

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 28, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of February 14, 2011.

AGENDA AND DISCUSSION ITEMS

At 10:03 A.M., the County Commission met with Kim Coram to discuss the trails in Wood County that she has been working on for the County. Ms. Coram demonstrated the website she has developed and plans to work with the Mid-Ohio Valley Health Department to map all the trails in a six county area. She also presented a report that includes an inventory and description of existing trails. Wood County trails on line were also discussed. (Handouts from Ms. Coram are attached.)

At 10:37 A.M., the County Commission met with Jim Miracle who gave an update on Carlin's Battery Civil War Re-enactors. He requested the Commission consider them for \$2,500.00 for the fiscal year 2011/2012. (Handout from Mr. Miracle is attached.)

At 10:47 A.M., the County Commission met with Toni Tiano, Grant Consultant who presented an application for the Homeland Security Grant Program. The grant would potentially cover backup computer systems for the Wood County Justice Center and the 9-1-1 Center. (Order M/1347)

At 10:57 A.M., Jamie Six, County Clerk and Rich Shaffer, County Assessor, met with the Commission to present an agreement on a property tax issue with a Mr. Jack Powell. The County Commission agreed to send a check for \$2,000.00 to settle the issue.

At 11:06 A.M., the County Commission discussed the Board of Review and Equalization properties and after making their decisions, they adjourned SINE DIE. Rich Shaffer, County Assessor and Dean Cottrill, Assessor employee were present. (Order M/Board Decision 2011)

At 11:48 A.M., the County Commission met with Jamie Six, County Clerk, who discussed the replacement of a Republican Ballot Commissioner. Mr. Six recommended Louie Rexroad. (Order M/1346)

At 11:52 A.M., the County Commission met with MaryAnn Hollis, Director of the Humane Society of Parkersburg. Ms. Hollis discussed her budget request, the spay/neuter cling and contract options to help reduce costs to the County. (Handout from Ms. Hollis is attached.)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1345, M/1346, M/1347 and M/Board Decision 2011


Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

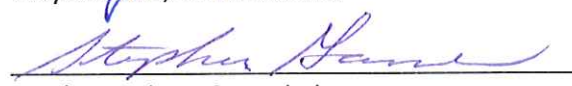
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dann, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled February 28, 2011.

Wood County Commission Meeting
Held February 28, 2011

Please Print

1.	Kim Coram	
2.	Larry PATTERSON	304-863-0686 452 ELK Run Road BELLEVILLE
3.	Toni Tiano	
4.	Dean Cottrell	
5.	Rich Shaffer	Assessor
6.	Margam Hollis	Humane Society of Parkersburg
7.	GREG SMITH	VISIT
8.	LEWIS REXROAD	
9.	Jim Mrae	Carlins Anthony D
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February 14, 2011

Wood County Trails - online

The inventory of the trails of Wood County is going to be made available to the public on the online physical activity magazine (theopam.com) <http://theopam.com/communities/6-wood-county-trails>.

The screenshot shows the o!Pam website interface. At the top, there is a search bar and navigation links for Home, About, and Pricing. The main heading is "Community: Wood County Trails" with the subtitle "The trails of Wood County, West Virginia". Below this, there are tabs for Home, Events, Posts, Providers, and Contact. The "Featured Events" section lists several activities with dates and times, such as "Group Mountain Bike Ride" on Wednesday at 6:00pm and "Bird watching hike 'The Wilds', Ohio, all-day trip" on Thursday at 9:00am. A sidebar on the left contains a list of categories: Fitness Facility, Outfitter, Park/Place (highlighted with a yellow circle), and Community organization. The main content area on the right includes a photo of a cyclist and sections for News, Upcoming Events, and Articles, with titles like "WVMA announces our 2011 event schedule!" and "Join the River Valley Mountain Bike Association".

Theopam.com organizes information in 3 categories.

1. Providers: Organizations, clubs, parks, places, fitness facilities, outfitters, and other service providers.
2. Events : Organized physical activities in which individuals may participate, such as group hikes, fairs that focus on physical activities, bike rides, and yoga classes, just to name a few.
3. News: Information linked to providers and events, for example, class registration announcements, results and coverage on past events, and articles.

Your trails are considered a provider and your information is listed under the Park/Place category.

February 14, 2011

Each trail system will have its own information page. Here is an example of a current Provider information page:

The screenshot shows a web page for the Ohio River Islands National Wildlife Refuge. At the top, there are navigation tabs for 'Home', 'Events', and 'Posts'. The main header includes the U.S. Fish & Wildlife Service logo and the refuge name. Below this, there are sections for 'Type: Park/Place', 'Description', 'Location', 'Contact: Janet Butler', 'Address', 'Phone', 'Email', and 'Website'. A 'Hours' section indicates 'Open daylight hours' and 'Costs' are 'Free'. An 'Other Information' section describes several trails: the 'Upland Trail', an optional half-mile loop, the 'Birds and Butterflies Trail', and the 'Riverview Trail'. On the right side, there are three sidebar sections: 'Related Activities' (Run, Walk/Hike, Water Sport), 'Related Communities' (Mid-Ohio Valley, West Virginia - State Wide, Wood County Trails), and 'Related Events' (Upcoming Past). The 'Related Events' section shows an event on Feb 24 at 8:00am: 'Bird watching hike in the Middle Island area' by the Mountwood Bird Club. Below this is a 'View all' link. The 'Related Posts' section shows 'All News Articles Event Coverage' and 'None Found'.

The information we have given to you is what is currently on your provider page. We gathered this information from websites, for the most part.

We will update the information as appropriate once receiving your feedback. We welcome any pictures or any information you would like to share with the public.

Please feel free to contact us with any questions, comments or suggestions.

Thanks!

Kim Coram at kimberlyjocoram@gmail.com and Toni Carrier at tcarrier19@gmail.com.

February 14, 2011

The trails of Wood County, West Virginia

Project: To create an inventory of trails currently in and planned for development in Wood County.

Specifically, this inventory will:

1. Provide a detailed description of trails that currently exist in Wood County.
2. Provide a detail description of trails that are currently under development in Wood County.
3. Be used as a standard document for inclusion with grant applications where needed.
4. Be used as a standard document for inclusion with long range plans where needed.
5. Assist the Visitors and Convention Bureau with area resource details.
6. Provide a map of all trail systems.
7. Be published on the Internet for public use and information.

It is our goal to have the project complete by March 1, 2011.

Where you fit in. Why are we here?

The trails you manage are included in the trail inventory.

Each trail (that we know of) has its own informational page. This information will be made available to the public and we would appreciate your review and approval of the information.

- We have prepared a custom package for you that details the information we have collected. Please review this information and provide us with your input on its accuracy as well as any other information you would like for us to include. Please send the information to Kim Coram at kimberlyjocoram@gmail.com and/or Toni Carrier at tcarrier19@gmail.com. You may also contact Kim by phone at (304)615-4682.
- It is our intention to make the website available to the public by March 1st. We would appreciate your input by February 28, 2011.

THE TRAILS OF WOOD COUNTY, WEST VIRGINIA

WVU-P Fitness Trail



Prepared by: Corams

For: Wood County Commissioners, Wood County WV

March 2011

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PROJECT DESCRIPTION

November 2010, Wood County Commissioner hired Kimberly Coram to create an inventory of trails in Wood County.

Specifically, the inventory was to accomplish the following:

- Provide a detailed description of trails that currently exist in Wood County.
- Provide a detail description of trails that are currently under development in Wood County.
- Be used as a standard document for inclusion with grant applications where needed.
- Assist the Visitors and Convention Bureau with area resource details.
- Map all trail systems.
- Publish the trail inventory on the Internet on for public use and information.

A detailed description was defined as the following:

- Trail Name
- Description
- Location
- Contact
- Address
- Phone
- Email
- Website
- Hours
- Costs
- Other Information
- Map

The proposal that was submitted to the county can be found in Attachment A.

Toni Carrier, an intern from WVU, assisted in this project and was a great asset to the project.

INVENTORY COLLECTION AND DATA VALIDATION

An initial inventory of trails and trail users was created. The inventory was constructed using the following methods and resources.

An example of the resources used are as follows:

- Theopam.com existing inventory
- Internet searches
- Local clubs
- Word of mouth referrals
- Government contacts

Theopam.com was used as the data collection and presentation tool for the trail inventory.

We have attempted to validate all data with the trail managers. Those managers who were non-responsive are noted as such.

A DETAILED DESCRIPTION OF TRAILS THAT CURRENTLY EXIST IN WOOD COUNTY

Following is the detailed description of the trails that currently exist in the county.

BLANNERHASSETT ELEMENTARY WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/8th of a mile (8 laps=1 mile). This path does not have lighting.

BLANNERHASSETT ISLAND HISTORICAL STATE PARK

A beautiful historic Island

BLANNERHASSETT MIDDLE SCHOOL WALKING PATH

The school has a rough, uncleared walking trail in the woods behind the school. It needs a lot of work.

CAMERON AVENUE NEIGHBORHOOD

2 miles total. Includes walking in Homecrest Manor and Camelot Apartment parking lots. Most is residential neighborhoods. Mostly flat, but there is a slight incline at parts of the walk.

DOWNTOWN PARKERSBURG

Paved sidewalks, partially lit. Downtown loop= 1 mile Point Park loop= 1 mile Municipal loop= 0.5 miles

DUPONT WILDLIFE ENHANCEMENT AREA

Several acres of forest and rolling hills, perfect for hiking and bird watching. Also located on the trail are over 70 nest boxes. Local birds include: bluebirds, tree swallows, chickadees and tufted titmice.

EDISON MIDDLE SCHOOL WALKING PATH

Mulch path behind the arboretum behind the school.

EMERSON ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/6th of a mile (6 laps=1 mile). This path does not have lighting.

ERICKSON ALL-SPORT FACILITY

Facility is open to the public 24 x 7 for tennis, running, jogging, walking, etc., except during scheduled school activities.



ERICKSON
ALL-SPORTS FACILITY

LOCATION:

Rt. 95 and Camden Avenue, Parkersburg, WV

CONTACT: Rick Leach

ADDRESS:

4601 Camden Avenue
Parkersburg, WV 26101

PHONE: 304-420-9617

EMAIL: rleach@access.k12.wv.us

WEBSITE: <http://www.ericksonallsports.com/>

HOURS:

Open all the time.

COSTS:

Free

OTHER INFORMATION:

Events can be scheduled at the field by contacting the Athletic Director, Parkersburg South High School, 304-420-9617.

This information has been verified.

RELATED ACTIVITIES

Run, Walk/Hike

Map: N/A

Fairplains Elementary School Walking Path

The school offers two paths for the communities use. One is a .5 mile loop (2 laps = 1 mile) around the school. The other is a 1.5 mile lap around the school's neighborhood. Mostly flat terrain with some inclines. There are no sidewalks and neither path has lighting.

FENTON PARK

Community green space with an interesting 1/4 paved walking path

FORT BOREMAN

The best view in town. A short trail winds around the front of the cliffs. It is dirt, and has several steps and nice rock formations. Another trail winds down the hill beside the playground. This trail has steep terrain, roots and rocks.

FRANKLIN ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/5th of a mile (5 laps=1 mile). This path does not have lighting.

GIHON ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/8th of a mile (8 laps=1 mile). This path does not have lighting.

GREENMONT ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/5th of a mile (5 laps=1 mile). This track does not have lighting.

HAMILTON MIDDLE SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/8th of a mile (8 laps=1 mile). This path does not have lighting.

JACKSON MIDDLE SCHOOL TRACK

The school offers a cinder track for the communities use. 1 lap = 1/4th of a mile (4 laps=1 mile). This path does not have lighting.

JACKSON PARK

A city park

JACKSON PARK/VRIA PATH CONNECTOR THE VRIA BUILDING TO JACKSON PARK.

JEFFERSON ELEMENTARY SCHOOL WALKING PATH

The school offers two trails for the communities use. Jefferson Neighborhood Loop = 1 mile and the Fort Fun Loop = .25 miles. Neither path has lighting. Paved sidewalks (some broken)

JOHNSON T. JANES PARK

Johnson T. Janes Park is a 100 acre park that lies within the northeastern portion of Parkersburg city limits.

KANAWHA ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/8th of a mile (8 laps=1 mile). This path does not have lighting.

LUBECK ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/8th of a mile (8 laps=1 mile). This path does not have lighting.

LUBECK PARK WALKING TRAIL

A paved walking path with rolling terrain and a playground in the middle.

MADISON ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/6th of a mile (6 laps=1 mile). This path does not have lighting.

MCDONOUGH WILDLIFE REFUGE

The McDonough Wildlife Refuge is a beautiful 277-acre wildlife refuge with trails that pass through beautiful wetlands and a forested hillside. The refuge offers several miles of well-marked and maintained trails for hiking and is a haven for local wildlife such as white-tailed deer and migratory birds.

MINERAL WELLS ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/5th of a mile (5 laps=1 mile). This path does have lighting and is fenced in.

MINERAL WELLS PATH - CONNECTS POST OFFICE TO THE SCHOOL

MOUNTWOOD PARK

With hiking, biking, horseback riding, fishing, picknicking, camping, festivals, and community activities, there's something for everyone at Mountwood Park in Wood County, West Virginia. All are welcome to enjoy this 2,600 acre wooded park with a fifty acre lake and over fifty miles of biking, hiking and horseback riding trails.

MOUNTWOOD PARK TO NORTH BEND RAIL TRAIL CONNECTOR - UNDER DEVELOPMENT
Will connect the North Bend Rail Trail to Mountwood Park

NEALE ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/6th of a mile (6 laps=1 mile). This path does not have lighting.

NORTH BEND RAIL TRAIL

The North Bend Rail Trail is a non-motorized multi-use recreational trail operated by West Virginia State Parks.

OHIO RIVER ISLANDS NATIONAL WILDLIFE REFUGE (ORINWR)

The Ohio River Islands National Wildlife Refuge consists of 22 islands and 3 mainland tracts.

PARKERSBURG CITY PARK

A variety of features to include swimming pool, pond, playground, tennis and basketball courts, walking and biking path. Walking path: 1 lap = 1 mile Paved trail, with lighting.

SAMS CLUB CONNECTOR TO SENIOR CITIZEN FACILITY

SAND HILL WILDLIFE MANAGEMENT AREA (WMA)

WMA Program enables wildlife biologists to conserve and manage habitat to benefit all wildlife species

SHARE THE ROAD SIGN LOCATIONS IN WOOD COUNTY

Roads marked with Share the Road

SOUTHWOOD PARK

Playground, 1/2 mile track, picnic shelters, 4 tennis courts, Bear Hollow miniature golf course (12:00 - 10:00 pm summer months), 2 sand volley ball courts under construction, outdoor pool open Memorial Day - Labor Day, waterslide

VAN DEVENDER MIDDLE SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/6th of a mile (6 laps=1 mile). This path does not have lighting.

VIENNA ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/4th of a mile (4 laps=1 mile). This path does not have lighting.

WAVERLY ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/5th of a mile (5 laps=1 mile). This path does not have lighting.

WEST VIRGINIA UNIVERSITY AT PARKERSBURG WALKING PATH

A beautiful gravel path about 1 mile long. It has some small climbs. It is indeed a treat.



LOCATION:

Behind the school, outside of the cafeteria doors.

CONTACT: Pam Santer

ADDRESS:

300 Campus Drive
Parkersburg, WV 26104-8647

PHONE: 304-424-8000

EMAIL: wwupinfo@mail.wvu.edu

WEBSITE: <http://www.wvup.edu/default.htm>

HOURS:

COSTS:

Free and open to the public

OTHER INFORMATION:

This information is pending review and has not been validated

RELATED ACTIVITIES

Bike, Run, Walk/Hike

MAP

The path has been mapped and the file is with the MOVRC.

WILLIAMSTOWN ELEMENTARY SCHOOL WALKING PATH

The school offers a paved path for the communities use. 1 lap = 1/7th of a mile (7 laps=1 mile). This path does not have lighting.

WILLIAMSTOWN HIGH SCHOOL TRACK

The school offers a cinder track for the communities use. The track is 1/4 mile lap. Four laps equal 1 mile. This path has lighting but it is generally not lit except during sporting events.

WILLIAMSTOWN WETLAND TRAIL

A beautiful trail composed of boardwalks and gentle, wide gravel walkways. A diverse and interesting area to enjoy and observe. The trail wraps around the wetlands and is less than a mile in length with several benches along the path.

WOOD COUNTY LIBRARY PAVED PATH

A paved path in an educational outdoor space. Nicely done.

WORTHINGTON ELEMENTARY SCHOOL WALKING PATHS

The school offers two trails for the communities use: One is concrete and under a roof overhang. 1 lap=880 feet(6 laps=1 mile). The second is an asphalt paved circular walking path, 1 lap=.28 mile(3.5 laps=1 mile). It is in the field beside the school. Neither path has lighting.

YMCA

The Parkersburg YMCA has served the Mid-Ohio Valley at its current location since 1966 and is the premiere fitness center in our area. Parkersburg is located on the Ohio River just East of Belpre, Ohio. We are located on Broad Street, between 23rd and 36th Streets. The YMCA serves families and individuals from the West Virginia cities of Parkersburg, Vienna, Mineral Wells, Boaz, Williamstown and Pettyville and the Ohio cities of Belpre and Marietta.

A DETAIL DESCRIPTION OF TRAILS THAT ARE CURRENTLY UNDER DEVELOPMENT IN WOOD COUNTY

Following is the detailed description of the trails that currently under development in the county.

CONNECTOR TRAIL TO THE FENTON TRAIL AND THE MARIETTA/WILLIAMSTOWN BRIDGE
In planning phases

CROSS-CITY BIKE BYWAY

Will connect Southwood Park to Emerson School

FAMILY CORE TRAIL IN MOUNTWOOD PARK

Future Trails in the planning phase

LITTLE KANAWHA CONNECTOR (POINT PARK TO CORNING PARK)

Under development will connect Point Park to Corning Park

MID-OHIO VALLEY REGIONAL AIRPORT

Path planned for future development local airport

PARKERSBURG CHRISTIAN SCHOOL TRAIL SYSTEM

1 - 2 miles of single track hike/bike trail upon completion

TAITT CONNECTOR TRAIL

Future Trail in the planning phase in Mountwood Park

THE TRAIL INVENTORY ON THE INTERNET FOR PUBLIC USE AND INFORMATION

The trail inventory is available online at: <http://theopam.com/communities/6-wood-county-trails>.

OPAM
Online Physical Activity Magazine

Search: _____
Home About Pricing

Community: Wood County Trails

The trails of Wood County, West Virginia

Home Events Posts Providers Contact

Featured Events Event Recaps/Results

Wed 8:00pm	Group Mountain Bike Ride River Valley Mountain Bike Association (RVMBBA) Starts at Howland Park Marina Activities: Bike, Mountain Bike
Thu 8:00am	Bird watching hike in the Middle Island area Howland Park Club Meet at Super King, Rt. 58 & I-77 Activities: Walk, Hike
Mar 14 8:00pm	RVMBA club meeting River Valley Mountain Bike Association (RVMBBA) Held at Parkersburg Bicycle Advisory Board's office Activities: Bike, Mountain Bike
Mar 15 1:00pm	Parkersburg Bicycle Advisory Board Monthly Meeting Parkersburg Area Advisory Board 2nd Floor (Executive Conference Room) of the Municipal Building Activities: Bike, Walk, Hike
Mar 24 8:00am	Bird watching hike in the Middle Island area Howland Park Club Meet at Super King, Rt. 58 & I-77 Activities: Walk, Hike

Take a hike

News Upcoming Events Articles

WVMBBA announces our 2011 event schedule!
Posted January 21, 2011 by Kim Coram for [West Virginia Mountain Bike Association](#)
2011 event and race schedule [more...](#)
Activities: Bike, Mountain Bike

Join the River Valley Mountain Bike Association
Posted January 12, 2011 by Duane Jones for [River Valley Mountain Bike Association \(RVMBBA\)](#)
This organization is formed to provide education about environmentally and socially responsible mountain biking, promote responsible mountain biking throughout West Virginia and Ohio, and work for increased environmental protection of the area's trails. RVMBBA builds

Erickson All-Sport Facility
YMCAs

ERICKSON YMCAs
Erickson All-Sport Facility
Facility is open to the public 24 x 7 for tennis, running, jogging, walking, etc., except during scheduled school activities.

PARKERSBURG YMCA
YMCA
The Parkersburg YMCA has served the Mid-Ohio Valley at its

CORAMS

PO Box 14 Davisville, WV 26142
kimberlyjocoram@gmail.com
theopam.com

ATTACHMENT A

PROPOSAL: TO PROVIDE A CENTRAL POINT OF MANAGEMENT FOR TRAIL DEVELOPMENT AND MAINTENANCE IN WOOD COUNTY.

Why? Because trails are an economic development tool that creates jobs and improves health.

For example, this study on bicycling alone shows the benefit of trails to a community. Pedestrian and equestrian trails should also be considered.

Bottom line – trails create major economic growth.

Project Recommendation: To create an inventory of trails currently in and planned for development in Wood County. Specifically, this inventory will:

- Provide a detailed description of trails that currently exist in Wood County.
- Provide a detail description of trails that are currently under development in Wood County.
- Be used as a standard document for inclusion with grant applications where needed.

Economics of Bicycling

According to a 2006 study prepared by the Outdoor Foundation, bicycling creates major economic growth in the United States:

- \$133 billion annual contribution to the U.S. economy.
- 60 million adult Americans (18 years of age and older) bicycle each year.
- Whether bicycling for family recreation, transportation, or competition, the American bicyclist generates enormous economic power.

In the Rocky Mountain region (AZ, CO, ID, NM, MT, UT, NV, WY) alone, bicycling contributes \$6.2 billion annually to the regional economy:

- Supports more than 60,000 jobs across the region.
- Generates more than \$1 billion in annual state and federal tax revenues.
- Produces nearly \$4.1 billion annually in retail sales and services.
- \$429 million in bicycling gear sales and services.
- \$3.7 billion in bicycling trip-related expenditures.
- The Mountain States are

- Assist the Visitors and Convention Bureau with area resource details.
- Map all trail systems.

An example of a detailed description is as follows:

THE MARIETTA TRAIL NETWORK (MTN)

Currently consists of 8 miles of off-road hiking and mountain biking trail and 2 miles of paved shared use path. The MTN connects many of the area's parks, schools and neighborhoods utilizing undeveloped public and privately owned land. A visit to the MTN is the perfect natural compliment to your Marietta visit and is the primary destination for some.

Location:

Various locations throughout Marietta. Check maps for details

Contact: Ryan Smith

Address: Marietta, OH

Phone: (304)615-4682

Email: rsmith365@hotmail.com

Website: http://www.mariettaoh.net/government/public_facilities/mountain_biking

Hours: Trails are open 24x7

Costs:Free

Free maps available for download

[KrisMar & Junior High Trails](#)

[Marietta High School Trails](#)

[Complete Map of all trails](#)

Other Information:



Welcome to the Marietta Trail Network! Adventure awaits you, exploring the city's beautiful wooded hills and valleys! Here you will find maps of Marietta's ever-growing trail system. Mountain biking, hiking, trail running and bird watching are all popular activities on the trails. The Marietta Trail Network (MTN) currently consists of 8 miles of off-road

hiking and mountain biking trail and 2 miles of paved shared use path. The MTN connects many of the area's parks, schools and neighborhoods utilizing undeveloped public and privately owned land. A visit to the MTN is the perfect natural compliment to your Marietta visit and is the primary destination for some.

Mountain Biking

The MTN has something for everyone! Most trails in the MTN are of beginner to intermediate difficulty. The River Trail is a mostly level paved path that follows the Muskingum and Ohio rivers. This trail is perfect for a relaxing bike ride or walk with a stroller or wheel chair. Looking for more of an adventure? The MTN's off-road trails provide a variety of options ranging from a quick 30 minute walk or ride, to an all-day excursion sure to please even the biggest outdoor enthusiast!

Marietta's off-road trails are constructed and maintained by the River Valley Mountain Bike Association (RVMB.A.COM).

The MTN is open to bicycle and foot travel only. To avoid damage to off-road trails, please avoid use during wet or "muddy" conditions. On the trail, uphill traffic has the right-of-way, bicycles yield to hikers and always expect and respect other users. Happy Trails!

I can develop a trail inventory for the county for a fee of \$4500.

For an additional \$300, I can publish the trail inventory on the Internet on for public use and information.

Thank you.

Sincerely,

Kimberly Jo Coram
(304)615-4682
kimberlyjocoram@gmail.com

Tentative Events Schedule 2011

- Feb 24 ----- WV History Day at the State Capital
Charleston, WV
- April 16 ----- NCWAA School of the Piece-
Jackson's Mill, WV
- May 14-15 -----Battle of New Market Re-enactment
New Market, Va
- May 20-22----- Boy Scout Weekend on Blennerhassett Island
- June 18-19----- Independence Hall, Wheeling WV
- June 20-----WV Birthday Celebration at Fort Boreman Park
Parkersburg, WV
- July 8-10-----McConnellville Civil War Days
McConnellsville, Ohio
- Aug 20-----Parkersburg Homecoming Parade
- Aug 27-28-----Honey Festival at City Park
- Sept 10-11----- -Battle of Sycamore Creek Re-enactment
Grantsville, WV
- Sept 30-Oct 1-2 ----St Marys Event with the Kanawha Artillery
- Oct 14-15----- Battle of Franklin, TN re-enactment
- Nov 11-----Parkersburg Veterans Day Parade and open house at the Cabin
Washington Ave then to Fort Boreman Park
- Dec 19 -----3rd Annual Christmas at the Cabin
Fort Boreman Park, Parkersburg, WV

28 Feb 2010

Report to the Wood County Commission

Events, Carlin's Battery D, participated in for the period 11 Feb 2010 to 28 Feb 2011

I have the honor to report, on the eve of our 4rd year that the Battery has participated in 17 events during the above mentioned dates (listed below). In addition we have held several meetings, workdays and drills.

School of the Piece, Jackson's Mill, 18 April 2010

5 members attended, Chuck Hall and Chad Spohn were fully certified, Dave Bogonivich and Pat Delaney received provisional certification, Robb Shaffer received provisional Gunners Status

"Battle for New Market, VA", Re-enactment 14-16 May 2010

This was a Nationally recognized event. We were one of 23 Union Gun in place for this historic reenactment event. I commend the members of the Battery who participated. We were attached to the Artillery Reserve and we fired 41 rounds at this event.

"An Evening with Carlin's Battery", Mountwood Park, 22 May 2010

This was an event created and held by the Battery in place of the "Battle for Volcano Event", we provided attendees with Civil War displays on Cavalry, Infantry and Artillery. We had local Bluegrass groups perform for the attendees. The event was capped off with a performance of "The Breaking of Bread" by the PSHS Drama Department. Attendance was approximately 75 people but was enjoyed by all. We fired 14 rounds

Display at the Parkersburg Farmers Market, 13-14 June 2010

We were asked to set up a display at the Market for the customers, it also let us advertise for our WV History Day Celebration on the 20th.

West Virginia's Birthday Celebration, 18-20 June 2010

The Battery organized and held a very well received program celebrating West Virginia's 147th Birthday. The Celebration was held on Fort Boreman and was attended by approximately 600 people over the 3 day period. The center point of the celebration was the full scale replica of the C. S. S. Hunley, which along with the Civil War Displays and the soldiers' quarters were well attended. Saturday's events were capped off with a performance of "The Breaking of Bread" by the PSHS Drama Department. Carlin's Battery had the pleasure of being presented with the "Spirit of Wood County Award", by Commissioner Couch on Sunday for our work. We fired 34 during the weekend's events.

McConnellsville OH, Civil War Days, 9-11 July 2010

We were invited to attend this annual event hosted by the Morgan County Re-enactors' Association. Friday involved the Union Battery on the banks of the Muskingham River @ Malta, Ohio, Saturday was Infantry only, and on Saturday was the Battle on Dr. Blair's Farm where we were one of 6 federal cannons. We fired 13 rounds during this event.

Parkersburg Homecoming Parade and Fireworks, 21 August 2010

Participated with full crew in parade to display cannon and trailer.

WV Honey Festival, 28-29 Aug 2010

We set up static displays concerning Civil War Artillery, conducted some drills and answered questions from fair participants. Great weekend !!!

"Battle of Sycamore Creek, Grantsville, WV, 10-12 September 2010

We were the only Union Gun in place for this event against an overwhelming force of rebels, but the Battery performed exceptionally given the odds. I commend the members of the

Battery who participated. We fired 10 rounds at this event.

Photo shot for documentary, 19 Sept 2010

The Battery set up camp for the purpose of doing camera work for the up-coming video being produced about the Civil War.

Wood County, Veteran's Day Parade, 11 Nov 2010

The Battery represented Civil War Veterans from Wood County. We were part of the Mass of service related organizations paying tribute to our Veterans.

Open House at the Cabin, Fort Boreman , 11 Nov 2010

The Battery hosted an open house at the Cabin on Fort Boreman. The Cannon was fired 17 times, with 15 of them being fired by Veterans of Wood County.

Christmas at the Cabin, 21 Dec 2010

The Battery set up the Cabin as it might have been during the war. We invited the public to come and share the campfire and sing carols. The Battery sponsors provided hot chocolate, coffee and cookies for the participants. During this event the members of the Battery were interviewed for a future article in West Virginia Wild and Wonderful Magazine for next fall. About 100 people attended this event.

Cannon Salute for Commissioner Rick Modesitt, 30 Dec 2010

Fired a 3 shot volley as a show of appreciation for Rick's support of the Battery, we also gave him a proclamation for his support and made him an honorary member.

Parkersburg Wood County CVB Annual Meeting, 10 Feb 2011

Member's acted as guides for participants arriving at the meeting.

West Virginia History Day at the State Capital, 24 Feb 2011

Carlin's Battery D, with a crew of 9, was on hand to display the "Pierpont" for attendees and State Legislature at History Day at the Capital.

Belpre Elementary School- Mr White 4th Grade Class, 25 Feb 2011

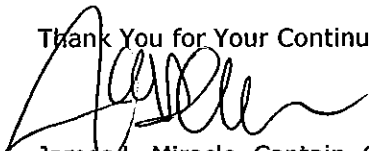
Spoke to about 25 students about the live of a soldier on Fort Boreman and elsewhere during the Civil War, to include equipment, clothing, etc.

I am pleased to report the members of the Battery have represented the County with distinction during the abovementioned events. It has been my pleasure to have worked together with them. We take pride in what we have accomplished to date.

There are several reenactment and living history events on the schedule for this year. We have added a few new venues to our schedule which includes a weekend on Blennerhassett Island with the Boy scouts, WV Independence Hall in Wheeling, and the Reenactment of the "Battle of Franklin" Tennessee. As always we will promote regional tourism by introducing participants' and spectators to Wood County's rich historical past, and our home Fort Boreman.

The Battery fired a total of **132** rounds with no load misfires during this report period, making a grand total of **356** rounds fired by Battery D, We have a strict safety first policy and this has resulted in zero injuries during this reporting period.

Thank You for Your Continuing Support,



James L. Miracle, Captain, Carlin's Battery "D"

Revenues

date	From County Commission	event	date	Cannon Bountry's speaker fees, t-shirts	date	DUES Feb 2010 to Feb 2011	
2/22/2010	\$500.00	New Market	5/1/2010	\$100.00		\$92.00	
5/5/2010	\$2,000.00	Grantsville	9/1/2010	\$150.00	Member	Reimbursements	
		Mcconnellsville	7/1/2010	\$75.00	Cannon School		\$84.00
		Homecoming	8/1/2010	\$125.00	New Market		\$36.00
		T-shirts sales	10/1/2010	\$50.00		Grant Tourism	
		Speaker Fee	3/1/2010	\$25.00	10/1/2010		\$257.00
		Speaker Fee	10/1/2010	\$50.00			
		T-shirts sales	6/1/2010	\$130.00			
	2,500.00			\$705.00		\$469.00	\$3,674.00

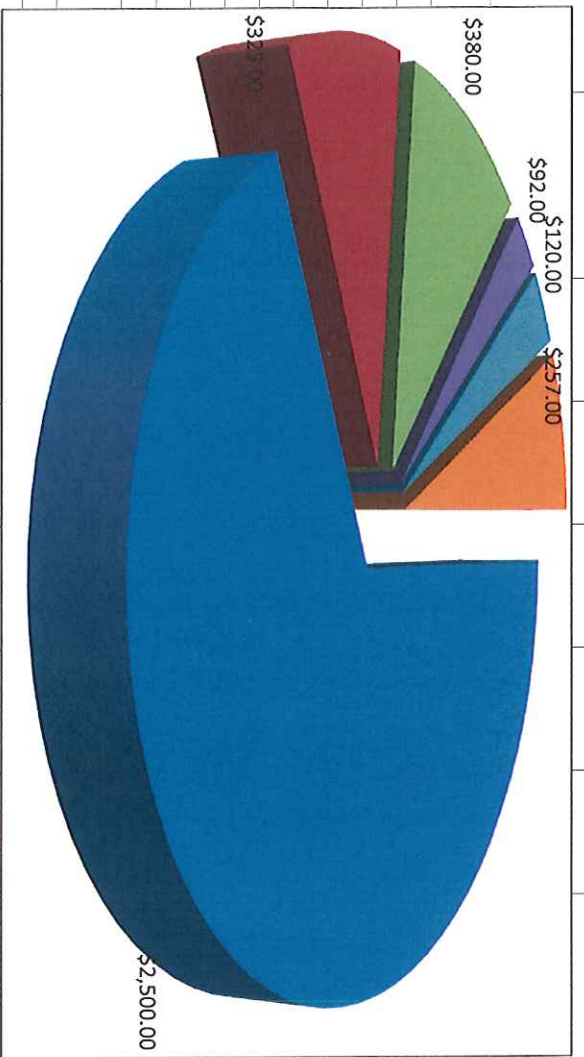


CHART LEGEND

- 68% From County Commission
- 9% Bounty money
- 10% T-Shirts, speaker fees, ptizws
- 3% Dues
- 3% Member reimbursements
- 7% Tourism grant

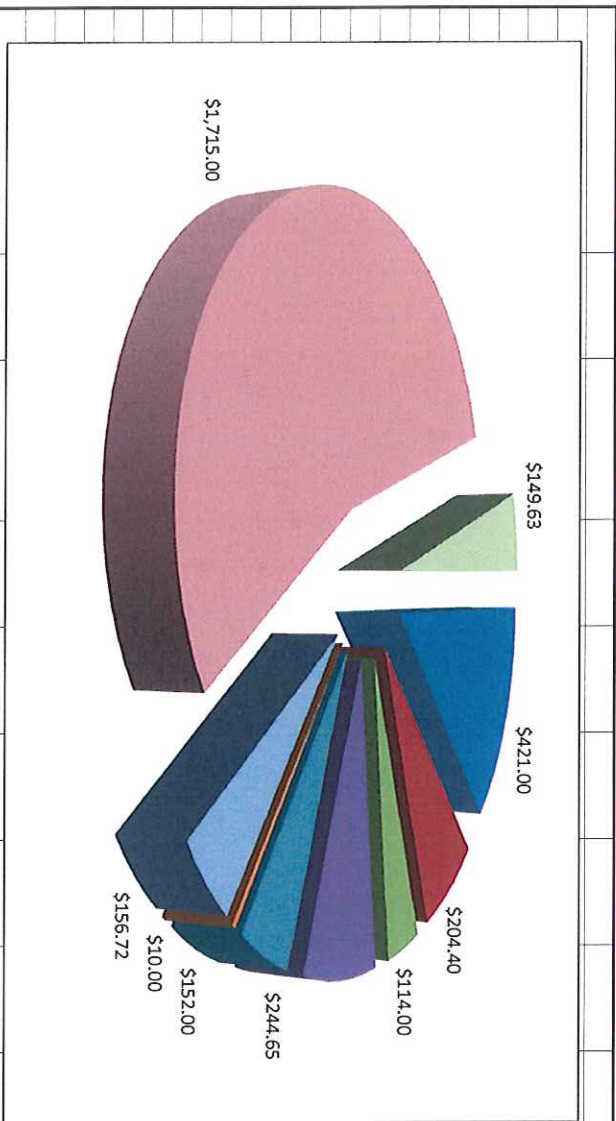


CHART LEGEND	
13%	Gun Powder for Cannon
6%	Primers for Cannon
4%	Certification/School
8%	Uniforms, Gear, Equipment
5%	Registration Reenactments
0%	Homecoming Parade reg
5%	Misc expenses
54%	MOUNTWOOD, WV HISTORY DAY
5%	Cabin Expense Incurred

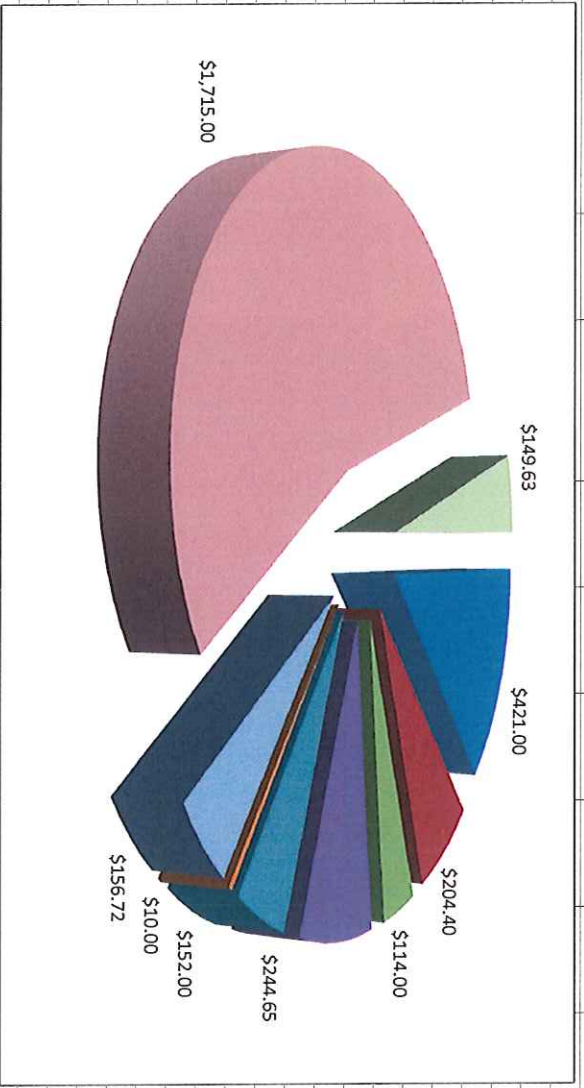


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5%	Cabin Expense Incurred

Humane Society of Parkersburg
Budget Request Fact Sheet
FY 2011-2012

Budget Highlights

- We have reduced the salary budget and eliminated some line items.
- Healthcare costs increased 43% this year. Although we will most likely be able to bring the cost down \$24,000 with some changes, given this extreme increase, we have to plan on the budgeted amount.
- The budget includes 6 months of revenue and expenses for a low-cost spay neuter clinic which we are moving forward on. This will skew the revenue and expenses from the previous year. But essentially, our operations budget for the shelter is \$7,120 less than 2009-2010. If health insurance had not increased so significantly, we would show more of a budget decrease.
- However, the increase is sought to make up the difference in payments vs. actual costs as figured in our 2006-2007 cost accounting analysis.

Spay Neuter Clinic

- Having the requested budget amount for the current contracted services will allow us to focus on completing the clinic more quickly.
- The Animal Control Task Force found that having a low-cost spay neuter option in the community is one of the main factors in reducing the pet overpopulation, thereby saving lives and taxpayer money.
- The immediate cost savings for the Humane Society of Parkersburg once the clinic is opened will be \$75,580 per year.
- Net revenue generated by the clinic is projected at \$28,600 per year.
- Projected cost savings over 10-12 years is \$117,200 based on national averages. Although in areas where there are not many animals currently altered, such as ours, the savings can be more dramatic, particularly in the first year of operations.
- Projected animal intake over 10-12 years will decrease 40% based on national averages. Again, the results can be as dramatic as 33% in the first year of clinic operations in areas where there are not many animals currently altered.

Contract Options to Reduce Costs to the County

At our January Board meeting, the Board revisited options presented in previous budget cycles:

- Paying Only for Five Day Stray Hold as Outlined in WV State Code for Dogs Over 6 Months of Age –
 - This would mean more euthanasia which is contrary to our mission and extremely difficult to manage in regards to retaining staff and volunteers.
 - Difficult to manage in regards to retaining staff, particularly Certified Animal Euthanasia Technicians (CAETs). CAETs are extremely difficult to obtain as training is only once per year. / DEA license is also required for the CAET which costs \$550. CAETs would also need to be compensated more increasing costs.
 - Costs would increase if vets are needed to be used for euthanasia due to lapses in CAET coverage. The average cost of euthanasia at the vet's office is about \$80.
 - Finding a vet willing to perform this task during any lapse of having CAETs on staff would be extremely difficult.
 - This option also doesn't address cats so we would need to start charging for cat intake. This of course would mean people would stop bringing in cats and just let them loose adding to the stray cat problem we currently have.

- We would also have to start charging for owner surrendered dogs which could lead to the same problem or cause people to lie about their ownership when bringing the dog in to avoid the fee. This means more “strays” and no information about the dog to aid in placement.
- This is not an option our Board would consider based on the above challenges and poor public relations.

- Relinquishing Humane Officer Duties – Cost savings to County is \$62,942
 - We now have the ability to offer an overnight housing option for animals picked up after hours.
 - Humane officers do not have the authority to write citations nor make arrests.
 - Per the current contract, humane officers perform the investigative work but need to take investigations to law enforcement for prosecution which delays the situation and is repetitive.
 - Law enforcement has the training to defend themselves in questionable situations during investigations. Safety of our humane officers is an ongoing concern of the Board.
 - Animal control and cruelty/neglect investigations are a direct contrast in attitude to the sheltering and caring for of animals. It does not serve us well as a humane society to provide animal control and cruelty/neglect investigations. The Board previously decided that sheltering, caring for, and placing homeless animals is our main purpose.
 - This is an option our Board would consider.



Wood County Commission

02/28/2011

1 Court Square, Suite 203
Parkersburg, WV 26101

Agenda topics

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:00 AM	DISCUSS TRAILS PROGRAM	KIM CORAM
10:30 AM	UPDATE ON CARLIN'S BATTERY	JIM MIRACLE
10:45 AM	DISCUSS GRANTS	TONI TIANO, GRANT CONSULTANT
11:00 AM	DECISIONS ON BOARD OF REVIEW AND EQUALIZATION (SINE DIE)	
11:30 AM	DISCUSS FUNDING – HUMANE SOCIETY	MARYANN HOLLIS, DIRECTOR
11:45 AM	REPLACE REPUBLICAN BALLOT COMMISSIONER	JAMIE SIX, COUNTY CLERK

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Agreement
6. Discuss Humane Society Contract
7. Phillips Court Alley – WTAP
8. Discuss Change Orders for Justice Center

FEB 14

2/28/11
62/402

FEBRUARY 28, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$795.72 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-2011.

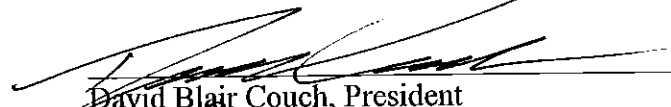
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seven hundred ninety-five dollars and seventy-two cents (\$795.92) which represents reimbursement to Wood County for expenses incurred during the month of November, 2010, in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 377 and bearing the date of January 13, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

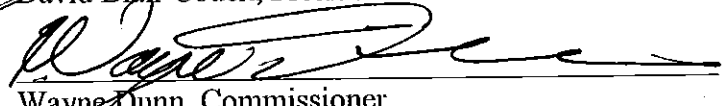
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Steve Gainer, Commissioner

M/1345

2/28/11
69/403

FEBRUARY 28, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED CHANGES IN
PROPERTY ASSESSMENT FOR THE YEAR 2011 AFTER
SITTING AS THE BOARD OF REVIEW AND
EQUALIZATION.

ORDER

At 11:06 A.M., the County Commission of Wood County met in Regular Session. The County Commission, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, ORDERED that the following changes in the Property Assessment for the year 2011 be made.

1. **David Johnson**
Harris District
Map 420 Parcel H1

Adjust total assessment from
\$71,760.00 to \$62,760.00
(Assessor's Adjustment)

2. **Clyde Phillips**
Harris District
Map 410 Parcel D

Adjust total assessment from
\$65,520.00 to \$59,940.00
(Assessor's Adjustment)

WCS

3. **David Kemp**
Harris District
Map 410 Parcel I5

Adjust total assessment from
\$57,960.00 to \$54,720.00
(Assessor's Adjustment)

4. **Eva Smith**
Harris District

Map 410 Parcel I1

Adjust total assessment from
\$37,020.00 to \$36,480.00
(Assessor's Adjustment)

5. **Lester Morgan**
Harris District
Map 390 Parcel C5

Adjust total assessment from
\$91,320.00 to \$11,160.00
(Assessor's Adjustment)

6. **Larry Wiseman**
Harris District
Map 400 Parcel A9A

Adjust total assessment from
\$91,800.00 to \$10,200.00
(Assessor's Adjustment)

7. **Terry Freeman**
Harris District
Map 400 Parcel A1B

Adjust total assessment from
\$59,340.00 to \$9,300.00
(Assessor's Adjustment)

8. **Blaine Auville**
Harris District
Map 400 Parcel A9

Adjust total assessment from
\$130,020.00 to \$128,880.00
(Assessor's Adjustment)

9. **Daniel Townsend**
Harris District
Map 480 Parcel A

Adjust total assessment from
\$71,700.00 to \$71,280.00
(Assessor's Adjustment)

10. **Ronald Frame**
Harris District

Map 440 Parcel C

Adjust total assessment from
\$35,160.00 to \$33,540.00
(Assessor's Adjustment)

11. **Larry Brown**
Vienna District
Map 9 Parcel B11

Adjust total assessment from
\$11,760.00 to \$9,480.00
(Assessor's Adjustment)

12. **James Province**
Clay District
Map 232 Parcel 8

Adjust total assessment from
\$152,220.00 to \$144,000.00
(Assessor's Adjustment)

13. **Woodridge Ests**
Slate District
Map 110 Parcel F1

Adjust total assessment from
\$938,340.00 to \$698,340.00
(Assessor's Adjustment)

14. **Robert Sellers**
Steele District
Map 110 Parcel C

Adjust total assessment from
\$58,020.00 to \$56,220.00
(Assessor's Adjustment)

15. **Jess Perdue**
Steele District
Map 170 Parcel B

Adjust total assessment from
\$64,320.00 to \$8,220.00
(Assessor's Adjustment)

16. **Darrell Wright**
Harris District

Map 430 Parcel A

Adjust total assessment from
\$74,880.00 to \$70,200.00
(Assessor's Adjustment)

17. **Edwin Huffman**
Harris District
Map 500 Parcel A

Adjust total assessment from
\$22,740.00 to \$19,980.00
(Assessor's Adjustment)

18. **Kevin Townsend**
Harris District
Map 430 Parcel B

Adjust total assessment from
\$15,780.00 to \$15,060.00
(Assessor's Adjustment)

19. **Sandra Freeman**
Harris District
Map 400 Parcel A7A

Adjust total assessment from
\$12,540.00 to \$1,500.00
(Assessor's Adjustment)

20. **Sandra Freeman**
Harris District
Map 400 Parcel A1A

Adjust total assessment from
\$48,480.00 to \$7,620.00
(Assessor's Adjustment)

21. **Larry McDonald**
Steele District Map 70 Parcel H
(No change is assessed valuation)
- Steele District Map 120 Parcel F
(No change is assessed valuation)
- Steele District Map 120 Parcel G
(No change is assessed valuation)

	Steele	District	Map	120	Parcel	H
	(No change is assessed valuation)					
	Steele	District	Map	120	Parcel	P
	(No change is assessed valuation)					
	Steele	District	Map	120	Parcel	T
	(No change is assessed valuation)					
	Steele	District	Map	70	Parcel	E
	(No change is assessed valuation)					
	Steele	District	Map	70	Parcel	I
	(No change is assessed valuation)					
	Steele	District	Map	70	Parcel	L
	(No change is assessed valuation)					
	Steele	District	Map	120	Parcel	E
	(No change is assessed valuation)					
22.	John Sheets					
	City North	District	Map	57	Parcel	149
	(Parkersburg)					
	(No change is assessed valuation)					
23.	Tracy Walters					
	Parkersburg	District	Map	174	Parcel	3
	(No change is assessed valuation)					
24.	Guy Freed					
	Clay	District	Map	160	Parcel	C
	(No change is assessed valuation)					
25.	Clay Cochran					
	Harris	District	Map	240	Parcel	A
	(No change is assessed valuation)					

The County Commission of Wood County completed the Review and Equalization of the property assessments for the year 2011 in the County of Wood, State of West Virginia. Having made their decisions on all complainants that appeared before this Commission while sitting as the Board of Review and Equalization and in accordance with Chapter 11, Article 3,

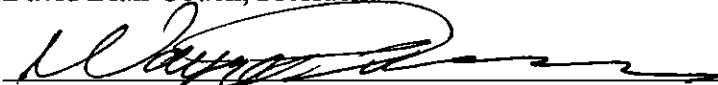
Section 24 of the West Virginia Code, as amended, the County Commission, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, does now adjourn, SINE DIE. Said complainants will be notified of all decisions made. Assessor Rich Shaffer and Dean Cottrell, Real Estate Supervisor, were in attendance for this meeting.

APPROVED:

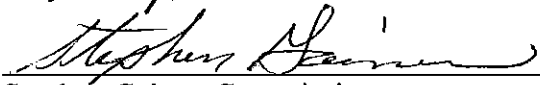
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/Board Decision 2011

2/28/11
69/403

FEBRUARY 28, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN
APPLICATION FOR AN ENFORCING A HOMELAND
SECURITY CONTINUITY.

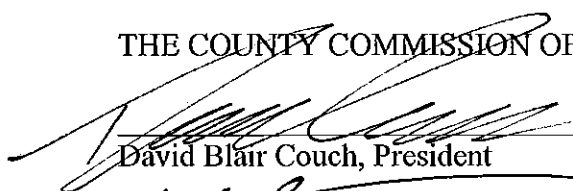
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby
AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the
County Commission, to EXECUTE a Grant Application for the fiscal year 2010 Homeland
Security Grant. Said Application is with the West Virginia Division of Military Affairs and
Public Safety in the amount of sixty-six thousand eight hundred eighty-five dollars and forty-
eight cents (\$66,885.48).

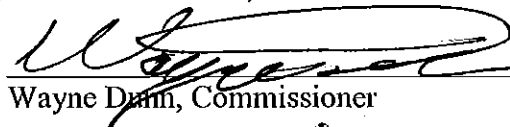
A copy of said Application is attached to this Order and should be made a part thereof.

APPROVED:

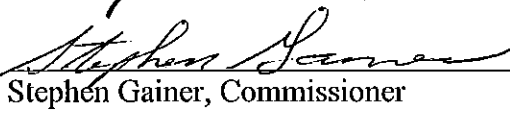
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1347

2/28/11
69/403

FEBRUARY 28, 2011

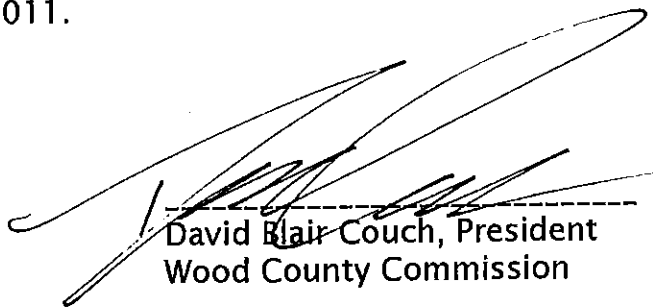
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

A RESOLUTION TO AUTHORIZE THE FILING OF AN APPLICATION BY THE PRESIDENT OF THE WOOD COUNTY COMMISSION FOR A GRANT WITH THE WEST VIRGINIA DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY - HOMELAND SECURITY STATE ADMINISTRATIVE OFFICE - FOR THE PURPOSE OF APPLYING FOR A FY 2010 HOMELAND SECURITY CONTINUITY (COOP) PROJECT FUNDING

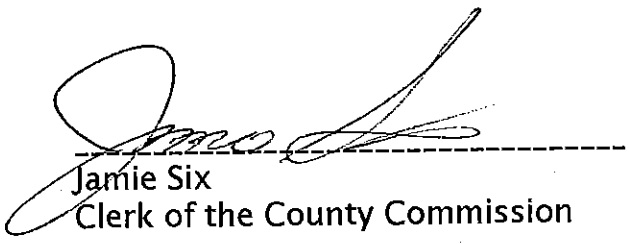
Be it resolved by the Wood County Commission, Parkersburg, West Virginia that the President of the Commission, be and is hereby authorized to, apply for a grant through the FY 2010 Homeland Security Continuity (COOP) Project Funding for the purchase of two complete back-up server systems and a Raytheon ACUM.

Dated this 28th day of February 2011.



David Blair Couch, President
Wood County Commission

Certified to be a true copy of a Resolution adopted at a regular meeting of the Wood County Commission held on February 28, 2011.



Jamie Six
Clerk of the County Commission

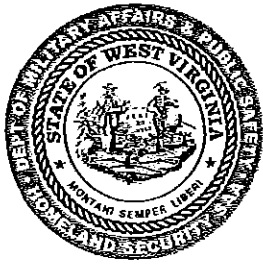


West Virginia Department of Military Affairs and Public Safety
 Homeland Security State Administrative Agency

Project Concept

FY 2010 Homeland Security Grant Program
 Continuity (COOP) Project Funding Worksheet

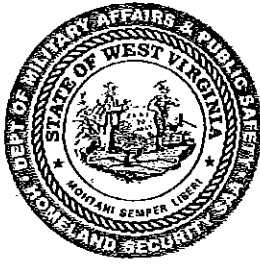
Project Information	
Project Title	Continuity of Operations - Equipment
Total Project Cost Request	\$66,885.48
Direct Recipient Agency(s)	Wood County Commission
Mailing Address for each Recipient Agency	One Court Square, Suite 203 Parkersburg, WV 26101
Point of Contact for this Project	Ed Hupp, Director, Wood County Office of Emergency Management
Daytime Phone No.	304/420-0911 – office 304/588-0507 - cell
E-Mail	ehupp@woodcounty911.com
Fax Number	304/422-6270
<input type="checkbox"/> Continuity of Operations (Planning) OR <input checked="" type="checkbox"/> Continuity of Operations (Equipment) A Project Concept can only draw from one of the above funding pools	



For the FY 2010 Homeland Security grant funding, the State of West Virginia has developed investment justifications to address specific priority issues from our State Homeland Security Strategy. The Project Concept form has been modified to incorporate the recommendations from the US DHS Office of Inspector General audit in 2009. As a result of these changes, the State should have better information of how we are building capabilities and reducing risk.

STRATEGIC DIRECTION

- **Continuity of Operations (Planning)** – These funds target agencies/entities that do not currently have a Continuity of Operations plan in place and are designed to provide an organization the ability to retain the services of a contractor to develop and produce a viable plan for the agency. Plans developed must comply with the standard criteria set forth by the US Department of Homeland Security and the WV Homeland Security State Administrative Agency to adequately address the following areas: essential functions, orders of succession, delegations of authority, continuity facilities, continuity communications, vital records, human capital, devolution, reconstitution, and test/train/exercise. Preference may be given to County Commissions, Emergency Management offices, 911 centers, Sheriff's Departments, and county offices of technology.
- **Continuity of Operations (Equipment)** – These funds target agencies that have a COOP plan that contains the required elements as set forth by DHS and WV HSSAA. This funding is designed to allow an organization to purchase equipment that will support an agency's continuity efforts, and enable the plans to be successfully executed. Examples of possible equipment include, but are not limited to: generators (alternate power), external hard drives (vital record back-up), computer systems/software (equip alternate facility, allow tele-working, record back-up), and backpacks/storage containers (go-kits, supplies for alternate facility). In short, equipment that supports the agency in implementing its COOP plan may be eligible for this funding.



1. Risk and Goals

1.1 Risk and Current Capability

Describe the specific hazards or risks (i.e., threat, vulnerability, potential consequence) to be addressed or mitigated by this proposal. Is this risk identified in the jurisdiction or agency hazard assessment?

The Wood County government is the major government entity in Wood County. It serves the entire County which has a 2008 population count of 86,208. Included within the County government structure are the following offices: Wood County Commission, Wood County Administrator, Wood County Sheriff Department, Wood County Clerk Office, Wood County Circuit Clerk Office, Prosecuting Attorney Office, and Wood County Assessor. All of these offices are either located within the Wood County Courthouse, in buildings adjacent to it, or in structures that are less than a two minute walk.

These County government buildings are located in downtown Parkersburg in extremely close proximity to other government entities such as the US Bureau of Public Debt, the Parkersburg City Building and Parkersburg Police Department, the Wood County Holding Center, Circuit Court Judges, Federal Court Building, and Magistrate Building. In addition, the County buildings are only a few blocks away from the Ohio River, which is the largest tributary by volume to the Mississippi River. This River is a major artery of the east-central United States and transports large cargos of oil, steel, coal, and manufactured articles up and down the Ohio River. In addition, Route 50 (Corridor D) is a major east-west, four-lane highway which travels around downtown Parkersburg.

Because of its location and its close proximity to other facilities, the County government facility is an easy target for potential threats and damages to its buildings. While someone may be targeting another facility, such as the Bureau of Public Debt, the buildings are close enough together and share many services, the damage would also be felt by the County government.

Therefore, it is important that the County government have the proper and necessary computer back-up equipment and that part of this back-up strategy includes placing a server out of the downtown area. This would enable first responders, and County government officials, to gain access of their records, files, etc. in case the Courthouse was destroyed or it received the fallout from other buildings being attacked.

In addition to adequate computer back-up, communications have also been deemed to be extremely important. It has been identified as one of the most important capabilities to emergency response and maintaining operations during natural and/or manmade disasters and has been determined to be vulnerable to potential failure in times that require



response.

It is critical to have the proper equipment which will facilitate the inter-connection of multi-faceted communications present on the multiagency communications trailer (Mobile Emergency Communications Suite – MECS 1) which currently serves the local and regional area. The availability of a unit of this type can assist in supporting the COOP operations of identified critical agencies at the local/regional area as well as other agencies which may be identified as a national critical support agency.

Describe and quantify the existing agency(s) or jurisdictional capability(s) to address this risk or hazard. Where possible, please describe the capability in language consistent with the Target Capabilities developed by the U.S. Department of Homeland Security.

COM A 2.7 Develop National, State/Local, and Non-Governmental Continuity Plans. All-level Continuity Plans will describe how personnel, equipment, and other governmental, non-governmental, and private resources will support the sustainment and/or reestablishment of essential functions. Plans shall identify the critical and time sensitive applications, processes, and functions, to be recovered and continued, following an emergency or disaster, as well as the personnel and procedures necessary to do so, such as business impact analysis, business continuity management, vital records preservation and alternate operating facilities.

Wood County has developed a COOP which describes how personnel, equipment, and other resources will support the sustainment and/or reestablishment of essential functions. One of the critical items involving reestablishment is the availability of documents, forms, and other important items that are stored on the County's server system. With the addition of two back-up systems (one at the Wood County Courthouse and one at the 911 Center), the various departments within the County will be able to quickly recover their documents and resume normal operations very quickly. This is extremely important for all departments as many of them are dealing with time sensitive information and critical data.

COM C 1.6 Develop supplemental and back-up communications and information technology plans, procedures, and systems.

By providing two back-up systems of the County's main computer server, Wood County will develop supplemental and back-up communications and information technology plans.



These back-up systems will be critical if something should happen to the Hintegen Building, which will be the location of the County's main data room. One of these systems will be at the Wood County Courthouse while the other will be located at the County's 911 Center. The back-up system at the 911 Center will be extremely beneficial as it will serve as not only an off-site back-up server but one which will be several miles away from the Hintegen Building and the Courthouse. If a disaster – whether it be manmade or natural – hit the downtown area, Wood County would still be able to retrieve its documents from the 911 Center and would be able to resume operations in a quick and efficient manner.

COM C 1.7.3 Develop plans to provide telecommunication and information technology support to Federal, regional, State, tribal, and local officials and the private sector.

MECS 1 provides the necessary physical systems to augment and/or provide telephone, radio, Internet and other communications services for and between critical infrastructure as per plans developed under Com C 1.7.3. In addition to providing necessary communications support for local, county, regional, and state agencies, MECS 1 is designed to support COOP Operations of a federal agency designation as providing several nationally critical support functions.

COM C 1.4 Design reliable, redundant, and robust communications systems for daily operations capable of quickly reconstituting normal operations in the event of disruption or destruction.

MECS 1 was developed as a multi-agency concept in response to exercise evaluated capability deficiencies and gap analysis to reduce deficiencies in three areas:

1. The ability to communicate agency to agency and to develop redundant capabilities to maintain such communications during the potential of normal communications during emergency conditions;
2. To be able to interject the capability to add additional communication support capabilities during times when additional communications "surge" capacity is required to maintain "normal" or "emergency" communications; and
3. To be able to rapidly provide internal agency communications, agency to agency communications, and agency communications to the public in the event of the failure of single and/or multiple communications failure during the course of an emergency and/or day to day operations.

COM C 1.3.1 Develop interoperable telecommunication and information technology systems across governmental departments and agencies.



MECS 1 has been developed as a joint effort in coordination/cooperation with local, regional, state, and federal agency participation to support COOP plan implementation by providing interoperable communications capabilities to counter unexpected system capacity "surge" events, single or multi-system communication failure, and/or to provide interoperable communications between agencies and/or "community partners" when such communication needs arise.

1.2 Goals and Outcomes

Describe the Project goals and measureable outcomes in Table 1. The Project goals must be linked to the WV State Homeland Security Strategy as found on the www.wvdmapps.gov website.

Table 1. Goals and Outcomes (add rows as necessary)

Project Goal	Outcomes
Provide back-up servers for the offices at the Wood County Courthouse in order to ensure operational resilience/COOP in the case of a natural or manmade disaster which would destroy the County's main server.	Two back-up servers, and related equipment, will be purchased and installed in order to back-up the documents and files of the Wood County Government Offices. One server will be located at the Wood County Courthouse while the other server will be located at Wood County's 911 Center.
To acquire a Raytheon ACUM to add to and enhance the capabilities of the regional joint cooperative mobile communications trailer to allow enhanced inter-operative connection of on-board communication equipment to support multi-agency COOP efforts.	<ol style="list-style-type: none"> 1. Strengthen interoperable and operable communication capabilities. 2. Ensure the availability of communications equipment and systems for incident management. 3. Acquire and deploy P-25 compliant technology that enables seamless communications across all public safety frequency bands while ensuring that existing legacy systems remain viable and operable. 4. Ensure that first responders can quickly establish communications during a disaster through the use of mobile command systems and



	equipment caches.
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1.3 DHS Target Capabilities

The Project should result in a measurable increase or improvement in at least one DHS Target Capability (See Table 2). Specify the Target Capability(s) that this Project supports, and specifically describe *how* it helps achieve that capability. Attach additional sheets as necessary and/or appropriate. More information on each Target Capability may be found at <http://www.llis.dhs.gov/displayContent?contentID=26724>

Table 2. DHS Target Capabilities

Target Capability	Relevant	Description
Planning	X	MECS is in direct support of multi-agencies being able to implement and support COOP operational plans.
Communications	X	Back-up servers will provide information which is needed for government agencies to begin to communicate with others. MECS directly supports and enhances the multi-mode communications capabilities of the region's joint cooperative project.
Community Preparedness & Participation	X	Information from the back-up servers will enable the Wood County community to be better prepared. MECS is a joint regional project that directly addresses an identified risk related to multi-agency redundant communications capability which is critical to local/regional/state preparedness.
Risk Management	X	MECS directly supports the ability of multi-agencies to implement COOP operational plans.
Intelligence and Information Sharing	X	MECS provides central multi-element communications hub to receive and disseminate information critical to continuing and support operational status of local, regional, state, and federal agency.
Information Gathering		
Intelligence Analysis and Production		
Counter-Terror Investigation/Law Enforcement		
CBRNE Detection		
Critical Infrastructure Protection	X	MECS directly supports critical infrastructures ability to implement their respective COOP plans.
Food and Agriculture Safety & Defense		
On Site Incident Management	X	The information provided from the back-up servers will be able to provide information for on-site incident



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		management. MECS provides enhanced communication capabilities to support multi-agency incident management efforts relative to COOP operations.
EOC Management	X	Back-up servers will enable the EOC Management to continue operations during an emergency. MECS supports the ability to inter-face between EOC support operations and multi-agency COOP efforts.
Critical Resource Logistics & Distribution	X	MECS supports COOP operations which are in direct support of this target capability.
Volunteer Management & Donations	X	Wood County's agencies will have the ability to manage volunteers and donations thru data which has been saved as a result of back-up servers.
Responder Safety & Health		
Emergency Public Safety & Security	X	Records and files from Wood County government agencies will have been retained and will be important for public safety and security. MECS supports COOP operations of agencies providing these services.
Animal Disease Emergency Support		
Explosive Device Response Operations		
Fire Incident Response Support		
WMD/Haz Mat Response and Decon		
Citizen Evacuation & Shelter-in-Place		
Isolation and Quarantine		
Search and Rescue		
Emergency Public Information & Warning	X	Back-up servers will have information on emergency public information and warning which can be utilized by the County's Emergency Management Director.
Mass Prophylaxis		
Mass Care		
Damage Assessment		
Restoration of Lifelines	X	MECS is in direct support of COOP operations.
Economic & Community Recovery	X	Information contained on the back-up servers will enable Wood County government agencies to resume operations quickly which will help with economic and community recovery. MECS is in direct support of COOP operations.



2. Approach

Describe in detail how the Project will be accomplished. Attach extra sheets as necessary. If this description includes Planning activity, please outline the process and stakeholders involved. If Equipment is being purchased, please note whether there are personnel already trained in the use of the equipment or if training is needed.

Wood County officials will be moving their main computer server from the Wood County Courthouse to its new Annex facility which will be located in the Hintegen Building. Once this move is complete the County will then purchase and install two off-site backup locations. One of the backup locations will be the Wood County Courthouse. There two 8 terabyte HP backup servers will be purchased and installed. One of the servers will be for the County Offices of Assessor, Tax Department, County Clerk, County Commission, Circuit Clerk, Prosecuting Attorney, and other smaller agencies. The other server will be for the Sheriff Department and any related affiliates. These servers will be located in the Courthouse in a locked rack which is located in a locked room for security purposes.

The second off-site backup server will be two 8 terabyte servers which will be located at the Wood County 911 Center. This server will be installed on a small rack but will also be in a locked cabinet in a locked room. This server will backup documents and files on a weekly basis while the other backup server will do so on a daily basis.

The Handy Backup Software will be used to select what type of backup and what information needs to be backed up in case of failure.

When installing these two backup servers, it will also be necessary to purchase and utilize repeaters and 48 port bit switches to assist with the communication between buildings.

All of these items contained in this grant request will be purchased by the Wood County Commission/Wood County Office of Emergency Management/Wood County Technology Specialist.

Upon approval of the grant funding, bid specification packages will be developed and these items will be put out for bid. Once the bids are received by the Wood County Commission, they will be reviewed by the Director of the Wood County Office of Emergency Management (WCOEM) and the Technology Specialist to ensure they meet the project specifications and are within the approved budget. A recommendation will be made to the County Commission regarding which vendor/s should be selected.



Once these items have been purchased and installed, the Director will work with each vendor and receiving agency to ensure that the equipment works properly and that the agency is well informed regarding how to use the equipment.

If the equipment item/s does not require a bidding process, then the WCOEM/Technology Specialist will follow Wood County purchasing procedures and obtain three quotes from various vendors before purchasing the item/s.

With regards to the MECS, the Raytheon ACUM will purchased and when received it will be integrated into the radio systems currently present of MECS 1 and necessary calibration and system adjustments will be made by the vendor.

Once the ACUM has been integrated into existing systems by the vendor, operational staff of ACUM will be oriented to the ACUM and receive the necessary training for its operation.

The bidding procedure listed above will be followed for this item.

2.1 Organizational Involvement and Deliverables

List each organization in Table 3 that will receive funding, along with their roles and commitments as well as their project deliverables and the estimated cost. This would include tangible outcomes such as equipment purchased, development of standard operating procedures, etc. For each piece of equipment to be purchased, include the Authorized Equipment List (AEL) number. Each component of the Project with a different AEL number should be listed on a separate line. The AEL can be found at the following web address. <https://www.rkb.us/mel.cfm?subtypeid=549>. To determine if the equipment is an allowable expense for State Homeland Security Grant funding, please click the Grant Allowability tab in the AEL to see if it is permissible.

Organization/Agency	Role/Commitment	Deliverable	A/E Number	Unit Cost	Number of Units	Estimated Total Cost
Wood County Office of Emergency Management/Wood County Technology Specialist	Provide two back-up off-site locations for Wood County's main server in order to enable continuity of services in the event of a disaster.	Two complete back-up server systems which include the following items:	14CI-00-COOP			



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			Storage Works Storage System x 1600 G2 Server	14CI-00-COOP	\$14,184.44	1	\$14,184.44	
			Storage Works Storage System x 1400 ATB	14CI-00-COOP	\$7,261.79	2	\$14,523.58	
			Handy Back-Up Server Software	14CI-00-COOP	\$599.00	2	\$1,198.00	
			Additional Software Licenses	14CI-00-COOP	\$19	15	\$285.00	
			19 inch Hinges Wall Mount Server Rack Cabinet with Steel Mesh Door	14CI-00-COOP	\$306.00	3	\$918.00	
			Heavy Duty Caster Kit for RK Series – Server Rack Cabinet	14CI-00-COOP	\$37.80	3	\$113.40	
			NetShelter SX with 48U	14CI-00-COOP	\$1,637.22	1	\$1,637.22	



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		spaces					
		Rack Tower LCD with Network Card	14CI-00-COOP	\$933.12	3	\$2,799.36	
		Rack Tower LCD with 120 volt	14CI-00-COOP	\$709.88	1	\$709.88	
		Repeaters and Installation	14CI-00-COOP	\$10,000.00	Misc.	\$10,000.00	
		Cisco 48 Port Bit Switches	14CI-00-COOP	\$3,629.15	4	\$14,516.60	
Wood County Office of Emergency Management/Wood Wirt Local Emergency Planning Committee	Purchase, install, calibrate, and train in operation in existing mobile communications center.	Raytheon ACUM	06CP-02-BRDG	\$6,000.00	1	\$6,000.00	

Table 3. Deliverables (add rows as necessary)

Please delete the examples given and insert the deliverables of this Project Concept.



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- Please note it would not be appropriate for both of the deliverables shown above (plan development and equipment) to be listed on the same Project Concept and that they are only shown as examples.

2/28/11
69/402

FEBRUARY 28, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE LEWIS REXROAD TO SERVE AS BALLOT COMMISSIONER FOR WOOD COUNTY AS SUBMITTED BY JAMIE SIX, CLERK OF WOOD COUNTY.

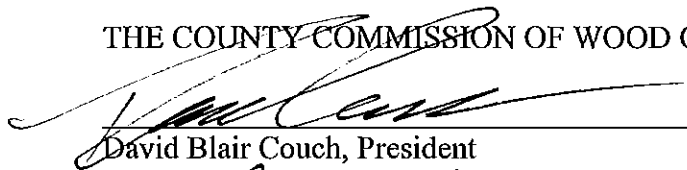
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby APPROVE Lewis Rexroad to serve as Ballot Commissioner for Wood County as submitted by Jamie Six, County Clerk of Wood County. Mr. Rexroad will fill the term of Beverly Lockhart, who resigned the position.

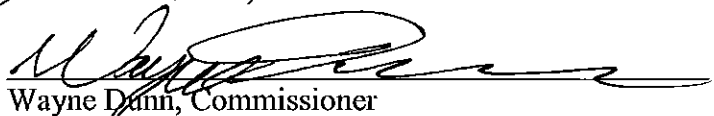
Said Approval is pursuant to West Virginia State Code Section 3-1-19.

APPROVED:

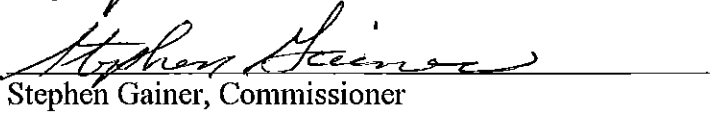
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1346