

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 27, 2010

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
RICK MODESITT, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:50 A.M., John Reed, Wood County Compliance Officer, met with the Commission to discuss Grandview Trailer Court. The Commission asked him to get on a future agenda at a time specific appointment.

At 9:57 A.M., Wood County Clerk employee, Mark Rhodes, met with the Commission to lock the absentee ballot box in front of the Commission.

At 10:21 A.M., the County Commission met with Jason Wharton, Wood County Prosecuting Attorney, to discuss the recent invoice the County Commission received from the Humane Society on behalf of the services performed in the City of Parkersburg for the month of July, 2010.

At 10:40 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, County Commissioners, upon prior adjournment of the regular session convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said Rick Modesitt, one of the Commissioners, David Blair Couch, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seufer, County Administrator, Dennie Huggins, Wood County Sheriff's Office, and Deidra Tranquill, Wood County Sheriff's Office. All those present

proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (2). The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:43 o'clock A.M. An Order was prepared regarding this matter.

At 10:44 A.M., the County Commission met with Dennie Huggins, Chief Tax Deputy and Deidra Tranquill from the Sheriff's Tax Office regarding the Sheriff's Administration of estates. The County Commission asked Mr. Huggins to notify them in the event his fund would need increased to cover wages.

At 11:00 A.M., the County Commission held a bid opening and was in receipt of zero (0) bids for the financing of the purchase of police vehicles and equipment. Such sealed bids were advertised in a Legal Notice appearing in the Parkersburg News and Sentinel on September 8, 2010 and September 15, 2010. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and passed, did hereby AUTHORIZE bids to be relisted. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission of Wood County opened sealed Requests for Qualifications (RFQ's) for the Leadership in Energy and Environmental Design (LEED) Commissioning for the Wood County Justice Center. Such sealed RFQ's were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on September 13, 2010 and September 20, 2010. Sealed RFQ's were received from the following:

1. Energy Economics, Inc.
5115 Bernard Drive, #205
Roanoke, VA 24018
2. AECOM
1315 Franklin Road

Roanoke, VA 24016

3. Pickering Associates
11283 Emerson Avenue
Parkersburg, WV 26104

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did RECEIVE said RFQ's for review. An Order was prepared regarding this matter.

At 11:45 A.M., Marty Seufer, Wood County Planning Commission Director and John Reed, Wood County Compliance Officer, met with the County Commission to discuss a request from the Wood County Planning Commission regarding the possible regulation by that body on unsubdivided property in the County. After discussion, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Rick Modesitt, did hereby AUTHORIZE the Wood County Planning Commission to prepare a proposal regarding the possible regulation of improvements made on unsubdivided properties in Wood County. Said regulation will relate to the construction of rental units and the associated infrastructure on unsubdivided property. An Order was prepared regarding this matter.

The County Commission of Wood County was made aware of the appointment of Charlie Hasse, Westbrook Health Services was appointed to the Wood County Commission on Crime, Delinquency and Correction. Jane Burdette, by email, informed the Commission of this appointment as well as the removal of Amanda McLeish from said Commission. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, announced that a vacancy exists on the Enforcement Agency for the Abandoned Building Ordinance. Said vacancy is due to the fact that the term of Ed Hupp expired July 23, 2010. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire July 23, 2012. The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, placed Ed Hupp in nomination for reappointment. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by David Blair Couch and made unanimous by Wayne Dunn, reappointed Stephen L. Nulter to the Union Williams Public Service District Board. Said nomination is further pursuant to an Order appearing in Order Book 51 at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. Mr. Nulter's new term will expire November 1, 2016. An Order was prepared regarding this matter.

The County Commission of Wood County was in RECEIPT of a fully executed Supplemental Lease Agreement with the United States General Services Administration (GSA) for the Wood County Justice Center Building (Hintgen Building), 401 Second Street, Parkersburg, West Virginia. Said Supplemental Lease Agreement is for a buyout of the Lease

for one million dollars and zero cents (\$1,000,000.00). An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Rick Modesitt, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Division of Criminal Justice Services Assistance Grant Number 09-RAJ-89. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2010. Along with a Grant Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; and time sheets for Hernando Escandon, Amy Church, and Britney Williams of The Wood County Day Report Center are being submitted. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 11-CC-09. Reimbursement is in the amount of twenty-eight thousand three hundred ninety-five dollars and twenty-five cents (\$28,395.25) for the month of August, 2010. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia. Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Division of Criminal Justice Services Assistance Grant Number 09-RAJ-55. Said Request for Reimbursement is in the amount of three thousand two hundred two dollars and eight cents (\$3,202.08) for the month of August, 2010. Along with a Grant Progress Report; a Request for Reimbursement; a Financial Recap Page; Project Financial Report; time sheets for Hernando Escandon, Christopher Smith, Megan Saunders, Tommy Hartley, and Kelley Cain of the Wood County Day Report Center. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE A Contractual Agreement for the West Virginia Division of Criminal Justice Services (DCJS) Operation of The Wood County Day Report Center Grant Program. Said Agreement is for Dale J. Saling to Contract for said grant. Said Agreement is effective September 27, 2010. The aforementioned Contractual Agreement and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand three hundred twenty dollars and zero cents

(\$4,320.00) of which two thousand dollars and zero cents (\$2,000.00) represents reimbursement to Wood County for expenses incurred during the month of May, 2010, in regard to the Homeland Security Grant Number 07-SHS-13. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 222 and bearing the date of July 8, 2010, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand three hundred twenty dollars and zero cents (\$4,320.00) of which two thousand three hundred twenty dollars and zero cents (\$2,320.00) represents reimbursement to Wood County for expenses incurred during the month of June, 2010, in regard to the Homeland Security Grant Number 07-SHS-13. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 241 and bearing the date of July 8, 2010, at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement. Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Rick Modesitt and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to

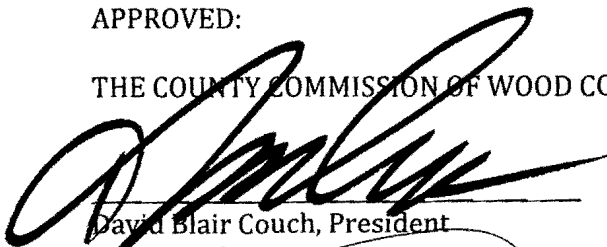
the Governor's Community Partnership Grant Program application for the S.W. Resources Roof Project in the amount of nine thousand dollars and zero cents (\$9,000.00). Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

The County Commission of Wood County, upon a motion made by Rick Modesitt, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE A Contractual Agreement for the West Virginia Division of Criminal Justice Services (DCJS) Operation of The Wood County Day Report Center Grant Program. Said Agreement is for Jessica Harris to Contract for said grant. Said Agreement is effective September 27, 2010. The aforementioned Contractual Agreement and pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

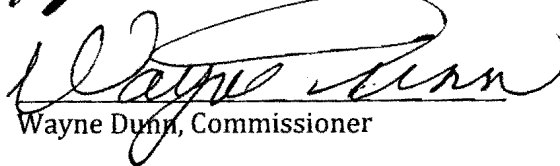
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner

Rick Modesitt, Commissioner

To listen to this meeting, please refer to DVD labeled September 23 2010.

Wood County Commission Meeting
Held September 27, 2010

Please Print

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| 1. | Jason Wharta |
| 2. | DEMIIE Huggins |
| 3. | Dede Tranquill |
| 4. | KERI DUNN |
| 5. | Deb Murphy |
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