

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MARCH 31, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, approved minutes of March 17, 2011.

AGENDA AND DISCUSSION ITEMS

The 9:30 A.M. meeting with Adam Krason from ZMM, Inc. was rescheduled for Monday, April 4, 2011.

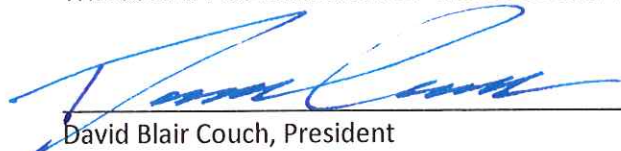
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1381 and M/1382

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled March 31, 2011.



Wood County Commission

03/31/2011

1 Court Square, Suite 203
Parkersburg, WV 26101

Agenda topics

9:30 AM

APPROVE AND SIGN MINUTES, ORDERS,
PURCHASE ORDERS, INVOICES, NEW ROAD
NAMES AND ANY OTHER ADMINISTRATIVE
DUTIES

MARTY SEUFER,
COUNTY
ADMINISTRATOR

9:30 AM

CANCELLED

DISCUSS JUSTICE CENTER

ADAM KRASON, ZMM
INC.

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Meldahl Subdivision Agreement
6. Discuss Humane Society Contract
7. Phillips Court Alley – WTAP
8. Discuss Change Orders for Justice Center

3/31/11
69/4/9

MARCH 31, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT AND THE CERTIFICATION OF GRANT COMPLETION IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE S.W. RESOURCES. SAID REQUEST IS IN THE AMOUNT OF \$9,000.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby authorize David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment and the Certification of Grant Completion in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of nine thousand dollars and zero cents (\$9,000.00) allocated to S.W. Resources.

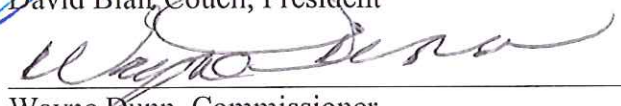
A copy of the Request for Reimbursement and the Certification of Grant Completion are attached to this Order and should be made a part thereof.

APPROVED:

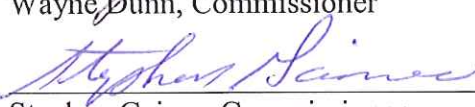
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1381

4/31/11
6/9/19

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM
FINANCIAL REPORT/REQUEST FOR REIMBURSEMENT

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: David Blair Couch, President
Name and Title
County Commission of Wood County
Grantee
1 Court Square, Suite 203
Address
Parkersburg, WV 26101
City State Zip
(304) 424-1984
Telephone Number
seufer@woodcountywv.com
Email Address

A progress report **MUST BE PROVIDED** with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office and available for inspection.

PROJECT TITLE: S.W. Resources Grant No.: 11-976 08LEDA0507 10LEDA0810

PERIOD COVERED BY THIS DOCUMENT: October 1, 2010 TO: December 1, 2010

DOCUMENT NUMBER: 1 PERCENT OF WORK COMPLETED ON PROJECT: 100%
IF MORE THAN 90% OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500.00; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000.00 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code §21-5A).

I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: Y (Y/N)
I CERTIFY THAT STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): Y (Y/N)

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	ATTACHED DOCUMENTS REQUIRED
Construction Improvements:						Legal Ad
Materials, Supplies, Equipment:	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	Request for Bids
Other:						Copies of Bids
	\$9,000.00	\$0.00	\$9,000.00	\$9,000.00	\$0.00	

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.
Roof repaired on building.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.


MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED
(PLEASE USE BLUE INK)

Thursday, March 31, 2011
DATE

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM

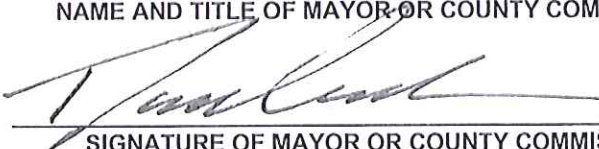
CERTIFICATION OF GRANT COMPLETION

Applicant:	<u>County Commission of Wood County</u>	
Project Name:	<u>S.W. Resources</u>	Amount of Grant: <u>\$9,000.00</u>
Project Number:	<u>10LEDA0810</u>	Grant Number: <u>11-976</u>

I HEREBY CERTIFY THE FOLLOWING REGARDING THE ABOVE-REFERENCED PROJECT:

1. All activities included in the scope of service have been completed, as follows:
Roof on main building repaired.
2. I certify that competitive bid procedures were followed as specified in the contract for this project, which requires three written bids for projects exceeding \$2,500.00 and publication of a Class II legal ad for projects exceeding \$25,000.00 (**West Virginia Code §59-3**).
3. I certify that state prevailing wages were paid for construction as specified by the West Virginia Division the of Labor and the contract for this project (**West Virginia Code §21-5A**).
4.

USES OF FUNDS BY LINE ITEM ACTIVITY	CURRENT APPROVED BUDGET	FINAL ACTUAL EXPENDITURES
CONSTRUCTION/IMPROVEMENTS	<u>\$9,000.00</u>	<u>\$18,613.45</u>
MATERIALS, EQUIPMENT, SUPPLIES	<u> </u>	<u> </u>
OTHER	<u> </u>	<u> </u>
OTHER	<u> </u>	<u> </u>
TOTAL	<u>\$9,000.00</u>	<u>\$18,613.45</u>
5. All project records have been maintained in accordance with the terms and conditions contained in the state/local contract between the West Virginia Development Office (WVDO) and the **Grantee**.
6. All costs claimed against this project are necessary, reasonable, and directly allocable to the approved activities identified in the scope of services of the state/local contract for this project.
7. Project records either have been or will be audited by the State Auditor's Office as a part of the grantee's annual audit. All records will be maintained for a period of three years after completion of the final audit.

<u>David Blair Couch, President</u> NAME AND TITLE OF MAYOR OR COUNTY COMMISSION PRESIDENT	<u>March 31, 2011</u> DATE
 SIGNATURE OF MAYOR OR COUNTY COMMISSION PRESIDENT ORIGINAL SIGNATURE REQUIRED (PLEASE USE BLUE INK)	<u>March 31, 2011</u> DATE

3/31/11
69/420

MARCH 31, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
THIRTY DAY EXTENSION FOR THE RON DEEM PROPERTY
LOCATED AT 223 BUCK RUN ROAD, ROCKPORT, WV.


ORDER

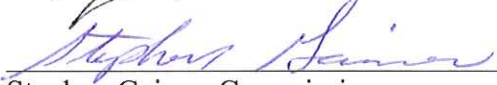
On this date, the County Commission of Wood County upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Steve Gainer, did hereby AUTHORIZE a thirty (30) day extension for a required hydrologic study for the Ron Deem property located at 223 Buck Run Road, Rockport, West Virginia. Said extension was given upon the request of Wood County Compliance Officer, John Reed.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Wayne Dunn, Commissioner


Stephen Gainer, Commissioner

M/1382