

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 25, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

#### **AGENDA AND DISCUSSION ITEMS**

At 9:34 A.M., Steven Archer met with the Commission to request an extension to be able to continue to reside in his house that is part of the Happy Valley Flood Mitigation plan. He was scheduled to be out of the property by April 22, 2011. He stated the wet weather has prevented him from placing his double-wide trailer. Fred Rader and Tim Meeks from the Mid-Ohio Valley Regional Council were in attendance and participated in the discussion. The County Commission asked the Regional Council to update them on May 15, 2011 on the status of the Archer family at that time.

At 9:55 A.M., James Perkins from the Parkersburg Elks Club met with the Commission to request them to sign a proclamation in support of their youth week.

At 10:30 A.M., Sheriff Jeff Sandy and Steve Stephens, Director of Home Confinement, met with the Commission to discuss the computer server they are utilizing. They asked the Commission to authorize a renewal of their current contract for computer support.

The County Commission announced a vacancy on the Wood County Planning Commission.  
(Order A/755)

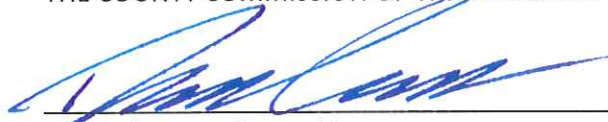
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/753, A/754, A/755, M/1422, M/1423, M/1424.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, appearing to read "Wayne Dunn", written over a horizontal line.

Wayne Dunn, Commissioner

A handwritten signature in blue ink, appearing to read "Stephen Gainer", written over a horizontal line.

Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled April 25, 2011.

Wood County Commission Meeting  
Held April 25, 2011

Please Print

1.	James Perkins Jr Pan/Kendall & K/1165 Lodge
2.	Fred Rader MOVRC
3.	Tim Meeks MOVRC
4.	Steven Archer
5.	Steve Stephens
6.	Jeff Sandy
7.	William M. Landers
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



# Wood County Commission

04/25/2011

1 Court Square, Suite 203  
Parkersburg, WV 26101

## Agenda topics

**9:30 AM**

APPROVE AND SIGN MINUTES, ORDERS,  
PURCHASE ORDERS, INVOICES, NEW ROAD  
NAMES AND ANY OTHER ADMINISTRATIVE  
DUTIES

MARTY SEUFER,  
COUNTY  
ADMINISTRATOR

**10:30 AM**

HOME CONFINEMENT SERVER

STEVE STEPHENS

### Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Agreement
6. Discuss Humane Society Contract
7. Phillips Court Alley – WTAP
8. Discuss Change Orders for Justice Center

4/25/11  
69/439

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$86,229.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE 2010 HOMELAND SECURITY EMERGENCY MANAGEMENT PLANNING GRANT.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighty-six thousand two hundred twenty-nine dollars and zero cents (\$86,229.00) which represents reimbursement to Wood County for expenses incurred during the period of January, 2010 through December, 2010, in regard to the Homeland Security Emergency Management Planning Grant.

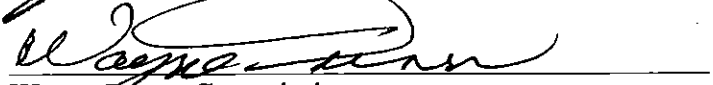
Documentation pertaining to the Homeland Security Emergency Management Planning Grant is on file in the Office of the County Administrator.

APPROVED:

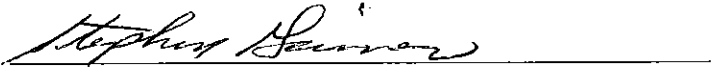
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1422

4/25/11  
69/439

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE  
EXECUTION OF A PROCLAMATION PROCLAIMING THE FIRST  
WEEK OF MAY AS YOUTH WEEK.

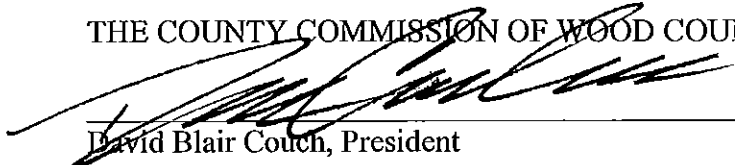
**ORDER**

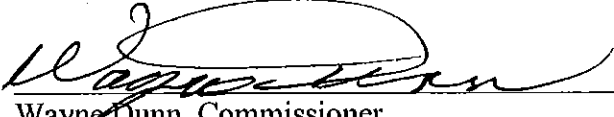
On this date, the County Commission of Wood County, upon a motion made by Wayne  
Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby  
ORDER the EXECUTION of a PROCLAMATION proclaiming the first week of May as Youth  
Week.

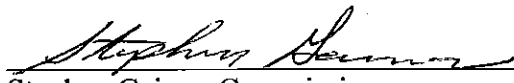
A copy of the PROCLAMATION is attached to this ORDER and should be made a part  
thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

4/25/11  
69/439



**Parkersburg Elks Lodge #198**  
**515 Market Street Rear**  
**P.O. Box 555, Parkersburg, WV. 26102**

James L. Perkins Jr, Exalted Ruler

James L. Perkins Sr. PER, Secretary

**YOUTH WEEK PROCLAMATION**

*WHEREAS*, The Benevolent and Protective Order of Elks has designated the first week in May to honor America's Junior Citizens for their accomplishments, and to give fitting recognition of their services to the Community, State and Nation; and,

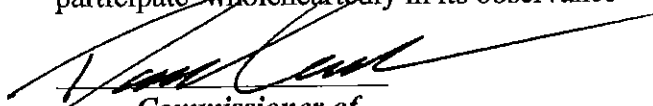
*WHEREAS*, Parkersburg Elks Lodge #198 will sponsor an observance during that week in tribute to the Junior Citizens of this Community; and,

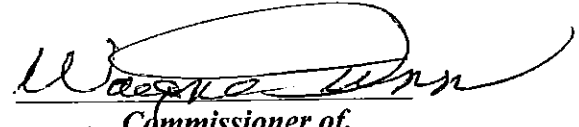
*WHEREAS*, no event could be more deserving of our support and participation than one dedicated to these young people who represent the nation's greatest resource, and who in years ahead will assume the responsibility for the advancement of free society; and,

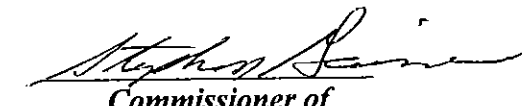
*WHEREAS*, our Youth need the guidance, inspiration and encouragement which we alone can give in order to help develop those qualities of character essentials for future leadership; and go forth to serve America; and,

*WHEREAS*, to achieve this worthy objective we should demonstrate our partnership with Youth, our understanding of their hopes and aspirations and a sincere willingness to help prepare them in a way for the responsibility and opportunities of citizenship;

*NOW THEREFORE*, We, the Commissioners of Wood County, do hereby proclaim the first week in May as Youth Week, and urge all departments of government, civic, fraternal, and patriotic groups, and our citizens generally, to participate wholeheartedly in its observance

  
Commissioner of  
Wood County, West Virginia

  
Commissioner of  
Wood County, West Virginia

  
Commissioner of  
Wood County, West Virginia

4/25/11  
69/439

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN  
EXTENDED WARRANTY AND SUPPORT AGREEMENT WITH  
BI INCORPORATED.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne  
Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby  
AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the  
County Commission, to EXECUTE an Extended Support Agreement with BI Incorporated, for  
the Wood County Home Confinement Computer server. Said Agreement commences  
retroactively to January 16, 2011 and terminates on January 15, 2012. The amount of said  
Agreement is ten thousand seven hundred twenty-five dollars and zero cents (\$10,725.00).

A copy of said Agreement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1424



4/25/11  
69/437

**EXTENDED WARRANTY AND SUPPORT SERVICES AGREEMENT**  
Agreement No. 020411CW1

---

This Agreement ("accrue Agreement") is made by and between BI INCORPORATED, a corporation organized under the laws of the State of Colorado, with its principal place of business at 6400 Lookout Road, Boulder, CO 80301 and WOOD COUNTY HOME CONFINEMENT with its principal place of business at 300 2<sup>nd</sup> Street, Parkersburg, WV 26101 (hereinafter "Customer").

WHEREAS, Customer has determined that a present need exists for the maintenance and support services contemplated herein, and

WHEREAS, Customer is authorized to enter into this Agreement by the laws and regulations to which Customer is subject; and

WHEREAS, Customer and BI agree that the terms and conditions of this Agreement apply to the services purchased hereunder; and

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

**1. EXTENDED WARRANTY AND SUPPORT SERVICES**

Customer is entitled to receive those maintenance and support services as further described in the attached Warranty and Support Coverage sheet(s) (the "Coverage") for that equipment as set forth in Exhibit A (the "Equipment").

- 2. AGREEMENT TERM: 12 Months
- 3. EFFECTIVE DATES OF COVERAGE: January 16, 2011 through January 15, 2012
- 4. TOTAL ANNUAL COST OF COVERAGE: \$10,725.00
- 5. TOTAL MONTHLY PAYMENT: \$893.75
- 6. SCHEDULE OF COVERED EQUIPMENT: See Exhibit A
- 7. DISPOSABLE SUPPLIES: N/A

**8. LIMITATION OF LIABILITY**

BI's entire liability and Customer's exclusive remedy for damages from any cause whatsoever, and regardless of the form of action, whether contract, warranty or tort (including negligence), shall be limited to the aggregate payments made hereunder that is the subject matter of or is directly related to the cause of action. The foregoing limitation will not apply to claims by third parties for personal injury or property damage arising out of the negligence of BI.

IN NO EVENT WILL BI BE LIABLE FOR ANY INDIRECT, SPECIAL, CONSEQUENTIAL OR INCIDENTAL DAMAGES IN CONNECTION WITH OR ARISING OUT OF USE OF THE EQUIPMENT, PERFORMANCE OF SERVICES PROVIDED UNDER THIS AGREEMENT, OR ARISING OUT OF CUSTOMER'S FAILURE TO PERFORM ANY OF ITS RESPONSIBILITIES HEREUNDER. IT WILL BE CUSTOMER'S RESPONSIBILITY TO ADEQUATELY SAFEGUARD ITS DATA USED IN CONJUNCTION WITH EQUIPMENT.

**9. GENERAL**

Without the prior written consent of BI, Customer shall not assign or transfer this Agreement.

The entire Agreement between the parties with respect to the subject matter hereof is contained in this Agreement. There are no understandings, representations or warranties expressed or implied, not specified herein, respecting this Agreement or the services furnished hereunder. BI shall not be liable for any failure or any delay in performance hereunder if such failure or delay is due, in whole or in part, to any cause beyond its control. Any pre-printed terms and conditions of any purchase order issued in connection with this Agreement or maintenance service of the Equipment shall be superseded by the terms and conditions of this Agreement and of no force and effect. Either party may terminate this Agreement at any time for failure of the other to comply with any of its terms and conditions. Such termination will require a written notice as described herein.

Customer shall pay any and all applicable state and local taxes that may be due from this Agreement.

Interest on any amount which is past due shall accrue at the rate of 1-1/2% per month, or if such rate exceeds the maximum rate allowed by law, then at such maximum rate, and shall be payable on demand. Customer agrees that BI may withhold Coverage services to Customer if Customer's account with BI is delinquent.

This Agreement shall not be deemed or construed to be modified or amended, in whole or in part, except by written amendment signed by the parties hereto.

Either party may cancel this Agreement at any time, without cause, with thirty (30) days prior written notice.

Any provision of this Agreement which is unenforceable under the laws of any jurisdiction which are applicable hereto shall be ineffective to the extent such laws apply without causing such provision to be ineffective under the laws of any other jurisdiction which may be or may become applicable and without invalidating the remaining provisions of this Agreement. The captions set forth herein are for convenience only and shall not define or limit any of the terms hereof. This Agreement shall be governed by and construed in accordance with the laws of the State of Colorado.

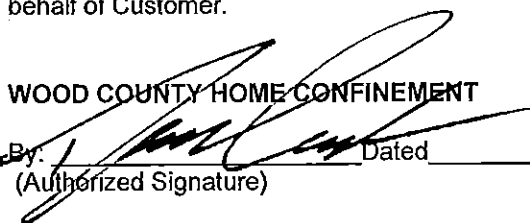
No action, regardless of form, arising out of this Agreement may be brought by either party more than two years after the cause of action has arisen, or, in the case of an action for non-payment, more than two years from the date payment was due.

Customer has read this Agreement and understands that the terms and conditions apply fully to all documents made a part of this Agreement and acknowledges that it understands and is bound by this Agreement.

**THIS AGREEMENT SHALL NOT BE EFFECTIVE UNTIL EXECUTED BY THE CUSTOMER AND ACCEPTED BY AN AUTHORIZED REPRESENTATIVE OF BI AT ITS PRINCIPAL PLACE OF BUSINESS.**

By execution hereof, the signer hereby certifies that signer is duly authorized to execute this Agreement on behalf of Customer.

**BI INCORPORATED**

**WOOD COUNTY HOME CONFINEMENT**  


By: \_\_\_\_\_ Dated \_\_\_\_\_  
(Authorized Signature)

By: \_\_\_\_\_ Dated \_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Print or type name)

\_\_\_\_\_  
(Print or type name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

EXHIBIT A  
 to the  
 EXTENDED WARRANTY AND SUPPORT SERVICES AGREEMENT  
 Agreement No. 020411CW1 ("Agreement")  
 between  
 BI INCORPORATED ("BI")  
 and  
 WOOD COUNTY HOME CONFINEMENT ("Customer")

Quantity	Model	Serial #'s	Annual Unit Cost	Coverage Start Date	Coverage Expiration Date	Annual Cost of Coverage
----------	-------	------------	---------------------	------------------------	--------------------------------	----------------------------

**HOST COMPUTER AND PERIPHERALS COVERAGE** - The Coverage for the following Equipment is as set forth on the BI K2/Guardserver Software License, Warranty and Support sheet which is attached hereto and made a part hereof.

COMPUTER HARDWARE COVERAGE:

1	GS-200	N/A	\$10,725.00	01/16/2011	01/15/2012	\$10,725.00
---	--------	-----	-------------	------------	------------	-------------

**Total Maintenance Cost for Term Specified: \$10,725.00**

EXHIBIT B  
to the  
EXTENDED WARRANTY AND SUPPORT SERVICES AGREEMENT  
Agreement No. 020411CW1 ("Agreement")  
between  
BI INCORPORATED ("BI")  
and  
WOOD COUNTY HOME CONFINEMENT ("Customer")

---

SERIAL NUMBERS TO BE PROVIDED BY AGENCY

N/A

**BI GUARDSERVER™**  
**SOFTWARE LICENSE, WARRANTY AND SUPPORT**

**SOFTWARE LICENSE**

The term Customer used herein shall refer to the Customer, Lessee or Service Provider as specifically defined in the Agreement which incorporates this document. BI GuardServer™ Software (the "Software") is licensed (not sold) to Customer from the initial shipment date on a perpetual basis unless otherwise terminated (the "License Term"). Software, whether developed by BI or any other party, include all or any part of: (i) all copies made by or for Customer, (ii) related supporting materials; and (iii) that portion of the Software which may be part of modifications or derivatives developed by or for Customer.

1. **Use** - During the License Term, BI grants Customer a personal, limited and non-exclusive license, with no right to sublicense, to use the Software. BI reserves the right to limit the use of the Software to a specific computer designated by product, model and serial number. Unless otherwise specified on or within the Software or its container(s), Customer may not, except for archive purposes: (i) distribute, sublicense or copy any portion of the Software, (ii) modify, decompile, disassemble, decrypt, extract or otherwise reverse engineer the Software, (iii) transfer the Software and license to another party, (iv) prepare derivative works from the Software, (v) transmit the Software electronically by any means, or (vi) use the Software in multiple computer or multiple user arrangements unless that use is covered by individual license for each computer or user. Other rights, restrictions or declarations pertaining to the Software may be specified on or within Software Products or their container(s).
2. **General** - Customer agrees that the Software belongs to BI or BI's suppliers and it shall keep confidential and use its best efforts to prevent and protect the contents of the Software and any manuals for the Software from unauthorized disclosure or use. Customer's license(s) terminates for the Software, (i) upon Customer's termination of an Equipment Schedule which includes the Software, (ii) if when the Software is furnished for use on specified equipment, then when Customer no longer has possession of that equipment; or (iii) if Customer fails to comply with the license terms and conditions. Upon termination of the license, Customer agrees to either (i) promptly and without demand return the Software to BI, or (ii) destroy any and all copies of the Software.
3. **Limitation of Liability** - IN NO EVENT WILL BI INCORPORATED BE LIABLE FOR ANY LOST REVENUE, PROFIT OR DATA, OR FOR SPECIAL, INDIRECT, CONSEQUENTIAL, INCIDENTAL OR PUNITIVE DAMAGES HOWEVER CAUSED AND REGARDLESS OF THEORY OF LIABILITY ARISING OUT OF THE USE OF OR INABILITY TO USE SOFTWARE, EVEN IF BI INCORPORATED HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. In no event shall BI Incorporated's liability to Customer, whether in contract, tort (including negligence), or otherwise, exceed the license fee charged by BI Incorporated.

**WARRANTY**

1. **General** - The hardware of the BI GuardServer™, which includes the CPU, terminal/monitor, keyboard, printer, UPS modems, and cables (the "Equipment"), is warranted to be free from all liens, claims and encumbrances. The manufacturer's warranties and underlying service, if any, are conveyed to Customer through BI. Customer will be responsible for the proper use, management and supervision of the Equipment and the Software. BI makes no representations or warranties on the Equipment, except that the Equipment, when operating in accordance with the manufacturer's specifications, is compatible with the Software.
2. **Customer Responsibilities** - Customer assumes the performance of the following responsibilities with regard to the BI GuardServer™ host computer system: (a) assure and maintain proper electrical service meeting specifications on all Equipment; (b) keep site clean and free of dust and moisture; (c) change all supplies as needed; (d) keep area around Equipment free from any materials obstructing air flow; (e) minimize static electric buildup in carpeted areas, for example, by use of properly grounded static mats or the application of anti-static carpet spray; and (f) maintain site environment consistent with Equipment specifications. Customer agrees that BI will not be liable for any damages caused by Customer's failure to fulfill these responsibilities.
3. **Exclusions** - The foregoing warranties will not apply if technical support, repair or parts replacement is required because of accident, transportation by Customer, neglect, abuse or misuse, lightning, failure or fluctuation of electrical power, air conditioning or humidity control, theft, fire or water damage, telephone equipment or communication lines failure, failure of foreign interconnect equipment, use of external materials which do not adhere to BI specifications, or causes other than ordinary use. BI shall not be required to provide support or repair any item of Equipment if it would be impractical to do so because of alterations in the Equipment, its connection by mechanical or electrical means to unauthorized equipment or devices, or if the Equipment is located outside the U.S. THE EQUIPMENT IS INTENDED SOLELY FOR THE PURPOSE OF IDENTIFYING THE PRESENCE OR ABSENCE OF A PERSON UNDER SPECIFIC CIRCUMSTANCES. THE PRODUCT IS NOT IMPERVIOUS TO TAMPERING OR MISUSE. ITS USE OR ASSIGNMENT IS LEFT SOLELY TO THE DISCRETION OF A RESPONSIBLE JUDICIAL OR CORRECTIONAL OFFICIAL.
4. **Limitation of Liability**- BI's liability for warranty hereunder is limited to restoring the Equipment to good operating condition provided that Customer has complied with the manufacturers' requirements relative to the Equipment.
5. **Non-Warranty Support** - Customers requesting support on Equipment, or for damage, that is not covered under warranty will be notified by BI for authorization to provide support. Such support is subject to BI's standard hourly non-warranty support charges in effect at the time the support is provided.

**BI SUPPORT**

1. **Coverage Term** - BI Support is available to the Customer for a period of twelve (12) months from the date of receipt of the BI GuardServer™ host computer system by Customer (the "Coverage Term").
2. **Technical Support** - Technical Support entitles the Customer to remote diagnostic support, trouble-shooting by telephone and assistance on obtaining service on Customer's Equipment and/or Software. BI's Customer Support Department is available to the customer Monday through Friday from 8:00 AM to 5:00 PM Mountain Time by calling 1-800-241-9924. On-call Customer Support representatives are available for emergency situations between the hours of 5:00 PM and 8:00 AM Mountain Time, or during weekends or holidays.
3. **On-Site Support** - Qualifying equipment (CPU, Terminal/Monitor, Keyboard and Printer) is eligible for on-site repair by BI, or its designee. In the event of a problem with the qualifying equipment, the Customer may contact the BI Customer Support Department. The Customer Support Department will diagnose the problem and determine the need for on-site repair. BI and/or BI's designee will make every effort to contact the Customer within four (4) hours of the Customer Support Department's determination that On-site repair is required. BI's Customer Support Department is available to the Customer Monday through Friday from 8:00 AM to 5:00 PM Mountain Time by calling 1-800-241-9924. On-call Customer Support representatives are available for emergency situations between the hours of 5:00 PM and 8:00 AM Mountain Time, or during weekends or holidays.
4. **Advance Replacement** - Equipment items which are not eligible for On-site repair, are subject to advance replacement. These items include, but are not limited to the UPS, modems and cables. In the event of a problem, the customer may contact the BI Customer Support Department. The Customer Support Department will diagnose the problem and determine the need for advance replacement of an item. In the event it is determined that an item is to

be advance replaced, such item will be sent to the Customer F.O.B. Destination, 2nd day delivery. Customer agrees that it will promptly return to BI the defective item in accordance with BI's RMA Policy. All replaced items will become the property of BI on an exchange basis.

**5. Return Material Authorization (RMA) Policy** - Freight charges to and from BI's facility for Equipment eligible for return hereunder shall be paid by BI when pre-authorized by a Return Material Authorization (RMA) number issued by BI's Customer Support Department, and only when BI's pre-printed shipping labels are used. BI's pre-printed shipping labels provide the Customer with second day delivery to BI's facility. Freight charges incurred by BI for equipment which is returned in a manner which is inconsistent with BI's pre-printed shipping labels, or without an RMA number will be charged back to the Customer. Customers who have multiple sites will be provided shipping labels only at those sites which have a host system or an excess of fifty units. BI reserves the right to deny service to any Customer who does not adhere to the conditions of this policy. BI's Customer Support Department is available to the Customer Monday through Friday from 8:00 AM to 5:00 PM Mountain Time by calling 1-800-241-9924.

4/25/11  
67/438

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ADVOCATE GRANT NUMBER 09-VA-048. SAID REQUEST IS IN THE AMOUNT OF \$2,047.50.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 09-VA-048. The Request for Reimbursement is in the amount of two thousand forty-seven dollars and fifty cents (\$2,047.50) for the month of March, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Daily Time Sheets for Assistant Victims Advocate, Mary Ann Copeland; Intern Heather DeMetro; Monthly Progress Reports, Monthly Statistical Report and Minutes of the County Commission of Wood County have been submitted.

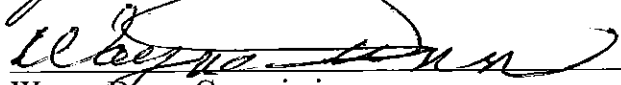
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

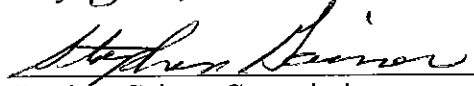
Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

4/25/11  
69/438

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
---	----------------------------------

<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: <u>Wood County Commission</u>
	Address: <u>One Court Square, Suite 203</u>
	<u>Parkersburg, WV 26101</u>
	Project #: <u>09-VA-048</u>
	FEIN#: <u>556 000 417</u>
	Funds are hereby requested to cover expenditures FROM: <u>3/1/11</u> TO: <u>3/32/11</u>

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
Personnel/Contractual	\$2,047.50
Travel/Training	
Space	
Other	
<b>TOTAL</b>	<b>\$2,047.50</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission

TYPED NAME & TITLE

SIGNATURE

4/25/11

DATE

(Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Accountant



4/25/11  
69/438

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$386.60.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-2011. The Request for Reimbursement is in the amount of three hundred eighty-six dollars and sixty cents (\$386.60) for the month of March, 2011. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Wood County Sheriff's Department and the Monthly Progress Report have been submitted.

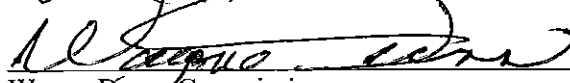
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

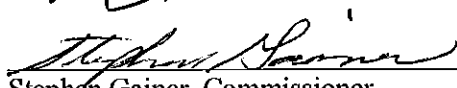
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

4/25/11  
69/438

**GOVERNOR'S HIGHWAY SAFETY PROGRAM**

2 Hale Street, Suite 100  
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

**REQUEST FOR REIMBURSEMENT**

<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F10HS-03-2011
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 3/1/11 TO: 3/31/11

**PROJECT CASH EXPENDITURES**

Account #	Amount
F11HS-03-2011	\$386.60
<b>TOTAL</b>	<b>\$386.60</b>

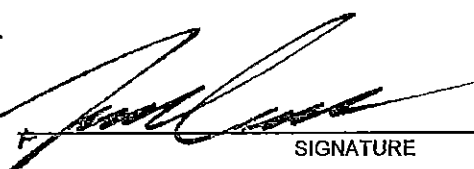
**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

David Blair Couch, President  
BY: Wood County Commission

TYPED NAME & TITLE



SIGNATURE

4/14/11

DATE

(Authorized Official or Grant Financial Officer ONLY)

**GOVERNOR'S HIGHWAY SAFETY USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Officer

4/25/11  
69/439

APRIL 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

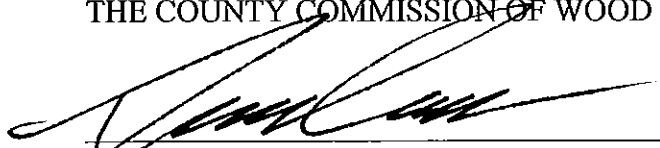
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A  
VACANCY EXISTS ON THE WOOD COUNTY PLANNING  
COMMISSION.

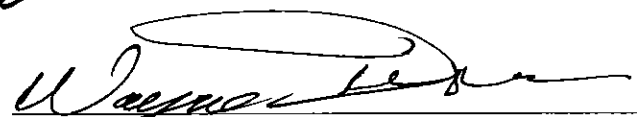
**ORDER**

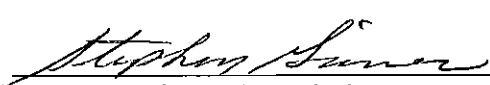
On this date, the County Commission of Wood County, upon a motion made by Wayne  
Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, announced that  
a vacancy exists on the Wood County Planning Commission. Said vacancy is due to the fact that  
Dennis Cain submitted his resignation. Said vacancy is pursuant to an Order appearing in Order  
Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for  
appointments to Boards and Authorities. Mr. Cain's term would have expired December 31,  
2012.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

A/755