

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 14, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 7, 2011.

The County Commission approved Erroneous Assessment Applications in regard to real property for Diana S. Crites and Rodney Maher.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Mark W. Brady and Thomas W. Mitchell.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission met with Jamie Six, County Clerk and Clerk Employees, Melody Ross and Mark Rhodes. They discussed the redistricting of the magisterial districts. The County Commission set a public hearing for December 8, 2011 at 10:30 A.M. (Order A/865)

At 10:30 A.M., the parties failed to appear for the Clarence West Estate hearing.

At 10:45 A.M., the County Commission held a hearing in regard to the Laura Bell Gainer estate. Freda Phillips, Administratrix asked that claims be disallowed. After testimony, the County

Commission denied the petition to disallow the claims. Information in regard this hearing is on file in the Probate Office. (Probate Order)

The 11:30 A.M. meeting with Rose Buxton and John Reed, Compliance Officer was postponed.

At 11:45 A.M., the County Commission met with Circuit Clerk, Carole Jones, to determine whether computer line items have been approved for her budget this fiscal year. The Commission asked that she requisition a case file tracking system and a program to permit access to a portion of their files by the Prosecuting Attorney's Office and the Judges.

The County Commission announced vacancies on the Wood County Historic Landmarks Commission, the Lubeck Public Service District, the Veterans Park Advisory Board, Wood County Parks and Recreation Commission (Mountwood Park) the Fort Boreman Historical Park Commission and the Wood County Planning Commission. (Orders A/864, A/863, A/862, A/860, A/861 and A/859)

The County Commission appointed Bob Villers to the Veterans Park Advisory Board. (Order A/857)

The County Commission placed Sean Andrews in nomination for reappointment to the Wood County Recreation Commission. (A/855)

The County Commission placed Jack Stewart in nomination for reappointment to the West Virginia Little Kanawha River Parkway Authority. (A/856)

The County Commission appointed George Young, Don Dougherty, Jack Horton, Charlie Meyers, Joe Martin and Eric Taylor to the Wood County 9-1-1 Advisory Board (A/858)

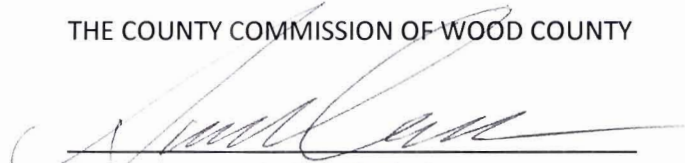
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/855, A/856, A/857, A/858, A/859, A/860, A/861, A/862, A/863, A/864, A/865, M/1715,
M/1716, M/1718, M/1719

Having no further scheduled appointments or business to attend to, the County Commission
adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled November 14, 2011.



Wood County Commission

11/14/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

| | | |
|------------------------------|---|--|
| 9:30 AM | APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES | MARTY SEUFER, COUNTY ADMINISTRATOR |
| 10:00 AM | MAGISTERIAL REDISTRICTING DISCUSSION | JAMIE SIX, COUNTY CLERK AND ELIZABETH BEARY, VOTERS REGISTRATION |
| 10:30 AM | CLARENCE WEST ESTATE – ASK CLAIMS BE DISALLOWED | SONYA CRIGGER, ADMINISTRATRIX |
| 10:45 AM | LAURA BELL GAINER ESTATE – ASK CLAIMS BE DISALLOWED | FREDA J. PHILLIPS, ADMINISTRATRIX |
| 11:30 AM <i>postponed</i> | ROSE BUXTON REQUESTING AN EXTENSION ON FLOOD PLAIN ISSUE | JOHN REED, COMPLIANCE OFFICER |
| 11:45 AM | COMPUTERS | CAROLE JONES, CIRCUIT CLERK |

Special notes:

1. Vacancies on Boards and Commissions
2. Building Enforcement Properties
3. Contribution Requests
4. County Facilities
5. Discuss Change Orders for Justice Center
6. Lifestyle Returns (Wellness Committee Program)
7. Vendor Preference
8. Discuss funding for PSHS bus trips

Nov 7

Wood County Commission Meeting
Held November 14, 2011

Please Print

| | |
|-----|-----------------------------------|
| 1. | GREG SMITH |
| 2. | Jean Phillips (Freedad J. - Exec) |
| 3. | Carole Jones |
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NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED SEAN ANDREWS IN
NOMINATION FOR REAPPOINTMENT TO THE WOOD
COUNTY RECREATION COMMISSION

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer placed Sean Andrews in nomination for reappointment to the Wood County Recreation Commission. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire September 15, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/855

11/14/11
629/570

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED SEAN ANDREWS IN
NOMINATION FOR REAPPOINTMENT TO THE WOOD
COUNTY RECREATION COMMISSION

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer reappointed Sean Andrews to the Wood County Recreation Commission. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire September 15, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/855

11/14/11
69/576

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED JACK STEWART IN
NOMINATION FOR REAPPOINTMENT TO THE WV LITTLE
KANAWHA RIVER PARKWAY AUTHORITY.

ORDER

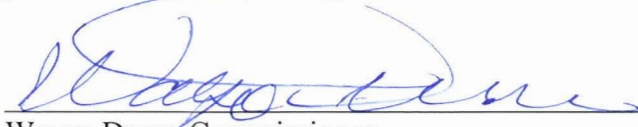
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, placed Jack Stewart in nomination for reappointment to the West Virginia Little Kanawha River Parkway Authority. Said vacancy is due to the fact that Mr. Stewart's term expired on June 30, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/571

NOVEMBER 14, 2011

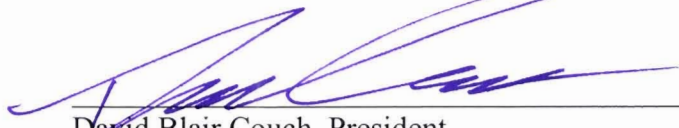
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: THE COUNTY COMMISSION APPOINTED BOB VILLERS TO
THE VETERANS PARK ADVISORY BOARD.

ORDER

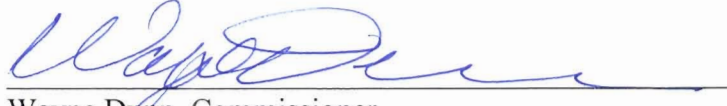
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch seconded by Stephen Gainer and made unanimous by Wayne Dunn, appointed Bob Villers to fill a vacancy that exist on the Veterans Park Advisory Board. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Dunn will be filling the unexpired term of Marty Gilchrist. Said term expires December 31, 2012.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED GEORGE YOUNG,
DON DOUGHERTY, JACK HORTON, CHARLIE MEYERS,
JOE MARTIN AND ERIC TAYLOR TO THE WOOD COUNTY
9-1-1 ADVISORY BOARD.

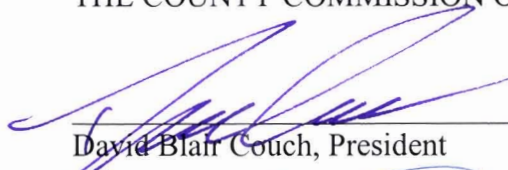
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed George Young (City of Vienna), Don Dougherty (Wood County Sheriff's Department), Charles Meyers (Wood County Firefighters Association), Joe Martin (Parkersburg Police Department), Eric Taylor (Parkersburg Fire Department) and Jack Horton (Media) to the Wood County 9-1-1 Advisory Board. Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities and further pursuant to a recommendation from Randy Lowe, Director of the Central Telecommunications Center.


The new terms for George Young, Don Dougherty, Charles Meyers and Jack Horton will expire April 30, 2014. The new terms for Joe Martin and Eric Taylor will expire April 30, 2012.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/571

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

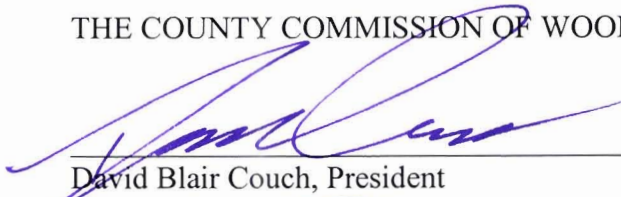
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO
VACANCIES WILL EXIST ON THE WOOD COUNTY
PLANNING COMMISSION.

ORDER

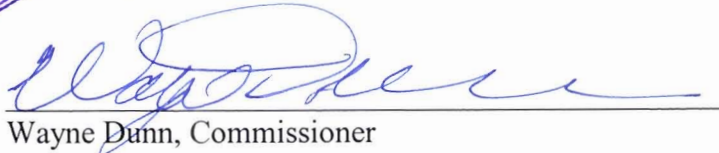
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that two vacancies will exist on the Wood County Planning Commission. Said vacancies are due to the fact that the terms of Ralph Blair and Richard "Dick" Schaffer expire on December 31, 2011. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/859

11/14/11
69/571

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

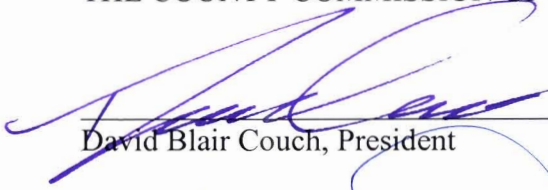
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES
WILL EXIST ON THE WOOD COUNTY PARKS AND
RECREATION COMMISSION (MOUNTWOOD PARK).

ORDER

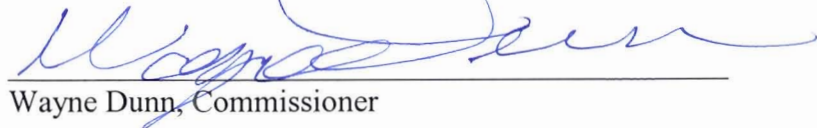
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that vacancies will exist on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancies are due to the fact that the following board members terms will expire December 16, 2011: John Swarr, Henry Elson, Kim Matheny and Bob Buchanan. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 16, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/572

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY WILL EXIST ON THE FORT BOREMAN
HISTORICAL PARK COMMISSION.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Fort Boreman Historical Park Commission. Said vacancy is due to the fact that the term of Robert "Bob" Tebay will expire December 31, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

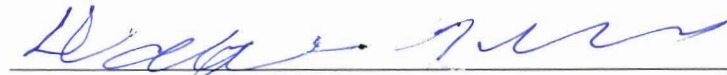
The new term will expire December 31, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/572

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED A VACANCY ON
THE VETERANS PARK ADVISORY BOARD.

ORDER

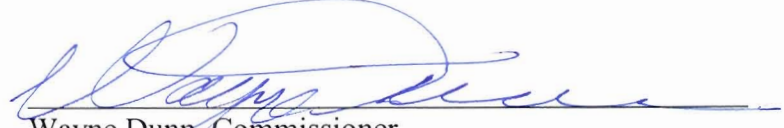
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Veterans Park Advisory Board due to the term of Jack Dunn expiring on December 31, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/572

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

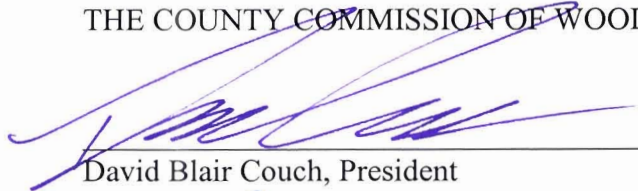
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY WILL EXIST ON THE LUBECK PUBLIC SERVICE
DISTRICT.

ORDER

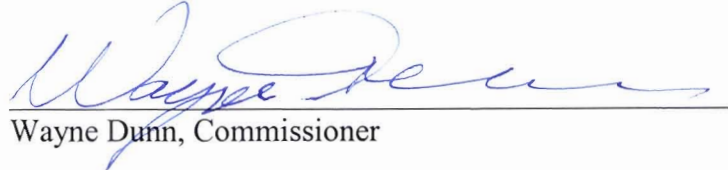
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Lubeck Public Service District. Said vacancy is due to the fact that Jerry Martin's term will expire December 31, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 31, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/572

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A
VACANCY WILL EXIST ON THE WOOD COUNTY HISTORIC
LANDMARKS COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that a vacancy will exist on the Wood County Parks Historic Landmarks Commission. Said vacancy is due to the fact that Rob Tebay's term will expire December 31, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire December 13, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/864

11/14/11
69/573

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION CALLED FOR A PUBLIC HEARING TO BE HELD DECEMBER 8, 2011 IN REGARD TO THE REDISTRICTING OF MAGISTERIAL DISTRICTS IN WOOD COUNTY.

ORDER

On this date, Jamie Six, County Clerk of Wood County, requested that the County Commission of Wood County hold a hearing in regard to changes in the Wood County Magisterial Districts. Said changes are due to the populations changing beyond the 3%. According to West Virginia Code 7-2-2 changes need to be made to be as nearly equal as may be in territory and population. The public hearing is set for December 8, 2011 at 10:30 A.M.


Information Mr. Six provided about the precincts are attached to this Order and shall be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/573

38-69

Currently, the populations of Wood County Magisterial Districts A, B, and C have deviated beyond 3% percent. According to WV Code 7-2-2, "Each county shall be laid off by the county court into magisterial districts...and as nearly equal as may be in territory and population." The ideal population for each of these districts is 28,985.

Magisterial District A has a negative deviation of -295 people.

Magisterial District B has a negative deviation of -600 people.

Magisterial District C has a positive deviation of +896 people.

The value could be reached within a 1% deviation, which is acceptable according to WV Code 7-2-2, if the following precincts were moved as such:

Precinct 38, population 327, to be moved from Magisterial District A to Magisterial District B.

Precinct 69, population 797, to be moved from Magisterial District C to Magisterial District A.

These changes would produce the following population deviations:

| | | | | |
|------------------------|----|----------------------------|----|-------|
| Magisterial District A | -- | positive deviation of +175 | -- | .60% |
| Magisterial District B | -- | negative deviation of -273 | -- | -.94% |
| Magisterial District C | -- | positive deviation of +99 | -- | .34% |

41-42-56A-69

Currently, the populations of Wood County Magisterial Districts A, B, and C have deviated beyond 3% percent. According to WV Code 7-2-2, "Each county shall be laid off by the county court into magisterial districts...and as nearly equal as may be in territory and population." The ideal population for each of these districts is 28,985.

Magisterial District A has a negative deviation of -295 people.

Magisterial District B has a negative deviation of -600 people.

Magisterial District C has a positive deviation of +896 people.

The value could be reached within a 1% deviation, which is acceptable according to WV Code 7-2-2, if the following precincts were moved as such:

Precinct 41, population 906, to be moved from Magisterial District A to Magisterial District B.

Precinct 42, population 862, to be moved from Magisterial District A to Magisterial District B.

Precinct 56A, population 1,121, to be moved from Magisterial District B to Magisterial District A.

Precinct 69, population 797, to be moved from Magisterial District C to Magisterial District A.

These changes would produce the following population deviations:

| | | | | |
|------------------------|----|----------------------------|----|-------|
| Magisterial District A | -- | negative deviation of -145 | -- | -.50% |
| Magisterial District B | -- | positive deviation of +47 | -- | .16% |
| Magisterial District C | -- | positive deviation of +99 | -- | .34% |

These changes would place all of the Vienna precincts in the same Magisterial District.

41-42-56A-64-69-74B

Currently, the populations of Wood County Magisterial Districts A, B, and C have deviated beyond 3% percent. According to WV Code 7-2-2, "Each county shall be laid off by the county court into magisterial districts...and as nearly equal as may be in territory and population." The ideal population for each of these districts is 28,985.

Magisterial District A has a negative deviation of -295 people.

Magisterial District B has a negative deviation of -600 people.

Magisterial District C has a positive deviation of +896 people.

The value could be reached within a 1% deviation, which is acceptable according to WV Code 7-2-2, if the following precincts were moved as such:

Precinct 41, population 906, to be moved from Magisterial District A to Magisterial District B.

Precinct 42, population 862, to be moved from Magisterial District A to Magisterial District B.

Precinct 56A, population 1,121, to be moved from Magisterial District B to Magisterial District A.

Precinct 64, population 1,163, to be moved from Magisterial District A to Magisterial District C.

Precinct 69, population 797, to be moved from Magisterial District C to Magisterial District A.

Precinct 74B, population 1,482, to be moved from Magisterial District C to Magisterial District A.

These changes would produce the following population deviations:

| | | | | |
|------------------------|----|----------------------------|----|--------|
| Magisterial District A | -- | positive deviation of +174 | -- | + .60% |
| Magisterial District B | -- | positive deviation of +47 | -- | .16% |
| Magisterial District C | -- | negative deviation of -220 | -- | .76% |

These changes would place all of the Vienna precincts in the same Magisterial District.

11/14/11
69/572

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09. SAID REQUEST IS IN THE AMOUNT OF \$2,665.44.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 11-JAG-09. The Request for Reimbursement is in the amount of two thousand six hundred sixty-five dollars and forty-four cents (\$2,665.44) for the month of October, 2011. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report, and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1715

WEST VIRGINIA

Division of Justice and Community Services

Request for Reimbursement

11/14/11
69/572

RECEIVED
(For DJCS Use Only)

Subgrantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

Project #: 11-JAG-09

FEIN#: 556 000 417

Funds are hereby requested to cover expenditures

FROM: 10/1/11 TO
10/3
1/11

PROJECT CASH EXPENDITURES

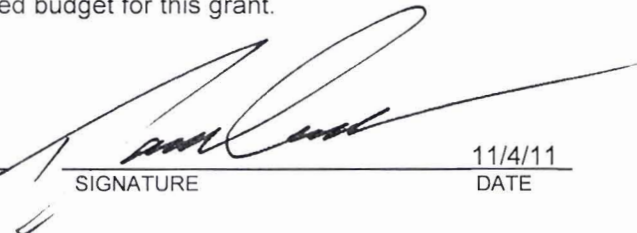
| Account # | Amount |
|--------------|-------------------|
| 11-JAG-09 | \$2,665.44 |
| | |
| | |
| | |
| | |
| | |
| TOTAL | \$2,665.44 |

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE


SIGNATURE

11/4/11
DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

11/14/11
69/573

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM NUMBER 11-EUD-015 IN THE AMOUNT OF \$640.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf the County Commission, to EXECUTE the Request for Reimbursement and applicable forms for the West Virginia Division of Criminal Justice Services Enforcing The Underage Drinking Laws Grant Program Number 11-EUD-015. Said Request for Reimbursement is in the amount of six hundred forty dollars and zero cents (\$640.00) for the month of October, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; and Project Financial Report are being submitted.

The aforementioned Grant Application and pertinent documentation are on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/14/11
69/573

WEST VIRGINIA
Division of Justice and Community Services

Request for
Reimbursement

RECEIVED
(For DCJS Use Only)

Subgrantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

Project #: 11-EUD-015

FEIN#: 556 000 417

Funds are hereby requested to cover expenditures
FROM: 10/1/11 TO: 10/31/11

PROJECT CASH EXPENDITURES

| CATEGORY | AMOUNT |
|-----------------------|----------|
| Personnel/Contractual | \$640.00 |
| Travel/Training | \$-0- |
| Space | \$-0- |
| Other | \$-0- |
| TOTAL | \$640.00 |

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)

SIGNATURE

11/14/11

DATE

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

11/14/11
69/573

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410-SC-HV-HF. SAID REQUEST IS IN THE AMOUNT OF \$1,388.25.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-154. The Request for Reimbursement is in the amount of one thousand three hundred eighty-eight dollars and twenty-five cents (\$1,388.25) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report, the time sheets for Wood County Sheriff's Department, the Vienna Police Department and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

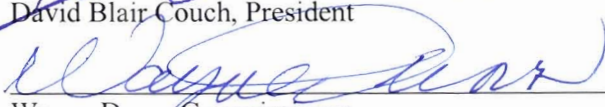
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



 David Blair Couch, President



 Wayne Dunn, Commissioner



 Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

11/14/11
69/573

REQUEST FOR REIMBURSEMENT


| | |
|---------------------|--|
| (For GHSP Use Only) | Sub-Grantee: Wood County Commission |
| | Address: One Court Square, Suite 203 Parkersburg, WV 26101 |
| | P. O. Number: MV1203410 |
| | Grant Number: F12-HS-03-410 |
| | FEIN Number: 556 000 417 |
| | Funds are hereby requested to cover expenditures For the period of: 10/1/11 - 10/31/11 |

PROJECT CASH EXPENDITURES

| Account Number | Amount |
|---------------------|--------------------|
| High Visibility | \$1,388.25 |
| High Fatality | \$0.00 |
| Sobriety Checkpoint | \$0.00 |
| TOTAL | \$ 1,388.25 |

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President  11/14/2011

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____

(Date) (Director)

Purchasing/Accounts Payable Use Only

11/14/11
69/573

NOVEMBER 14, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$82.80.

ORDER

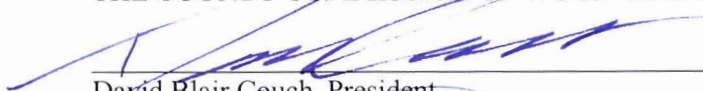
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. The Request for Reimbursement is in the amount of eighty-two dollars and eighty cents (\$82.80) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report, the time sheets for West Union Police Department and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Wood County Commission

371 M
R

NOV 09 '11

County Administrator

Erroneous Assessment Application

Tax Type: **Personal Property**

11/14/11
69/573

Tax Ticket: **711245**

Tax Year: **2011**

Upon the application of **MITCHELL THOMAS W** whose address is **2810 29TH ST PARKERSBURG, WV 26104-2215** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A DIVORCE DECREE THE 2005 PONTIAC VIBE WAS RETAINED BY SUSAN MITCHELL AND A SUPPLEMENTAL TAX TICKET WILL BE GENERATED. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2011 | BILLING | 4 | 1,001.50 | 2.911520 | 4 | 34,398 ✓ |
| 09/29/2011 | PENDING EXONERATION | 4 | -108.31 | 2.911520 | 4 | -3,720 ✓ |
| | | | Adjusted Net Taxes | | | 893.19 |
| | | | | | | Adjusted Net Value |
| | | | | | | 30,678 ✓ |

Susan Mitchell Taxpayer
Thomas W Mitchell Prosecutor
Rich Shiff Assessor

Phone # *304-917-4097*

[Signature] Commissioner
[Signature] County Commission President
[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *November 14, 2011*

RECEIVED

Wood County Commission

Handwritten initials: JWM, TM, AW

NOV 09 11

Erroneous Assessment Application

County Administrator

Tax Type: **Personal Property**

Tax Ticket: **921542**

Tax Year: **2007**

11/14/11

69/573

Upon the application of **BRADY MARK W** whose address is **RR 1 BOX 183-1 WALKER, WV 26180-0000** aggrieved by an erroneous assessment in WALKER District (11), in the County of Wood, for the **2007** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2007** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR SUPPLEMENTAL TICKET #37705 AND DIFFERENCE TICKET #67308 WERE PAID WHEN IN FACT THIS REGULAR TICKET EXISTED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2007 | BILLING | 3 | 233.88 | 2.196000 | 3 | 10,650 |
| 10/21/2011 | PENDING EXONERATION | 3 | -233.88 | 2.196000 | 3 | -10,650 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | |

Mark W. Brady

481-4483 Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *November 14, 2011*

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 37681

Tax Year: 2011

11/14/11
69/573

Upon the application of MAHER RODNEY S whose address is 57 OAK LEAF DR NORTH PARKERSBURG, WV 26104-0000 aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the 2011 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2011 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO THE DISCOVERY OF A SEVERE FOUNDATION PROBLEM, THE ABOVE TAX TICKET NEEDS EXONERATED TO REFLECT A MORE ACCURATE MARKET VALUE.

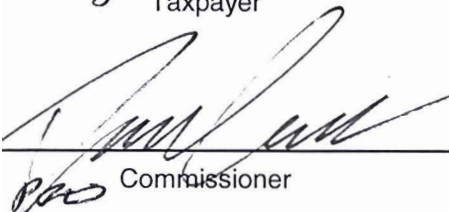
All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

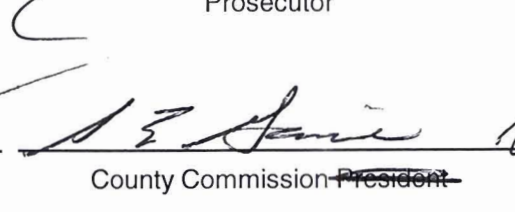
| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|--------------------|---------------------|-------|---------|--------------------|-----------|-----------|
| /01/2011 | BILLING | 2 | 647.82 | 1.095400 | 2 | 79,140 |
| /14/2011 | PENDING EXONERATION | 2 | -541.57 | 1.095400 | 2 | -49,440 |
| Adjusted Net Taxes | | | 106.25 | Adjusted Net Value | | 29,700 |


Taxpayer


Prosecutor


Assessor


Commissioner


County Commission ~~President~~


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on November 14, 2011.

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **37577**

Tax Year: **2009**

11/14/11
69/573

Upon the application of **MAHER RODNEY S** whose address is **57 OAK LEAF DR NORTH PARKERSBURG, WV 26104-0000** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2009** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2009** tax year.

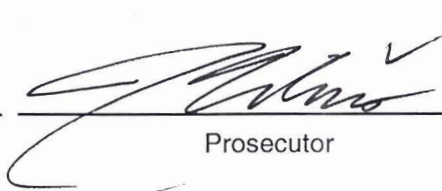
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

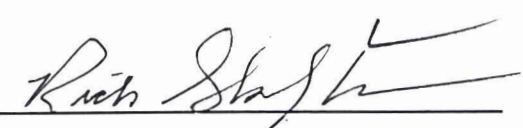
DUE TO THE DISCOVERY OF A SEVERE FOUNDATION PROBLEM, THE ABOVE TAX TICKET NEEDS EXONERATED TO REFLECT A MORE ACCURATE MARKET VALUE.

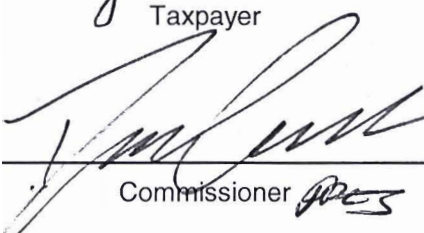
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

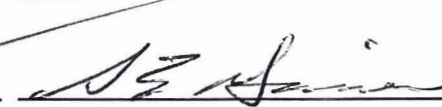
| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|----------|---------------------|-------|--------------------|----------|-----------|--------------------|
| /01/2009 | BILLING | 2 | 653.08 | 1.097600 | 2 | 79,500 |
| /14/2011 | PENDING EXONERATION | 2 | -546.61 | 1.097600 | 2 | -49,800 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 106.47 | | | 29,700 |



Taxpayer


Prosecutor


Assessor


Commissioner


County Commission ~~President~~


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on November 14, 2011

Wood County Commission

Erroneous Assessment Application

Tax Type: Real Estate

Tax Ticket: 37421

Tax Year: 2008

11/14/11
69/573

Upon the application of MAHER RODNEY S whose address is 57 OAK LEAF DR NORTH PARKERSBURG, WV 26104-0000 aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the 2008 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2008 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO THE DISCOVERY OF A SEVERE FOUNDATION PROBLEM, THE ABOVE TAX TICKET NEEDS EXONERATED TO REFLECT A MORE ACCURATE MARKET VALUE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|--------------------|---------------------|-------|---------|--------------------|-----------|-----------|
| /01/2008 | BILLING | 2 | 700.62 | 1.097800 | 2 | 83,820 |
| /14/2011 | PENDING EXONERATION | 2 | -594.13 | 1.097800 | 2 | -54,120 |
| Adjusted Net Taxes | | | 106.49 | Adjusted Net Value | | 29,700 |

Rodney Scott Maher Taxpayer
[Signature] Prosecutor
Rick Shaffer Assessor
[Signature] Commissioner
A. S. [Signature] County Commission President
[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on November 14, 2011

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **37634**

Tax Year: **2010**

11/14/11
69/573

Upon the application of **MAHER RODNEY S** whose address is **57 OAK LEAF DR NORTH PARKERSBURG, WV 26104-0000** aggrieved by an erroneous assessment in **UNION** District (09), in the County of Wood, for the **2010** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2010** tax year.

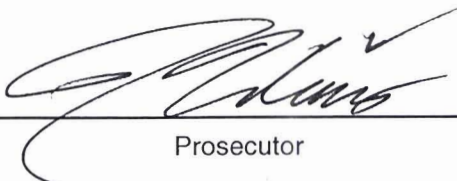
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

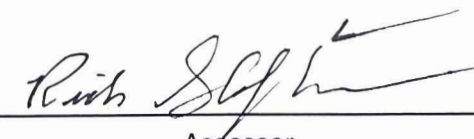
DUE TO THE DISCOVERY OF A SEVERE FOUNDATION PROBLEM, THE ABOVE TAX TICKET NEEDS EXONERATED TO REFLECT A MORE ACCURATE MARKET VALUE.

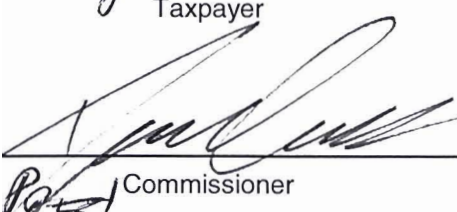
All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

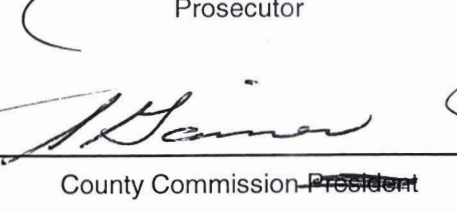
| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|--------------------|---------------------|-------|---------|--------------------|-----------|-----------|
| /01/2010 | BILLING | 2 | 651.58 | 1.098400 | 2 | 79,320 |
| /14/2011 | PENDING EXONERATION | 2 | -545.04 | 1.098400 | 2 | -49,621 |
| Adjusted Net Taxes | | | 106.54 | Adjusted Net Value | | 29,699 |



Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **November 14, 2011**

RECEIVED

NOV 09 11

WOOD COUNTY COMMISSION

County Administrator

ERRONEOUS ASSESSMENT APPLICATION

al Property

Date Entered 08/31/2011

11/14/11
69/573

et Year 2011

Reference No 4669

et Number 733

on the application of CRITES DIANA S whose address is 11553 STAUNTON TPKE WALKER, WV

grieved by an erroneous assessment in Clay 1 District, in the County of Wood, for the year 2011.

ne Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous

essment and from the payment of the taxes so assessed in and for the year 2011

it has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
ooks were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

roperty Described as PT 28.59-A STAUNTON PIKE in class 3 with value of 20790 and taxes of 227.74 per half.

ephew lives in mobile home rent free, and helps take care of farm. Should be class two.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

| | Class 1 | Class 2 | Class 3/4 | Net Chg |
|------------------|---------|----------|-----------|-----------|
| Old Value | 0 | 0 | 20,790 ✓ | 20,790 |
| New Value | 0 | 20,790 ✓ | 0 | 20,790.00 |
| Value Adjusted | 0 | 20,790 ✓ | 0 | 20,790.00 |
| Old Taxes | \$0.00 | \$0.00 | \$455.48 | 455.48 |
| New Taxes | \$0.00 | \$227.73 | \$0.00 | 227.73 |
| Taxes Adjusted | \$0.00 | \$227.73 | \$0.00 | 227.73 |
| Penalty Adjusted | 0.00 | | | |
| Credit Applied | | | | |

KL

Diana S. Crites
Taxpayer's Signature

[Signature]
Prosecutor

[Signature]
Assessor
[Signature]
[Signature]
Wood County Commissioners

the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said
nty, the County Commission did approve this exoneration on November 17, 2011

IN RE: ESTATE OF GLORIA D. HUGHES, DECEASED. (DATE OF DEATH: 04/19/2011)

This day came FOREST L. HUGHES and moved his appointment and qualification as ADMINISTRATOR of the Estate of GLORIA D. HUGHES, deceased.

It appearing to this Commission, proper so to do, the said FOREST L. HUGHES is hereby qualified as such ADMINISTRATOR.

Whereupon the said FOREST L. HUGHES, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with SELF, AS SURETY, WITH JUSTIFICATION FILED, approved by the County Commission, entered into and acknowledged a bond in the penalty of One Thousand (\$1,000.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said FOREST L. HUGHES upon the Estate of GLORIA D. HUGHES, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of GLORIA D. HUGHES, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

X

IN RE: ESTATE OF LAURA BELL GAINER, DECEASED. (ORDER COUNTY COMMISSION-PETITION TO DISALLOW CLAIMS DENIED)

This day came FREEDA J. PHILLIPS, EXECUTRIX of the Estate of LAURA BELL GAINER, deceased, before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission after reviewing said estate, denied the petition to disallow the claims.

IN RE: ESTATE OF AUDREY J. MACKLEY, DECEASED

This day came PAMELA R. HIGGS, declining by power of attorney for George Moreshead Mackley, who was, by the last Will and Testament of AUDREY J. MACKLEY, deceased, named therein to qualify as Executor, without bond, of said Will, and moved her appointment and qualification as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that PAMELA R. HIGGS, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said PAMELA R. HIGGS, upon the Estate of AUDREY J. MACKLEY, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of AUDREY J. MACKLEY, deceased, both real and personal, and will make their return thereof as required by law.

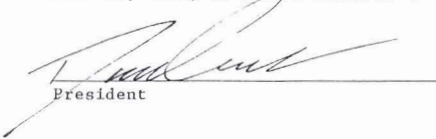
No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF JOHN M. CURKENDALL, DECEASED. (REFERRED TO A FIDUCIARY COMMISSIONER)

This day came MARY H. CURKENDALL, and made known to this Commission the need of a Fiduciary Commissioner to settle the Estate of JOHN M. CURKENDALL, deceased; and

It appearing to this Commission that no reference was made to a Fiduciary Commissioner for settlement of said Estate in the former qualification of MARY H. CURKENDALL, as EXECUTRIX, of the Estate of JOHN M. CURKENDALL, deceased, on the 08/18/2011, it is hereby ordered that said Estate be, and it is hereby, referred to GERALD W. TOWNSEND, Fiduciary Commissioner, for settlement.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, November 17, 2011, at 9:30 o'clock A. M.


President