

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 25, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved an Erroneous Assessment Application in regard to real property for William G. Yoho.

Scott Ramsey was sworn in to the Parkersburg/Wood County Public Library Board and Jeff McDougale was sworn in to the Wood County Airport Authority.

AGENDA AND DISCUSSION ITEMS

At 9:40 A.M., Jim Cox from the Lubeck Public Service District met with the Commission to announce his retirement and introduce his replacement, Jack MacIntosh.

At 10:30 A.M., representatives from the Multi-Cultural Festival met with the County Commission to update them on this year's festival.

At 10:45 A.M., the County Commission met with Tim Meeks from the Mid-Ohio Valley Regional Council, who presented Drawdown Number Three for the Happy Valley Flood Mitigation project. (Order M/1557)

At 11:00 A.M., the County Commission met with Doug Hess, representing the Local Emergency Planning Commission, to request they apply for the annual HMEP Grant. (Order M/1556)

At 11:05 A.M., the County Commission met with Jamie Six, County Clerk; Penny Givens, County Clerk employee and Jason Wharton, Prosecuting Attorney to discuss the retirement calculations for the State Retirement System. The State has determined that one time pay increases will not be used to calculate the retirement for the employees.

The County Commission announced a vacancy on the Wood County Parks and Recreation Commission. (Order A/813)


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/813, M/1558, M/1557, ... 1567

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled July 25, 2011.

Mid-Ohio Valley Multi-Cultural Festival 2011
Finances as of July 25, 2011

	Budget	Actual	Difference
2011 Revenue - Total	42,950	37,030	5,920
2011 Expenses - Total	42,950	33,595	9,355
Major items of interest:			
Entertainment Expense	19,000	12,620	6,380
Accountant Expenses	1,200	300	900
"Pass the Hat" Revenue	n/a	415	415
Cash balance after all expenses have been paid for 2011 festival:			795

Wood County Commission Meeting
Held July 25, 2011

Please Print

1.	JAMES Cox	
2.	JACK McINTOSH, Lubec PSD	
3.	Kathryn Hawbaker	MC Fest.
4.	PICK G. RUSZN	MC Fest
5.	BEATRICE CORRA	MC Fest
6.	Phillip Brown (Tony)	mc Fest
7.	Tim Meeks	MOVRC
8.	Pouy Hess	Clear Channel
9.	Jeff McDougle	Wood County Airport Auth.
10.		
11.		
12.		
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		



Wood County Commission

7/25/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	DISCUSS FUNDING OPTIONS FOR MULTI-CULTURAL FESTIVAL	BEA CORRA, TONY BROWN AND RICK RUBIN
10:45 AM	DISCUSS DRAWDOWN #3 FOR HAPPY VALLEY FLOOD MITIGATION	TIM MEEKS, MOVRC
11:00 AM	HMEP GRANT	DOUG HESS, LEPC

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Performance Bonds
6. Phillips Court Alley – WTAP
7. Discuss Change Orders for Justice Center
8. 911 Administration Fee
9. Torpedo at Mountwood
10. Historical Record Grant

JULY 25, 2011

7/25/11
69/500

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO SUBMIT DRAWDOWN NUMBER 3 FOR THE HAPPY VALLEY FLOOD MITIGATION GRANT, PHASE III IN THE AMOUNT OF \$4,359.71.

O R D E R

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to submit Drawdown Number Three (3) Happy Valley Flood Mitigation Grant Program, Phase III in the amount of four thousand three hundred fifty-nine dollars and seventy-one cents (\$4,359.71).

A copy of said Drawdown is attached to this Order and should be made a part thereof.

Documentation regarding The Happy Valley Flood Mitigation Project, Phase III is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1557

7/25/11
69/508

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

RESOLUTION

WHEREAS, the Wood County Commission is presently undertaking a FEMA Flood Mitigation project for the Happy Valley III Flood Mitigation Project; and,

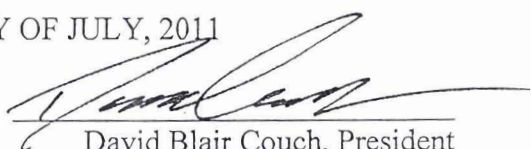
WHEREAS, the Wood County Commission has been presented with invoices for services rendered in connection with this project.

NOW THEREFORE BE IT RESOLVED THAT after careful review and consideration, the Wood County Commission hereby approves the following invoices:

Jackson Dynamics – Asbestos Inspection	\$ 600.00
<u>Mid-Ohio Valley Regional Council</u>	<u>\$ 3,759.71</u>
Total	\$ 4,359.71

NOW THEREFORE BE IT FURTHER RESOLVED that David Blair Couch, President is hereby authorized to request FEMA funds and to pay said invoices from funds received.

APPROVED THIS 25th DAY OF JULY, 2011


David Blair Couch, President

ATTEST: 

Marty Seuffer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor Rich Shaffer	Circuit Clerk Carole Jones	County Clerk Jamie Six	Prosecuting Attorney Jason Wharton	Sheriff Jeff Sandy
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Ted Jackson
628 Spring Street
Fairmont, WV 26554
Phone/Fax (304) 363-3803

July 15, 2011

FOR: asbestos inspection

Tim Meeks -Project Coordinator
Mid-Ohio Valley Regional Council
P.O Box 247531 Market St.
Parkersburg, WV 26101

For asbestos inspection at the following address. 648 Happy Valley Lane in Parkersburg, WV 26554

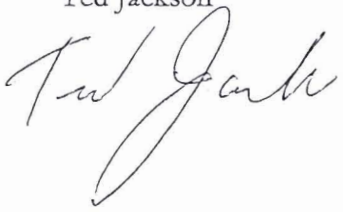
Total for asbestos inspection →→→→→→→→→→→→→→→→

=====
\$600.00

Payment due promptly with receipt of invoice.

Thanks You,

Ted Jackson





Invoice	INV00000000000731
Date	6/30/2011
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101
 Phone: (304) 422-4993 • Fax: (304) 422-4998
www.movrc.org

Bill To:
 WOOD COUNTY COMMISSION
 NO. 1 COURT SQUARE
 SUITE 203
 PARKERSBURG, WV 26101

Ship To:
 WOOD COUNTY COMMISSION
 NO. 1 COURT SQUARE
 SUITE 203
 PARKERSBURG, WV 26101

Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.	
PPYVALLEY3#10	WOOD01			Net 30	6/30/2011	0	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	LABOR	LABOR	\$0.00	\$1,100.22	\$1,100.22
1	1	0	POSTAGE	POSTAGE	\$0.00	\$27.32	\$27.32
1	1	0	PRINTING	PRINTING	\$0.00	\$13.66	\$13.66
				WOOD COUNT COMMISSION HAPPY VALLEY PHASE 3 MITIGATION PROJECT ADMINISTRATIVE SERVICES JUNE 2011			

SM

PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	\$1,141.20
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$1,141.20

Regional Council

MOVRC

Mid-Ohio Valley Regional Council

Invoice	INV00000000000719
Date	5/31/2011
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101
 Phone: (304) 422-4993 • Fax: (304) 422-4998
www.movrc.org

Bill To:

WOOD COUNTY COMMISSION
 NO. 1 COURT SQUARE
 SUITE 203
 PARKERSBURG, WV 26101

Ship To:

WOOD COUNTY COMMISSION
 NO. 1 COURT SQUARE
 SUITE 203
 PARKERSBURG, WV 26101

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.	
PPYVALLEY3#9	WOOD01			Net 30	5/31/2011	0	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1	1	0	LABOR	LABOR WOOD COUNTY COMMISSION HAPPY VALLEY PHASE 3 MITIGATION PROJECT ADMINISTRATIVE SERVICES MAY 2011	\$0.00	\$2,618.51	\$2,618.51



PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	\$2,618.51
Misc	\$0.00
Tax	\$0.00
Freight	\$0.00
Trade Discount	\$0.00
Total	\$2,618.51

8/4/11
69/505

AUGUST 4, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
LEPC TO APPLY FOR AN HMEP GRANT (NUNC PRO TUNC
JULY 25, 2011).

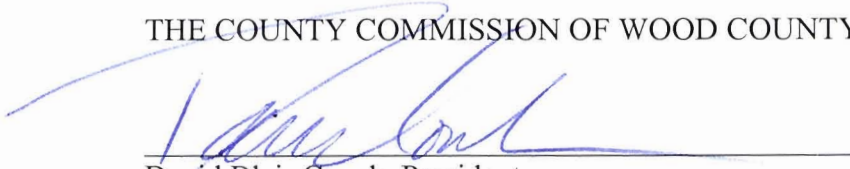
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the Wood County Local Emergency Planning Committee (LEPC) to apply for a Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of five thousand dollars and zero cents (\$5,000.00).


Approval of said application is upon the recommendation of the Wood County LEPC.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1567

7/25/11
69/501

JULY 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

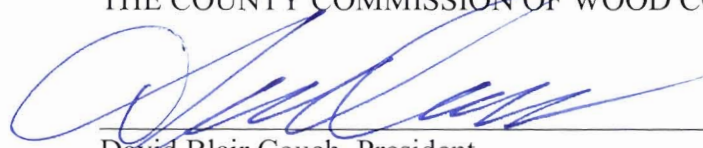
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY PARKS AND RECREATION COMMISSION (MOUNTWOOD PARK).

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, announced that a vacancy exists on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancy is due to the fact Anthony Neil Holmes resigned. Said announcement of the vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Neil's term would have expired December 16, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

7/25/11
69/501

JULY 25, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A
GRANT CONTRACT FOR JAG GRANT #11-JAG-09.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Grant Contract for West Virginia Division of Criminal Justice Services Justice Assistance Grant (JAG) number 11-JAG-09. Said grant provides twenty-five thousand dollars and zero cents (\$25,000.00) towards a Prevention Resource Officer (PRO) for Williamstown High School.


A copy of said Contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1558

7/25/11
69/501

GRANT CONTRACT AGREEMENT

BETWEEN

DIVISION OF JUSTICE AND COMMUNITY SERVICES

AND

Wood County Commission

11-JAG-09

This **AGREEMENT**, entered into this July 12, 2011, by the Director of the Division of Justice and Community Services, hereinafter referred to as "DJCS", and the Wood County Commission, hereinafter referred to as "Grantee."

WHEREAS, DJCS is the recipient of a Justice Assistance Grant (JAG), and

WHEREAS, the Grantee is an eligible applicant who is desirous of receiving funds for a Prevention Resource Officer (PRO) at Williamstown High School.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The Grantee agrees to comply with all applicable federal and state laws and rules, regulations and policies promulgated thereunder.
2. DJCS agrees to assist the Grantee to perform such tasks and functions as set forth in the application which is attached hereto and made part hereof, hereinafter referred to as Attachment A.
3. The Grantee shall do, perform, and carry out in a satisfactory and proper manner as determined by DJCS all duties, tasks and functions necessary to implement the application which is hereto attached as Attachment A.
4. The Grantee will commence its duties under the Agreement on July 1, 2011, and shall continue those services/activities until June 30, 2012. The terms of this Agreement may only be extended or modified by the mutual written agreement of the parties hereto.

5. In consideration of the services rendered by the Grantee, the sum of up to \$25,000.00 shall be obligated by DJCS and said amount shall be deemed to be the maximum compensation to be received for this Agreement unless a written modification is entered into between the parties amending this Agreement.
6. It is the understanding of all parties to this Agreement that DJCS by joining in the Agreement does not pledge, or promise to pledge, the credit of the State of West Virginia, nor does it promise to pay all of the compensation hereunder from monies of the Treasury of the State of West Virginia.
7. To be eligible for any and all payments of the grant amount, the Grantee shall submit a Request for Funds once per month to DJCS. Upon receipt of said request, DJCS shall review the same for reasonableness and appropriateness; and if approved, will cause a warrant to be requested on that sum considered reasonable and appropriate. It is expressly understood that the total compensation shall not exceed the amount set forth in Paragraph Five hereinbefore cited and said compensation will be expended only as outlined in the budget sections of Attachment A, unless written approval of modification of the budget is signed by the parties hereto. Grantee shall submit a fiscal report detailing expenditures to DJCS by the twentieth (20th) day of each month.
8. Grantee hereby represents that it possesses the legal authority to contract for this Agreement and that attached hereto and made a part hereof as Attachment B is a certified copy of the resolution, motion or similar action which was clearly adopted or passed by the Grantee's governing body; and further, that it has directed and authorized an official representative to act in connection with this Agreement. If the Grantee is a State agency, the completed application signed by the agency head is sufficient.
9. Grantee agrees to abide by the grant conditions, terms, assurances and certifications which are a part of Attachment A and such other special terms and conditions that DJCS has set forth in Attachment C which is incorporated herein and made part hereof, if said Special Conditions are appropriate to this Agreement.
10. If, through any cause, the Grantee shall fail to fulfill in a necessary and proper manner, obligations under this Agreement, the DJCS may withhold payments to the Grantee upon notice in writing, suspend, or cancel this Agreement and Attachments. The notice of withholding payments, suspension, or cancellation should set forth the DJCS reasons for taking said action.
11. DJCS and Grantee may from time to time require changes in the scope of services performed hereunder. Grantee agrees to submit a written request for modification prior to changing any budget line item. All such changes, including any increase or decrease in the amount of compensation hereunder or work to be performed, which are mutually agreed upon between the parties shall be in writing.
12. If for any reason funds received by DJCS are suspended or terminated, in whole or in part, funding for this Agreement shall cease.

13. Grantee shall within the time period prescribed by grant conditions upon the termination of the Agreement, submit to DJCS a final report on forms provided by DJCS. Said reports shall reflect actual costs incurred during the terms of this Agreement.
14. The parties hereto agree that notice shall be given by personal service or served when mailed certified U.S. Mail, postage prepaid, return receipt requested to the following addresses:
 - a. Division of Justice and Community Services
1204 Kanawha Boulevard, East
Charleston, West Virginia 25301
 - b. **Grantee Mailing Address:**

Wood County Commission
One Court Square Suite 203
Parkersburg, West Virginia 26101
15. The Grantee shall hold and save DJCS and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the Grantee.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.



The Honorable David Couch
President
Wood County Commission

J. Norbert Federspiel, Director
Division of Justice and Community Services

RESOLUTION

The Commission of Wood County met on July 25, 2011 (date) with a quorum present and passed the following resolution.

Be it resolved that the Commission of Wood County hereby authorizes David Blair Couch, President of the Wood County Commission, to act on its behalf to enter into a contractual agreement with the Division of Justice and Community Services (DJCS) to receive and administer grant funds pursuant to provisions of the Justice Assistance Grant (JAG) program.

Signed:



Jamie Six, County Clerk

Equal Employment Opportunity Plan Certification

Check only one certification that applies to the subgrantee during the project period outlined in the application.

Certification "A" - No EEOP Required

This entity falls under one or more of the following categories (Check all that apply).

- is an educational, medical or non-profit institution or an Indian Tribe
- has less than 50 employees
- was awarded through this subgrant from DJCS less than \$25,000

Certification "B" - Subgrantee Must Maintain EEOP On File

This entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this subgrant from DJCS, more than \$25,000, but less than \$500,000. Also, this entity has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18-month period that includes this subgrant period. **An EEOP has been developed and signed into effect and disseminated to all employees, and it is on file for review or audit by officials of the Division of Justice and Community Services or the Office for Civil Rights, Office of Justice Programs.**

Certification "C" - Subgrantee Must Submit EEOP To Office for Civil Rights

This entity, as a for-profit entity or a state or local government having 50 or more employees, was awarded, through this subgrant from DJCS, more than \$500,000, or has been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice over an 18 month period that includes this subgrant period. **Therefore, the funded entity will submit, within 45 days of the award, an EEOP or an EEOP Short Form (attached), that will include a section specifically analyzing the subgrantee to the following address:**

Office for Civil Rights
Office of Justice Programs
810 7th Street, NW
Washington, DC 20531

As the Authorized Official for the above subgrantee, I certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this assurance and certification.

Typed Name: David Blair Couch Title: President Date: July 25, 2011

Authorized Official's Signature: _____

Assurance/Certification of Compliance With Regulations

Office for Civil Rights, Office of Justice Programs U.S. Department of Justice Funds

For Subgrants Awarded Through the WV Division of Justice and Community Services (DJCS)

Federal Grant Program Name: US Department of Justice

Subgrantee Name: Wood County Commission

Authorized Official's Name: David Blair Couch

Subgrant Number: 11-JAG-09

Assurance

As authorized official, I assure and certify, by my signature below, that I have read and am fully cognizant of our duties and responsibilities under this assurance and certification.

This entity will comply with the following statutes and regulations as mandated by law:

Section 3789d(c) of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; Title VI of the Civil Rights Act of 1964, as amended, and Department of Justice Regulation 28 C.F.R. Part 42, Subparts C, D, E; Section 504 of the Rehabilitation Act of 1973, as amended, and Department of Justice Regulation 28 C.F.R. Part 42, Subpart G; Title II of the Americans With Disabilities Act and Department of Justice Regulation 28 C.F.R. Part 35; Title IX of the Education Amendments of 1972 and Department of Justice Regulation 28 C.F.R. Part 54; and The Age Discrimination Act of 1975.

This entity will send all adverse findings of discrimination within the last three years to the Office for Civil Rights to the following address:

Office for Civil Rights
Office of Justice Programs
810 7th Street, NW
Washington, DC 20531



U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a

public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 406177.

Check if the State has elected to complete OJP Form 406177.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Wood County Commission, One Court Square, Suite 203, Parkersburg WV 26101

2. Application Number and/or Project Name

11-JAG-09 PRO Officer

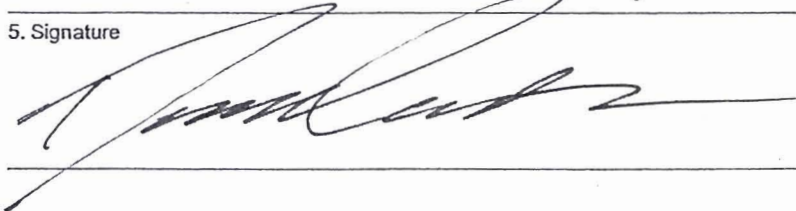
3. Grantee IRS/Vendor Number

55-6000-417

4. Typed Name and Title of Authorized Representative

David Blair Couch, President Wood County Commission

5. Signature



6. Date

July 25, 2011

Angi Graham

From: tianoknopp@suddenlink.net
Sent: Friday, July 22, 2011 9:43 AM
To: Angi Graham
Subject: Grant

Hi Angi - Thanks for processing the paperwork for grant 11-JAG-09.

It is for Deputy Jefferson - PRO Officer for Williamstown High School.

Here is what needs to go on each page.

1. Resolution - Fill in the date of the meeting and have signed.
2. Equal Employment Opportunity Plan - Check Certification B - Type in Blair's name, etc. at bottom of page.
3. Assurances:
 - Federal Grant Program: US Department of Justice
 - Subgrantee: Wood County Commission
 - Name: David Blair Couch
 - Subgrant No.: 11-JAG-09
4. Certifications:
 1. Wood County Commission, One Court Square, Parkersburg, WV 26101
 2. 11-JAG-09 - PRO Officer
 3. 556 000 417
 4. David Blair Couch, President, Wood County Commission

Thanks for doing this. If you have any questions, let me know. Toni

WOOD COUNTY COMMISSION

ow TM
aw

ERRONEOUS ASSESSMENT APPLICATION

al Property RECEIVED Date Entered 06/07/2011

ket Year JUL 25 '11 2011 Reference No 4589

ket Number 35767
County Administrator

7/25/11
69/501

pon the application of YOHO WILLIAM G whose address is 5 STELLA CT PARKERSBURG, WV 261041359
grieved by an erroneous assessment in Tygart 8 District, in the County of Wood, for the year 2011.

he Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
assessment and from the payment of the taxes so assessed in and for the year 2011

it has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

roperty Described as OGM'S 29.081-A LOCUST RIDGE in class 3 with value of 460 and taxes of 5.04 per half.

UE TO A CLERICAL ERROR THIS BILL WAS GENERATED WHEN IN FACT IT IS ALREADY TAXED ON REAL ESTATE
AX TICKET #35766.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	0	460	460
New Value	0	0	0	0.00
Value Adjusted	0	0	-460	-460.00
Old Taxes	\$0.00	\$0.00	\$10.08	10.08
New Taxes	\$0.00	\$0.00	\$0.00	0.00
Taxes Adjusted	\$0.00	\$0.00	-\$10.08	-10.08
Penalty Adjusted	0.00			
Credit Applied				

M COLE

William G. Yoho
Taxpayer's Signature

304.863.8513

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Wood County Commissioners

at the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said
ounty, the County Commission did approve this exoneration on July 25, 2011

7/25/11
69/501

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Scott Ramsay, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Parkersburg/Wood County Public Library Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 25th day of July, 2011.



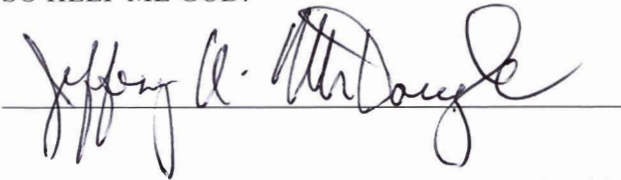
County Commission of Wood County

7/25/11
69/501

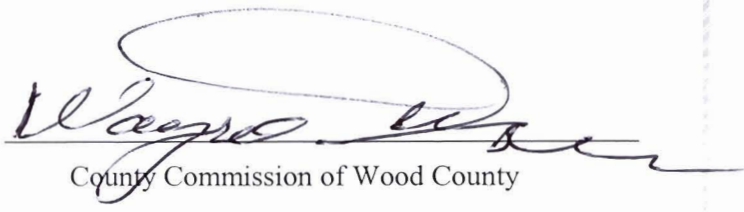
STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Jeff McDougle, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Airport Authority in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 25 day of Jul, 2011.



County Commission of Wood County