayne Dunn and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said David Blair Couch, one of the Commissioners, Rick Modesitt, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seufer, County Administrator and James Cochran with RCDI. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (9). The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 1:00 o'clock P.M. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick

Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-55. Said Progress Report is for the month of August, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-55. Said Progress Report is for the month of July, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of five thousand

three hundred eighty-four dollars and forty-eight cents (\$5,384.48) for the month of July, 2009, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Reimbursement for the West Virginia Juvenile Justice and Delinquency Grant Number 08-JJP-236. Said Request for Reimbursement is in the amount of two thousand four hundred dollars and zero cents (\$2,400.00) for the month of July, 2009. Along with the Request for Reimbursement, the Financial Recap Report, the Project Financial Report, the Project Director's Monthly Report, the Demographic Form and applicable time sheets have been submitted to the West Virginia Division of Criminal Justice Services. The aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Assistance Grant Number 09-RAJ-37. Said Progress Report is for the month of July, 2009 and includes a Request for Reimbursement in the amount of two thousand five hundred dollars and zero cents (\$2,500.00).

Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; time sheet for Mike Deem, Wood County Sheriff's Deputy who is the Prevention Resource Officer; the Prevention Resource Officer Progress Report are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-89. Said Progress Report is for the month of August, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-89. Said Progress Report is for the month of July, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned Progress Report and pertinent

documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services (DCJS) Enforcing The Underage Drinking Laws Grant Program number 09-EUD-125. Said Progress Report is for the month of August, 2009 and includes a Request for Reimbursement in the amount of one thousand four hundred seven dollars and fifty cents (\$1,407.50). Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Time Sheets for Kelly Shook, SOBER Program Coordinator and Allison Bennett, SOBER Community Mobilizer Director; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report and the Agreements with Kelly Shook and Allison Bennett are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 08-EUD-103. Said request is in the amount of one thousand one hundred seventy-two dollars and fifty cents (\$1,172.50) for the month of July, 2009. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report, the Time Sheets for Allison Bennett, Project SOBER Community Mobilizer Director and Kelly Shook, Program Coordinator; the Monthly Project

Director's Report; the Demographic Report and the Grant Progress Report. Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F09-HS-03-163-153. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, appointed Danny

Marcum, Air Evac Lifeteam and Judy Ashcraft, Mid-Ohio Valley Health Department to the Wood County Local Emergency Planning Committee. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The terms will expire December 31, 2010. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, appointed Jeff McDougale to the Mid-Ohio Valley Regional Airport Authority. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. McDougale's term will expire September 24, 2011. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Grant Contract Agreement with the West Virginia Governor's Highway Safety Program Grant Number F10HS-03. Said Grant Contract Agreement is in the amount of four hundred five thousand dollars and zero cents (\$405,000.00). The aforementioned Grant Contract Agreement and pertinent documentation pertaining to the aforementioned Grant Contract Agreement is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty thousand two hundred six dollars and fifty-two cents (\$40,206.52) of which four thousand two hundred forty-two dollars and fifty-seven cents (\$4,242.57) represents

reimbursement to Wood County for expenses incurred during the month of May, 2009, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 567 and bearing the date of June 11, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty thousand two hundred six dollars and fifty-two cents (\$40,206.52) of which ten thousand ninety-three dollars and forty cents (\$10,093.40) represents reimbursement to Wood County for expenses incurred during the month of June, 2009, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 603 and bearing the date of July 30, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty thousand two hundred six dollars and fifty-two cents (\$40,206.52) of which four thousand four hundred sixty-nine dollars and ninety-eight cents (\$4,469.98) represents reimbursement to Wood County for expenses incurred during the month of April, 2009, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 571 and bearing

the date of June 15, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty thousand two hundred six dollars and fifty-two cents (\$40,206.52) of which twenty-one thousand four hundred dollars and fifty-seven cents (\$21,400.57) represents reimbursement to Wood County for expenses incurred during the month of April, 2009, in regard to the Community Corrections Program Grant Number 09-CCF-270. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 585 and bearing the date of July 7, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch, and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Save A Kitty Feral Cat Program in the amount of three thousand dollars and zero cents (\$3,000.00). Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-six thousand seven hundred twenty-seven dollars and ninety-three cents (\$56,727.93) of which twenty-four thousand three hundred twenty-three dollars and seventy-two cents (\$24,323.72) represents reimbursement to Wood County for expenses incurred during the month of June, 2009, in regard to the Community Corrections Program Grant Number 09-CCF-270. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 601 and bearing the date of July 30, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-six thousand seven hundred twenty-seven dollars and ninety-three cents (\$56,727.93) of which twenty-four thousand three hundred eight dollars and ninety-five cents (\$24,308.95) represents reimbursement to Wood County for expenses incurred during the month of May, 2009, in regard to the Community Corrections Program Grant Number 09-CCF-270. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 68, at Page 601 and bearing the date of July 30, 2009 at which time Rick Modesitt, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-six thousand seven hundred twenty-seven dollars and ninety-three cents (\$56,727.93) of which the amount of eight thousand ninety-five dollars and twenty-six cents

(\$8,095.26) represents reimbursement to Wood County for expenses incurred during the month of May, 2009, in regard to the Enforcing the Underage Drinking Laws Grant Number 08-EUD-103. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 68, at Page 568, bearing the date of June 11, 2009 at which time Rick Modesitt, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Enforcing the Underage Drinking Laws Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 09-SIG-17. The Request for Reimbursement is in the amount of seven thousand one hundred fifty-eight dollars and forty-six cents (\$7,158.46) for the month of August, 2009, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

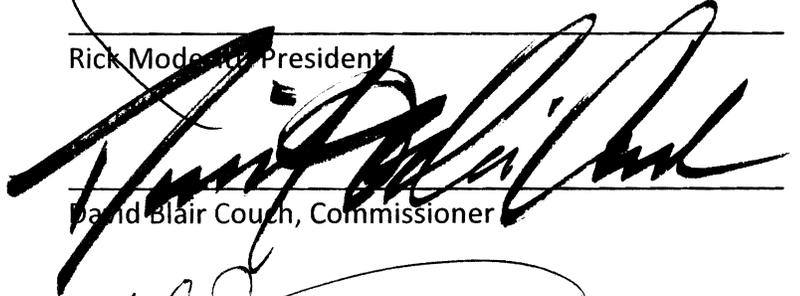
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

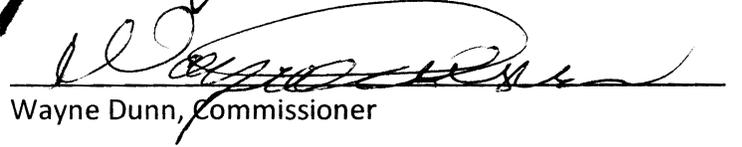
THE COUNTY COMMISSION OF WOOD COUNTY



Rick Modesto, President



David Blair Couch, Commissioner



Wayne Dunn, Commissioner

To listen to this meeting, please refer to DVD labeled September 10, 2009.

Wood County Commission Meeting
Held September 10, 2009

Please Print

1.	Richard Wittberg - Health Dept.
2.	Ben Lockhart, Chair - W.C.R.E.C.
3.	WALT AUVIL, Chair - WC Dem. Exec. Comm.
4.	CLINT FIFER, C.L. FIFER ? ASSOCIATES, LLC
5.	JAMES TALLMAN
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