

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, NOVEMBER 17, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 10, 2011.

Tim Miller was sworn in to the Wood County Commission on Crime, Delinquency and Correction on November 16, 2011.

Joe Martin, Charlie Meyers, George Young, Jack Horton and Don Dougherty were sworn in to the 9-1-1 Advisory Board.

Della Desiree Carpenter was sworn in as a receptionist for the Wood County Home Confinement Operations Office.

AGENDA AND DISCUSSION ITEMS

At 10:12 A.M., the County Commission met with Kerri Dunn from Pickering Associates who updated them on the energy program, they are implementing for the County.

At 11:00 A.M., the County Commission held a hearing in regard to the Carole D. Reynolds estate. Paul Hicks, Attorney for Asia Rumsey, petitioner, asked the Commission to rescind the appointment of the Sheriff of Wood County as Administrator and to appoint the petitioner as Administratrix. After testimony, the Commission relieved the Sheriff of his obligations as

Administrator and appointed Asia Rumsey as Administratrix with a bond of \$12,000.00. Information in regard to this hearing is on file the Probate Office. (Probate Order)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1720, M/1721.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled November 17, 2011.

Wood County Commission Meeting
Held November 17, 2011

Please Print

1.	Charles O. Meyers
2.	Joe Martin
3.	GEORGE Young
4.	Don Dougherty
5.	KERI DUNK
6.	Jack Horton
7.	Paul L. Hicks
8.	Jim Conroy
9.	Frank Reynolds
10.	Inez Reynolds
11.	Andrew C. Wooster III
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission

11/17/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
11:00 AM	CAROLE D. REYNOLDS ESTATE – REQUEST FOR SHERIFF TO BE REMOVED AS ADMINISTRATOR	PAUL HICKS, ATTORNEY

Special notes:	<ol style="list-style-type: none">1. Vacancies on Boards and Commissions2. Building Enforcement Properties3. Contribution Requests4. County Facilities5. Discuss Change Orders for Justice Center6. Vendor Preference7. Discuss funding for PSHS bus trips
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Nov

10

NOVEMBER 17, 2011

11/17/11
69/575

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$3,867.51.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-154. The Request for Reimbursement is in the amount of three thousand eight hundred sixty-seven dollars and fifty-one cents (\$3,867.51) for the month of October, 2011. The Request for Reimbursement form, the Project Financial Report, the time sheets for Vienna Police Department and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

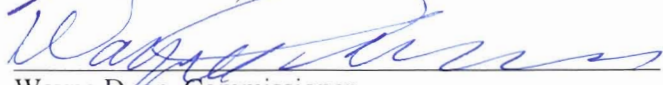
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

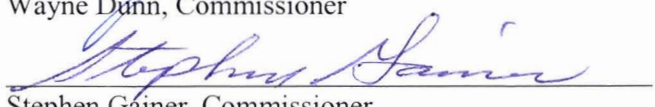
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

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REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

P. O. Number: MV1203402

Grant Number: F-12-HS-03-402

FEIN Number: 556 000 417

Funds are hereby requested to cover expenditures

For the period of: 10/1/11 - 10/31/11

PROJECT CASH EXPENDITURES

Account Number	Amount
F12-HS-03-402	\$3,867.51
TOTAL	\$ 3,867.51

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Co.Com.

11/17/11

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

11/17/11
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NOVEMBER 17, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

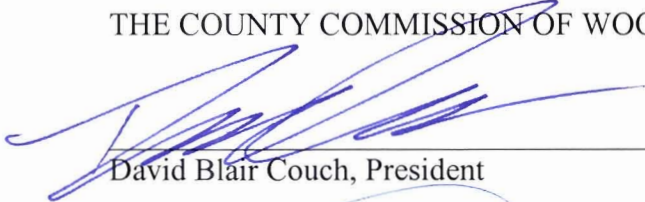
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
CAPITOL LINK, INC. TO APPLY FOR A GRANT ON BEHALF OF
THE COMMISSION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Capitol Link, Inc. to apply for a Landmarks of American History and Culture grant with the National Endowment For the Humanities. Said grant, if awarded, would be utilized by Ohio Valley University and The Henderson Hall Historic District.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1721

IN RE: ESTATE OF MADGE W. MELLINGER, DECEASED

This day came JOHN MELLINGER, who was, by the last Will and Testament of MADGE W. MELLINGER, deceased, named therein to qualify as EXECUTOR, without bond, of said Will, in place and stead of Ross H. Mellinger, who was named first to qualify as Executor, without bond, of said Will, now being deceased.

It appearing to this Commission that JOHN MELLINGER, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said JOHN MELLINGER, upon the Estate of MADGE W. MELLINGER, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of MADGE W. MELLINGER, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF CAROLE D. REYNOLDS, DECEASED - ORDER RESCINDING APPOINTMENT OF ADMINISTRATOR AND APPOINTING NEW ADMINISTRATRIX

This day came Asia R. Rumsey, Petitioner by counsel, Paul L. Hicks and Bowles Rise McDavid Graff & Love LLP, and was heard on her Petition requesting the Court rescind the appointment of the Sheriff of Wood County as Administrator of the above-referenced estate and to appoint Petitioner as Administratrix of said estate. The Commission being of the opinion that it is proper so to do, does hereby ORDER that the Sheriff of Wood County be relieved of his obligations and duties as Administrator and Asia R. Rumsey be, and hereby is, appointed Administratrix for the Estate of Carole D. Reynolds, deceased, effective December 19, 2011 and upon Asia R. Rumsey being sworn in as Administratrix for the Estate and the posting of the required bond of \$12,000. The Sheriff shall file his Final Accounting no later than December 5, 2011.

Dated this 17th day of November, 2011.

ENTER:

/s/ Blair Couch, President

Prepared By:

/s/ Paul L. Hicks
Paul L. Hicks, Esquire
Counsel for Petitioner
Bowles Rice McDavid Graff & Love LLP
United Square, 501 Avery Street, 5th Floor
Post Office Box 49
Parkersburg, West Virginia 26102-0049

IN RE: ESTATE OF HAROLD L. SARGENT, DECEASED

This day came CARL E. WHITEHEAD, JR., who was, by the Last Will and Testament of HAROLD L. SARGENT, deceased, named therein to qualify as EXECUTOR, without bond, of said Will, and the said CARL E. WHITEHEAD, JR., having closed Estate and was discharged as Executor. Now comes the said CARL E. WHITEHEAD, JR., and moved this Commission that he be allowed to reopen said Estate as EXECUTOR D.B.N., to obtain a certificate of qualification to file a law suit, and the Commission believing it proper so to do, said motion is hereby granted.

It appearing to this Commission that CARL E. WHITEHEAD, JR., be and he is hereby qualified as such EXECUTOR D.B.N., and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said CARL E. WHITEHEAD, JR., upon the Estate of HAROLD L. SARGENT, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of HAROLD L. SARGENT, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF JANA SUE WISEMAN, DECEASED. (DATE OF DEATH: 11/01/2011)

This day came JOHN B. WISEMAN and moved his appointment and qualification as ADMINISTRATOR of the Estate of JANA SUE WISEMAN, deceased.

It appearing to this Commission, proper so to do, the said JOHN B. WISEMAN is hereby qualified as such ADMINISTRATOR.

Whereupon the said JOHN B. WISEMAN, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with SELF, AS SURETY, WITH JUSTIFICIATION FILED, approved by the County Commission, entered into and acknowledged a bond in the penalty of Eighteen Thousand Five Hundred (\$18,500.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said JOHN B. WISEMAN upon the Estate of JANA SUE WISEMAN, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of JANA SUE WISEMAN, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF SHEILA SELMA WEIMER, DECEASED. (DATE OF DEATH: 10/27/2011)

This day came ROBERT A. WEIMER, JR. and moved his appointment and qualification as ADMINISTRATOR of the Estate of SHEILA SELMA WEIMER, deceased.

It appearing to this Commission, proper so to do, the said ROBERT A. WEIMER, JR. is hereby qualified as such ADMINISTRATOR.

Whereupon the said ROBERT A. WEIMER, JR., before the County Commission, made oath thereto, as such ADMINISTRATOR and together with SELF, AS SURETY, WITH JUSTIFICIATION FILED, approved by the County Commission, entered into and acknowledged a bond in the penalty of Eighteen Thousand Five Hundred (\$18,500.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said ROBERT A. WEIMER, JR. upon the Estate of SHEILA SELMA WEIMER, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of SHEILA SELMA WEIMER,

11/17/11

69/574

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO - WIT:

I, Della Desiree Carpenter, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Receptionist for the Wood County Sheriff Tax Office *Home Confinement Operations* in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Della Desiree Carpenter

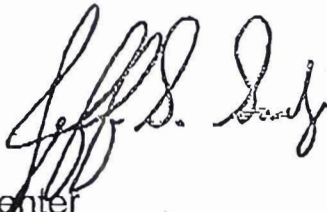
Subscribed and sworn to, before _____ County Commission _____ of Wood County, West Virginia, this 17th day of November 2011.

[Signature]
County Commission of Wood County

11/17/11
69/574

Wood County Office of the Sheriff

"Leadership Everyday with Honor, Integrity, and Service"

Date: November 15, 2011
To: Wood County Finance
From: Sheriff Jeff S. Sandy 
Re: New Hire Della D. Carpenter

Starting November 16, 2011 Della Desiree Carpenter will be starting as the new receptionist for Home Confinement Operations. She will be paid an hourly rate of \$7.50 per hour and it will be charged to line item 705-10-187.

Any questions please call Joanne Smith at 304-424-1924.

11/17/11

69/574

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Don Dougherty, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of 9-1-1 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Don Dougherty

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 17th day of November 2011.

[Signature]
County Commission of Wood County

11/12/11
69/574


STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Jack Horton, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County 911 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before _____ County Commission _____ of Wood County, West Virginia, this 12th day of November, 2011.



County Commission of Wood County

11/17/11
69/575

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO - WIT:

I, George Young, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of 9-1-1 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

George M. Young

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 7th day of November 2011.

[Signature]
County Commission of Wood County

11/7/11

69/575

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO - WIT:

I, Charlie Meyers, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of 9-1-1 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Charlie B. Meyers

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 17th day of November 2011.

[Signature]
County Commission of Wood County

11/17/11
69/574

STATE OF WEST VIRGINIA
COUNTY OF WOOD }

TO -WIT:

I, Joe Martin, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of 9-1-1 Advisory Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Joe E. Martin

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 17th day of November 2011.

[Signature]
County Commission of Wood County


11/17/11
69/575

STATE OF WEST VIRGINIA
COUNTY OF WOOD } TO -WIT:

I, Tim Miller, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Commission on Crime, Delinquency and Correction in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before _____ County Commission _____ of Wood County, West Virginia, this 16th day of November 2011.



County Commission of Wood County