

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 9, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., Donna Boley, West Virginia State Senator, met with the County Commission to discuss the Redistricting Committee for the State. Delegates Dan Poling and John Ellem, along with Senator David Nohe and Bob Buchanan were in attendance for this meeting. Senator Boley stated due to our stable population, she did not see any changes for our area of the State.

At 10:40 A.M., Chris Pederson from the Fire Prevention and Safety Fair met with the Commission to report on this year's event and also to request funding for their next event. Handouts are attached to these minutes and should be made a part thereof.

At 11:00 A.M., Kendall Richards met with the Commission to request a freeboard variance to the Floodplain Regulations for a property he owns on Gihon Road. It was decided this issue will be continued until the paperwork for the appeal is completed.

The County Commission announced vacancies exist on the Veterans Park Advisory Board and the Wood County Airport Authority. (Orders A/776 and A/775)


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/774, A/775, A/776, M/1489, M/1490 and M/1491.


Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled June 9, 2011.



Wood County Commission

6/09/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:00 AM	DISCUSS REDISTRICTING	SENATOR DONNA BOLEY
10:30 AM	DISCUSS CONTINUED FUNDING FOR THE FIRE PREVENTION AND SAFETY TEAM	CHRIS PEDERSON
11:00 AM	REQUEST WAIVER ON A FREEBOARD REQUIREMENT ON THE FLOODPLAIN ORDINANCE	KENDALL RICHARDS, PROPERTY OWNER

Special notes:

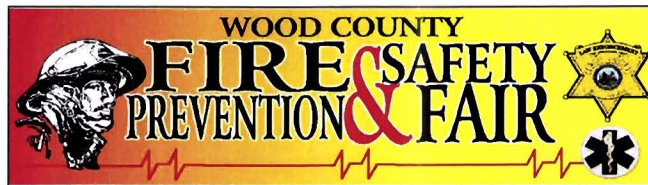
1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Performance Bonds
6. Discuss Humane Society Contract
7. Phillips Court Alley – WTAP
8. Discuss Change Orders for Justice Center
9. Holiday Pay for Employees

Wood County Commission Meeting
Held June 9, 2011

Please Print

1.	Donna J Boley
2.	Daniel Pohl
3.	Bill Brown
4.	Wayne G. Pohl
5.	Kathleen Brubaker
6.	Kevin Brown
7.	Chris Pedersen
8.	Mary Jo Pedersen
9.	Shawn Marshall
10.	Mark H. Stot
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	

WELCOME TO THE 2011



10:00 OPENING CERMONIES

CENTER OF THE PARKING LOT: INVOCATION & NATIONAL ANTHEMN

#	Organization	Educational Activity/Demo
1	Air Evac Parkersburg	Air Ambulance
2	Waverly VFD	Smoke/Carbon monoxide Detector
3	Washington Bottom VFD	Propane Fire Extinguisher Simulator
4	Eastwood VFD	Resa Bullex Fire Extinguisher Simulator
5	Mineral Wells VFD	Fire Extinguishers and Their Uses
6	Pond Creek VFD	EDITH Mapping Station
7	Belpre VFD	Bedroom Escape Display
8	Parkersburg City Fire Department	Meet & Understand a Firefighter
9	Williamstown VFD	Water Rescue & Boat
10	Blennerhassett VFD	Water Races
11	Vienna VFD	Tower Rides
12	Lubeck VFD	Learn not to Burn Trailer
12	National Fire Sprinkler Association	Live Burn Demo 3:00pm
13	Brewer's Sprinkler Service	Sprinkler Information
14	Deerwalk VFD	Wild land Fire/ Burn Laws
15	Division of Forestry	Safety in the Woodlands
16	Department of Natural Resources	Boaters Safety
17	MOV American Red Cross	Disaster Relief Services & "JR"
18	Medical Reserve Corps (MRC)	Demo of Emergency services avail
19	St. Joseph's Ambulance Service	AED with RESA Dummy
20	Life Ambulance	Breathless CPR
21	Department of Highways	Highway Safety
22	Department of Highways	Governors Command Center
23	Vienna City Police	Child ID Cards
24	Parkersburg City Police	K-9 and Swat Team Truck tours
25	Camden Clark Ambulance Service	Child Safety Seats Information Stickers
26	Dupont	Seatbelt Simulator
27	WV State Police	Safe Driving Course
28	Wood County Central Communications	Emergency Communications Command
29	CERT(Citizens Emergency Response Team)	Information and sign up
30	MECS 1 Emergency Communications Trailer	Demo Avavaible Services
31	WC Emergency Communications	Demo Avavaible Services
32	Large Animal Rescue and Trailer	Demo Avavaible Services
33	Small Animal Rescue and Trailer	Demo Avavaible Services
34	Tyler County Search and Rescue	Demo Avavaible Services
INDOOR 35	Wood County Sheriff's Office	Internet Safety (target ages 7-14, 30 min. class times are 11:00, Noon, 1:00, 2:00 & 3:00)

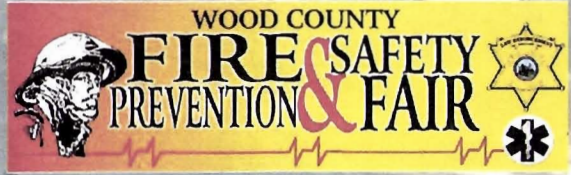
Join us Center Stage inside for an Educational & Fun Puppet Show

Times:

11:00, 12:00, 1:00, 2:00 & 3:00

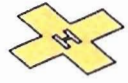


VISITOR PARKING

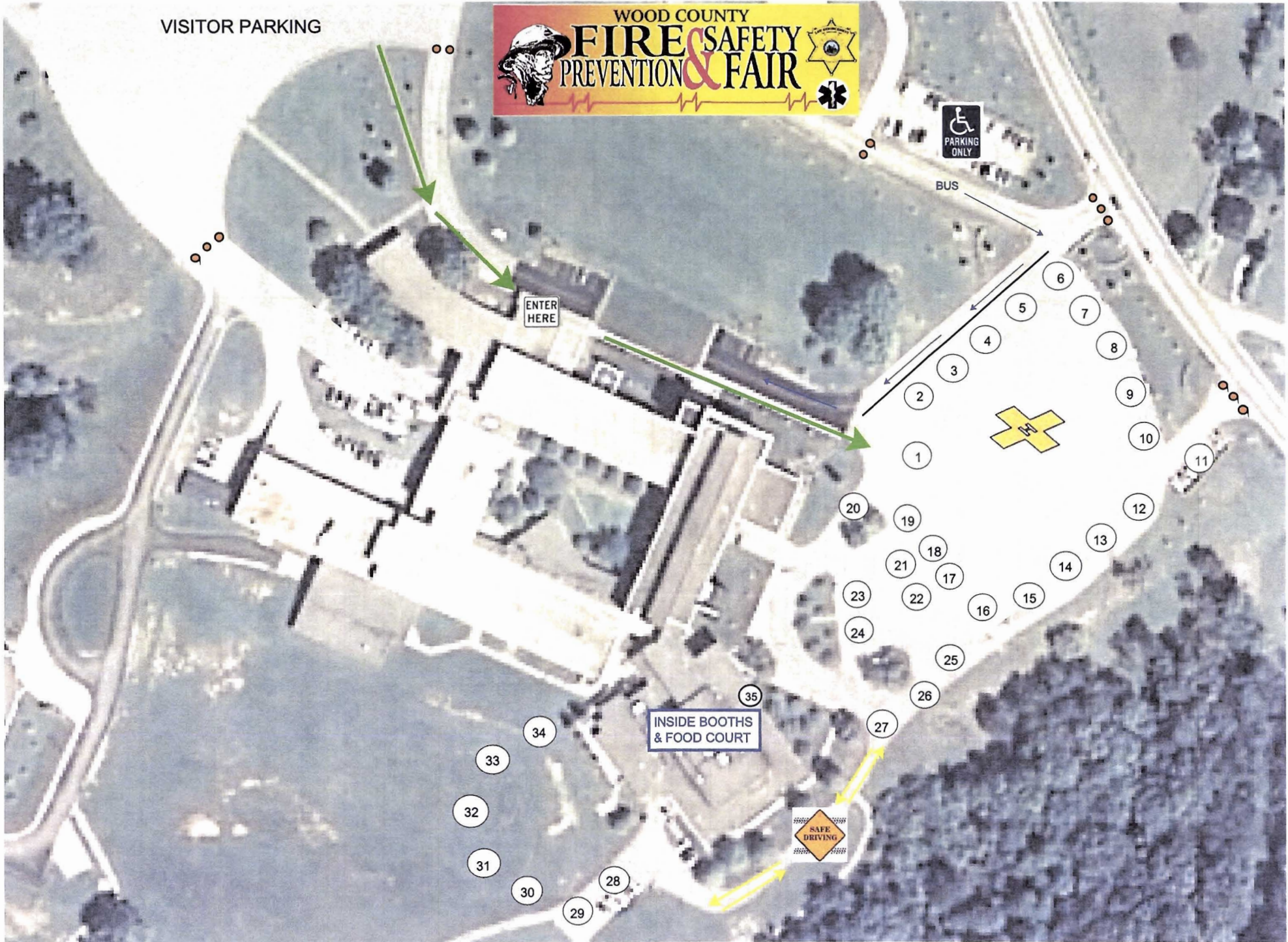


BUS

ENTER HERE



INSIDE BOOTHS & FOOD COURT





Safety Superstar

Awarded to



for your completion of the Fire Prevention and Safety Program
on

*Regional Education
Service Agencies*

RESA
• five •

A powerful engine for education

Instructor _____





The Voice of the Fire Sprinkler Industry

40 JON BARRETT ROAD • PATTERSON, NEW YORK 12563 • (845) 878-4200 • FAX (845) 878-4215
E-MAIL: INFO@NFSA.ORG • WEBSITE: [HTTP://WWW.NFSA.ORG](http://WWW.NFSA.ORG)

Mr. Chris Pederson, President
Fire Prevention and Safety Team
22 Blacktop Road
Davisville, WV 26142

Dear Chris;

Please accept the letter as an expression of my gratitude and appreciation for you and your teams invitation for the, National Fire Sprinkler Association to attend and display at the May 21, 2011, Fire Prevention & Safety Fair in Parkersburg WV. As a past Fire Chief and a representative of the NFSA I have attended many fire and life safety events of this nature and I must say Chris this was certainly among the best both in terms of organization and attendance.

I was very much impressed with the professionalism of the event and the broad array of activities and educational stations for both the adults and children of the area. I understand the hard work and dedication to safety that it takes to organize and promote a successful event like this, my compliments to you, Mary Jo and the team of professionals who worked with you to see the event to the outstanding community event that it was. My sincere compliments to all who helped organize as well as those who participated in this very impressive and beneficial fire and safety community educational opportunity.

As an organization that displayed and handed out fire safety materials at the event I really felt like I / we were able to make a difference in the way those in attendance will think about safety in both their homes and in the community in the future.

Thanks to people like you and the Fire Prevention & Safety Team members, perhaps more in the community will be spared from injury or death caused by accidents in and around Parkersburg. I'm now looking forward to the 2012 Fair.

Sincerely;

A handwritten signature in black ink, appearing to read "Ron Brown", written over a white background.

Ron Brown, Regional Manager, NFSA

6/9/11
69/468

JUNE 9, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

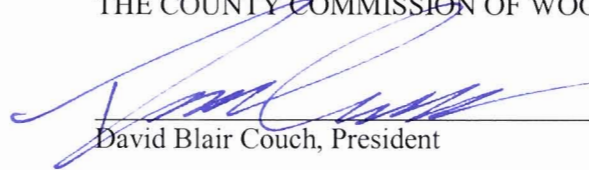
IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE THE
DONATION OF A FENTON VASE TO THE WVU EXTENSION
SERVICE.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby APPROVE a donation of Wood County Courthouse Fenton vase Number 48 to the Wood County West Virginia University Extension Service. Said vase will be used as a fundraiser by the West Virginia Master Gardener program.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1491

6/9/11
69/468

JUNE 9, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
RELEASE OF A PERFORMANCE BOND FOR WASHINGTON
MEADOWS SUBDIVISION.

ORDER

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE the release of an Irrevocable Letter of Credit Number 7200117120 from Wesbanco Bank for Washington Meadows Subdivision. Said Letter of Credit was posted in lieu of a performance bond for said subdivision and was in the amount of one hundred thousand dollars and zero cents (\$100,000.00). Said RELEASE is contingent on the recordation in the Office of the County Clerk of Wood County of a revised plat of said subdivision with Lot Number Six (6) being eliminated from the original recorded plat.

The release of said Irrevocable Letter of Credit comes upon the recommendation of Wood County Compliance Officer, John Reed.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1490

6/9/11
69/468

JUNE 9, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT AND THE CERTIFICATION OF GRANT COMPLETION IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE VOLUNTEER ACTION CENTER. SAID REQUEST IS IN THE AMOUNT OF \$3,000.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby authorize David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of three thousand dollars and zero cents (\$3,000.00) allocated to the Volunteer Action Center.


A copy of the Request for Reimbursement and the Certification of Grant Completion are attached to this Order and should be made a part thereof.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

JUNE 9, 2011

6/9/11
69/468

COPY

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

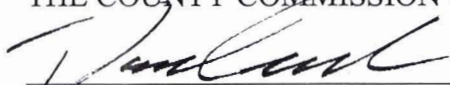
NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is authorized to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

VOLUNTEER ACTION CENTER TECHNOLOGY - \$3,000.00

RESOLVED this 9th day of JUNE, 2011.

APPROVED:

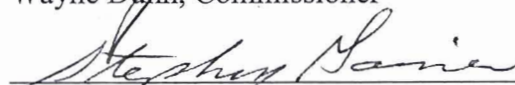
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

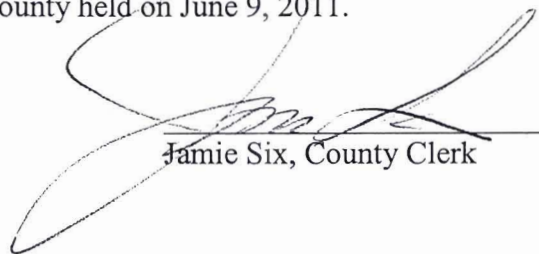


Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 9, 2011.



Jamie Six, County Clerk

**GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM
FINANCIAL REPORT/REQUEST FOR REIMBURSEMENT**

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: David Blair Couch, President
Name and Title
County Commission of Wood County
Grantee
1 Court Square, Suite 203
Address
Parkersburg, WV 26101
City State Zip
(304) 424-1984
Telephone Number
seufer@woodcountywv.com
Email Address

Progress report **MUST BE PROVIDED** with this Request
Payment as indicated below. Progress reports will be
submitted in the West Virginia Development Office and available for
inspection.

PROJECT TITLE: Volunteer Action Center Grant No.: 11-810 Project No: 10LEDA0909

PERIOD COVERED BY THIS DOCUMENT: January 1, 2010 TO: April 1, 2011

DOCUMENT NUMBER: 1 PERCENT OF WORK COMPLETED ON PROJECT: 100%
IF MORE THAN 90% OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500.00; competitive bids, with affidavit of publication of Class II legal ad,
required if project exceeds \$25,000.00 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids
received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires
payment of state prevailing wages for all construction, regardless of cost (West Virginia Code §21-5A).

CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: Y (Y/N)
CERTIFY THAT STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): Y (Y/N)

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	ATTACHED DOCUMENTS REQUIRED
Construction Improvements:						Legal Ad
Materials, Supplies, Equipment:	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	Request for Bids
Other:						Copies of Bids
	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.
Previous office equipment was purchased along with technology updates.

I certify that the costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that
the work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection.
The county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.


MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED
(PLEASE USE BLUE INK)

Thursday, June 09, 2011
DATE

6/9/11
69/469

JUNE 9, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY EXISTS ON THE VETERANS PARK ADVISORY
BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, announced that a vacancy exists on the Veterans Park Advisory Board. Said vacancy is due to the fact that James D. Horner submitted his resignation. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Horner's term would have expired December 31, 2011.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

6/9/11
69/469



WOOD COUNTY
VETERANS PARK
ADVISORY COMMITTEE

June 6, 2011

Wood County Commissioners
Wood County Courthouse
3rd & Market Sts.
Parkersburg, WV 26101

Dear Sirs,

As of this date, I hereby resign my position on the Veterans Park Advisory Committee. Other job commitments make it difficult to attend the meetings.

All paperwork involved in the position is included. Thank you for the opportunity to serve the county and the many deserving veterans in this area.

Sincerely,

James D. Horner
1500-20th St.
Parkersburg, WV 26101
Home: 304-428-7445
Cell: 304-483-1708

6/9/11
69/469

JUNE 9, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY EXISTS ON THE WOOD COUNTY AIRPORT
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, announced that a vacancy will exist on the Wood County Airport Authority. Said vacancy is due to the fact that Michael Knopp's term expires June 30, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2016. Mr. Knopp is a Democrat.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

6/9/11
69/469

JUNE 9, 2010

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE MOUNTWOOD PARK RESTROOMS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Mountwood Park Restrooms in the amount of four thousand one hundred dollars and zero cents (\$4,100.00).

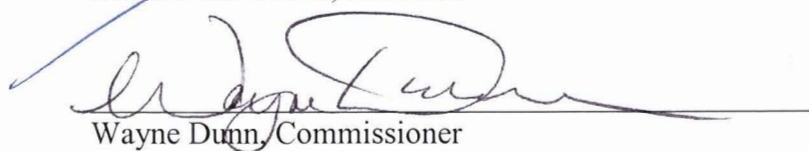
Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

JUNE 9, 2011

6/9/11
69/469

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

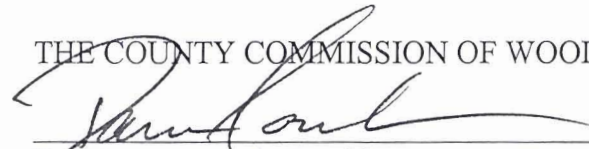
NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is authorized to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

MOUNTWOOD PARK RESTROOMS - \$4,100.00


RESOLVED this 9th day of **JUNE, 2011**.

APPROVED:

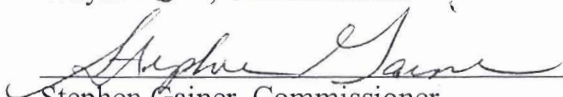
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

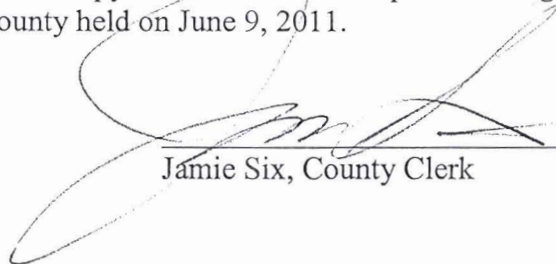


Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 9, 2011.



Jamie Six, County Clerk