

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 29, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 12, 15 and 19, 2011.

Sandra Stephens was sworn in as a full-time Tax Deputy.

Andy Hartleben was sworn in to the Wood County Historic Landmarks Commission.

The County Commission named Lantana Lane and Gardenia Drive in the Grandview Mobile Home Park. (Orders A/897 and A/898)

**AGENDA AND DISCUSSION ITEMS**

At 10:00 A.M., the County Commission met with Jason Wharton, Prosecuting Attorney, who advised them on the lease covering the property located at 1640 St. Mary's Avenue and used for years by the Children's Home Society. He stated the terminology in the lease allows either party to sever the agreement by notifying the other party.

At 10:15 A.M., the County Commission met with Patsy Hardy from S&P Harley Davidson along with Steve Nicely from the Greater Parkersburg Convention and Visitors Bureau. They

requested funds for the Thunder Road Madness Motorcycle Rally event to be held in the coming year. (Order M/1766)

At 10:33 A.M., the County Commission held a hearing in regard to the Wilma Bell Davis Hollister estate. Karen Powell and Madison Williams were present. Vickie S. Boals, participated by speakerphone. They wanted to discuss the admittance of a will to probate that had a stamped signature of the deceased, instead of the will being signed by the deceased. After testimony, the Commission ruled that the motion be denied to admit the will to Probate. Information in regard to this hearing is on file in the Probate Office. (Probate Order attached.)

At 11:15 A.M., the Commissioners dedicated the Wood County Justice Center at the Joseph P. Albright Sr. Building.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/897, A/898, M/1758, M/1759, M/1760, M/1761, M/1762 and M/1763.

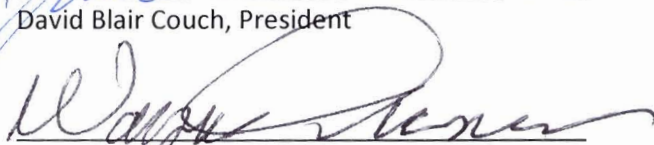
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

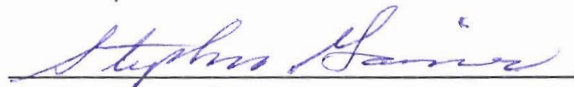
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled December 29, 2011.

Wood County Commission Meeting  
Held December 29, 2011

**Please Print**

1. STEVE NICELY
2. PATSY HARDY
3. Karen Powell
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
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19.
20.

IN ACCORDANCE WITH CHAPTER 2, ARTICLE 2, SECTION 1 OF THE WEST VIRGINIA CODE, THE WOOD COUNTY COURTHOUSE AND ITS OFFICES WILL BE CLOSED ON **MONDAY, JANUARY 2, 2012** IN OBSERVANCE OF NEW YEARS DAY.



# Wood County Commission

12/29/2011  
 1 Court Square, Suite 203  
 Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:00 AM</b>	DISCUSS CHILDREN'S HOME SOCIETY BUILDING	JASON WHARTON, PROSECUTING ATTORNEY
<b>10:15 AM</b>	UPDATE ON THUNDER ROADS MADNESS EVENT	STEVE NICELY, CVB
<b>10:30 AM</b>	DISCUSS WILMA BELL DAVIS HOLLISTER WILL, PROBATE OFFICE REFUSES TO TAKE BECAUSE OF A RUBBER STAMP	VICKIE BOLES, EXEC. OF ESTATE AND MADISON WILLIAMS
<b>11:15 AM</b>	GRAND OPENING OF JUSTICE CENTER	
Special notes:	<ol style="list-style-type: none"> <li>1. Vacancies on Boards and Commissions</li> <li>2. Building Enforcement Properties</li> <li>3. Contribution Requests</li> <li>4. County Facilities</li> <li>5. Discuss Change Orders for Justice Center</li> <li>6. Discuss change orders for the Energy Program</li> <li>7. Discuss Sheriff's vehicles for Tom Smith</li> <li>8. Discuss Wood County Housing Program</li> </ol>	

12:15, 19

Letters testamentary are hereby granted the said PATRICK R. LUKE, upon the Estate of SYLVIA R. LUKE, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of SYLVIA R. LUKE, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF WILMA BELLE HOLLISTER, DECEASED. (ORDER COUNTY COMMISSION-MOTION DENIED)

This day came Karen Powell and Madison Williams, in person and Vickie S. Boals, by telephone, before the County Commission, in regard to a hearing, to admit a will to probate that had a stamped signature of the deceased person, instead of the will being signed by the deceased. The County Commission after hearing the testimonies, ruled that the motion is denied to admit will to probate.

IN RE: ESTATE OF JANE L. BAILEY, DECEASED

This day came THOMAS H. BAILEY, who was, by the last Will and Testament of JANE L. BAILEY, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.


It appearing to this Commission that THOMAS H. BAILEY, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said THOMAS H. BAILEY, upon the Estate of JANE L. BAILEY, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of JANE L. BAILEY, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, January 5, 2012, at 9:30 o'clock A. M.

  
\_\_\_\_\_  
President

12/29/11  
69/596

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
DONATION OF \$5,000.00 TO THE THUNDER ROAD MADNESS  
EVENT THROUGH THE LOTTERY FUND LINE ITEM.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed with Stephen Gainer abstaining, did hereby AUTHORIZE the donation of five thousand dollars and zero cents (\$5,000.00) to the Thunder Road Madness Event to be used towards the support of their 2012 event. Said donation will be paid out of the General Fund Lottery Line Item of the County.

APPROVED:

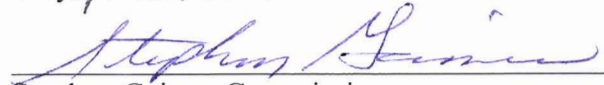
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1766

DECEMBER 29, 2011

12/29/11  
69/597

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM TOM HOHMAN BE APPROVED. THE NEW ROAD NAME WILL BE GARDENIA DRIVE.

**ORDER**

The County Commission of Wood County was in receipt of a New Road Name Request Form from Tom Hohman, to name the road to his residence GARDENIA DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as GARDENIA DRIVE is the first road in Grandview Mobile Home Park, in Tygart District, Tax Map 80, Parcel D. The request by Tom Hohman is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing, by Tom Hohman, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

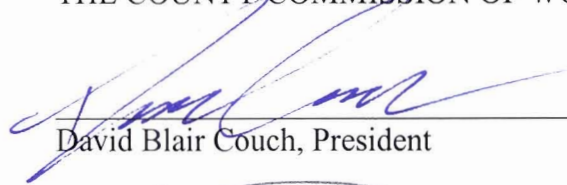
NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, does hereby ORDER that the aforementioned road be named GARDENIA DRIVE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name

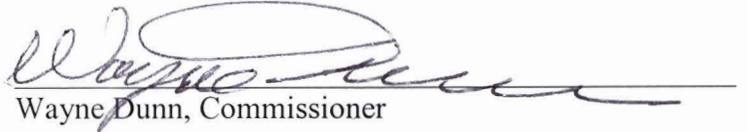


Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

A/897

12/28/11

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

DEC 27 '11

69/597

fax 422-6270

WOOD COUNTY 9-1-1

County Administrator

NEW ROAD NAME REQUEST FORM

Applicant Name:

Applicant Phone #: 919-622-0221

Property Owner Name: Tom Hohman

Current Road Name or Highway Number, if any:

Tax District: Tygart Tax Map #: 80 Parcel #: 000D

Describe Physical Location: 1406 Gihon Road - Grandview MHP

List Three Road Name Suggestions: 1st Gardenia Drive \* 2nd Gardenia Way 3rd

Please prioritize.

Signature of Applicant: Thomas M Hohman

OFFICIAL USE ONLY

Coordinated with the Map Processor:

Processor Signature: Duane E. Jones Process Date: 12/21/11

Granted Street Name:

Place signature, address and telephone number all of the homeowners agreeing to the road name changes. This must be 100% of the residents if less than 10 and 75% if more than 10.

Table with 3 columns: Signature, Existing Address, Phone #

New Road

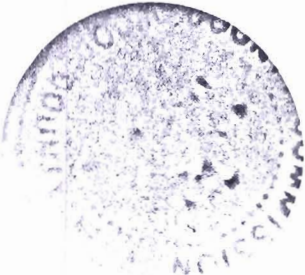
STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO WIT:

I JAMIE SIX, Clerk of the County Commission in and for the County of Wood and State of West Virginia, having a Seal, and the Officer in whose custody of files, books and records of said Office are required by laws of said State to be kept, do hereby certify that the attached and foregoing writing is a full, true and complete transcript and copy of

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM  
FROM TOM HOHMAN BE APPROVED. THE NEW ROAD NAME WILL BE GARDENIA DRIVE

and the same appears of record in my said Office in ORDER BOOK 69 ,Page 597

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Office, at the City of Parkersburg, County of Wood and State of West Virginia, this the 10th day of JANUARY , 20 12 .



JAMIE SIX, CLERK  
WOOD COUNTY COMMISSION  
By: Ruth A. McBrat  
Deputy

Jamie SIX  
WOOD County 08:53:49 AM  
Instrument No 713844  
Date Recorded 01/10/2012  
Document Type ORDER/D  
Pages Recorded 4  
Book-Page 1177-369

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM TOM HOHMAN BE APPROVED. THE NEW ROAD NAME WILL BE LANTANA LANE.

**ORDER**

The County Commission of Wood County was in receipt of a New Road Name Request Form from Tom Hohman, to name the road to his residence LANTANA LANE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as LANTANA LANE is the second road in Grandview Mobile Home Park, in Tygart District, Tax Map 80, Parcel D. The request by Tom Hohman is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing, by Tom Hohman, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, does hereby ORDER that the aforementioned road be named LANTANA LANE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name

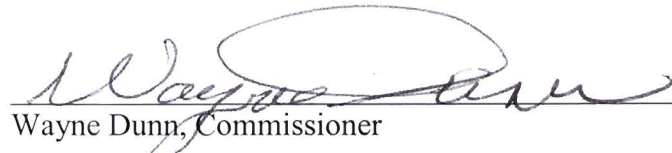


Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

A/897

RECEIVED

12/29/11

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

fax 472-6270

DEC 23 '11

69/595

WOOD COUNTY 9-1-1

County Administrator

NEW ROAD NAME REQUEST FORM

New Road

Applicant Name:

Applicant Phone #: 919-622-0221

Property Owner Name: Tom Hohman

Current Road Name or Highway Number, if any:

Tax District: Tygart Tax Map #: 80 Parcel #: 000D

Describe Physical Location: 1406 Sichen Rd. - Grandview MHP

2<sup>nd</sup> road in Mobile Home Park

List Three Road Name Suggestions: 1<sup>st</sup> Lantana Lane \*  
2<sup>nd</sup> \_\_\_\_\_  
3<sup>rd</sup> \_\_\_\_\_

Please prioritize.

Signature of Applicant: Thomas M. Hohman

OFFICIAL USE ONLY

Coordinated with the Map Processor: \_\_\_\_\_

Processor Signature: Quane E. Jones Process Date: 12/21/11

Granted Street Name:

Place signature, address and telephone number all of the homeowners agreeing to the road name changes. This must be 100% of the residents if less than 10 and 75% if more than 10.

Signature	Existing Address	Phone #

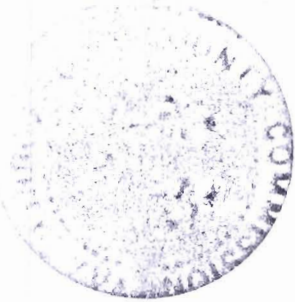
STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO WIT:

I JAMIE SIX, Clerk of the County Commission in and for the County of Wood and State of West Virginia, having a Seal, and the Officer in whose custody of files, books and records of said Office are required by laws of said State to be kept, do hereby certify that the attached and foregoing writing is a full, true and complete transcript and copy of

~~IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST  
FORM FROM TON HOHMAN BE APPROVED. THE NEW ROAD NAME WILL BE LANTANA LANE~~

and the same appears of record in my said Office in ORDER BOOK 69, Page 597

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Office, at the City of Parkersburg, County of Wood and State of West Virginia, this the 10th day of JANUARY, 20 12.



JAMIE SIX, CLERK  
WOOD COUNTY COMMISSION  
By: Ruth McBride  
Deputy

Jamie Six  
WOOD County 08:54:55 AM  
Instrument No 713846  
Date Recorded 01/10/2012  
Document Type ORDER/D  
Pages Recorded 4  
Book-Page 1177-373

DECEMBER 29, 2011

12/29/11  
69/594

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$640.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE ENFORCING THE UNDERAGE DRINKING LAW GRANT NUMBER 11-EUD-015.

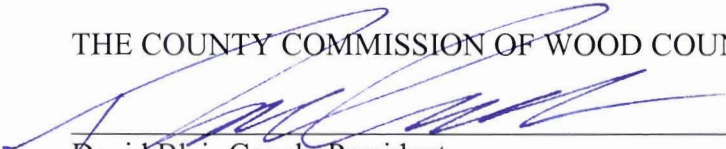
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six hundred forty dollars and zero cents (\$640.00) which represents reimbursement to Wood County for expenses incurred during the month of October, 2011, in regard to the Enforcing the Underage Drinking Laws Grant Number 11-EUD-015. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 573 and bearing the date of November 14, 2011 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen E. Gainer, Commissioner

M/1758



AGENCY: JUSTICE & COMMUNITY SERVICES DIVISION OF  
TOTAL: \$640.00

WARRANT #: 1010614902  
DATE: 12/22/11

TRANSACTION ID	INVOICE NUMBER &	PAYEE REFERENCE	PURCHASE ORDER	AMOUNT
I012614710	1250520112, 11EUD015	10/11		\$640.00

If you have questions concerning the above, please call 304-558-8814 Ext. 0209.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 28722698

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING  
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

Important remittance information on top panel  
Remitter: JUSTICE & COMMUNITY SERVICES DIVISION OF  
Questions? Contact: JACK EPPERLY at 304-558-8814 Ext. 0209

STATE WARRANT # 1010614902

DECEMBER 22, 2011

PAYEE WOOD CO COMMISSION

\*\*\*\*\*\$640.00\*\*

1010614902

WEST VIRGINIA TREASURY

*John D. Perdue*  
STATE TREASURER

*Glen B. Haines III*  
STATE AUDITOR

⑈ 1010614902 ⑈ ⑆ 051902322⑆ 0005270537822⑈

12/29/11  
69/595

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,950.31 OF WHICH \$82.80 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand nine hundred fifty dollars and thirty-one cents (\$3,950.31) of which eighty-two dollars and eighty cents (\$82.80) represents reimbursement to Wood County for expenses incurred during the month of October, 2011, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 573 and bearing the date of November 14, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

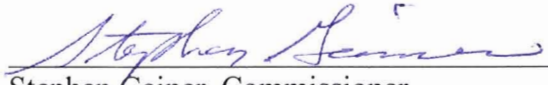
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1759

AGENCY: MOTOR VEHICLES DIVISION OF  
TOTAL: \$3,950.31

WARRANT #: 1010614903  
DATE: 12/22/11

TRANSACTION ID	INVOICE NUMBER &	PAYEE REFERENCE	PURCHASE ORDER	AMOUNT
I521201577	F12HS0315420111			\$82.80
I521201576	F12HS0340220111			\$3,867.51

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING  
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

# State of West Virginia

CTL# 28722699

Important remittance information on top panel  
Remitter: MOTOR VEHICLES DIVISION OF  
Questions? Contact: JAMES JORDAN at 304-926-3805

STATE WARRANT # 1010614903

PAYEE WOOD CO COMMISSION

DECEMBER 22, 2011

\*\*\*\*\*\$3,950.31\*\*

1010614903

WEST VIRGINIA TREASURY

*John D. Perdue*  
STATE TREASURER

*Glen B. Gainer III*  
STATE AUDITOR

⑈ 1010614903 ⑈ ⑆ 051902322⑆ 0005270537822 ⑈

12/29/11  
69/595

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,950.31 OF WHICH \$3,867.51 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154

**ORDER**

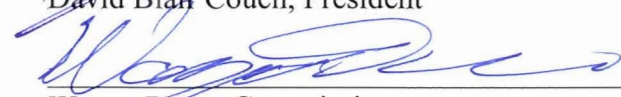
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand nine hundred fifty dollars and thirty-one cents (\$3,950.31) of which three thousand eight hundred sixty-seven dollars and fifty-one cents (\$3,867.51) represents reimbursement to Wood County for expenses incurred during the month of October, 2011, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 575 and bearing the date of November 17, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

AGENCY: MOTOR VEHICLES DIVISION OF  
TOTAL: \$3,950.31

WARRANT #: 1010614903  
DATE: 12/22/11

TRANSACTION ID	INVOICE NUMBER &	PAYEE REFERENCE	PURCHASE ORDER	AMOUNT
I521201577	F12HS0315420111			\$82.80
I521201576	F12HS0340220111			\$3,867.51

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 28722699

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETER FRAUD AND COUNTERFEITING  
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

# State of West Virginia

Important remittance information on top panel  
Remitter: MOTOR VEHICLES DIVISION OF  
Questions? Contact: JAMES JORDAN at 304-926-3805

STATE WARRANT # 1010614903

DECEMBER 22, 2011

PAYEE WOOD CO COMMISSION

\*\*\*\*\*\$3,950.31\*\*

1010614903

WEST VIRGINIA TREASURY

*John D. Perdue*  
STATE TREASURER

*Glen B. Gainer III*  
STATE AUDITOR

⑈ 1010614903 ⑈ ⑆ 051902322⑆ 0005270537822⑈

12/29/11  
69/595

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT THROUGH THE WEST VIRGINIA COURTHOUSE FACILITIES IMPROVEMENT FUND TO REPLACE THE COURTHOUSE STEPS.

**ORDER**

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, as President, and on behalf of the County Commission, to EXECUTE a Reimbursement Request for fifty-four thousand four hundred thirty-six dollars and seventy-four cents (\$54,436.74) from the West Virginia Courthouse Facilities Improvement Fund. Said Grant Funds were used to replace the front and rear steps of the Historic Wood County Courthouse.

A copy of said Reimbursement Request is attached to this ORDER and should be made a part thereof.

Information relating to the West Virginia Courthouse Facilities Improvement Fund Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

<b>WEST VIRGINIA Courthouse Facilities Improvement Authority</b>	<b>Request for Reimbursement</b>
RECEIVED	<b>Funds Recipient:</b> Wood County Commission
	<b>Address:</b> #1 Court Sq, Suite 203, Parkersburg, WV 26101
	<b>Project #:</b> 54-0108-012011
	<b>Grant ID #:</b> 19401
	<b>FEIN #:</b> 55-6000417
	<b>Funds are hereby requested to cover expenditures FROM:</b> 01/01/2011 <b>TO:</b> 12/30/2011

**VENDOR INFORMATION** - Please list below all invoices associated with this request for reimbursement. List the vendor name and date of the invoice in this column. Attach a copy herein of the corresponding vendor invoice(s) marked "paid" and proof of payment for services (copy of check).

Total Dollar  
Amount of  
Each Invoice

The David's Stone Company LLC - 10/14/2011  
The David's Stone Company LLC - 11/01/2011  
The David's Stone Company LLC - 11/08/2011  
The David's Stone Company LLC - 11/15/2011  
The David's Stone Company LLC - 11/22/2011

\$ 9,869.75  
\$15,234.75  
\$17,992.55  
\$ 9,566.43  
\$15,382.44  
  
\$68,045.92

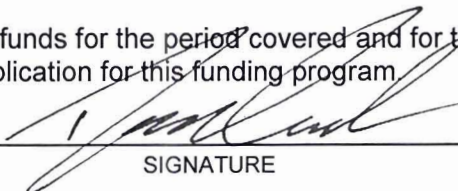
\*\*TOTAL\*\*

<b>FUNDS RECIPIENT REIMBURSEMENT REQUEST:</b>	
This request is in the amount of \$ <u>54,436.74</u>	<u>12/29/11</u>
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for reimbursement.	
<u>December 29, 2011</u>	_____
Date	Authorized Official

**CFIA USE ONLY CERTIFICATION:**

I certify that this report presents expenditures of funds for the period covered and for the total project budget to date, made in accordance with the approved application for this funding program.

BY: Melissa K. Smith, Executive Director  
TYPED NAME & TITLE  
(Authorized Official or Financial Officer Only.)

  
SIGNATURE

12-29-2011  
DATE

12/29/11  
69/596

DECEMBER 29, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$35,544.78.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 12-CC-09. Reimbursement is in the amount of thirty five thousand five hundred forty-four dollars and seventy-eight cents (\$35,544.78) for the month of November, 2011. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen E. Gainer, Commissioner

M/1762



12/29/11  
69/598

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
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<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 11/1/11 TO: 11/30/11

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
Personnel/Contractual	\$35,544.78
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
<b>TOTAL</b>	<b>\$35,544.78</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission  
 TYPED NAME & TITLE



12/29/11  
 SIGNATURE DATE

(Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ \_\_\_\_\_  
 Date Program Accountant

DECEMBER 29, 2011

12/29/11  
69/596

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ADVOCATE GRANT NUMBER 10-VA-040. SAID REQUEST IS IN THE AMOUNT OF \$3,307.44.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 10-VA-040. The Request for Reimbursement is in the amount of three thousand three hundred seven dollars and forty-four cents (\$3,307.44) for the month of November, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Time Sheets for the Assistant Victim Advocate, Clarence Hodge; Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen E. Gainer, Commissioner

M/1763

12/29/11  
69/526

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
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<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 10-VA-040
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 11/1/11 TO: 11/30/11

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
Personnel/Contractual	<b>\$3,307.44</b>
Travel/Training	
Space	
Other	
<b>TOTAL</b>	<b>\$3,307.44</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission  12/29/11  
 TYPED NAME & TITLE SIGNATURE DATE

(Authorized Official or Grant Financial Officer ONLY)

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
 Date Program Accountant

12/29/11  
69/595


STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Sandra Stephens, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Full-time Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

  
\_\_\_\_\_

Subscribed and sworn to, before \_\_\_\_\_ County Commission \_\_\_\_\_ of Wood County, West Virginia, this 28<sup>th</sup> day of December 2011.

  
\_\_\_\_\_  
County Commission of Wood County

12/29/11  
69/596

STATE OF WEST VIRGINIA  
COUNTY OF WOOD } TO -WIT:

I, Andy Hartleben, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Historic Landmarks Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Andy Hartleben

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 29<sup>th</sup> day of December 2011.

[Signature]  
County Commission of Wood County