

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 12, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 1, 2011.

**AGENDA AND DISCUSSION ITEMS**

At 10:30 A.M., the County Commission held a hearing in regard to the Lois A. Pike estate. Justin Hardman, Attorney and Successor Fiduciary Commissioner for Eugene Hague, now deceased, asked that the final settlement be and initial appraisal of the estate be accepted. After testimony, the County Commission accepted said documents. Information in regard to this matter is on file in the Probate Office. (Probate Order)

At 10:45 A.M. the County Commission met with Kim Corum from the Biking Council to discuss the WV Biking Mountain Guide.

At 11:30 A.M., the County Commission held a hearing in regard to the Jean Pennington estate. Gregory Reynolds asked that Patricia Weigle, Administratrix be removed. After testimony, the County Commission ordered this hearing to be continued until December 19, 2011 at 10:30 A.M. Information in regard to this hearing is on file in the Probate Office. (Probate Order)


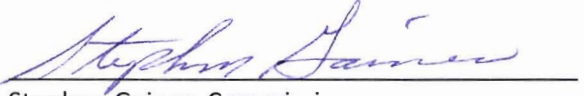
**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/1735, M/1736, M/1737, M/1738, M/1739 and two Probate Orders.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President  
\_\_\_\_\_  
Wayne Dunn, Commissioner  
\_\_\_\_\_  
Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled December 12, 2011.

Wood County Commission Meeting  
Held December 12, 2011

**Please Print**

1.	Justin L. Haselman
2.	Kim Coram
3.	Leslie Reynolds
4.	Sherylee S. Cruz
5.	<del>Ashley Roton</del> 406 Dodge Ave Williamson WV 304 966 4456
6.	Ashley Roton
7.	GREG REYNOLDS 817 18 <sup>TH</sup> ST 304-917-5331
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# Wood County Commission

12/12/2011

1 Court Square, Suite 203  
Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:30 AM</b>	LOIS A. PIKE ESTATE – REQUEST TO OPEN ESTATE TO FILE APPRAISEMENT	JUSTIN HARDMAN, ATTORNEY
<b>10:45 AM</b>	DISCUSS WV BIKING MOUNTAIN GUIDE	KIM CORUM, BIKING COUNCIL
<b>11:30 AM</b>	JEAN PENNINGTON ESTATE - ASKING THAT THE ADMINISTRATRIX, PATRICIA WEIGLE, BE REMOVED	GREGORY REYNOLDS

Special notes:	<ol style="list-style-type: none"><li>1. Vacancies on Boards and Commissions</li><li>2. Building Enforcement Properties</li><li>3. Contribution Requests</li><li>4. County Facilities</li><li>5. Discuss Change Orders for Justice Center</li><li>6. Vendor Preference</li><li>7. Discuss Mountwood Park funding</li><li>8. Tour County facilities</li><li>9. Discuss change orders for the Energy Program</li></ol>
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Dec 1



12/12/11  
69/585

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR A PARKING LOT AT THE WOMEN'S CARE CENTER OF PARKERSBURG.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Women's Care Center of Parkersburg Parking Lot Project #11LEDA0829 in the amount of eight thousand three hundred dollars and zero cents (\$8,300.00).

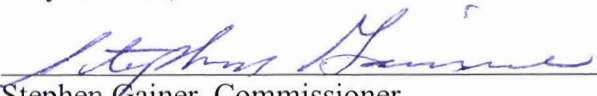
Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

M/1735

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the County Commission of Wood County possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program, and

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

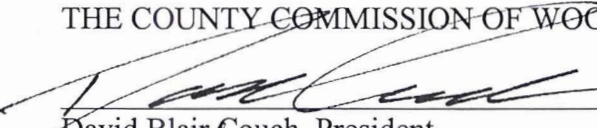
**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Grant Program application for the following project:

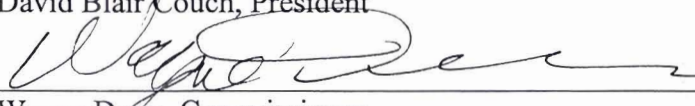
**WOMEN'S CARE CENTER PARKING LOT – \$8,300.00**

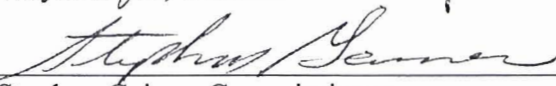
**RESOLVED** this 12<sup>th</sup> day of **December, 2011**.

APPROVED:

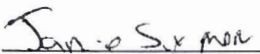
THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on December 12, 2011.

  
Jamie Six, County Clerk

12/12/11  
69/585

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE MINERAL WELLS VOLUNTEER FIRE DEPARTMENT.


**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Mineral Wells volunteer Fire Department exhaust system in the amount of twenty-seven thousand four hundred sixty dollars and zero cents (\$27,460.00) (09LEDA080N).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1736



DECEMBER 12, 2011

12/8/11  
69/585

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the County Commission of Wood County possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program, and

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

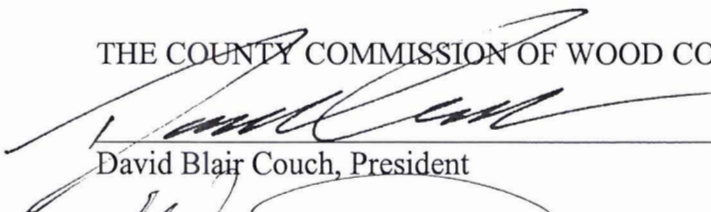
**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Grant Program application for the following project:

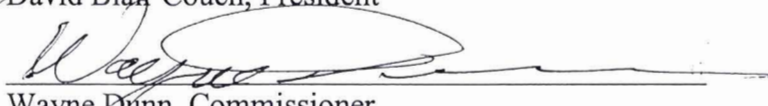
**MINERAL WELLS VFD EXHAUST SYSTEM (09LEDA080N) - \$27,460.00**

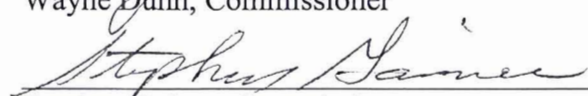
**RESOLVED** this 12<sup>th</sup> day of **December, 2011**.

APPROVED:

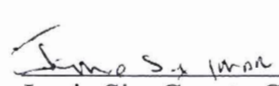
THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on December 12, 2011.

  
Jamie Six, County Clerk



12/12/11  
69/585

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR COMPUTERS FOR THE VETERANS MUSEUM OF THE MID-OHIO VALLEY.

**ORDER**

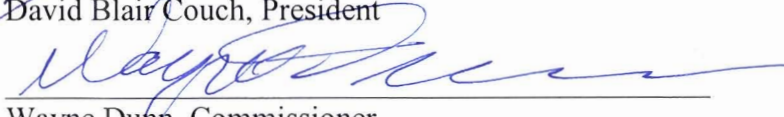
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Veterans Museum of the Mid-Ohio Valley Project #11LEDA0827 in the amount of two thousand nine hundred dollars and zero cents (\$2,900.00).

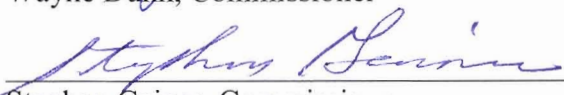
Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

M/1737

DECEMBER 12, 2011

12/12/11  
69/585

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the County Commission of Wood County possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program, and

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Grant Program application for the following project:

**VETERANS MUSEUM COMPUTER PROJECT (11LEDA0827) - \$2,900.00**

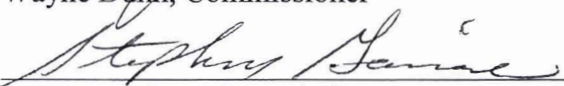
**RESOLVED** this 12<sup>th</sup> day of **December, 2011**.

APPROVED:

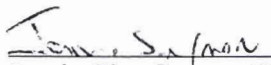
THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on December 12, 2011.

  
Jamie Six, County Clerk

12/12/11  
69/586

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR A. ROOF PROJECT AT S. W. RESOURCES.

**ORDER**

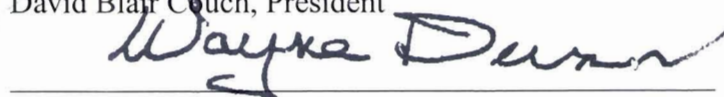
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the S. W. Resources Roof Project #11LEDA0821 in the amount of six thousand dollars and zero cents (\$6,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner



DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the County Commission of Wood County possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program, and

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Grant Program application for the following project:

**S. W. RESOURCES ROOF PROJECT (11LEDA0821) - \$6,000.00**

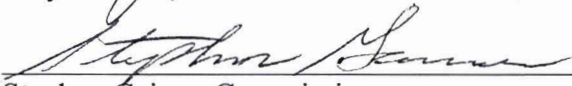
**RESOLVED** this 12<sup>th</sup> day of **December, 2011**.

APPROVED:

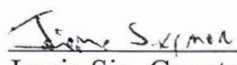
THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on December 12, 2011.

  
Jamie Six, County Clerk



12/12/11  
69/586

DECEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A SIX MONTH TRIAL PERIOD FOR A BACKGROUND CHECK PROGRAM THROUGH THE WOOD COUNTY PROSECUTOR'S OFFICE.


**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE a software package to be added to the Westlaw program currently in use at the Wood County Prosecuting Attorney's Office. Said program is used for performing background checks for non-profit organizations in Wood County.

The program was approved for a trial period of six (6) months at a monthly rate of one hundred eighty-seven dollars and zero cents (\$187.00).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1739

ADMINISTRATRIX.

Whereupon the said MARIA K. THOMAS, before the County Commission, made oath thereto, as such ADMINISTRATRIX and together with MARIA K. THOMAS, as surety, approved by the County Commission, entered into and acknowledged a bond in the penalty of SEVEN THOUSAND SIX HUNDRED (\$7,600.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said MARIA K. THOMAS upon the Estate of RICHARD R. BONNETT, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of RICHARD R. BONNETT, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF JEAN PENNINGTON, DECEASED

This day came GREGORY P. REYNOLDS, for hearing December 12, 2011, at 11:30 a.m., and petitioned the County Commission to removed PATRICIA WEIGLE, who qualified as Administratrix on January 10, 2003.

Upon review of testimony of GREGORY P. REYNOLDS, the County Commission moved the hearing to be continued to Monday, December 19, 2011, at 10:30 a.m.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this commission do now adjourn to meet in regular session, Thursday, December 15, 2011, at 9:30 o'clock A.M.

  
President



Letters testamentary are hereby granted the said IRENE L. FARROW, upon the Estate of RICHARD F. FARROW, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of RICHARD F. FARROW, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

BEFORE THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
IN RE: ESTATE OF LOIS ANN PIKE, DECEASED:

ORDER

On this day came the Successor Fiduciary Commissioner, Justin L. Hardman. That the Fiduciary Commissioner, Eugene T. Hague, Jr., is now deceased and the Wood County Commission appointed Justin L. Hardman as the above estate's Successor Fiduciary Commissioner on May 16, 2011, to fulfill the duties of Eugene T. Hague, Jr.

That he certifies this Estate having been referred to Eugene T. Hague, Jr., on April 8, 2010, and the deadline for claims filed against the Estate was the 15<sup>th</sup> day of August, 2010.

That the publishing of such notice took place once a week for two (2) successive weeks in The Parkersburg News, a newspaper published in Wood County, West Virginia, on May 3, 2010 and May 10, 2010, respectively. That it is not necessary for the Estate to be republished in the aforementioned newspaper.

That the First and Final Settlement of Laura Alice Pike Coombs, Executrix of the Estate of Lois Ann Pike, deceased, was previously entered and recorded on October 7, 2010, in Book No. 495, at Page No. 769, was accurate and correct, and the subject estate closed, except that said First and Final Settlement was submitted prior to the proper recordation of the Initial Appraisal of the Estate and the Non-Probate Inventory of the Estate.

That the Initial Appraisal of the Estate and the Non-Probate Inventory of the Estate were timely filed by the Executrix with then Fiduciary Commissioner, Eugene T. Hague, Jr., who acted as an arm of the County Commission and both documents were accurate and correct, but that Mr. Hague simply did not sign and forward the same to the Probate Clerk for recordation prior to the Settlement of the estate.

That a real estate sale is pending and scheduled for closing for real property that was a part of said estate and that the closing cannot take place until the Initial Appraisal of the Estate and the Non-Probate Inventory of the Estate are properly recorded with the Probate Clerk, thereby clearing the cloud on the title to the property and that a delay in closing on the sale of the property will likely cause the sale not to occur.

WHEREFORE, on this Monday, the 12<sup>th</sup> day of December, 2011, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby ORDER that the Final Settlement of the Estate of Lois Ann Pike, Deceased, Laura Alice Pike Coombs, Executrix, shall stand and that the Initial Appraisal of the Estate and the Non-Probate Inventory of the Estate, having been properly and timely filed with Mr. Hague and merely not forwarded to the Probate Clerk for recording, be now recorded with the Probate Clerk as a Corrected Initial Appraisal and Corrected Non-Probate Inventory of the Estate, thereby preventing the need for further advertising, notice to creditors and beneficiaries or any further passage of time or delay as all advertisings, notices and time periods have already taken place and all potential claimants have had the opportunity to come forward and make claims.

APPROVED BY: THE COUNTY COMMISSION OF WOOD COUNTY

/s/ DAVID BLAIR COUCH  
DAVID BLAIR COUCH,  
President

/s/ WAYNE DUNN  
WAYNE DUNN,  
Commissioner

/s/ STEPHEN GAINER  
STEPHEN GAINER,  
Commissioner

IN RE: ESTATE OF MARY FRANCES POOLE, DECEASED. (DATE OF DEATH: 11/06/2011)

This day came ROCKLAND L. POOLE and moved his appointment and qualification as ADMINISTRATOR of the Estate of MARY FRANCES POOLE, deceased.

It appearing to this Commission, proper so to do, the said ROCKLAND L. POOLE is hereby qualified as such ADMINISTRATOR.

Whereupon the said ROCKLAND L. POOLE, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with SELF AS SURETY, WITH JUSTIFICATION FILED as surety, approved by the County Commission, entered into and acknowledged a bond in the penalty of TWO THOUSAND FIVE HUNDRED (\$2,500.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said ROCKLAND L. POOLE upon the Estate of MARY FRANCES POOLE, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of MARY FRANCES POOLE, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF GUY CLAYTON LOCKHART, JR., DECEASED. (DATE OF DEATH: 11/19/2011)

This day came JAMIE J. LOCKHART and moved her appointment and qualification as ADMINISTRATRIX of the Estate of GUY CLAYTON LOCKHART, JR., deceased.

It appearing to this Commission, proper so to do, the said JAMIE J. LOCKHART is hereby qualified as such ADMINISTRATRIX.

Whereupon the said JAMIE J. LOCKHART, before the County Commission, made oath thereto, as such ADMINISTRATRIX and together with WESTERN SURETY CNA, AS SURETY, BY: SHERRY LOWERS, ATTORNEY IN FACT as surety, approved by