IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 3, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of September 29, 2011 and October 24 and 27, 2011.

On November 1, 2011, Sandra K. Stephens was sworn in as a Tax Deputy for the Sheriff's Tax Office.

On November 2, 2011 Jim Lopreste was sworn in as a member of the Wood County Commission on Crime, Delinquency and Correction.

AGENDA AND DISCUSSION ITEMS

At 9:54 A.M., the County Commission met with Sam Stout from Parkersburg Office Supply to discuss the conference table for the conference room in the Sheriff's Department located in the new Wood County Justice Center. The Commission approved the purchase of new chairs while utilizing the table from the old building.

At 10:00 A.M., Anna Border, Delegate, presented grant award certificates to the Veterans Museum, SW Resources and Women's Care Associates.

At 10:30 A.M., the County Commission went on a site visit to the home of Chip Pickering in Williamstown. The home has many recent developments in the area of green technology.

The County Commission announced a vacancy exists on the Wood County Recreation Commission. (Order A/850)

The County Commission authorized change orders for the construction of the Wood County Justice Center. (Order M/1709)

The County Commission authorized the Mid-Ohio Valley Regional Council to submit Drawdown Number Six for the Happy Valley Flood Mitigation Grant, Phase III in the amount of $74,847.69. (Order A/853)

The County Commission authorized David Blair Couch, as President, to sign the Application for Extradition of Andrew D. Britton. (Order A/848)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/848, A/850, A/853, M/1707, M/1708 and M/1709

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled November 3, 2011.

Wood County Commission Meeting
Held November 3, 2011

Please Print

1.	Paulina Yeargego
2.	Sam Stout
3.	Mike Collins
4.	Gary Harris
5.	Rejeana Jackson
6.	April Pennell
7.	Terah Klein
8.	
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Wood County Commission

11/3/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
0:00 AM	PRESENT GRANT AWARD CERTIFICATES TO VETERANS MUSEUM, SW RESOURCES AND WOMEN'S CARE ASSOCIATES	
0:45 AM	VISIT CHIP PICKERING PROPERTY (11:00)	

pecial notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Discuss Change Orders for Justice Center
6. Lifestyle Returns (Wellness Committee Program)
7. Vendor Preference
8. Discuss funding for PSHS bus trips

Sept 29
OCT 27
24

11/3

11/3/11
69/565

STATE OF WEST VIRGINIA

COUNTY OF WOOD } TO –WIT:

I, Jim Lopreste, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Commission on Crime, Delinquency and Correction in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

James O Lopreste

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 2ND day of NOVEMBER, 2011.

Angela Graham

County Commission of Wood County

11/3/11
69/565

STATE OF WEST VIRGINIA

COUNTY OF WOOD } TO –WIT:

I, Sandra Kay Stephens, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Tax Deputy in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Sandra Stephens

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of November 2011.

County Commission of Wood County

11/3/11
69/566

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010 SAID REQUEST IS IN THE AMOUNT OF $0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents ($0.00) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/1708

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer

No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

11/3/11
69/566

November 3, 2011

Ms. Trish Anderson
Governor's Highway Safety Program
5707 MacCorkle Avenue, SE
PO Box 17600
Charleston, WV 25317-0010

Dear Ms. Anderson:

RE: Grant No: F12-HS-03-2010

Please find enclosed the monthly progress report for the above referenced grant for the period of October 2011. If you have any questions on this or desire any additional information, please feel free to contact Toni Tiano, program administrator, at 304/428-7760 or 304/424-1972. Thank you for your assistance with this matter.

Sincerely,

David Blair Couch
President

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE
P. O. Box 17600
Charleston, West Virginia 25317-0010
Telephone: (304) 926-2509 Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
P. O. Number	MV1203
Grant Number:	F12-HS-2010
FEIN Number:	556000417
Funds are hereby requested to cover expenditures For the period of:	10-1-11 to 10-31-11

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	$0.00
TOTAL	$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com. 11/3/11

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)

Purchasing/Accounts Payable Use Only

GOVERNOR'S HIGHWAY SAFETY PROGRAM
2 Hale Street, Suite 100
Charleston, WV 25301

Telephone: (304) 558-6080 Fax: (304) 558-6083

PROJECT FINANCIAL REPORT

Final Report ☐ Page 1 of 1 Report #: 1

Subgrantee: **Wood County Commission** Prepared By: Jamie Six For Period: 10/1/11 – 10/31/11 Grant Project #: F12HS-03-2010

Address: One Court Square, Suite 203 Phone #: 304/424-1850 Date Prepared: 10/3/11 Account #: K612-01-04

Parkersburg, WV 26101 Signature: Jamie Six

CATEGORY	APPROVED BUDGET (If Applicable to Program)			EXPENDED THIS PERIOD (If Applicable to Program)			EXPENDED TO DATE (If Applicable to Program)			UNPAID OBLIGATIONS
	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds ONLY
Personnel	$-0-			$-0-			$-0-			
Travel	-0-			-0-			-0-			
Equipment	-0-			-0-			-0-			
Other	$6,000.00			-0-			-0-			
TOTALS	$6,000.00			$-0-			$-0-			

INSTRUCTIONS

The following instructions should be observed when preparing a Project Financial Report.

DUE DATES: **Reports** are due in the Governor's Highway Safety Office by the 20th day of the month following the period of this report.

SUBGRANTEE: Enter the name and address of the State Agency, Unit of Local Government, or Non-Profit Agency that is designated as the grant recipient.

PREPARED BY: **Type** the name and phone number (including extension) of the person preparing this report. The preparer must sign in the space provided.

FOR PERIOD: **Enter** the month(s) covered by this report.

FINAL REPORT: Check this box if this is the last report.

DATE PREPARED: Enter the date this report was prepared.

GRANT PROJECT #: Enter the number assigned by the Governor's Highway Safety Program.

ACCOUNT #: Enter the proper number from the approved grant application. For multiple accounts, use additional pages.

APPROVED BUDGET: **Enter** the latest approved budget.

EXPENDED THIS PERIOD: **Enter** expenditures made during this reporting period. Expenditure information should be based on actual disbursements and should not be rounded.

COPIES OF APPROPRIATE DOCUMENTATION SUPPORTING THIS PERIOD'S EXPENDITURES MUST BE ATTACHED TO THIS FORM.

REPORT #: Assign consecutive numbers as each report is submitted.

EXPENDED TO DATE: **Enter** cumulative expenditures to date based on actual disbursements and not rounded.

UNPAID OBLIGATIONS: **Enter** all obligations that have been incurred during this reporting period that have not been paid.

SUBMIT ORIGINAL REPORT TO:

Governor's Highway Safety Program
2 Hale Street, Suite 100
Charleston, West Virginia 25301

QUESTIONS: Please phone between 9:00 a.m. and 4:30 p.m.

WEST VIRGINIA VERNOR'S HIGHWAY SAFETY PROGRAM	MOTORCYCLE SAFETY Grant Progress Report
:ee: Wood County Commission	Project Number: F12-HS-03-2010
ess: One Court Square, Suite 203 Parkersburg, WV 26101	Report Period: 10/1/11 – 10/31/11 Prepared By: Toni Tiano Telephone Number: 304-428-7760/304-424-1972

ibe activity, progress, achievements, and difficulties encountered. Comments should relate to the objectives and stated in the grant and should also include problems and their solutions.

ıg October 2011, the Program Coordinator finalized plans with the Governor's Highway Safety ram for the delivery and training of a Motorcycle Simulator for the Mid-Ohio Valley Regional way Safety Program. The training will take place in November and will include the Program 'dinator and two deputies with the Wood County Sheriff Department.

11/3/11
69/566

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO SUBMIT DRAWDOWN NUMBER 6 FOR THE HAPPY VALLEY FLOOD MITIGATION GRANT, PHASE III IN THE AMOUNT OF $74,847.69.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to submit Drawdown Number Six (6) Happy Valley Flood Mitigation Grant Program, Phase III in the amount of seventy-four thousand eight hundred forty-seven dollars and sixty-nine cents ($74,847.69).

A copy of said Drawdown is attached to this Order and should be made a part thereof.

Documentation regarding The Happy Valley Flood Mitigation Project, Phase III is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/853

11/3/11
69/566

Letter of Credit Payment Request
Hazard Mitigation Grant Program

Cost Share Rate: 75% Federal 25 % State Request # 6

FEMA Identifier FEMA-1769-DR-WV-0001 Date: 11/2/2011

Applicant: Wood County FIPS# 107-99107

1 Court Square Ste #203, Parkersburg, WV 26101

	Approved Amount	Amount Disbursed to Date	Amount Remaining	Amount Billed This Request	Amount Remaining After Request
Federal:	$936,750.00	$658,574.52	$278,175.48	$56,135.77	$222,039.71
State:	$312,250.00	$219,524.84	$92,725.16	$18,711.92	$74,013.24
Total:	$1,249,000.00	$878,099.36	$370,900.64	$74,847.69	$296,052.95
Sub-Grantee:	$0.00	$0.00	$0.00	$0.00	$0.00
			Total Authorized Payment Amount:	$74,847.69	

	Approved Amount	Amount Disbursed to Date	Amount Remaining	Amount Billed This Request	Amount Remaining After Request
Grantee:	$0.00	$0.00	$0.00	$0.00	$0.00

I certify that I am the fully qualified and authorized official of the herein claimant responsible for the examination and settlement of accounts and that the amounts claimed have been expended by the herein named claimant.

Applicant's Authorized Agent — Date: 11-3-2011

I certify that that to the best of my knowledge and belief the data above are correct and that all outlays were made in accordance with the grant conditions or other agreement and that payment is due and has not been previously requested. I am familiar with the appropriate sections of Public Law 93-288.

State Project Officer — Date

Governor's Authorized Representative — Date

State Hazard Mitigation Officer — Date

Division Director — Date

Wood County

107-99107 | **FEMA-1769-DR-WV** | **0001**

	ORIGINAL AWARD	COMMITTED	SPENT	REMAINING	DEOBLIGATIONS
Total Grant	$ 1,249,000.00	$ 1,249,000.00	$ 952,947.05	$ 296,052.95	$ -
Federal Share	$ 936,750.00	$ 936,750.00	$ 714,710.29	$ 222,039.71	$ -
State Share	$ 312,250.00	$ 312,250.00	$ 238,236.76	$ 74,013.24	$ -
Grantee Award	$ -	$ -	$ -	$ -	$ -
Sub-Grantee Award	$ -	$ -	$ -	$ -	$ -

Request For Funds	LCPR Date	Total Amount of Check	Federal Contribution	State Contribution	Grantee Award	Sub-Grantee Award	Amount Remaining	SmartLink Drawdown
Appraisals	12/2/2010	$ 1,369.17	$ 1,026.88	$ 342.29	$ -	$ -	$ 1,247,630.83	$ 1,026.88
Appraisal Reviews	12/2/2010	$ 2,157.98	$ 1,618.49	$ 539.50	$ -	$ -	$ 1,245,472.85	$ 1,618.49
Acquisition	12/2/2010	$ 7,212.50	$ 5,409.38	$ 1,803.13	$ -	$ -	$ 1,238,260.35	$ 5,409.38
Legal services	12/2/2010	$ 863,000.00	$ 647,250.00	$ 215,750.00	$ -	$ -	$ 375,260.35	$ 647,250.00
Asbestos Inspection & Project Management	8/9/2011	$ 4,359.71	$ 3,269.78	$ 1,089.93	$ -	$ -	$ 370,900.64	$ 3,269.78
6 Demolition / Abatement	11/2/2011	$ 74,847.69	$ 56,135.77	$ 18,711.92	$ -	$ -	$ 296,052.95	$ 56,135.77
7		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
8		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
9		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
10		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
11		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
12		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
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15		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
16		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
17		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
18		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
19		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
20		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
21		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
22		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
23		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
24		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
25		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
26		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
27		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
28		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
29		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
30		$ -	$ -	$ -	$ -	$ -	$ 296,052.95	$ -
Totals		$ 952,947.05	$ 714,710.29	$ 238,236.76	$ -	$ -	$ 296,052.95	$ 714,710.29

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer

No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

RESOLUTION

WHEREAS, the Wood County Commission is presently undertaking a FEMA Flood Mitigation project for the Happy Valley III Flood Mitigation Project; and,

WHEREAS, the Wood County Commission has been presented with invoices for services rendered in connection with this project.

NOW THEREFORE BE IT RESOLVED THAT after careful review and consideration, the Wood County Commission hereby approves the following invoices:

Empire Builders, Inc.	$ 73,500.00
Mid-Ohio Valley Regional Council	$ 1,347.69
Total	$ 74,847.69

NOW THEREFORE BE IT FURTHER RESOLVED that David Blair Couch, President is hereby authorized to request FEMA funds and to pay said invoices from funds received.

APPROVED THIS 24th DAY OF OCTOBER, 2011

David Blair Couch, President

ATTEST:

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor	*Circuit Clerk*	*County Clerk*	*Prosecuting Attorney*	*Sheriff*
Rich Shaffer	Carole Jones	Jamie Six	Jason Wharton	Jeff Sandy

PRINTED IN WOOD COUNTY

Regional Counc

MOVRC

Mid-Ohio Valley Regional Council

Invoice	INV00000000000754
Date	9/30/2011
Page	1

P.O. Box 247 • 531 Market Street • Parkersburg WV 26101
Phone: (304) 422-4993 • Fax: (304) 422-4998
www.movrc.org

Bill To:

WOOD COUNTY COMMISSION
NO. 1 COURT SQUARE
SUITE 203
PARKERSBURG, WV 26101

Ship To:

WOOD COUNTY COMMISSION
NO. 1 COURT SQUARE
SUITE 203
PARKERSBURG, WV 26101

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
HAPPYVALLEY FINAL	WOOD01			Net 30	9/30/2011	0

Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext Price
1	1	0	LABOR	LABOR	$0.00	$1,326.32	$1,326.32
1	1	0	POSTAGE	POSTAGE	$0.00	$12.24	$12.24
1	1	0	PRINTING	PRINTING	$0.00	$10.13	$10.13
				WOOD COUNTY COMMISSION			
				HAPPY VALLEY PHASE 3 MITIGATION PROJECT			
				ADMINISTRATIVE SERVICES JUL-SEPT 2011			

PROJECT MANAGER: TIM MEEKS 304-422-4993 EXT. 135

Subtotal	$1,347.69
Misc	$0.00
Tax	$0.00
Freight	$0.00
Trade Discount	$0.00
Total	$1,347.69

EMPIRE BUILDERS, INC.
101 EMPIRE LAKE DRIVE
PARKERSBURG, WV 26101

(304) 422-1677

Invoice#: EB11-105
Date: 10/14/11

Wood County Commission
No. 1 Court Square, Suite 203
Parkersburg, WV 26101
Attn: Tim Meeks

RE: Happy Valley Demolition Project

Change Order

Terms: Payment is due upon receipt of invoice.

Have completed the following work:

(1) **481 Happy Valley Lane / Parkersburg, WV**
Demolition & Removal of Long Bus Carport & Out Building across Street

(2) Removal & Disposal of Additional Trees

TOTAL AMOUNT DUE = $4,000.00

Thank you for doing business with Empire Builders.

PRODUCT 13413 FOLD AT (-) TO FIT COMPANION 6358 QU-O-VUE ENVELOPE PRINTED IN U.S.A.

EMPIRE BUILDERS, INC.
101 EMPIRE LAKE DRIVE
PARKERSBURG, WV 26101

(304) 422-1677

Invoice#: EB11-104
Date: 10/14/11

Wood County Commission
No. 1 Court Square, Suite 203
Parkersburg, WV 26101
Attn: Tim Meeks

RE: Happy Valley Demolition Project

Terms: Payment is due upon receipt of invoice.

Have completed the following work:

(1)	**189 Happy Valley Lane / Parkersburg, WV** Demolition & Removal of Single Family Dwelling	$10,000.00
(2)	**201 Happy Valley Lane / Parkersburg, WV** Demolition & Removal of Single Family Dwelling	$12,000.00
(3)	**206 Happy Valley Lane / Parkersburg, WV** Demolition & Removal of Single Family Dwelling	$12,000.00
(4)	**242 Happy Valley Lane / Parkersburg, WV** Removal & Disposal of Asbestos Containing Materials Demolition & Removal of Single Family Dwelling	$12,000.00
(5)	**481 Happy Valley Lane / Parkersburg, WV** Demolition & Removal of Single Family Dwelling	$13,000.00
(6)	**684 Happy Valley Lane / Parkersburg, WV** Demolition & Removal of Single Family Dwelling	$13,000.00

TOTAL AMOUNT DUE = $69,500.00

Thank you for doing business with Empire Builders.

PRODUCT 13413 FOLD AT (-) TO FIT COMPANION 9126 DF-O-VUE ENVELOPE PRINTED IN U.S.A. C

PCL XL error

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Operator: EndPage

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11/3/11
69/566

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WOOD COUNTY RECREATION COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that a vacancy exists on the Wood County Recreation Commission. Said vacancy is due to the fact that the term of Sean Andrews expired on September 15, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 15, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/850

11/3/11
69/565

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: JASON WHARTON, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF ANDREW D. BRITTON.

ORDER

On this date, came Jason Wharton, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Earl Ray Tomblin, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Andrew D. Britton. Andrew D. Britton stands charged with Forgery and Uttering which were committed in the County of Wood, in the State of West Virginia, in the year 2011 and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in Washington County. The said Application was signed by David Blair Couch, President of the Wood County Commission, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/848

11/3/11
69/565

APPLICATION OF PROSECUTING ATTORNEY

OFFICE OF THE PROSECUTING ATTORNEY

OF WOOD COUNTY, WEST VIRGINIA

To the Honorable Earl Ray Tomblin

GOVERNOR OF THE STATE OF WEST VIRGINIA

I have the honor to request that you issue a requisition to the Governor of the State of Ohio for the extradition of ANDREW D. BRITTON who stands charged with Forgery and Uttering which offenses were committed in the County of Wood, of this State, in the year 2011, and who is now a fugitive from justice of this State and, as I am informed, is now within the jurisdiction of the said State of Ohio, in the County of Washington. The date of birth of said, ANDREW D. BRITTON is 04/08/1987; social security number [redacted], a white male, blue eyes and red hair, 5'10" and 185 pounds.

I HEREBY CERTIFY:

1. That the full name of the person for whom requisition is asked is ANDREW D. BRITTON who will be hereinafter referred to as said accused.

2. That said accused was personally and physically present in this State at the time of the commission of said crimes, and to avoid arrest and prosecution, fled from the jurisdiction of this State.

3. That in my opinion the ends of public justice require said accused to be brought to this State for trial at the public expense, and I believe I have sufficient evidence to secure the conviction of said accused of said crimes.

4. That this request is made in good faith and not for the purpose of collecting a debt for any private purpose whatsoever, and if the requisition now applied for be granted, criminal proceedings shall not be used for any of said objects.

5. That no former application for a requisition for said accused, growing out of the same transaction, has been made.

I annex hereto a certified copy of the Warrant against him with the affidavit to the facts thereof by a person having actual knowledge thereof.

I respectfully recommend the Wood County Sheriff's Department or their duly authorized agents, as a proper person to be appointed as agent to bring said accused to this State, and certify said proposed agent has no private interest in the arrest and bringing to this State said accused.

Respectfully submitted,

Jason A. Wharton
Prosecuting Attorney, Wood County, West Virginia

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, Blair Couch, President of the County Commission of Wood County, in the State of West Virginia, do certify that JAMIE SIX, by whom the aforesaid record and certificate were made and given, and who in his own handwriting has thereunto subscribed his name and has thereto affixed the seal of the County Court in and for the County of Wood, in the State of West Virginia, was at the time of so doing, and now is, Clerk of said County Court in and for Wood County, to all whose acts as such full faith and credit are given, and that the said record and certificate are in due form and made by the proper officer.

In Testimony Whereof, I have hereunto set my hand this 3RD day of NOVEMBER in the year of our Lord two thousand and eleven.

President of the County Commission of Wood County,
West Virginia

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

I, JAMIE SIX, Clerk of the County Court of Wood County, in the State of West Virginia, do hereby certify that Blair Couch, by whom the foregoing certificate was made and given, and who in his own proper handwriting has thereunto subscribed his name, was at the time of doing so, and now is, President of said County Commission in and for the County of Wood, in the State of West Virginia, duly commissioned and qualified, to all whose acts as such full faith and credit are given as well in courts of judicature as elsewhere.

In Testimony Whereof, I have hereunto set my hand and affixed a seal of County Court, this 3RD day of NOVEMBER in the year of our Lord two thousand and eleven.

Clerk of the County Court of Wood County,
West Virginia

AFFIDAVIT OF PROSECUTING ATTORNEY

STATE OF WEST VIRGINIA,
WOOD COUNTY,

I, Jason A. Wharton, having being duly sworn, depose and say that I am the Prosecuting Attorney of the County aforesaid; that the person is charged by Warrant (duly authenticated copies of which are attached hereto) with the crime of Forgery and Uttering and that he is a fugitive from justice; and that foregoing application to the Governor of West Virginia for a requisition for his extradition is made in good faith for the punishment of crime, and not for the purpose of collecting a debt or pecuniary mullet, or of removing him to a foreign jurisdiction with a view there to serve him with civil process.

Prosecuting Attorney

Sworn to and subscribed before me in the County aforesaid, this 3rd day of November 2011.

OFFICIAL SEAL
NOTARY PUBLIC
STATE OF WEST VIRGINIA
AMY E ESCHBACHER
8 Eastwood Dr, Parkersburg, WV 26104
My Commission Expires February 19, 2020

County Clerk of Wood County, West Virginia

State of West Virginia,

Wood County, to-wit:

I, Paulina Yearego, Magistrate Court Clerk of the Magistrate Court of Wood County, West Virginia, do hereby certify that the foregoing is a true and complete transcript of 11-F-324 (FORGERY)
in a cause now/formerly pending in said Court wherein STATE OF WEST VIRGINIA
/T.A. DAVIS was/were Plaintiff (s) and
ANDREW D. BRITTON was/were Defendant (s) as
fully as the same appears to me of record in said Court.

Given under my hand this 19TH day of OCTOBER, 2011
and in the 149TH year of the State.

Paulina Yarego

Court Clerk of the Magistrate Court of Wood County, West Virginia

State of West Virginia,

Wood County, to-wit:

I, JUDGE J. D. BEANE, Chief Judge of the Fourth Judicial Circuit of West Virginia, and as such, Chief Judge of the Circuit Court of Wood County, West Virginia, and by law being responsible for the supervision of the Magistrate Court of Wood County, West Virginia, do hereby certify that Paulina Yearego, whose name is signed to the foregoing certificate, is now, and was at the time of signing the said certificate, the Magistrate Court Clerk of the Magistrate Court of Wood County, West Virginia duly and legally appointed and qualified according to law; that the signature of the said Magistrate Court Clerk is her genuine signature; that the Magistrate Court is constitutional Court under the laws of the State of West Virginia; that the official acts of said Court and the Clerk thereof are entitled to full faith and credit, as well in Courts of Judicature as elsewhere; that the attestation of the said Paulina Yearego to said certificate is in due form of the law; and that the said signature was duly affixed according to law by the said Paulina Yearego, Magistrate Court Clerk, as aforesaid.

Given under my hand this 1st day of November, 2011

Chief Judge of the Fourth Judicial Circuit of West Virginia, as as such, Chief Judge of the Circuit Court of Wood County, West Virginia

State of West Virginia

Wood County, to-wit:

I, Carole Jones, Clerk of the Circuit Court of Wood County, West Virginia, a Court of record, to hereby certify that the Honorable JUDGE J.D. BEANE, whose name is signed to the foregoing certificate, is now, and was

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

I, JAMIE SIX, Clerk of the County Court of said County, do hereby certify that Jason A. Wharton, whose signature as Prosecuting Attorney is affixed to the accompanying application for requisition, was at the date thereof, the duly elected and qualified Prosecuting Attorney in and for said County, and that I am acquainted with his handwriting, and believe the signature to the accompanying application for requisition to be genuine.

Given under my hand and seal of the said Court, at Parkersburg, West Virginia, this 3RD day of NOVEMBER 2011.

Clerk of the County of Wood County,
West Virginia

IN THE MAGISTRATE COURT OF WOOD COUNTY, WEST VIRGINIA

WARRANT FOR ARREST

State of West Virginia

v.

Case No(s). 11F-324
FDRG

Andrew D. Britton
Defendant

LKA: 200 Mile Run Rd. Marietta OH
Address

DOB: 4-8-1987

To Any Law Enforcement Officer:

WHEREAS this court has found probable cause to believe that the defendant, Andrew D. Britton did commit an offense or offenses in this County on the 27th day of June, 2011 previous to the issuance of this Wan-ant, by unlawfully *[State statutory language of offense(s)]*

Unlawfully and feloniously forge writing to the prejudice of anothers right in violation of WV Code 61-4-5(a)

against the peace and dignity of the State.

Therefore, you are commanded in the name of the State of West Virginia to apprehend the above-named defendant and bring that person before any magistrate m this County, to be dealt with m relation to the charge(s) according to law. This arrest warrant is to be executed m the following manner *(check one):*

- ☒ Forthwith
- ☐ Between the hours of 9 a.m. and 4 p.m., Monday through Friday
- ☐ Other *(as specified):* _____

Given under my hand this 15 day of July 2011

Jayne S. Purkey
Magistrate

Executed by: _____ in _____

County, W.Va., on _____
(Date)

W.Va- Code § 50-2-3; Mag. Ct. Crim. Rule 4

SCA-M301/8-95

Return
Defendant
File
Prosecutor

IN THE MAGISTRATE COURT OF WOOD COUNTY, WEST VIRGINIA

STATE OF WEST VIRGINIA

v.

Andrew D. Britton
Defendant

Case No. 11F-324-325

LKA: 200 Mile Run Rd. Marietta OH
Address

☐ Misdemeanor
☒ Felony

Date of Birth: 4-8-1987 Driver's License #SQ061323 Last four digits of SS# 0909

CRIMINAL COMPLAINT

I, the undersigned complainant, upon my oath or affirmation, state the following is true and correct to the best of my knowledge and belief. On or about 6-27-11 (date) in WOOD County, West Virginia, in violation of W.Va. Code *(cite specific section, subsection, andlor subdivision as applicable)* 61-4-5(a) / 61-4-5(a) Forgery / Uttering the defendant did *(state statutory language of offense)*

1. Unlawfully and feloniously forge writing to the prejudice of anothers right.
2. Unlawfully and feloniously utter or attempt to employ as true such forged writing, knowing it to be forged.

I further state that this complaint is based on the following facts: On 6-27-11 the defendant having in his possession a stolen check belonging to victim (Amber Sampson) forged the victims name to check # 929 and uttered the check for payment of a 3 gigabyte WiFi Ipad 2 in the amount of $666.74 while present at Walmart Store#2328 located in Parkersburg WV Wood County.

The defendant is/has:

☐ The victim's spouse or ex-spouse
☐ A parent or guardian of the victim
☐ A child in common with the victim
☐ Living with the victim or had lived with the victim
☐ A person who may be classified as a spouse, parent or guardian to the victim
☒ None of the above connections to the victim

Continued on attached sheet? ☐ yes ☒ no

Complainant (who appears before magistrate):

T.A. Davis
Name

P.O. Box 1167 Parkersburg WV 26102
Address

Phone: 304-424-8444

Detective T.A. Davis Case# 11-BE-0141
Office or title, if any

Gregory D. Rangle
Complainant Signature

On this complaint, sworn or affirmed before me and signed this date by complainant in my presence, the item(s) checked below apply:

☒ Probable cause found
☐ Summons issued
☒ Warrant issued
☐ Warrantless arrest
☐ No probable cause found

Joyce A. Purkey
Magistrate Signature

7-15-2011
Date

☐ Return
☐ Defendant
☐ File
☐ Complainant
☐ Prosecutor

Mag. Ct. Crim. Rules 3, 4
MCRCOMP
Revised 8/2008

11/3/11
69/567

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE CHANGE ORDERS FOR THE CONSTRUCTION OF THE WOOD COUNTY JUSTICE CENTER.

ORDER

On this date, the County Commission of Wood County upon a motion made by David Blair Couch and seconded by Wayne Dunn and passed with Stephen Gainer voting in the negative, did hereby AUTHORIZE the following Change Orders Number G-12 and G-11 for construction of the Wood County Justice Center to be APPROVED.

Copies of said change orders are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/1709

10/3/11
69567

RECEIVED
OCT 2 6
ZMM, INC

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*:
Wood County Justice Center
Parkersburg, WV

TO CONTRACTOR *(Name and address)*:
Jarvis, Downing and Emch, Inc. (J D & E)
200 G, C & P Road
P. O. Box 6253
Wheeling WV 26003

CHANGE ORDER NUMBER: G-11
DATE: October 13, 2011
ARCHITECT'S PROJECT NUMBER: 0932
CONTRACT DATE: November 30, 2010
CONTRACT FOR: General Construction

OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Provide all labor, material and equipment necessary to do the folowing:

Skylight Guards	$2,968.70
Security Caulking (credit)	($7,620.00)
Door in Dayroom	$5,328.88
Additional Wood Base and Millwork	$2,879.54

The original Contract Sum was	$	4,903,900.00
The net change by previously authorized Change Orders	$	262,454.07
The Contract Sum prior to this Change Order was	$	5,166,354.07
The Contract Sum will be increased by this Change Order in the amount of	$	3,557.12
The new Contract Sum including this Change Order will be	$	5,169,911.19

The Contract Time will be increased by Fourteen (14) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive..

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ZMM, Inc.	Jarvis, Downing and Emch, Inc. (J D & E)	Wood County Justice Center
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
222 Lee Street, West, Charleston, WV 25302	200 G, C & P Road, P. O. Box 6253, Wheeling WV 26003	No. 1 Court Square, Suite 205, Parkersburg, WV 26101
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)* Pres. & CEO	**BY** *(Signature)*
Glenn Savage	K. T. Carfagna	David B. Couch
(Typed name)	*(Typed name)*	*(Typed name)*
10-27-11	10/21/11	11-3-2011
DATE	**DATE**	**DATE**

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User Notes: (1817653107)

rvis, Downing & Emch, Inc.
G. C. & P. Road
Box 6253
eling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 027R1

LE: Skylight Guards

DATE: 9/21/2011

OJECT: Wood Co. Commission - Justice Center

JOB: 3168

: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO:

RE: PCO **To:** ZMM **From:** JAR **Number:** 027R1

SCRIPTION OF PROPOSAL

your request, JD&E is pleased to provide pricing for two skylight guards.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

n	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Subcontract: The G-S Company (attached)		1.000	Lot	$2,614.00	0.00%	$0.00	$2,614.00
l	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$261.40	0.00%	$0.00	$261.40
)	Bond @ 1.18%		1.000	Lot	$33.93	0.00%	$0.00	$33.93
0	B&O Tax @ 2%		1.000	Lot	$59.37	0.00%	$0.00	$59.37

Unit Cost:	$2,968.70
Unit Tax:	$0.00
Unit Total:	**$2,968.70**

PPROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

THE G-S COMPANY

7920 Stansbury Road
Baltimore, MD 21222
www.g-sco.com

Ph: (410) 284-9549
Fx: (410) 282-6499
Sales@g-sco.com

9-20-11

J D E
200 G C and P Road
Wheeling, WV 26003

Via Email

Attention: Jason Costello

Re: Skylight Guards
Wood County Judicial Center
Parkersburg, WV
The G-S Company Change Order Request #2

Jason,

As requested, The G-S Company proposes to provide TWO skylight guards at the Wood County Justice Center. Our proposal included wall angle around the peremeter of the skylight opening, ½" Lexguard with ¼" perforations 2" on center, in staggered rows 2" apart with a 6" border. The Lexguard will be secured to the wall angle with removable glazing stops of the same type used on the security hollow metal window frames at the control room. The wall angle and removable stops will be finished with one coat of white enamel as closely matched to the ceiling panel finish as possible.

The cost for this work is as follows:

Materials and Shop Preparation	$1,894.00
Installation	$ 720.00
Total Change Order Request	$2,614.00

Please provide a change order at your earliest convenience for this work if we are to proceed.

Very truly yours,
THE G-S COMPANY

Don Bohn
Project Manager

SUBMITTAL DEVIATION SHEET

(Attach this sheet behind Submittal Cover Sheet.)

PROJECT: The New Wood County Justice Center

ARCHITECT/ENGINEER: ZMM, Inc.
222 Lee Street West
Charleston, WV 25302

A/E COMMISSION #: 0932
(found on cover of Project Manual)

PRIME CONTRACTOR: Jarvis, Downing & Emch, Inc.

SUBCON./SUPPLIER: The G-S Company

PRODUCT SPECIFIED: Trussbuilt

SPEC. SECTION #: 11199 PARAGRAPH #: _____

DRAWING REFERENCE: _____ DETAIL #: _____

DESCRIPTION OF DEVIATION:

Trussbuilt is no longer available. The company went out of business.
We have tried numerous times to contact.

Credit of $7,620 offered for this substitution.

Don Bolin 9/30/11
Signature: Subcontractor/Supplier Date

[illegible] 9/30/11
Signature: Prime Contractor Date

A/E REMARKS:

rvis, Downing & Emch, Inc.
. C. & P. Road
Box 6253
eling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 039

LE: Added Door Opening/Dayroom Wall

DATE: 10/14/2011

OJECT: Wood Co. Commission - Justice Center

JOB: 3168

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO: 1

RE: PCO **To:** ZMM **From:** JAR **Number:** 039

CRIPTION OF PROPOSAL

/our request, JD&E is pleased to provide pricing for an additional door opening in the Dayroom wall.

ASE NOTE: Lead time on door delivery is 8-10 weeks.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
Subcontract: G-S Company (attached)		1.000	Lot	$4,374.00	0.00%	$0.00	$4,374.00
JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$437.40	0.00%	$0.00	$437.40
JD&E Supervision (includes OH&P)		5.000	Hrs.	$70.00	0.00%	$0.00	$350.00
Bond @ 1.18%		1.000	Lot	$60.90	0.00%	$0.00	$60.90
B&O Tax @ 2%		1.000	Lot	$106.58	0.00%	$0.00	$106.58

Unit Cost:	$5,328.88
Unit Tax:	$0.00
Unit Total:	**$5,328.88**

PROVAL:

y: _____
Jason Costello

By: _____
Glenn Savage

e: _____

Date: _____

ion ®

THE G-S COMPANY

7920 Stansbury Road
Baltimore, MD 21222
www.g-sco.com

Ph: (410) 284-9549
Fx: (410) 282-6499
Sales@g-sco.com

9-30-11

J D E
200 G C and P Road
Wheeling, WV 26003

Via Email

Attention: Jason Costello

Re: Additional Door Opening in Dayroom Wall
Wood County Judicial Center
Parkersburg, WV
The G-S Company Change Order Request 4

Jason,

As requested, The G-S Company proposes to furnish and install one new door in the wall panel system that seperates the dayrooms. The door we propose will be a flush door with no glazing and will be provided with Hardware Set DH-2. This hardware set can be used manually with a key and will enable the owner to add control and monitoring capabilities later should they decide to. The costs is as follows:

Habersham	$1,540.00
Hardware Set	$1,217.00
%	$ 551.00
Tax	$ 166.00
Installation-Demo	$ 240.00
Frame Installation	$ 240.00
Grout Frame	$ 240.00
Install Door and Hardware	$ 180.00
Total Change Order Request	$4,374.00

In order to proceed with this change, we will need a detail from the architect showing the location of the door as well as the handing of the door. We will need to cut this opening in the panels prior to grouting.

Please provide a change order at your earliest convenience for this work if we are to proceed.

Very truly yours,
THE G-S COMPANY

Don Bohn
Project Manager

Habersham Metal Products Company
264 Stapleton Road • Cornelia, GA 30531
Phone: (706) 778-2212 • Fax: (706) 778-2769 • www.habershammetal.com

PROPOSAL

Proposal #4753
Revision Level 0
9/23/2011

TO:

Mike Schap
The G-S Company
7920 Stansbury Road
Baltimore, MD 21222

Phone: +1 (410) 284-9549; Fax: +1 (410) 282-6499
Email: sales@g-sco.com

FOR:

Wood County Justice Center
Parkersburg, WV
Change Order - Project #010776

The SELLER proposes to furnish the following, F.O.B. our plant, freight allowed to the job site in truck load quantities, additional charges for requested split shipments shall be paid by the customer, subject to all terms and conditions listed below and on attachments except as noted. The SELLER warrants only that it will excercise reasonable efforts to meet any scheduled or stated delivery dates. In the event that any delivery dates are not met, the PURCHASER'S sole remedy will be the recision of this or related agreements or purchase documents.

QTY	UOM	DESCRIPTION	PRICE
1	EA	Security Hollow Metal frame and door separating the two dayrooms	
		FOR THE SUM OF	$1,540.00

NOTES SECTION:

1 Quote includes freight to Parkersburg, WV.

EXCLUSIONS SECTION:

same as original;

General and special conditions between the owner and contractor DO NOT apply. This quote is based on shipments in truck load quantities. Additional charges for requested split shipments shall be paid by the customer.

Any changes to proposal terms and conditions, scope and/or proposal amounts are INVALID, if not confirmed in writing.

Price DOES NOT include sales tax.

If you have any questions, please contact the Project Manager, Harold Pearson, at (706) 778-2212 - Ext #215 or hpearson@habershammetal.com.

Accepted
Firm Name: The G-S Company
By: _____
Title: _____
Date _____

By: Delmar Underwood
Habersham Metal Products Company, Inc.

MEMBER

:vis, Downing & Emch, Inc.
i. C. & P. Road
Box 6253
:ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 033

LE: Extra Trim in 3 Courtrooms

DATE: 10/10/2011

JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO:

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 033

CRIPTION OF PROPOSAL

'our request, JD&E is pleased to provide pricing to install extra trim in three (3) courtrooms.

work will add three (3) days to the Substantial Completion Date.

.s is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
Supplier: William Cooper (attached)		1.000	Lot	$1,100.00	0.00%	$0.00	$1,100.00
JD&E OH&P @ 15% (material)		1.000	Lot	$165.00	0.00%	$0.00	$165.00
Carpenters (includes OH&P)		28.000	Hrs.	$54.43	0.00%	$0.00	$1,524.04
Bond @ 1.18%		1.000	Lot	$32.91	0.00%	$0.00	$32.91
B&O Tax @ 2%		1.000	Lot	$57.59	0.00%	$0.00	$57.59

Unit Cost:	$2,879.54
Unit Tax:	$0.00
Unit Total:	**$2,879.54**

PROVAL:

y: _____
Jason Costello

By: _____
Glenn Savage

e: _____

Date: _____

ion &

PROPOSAL

WM. COOPER, INC.
#2 - 16th Street
WHEELING, WV 26003

(304) 233-5500

TO: J.D. & E. INC
P.O. BOX 6253
WHEELING, WV 26003

JASON

DATE OF PROPOSAL: OCT. 6, 11 | PAGE NO. ____ OF ____ PAGES
ARCHITECT:
DATE OF PLANS:
JOB NAME: WOOD CO.
JOB LOCATION:
JOB PHONE: 304-232-0619

We hereby submit specifications and estimates for:

110 L.F. OAK BASE INCLUDING 1/4" ROUND

9 PCS OAK PLYWOOD CUT ON ANGLES PER DRAWING

FINISHED

PICKED UP AT SHOP

$ 1100.00

We Propose hereby to furnish material and labor — complete in accordance with the above specifications, for the sum of:

_____ dollars ($ _____)

PAYMENT TO BE MADE AS FOLLOWS:

All materials are of the description specified. Work will be performed in accord with standard practice. Any change is subject to material agreement, and in the event of such change, an equitable adjustment shall be made in price. Not responsible for any cause or condition beyond our control. Purchaser responsible for all necessary insurance.

AUTHORIZED SIGNATURE: JIM WILVET

NOTE: THIS PROPOSAL IS SUBJECT TO REVOCATION IF NOT ACCEPTED WITHIN _____ DAYS

ACCEPTED - The above proposal is accepted and you are authorized to proceed.

DATE OF ACCEPTANCE:

SIGNATURE:

SIGNATURE:

AIA® Document G701™ – 2001

Change Order

PROJECT *(Name and address)*:
Wood County Justice Center
Parkersburg, WV

TO CONTRACTOR *(Name and address)*:
Jarvis, Downing and Emch, Inc. (J D & E)
200 G, C & P Road
P. O. Box 6253
Wheeling WV 26003

CHANGE ORDER NUMBER: G-12
DATE: October 31, 2011
ARCHITECT'S PROJECT NUMBER: 0932
CONTRACT DATE: November 30, 2010
CONTRACT FOR: General Construction

OWNER: ☒
ARCHITECT: ☒
CONTRACTOR: ☒
FIELD: ☐
OTHER: ☐

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
Provide all labor, materials and euipment necessary to do the following:

Bike Trail concrete (PCO 29)	$980.08
New Carpet (PCO 31)	$7,136.70
Patch opening in maximum cell toilet deleted (PCO 30)	$556.49
Handrail at Sheriff exit (PCO 35R1)	$9,057.16
Security cameras (qty 5) (PCO 37)	$14, 162.10
Replace HM ext doors rusted (PCO 42)	$12,244.00
3 Additional Floor drains in dayrooms (PCO 40)	$11,374.85
Water valve (reqd by Water Co) (PCO 04)	$2,152.93
Credit - delete demo of existing building (PCO 44)	($41,310.00)

The original Contract Sum was	$	4,903,900.00
The net change by previously authorized Change Orders	$	266,011.19
The Contract Sum prior to this Change Order was	$	5,169,911.19
The Contract Sum will be increased by this Change Order in the amount of	$	16,354.31
The new Contract Sum including this Change Order will be	$	5,186,265.50

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive..

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ZMM, Inc.	Jarvis, Downing and Emch, Inc. (J D & E)	Wood County Justice Center
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
222 Lee Street, West, Charleston, WV 25302	200 G, C & P Road, P. O. Box 6253, Wheeling WV 26003	No. 1 Court Square, Suite 205, Parkersburg, WV 26101
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)* Pres. & CEO	**BY** *(Signature)*
Glenn Savage	K. T. Carfagna	DAVID B Cook
(Typed name)	*(Typed name)*	*(Typed name)*
11-1-11	11/2/11	11-3-11
DATE	**DATE**	**DATE**

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User Notes: (1986558553)

·vis, Downing & Emch, Inc.
i. C. & P. Road
Box 6253
:ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 029

LE: Bike Trail - Concrete Supply Only

DATE: 9/19/2011

OJECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO: 1

: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 029

:CRIPTION OF PROPOSAL

:he Owner's request, JD&E will install a new concrete pad at the existing bike trail in lieu of asphalt.

change request is for material charges only. No labor will be charged due to existing asphalt being damaged during construction. agreement with the Owner, JD&E will pour concrete instead of patching the asphalt.

is is acceptable, please issue a change order at your earliest convenience.

ı	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Concrete Material		1.000	Lot	$804.00	0.00%	$0.00	$804.00
	Sales Tax @ 6% (material)		1.000	Lot	$48.24	0.00%	$0.00	$48.24
2	JD&E OH&P @ 15% (material)		1.000	Lot	$127.84	0.00%	$0.00	$127.84

Unit Cost:	$980.08
Unit Tax:	$0.00
Unit Total:	**$980.08**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

'vis, Downing & Emch, Inc.
i. C. & P. Road
Box 6253
ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 031

LE: Carpet Replacement

DATE: 9/21/2011

JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO:

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 031

CRIPTION OF PROPOSAL

/our request, JD&E is pleased to provide pricing to demo existing carpet in Rooms 244, 248 and 251 and add CPT #2 in Rooms 243, 244, 248 and 251.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
	Subcontract: Cornerstone Interiors (attached)		1.000	Lot	$6,284.00	0.00%	$0.00	$6,284.00
	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$628.40	0.00%	$0.00	$628.40
	Bond @ 1.18%		1.000	Lot	$81.57	0.00%	$0.00	$81.57
	B&O Tax @ 2%		1.000	Lot	$142.73	0.00%	$0.00	$142.73

Unit Cost:	$7,136.70
Unit Tax:	$0.00
Unit Total:	**$7,136.70**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

Cornerstone Interiors, Inc.
P.O. Box 412
Eleanor WV 25070
304 586-4700 Phone
304-586-9540 Fax
License: WV025109

Proposal

Order#: 2

Order Date: 09/21/2011

To: JD & E Inc.
P.O. Box 6253
Wheeling WV 26003

Project: 2058
WV-Wood Co. Justice Center

Plans Attached ☐

Specifications Attached ☐

Description of Work: Demo existing carpet in rooms 244, 248 and 251
Add CPT #2 in rooms 242, 243, 244, 248 and 251

	Amount
Material and Labor	6,284.00

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Proposal **6,284.00**

Owner: _____ Date: _____

Contractor: _____ Date: _____

·vis, Downing & Emch, Inc.

;. C. & P. Road
Box 6253
:ling, WV 26003

Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 030

LE: Toilet Fixture Patches

DATE: 9/21/2011

)JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO:

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 030

:CRIPTION OF PROPOSAL

/our request, JD&E is pleased to provide pricing to patch over the penetrations in two (2) cells where the Owner is considering)ving the toilet fixtures.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

ı	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Subcontract: The G-S Company (attached)		1.000	Lot	$490.00	0.00%	$0.00	$490.00
)	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$49.00	0.00%	$0.00	$49.00
)	Bond @ 1.18%		1.000	Lot	$6.36	0.00%	$0.00	$6.36
)	B&O Tax @ 2%		1.000	Lot	$11.13	0.00%	$0.00	$11.13

Unit Cost:	$556.49
Unit Tax:	$0.00
Unit Total:	**$556.49**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

ition ®

THE G-S COMPANY

7920 Stansbury Road
Baltimore, MD 21222
www.g-sco.com

Ph: (410) 284-9549
Fx: (410) 282-6499
Sales@g-sco.com

9-20-11

J D E
200 G C and P Road
Wheeling, WV 26003

Via Email

Attention: Jason Costello

Re: Toilet Fixture Patches at Metal Wall Panels
Wood County Judicial Center
Parkersburg, WV
The G-S Company Change Order Request #3

Jason,

As requested, The G-S Company proposes to patch over the penetrations in 2 cells where the owner is considering removing the toilet fixtures. We will patch the holes with 7 gauge steel plates. These patches will not be grouted, but the 7 gauge plates will be sufficient. They will be flush with the surface of the current wall panels and finished off so that the patch will not be evident.

The cost for this work is as follows:

Materials and Shop Preparation	$250.00
Installation	$240.00
Total Change Order Request	$490.00

Please provide a change order at your earliest convenience for this work if we are to proceed.

Very truly yours,
THE G-S COMPANY

Don Bohn
Project Manager

:vis, Downing & Emch, Inc.
;. C. & P. Road
Box 6253
:ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 035R1

LE: Handrail at Deputy Entrance

DATE: 10/26/2011

JECT: Wood Co. Commission - Justice Center

JOB: 3168

: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO:

RE: PCO **To:** ZMM **From:** JAR **Number:** 035R1

CRIPTION OF PROPOSAL

your request, JD&E is pleased to provide pricing to supply and install handrail at the Deputy's Entrance, both inside and outside, he State Fire Marshal.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

ı	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Subcontract: King Brothers - Inside Hand Rail (attached)		1.000	Lot	$1,175.00	0.00%	$0.00	$1,175.00
ı	Subcontract: King Brothers - Outside Hand Rail (attached)		1.000	Lot	$6,800.00	0.00%	$0.00	$6,800.00
2	JD&E OH&P @ 10%		1.000	Lot	$797.50	0.00%	$0.00	$797.50
)	Bond @ 1.18%		1.000	Lot	$103.52	0.00%	$0.00	$103.52
)	B&O Taxes @ 2%		1.000	Lot	$181.14	0.00%	$0.00	$181.14

Unit Cost:	$9,057.16
Unit Tax:	$0.00
Unit Total:	**$9,057.16**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

ition ®

KING BROTHERS FABRICATING, INC.

No: 1
Date: 9/15/2011

Project: Wood County Justice Center
Superintendent:
Charge To:
Ordered By:
Authorized Signature:
Description Of Work: Provide and install handrail @ Sheriffs Entrance

A (Labor)

Classification	Certified Payroll Base Rate	Fringe Benefits	Taxable Rate	Hours		Total
IWF						
IWJ	$ 29.08	$ 17.73	$46.81	16		$ 465.28
IWA						
Shop	$ 40.00			20		$ 800.00
Detail	$ 50.00			12		$ 600.00
					Subtotal:	$ 1,865.28

FICA @	7.65%	$ 142.69
Unemployment @	8.50%	$ 158.55
Worker Comp @	10.41%	$ 194.18
	0	$ 2,360.70
Non Taxable Wages:		$ 283.68
Total Labor:		**$ 2,644.38**

(B) - Material

Quantity	Description	Supplier	Invoice	Unit Price	Total
	Material and Galvanizing				$ 1,920.12
					$ -
					$ -

Subtotal Material:	$ 1,920.12
WV Sales Tax (6%):	$ 115.21
Total Material:	**$ 2,035.33**

(C) - Equipment

Quantity	Description	Supplier	Invoice	Hours	Unit Price	Total
	Welder			16	10	$ 160.00
	Trucking			12	75	$ 900.00

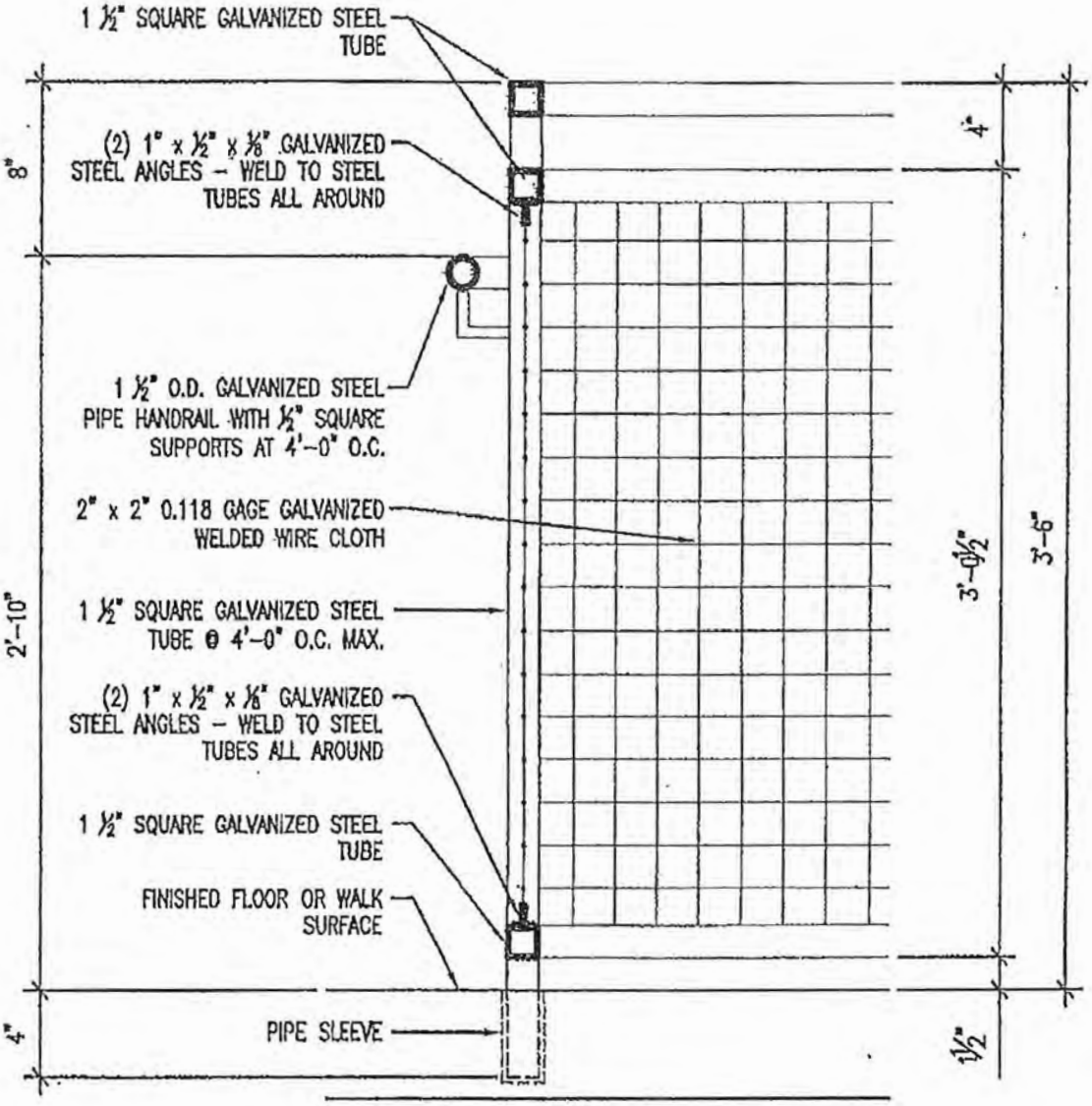
Total Equipment: **$ 1,060.00**

(D) - Subcontractor

	Hours	Total

Total Subcontractor:

Recap	Sub-Total	Mark-Up		
Labor	$ 2,644.38	15%	$ 396.66	$ 3,041.04
Material	$ 2,035.33	15%	$ 305.30	$ 2,340.63
Equipment	$ 1,060.00	15%	$ 159.00	$ 1,219.00
Subcontractor		10%		
Total	$ 5,739.71			$ 6,600.66
Liability Insurance			1%	$ 66.01
				$ 6,666.67
B&O Tax			2%	$ 133.33
			Total Proposal Cost:	$ 6,800.00



15 HANDRAIL DETAIL
SCALE: 1 1/2" = 1'-0"

ZMM W W, INC. ARCHITECTS + ENGINEERS 22 LEE STREET W CHARLESTON, WV 25302 PHONE (304) 342-0159 FAX (304) 345-8144	SUPPLEMENTAL DRAWING ☒ NEW DRAWING or DETAIL 15 on sheet A3-1 ☐ REVISION OF DRAWING or DETAIL ____ on sheet ____ ☐ CLARIFICATION OF DRAWING or DETAIL ____ on sheet ____	ATTACHMENT TO: ☐ ADDENDUM NO. ____ ☐ CHANGE ORD. NO. ____ ☐ O.C.D. NO. ____ BY: BAE
COMM. NO. 0932	WOOD COUNTY JUSTICE CENTER Parkersburg, West Virginia	DWG. NO. A3-1R1

King Brothers Fabricating, Inc.
6250 Grand Central Avenue
Vienna, WV 26105

WBE-DBE
Certified

QUOTATION: 11.5626
304.295.8700
Fax: 304.295.0172

ATTENTION: Jason Costello
JD&E Contractors
200 GC&P Road
Wheeling, WV 26003
304.232.0619

DATE: October 10, 2011

PROJECT: Handrail at Deputies Entrance

The following quotation is made subject to all terms and conditions hereof and if accepted by the BUYER in writing within _____ days (30 if not otherwise stated) from date hereof, shall constitute a binding contract between the parties, including in said Contract all of said terms and conditions.

We propose to furnish labor, equipment, insurance, and supervision to fabricate, deliver, and install galvanized handrail per email for the above referenced project for the:

Lump Price: $ 1,175.00

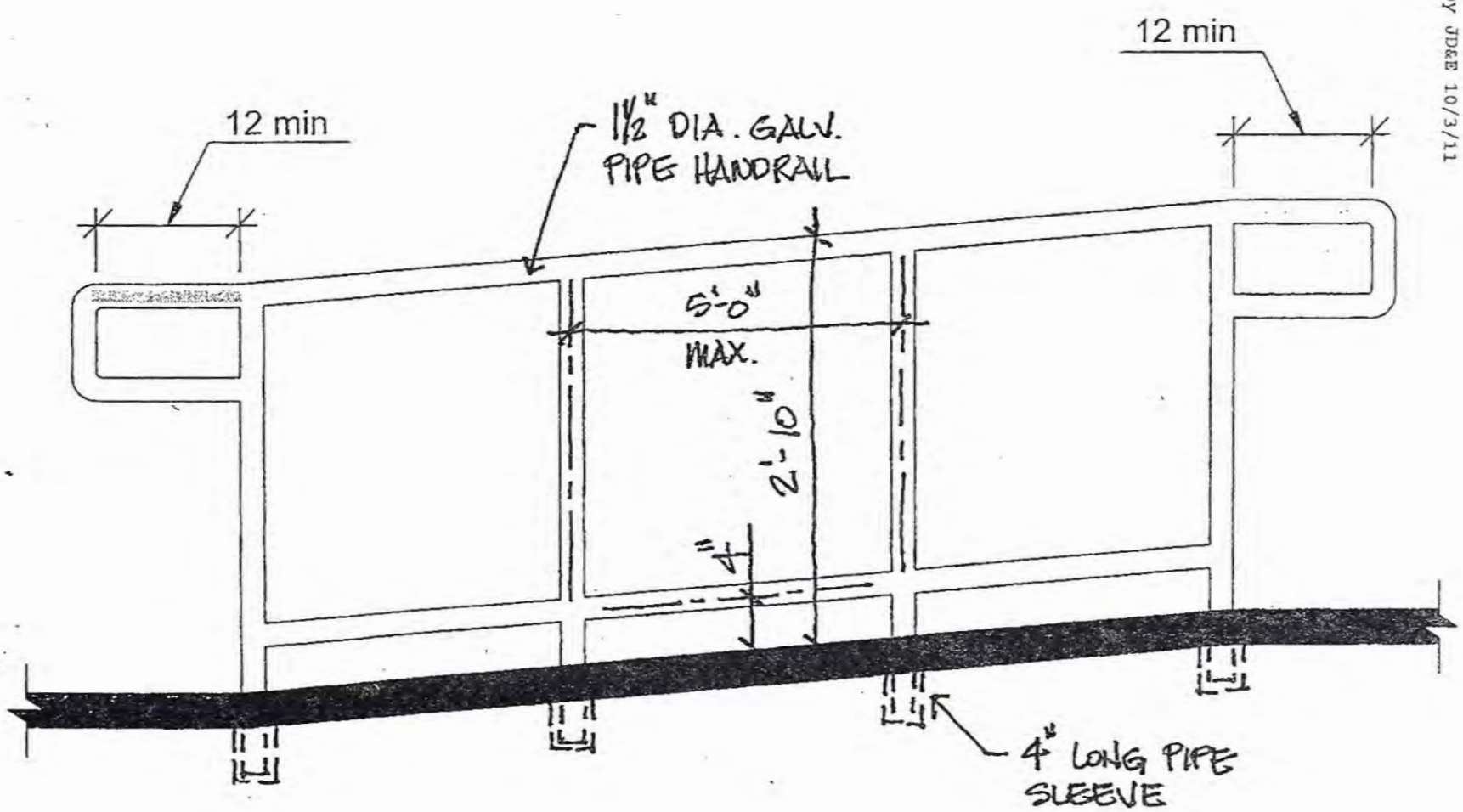
ACCEPTED this _____ day of _____, 2009
Subject to and including all terms and conditions shown Hereof.
Order No.:_____ Dtd._____
Firm:_____
By:_____
_____

Respectfully Submitted:

King Brothers Fabricating, Inc.

By:_____
Lee Roy King

Received by JD&E 10/3/11



HANDRAIL (INNER) AT DEPUTIES ENTRANCE

'vis, Downing & Emch, Inc.
. C. & P. Road
Box 6253
ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 037

LE: Install 5 Cameras @ Detention Area

DATE: 10/10/2011

)JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO: 1

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 037

CRIPTION OF PROPOSAL

bstitute price is being offered to provide five (5) cameras in the Detention Areas instead of the six cameras requested.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

n	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Subcontract: Davison Electric (attached)		1.000	Lot	$12,470.00	0.00%	$0.00	$12,470.00
	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$1,247.00	0.00%	$0.00	$1,247.00
)	Bond @ 1.18%		1.000	Lot	$161.86	0.00%	$0.00	$161.86
)	B&O Tax @ 2%		1.000	Lot	$283.24	0.00%	$0.00	$283.24

Unit Cost:	$14,162.10
Unit Tax:	$0.00
Unit Total:	**$14,162.10**

PROVAL:

y: _____
Jason Costello

By: _____
Glenn Savage

e: _____

Date: _____

ion ®

DAVISON ELECTRIC CO., INC.

Proposal

FROM: DAVISON ELECTRIC CO., INC.
305 NORTH 1ST STREET
MARTINS FERRY, OHIO 43935

Page. No. 1

PROPOSAL SUBMITTED TO:

Name: JD & E Contractors

Phone: 304-232-5000 Date: 10-10-11

Street:

City: Wheeling

State: WV Zip: 26003

We propose to furnish all materials and perform all labor necessary to complete the following: Install six additional cameras and all necessary equipment and wiring in the detention area as requested. This work is explained on accompanying paperwork from our camera vendor. The price for this work is $ 20,776.00.
A substitute price is being offered to add five cameras instead of six. The explanation is on the accompanying paperwork. This work can be done for a total of $ 12,470.00.

All changes must be made in writing.

Authorized Signature David A Zelic

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which agrees to pay the amount stated in said proposal and according to the terms thereof.

Signature

Date

Dave DeFelice

From:	Randell Anderson [randell.anderson@normentsecurity.com]
Sent:	Tuesday, October 04, 2011 4:32 PM
To:	Dave DeFelice
Cc:	Terry Hammond
Subject:	Re: [PDF_MAIL]Request for Proposal Additional Camera Locations No: 007
Attachments:	Proposal RFP7 Camera Add.pdf; Proposal RFP7 Camera Add - VE Version.pdf

Dave,

Attached please find the requested proposal for the addition of six new cameras. We have included the required equipment and programming to provide the same function and feature as the original scope of work. We have also included a VE proposal for 5 cameras, which you will find is substantially less than the six camera add. The difference is explained below.

The original request for six cameras exceeds the current spare capacity of the DVR, 248 control board and the CCTV power supply. In order to provide the same operations of the other cameras we must add these components. It is also necessary to add a rack to house the new equipment due to the current rack being filled to capacity. Because the amount of new equipment is small compared to the current rack, we chose to use a smaller and less expensive wall mounted rack.

In anticipation of a request for an alternative solution, we have also provided pricing for adding only five cameras. The five cameras would fill out the remaining spare inputs on the CCTV power supply, DVR and the 248 board that controls the DVR. It would require minimal wiring to the rack. The cost of the programming and cameras would remain the same but the reduction in support equipment for the extra camera is very substantial. Location of the five cameras would remain with the end user.

It should also be noted that the CCTV system has the ability to add cameras that are not recorded. The video input card of the Bosch 8800 switcher will accept 32 video inputs. If recording is not required for any additional cameras beyond the sixteen channel DVR, we can prepare a proposal to reflect that as well. Just another option that is available.

We can and will proceed in either direction that meets the best interest and wishes of the end user.

Thanks!!

Randell Anderson
Norment Security Group
3224 Mobile Hwy
Montgomery, AL 36108
334-286-4387 direct
334-286-4393 fax

----- Original Message -----
From: Dave DeFelice
To: Randell Anderson

Norment

SECURITY GROUP

America's Leading Detention Contractor

PROPOSAL

3224 Mobil Highway
Montgomery, AL 36108-4454
334 281-8440

Proposal For:
Davision Electric / Dave DeFelice
Wood Co. Justice Center

Proposal No.: 10421P002-VE
Date: 10/4/2011
Project No.: 1042164
Location: Parkersburg, WV

Description:
Add five new interior cameras - Value Engineered from RFP 007

We are pleased to propose the following:

Provide five (5) new Bosch VDC-455 cameras.

Touchscreen, PLC and database programming for new cameras and operation.

Cameras to be connected, monitored and controlled as the cameras in the existing contract. Pricing includes all required material, labor and programming for this scope change except for any field installation labor and/or materials. On site labor for new associated rack wiring is included.

We exclude any and all taxes.
We would require an addtional fifteen (15) days to design, purchase, and fabricate this change plus one (1) day of on site time to implement this change.

This quote includes (1) year warranty.

Breakdown:

MATERIAL:	$1,686.00
LABOR:	$315.00
GENERAL CONDITIONS:	$6,515.00
Subtotal:	$8,516.00
O.H.&P.:	
Tax:	
TOTAL:	$8,516.00

Please sign and return a copy for our files.

This proposal is subject to acceptance within 30 days from date hereon, and to all standard terms and conditions noted on the attached "Standard Terms and Conditions" sheet.

Accepted By: _____ Date: _____

STANDARD TERMS AND CONDITIONS

APPLYING TO MATERIALS INSTALLED BY US:

CLEANING. NORMENT does not include final cleaning of glass, metal, or other materials installed by our personnel. We are however responsible for the policing and cleaning up of our work areas on a daily basis with regard to trash, cut-offs, and broken glass.

DAMAGE AND PROTECTION. (a) We are not responsible for broken or damaged glass, metal or other materials (except that caused by our own employees), nor for the protection of same. Our responsibility for damage and loss in transit ceases upon delivery in good condition to a public carrier. (b) All burns, weld spatters, exposed field rivets, bolts, nuts, welds, and any marring of the shop coat of painting on security equipment shall be thoroughly cleaned and retouched by the finish painting contractor. (c) Purchaser shall protect all items installed by us from damage by paint, etc., being installed by other trades. Any material so damaged shall be repaired or replaced by purchaser at no cost to us.

OVERTIME. All work is to be performed during regular week day working hours. Extra charges will be made for overtime work or for work performed on Saturdays, Sundays, or holidays.

STORAGE. Purchaser shall provide suitable covered and ventilated storage space for our materials at job site, without charge to us. We do not accept any responsibility for damage of material not stored properly.

PREPARATION. (a) Purchaser shall be entirely responsible for accuracy of building construction such as locations of beams, columns, and masonry walls, and for accuracy in concrete work. Concrete ceilings must be level and true. Any chipping of concrete or pointing up between the jail steel and the concrete work that may be necessary due to unevenness of concrete shall be done by others at no cost to us. Purchaser is responsible for setting all hollow metal frames true and plumb. We exclude concrete, masonry work, plumbing work, carpentry work, and field painting. (b) Purchaser shall complete all floor finish, cement, curbs, water proofing, and other cement work, where shown or specified in connection with the materials furnished by us, and all plastering and painting on or near such materials. (c) Purchaser, without expense or unnecessary delay to us, shall provide necessary opening through the outside wall of building no less than 6'0" x 8'0" for ingress materials purchased pursuant to this proposal.

CHANGE OR CANCELLATION. Materials or work in process is not subject to change or cancellation.

CONTINGENCIES. Delivery and performance by us is contingent upon causes within our control. We shall not be liable for any losses, damages or delays due to or caused by insurrection, riot, war, civil or military authority, transportation difficulties, fire, shortage of labor or material, strike or other labor disputes, flood, storm, or any other cause or circumstance, whether like or unlike the foregoing, beyond our reasonable control or for any delays due to any failure of you or others to furnish and/or approve technical data, drawings, etc. Acceptance of materials on delivery shall constitute a waiver of any claims for losses or damages due to delay, whether or not excused by the foregoing, and shall constitute a waiver of the right to revoke such acceptance for any reason. Further, under no circumstances shall we be liable for any liquidated, special, incidental or consequential damages or for any penalties, whether direct or indirect.

TERMS. Unless otherwise stated in writing, terms of payment Net thirty (30) days after submittal of monthly pay request on date required by the contract; Net thirty (30) days after delivery of material; Net thirty (30) days after completion of installation during the previous month; Subject to our approval of shall be: credit. Time of payment is of the essence. No shipment will be made to or labor performed for jobs with a past due account.

BACK-CHARGES. No back-charges against us or deductions from our contract price shall be valid unless made with our prior written consent.

VERBAL statements. This proposal covers completely our entire understanding and is not to be modified in any way by verbal statements.

TRADE PRACTICES. All customary trade conditions and practices, not in conflict with anything herein stated, will apply to this proposal and any contract based thereupon.

ACCEPTANCE. All accepted proposals are subject to our approval, and any contract based upon this proposal will incorporate this proposal in its entirety, including all terms and conditions hereof. Acceptance is limited to the terms of this proposal. Notification of objection is hereby given to any different or additional terms. A11 prices are subject to acceptance and unless a conditional commitment in writing is received by us within ten (10) days after bid date, prices are subject to change without notice.

CONTRACT. In the event of any conflict between the terms and conditions stated herein and the terms and conditions of any acceptance or agreement to which these terms may be made a part thereof or in the plans or specifications now or hereafter existing, the terms of this proposal and the terms and conditions herein stated shall govern.

HOISTING. Purchaser shall provide us free use of purchaser's hoist on regular time.

EMBEDS. We exclude the distribution. Setting, and building in of all embeds.

DISTRIBUTION. We exclude receiving, unloading, and distribution of any materials we furnish or install except glass, hardware, and control consoles.

ANCHOR BOLTS. We exclude all erection anchor bolts, screws, shields, etc. for anchoring, and materials we do not install except standard masonry straps for hollow metal frames.

WARRANTY. We warrant that the materials to be furnished and/or installed by us shall be free from defects in material and workmanship under normal use and service, and when properly installed, for a period of twelve months from the date of installation, if installed by us, or from the date of delivery, if not installed by us. We agree to repair or replace F.O.B. point of shipment, such materials, or any part thereof, found by us after inspection as defective, provided said materials and/or equipment has been properly installed and provided said equipment has been properly operated and maintained in accordance with our recommendations and the recommendations and specifications of the manufacturer. Our obligation hereunder shall be limited to the replacement or repair and in no event shall we be liable for consequential, incidental or special damages. THIS WARRANTY IS MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND EXCLUDES ANY WARRANTIES OF MERCHANTABILITY OR FITNESS.

PLANS AND SPECS. If materials are being furnished by us in accordance with plans and specs, the materials comply with the plans and specs to the best of our knowledge. However, all of the materials and equipment are subject to final acceptance by the architects and/or owners and we do not warrant their acceptance. With respect to any error of deficiency in any provisions of the specifications, plans or drawings furnished to us or in the event of any changes thereto, purchaser shall reimburse us for any additional expense.

TIME FOR ACCEPTANCE. This proposal is subject to acceptance within the time limitations stated on the reverse side hereof and, further, within said time, prices are subject to change without notice unless a conditional commitment, in writing, is received by us within ten days after bid date.

DEFAULT. Should purchaser pay labor, materials or supplies furnished by us, when payment is due, or should purchaser otherwise default in any the provisions of this agreement and should we employ an attorney to enforce any provision hereof or collect damages for breach of this agreement or recover on any applicable payment bond, then purchaser and its surety agree to pay us such reasonable attorney's fees and other costs as we may expend therein.

RETENTION. In no event shall purchaser hold retainage from us at a percentage greater than the percentage retained by the owner from purchaser.

TAXES. We include all applicable taxes. Unless stated otherwise on the face of this proposal.

APPLYING TO MATERIAL(S) WE DO NOT INSTALL:

For materials furnished, but not installed, by us, the above provisions apply; but delete paragraphs 2, 3, 8, 14, 22 and 23 above, and add the following provisions:

TERMS. (Unless otherwise stated in writing) F.O.B. Shipping Point. Net 30 days. Subject to our approval of credit. Time of payment is of the essence. No shipment will be made to or labor performed for jobs with a past due account.

Proposal Details

Material and labor

Item/Description	MATERIAL					LABOR		
	Vendor	Qty	UM	Unit Cost	Material	Total MHRS	Rate p/hr	Labor Cost
VDC-455 Indoor /Outdoor Minidome	Bosch	5	EA	$308.61	$1,543.05	2.50	$52.50	$131.25
40025 RG59/U 3' BNC Jumpers	Cables To Go	5	EA	$14.99	$74.93	2.50	$52.50	$131.25
Misc Fab Supplies	Norment	1	LS	$67.50	$67.50	1.00	$52.50	$52.50
					$1,686.00	6		$315.00

General Conditions

Item/Description	MATERIAL					LABOR		
	Vendor	Qty	UM	Unit Cost	Material	Total MHRS	Rate p/hr	Labor Cost
Project Management								
Project Manager			Days					
Project Engineer		2.00	Days			16.00	$112.50	$1,800.00
Project Supervision			Days					
Touchscreen Programming		1.50	Days			12.00	$97.50	$1,170.00
PLC Programming		1.50	Days			12.00	$97.50	$1,170.00
Database Modification		0.50	Days			4.00	$97.50	$390.00
Equipment								
Welding Equipment & Supplies			Days					
Forklift or Lull			Days					
Fuel, Oil, Lube & Repair			Days					
Plant & Equipment								
Scaffolding & Staging			Days					
Storage Trailer			Days					
Small Tools & Consumables			Days					
Truck and expenses			Days					
Training								
Operational Training			Days					
Maintenance Training			Days					
Video Taping			Days					
Miscellaneous								
Testing		1.00	Days			8.00	$75.00	$600.00
Check-out and Punch		1.00	Days			8.00	$45.00	$360.00
Freight		1.00	LS	$650.00	$650.00			
Bond			LS					
Per Diem		1.00	Days			8.00	$9.38	$75.00
Travel		1.00	Days			8.00	$37.50	$300.00
Warranty Work/Travel			Days					
Totals					$650.00	76		$6,515.00

Norment
SECURITY GROUP
America's Leading Detention Contractor

PROPOSAL

3224 Mobil Highway
Montgomery, AL 36108-4454
334 281-8440

Proposal For:
Davision Electric / Dave DeFelice
Wood Co. Justice Center

Proposal No.: 10421P002
Date: 10/4/2011
Project No.: 1042164
Location: Parkersburg, WV

Description:
Add six new interior cameras from RFP 007

We are pleased to propose the following:

Provide six (6) new Bosch VDC-455 cameras with the following required material for operation:

1 - 16 Channel camera power supply
1 - 16 Channel DVR with 2 TB storage
1 - Omron PLC output module
1 - 248 Control board
1 - Wall mounted equipment rack with locking front door

Touchscreen, PLC and database programming for new cameras and operation.

Cameras to be connected, monitored and controlled as the cameras in the existing contract. Pricing includes all required material, labor and programming for this scope change except for any field installation labor and/or materials. On site labor for new rack mounted equipment and associated wiring is included.

We exclude any and all taxes.
We would require an addtional thirty (30) days to design, purchase, and fabricate this change plus three (3) days of on site time to implement this change.

This quote includes (1) year warranty.

Breakdown:

MATERIAL:	$6,189.00
LABOR:	$502.00
GENERAL CONDITIONS:	$8,415.00
Subtotal:	$15,106.00
O.H.&P.:	
Tax:	
TOTAL:	$15,106.00

Please sign and return a copy for our files.

This proposal is subject to acceptance within 30 days from date hereon, and to all standard terms and conditions noted on the attached "Standard Terms and Conditions" sheet.

Accepted By: _____ Date: _____

STANDARD TERMS AND CONDITIONS

APPLYING TO MATERIALS INSTALLED BY US:

CLEANING. NORMENT does not include final cleaning of glass, metal, or other materials installed by our personnel. We are however responsible for the policing and cleaning up of our work areas on a daily basis with regard to trash, cut-offs, and broken glass.

DAMAGE AND PROTECTION. (a) We are not responsible for broken or damaged glass, metal or other materials (except that caused by our own employees), nor for the protection of same. Our responsibility for damage and loss in transit ceases upon delivery in good condition to a public carrier. (b) All burns, weld spatters, exposed field rivets, bolts, nuts, welds, and any marring of the shop coat of painting on security equipment shall be thoroughly cleaned and retouched by the finish painting contractor. (c) Purchaser shall protect all items installed by us from damage by paint, etc., being installed by other trades. Any material so damaged shall be repaired or replaced by purchaser at no cost to us.

OVERTIME. All work is to be performed during regular week day working hours. Extra charges will be made for overtime work or for work performed on Saturdays, Sundays, or holidays.

STORAGE. Purchaser shall provide suitable covered and ventilated storage space for our materials at job site, without charge to us. We do not accept any responsibility for damage of material not stored properly.

PREPARATION. (a) Purchaser shall be entirely responsible for accuracy of building construction such as locations of beams, columns, and masonry walls, and for accuracy in concrete work. Concrete ceilings must be level and true. Any chipping of concrete or pointing up between the jail steel and the concrete work that may be necessary due to unevenness of concrete shall be done by others at no cost to us. Purchaser is responsible for setting all hollow metal frames true and plumb. We exclude concrete, masonry work, plumbing work, carpentry work, and field painting. (b) Purchaser shall complete all floor finish, cement, curbs, water proofing, and other cement work, where shown or specified in connection with the materials furnished by us, and all plastering and painting on or near such materials. (c) Purchaser, without expense or unnecessary delay to us, shall provide necessary opening through the outside wall of building no less than 6'0" x 8'0" for ingress materials purchased pursuant to this proposal.

CHANGE OR CANCELLATION. Materials or work in process is not subject to change or cancellation.

CONTINGENCIES. Delivery and performance by us is contingent upon causes within our control. We shall not be liable for any losses, damages or delays due to or caused by insurrection, riot, war, civil or military authority, transportation difficulties, fire, shortage of labor or material, strike or other labor disputes, flood, storm, or any other cause or circumstance, whether like or unlike the foregoing, beyond our reasonable control or for any delays due to any failure of you or others to furnish and/or approve technical data, drawings, etc. Acceptance of materials on delivery shall constitute a waiver of any claims for losses or damages due to delay, whether or not excused by the foregoing, and shall constitute a waiver of the right to revoke such acceptance for any reason. Further, under no circumstances shall we be liable for any liquidated, special, incidental or consequential damages or for any penalties, whether direct or indirect.

TERMS. Unless otherwise stated in writing, terms of payment Net thirty (30) days after submittal of monthly pay request on date required by the contract; Net thirty (30) days after delivery of material; Net thirty (30) days after completion of installation during the previous month; Subject to our approval of shall be: credit. Time of payment is of the essence. No shipment will be made to or labor performed for jobs with a past due account.

BACK-CHARGES. No back-charges against us or deductions from our contract price shall be valid unless made with our prior written consent.

VERBAL statements. This proposal covers completely our entire understanding and is not to be modified in any way by verbal statements.

TRADE PRACTICES. All customary trade conditions and practices, not in conflict with anything herein stated, will apply to this proposal and any contract based thereupon.

ACCEPTANCE. All accepted proposals are subject to our approval, and any contract based upon this proposal will incorporate this proposal in its entirety, including all terms and conditions hereof. Acceptance is limited to the terms of this proposal. Notification of objection is hereby given to any different or additional terms. A11 prices are subject to acceptance and unless a conditional commitment in writing is received by us within ten (10) days after bid date, prices are subject to change without notice.

CONTRACT. In the event of any conflict between the terms and conditions stated herein and the terms and conditions of any acceptance or agreement to which these terms may be made a part thereof or in the plans or specifications now or hereafter existing, the terms of this proposal and the terms and conditions herein stated shall govern.

HOISTING. Purchaser shall provide us free use of purchaser's hoist on regular time.

EMBEDS. We exclude the distribution. Setting, and building in of all embeds.

DISTRIBUTION. We exclude receiving, unloading, and distribution of any materials we furnish or install except glass, hardware, and control consoles.

ANCHOR BOLTS. We exclude all erection anchor bolts, screws, shields, etc. for anchoring, and materials we do not install except standard masonry straps for hollow metal frames.

WARRANTY. We warrant that the materials to be furnished and/or installed by us shall be free from defects in material and workmanship under normal use and service, and when properly installed, for a period of twelve months from the date of installation, if installed by us, or from the date of delivery, if not installed by us. We agree to repair or replace F.O.B. point of shipment, such materials, or any part thereof, found by us after inspection as defective, provided said materials and/or equipment has been properly installed and provided said equipment has been properly operated and maintained in accordance with our recommendations and the recommendations and specifications of the manufacturer. Our obligation hereunder shall be limited to the replacement or repair and in no event shall we be liable for consequential, incidental or special damages. THIS WARRANTY IS MADE IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, AND EXCLUDES ANY WARRANTIES OF MERCHANTABILITY OR FITNESS.

PLANS AND SPECS. If materials are being furnished by us in accordance with plans and specs, the materials comply with the plans and specs to the best of our knowledge. However, all of the materials and equipment are subject to final acceptance by the architects and/or owners and we do not warrant their acceptance. With respect to any error of deficiency in any provisions of the specifications, plans or drawings furnished to us or in the event of any changes thereto, purchaser shall reimburse us for any additional expense.

TIME FOR ACCEPTANCE. This proposal is subject to acceptance within the time limitations stated on the reverse side hereof and, further, within said time, prices are subject to change without notice unless a conditional commitment, in writing, is received by us within ten days after bid date.

DEFAULT. Should purchaser pay labor, materials or supplies furnished by us, when payment is due, or should purchaser otherwise default in any the provisions of this agreement and should we employ an attorney to enforce any provision hereof or collect damages for breach of this agreement or recover on any applicable payment bond, then purchaser and its surety agree to pay us such reasonable attorney's fees and other costs as we may expend therein.

RETENTION. In no event shall purchaser hold retainage from us at a percentage greater than the percentage retained by the owner from purchaser.

TAXES. We include all applicable taxes. Unless stated otherwise on the face of this proposal.

APPLYING TO MATERIAL(S) WE DO NOT INSTALL:

For materials furnished, but not installed, by us, the above provisions apply; but delete paragraphs 2, 3, 8, 14, 22 and 23 above, and add the following provisions:

TERMS. (Unless otherwise stated in writing) F.O.B. Shipping Point. Net 30 days. Subject to our approval of credit. Time of payment is of the essence. No shipment will be made to or labor performed for jobs with a past due account.

Proposal Details

Material and labor

Item/Description	MATERIAL					LABOR		
	Vendor	Qty	UM	Unit Cost	Material	Total MHRS	Rate p/hr	Labor Cost
VDC-455 Indoor /Outdoor Minidome	Bosch	6	EA	$308.61	$1,851.66	0.90	$52.50	$47.25
ALTV2416ULX3 Camera Power Supply	Bosch	1	EA	$210.00	$210.00	1.00	$52.50	$52.50
DVR-650 with 2 TB Storage & DVD	Bosch	1	EA	$1,425.00	$1,425.00	1.00	$52.50	$52.50
CJ1WWOD261 PLC Output Module	Omron	1	EA	$592.50	$592.50	0.15	$52.50	$7.88
40025 RG59/U 3' BNC Jumpers	Cables To Go	6	EA	$14.99	$89.91	0.30	$52.50	$15.75
248 relay control board	Trentech	1	EA	$600.38	$600.38	3.00	$52.50	$157.50
3759/40 Round Ribbon Cable - 35'	3M	1	EA	$187.50	$187.50	0.05	$52.50	$2.63
WMA24 Wall Mounted Rack	Atlas	1	EA	$706.10	$706.10	2.00	$52.50	$105.00
SFD24 Front Door	Atlas	1	EA	$150.35	$150.35	0.15	$52.50	$7.88
Misc Fab Supplies	Norment	1	LS	$375.00	$375.00	1.00	$52.50	$52.50
					$6,189.00	10		$502.00

General Conditions

Item/Description	MATERIAL					LABOR		
	Vendor	Qty	UM	Unit Cost	Material	Total MHRS	Rate p/hr	Labor Cost
Project Management								
Project Manager			Days					
Project Engineer		4.00	Days			32.00	$112.50	$3,600.00
Project Supervision			Days					
Touchscreen Programming		1.50	Days			12.00	$97.50	$1,170.00
PLC Programming		1.50	Days			12.00	$97.50	$1,170.00
Database Modification		0.50	Days			4.00	$97.50	$390.00
Equipment								
Welding Equipment & Supplies			Days					
Forklift or Lull			Days					
Fuel, Oil, Lube & Repair			Days					
Plant & Equipment								
Scaffolding & Staging			Days					
Storage Trailer			Days					
Small Tools & Consumables			Days					
Truck and expenses			Days					
Training								
Operational Training			Days					
Maintenance Training			Days					
Video Taping			Days					
Miscellaneous								
Testing		1.00	Days			8.00	$75.00	$600.00
Check-out and Punch		1.00	Days			8.00	$45.00	$360.00
Freight		1.00	LS	$650.00	$650.00			
Bond			LS					
Per Diem		3.00	Days			24.00	$9.38	$225.00
Travel		3.00	Days			24.00	$37.50	$900.00
Warranty Work/Travel			Days					
Totals					$650.00	124		$8,415.00

vis, Downing & Emch, Inc.
. C. & P. Road
Box 6253
ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 042

LE: Misc. Door Changes

DATE: 10/18/2011

JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO: 1

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 042

CRIPTION OF PROPOSAL

'our request, JD&E is pleased to provide pricing for miscellaneous door changes.

.s is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
Supplier: Oscar F. Henry (attached)		1.000	Lot	$8,923.00	0.00%	$0.00	$8,923.00
JD&E OH&P @ 15% (material)		1.000	Lot	$1,319.70	0.00%	$0.00	$1,319.70
Sales Tax @ 6%		1.000	Lot	$527.88	0.00%	$0.00	$527.88
Carpenter (includes OH&P)		20.000	Hrs.	$54.43	0.00%	$0.00	$1,088.60
Bond @ 1.18%		1.000	Lot	$139.94	0.00%	$0.00	$139.94
B&O Tax @ 2%		1.000	Lot	$244.88	0.00%	$0.00	$244.88

Unit Cost:	$12,244.00
Unit Tax:	$0.00
Unit Total:	**$12,244.00**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

tion ®

Oscar F. Henry Co.
Specializing in Doors and Hardware
613 DELAWARE AVE. CHARLESTON, WV. 25302
PHONE:(304) 343-4601 / FAX: (304) 342-2160

ADD CHANGE ORDER PROPOSAL

TO: Jarvis, Downing & Emch
ATTN: Jason Costello
FAX: (304) 232-0619

DATE: 10-18-11
RE: Wood County Justice Ctr.
OUR JOB NO: 371

WE QUOTE THE SUM OF $ $8,798.00 PLUS FREIGHT $ 125.00 AND SALES TAX $ 527.88 FOR A TOTAL OF $ 9,450.88 AS AN EXTRA FOR MATERIAL CHANGED AS DESCRIBED BELOW:

Add new hollow metal doors @ openings# 162, 164, 265 & 266
Add new seals, drips & thresholds @ openings #265 & 266
Add new elect. Access Exits & mullion @ opening #164
Add door loops @ openings #162, 164, 265 & 266
Add electric strikes @ openings 165, 250, 251 & 253

1) THE MATERIAL ADDED AND / OR AFFECTED BY THIS PROPOSAL WILL BE WITHHELD FROM FABRICATION PENDING RECEIPT OF SIGNED ACCEPTANCE OR PURCHASE ORDER.
2) SIGNED ACCEPTANCE OF THIS PROPOSAL WILL CONSTITUTE A PURCHASE ORDER
3) IF THE ABOVE ORDER IS ACCEPTED, YOU MUST FORWARD NECESSARY DRAWINGS, HARDWARE INFORMATION AND TEMPLATES PERTAINING TO THIS ORDER.
4) TERMS SHALL BE AS STATED IN THE ORIGINAL AGREEMENT.
5) TAXES AND FREIGHT MUST BE ADDED TO THE AMOUNT ABOVE

ACCEPTED:

CO:_____

BY:_____

DATE:_____

SINCERELY,

OSCAR F. HENRY CO.

Vice President

'vis, Downing & Emch, Inc.
. C. & P. Road
Box 6253
ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 040

LE: Floor Drains at Jail Cell Area

DATE: 10/18/2011

)JECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO: 1

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 040

CRIPTION OF PROPOSAL

/our request, JD&E is pleased to provide pricing to install floor drains in the jail cell area.

work will add one (1) week to the project schedule.

is is acceptable, please issue a change order at your earliest convenience.

Marty Seufer, WCC

ı	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
)	Subcontract: Carver's Electric, Plumbing & Heating (attached)		1.000	Lot	$7,012.00	0.00%	$0.00	$7,012.00
	Subcontract: Davison Electric (attached)		1.000	Lot	$550.00	0.00%	$0.00	$550.00
2	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$756.20	0.00%	$0.00	$756.20
)	Concrete Material		1.000	Lot	$300.00	0.00%	$0.00	$300.00
	JD&E OH&P @ 15% (material)		1.000	Lot	$45.00	0.00%	$0.00	$45.00
2	Sales Tax @ 2%		1.000	Lot	$6.00	0.00%	$0.00	$6.00
)	Cement Mason (includes OH&P)		5.000	Hrs.	$49.63	0.00%	$0.00	$248.15
)	JD&E Supervision (includes OH&P)		30.000	Hrs.	$70.00	0.00%	$0.00	$2,100.00
)	Bond @ 1.18%		1.000	Lot	$130.00	0.00%	$0.00	$130.00
)	B&O Tax @ 2%		1.000	Lot	$227.50	0.00%	$0.00	$227.50

Unit Cost: $11,374.85
Unit Tax: $0.00
Unit Total: $11,374.85

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

ition ®

Carver's Electric, Plumbing, & Heating, Inc.

214 Broughton Avenue
Marietta, OH 45750

Proposal

Date	Proposal #
10/12/2011	9000-10432

Name / Address
J. D. & E., Inc. P. O. Box 6253 Wheeling, WV 26003 Attn: Jason Costello Re: Wood County Justice Center

Description	Project Total
We hereby include labor and material for the installation of three floor drains in the jail cell area. We include sawcutting of floor, removal of concrete, excavating for piping, install new piping and floor drains, and backfill. We do not include pouring back the concrete in this quote.	7,012.00
Saw cut approx. 65 lf of 16" thick slab on grade concrete: $2,275.00	
Removal and disposal of existing concrete: $1,920.00	
Remaining work: $2,817.00	
Total: $7,012.00	

This proposal is valid for 30 days.
Terms: Payment within 30 days of invoice. 1-1/2% finance charges per month after 30 days, which is an annual percentage rate of 18%. Minimum finance charge of $1.00 per month.

Total $7,012.00

Phone #	Fax #	E-mail
(740) 373-5816	(740) 373-6006	carversplumbing@yahoo.com

Signature

DAVISON ELECTRIC CO., INC.

Proposal

FROM: DAVISON ELECTRIC CO., INC.
305 NORTH 1ST STREET
MARTINS FERRY, OHIO 43935

Page. No. 1

PROPOSAL SUBMITTED TO:

Name: JD & E

Phone: 1-304-232-5000 Date: 10-14-11

Street:

City: Wheeling

State: WV Zip: 26003

We propose to furnish all materials and perform all labor necessary to complete the following: Wood County Justice Center Floor Drains
Gentlemen: As it appears that two of our conduits will be damaged by cutting the floor for the new drains, we have estimated the cost to repair the two conduits will be $ 550.00. Please call if you have any questions concerning this matter.

Authorized Signature David D Kelie

ACCEPTANCE

You are hereby authorized to furnish all materials and labor required to complete the work mentioned in the above proposal for which agrees to pay the amount stated in said proposal and according to the terms thereof.

Signature

Date

·vis, Downing & Emch, Inc.
. C. & P. Road
Box 6253
ling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 004

LE: Additional Valve per Water Dept.

DATE: 3/15/2011

JECT: Wood Co. Commission - Justice Center

JOB: 3168

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO: 1

RE: PCO **To:** ZMM **From:** JAR **Number:** 004

CRIPTION OF PROPOSAL

E requests a change order for supply and installation of an additional valve installed on the north end of the water line per the ersburg Water Department.

se issue a change order at your earliest convenience.

Marty Seufer, Wood Co. Commission

	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
	Subcontract: Brown's Excavating (attached)		1.000	Lot	$1,895.69	0.00%	$0.00	$1,895.69
	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	$189.57	0.00%	$0.00	$189.57
	Bond at 1.18%		1.000	Lot	$24.61	0.00%	$0.00	$24.61
	B&O Tax @ 2%		1.000	Lot	$43.06	0.00%	$0.00	$43.06

Unit Cost:	$2,152.93
Unit Tax:	$0.00
Unit Total:	**$2,152.93**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

te: _____

Date: _____

tion ®

BROWN'S EXCAVATING INC
55 Boat Club Drive
Sistersville, WV 26175
eric.browns@frontier.com

Phone 304-652-2842
Fax 304-652-1508

March 14, 2011

J D & E
Wheeling, WV

Re; Wood County Justice Center
Change Order 002
Addition Valve

Parkersburg Water Department stated to us that there needed to be a valve installed on the North end of the water line we are re-locating for you project. The valve is not on the drawings and will involve an additional cost to install.

			LABOR	EQUIP	MATERIAL
LABORER	2	$ 44.34	$ 88.68		
OPERATOR	2	$ 59.03	$118.06		
FOREMAN	2	$ 61.00	$122.00		
EXC 50	2	$ 35.00		$70.00	
8 INCH GATE VALVE	1	$ 970.00			$ 970.00
8 INCH RESTRAINERS	2	$ 60.00			$ 120.00
VALVE BOX	1	$ 67.00			$ 67.00
			$328.74	$70.00	$1,157.00

BASE		$1,555.74
PROFIT	15%	$ 233.36
TAX	6%	$ 69.42
SUB TOTAL		$1,858.52
CITY B & O TAX	2%	$ 37.17
		$1,895.69

Eric Brown

rvis, Downing & Emch, Inc.
i. C. & P. Road
Box 6253
eling, WV 26003
Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER
No. 044

LE: Eliminate Demo of Existing Bldg.

DATE: 10/26/2011

OJECT: Wood Co. Commission - Justice Center

JOB: 3168

CONTRACT NO:

Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

RE: PCO **To:** ZMM **From:** JAR **Number:** 044

CRIPTION OF PROPOSAL

E is pleased to provide a credit for eliminating the scope of work associated with the demolition of the existing building.

is is acceptable, please issue a change order at your earliest convenience.

Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
Subcontract: Brown's Excavating (attached)		1.000	Lot	($40,500.00)	0.00%	$0.00	($40,500.00)
B&O Taxes @ 2%		1.000	Lot	($810.00)	0.00%	$0.00	($810.00)

Unit Cost:	($41,310.00)
Unit Tax:	$0.00
Unit Total:	**($41,310.00)**

PROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

e: _____

Date: _____

ion ®

Brown's Excavating Inc.
55 Boat Club Drive
Sistersville, WV 26175
Phone (304) 652-2842 Fax (304) 652-1508

Attn: Jason Costello 10/26/11

Re: Wood County Justice Center Credit

Brown's Excavating Inc is issuing JD&E a credit in the amount of $ 40,500.00 for elimination of demolition of existing building at Wood County Justice Center.

Thank You

Eric K. Brown
President

11/3/11
69/566

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011 SAID REQUEST IS IN THE AMOUNT OF $0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011. The Request for Reimbursement is in the amount of zero dollars and zero cents ($0.00) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/1707

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer

No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

11/3/11
69/566

November 3, 2011

Ms. Trish Anderson
Governor's Highway Safety Program
5707 MacCorkle Avenue, SE
PO Box 17600
Charleston, WV 25317-0010

Dear Ms. Anderson:

RE: Grant No: F12-HS-03-2011

Please find enclosed the monthly progress report for the above referenced grant for the period of October 2011. If you have any questions on this or desire any additional information, please feel free to contact Toni Tiano, program administrator, at 304/428-7760 or 304/424-1972. Thank you for your assistance with this matter.

Sincerely,

David Blair Couch
President

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor	*Circuit Clerk*	*County Clerk*	*Prosecuting Attorney*	*Sheriff*
Rich Shaffer	Carole Jones	Jamie Six	Jason Wharton	Jeff Sandy

PRINTED IN WOOD COUNTY

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE
P. O. Box 17600
Charleston, West Virginia 25317-0010
Telephone: (304) 926-2509 **Fax: (304) 926-3880**

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
P. O. Number	MV1203
Grant Number:	F12-HS-03-2011
FEIN Number:	556 000 417
Funds are hereby requested to cover expenditures For the period of:	10/1/11 - 10/31/11

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	$60.00
TOTAL	$ 60.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Co. 11/3/2011

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)

Purchasing/Accounts Payable Use Only

GOVERNOR'S HIGHWAY SAFETY PROGRAM
2 Hale Street, Suite 100
Charleston, WV 25301

Telephone: (304) 558-6080 Fax: (304) 558-6083

PROJECT FINANCIAL REPORT

Final Report ☐ Page 1 of 1 Report #: 1

Subgrantee: **Wood County Commission** Prepared By: Jamie Six For Period: 10/1/11 – 10/31/11 Grant Project #: F11HS-03-2011

Address: One Court Square, Suite 203 Phone #: 304/424-1850 Date Prepared: 11/3/11 Account #: K312-01-03

Parkersburg, WV 26101 Signature: Jamie Six (mar

CATEGORY	APPROVED BUDGET (If Applicable to Program)			EXPENDED THIS PERIOD (If Applicable to Program)			EXPENDED TO DATE (If Applicable to Program)			UNPAID OBLIGATIONS Grant Funds ONLY
	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	
Personnel	$4,000.00			$-0-			$3,211.85			
Travel	-0-			-0-			-0-			
Equipment	-0-			-0-			-0-			
Other	$10,750.00			$60.00			$9,527.45			
TOTALS	$14,750.00			$60.00			$12,739.30			

INSTRUCTIONS

The following instructions should be observed when preparing a Project Financial Report.

DUE DATES: **Reports** are due in the Governor's Highway Safety Office by the 20th day of the month following the period of this report.

SUBGRANTEE: Enter the name and address of the State Agency, Unit of Local Government, or Non-Profit Agency that is designated as the grant recipient.

PREPARED BY: **Type** the name and phone number (including extension) of the person preparing this report. The preparer must sign in the space provided.

FOR PERIOD: **Enter** the month(s) covered by this report.

FINAL REPORT: Check this box if this is the last report.

DATE PREPARED: Enter the date this report was prepared.

GRANT PROJECT #: Enter the number assigned by the Governor's Highway Safety Program.

ACCOUNT #: Enter the proper number from the approved grant application. For multiple accounts, use additional pages.

APPROVED BUDGET: **Enter** the latest approved budget.

EXPENDED THIS PERIOD: **Enter** expenditures made during this reporting period. Expenditure information should be based on actual disbursements and should not be rounded.

COPIES OF APPROPRIATE DOCUMENTATION SUPPORTING THIS PERIOD'S EXPENDITURES MUST BE ATTACHED TO THIS FORM.

REPORT #: Assign consecutive numbers as each report is submitted.

EXPENDED TO DATE: **Enter** cumulative expenditures to date based on actual disbursements and not rounded.

UNPAID OBLIGATIONS: **Enter** all obligations that have been incurred during this reporting period that have not been paid.

SUBMIT ORIGINAL REPORT TO:

Governor's Highway Safety Program
2 Hale Street, Suite 100
Charleston, West Virginia 25301

QUESTIONS: Please phone between 9:00 a.m. and 4:30 p.m.

Wood County Commission
Expense Reimbursement
(Not to be used for travel expenses)

Name of Employee: Tiano-Krupp Associates, Inc.

Reason for Purchase: Highway Safety

Date	Vendor	Expense
10/12/11	33rd St. Storage Unit - Rental Fees October 2011	$110.-
Total:		$

Line Item No. _____

Signature of Employee: [signature]

Date: 10-31-11

Elected Official Signature: _____

F12-HS-03

33rd Street Mini Storage Units

RECEIPT

Received $110.00 from Toni Tiano/Mid-Ohio Valley Regional Highway Safety Program for rental of Storage Units # 9 ($50.00) and 37A ($60.00) for the period of October 1, 2011 – October 31, 2011.

10/12/11

Date

B C Moore

33rd Street Mini Storage Units

ck Number 92787 Vendor No TIANO Check Date 11/01/2011 Amount 3,085.28 No. 092787

oice No	P O No	Quantity	Invoice Amt	Description	Invoice No	P O No	Quantity	Invoice Amt	Description
3111		0.00	2,975.28	OCTOBER 2011					
312011			110.00	EXPENSE REIMBURSEME					

ORIGINAL CHECK HAS A COLORED BACKGROUND PRINTED ON CHEMICAL REACTIVE PAPER

UNITED BANK 69-39 519

No. 092787

STATE OF WEST VIRGINIA, WOOD COUNTY
OFFICE OF JAMIE SIX, COUNTY CLERK
PARKERSBURG, WV 26101

IDENTIFICATION NUMBER		DATE	CHECK NUMBER	NET AMOUNT
TIANO	101	11/01/2011	92787	3,085.28

three thousand eighty-five and 28 / 100

ACCOUNTS PAYABLE
VOID AFTER 60 DAYS

PAY TO THE ORDER OF

TIANO-KNOPP ASSOC., INC.
1350 MARKET STREET

PARKERSBURG WV 261013904

PRESIDENT

⑈092787⑈ ⑆051900395⑆ 00038⑈8381⑈

Jamie Six
COUNTY CLERK

WEST VIRGINIA VERNOR'S HIGHWAY SAFETY PROGRAM	Child Passenger Safety Grant Progress Report
:ee: Wood County Commission	Project Number: FY12-HS-03-2011
ess: One Court Square, Suite 203 Parkersburg, WV 26101	Report Period: 10/1/11 – 10/31/11 Prepared By: Toni Tiano Telephone Number: 304-428-7760/304-424-1972

ibe activity, progress, achievements, and difficulties encountered. Comments should relate to the objectives and stated in the grant and should also include problems and their solutions.

ıg the month of October 2011, there was one child safety seat clinic held which was the St. Marys munity Baby Shower. However, no one was in need of having their child seat check, so no checks performed.

ughout the month, various child seat technicians installed new seats and/or inspected and re-ılled existing seats. These numbers will be reflected on the monthly child safety seat update.

NOVEMBER 3, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011 SAID REQUEST IS IN THE AMOUNT OF $0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011. The Request for Reimbursement is in the amount of zero dollars and zero cents ($0.00) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

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Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/1707