

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 4, 2010

PRESENT: RICK MODESITT, PRESIDENT
DAVID BLAIR COUCH, COMMISSIONER
WAYNE DUNN, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

Upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, the County Commission of Wood County did hereby ORDER that the President for the calendar year 2010 will be Rick Modesitt.

Upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by David Blair Couch, the County Commission of Wood County did hereby ORDER that the President Pro Tem for the calendar year 2010 will be David Blair Couch.

Upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, it is hereby agreed that the Commission terms are to be held on Mondays from 9:30 A.M. until 12:00 Noon and on Thursdays from 9:30 o'clock A.M. to 12:00 o'clock Noon. Evening meetings will be scheduled as noticed.

All Special and Emergency Meetings held before the County Commission of Wood County will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, in the Office of the County Administrator and on the Internet at woodcountywv.com.

Upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, the County Commission of Wood County did hereby agreed to continue the following contracts and agreements:

Rick Modesitt, President of the County Commission of Wood County, made the following appointments to the various committees:

IN RE: WOOD COUNTY RECREATION COMMISSION – RICK MODESITT

IN RE: WOOD COUNTY AIRPORT AUTHORITY – WAYNE DUNN

IN RE: WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION – RICK MODESITT

IN RE: WOOD COUNTY PLANNING COMMISSION – RICK MODESITT

IN RE: WOOD COUNTY DEVELOPMENT AUTHORITY –
DAVID BLAIR COUCH

IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE –
WAYNE DUNN

IN RE: ENHANCED 911 COMMUNICATIONS ADVISORY BOARD –
RICK MODESITT

IN RE: LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) –
WAYNE DUNN

IN RE: WOOD COUNTY PARKS & RECREATION COMMISSION
(MOUNTWOOD PARK) – DAVID BLAIR COUCH

IN RE: WORK FORCE INVESTMENT ACT – WAYNE DUNN

IN RE: WOOD COUNTY SOLID WASTE AUTHORITY – RICK MODESITT

IN RE: VETERANS PARK ADVISORY BOARD – WAYNE DUNN

IN RE: FORT BOREMAN HISTORICAL PARK COMMITTEE –
RICK MODESITT

IN RE: PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION
BUREAU – RICK MODESITT

IN RE: MID-OHIO VALLEY BOARD OF HEALTH – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL COUNCIL – DAVID BLAIR COUCH

IN RE: DOWNTOWN TASK FORCE – DAVID BLAIR COUCH

IN RE: COMMUNITY CORRECTIONS BOARD – DAVID BLAIR COUCH

IN RE: MID-OHIO VALLEY REGIONAL AIRPORT AUTHORITY – DAVID
BLAIR COUCH

IN RE: WOOD-WASHINGTON-WIRT INTERSTATE PLANNING COMMISSION
- WAYNE DUNN

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia, 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions, and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Mid-Ohio Valley Board of Health
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)
Wood County Building Commission (if meeting is called)
Wood County Community Resources (quarterly)
Wood County Historic Landmark Commission (quarterly)
Wood County Parks and Recreation Commission (quarterly)
Wood County Solid Waste Authority (quarterly)
Wood County Development Authority
WWW Planning Commission

An Order was prepared regarding this matter.

At 11:13 A.M., the County Commission met with Dick Wittberg from the Mid-Ohio Valley Health Department who updated the Commission on the H1N1 (swine) flu.

At 11:33 A.M., the County Commission held a hearing in regard to the John E. Cahanin estate. Mary Windland, Administratrix, was present and asked that she be removed from her duties. After discussion, the County Commission removed Mary Windland as Administratrix and released her bond, then appointed Sheriff Jeff Sandy as Administrator.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-410. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-JJP-263. Said request is in the amount of zero cents (\$0.00) for the month of November, 2009. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report; and the Monthly Project Director's Report have been submitted. Documentation pertaining to

the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-2011. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-89. Said Progress Report is for the month of September, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned Progress Report and pertinent documentation pertaining to the aforementioned Grant is

on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2009. The Request for Reimbursement from the Program Activity Report, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Rick Modesitt and made unanimous by David Blair Couch, did hereby AUTHORIZE Capitol Link, Inc. to serve as a Lobbyist on behalf of the Commission to seek funding for various county projects. Said services will be on a contractual basis for a period of three (3) months at a rate of five hundred dollars and zero cents (\$500.00) per month. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf the County Commission, to sign the Request for Reimbursement in regard to the Strategic Prevention Framework State Incentive Grant Number 10-SIG-17. The Request for Reimbursement is in the amount of six thousand twenty-one dollars and forty-two cents (\$6,021.42) for the month of November, 2009, which represents payments to Tiano-Knopp Associates, Inc. for grant consulting services, Kelly Shook, Grant Coordinator for services, and Allison Bennett, Grant Coordinator for services. Along with the Request for Reimbursement Form, a Financial Recap Page, a Monthly Progress Report, and documentation supporting the above listed payments have been submitted. Documentation pertaining to the strategic Prevention Framework State Incentive Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the

County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F10-HS-03-402. The Request for Reimbursement is in the amount of six thousand six hundred seventy-five dollars and fifty-two cents (\$6,675.52) for the month of November, 2009. The Request for Reimbursement from the Program Activity Report, the time sheets for the Parkersburg Police Department, the Vienna Police Department, and the Monthly Progress Report have been submitted. Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2009/2010 West Virginia Division of Criminal Justice Services Enforcing The Underage Drinking Laws Grant Program Number 09-EUD-125. Said Request for Reimbursement is in the amount of one thousand seven hundred three dollars and zero cents (\$1,703.00) for the month of September, 2009. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Time Sheets for Kelly Shook, SOBER Program Coordinator and Allison Bennett, SOBER Community Mobilizer Director; the Monthly Project Director's Report; the Monthly Supervisor's Report; the Demographic Report and the Agreements with Kelly Shook and Allison Bennett are being submitted. The aforementioned Grant Application and pertinent

documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 10-CC-09. Reimbursement is in the amount of nineteen thousand five hundred seventy-four dollars and one cent (\$19,574.01) for the month of September, 2009. In addition to the Request for Reimbursement the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn, and made unanimous by Rick Modesitt, did hereby AUTHORIZE Rick Modesitt, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Progress Report for the West Virginia Division of Criminal Justice Services Recover Act: Justice Assistance Grant Number 09-RAJ-55. Said Progress Report is for the month of September, 2009 and includes a Request for Reimbursement in the amount of zero dollars and zero cents (\$0.00). Along with the Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and Grant Progress Report are being submitted. The aforementioned

Progress Report and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, placed Louis Haer in nomination for reappointment to the Parkersburg/Wood County Visitors and Convention Bureau. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2010. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, reappointed Robert Enoch, Philip Sturm, Gary Traugh and Logan Hovis to the Fort Boreman Historical Park Commission. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms for Mr. Sturm and Mr. Hovis will expire December 31, 2012 and the new term for Robert Enoch and Gary Traugh will expire December 31, 2013. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, reappointed Ron Nelson to the Wood County Parks Historic Landmarks Commission. Said vacancy is due to the fact that Ron Nelson's term will expire December 31, 2009. Said vacancy is

pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Nelson's new term will expire December 13, 2014.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, placed the following names in nomination for reappointment to the Wood County Planning Commission: Norman Bailey, Donna Davis, Gene Cumpston, Lynn Fuller, Greg Herrick, Marlin Sams, Bob Goff and Barbara Lewis. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 31, 2012. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, reappointed Edwin Dils, Mike King, Randy Snider and Sam Winans to the Wood County Development Authority. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 31 2012. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Rick Modesitt, placed Steve Valentine in nomination for appointment to the Wood County Planning Commission. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to

Boards and Authorities. Said nomination is further pursuant to an Order dated December 28, 2009 announcing the resignation of John Sines. Mr. Sines' term would have expired December 31, 2010. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Rick Modesitt, President

David Blair Couch, Commissioner

Wayne Dunn, Commissioner

To listen to this meeting, please refer to DVD labeled January 4, 2010.