

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JANUARY 10, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEVE GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

The County Commission, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch approved minutes of December 6, 9, 10, 13, 16, 20, 23, 27, 30, 2010 and January 3, 2011.

Jamie Six, County Clerk, submitted an employee comparison pay list. (see attached).

**Agenda and Discussion Items:**

At 10:00 A.M., John Reed, Wood County Compliance Officer, met with the County Commission to discuss the auction of the Odie Weaver property in Pond Creek. Mr. Reed presented the offers he has received to the Commission. (Copy attached) After discussion, the Commission directed Mr. Reed to schedule an auction in early March, 2011 and to start the bidding at \$5,000.00. Mr. Reed said he would contact Attorney Vance Golden to set the auction up.

At 10:10 A.M., Commissioner Dunn stated that he would like to see the County Commission schedule one meeting a month to make them more accessible to the public. He also stated he would like to see committee information posted on the County website. He further stated he would like to see an individual Commissioner schedule one hour a week to be in the Commission Office to be available to meet with the public one-on-one. After discussion, it was determined that the webpage

will be updated to include regular meeting times and contact information to the Committee page already listed on the agenda page.

At 10:34 A.M., the County Commission held a hearing in regard to the Clennard S. McCune estate. There were bills in question regarding outstanding debt to St. Joseph's Ambulance Service. The County Commission, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, Authorized a Continuance of this hearing until January 31, 2011 at 10:30 A.M. Information in regard to this hearing is on file in the Probate Office.

At 11:00 A.M., the County Commission met with T.R. Smith from the Wood County Sheriff's Department, who recommended that the County Commission award the vehicle bid to Greenbrier Motor Co., Lewisburg, West Virginia. After discussion, the County Commission, upon a motion duly made, seconded and passed, awarded the bid to Greenbrier Motor Co. (Order M/1296)

At 11:30 A.M, Dick Wittberg and Mary Beth Shea from the Mid-Ohio Valley Health Department met with the County Commission and requested a letter of support to the Governor for an Adult Oral Health Program. A copy of the letter the Commission prepared is attached to these minutes.

**Orders Approved and Attached to these minutes:**


A/mileageorder, M/1290, M/1296 and M/1298.

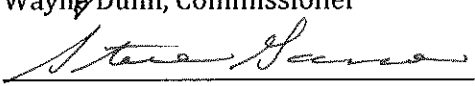
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Steve Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled January 10, 2011.

Wood County Commission Meeting  
Held January 10, 2011

**Please Print**

1.	Dwaine Wankley
2.	James D. Hubbleck Sr R/S
3.	GARNETT L. McCune
4.	Randy McEwen
5.	T.R. Smith
6.	Mary Beth Shea
7.	Dr. Richard Wittberg
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# Wood County Commission

01/10/2011  
1 Court Square, Suite 203  
Parkersburg, WV 26101

## Agenda topics

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, NEW ROAD NAMES, AND ANY ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:30 AM</b>	CLENNARD S. MCCUNE, JR ESTATE – REQUEST THAT CLAIMS BE DISALLOWED	
<b>11:00 AM</b>	AWARD BID FOR LAW ENFORCEMENT VEHICLES	

### Special notes:

1. Vacancies on boards and commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County facilities
5. Meldahl Subdivision Agreement
6. Discuss Humane Society Contract
7. Discuss Special Counsel for Commission

Dec 6, 9, 10, 13, 14, 20, 23, 27, 30  
JAN 3

*Office of the County Commission of Wood County West Virginia*

*Commissioners*  
David Blair Couch  
Wayne Dunn  
Steve Gainer



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

January 13, 2011

Governor Earl Ray Tomblin  
1900 Kanawha Blvd. E.  
Charleston, WV 25305

Dear Governor Tomblin,

We, the Wood County Commission, are writing in support of the Smiles for Life adult dental screening and referral program through the Mid-Ohio Valley Health Department (MOVHD).

The Mission of Mercy (MOM) free dental clinic held in the summer of 2009 raised awareness for the need for an adult dental program in the Mid-Ohio Valley region. Since that time MOVHD has been working with the Blennerhassett Dental Society to establish a model of care that is more accessible than a one time a year clinic like the MOM project.

Some of the benefits of this model are:

1. Cost effective, less expensive than establishing a clinic
2. Dentists work out of their own offices with their own equipment, staff and supplies
3. Controlled environment in a private office setting to ensure proper infection control
4. Multiple providers participating, no one will be overburdened
5. MOVHD will handle billing
6. Reduced number of ER visits for dental pain and infection
7. Improved general health
8. Economic impact
9. Healthy citizens to enter the workforce
10. Improved appearance and self-esteem

Over 138 community organizations provided time, material or services for the MOM and we, the Wood County Commission support the Smiles for Life project.

Marty Seufer, *County Administrator* • Ph. 304-424-1976 • Fax 304-424-0194

*Assessor*  
Rich Shaffer

*Circuit Clerk*  
Carole Jones

*County Clerk*  
Jamie Six

*Prosecuting Attorney*  
Jason Wharton

*Sheriff*  
Jeff Sandy

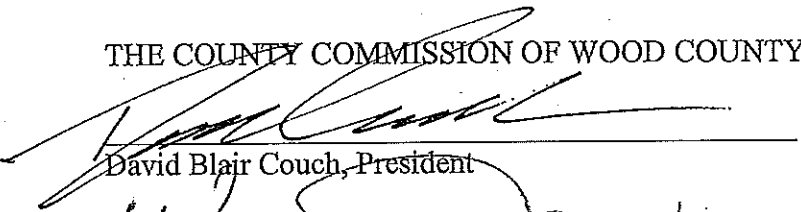
Page Two  
Governor Tomblin  
January 13, 2011

Since MOVHD is regionalized and serves six counties in West Virginia they have the capacity and infrastructure to make this model of care a success.

We hope you and the WV Legislature will consider funding a pilot to initiate Smiles for Life in the Mid-Ohio Valley region.

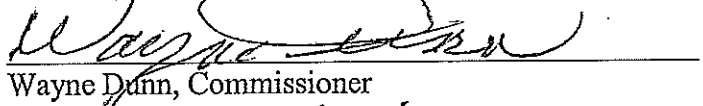
Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY



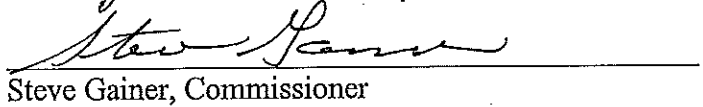
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David Blair Couch, President



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Wayne Dunn, Commissioner



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Steve Gainer, Commissioner

WCC/ad

# *Wood County Compliance / Building Permit Office*

*1 Court Square-Suite 308*

*Parkersburg, WV 26101*

*Tel. 304 424-1988*

## Offers on Pond Creek Land

Sonny Whitehead  
630 Thomas Run Road  
863-8307  
\$4000 Cash

Sharon Kestner  
3091 Pond Creek Road  
863-8832  
Will Bid up highest offer

Mike Foggin  
482-1271

Rick Mace  
580-8192  
\$5000

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### Courthouse Sale

High Bid:           Casandra Greer  
                          \$3000

*provided to Commission by Wood County Compliance Officer John Reed 1/10/11*



	Pay Day Average	Employees	Rank	
Asst. Prosecutor	2,503.99	8		1
Emergency Services	1,880.33	1		2
Deputy Sheriff	1,653.25	35		3
Reappraisal	1,595.83	11		4
Pros-Sec	1,447.80	7		5
E911	1,426.30	25		6
Commission	1,409.64	5		7
Day Report	1,382.09	10		8
Civil-Law	1,356.76	6		9
County Clerk	1,353.33	15		10
Personal Property	1,270.24	7		11
Process	1,257.56	3		12
Maintenance	1,223.29	6		13
Home Confinement	1,212.47	5		14
Holding Center	1,165.72	13		15
Tax Deputy	1,156.83	11		16
Circuit Clerk	1,127.30	10		17
Extension	1,016.46	2		18
Bailiff	975.43	6		19

*Provided to Commissioners by Jamie Six - 1/10/11*

	NAME	Hire Date	Rate	
Line				W-2
Commission	BRADFORD RISHA LYNN	10/22/2007	\$ 831.71	\$ 20,108.49
Personal Assessor	DUNCAN DONNA	10/04/2010	\$ 833.34	\$ 9,826.79
Maintenance	JONES JR RONALD L.	03/02/2009	\$ 850.00	\$ 23,165.91
Tax Deputy	DUFFELMEYER DEBRA KAY	10/25/2010	\$ 854.17	\$ 3,810.90
Circuit Clerk	REEDER MEGAN N.	01/25/2010	\$ 858.50	\$ 19,067.96
Circuit Clerk	BONNETT LINDA L.	04/07/2010	\$ 858.50	\$ 15,661.84
Circuit Clerk	KAUFMAN DENISE A.	09/20/1988	\$ 868.50	\$ 21,315.20
Bailiff	WILLIAMS HENRY GEORGE	05/24/2010	\$ 906.10	\$ 17,178.47
Personal Assessor	ENOCH KIMBERLY	02/09/2009	\$ 916.67	\$ 21,000.00
Day Report	BROOKOVER PATRICIA A.	09/08/2008	\$ 931.67	\$ 21,046.03
Bailiff	GABBERT ONEY JACOB	01/28/1981	\$ 948.98	\$ 22,713.70
Bailiff	JOHNSON CHARLES J.	10/27/1982	\$ 948.98	\$ 22,552.20
Personal Assessor	BUSSEY ANGELA J.	01/26/2009	\$ 958.33	\$ 21,499.92
Maintenance	BIBBEE RONNIE KEITH	10/01/1980	\$ 970.88	\$ 24,522.48
Day Report	PARSONS ROSALIE M.	10/23/2008	\$ 971.54	\$ 22,362.51
Bailiff	GAULT DOUGLAS MICHAEL	11/10/2003	\$ 972.85	\$ 23,119.44
Extension	SHOOK DIANA L.	04/14/2008	\$ 977.50	\$ 23,230.08
Holding Center	CONNOLLY SCOTT M.	01/01/2010	\$ 994.53	\$ 30,250.48
Circuit Clerk	RIDGWAY CELESTE A.	07/11/2007	\$ 996.00	\$ 24,934.00
Home Confinement	ARONHALT RACHEAL D.	10/16/2010	\$ 1,000.00	\$ 5,320.18
Holding Center	WILLIAMS JULIA F.	12/16/2010	\$ 1,000.00	\$ 1,000.00
Tax Deputy	MORRIS BRENDA	07/01/2003	\$ 1,003.68	\$ 23,903.25
Tax Deputy	WILSON JUDITH ANN	04/13/2009	\$ 1,005.63	\$ 22,507.39
Tax Deputy	TRANQUILL DEIDRA	06/28/2005	\$ 1,006.51	\$ 23,196.47
Tax Deputy	SAMS AMANDA	05/12/2004	\$ 1,015.41	\$ 24,165.38
Tax Deputy	BURDETTE APRIL D.	02/01/2005	\$ 1,016.79	\$ 23,447.97
Home Confinement	CAMP STEPHANIE LYNN	03/22/2010	\$ 1,020.00	\$ 23,005.36
Holding Center	BEATY PATRICK A	09/26/2010	\$ 1,020.00	\$ 7,467.55
Holding Center	JACOBY JEFFREY S.	10/16/2010	\$ 1,020.00	\$ 6,019.45
Bailiff	MILLER KENNETH L.	07/07/2003	\$ 1,023.46	\$ 24,848.14
Holding Center	ALLEN JOHN C.	08/04/2008	\$ 1,031.12	\$ 29,963.69
Pros-Sec	LYNCH PATRICA R.	12/01/2009	\$ 1,041.67	\$ 24,317.82
Holding Center	BOONE JOSHUA B.	06/30/2008	\$ 1,046.40	\$ 28,008.79
Maintenance	SPRAGUE DAVID A.	04/16/1986	\$ 1,051.04	\$ 28,776.94
Bailiff	WILFONG GARY F.	11/01/2001	\$ 1,052.22	\$ 26,534.18
Extension	BECKETT CAROLYN J.	04/01/2006	\$ 1,055.42	\$ 25,081.92
Tax Deputy	BROGDON II GREGORY S.	06/27/2005	\$ 1,059.08	\$ 25,204.62
Holding Center	BOLEY JR DONALD	09/16/2002	\$ 1,067.57	\$ 28,531.59
Holding Center	BABCOCK DARRECK A	07/07/2005	\$ 1,067.57	\$ 28,028.35
Personal Assessor	WOLFE JAIME	05/23/2002	\$ 1,091.67	\$ 20,247.52
Holding Center	ANDERSON ADAM C.	05/14/2007	\$ 1,098.72	\$ 30,185.36
Day Report	EASTHOM AMY JEANNETTE	11/30/2009	\$ 1,105.87	\$ 25,553.63
Civil-Law	SMITH JOANNE	07/01/2006	\$ 1,125.00	\$ 25,647.50
Holding Center	FARNSWORTH SARAH JANE	05/31/2001	\$ 1,169.30	\$ 29,594.50

\* provided to Commissioners by Jamie Six 11/10/11

E911	MERCER STEVEN E.	10/24/2010	\$ 1,181.12	\$ 5,175.98
Circuit Clerk	FORSHEY BARBARA S.	01/28/2002	\$ 1,181.50	\$ 29,474.88
Day Report	CHURCH AMY SPENCER	08/01/2008	\$ 1,192.54	\$ 33,362.06
County Clerk	MUNOZ KACHINA M.	12/27/2010	\$ 1,200.00	\$ 553.82
E911	MCCAULEY JILLIAN L.	01/05/2009	\$ 1,209.77	\$ 27,559.35
Home Confinement	JORDAN TRACY S.	02/16/2006	\$ 1,211.81	\$ 25,610.18
Circuit Clerk	WALTERS TERESA G.	09/18/2000	\$ 1,214.00	\$ 29,886.00
Maintenance	MORRIS THOMAS E.	08/11/1986	\$ 1,219.92	\$ 31,225.94
E911	PARRISH DANIELLE	07/26/2007	\$ 1,222.17	\$ 31,703.82
E911	ELLIOTT JUSTIN W.	05/16/2008	\$ 1,222.17	\$ 32,161.36
Circuit Clerk	BYERS MARY BETH	12/27/1999	\$ 1,234.00	\$ 30,846.00
Process	SAMS JULIA ANN	01/20/2004	\$ 1,239.28	\$ 30,015.24
Circuit Clerk	BUTCHER TIFFANY J.	09/21/2000	\$ 1,241.50	\$ 30,521.00
Civil-Law	ALLEN PEGGY SUE	03/24/2003	\$ 1,246.36	\$ 29,912.60
Commission	DENNIS AMANDA JO	01/17/2005	\$ 1,250.00	\$ 26,043.43
County Clerk	SCHUCK DENISE E.	03/23/2009	\$ 1,250.00	\$ 30,960.31
Reappraisal	MCLAIN KATHLEEN	02/02/2009	\$ 1,254.17	\$ 29,554.51
Process	SAMS JR CURTIS M	10/18/1999	\$ 1,255.65	\$ 31,622.16
Civil-Law	BROGDON GREGORY SCOTT	10/06/2005	\$ 1,274.78	\$ 31,879.54
Process	GANDEE BRADFORD PAUL	04/22/1996	\$ 1,277.74	\$ 31,024.84
Day Report	MURPHY DEBORAH KAY	09/23/2010	\$ 1,291.67	\$ 8,465.38
Home Confinement	RADER BRIAN E.	05/18/1998	\$ 1,297.77	\$ 34,713.07
Tax Deputy	EDGE SONDRAL	07/16/1993	\$ 1,307.57	\$ 31,441.81
Maintenance	JONES II JOHN DAVID	08/21/1980	\$ 1,309.88	\$ 34,298.90
Reappraisal	HARTLEBEN ANDREW P.	06/01/2004	\$ 1,312.50	\$ 31,156.05
Pros-Sec	ESCHBACHER AMY E.	09/07/2007	\$ 1,313.10	\$ 31,135.14
E911	TENNANT DEBORAH A.	03/01/1999	\$ 1,330.33	\$ 35,318.76
E911	KERNS TERESA S.	05/15/2006	\$ 1,332.76	\$ 33,157.94
Day Report	RINARD LOURA JANE	08/23/2010	\$ 1,333.34	\$ 11,528.23
E911	JEFFERS MARY BETH	09/01/1998	\$ 1,338.14	\$ 31,664.92
Deputy Sheriff	SHRIVER ANDREW C.	08/16/2010	\$ 1,345.46	\$ 12,373.04
E911	MERCER ROBERT E.	04/01/2006	\$ 1,347.06	\$ 34,764.15
County Clerk	DOTSON LESLIE RENEE	10/03/1988	\$ 1,350.00	\$ 33,467.34
County Clerk	BLONDIN BRENDA S.	04/01/1994	\$ 1,350.00	\$ 33,368.04
County Clerk	LUCAS DONNA G.	02/16/1995	\$ 1,350.00	\$ 34,142.90
County Clerk	BEARY ELIZABETH	07/01/2002	\$ 1,350.00	\$ 35,801.64
County Clerk	ATKINSON CARA	07/01/2003	\$ 1,350.00	\$ 35,149.37
County Clerk	EMRICK KATHRYN S.	04/19/2005	\$ 1,350.00	\$ 32,742.82
County Clerk	GARRETT DIANA KAY	08/01/2007	\$ 1,350.00	\$ 35,734.43
Deputy Sheriff	RIFFLE WILLIAM H.	01/16/1999	\$ 1,357.60	\$ 49,250.89
E911	TONEY TERESA D.	05/01/2005	\$ 1,360.41	\$ 33,766.07
E911	GILCHRIST SHIRLEY	04/15/2005	\$ 1,362.31	\$ 32,934.62
E911	KUHL JOE A.	05/01/2005	\$ 1,362.31	\$ 43,818.89
E911	SHEPHERD RANDALL F.	04/01/2005	\$ 1,363.27	\$ 39,848.88
Circuit Clerk	WILLIAMS TRACY A.	09/02/1997	\$ 1,368.00	\$ 35,335.06
Day Report	WILLIAMS BRITNEY	08/10/2007	\$ 1,369.34	\$ 43,170.32
E911	WILSON SHAUN D.	09/09/2004	\$ 1,373.75	\$ 32,802.10

E911	MARSHALL ROGER L.	11/19/2004	\$ 1,373.75	\$ 36,635.28
E911	STALNAKER SARA S.	06/26/2004	\$ 1,395.68	\$ 36,470.35
Reappraisal	TENNANT KEVIN D.	08/19/2002	\$ 1,395.83	\$ 33,734.79
Reappraisal	GENTZ RALPH A.	08/19/2002	\$ 1,395.83	\$ 33,734.79
County Clerk	DEVORE MARTHA JANE	10/01/1980	\$ 1,400.00	\$ 36,839.38
County Clerk	MCBRIDE RUTH A.	07/02/1984	\$ 1,400.00	\$ 35,339.72
County Clerk	JOHNSTON BARBARA A.	07/10/1995	\$ 1,400.00	\$ 36,213.36
County Clerk	ROSS MELODY L.	02/01/1996	\$ 1,400.00	\$ 37,458.54
County Clerk	GIVENS PENNY G.	01/02/1997	\$ 1,400.00	\$ 35,496.34
County Clerk	WILLIAMS KRISTI L.	01/03/2000	\$ 1,400.00	\$ 36,175.44
E911	PURKEY JODY MARK	02/08/2005	\$ 1,410.93	\$ 40,145.29
Pros-Sec	RYDER-GEORGE DEBRA K.	01/05/2009	\$ 1,418.98	\$ 33,661.31
Tax Deputy	GRIM EDITH	01/25/1982	\$ 1,424.43	\$ 34,044.51
Tax Deputy	BALOG MARY JANE	03/01/1982	\$ 1,424.43	\$ 33,875.33
Circuit Clerk	ROBINSON MICHELE LYNN	10/24/1988	\$ 1,452.50	\$ 35,580.00
Civil-Law	GONZALES II LEWIS JOSEPH	07/01/2010	\$ 1,458.34	\$ 17,520.26
Day Report	SINGER JANA L.	12/07/2009	\$ 1,462.50	\$ 31,695.85
E911	FLEENOR CARL AARON	10/24/1994	\$ 1,464.31	\$ 43,708.01
E911	MOORE DOUGLAS I.	08/20/2002	\$ 1,465.27	\$ 42,279.20
Deputy Sheriff	GEORGE RICHARD A.	04/01/2009	\$ 1,475.46	\$ 43,429.59
Deputy Sheriff	SWIGER BRIAN A.	08/03/2009	\$ 1,475.46	\$ 43,726.90
Deputy Sheriff	SMITH MARCUS E.	08/13/2009	\$ 1,475.46	\$ 40,301.58
Deputy Sheriff	WINDLAND RYAN D.	11/01/2008	\$ 1,477.96	\$ 49,555.96
Deputy Sheriff	MODESITT SHANA L	06/26/2004	\$ 1,482.96	\$ 39,192.09
Deputy Sheriff	COCHRAN MICHAEL L.	11/16/2006	\$ 1,482.96	\$ 45,677.88
Deputy Sheriff	DEWEESE JUSTIN S.	05/16/2005	\$ 1,485.46	\$ 43,843.97
Holding Center	STEPHENS STEVEN A.	04/16/2010	\$ 1,487.50	\$ 26,447.59
Pros-Sec	KIGER TIFFANY F.	12/01/2006	\$ 1,487.51	\$ 35,568.38
Deputy Sheriff	DEEM GARY MICHAEL	11/01/2007	\$ 1,490.46	\$ 49,122.41
Deputy Sheriff	BUTCHER BRIAN M.	03/11/2002	\$ 1,492.96	\$ 40,197.99
Deputy Sheriff	JEFFERSON LELAND S.	04/19/1999	\$ 1,495.46	\$ 43,915.21
Reappraisal	LINCICOME KERRI	09/26/2001	\$ 1,500.00	\$ 35,711.81
E911	WINTERS GARY D.	06/08/2000	\$ 1,504.35	\$ 36,482.94
Pros-Sec	ROUSH PATRICIA A.	09/13/1999	\$ 1,509.24	\$ 36,022.38
Civil-Law	SMITH THOMAS R.	11/16/1977	\$ 1,518.04	\$ 36,075.72
Civil-Law	WADE TERESA JEAN	10/23/2000	\$ 1,518.04	\$ 36,098.90
Home Confinement	JOY JR DAVID LEE	07/02/1987	\$ 1,532.77	\$ 41,418.47
Personal Assessor	MILLER TESSA JO	03/21/1988	\$ 1,533.33	\$ 33,305.75
Reappraisal	MCINTIRE RAYMOND JUNIOR	03/23/1998	\$ 1,541.67	\$ 36,603.83
Holding Center	HARRIS MARK C.	12/26/1984	\$ 1,552.59	\$ 41,179.74
Commission	GRAHAM ANGELA M.	09/11/1990	\$ 1,566.50	\$ 37,322.49
E911	BURGY DRETA L.	01/18/1999	\$ 1,572.05	\$ 42,861.85
E911	DOTSON THOMAS E.	05/16/1999	\$ 1,572.05	\$ 44,394.46
E911	NOKLEBY ADRIEN J.	05/16/1999	\$ 1,572.05	\$ 41,781.05
Holding Center	MYERS LEE G.	03/05/1984	\$ 1,599.12	\$ 44,271.74
Deputy Sheriff	MURPHY JAMES T.	10/23/2000	\$ 1,604.21	\$ 44,665.63
Tax Deputy	MACE JEFFREY S.	07/01/1994	\$ 1,607.45	\$ 38,843.07

Deputy Sheriff	GREENWALT JAMES E.	02/01/1992	\$ 1,611.71	\$ 41,152.31
Deputy Sheriff	KEARNS LARRY DEAN	05/01/1995	\$ 1,611.71	\$ 54,713.26
Deputy Sheriff	TENNANT DAVID L.	07/01/1997	\$ 1,611.71	\$ 50,984.32
Deputy Sheriff	FRAZIER RONALD CHARLES	09/04/1997	\$ 1,611.71	\$ 63,272.83
E911	JONES DUANE EARL	01/23/1995	\$ 1,615.47	\$ 40,555.02
Personal Assessor	COLE G. MICHELL	07/01/1986	\$ 1,641.67	\$ 39,440.00
Deputy Sheriff	WHITE, JR. ROBERT V.	02/12/1981	\$ 1,651.71	\$ 40,697.22
E911	SIZEMORE II CARL E.	11/16/2010	\$ 1,654.09	\$ 4,962.27
Deputy Sheriff	CARPENTER JAMES L.	05/02/1978	\$ 1,659.21	\$ 39,683.18
Pros-Sec	GANDEE KAY	04/30/1998	\$ 1,663.92	\$ 35,404.30
Commission	BALDERSON KENNETH R.	04/09/2007	\$ 1,700.00	\$ 42,874.00
Commission	REED JOHN T.	07/14/2008	\$ 1,700.00	\$ 40,400.04
Pros-Sec	GUICE RHEA LYNN	01/06/1996	\$ 1,700.19	\$ 40,580.00
Deputy Sheriff	WESTFALL DAVID E.	10/16/2000	\$ 1,710.46	\$ 53,595.65
Deputy Sheriff	SIMS ROBERT GENE	04/15/1998	\$ 1,715.46	\$ 48,249.45
Deputy Sheriff	ALLEN JASON WAYNE	08/10/1998	\$ 1,715.46	\$ 55,387.10
Deputy Sheriff	STEPHENS KENT MICHAEL	01/15/1994	\$ 1,717.96	\$ 46,997.18
Deputy Sheriff	RHODES RICHARD K.	04/15/1995	\$ 1,720.46	\$ 56,930.37
Deputy Sheriff	BUSSEY DAVID	07/06/1989	\$ 1,727.96	\$ 50,334.03
Deputy Sheriff	WALDRON CAMILLE S.	12/23/1985	\$ 1,735.46	\$ 43,275.47
Deputy Sheriff	PICKENS BRETT A.	02/06/1989	\$ 1,737.96	\$ 55,035.49
Reappraisal	DEGRAEF KAREN SUE	03/15/1994	\$ 1,770.83	\$ 41,499.96
Circuit Clerk	GRAGG PAMELA J.	02/01/1978	\$ 1,784.00	\$ 43,541.00
Reappraisal	SHEPPARD STEPHEN H.	12/04/2000	\$ 1,791.67	\$ 43,518.15
Reappraisal	WINTERS CYNTHIA A.	06/16/1980	\$ 1,820.83	\$ 43,200.00
Deputy Sheriff	MASSEY II DAVID C.	04/15/1998	\$ 1,821.71	\$ 62,044.30
Day Report	ESCANDON HERNANDO	02/01/2005	\$ 1,824.92	\$ 46,389.74
Deputy Sheriff	GRAHAM JERRY SHAWN	02/16/1989	\$ 1,841.71	\$ 55,227.06
Deputy Sheriff	RIFFLE WILLIAM B.	01/02/1990	\$ 1,841.71	\$ 46,984.86
Deputy Sheriff	PARSONS GARY F.	01/14/1999	\$ 1,851.71	\$ 58,559.49
Reappraisal	VALENTINE STEVEN M.	07/02/1984	\$ 1,854.17	\$ 45,663.05
Deputy Sheriff	HAMRIC JEFFREY K.	07/24/1979	\$ 1,869.21	\$ 56,539.90
E.S.	HUPP EDWARD H.	09/07/2004	\$ 1,880.33	\$ 45,165.48
Reappraisal	SHAFFER ROBERT D.	09/01/1992	\$ 1,916.67	\$ 45,919.35
Personal Assessor	WALLACE SONDRRA	11/29/1993	\$ 1,916.67	\$ 44,750.04
Reappraisal	COTTRELL LARRY DEAN	02/03/1995	\$ 1,916.67	\$ 45,000.00
Asst.Prosecutor	UNDERWOOD MEGAN E.	01/05/2009	\$ 1,937.50	\$ 46,050.00
Asst.Prosecutor	MULLENIX ASHLEE N.	01/05/2009	\$ 1,937.50	\$ 46,050.00
Asst.Prosecutor	MCCULLOUGH DAVID SHANE	07/01/2009	\$ 1,937.50	\$ 46,200.00
Maintenance	SWIGER MELVIN L.	10/16/2006	\$ 1,938.00	\$ 48,792.46
Deputy Sheriff	SMITH MATTHEW F.	05/08/1989	\$ 1,965.63	\$ 49,590.19
Deputy Sheriff	WOODYARD RICKEY L.	11/16/1977	\$ 1,995.67	\$ 57,311.69
Deputy Sheriff	KING MARK E.	11/16/1977	\$ 1,995.67	\$ 52,751.82
E911	LOWE RANDALL L.	01/01/2005	\$ 2,051.83	\$ 48,761.16
Asst.Prosecutor	SKOGSTAD RUSSELL J.	07/01/2005	\$ 2,083.33	\$ 48,267.48
Asst.Prosecutor	LEFEBURE KIRSTEN R.	04/26/2006	\$ 2,083.33	\$ 50,450.04
County Clerk	RHODES MARK D.	11/01/1984	\$ 2,200.00	\$ 52,210.00

Deputy Sheriff	DOUGHERTY DONALD W.	01/01/2009	\$ 2,277.42	\$ 54,658.08
Tax Deputy	HUGGINS LEWIS DENVER	01/01/2009	\$ 2,277.42	\$ 53,924.82
Day Report	WILLIAMS JEFFERY J.	07/06/2009	\$ 2,337.50	\$ 55,341.70
Commission	SEUFER MARTIN A.	09/17/2001	\$ 2,443.75	\$ 58,201.96
Asst.Prosecutor	LEFEBURE PATRICK O.	06/28/2010	\$ 3,083.34	\$ 37,853.90
Asst.Prosecutor	FRANCISCO SEAN D.	10/25/1999	\$ 3,146.57	\$ 74,777.28
Asst.Prosecutor	BOYLEN JODIE	03/24/1997	\$ 3,822.86	\$ 92,049.12

1/10/11  
69/374

JANUARY 10, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$33,760.61 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE STRATEGIC PREVENTION FRAMEWORK STATE INCENTIVE GRANT NUMBER 11-CC-09.

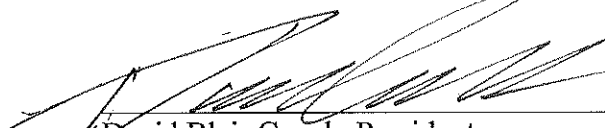
**ORDER**

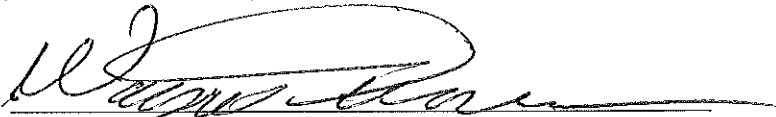
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-three thousand seven hundred sixty dollars and sixty-one cents (\$33,760.61) which represents reimbursement to Wood County for expenses incurred during the month of October, 2010, in regard to the Strategic Prevention Framework State Incentive Grant Number 11-CC-09. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 344 and bearing the date of December 2, 2010 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

1/10/11  
69/374

JANUARY 10, 2011-

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR  
VEHICLES FOR THE WOOD COUNTY SHERIFF'S  
DEPARTMENT.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, did hereby AWARD the bid for Dodge Durango vehicles for the Wood County Sheriff's Office. The bid was awarded to Greenbrier Motor Co., Inc., Lewisburg, West Virginia. Said award is for six vehicles at a cost of twenty-four thousand seven hundred twenty-one dollars and zero cents (\$24,721.00) each. Said bids were received for review on December 27, 2010.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

M/1296



1/10/11  
69/374

JANUARY 10, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS NECESSARY FOR FUNDING THROUGH THE WEST VIRGINIA COURTHOUSE FACILITIES IMPROVEMENT FUND TO REPLACE THE EXTERIOR STAIRS OF THE WOOD COUNTY COURTHOUSE.

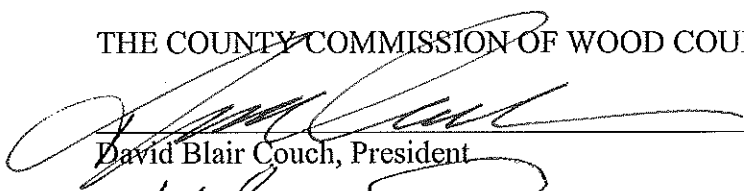
**ORDER**

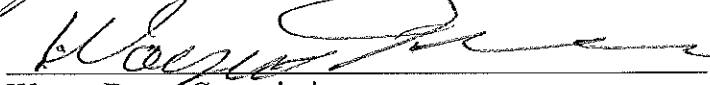
The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, as President and on behalf of the County Commission, to EXECUTE a Grant Contract and all documents necessary for Grant Funds from the West Virginia Courthouse Facilities Improvement Fund. Said Grant Funds will be used to replace the exterior stairs of the Wood County Courthouse.

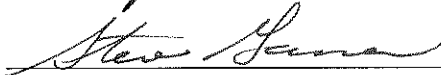
Information relating to the West Virginia Courthouse Facilities Improvement Fund Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

M/1290

1/10/11  
69/374

WV Courthouse Facilities Improvement Authority (CFIA)  
8<sup>th</sup> Cycle Funding Recipient Check-Off List  
Grant Requirements

By initialing below, I, DAVID BLAIR COUCH of the Wood Commission acknowledge that the Commission is expected to file the following reports, adhere to the following timelines, and submit information by the listed due dates as prescribed by the 8<sup>th</sup> Cycle CFIA funding contract. Furthermore, by initialing below, I commit to ensuring that these requirements are fulfilled.

Initials

Requirement Description

The contract term will be from February 1, 2011 to January 31, 2012. The approved project will be completed by the contract end date, or the Commission will apply for an extension of the project before the end date in accordance with the guidelines of the Funding Assistance Contract Agreement.

A Final Report/Project-Completion Report is due when the project is complete. The following information must be included: A statement of completion, photographs (electronic and on CD preferred), cost comparisons, quality of workmanship and materials used summary, description of benefits to employees/public/courthouse, evaluation of the timeliness of contractors/material delivery, description of problems encountered, and an overview of the experience and relevant recommendations to CFIA.

A Final Report must be submitted before final reimbursement will be processed by the CFIA.

Quarterly Progress Reports must be received by the 20<sup>th</sup> day of the month following the end of each quarter and also with each reimbursement request, or CFIA may, in its' discretion, withhold, suspend, or cancel any payment(s) and/or suspend or cancel this agreement.

Signatures:

Commission President

01-10-11

Date

CFIA Executive Director

Date

FUNDING ASSISTANCE CONTRACT AGREEMENT

BETWEEN THE

WV COURTHOUSE FACILITIES IMPROVEMENT AUTHORITY

AND

Wood County Commission

54-0108-012011

**Project Number**

This AGREEMENT entered into this <sup>10<sup>th</sup></sup> day of January 2011 by the Executive Director of the WV Courthouse Facilities Improvement Authority, hereinafter referred to as "CFIA," for and on behalf of the State of West Virginia, and the President of the Wood County Commission, hereafter referred to as "Funds Recipient" or "Recipient."

WHEREAS, CFIA is the Administrator of funds received by the Courthouse Facilities Improvement Fund, and

WHEREAS, the Recipient is an eligible applicant who is desirous of receiving funds for various courthouse facilities improvements,

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Recipient agrees to comply with all applicable federal and state laws and rules, regulations, and policies promulgated there under.
2. CFIA agrees to assist the Recipient to perform such tasks and functions as set forth in the application which is attached hereto and made part hereof, hereinafter referred to as Attachment A.
3. The Recipient shall do, perform, and carry out in a satisfactory and proper manner as determined by CFIA all duties, tasks, and functions necessary to implement the application which is hereto attached as Attachment A.

4. The Recipient will commence its duties under the Agreement on or about February 1, 2011 and shall continue those services/activities until completed or no later than January 31, 2012. The terms of this Agreement may only be extended or modified by the mutual written agreement of the parties hereto. Extensions will only be granted with documentation of delay.
5. In consideration of the services rendered by the Recipient, the sum of up to \$62,400.00 shall be obligated by CFIA and said amount shall be deemed to be the maximum compensation to be received for this Agreement unless a written modification is entered into between the parties amending this Agreement.
6. It is the understanding of all parties to this Agreement that CFIA by joining in the Agreement does not pledge, or promise to pledge, the credit of the State of West Virginia, nor does it promise to pay all of the compensation hereunder from monies of the Treasury of the State of West Virginia.
7. To be eligible for any and all payments of the funding assistance amount, the Recipient shall submit a Request for Reimbursement to CFIA. Upon receipt of said request, CFIA shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be extended only as outlined in Attachment A, unless written approval of modification is signed by the parties hereto. Recipient shall submit a fiscal report detailing expenditures to CFIA as set forth in Attachment A. Final requests will be withheld until a Final Report is received. The report should include the following items: A statement of completion, photographs (electronic and on CD preferred), Cost comparisons; Quality of workmanship; Quality of materials used; Employee/Courthouse visitor benefits; Timeliness of contractors/materials; Problem areas; and County applicants project overview/recommendations
8. Recipient hereby represents that it possesses the legal authority to contract for this Agreement and that attached hereto and made a part hereof as Attachment B a certified copy of the resolution, motion, or similar action which was

clearly adopted or passed by the Recipient's governing body; and further, that it has directed and authorized an official representative to act in connection with this Agreement. If the Recipient is a State agency, the completed application signed by the agency head is sufficient.

9. Recipient agrees to abide by the conditions, terms, assurances, and certifications which are a part of Attachment A and such other special terms and conditions that CFIA has set forth in Attachment C which is incorporated herein and made part hereof, if said Special Conditions are appropriate to this Agreement.
10. If, through any cause, the Recipient fails to fulfill in a necessary and proper manner his/her obligations under this Agreement, the CFIA may withhold payments to the Recipient, or cancel or suspend this Agreement and Attachments upon written notice. The recipient shall additionally submit all required progress reports as described in the attachments. Reports must be received by the 20th day of the month following the end of each quarter and also with each reimbursement request or the CFIA may, in its discretion, withhold, suspend or cancel any payment(s), and / or suspend or cancel this agreement. In the event the CFIA withholds, suspends or cancels any payment(s) and / or this agreement, as provided herein, the CFIA shall provide to the Recipient written notice detailing the reason(s) for such withholding, suspension or cancellation of payment(s) and / or this agreement. If the recipient does not submit one (1) or more progress reports, the project will be considered for defunding at the next meeting of the CFIA Board of Directors.
11. CFIA and Recipient may from time to time require changes in the scope of services performed hereunder. Recipient agrees to submit a written request for modification prior to changing any budget line item. All such changes, including any increase or decrease in the amount of compensation hereunder or work to be performed, which are mutually agreed upon between the parties shall be in writing.
12. If for any reason funds received by CFIA are suspended or terminated, in whole or in part, funding for this agreement shall cease.

13. Recipient shall within the time period prescribed by grant conditions upon the termination of the Agreement, submit to CFIA a final report. Said reports shall reflect actual costs incurred during the terms of the Agreement.
14. Funding Assistance may be made on a contingent basis, dependent upon the Recipient's ability to demonstrate that total project funds have been secured from alternate funding sources where necessary.
15. Recipient agrees that improvements made will not detract from courthouse/facility architectural or historical significance.

Further, Recipient is advised that the West Virginia Division of Culture and History State Historic Preservation Office (WVSHPO) reviews all undertakings permitted, funded, licensed or otherwise assisted, in whole or in part, by the state related to historic preservation for the purposes of furthering all duties outlined by West Virginia Code §29-1-8. This provision requires the WVSHPO to review any potential effect state funded activities may have on resources eligible for or listed in the National Register of Historic Places. As a recipient of funding from the CFIA, you are obligated to consult with the WVSHPO regarding your proposed project. Please contact the WVSHPO to begin the review process of your newly funded project. Additionally, include all relevant project information, including, but not limited to, photographs and schematics, where possible, of all relevant proposed work funded by the CFIA. All materials and documentation must be provided to Susan M. Pierce, Deputy State Historic Preservation Officer, Division of Culture and History, 1900 Kanawha Boulevard, E., Charleston, WV, 25305. If you require additional clarification please contact the WVSHPO at (304) 558-0240. For more information regarding the review process, please refer to 82 CSR § 2-1, et seq. (Title 82 Code of State Rules, Series 2: Division of Culture and History, Standard and Procedures for Administering State Historic Preservation Programs).

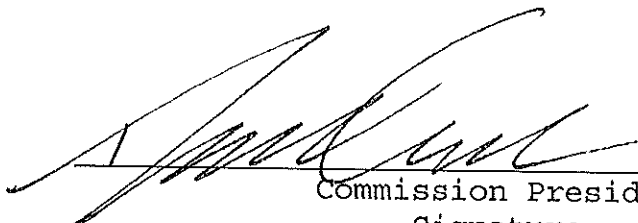
16. The parties hereto agree that notice shall be given by personal service or mailed by certified U. S. Mail, postage prepaid, return receipt requested to the following addresses:

A. Courthouse Facilities Improvement Authority  
2003 Quarrier Street  
Charleston, WV 25311

B. Wood County Commission  
David Blair Couch, President  
#1 Court Square, Suite 203  
Parkersburg, WV 26101

17. The Recipient shall hold and save CFIA and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages sustained by any persons or property resulting in whole or part from the negligent performance or omission of any employee, agent, or representative of the Recipient.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.



Commission President  
Signature

Date 01-10-10

\_\_\_\_\_  
Date \_\_\_\_\_  
Melissa K. Smith  
Executive Director  
Courthouse Facilities Improvement Authority

1/10/11  
69/374

JANUARY 10, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

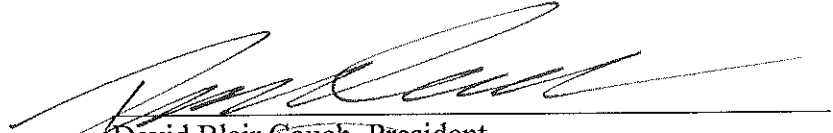
IN RE: THE COUNTY COMMISSION CHANGED THE MILEAGE  
RATE TO .51 CENTS PER MILE.


**ORDER**

The County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby ORDER that the mileage rate for travel using a personal vehicle be .51 cents per mile per The Internal Revenue Service – United States Department of the Treasury. Said change will be effective as of January 1, 2011.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Steve Gainer, Commissioner

A/mileageorder



# ORDERS-Wood County Commission, West Virginia

MONDAY, JANUARY 10, 2011  
SECOND Day

JANUARY 20 11

JANUARY Term,

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 3423-08

the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said MICHAEL BARNES, upon the Estate of ELMA B. BARNETT, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of ELMA B. BARNETT, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF CLENNARD S. MCCUNE, JR., DECEASED (HEARING CONTINUED)

This day the County Commission, before a hearing in the matter of the Estate of CLENNARD S. MCCUNE, JR. deceased, concerning a claim filed against said Estate. The County Commission after hearing the information concerning said estate, made motion to continue said hearing until Monday, January 31, 2011, at 10:30 o'clock A. M.

IN RE: ESTATE OF RODNEY ELLIS DONAHUE, DECEASED

This day came LISA ANN DONAHUE, who was, by the last Will and Testament of RODNEY ELLIS DONAHUE, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that LISA ANN DONAHUE, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said LISA ANN DONAHUE, upon the Estate of RODNEY ELLIS DONAHUE, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of RODNEY ELLIS DONAHUE, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF HAROLD W. SHEPARD, DECEASED

This day came THELMA IRENE SHEPARD, who was, by the last Will and Testament of HAROLD W. SHEPARD, deceased, named therein to qualify as EXECUTOR, without bond, of said Will, declining by paper writing filed, and moved the appointment and qualification of MARK SHEY, who was, by the last Will and Testament of HAROLD W. SHEPARD, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that MARK SHEY, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said MARK SHEY, upon the Estate of HAROLD W. SHEPARD, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of HAROLD W. SHEPARD, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF MARSHA J. WALLACE, DECEASED

This day came JAMES L. WALLACE, who was, by the last Will and Testament of MARSHA J. WALLACE, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that JAMES L. WALLACE, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said JAMES L. WALLACE, upon the Estate of MARSHA J. WALLACE, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the