

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 7, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 8:30 A.M., the County Commission worked on the 2011/2012 budget.

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:15 A.M., the County Commission met with Randall Roberts who gave an update on the Parkersburg Homecoming. Mr. Roberts requested they be allowed to shoot the fireworks from Fort Boreman Park. They approved this request funding for the Homecoming. He then asked the Commission to fund the Homecoming again this year at \$5,000.00 plus any additional monies they could provide. (Order M/1356)

At 10:30 A.M., the County Commission held a hearing in regard to the Robert C. Wells estate and the Mary V. Wells estate. Debra Hendershot was present and compelled Carlene Titus to probate the estate as well as the Mary Wells estate. (Information in regard to this estate is on file in the Probate Office.) The County Commission compelled William Richardson, Attorney for Carlene Titus, to file and record the appraisal and inventory, which he did on this day. The County Commission also compelled Mr. Richardson to file the final settlement in the Mary V. Wells estate. Mr. Richardson stated this would be filed on March 21, 2011. (Probate Orders attached.) Information in regard to these estates is on file in the Probate Office.

At 10:45 A.M., the County Commission met with Tim Meeks and Fred Rader from the Mid-Ohio Valley Regional Council to discuss the requests from former Happy Valley homeowners to stay in the houses for an additional period of time. The Commission agreed to a thirty day extension. (Order M/1355)

At 11:00 A.M., the County Commission met with Morgan Armstrong from Plan Benefit Services, Inc. to discuss the Other Post Employment Benefits (OPEB) liability of the Commission. The Commission continued this meeting until after the appointment with members of the Convention and Visitors Bureau (11:30 A.M. appointment).

At 11:42 A.M., the County Commission met with Steve Nicely and Dave Ashley from the Convention and Visitors Bureau to review the Innovative Programming Grant Fund. They approved funds for the Mountains State Motorsports (Order M/1354) and the USSSA West Virginia (Order M/1353).

At 11:53 A.M., the Commission resumed the discussion with Morgan Armstrong. The Commission asked him to provide an actuarial contract to the Commission.

At 1:00 P.M., the County Commission met with Carole Jones, Circuit Clerk, to discuss her proposed budget.

At approximately 2:00 P.M., the County Commission met with Rich Shaffer, Assessor, to discuss his proposed budget.

At approximately 2:15 P.M., the County Commission met with Jamie Six, County Clerk, to discuss his proposed budget.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1353, M/1354, M/1355, M/1356 and A/723.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled March 7, 2011.

Wood County Commission Meeting
Held March 7, 2011

Please Print

1. Randall Roberts
2. Debra Henderskot
3. W B Richards, Jr
4. Fred Raab
5. Tim MEETS
6. Carole Jones
7. Rich Shaffer
8. Jamie Siv
9. Barbara Johnston
10.
11.
12.
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15.
16.
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18.
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20.



Wood County Commission

03/07/2011

1 Court Square, Suite 203
Parkersburg, WV 26101

Agenda topics

8:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES AND BUDGET PREPARATION	MARTY SEUFER, COUNTY ADMINISTRATOR
10:15 AM	UPDATE ON PARKERSBURG HOMECOMING AND REQUEST FUNDING (PER DBC)	RANDALL ROBERTS
10:30 AM	ROBERT C. WELLS ESTATE – COMPELLING CARLENA TITUS TO PROBATE ESTATE AND ALSO MARY WELLS ESTATE	DEBORAH HENDERSHOT
11:00 AM	DISCUSS OPEB	MORGAN ARMSTRONG, PLAN BENEFIT SERVICES, INC.
11:30 AM	INNOVATIVE GRANT FUND REPORT (WD)	STEVE NICELY AND DAVE ASHLEY, CONVENTION AND VISITORS BUREAU
1:00 PM 1:30	BUDGET PREP – CIRCUIT CLERK	CAROLE JONES
1:30 PM 2:00	BUDGET PREP – ASSESSOR	RICH SHAFFER
2:00 PM 2:15	BUDGET PREP – COUNTY CLERK	JAMIE SIX

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Agreement
6. Discuss Humane Society Contract
7. Phillips Court Alley – WTAP
8. Discuss Change Orders for Justice Center
9. Happy Valley time extension
10. Video Lottery - Woodridge

Personal Representative, after first being duly sworn, shall make a true and accurate appraisalment of the Estate of CHARLES RAYMOND MAIDENS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF PAUL LEE MILHOAN, JR., DECEASED

This day came LINDA M. MILHOAN, who was, by the last Will and Testament of PAUL LEE MILHOAN, JR., deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that LINDA M. MILHOAN, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said LINDA M. MILHOAN, upon the Estate of PAUL LEE MILHOAN, JR., deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisalment of the Estate of PAUL LEE MILHOAN, JR., deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF MARY VIRGINIA WELLS, DECEASED.

This day DEBBIE HENDERSHOT, before the County Commission, in a hearing held Monday, March 7, 2011, at 10:30 o'clock A. M., requesting that CARLENA V. TITUS, ADMINISTRATRIX D.B.N., of the Estate of MARY VIRGINIA WELLS, deceased, file and record the final settlement, in said Estate. The County Commission compelled William Richardson, Attorney for Carlena V. Titus, to file and record said final settlement. William Richardson, Attorney for Carlena V. Titus, filed and recorded final settlement, which will go on record March 21, 2011.

IN RE: ESTATE OF ROBERT C. WELLS, DECEASED.

This day DEBBIE HENDERSHOT, before the County Commission, in a hearing held Monday, March 7, 2011, at 10:30 o'clock A. M., requesting that CARLENA V. TITUS, EXECUTRIX, of the Estate of ROBERT C. WELLS, deceased, file and record the appraisalment and inventory, in said Estate. The County Commission compelled William Richardson, Attorney for Carlena V. Titus, to file and record the appraisalment and inventory. William Richardson, Attorney for Carlena V. Titus, filed and recorded appraisalment and inventory in said Estate, as of this day.

IN RE: ESTATE OF HARRY EUGENE WENMOTH, DECEASED

This day came MYRTLE G. WENMOTH, who was, by the last Will and Testament of HARRY EUGENE WENMOTH, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that MYRTLE G. WENMOTH, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said MYRTLE G. WENMOTH, upon the Estate of HARRY EUGENE WENMOTH, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the

3/7/11
69/408

MARCH 7, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND FOR THE USSSA WV.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following event was approved for funding:

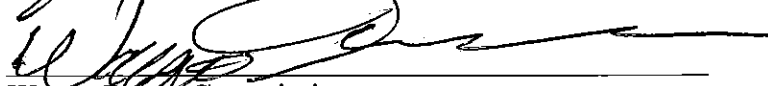
- USSSA West Virginia - \$5,000.00

APPROVED:

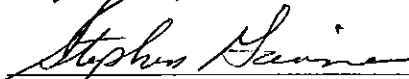
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1353

3/7/11
69/408

MARCH 7, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND FOR MOUNTAIN STATE MOTORSPORTS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following event was approved for funding:


- Mountain State Motorsports - \$5,000.00

APPROVED:

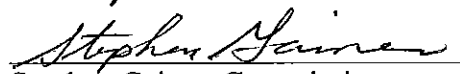
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1354

3/7/11
69/409

MARCH 7, 2011 -

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE PARKERSBURG HOMECOMING COMMITTEE TO USE FORT BOREMAN PARK TO SHOOT FIREWORKS FROM DURING THIS YEAR'S HOMECOMING EVENT.

ORDER

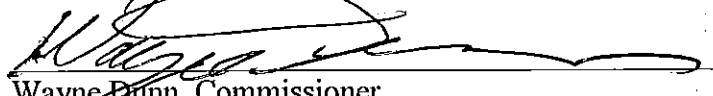
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the Parkersburg Homecoming Committee to utilize the Historic Fort Boreman Park to launch fireworks from during the 2011 Parkersburg Homecoming Celebration.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1356

MARCH 7, 2011

3/7/11
69/408

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO EXTEND THE VACATING DATE FOR PROPERTIES PURCHASED IN THE HAPPY VALLEY FLOOD MITIGATION GRANT, PHASE III BY 30 DAYS.

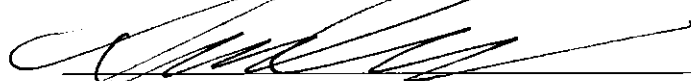
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council extend the vacating date for occupants in the homes purchased in the Happy Valley Flood Mitigation Grant Program, Phase III. Said time extension is for a period of thirty (30) days.


Documentation regarding The Happy Valley Flood Mitigation Project, Phase III is on file in the Office of the County Administrator.

APPROVED:

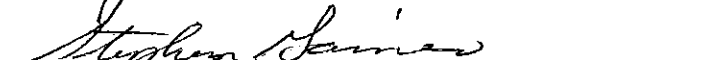
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1355

3/7/11
69/408

MARCH 7, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM NATHAN BROWN BE APPROVED. THE NEW ROAD NAME WILL BE BROWNSTONE DRIVE.

ORDER

The County Commission of Wood County was in receipt of a New Road Name Request Form from Nathan Brown, to name the road to his residence BROWNSTONE DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as BROWNSTONE DRIVE is located behind 3200 Rosemar Road in Williams District, Tax Map 440, Parcel H. The request by Nathan Brown is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing, by Nathan Brown, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.

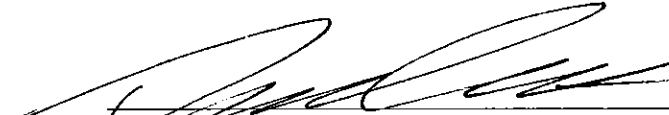
NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, does hereby ORDER that the aforementioned road be named BROWNSTONE DRIVE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name

WILL PICK UP

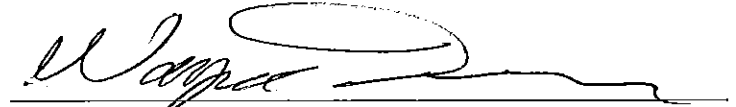
Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

APPROVED:

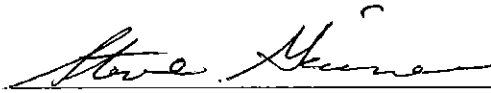
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Duff, Commissioner



Steve Gainer, Commissioner

A/723

300x 1164pc 99

Please complete the upper portion of this request form. Return it to: Central Telecommunications Center, 911 Core Road, Parkersburg, WV 26104.

fax 472-6270

3/7/11

6/9/08

WOOD COUNTY 9-1-1

NEW ROAD NAME REQUEST FORM

Applicant Name: NATHAN BROWN

Applicant Phone #: 304 295-5583

Property Owner Name: LARRY BROWN

Current Road Name or Highway Number, if any:

Tax District: 12

Tax Map #: 440

Parcel #: 000H

Describe Physical Location: NEW HOUSE Behind - 3200 ROSEMARY RD

- 1st BROWNSTONE RD DR X
- 2nd CAMP BROWN RD
- 3rd BROWN HOUSE RD

Please prioritize.

Signature of Applicant: *Nathan Brown*

OFFICIAL USE ONLY

Coordinated with the Map Processor:

Processor Signature: *Sharon E Jones* Process Date: 3/7/11

Granted Street Name:

RECEIVED

MAR - 7 '11

Place signature, address and telephone number all of the homeowners agreeing to the road name changes. This must be 100% of the residents if less than 10 and 75% if more than 10.

COUNTY ADMINISTRATOR

Signature	Existing Address	Phone #

New Road Name

BOOK 1164 PC 100

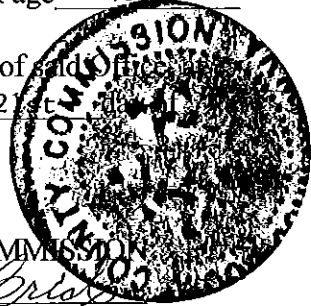
STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO WIT:

I JAMIE SIX, Clerk of the County Commission in and for the County of Wood and State of West Virginia, having a Seal, and the Officer in whose custody of files, books and records of said Office are required by laws of said State to be kept, do hereby certify that the attached and foregoing writing is a full, true and complete transcript and copy of

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST
FORM FROM NATHAN BROWN BE APPROVED. THE NEW ROAD NAME WILL BE
BROWNSTONE DRIVE.

and the same appears of record in my said Office in ORDER BOOK 69, Page 408

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Office in
the City of Parkersburg, County of Wood and State of West Virginia, this the 21
MARCH, 20 11.



JAMIE SIX, CLERK
WOOD COUNTY COMMISSION
By: *Kathleen D. McBrien*
Deputy

Jamie Six
WOOD County 10:45:28 AM
Instrument No 680627
Date Recorded 03/21/2011
Document Type ORDER/D
Pages Recorded 4
Book-Page 1164-97
2
✓