

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 22, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:55 A.M., the County Commission met with Cam Huffman from the Wood County Development Authority to discuss moving the County into a marketing strategy that will coincide with the State marketing program. He asked the Commission to share any information or contacts they may have to assist him.

At 10:15 A.M., the County Commission met with Jason Wharton, Prosecuting Attorney and Roger Sheppard from WTAP Television Station who presented their newly developed lease agreement between the Commission and WTAP . Said lease agreement is in reference to WTAP's tower being partially on County owned property.

At 11:00 A.M., the County Commission listened to a talk opposing Mountain Top Removal. Said talk was presented by Walt Auvil and various speakers.

The County Commission announced that a vacancy exists on the Veterans Park Advisory Board and placed Bob Villers in nomination. (Order A/820)

The County Commission reappointed Terry Hefner and Steven Lehew to the Enforcement Agency for the Abandoned Building Ordinance. (Order A/823).

Amy Boyd was sworn in as a Case Manager with the Wood County Day Report Center.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/820, A/823, M/1610, M/1611, M/1612.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled August 22, 2011.

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APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled August 22, 2011.

Wood County Commission Meeting
Held August 22, 2011

Please Print

1.	Cam Huffman
2.	Jason Whorton
3.	ROGER SHAPARD
4.	
5.	
6.	
7.	
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20.	



Wood County Commission

8/22/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM

APPROVE AND SIGN MINUTES, ORDERS,
PURCHASE ORDERS, INVOICES, NEW ROAD
NAMES AND ANY OTHER ADMINISTRATIVE
DUTIES

MARTY SEUFER,
COUNTY
ADMINISTRATOR

11:00 AM

DISCUSS MOUNTAIN TOP REMOVAL (WILL
BE HELD IN THE FORT BOREMAN ROOM IN
THE JUDGE BLACK ANNEX)

WALT AUVIL

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Discuss Change Orders for Justice Center
6. Security and Sheriff's Dept airport staffing
7. Adopt Regional Hazard Mitigation Plan
8. Tower Lease Agreement with WTAP

8/22/11
69/522

AUGUST 22, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED TERRY HEFNER
AND STEVEN LEHEW TO THE ENFORCEMENT AGENCY FOR
THE ABANDONED BUILDING ORDINANCE.

ORDER

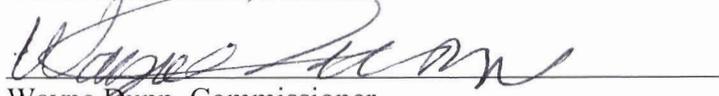
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, reappointed Terry Hefner and Steven Lehew to the Enforcement Agency for the Abandoned Building Ordinance. Said appointments are due to the fact that the terms of Terry Hefner and Steve Lehew expired July 23, 2011. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire July 23, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/823

8/22/11
69/521

AUGUST 22, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$9,428.73.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-402. The Request for Reimbursement is in the amount of nine thousand four hundred twenty-eight dollars and seventy-three cents (\$9,428.73) for the month of July, 2011. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Vienna Police Department, the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

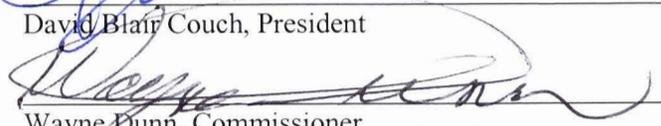
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

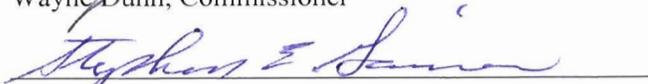
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1610

8/22/11
69/521

GOVERNOR'S HIGHWAY SAFETY PROGRAM

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F11-HS-03-402
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 7/1/11 TO: 7/31/11

PROJECT CASH EXPENDITURES	Account #	Amount
	F11-HS-03-402	\$7,844.07
	TOTAL	\$9,428.73

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

David Blair Couch, President
BY: Wood County Commission
TYPED NAME & TITLE



8/22/11
DATE

(Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Officer

AUGUST 22, 2011

8/22/11
69/522

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$2,547.49.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of two thousand five hundred forty-seven dollars and forty-nine cents (\$2,547.49) for the month of July, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report; the Monthly Progress Report and the Monthly Project Director's Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

8/22/11
69/522

WEST VIRGINIA
Division of Justice and Community Services

Request for Reimbursement

RECEIVED
(For DJCS Use Only)

Subgrantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
Project #:	09-VAWR-11
FEIN#:	556 000 417
Funds are hereby requested to cover expenditures	
FROM:	7/1/11
TO:	7/31/11

PROJECT CASH EXPENDITURES

Account #	Amount
09-VAWR-11/Prosecuting Attorney	\$2,033.08
09-VAWR-11/Law Enforcement	\$514.41
TOTAL	\$2,547.49

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE
 8/22/11
 DATE

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 Date

 Program Accountant

8/22/11
69/522

AUGUST 22, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09. SAID REQUEST IS IN THE AMOUNT OF \$592.32.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 11-JAG-09. The Request for Reimbursement is in the amount of five hundred ninety-two dollars and thirty-two cents (\$592.32) for the month of July, 2011. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report, and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

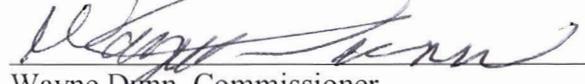
Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1612

8/22/11
69/522

WEST VIRGINIA
Division of Justice and Community
Services

Request for
Reimbursement

RECEIVED
(For DJCS Use Only)

Subgrantee:	Wood County Commission
Address:	One Court Square, Suite 203
	Parkersburg, WV 26101
Project #:	11-JAG-09
FEIN#:	556 000 417
Funds are hereby requested to cover expenditures	
FROM:	7/1/11
	TO
	7/31
	/11

PROJECT CASH EXPENDITURES

Account #	Amount
11-JAG-09	\$592.32
TOTAL	\$592.32

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE


SIGNATURE

8/22/11
DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

8/22/11
69/522

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO-WIT:

I, AMY BOYD, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Day Report Center - Case Manager in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

x Amy Boyd

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 22nd day of August, 2011.

[Signature]
County Commission of Wood County

8/22/11
69/522

August 5th 2011

To: The Wood County Commission

From: Jeff Williams/Regional Director DRC

Subject: New Employee Hire

Gentlemen:

I am writing to you today to respectfully request that you allow me to hire Ms. Amy Boyd as a fulltime case manager beginning on August 22th, 2011. I am hiring Ms. Boyd to replace Ms. Loura Rinard, who is leaving our employment on August 11th, 2011 to take employment in another county.

Ms. Boyd has all the proper education and work experience to fill this position and additionally, she has worked closely with many members of the local criminal justice system and the local drug court, and has a wonderful reputation with these persons and agencies. All the required criminal history background checks and references have been checked and Ms. Boyd has passed all requirements.

Ms. Boyd would be paid an annual salary of \$30,000.00 plus benefits. For purposes of the Finance department, the position would be filled by Ms. Amy Boyd; SS number 234-29-8327, residing at 1583 Lois Street, Belpre, OH 45714. I appreciate your attention in this matter.

Respectfully Requested,

Jeffery J. Williams
Jeffery J. Williams

Regional Director DRC

cc: Finance

WJ

WJG

New Hire Form
Attached.
Copy of everything signed
goes to Finance.

Thanks
Jeff

County Administrator

AUG 08 '11

RECEIVED