

MINERAL WELLS PUBLIC SERVICE DISTRICT
POST OFFICE BOX 266
MINERAL WELLS, WV 26150
TELEPHONE: (304) 489-2915 FAX: (304) 489-2971

November 18, 2011

Mr. Marty Seufer
Wood County Commission
Wood County Courthouse
#1 Court Square, Box 2
Parkersburg, WV 26102-5340

Dear Mr. Seufer:

Please find enclosed an approved copy of the Minutes of the Regular Board Meeting held October 13, 2011. The minutes were approved at the Regular Board meeting held on Thursday, November 17, 2011.

Should you have any questions please contact us @ (304) 489-2915.

Yours truly,

Mineral Wells PSD


Cathy Dyer
Office Manager

Enclosures: October 13, 2011, minutes

MINUTES OF A REGULAR BOARD MEETING OF THE PUBLIC SERVICE BOARD OF THE MINERAL WELLS PUBLIC SERVICE DISTRICT HELD THURSDAY, OCTOBER 13, 2011, AT 5:00 P.M. IN THE DISTRICT'S OFFICE LOCATED AT MINERAL WELLS, WEST VIRGINIA

Mr. Roy L. Radabaugh, Chairman, called the meeting to order at 5:09 p.m. He asked everyone present to sign the attendance roster. Mark D. Stewart, Treasurer; James R. Lett, Secretary; Todd Anderson, Operations Manager, Cathy Dyer, Office Manager; William Byers, Maint. Tech; Denny Brown, Maint. Tech; Mark Dennis, Maint. Tech; Darin Crites, Maint. Tech; Roger Rawson, resident of Pond Creek.

No one from the public was present.

Mr. Lett made a motion to approve the Minutes of the September 15, 2011, Regular Board Meeting. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Lett signed the Minutes.

Mr. Rawson discussed with the Board of his meeting with Jack McIntosh, Manager Lubeck PSD, the current Belleville waterline extension for Lubeck PSD. Mr. McIntosh does not see a problem to bring the waterline up Pond Creek to provide them with water service. Mr. Rawson also, talked with the Wood County Commissioners stating this would not cause any problems as long as the Mineral Wells PSD was willing to extend Lubeck PSD boundaries in their District. Mr. Radabaugh explained to Mr. Rawson that an engineering firm would have to check all the meets and bounds but the Mineral Wells PSD would not stand in their way of getting water. Mr. Anderson is to talk to Mr. McIntosh at the monthly PSD meeting.

Mr. Lett made a motion to approve the USDA Rural Development Application for Funding for the SCADA System Update Project. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh signed the application.

Mr. Lett made a motion to approve the WesBanco Checking Account for the Misc. Sewer System Improvement Project. Mr. Stewart seconded the motion. The motion passed unanimously. The checking account was signed by Mr. Radabaugh, Mr. Lett, Mr. Stewart, and Mrs. Dyer.

Mr. Stewart made a motion to approve the Financial Statements, (copies attached) for September 30, 2011, for All Finances, Water Revenue Fund Checking account, and Sewer Revenue Fund Checking Account as presented. Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve checks #42189 thru #42251 written on the Consolidated Water and Sewer Revenue Checking Account between September 15, 2011 and October 13, 2011, (copies attached) Mr. Lett seconded the motion. The motion passed unanimously.

Mr. Stewart made a motion to approve Payroll Checks #3370 thru #3401 written on the Consolidated Payroll Account between September 15, 2011 and October 13, 2011, (copies attached). Mr. Lett seconded the motion. The motion passed unanimously.

The following correspondence was discussed.

Item #20-33 – 2011 Financial Statements were mailed to the required recipients.

MINERAL WELLS PUBLIC SERVICE DISTRICT

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Item #45 – Letter dated September 22, 2011 from Alan Harris, Rural Development approving the Agreement with Bond Counsel between the District and Bowles Rice for the Misc. Sewer Systems Project.

Item #49 – Copy of letters to (see below) from Bowles Rice on the behalf of the District on the reduction of Boundaries.

- a. Jeff Waybright – County Commission of Jackson County
- b. Suellen Calebaugh – County Commission of Wirt County
- c. Sandra Squire – Public Service Commission of WV

Item #63 – Copy of letter dated September 29, 2011 to the Office of WV State Treasurer Unclaimed Property in the amount of \$198.57

Item #74-#75 – E-mails from Kristin Childers, Suttle & Stalnaker attaching confirmation from PSD or receipt of the District's 2011 annual report from both water and sewer.

Mrs. Dyer had the following item to discuss.

All cost related to the reduction of boundaries in Jackson County to be paid by Northern Jackson County PSD.

Karen Buckley, PSC has contacted the District on the Certificate of Convince for the Misc. Sewer System Improvement Project.

Finances for both water and sewer are both extremely low.

Mr. Anderson had the following to discuss.

Flushing of the District is now complete for the year 2011.

Cerrone Associates, Inc. will come to study a possible water tap on Price Rd for the Conner's.

There may be a possible 2" waterline extension on Five Mile Road.

The District needs to put in a 2" flush out at Spring Circle.

The bar screen is down and is currently under repair by Specialty Piping.

On Tuesday, October 11, 2011, there was a major sewer blockage between Carter Lumber and Ryan's Family Restaurant

Cerrone Associates, Inc. is looking at other options for the Windy Tank.

Mr. Lett made a motion the meeting be recessed to an Executive Session at 5:50 P.M. Mr. Stewart seconded the motion. The motion passed unanimously. Mr. Radabaugh recessed the meeting.

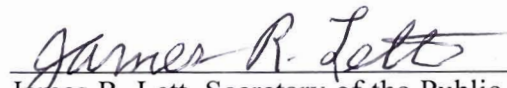
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Mr. Radabaugh reconvened the meeting at 6:15 P.M.

All business having been discussed, Mr. Stewart made a motion to adjourn. Mr. Lett seconded the motion. The motion passed unanimously. Mr. Radabaugh adjourned the meeting at 6:15 P.M.

CERTIFICATION

I, James R. Lett, Secretary of the Public Service Board of the Mineral Public Service District, a West Virginia corporation, do hereby certify that the foregoing and hereto annexed minutes are a true and accurate record of the meeting held at the time and place aforesaid.


James R. Lett, Secretary of the Public Service Board of the
Mineral Wells Public Service District, Mineral Wells, West
Virginia

MINERAL WELLS PUBLIC SERVICE DISTRICT
FINANCIAL STATEMENT
September 30, 2011

Checking Accounts

Water Revenue Fund Checking Account	
WesBanco Bank - 1131.2	\$ 10,783.27
Sewer Revenue Fund Checking Account	
WesBanco Bank - 2120.2	4,506.14
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Total in Checking Accounts:	\$ 15,289.41

Water Accounts

Series 1979 Water Reserve Depreciation	
WesBanco Bank - 1125.31	\$ 13,202.29
Series 1979 Water Reserve	
WesBanco Bank - 1125.21	26,221.38
Series 1997 Sams Creek/Chesterville Reserve	
WesBanco Bank - 1125.22	35,149.75
Series 1999A Rockport Water Reserve Depreciation	
WesBanco Bank - 1125.32	12,064.03
Series 1999A Rockport Water Reserve	
WesBanco Bank - 1125.23	13,624.45
Series 1999B Water Improvement/Office Building Reserve	
WesBanco Bank - 1125.24	30,715.27
Series 1999B Water Imprmt/Office Building Reserve Deprec	
WesBanco Bank - 1125.33	37,915.06
Series 2004A Sycamore, Stephens, Limestone Water Reserve	
WesBanco Bank - 1125.27	13,363.95
Water Security Deposit Account	
WesBanco Bank - 1134.0	41,665.83
Series 2004A Sycmore, Stephens, Limestone Repair and Replacement	
WesBanco - Bank 1125.34	41,960.45
Pond Creek Area Tap Fees	
WesBanco - Bank 1134.9	7,813.86
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Total In Water Accounts:	\$ 273,696.32

Sewer Accounts

Series 2003 Sewer Improvements Repair & Replacement	
WesBanco Bank - 2114.2	\$ 19,360.25
Grinder Pump Maintenance Reserve	
Prime Rate Money Market - WesBanco Bank - 2114.1	6,889.89
Sewer Security Deposit Account	
WesBanco Bank - 2121.3	31,409.45
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Total in Sewer Accounts:	\$ 57,659.59

Total All Finances - September 30, 2011	\$ 346,645.32
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MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 WATER REVENUE FUND CHECKING ACCOUNT
 September 30, 2011

BALANCE IN WATER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, August 31, 2011

\$18,868.89

RECEIPTS:

Water Sales	\$103,914.38
Water Buffalo Sales	529.50
Reconnection Fees	150.00
Security Deposit Refunds	2,369.67
NSF charge	11.88
Rent from Sewer	416.67
Nationwide Insurance	718.17
Transfer funds - Egypt Run Rd line repair	1,288.00
Leigh Mason - meter purchase	446.00

Total Receipts:

\$109,844.27

Total Cash Available:

\$128,713.16

Expenditures:

Action Telecom	\$63.96
At & T Mobility	234.65
BP Credit Card Company	996.21
Balderson Construction	1,810.00
Big Mac Printing	313.50
Bowles Rice McDavid Graff & Love	4,129.31
Cardmember Services	450.35
CI Thornburg	462.00
Cintas	244.12
Commissioner's Salaries	225.00
Claywood Park PSD	36,178.50
Cutlip Warner Development Co	3,310.00
Denver's Auto Glass	108.00
Discount Industrial Supply Corp	74.21
Dominion Hope	19.36
Fasteners & Supply Inc	356.50
Frontier	160.63
HD Supply Waterworks	585.44
Lowe's	136.33
Mineral Wells PSD	1,480.05
Miss Utility of WV Inc.	39.00
Mon Power	697.03
Municipal Bond Commission	9,104.47
Ohio Valley Muffler & Brake	7.20
Parkersburg Office Supply	93.61
PEIA	2,547.47
Phonetree	168.00
Precision Pump & Valve Service	249.00
REI Consultants	892.50
Rural Development Admin 91-02	2,112.00
Rural Development - USDA 91-03	3,140.00
Rural Development - USDA 91-06	10,040.00
Rural Development - USDA 91-09	3,518.00

Rural Development - USDA 91-07	3,325.00
Rural Development - USDA 91-11	2,400.00
Salaries	10,313.67
Suttle & Stalnaker, PLLC	4,065.00
Taylor's Disposal Inc	35.27
Telepage	10.74
Tesa Company Inc	1,663.99
US Postal Service	329.95
WesBanco Bank 1979 Sams Creek	176.00
WesBanco Bank-Parkersburg - Rockport	314.00
WesBanco Bank-Parkersburg - Water Imprv	334.00
WesBanco Bank-Parkersburg - Stephens Fk	1,004.00
WesBanco Bank-Parkersburg- Payroll taxes	4,461.42
WV Retiree Health Benefit Trust Fund	531.72
WV Public Employees Retirement System	3,139.98
WV State Tax Department	766.68
WV State Treasurer	10.21
WWT Electric	322.92
Melanie L. Wine	172.80
Security Deposit Refunds	616.35
Unclaimed Property - voids	-10.21

Total Expenditures:	\$ 117,929.89
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Balance in Water Revenue Fund Checking Account, WesBanco Bank, September 30, 2011	\$10,783.27
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Accounts Payable	Claywood Park PSD	\$ 32,841.00
	Sycamore Repair & Replacement	1,656.52

Total Accounts Payable	\$ 34,497.52
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Total	-\$23,714.25
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MINERAL WELLS PUBLIC SERVICE DISTRICT
 FINANCIAL STATEMENT
 SEWER REVENUE FUND CHECKING ACCOUNT
 September 30, 2011

BALANCE IN SEWER REVENUE FUND CHECKING ACCOUNT
 WESBANCO BANK, August 31, 2011

\$ 3,902.64

RECEIPTS:

Sewer Sales	\$58,281.06
Butcher Bend Lagoon Assoc	635.69
Security Deposit Refunds	1,789.42
Reconnect fees	150.00
Ron's Porta John - WV Interstate Fair	850.00
Pepsi - Oil Grease sampling	65.00
C. Harrison - grinder relocate	2,722.11

Total Receipts:

\$64,493.28

Total Cash Available:

\$ 68,395.92

Expenditures:

Action Telecomm	\$42.64
At & T Mobility	156.43
Aulick Chemical Solutions. Inc	600.00
Auto Zone	92.95
Badgett Farm & Feed Supply	800.00
BP Credit Card Company	664.14
Big Mac Printing	209.00
Bowles Rice McDavid Graff & Love	74.00
Butcher Bend Lagoon Assoc	638.16
C I Thornburg	1,761.73
Cardmember Services	300.23
Cintas	162.76
Commissioner's Salaries	150.00
Cummins Crosspoint	790.00
Cutlip Warner Development	890.00
Denver's Auto Glass	72.00
Discount Industrial Supply Corp	49.48
Dominion Hope	12.91
Ferguson Waterworks	204.00
Frontier	675.69
Gene's Septic Tank Cleaning	360.00
Hardman Supply Company	186.84
Lowe's	75.21
Mineral Wells PSD	2,938.13
Miss Utility of WV Inc.	26.00
Mon Power	6,734.95
Municipal Bond Commission	17,135.31
Ohio Valley Muffler & Brake	4.80
Parkersburg Office Supply	62.40
PEIA	2,255.99
Phonetree	112.00
Ron's Porta Johns, Inc.	475.00
Salaries	7,746.44
Smith & Loveless, Inc	1,195.98

Suttle & Stalnaker	2,710.00
Taylor's Disposal Inc	23.51
Telepage	7.16
Tesa Company Inc	327.80
Trombold Equipment	4,234.13
US Postal Service	350.17
Water Environmental Testing	505.00
WesBanco Bank-Parkersburg-Payroll Taxes	3,346.21
Melanie L. Wine	115.20
Retiree Health Benefit Trust Fund	470.28
WV Public Employees Retirement System	2,371.00
WV State Tax Department	576.32
WV State Treasurer	188.36
Security Deposit Refunds	1,197.83
Unclaimed Property -voids	-188.36

Total Expenditures:	\$63,889.78
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Balance in Sewer Revenue Fund Checking Account, WesBanco Bank, September 30, 2011	\$ 4,506.14
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Accounts Payable

Mon Power	5,417.32
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Total Accounts Payable	\$ 5,417.32
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Total	\$ (911.18)
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VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/16/11 - ENDING DATE: 10/13/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BNK ACCOUNT	PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT					
486	MATTHEW E HARPER	9/26/11	198712	1/15/09	10.21	39,396 VOID
23,032	SUTTLE & STALNAKER, PLLC	9/20/11	198047	9/20/11	4,065.00	42,189
23,098	DENVER'S AUTO GLASS	9/20/11	198048	9/20/11	108.00	42,190
2,313	WESBANCO BANK-PARKERSBURG	9/19/11	197971	9/22/11	979.03	174
2,101	U S POSTAL SERVICE	9/22/11	198386	9/22/11	304.75	42,191
2,313	WESBANCO BANK-PARKERSBURG	9/26/11	198698	9/26/11	987.21	183
106	MON POWER	9/29/11	199073	9/30/11	697.03	42,192
205	BOWLES RICE MC DAVID GRAFF &	9/29/11	199080	9/30/11	3,839.81	42,194
314	AT&T MOBILITY	9/29/11	199081	9/30/11	223.63	42,195
360	CUTLIP-WARNER DEVELOPMENT CO	9/29/11	199082	9/30/11	3,310.00	42,196
438	DOMINION HOPE	9/29/11	199084	9/30/11	19.36	42,197
486	STEPHANIE LINCH	9/29/11	199085	9/30/11	70.45	42,198
486	ROBERT ROSS	9/29/11	199087	9/30/11	70.27	42,200
486	RODNEY G WEBBER	9/29/11	199089	9/30/11	50.75	42,202
486	JEREMY GANDEE	9/29/11	199090	9/30/11	50.92	42,203
486	RANDY AND JUDY WALTERS	9/29/11	199091	9/30/11	70.34	42,204
486	MIKE LEMON	9/29/11	199092	9/30/11	64.64	42,205
486	FRANKLIN BOUNDS	9/29/11	199093	9/30/11	70.53	42,206
486	NICHOLAS W ARCHER	9/29/11	199095	9/30/11	70.32	42,208
486	BERNERD ARGABRITE	9/29/11	199097	9/30/11	70.58	42,210
1,204	JAMES R. LETT	9/29/11	199111	9/30/11	75.00	42,223
1,302	MINERAL WELLS PSD	9/29/11	199114	9/30/11	48.23	42,225
1,500	OHIO VALLEY MUFFLER & BRAKE	9/29/11	199116	9/30/11	7.20	42,226
1,604	PARKERSBURG OFFICE SUPPLY	9/29/11	199117	9/30/11	93.61	42,227
1,622	PRECISION PUMP & VALVE SERVICE	9/29/11	199122	9/30/11	249.00	42,228
1,805	RURAL DEVELOPMENT ADMN.	9/29/11	199123	9/30/11	5,252.00	42,229
1,806	ROY L RADABAUGH	9/29/11	199124	9/30/11	75.00	42,230
1,843	CINTAS CORPORATION J67	9/29/11	199125	9/30/11	244.12	42,231
2,001	TESA COMPANY INC	9/29/11	199129	9/30/11	1,288.16	42,232
2,005	C I THORNBURG	9/29/11	199130	9/30/11	462.00	42,233
2,106	USDA-RURAL DEVELOPMENT	9/29/11	199134	9/30/11	13,365.00	42,234
2,205	FRONTIER	9/29/11	199136	9/30/11	160.63	42,235
2,314	WV DEPT OF TAX & REVENUE	9/29/11	199138	9/30/11	766.68	42,236

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: WATER FUND **

** BEGINNING DATE: 9/16/11 - ENDING DATE: 10/13/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

NK ACCOUNT		PAY-TO					
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#	
101 000 00 CONSOLIDATED BANK ACCOUNT							
2,315	PUBLIC EMPLOYEES RETIREMENT SY	9/29/11	199139	9/30/11	3,139.98	42,237	
2,342	WEST VIRGINIA STATE TREASURER	9/29/11	199140	9/30/11	10.21	42,238	
2,373	WESBANCO BANK-PARKERSBURG	9/29/11	199141	9/30/11	1,828.00	42,239	
23,067	MELANIE L WINE	9/29/11	199149	9/30/11	172.80	42,241	
23,075	BALDERSON CONSTRUCTION	9/29/11	199150	9/30/11	1,810.00	42,242	
23,079	MARK STEWART	9/29/11	199151	9/30/11	75.00	42,243	
2,313	WESBANCO BANK-PARKERSBURG	10/03/11	199420	10/03/11	894.43	188	
300	CERRONE ASSOCIATES INC	10/07/11	199697	10/07/11	8,910.68	42,246	
2,313	WESBANCO BANK-PARKERSBURG	10/10/11	199945	10/10/11	906.55	190	
309	CLAYWOOD PARK PSD	10/11/11	199987	10/11/11	32,841.00	42,247	
CONSOLIDATED BANK ACCOUNT					87,787.69	41 *	

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/16/11 - ENDING DATE: 10/13/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

ACCOUNT	PAY-TO	VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#
101 000 00	CONSOLIDATED BANK ACCOUNT							
		486	LAURA M MACE	9/26/11	198713	2/13/09	18.84	39,491 VOID
		486	ELLA & DAVID HOLLIDAY	9/26/11	198714	2/27/09	28.87	39,529 VOID
		486	RICHARD V DEPOLO	9/26/11	198715	3/13/09	3.33	39,579 VOID
		486	CHARLES W REYNOLDS	9/26/11	198716	4/15/09	1.97	39,675 VOID
		486	JODY L EDDY	9/26/11	198717	4/15/09	15.62	39,678 VOID
		486	BARBARA R GOODWIN	9/26/11	198718	4/15/09	5.96	39,680 VOID
		486	DEDRA WIMER	9/26/11	198719	4/30/09	84.45	39,723 VOID
		486	HOLLY M TATE	9/26/11	198720	5/29/09	28.11	39,811 VOID
		486	JOANIE SARVER	9/26/11	198721	6/12/09	1.21	39,858 VOID
23,032	SUTTLE & STALNAKER, PLLC			9/20/11	198047	9/20/11	2,710.00	42,189
23,098	DENVER'S AUTO GLASS			9/20/11	198048	9/20/11	72.00	42,190
2,313	WESBANCO BANK-PARKERSBURG			9/19/11	197971	9/22/11	680.58	174
2,101	U S POSTAL SERVICE			9/22/11	198386	9/22/11	203.16	42,191
2,313	WESBANCO BANK-PARKERSBURG			9/26/11	198698	9/26/11	623.57	183
1,307	MUNICIPAL BOND COMMISSION			9/29/11	199115	9/30/11	5,688.40	187
106	MON POWER			9/29/11	199073	9/30/11	2,025.63	42,192
133	AUTO ZONE			9/29/11	199078	9/30/11	92.95	42,193
314	AT&T MOBILITY			9/29/11	199081	9/30/11	149.08	42,195
360	CUTLIP-WARNER DEVELOPMENT CO			9/29/11	199082	9/30/11	890.00	42,196
438	DOMINION HOPE			9/29/11	199084	9/30/11	12.91	42,197
486	STEPHANIE LINCH			9/29/11	199086	9/30/11	54.34	42,199
486	ROBERT ROSS			9/29/11	199088	9/30/11	54.20	42,201
486	FRANKLIN BOUNDS			9/29/11	199094	9/30/11	54.40	42,207
486	NICHOLAS W ARCHER			9/29/11	199096	9/30/11	54.25	42,209
486	SAMANTHA FERRELL			9/29/11	199098	9/30/11	19.69	42,211

VENDOR CHECKS REPORT

** BANK: 3 101 000 00, FUND: SEWER FUND **

** BEGINNING DATE: 9/16/11 - ENDING DATE: 10/13/11 **

** VENDOR RANGE: ALL VENDORS ** ** CHECK RANGE: ALL CHECKS **

** PRINT ORDER: DATE / CHECK # **

BANK ACCOUNT		PAY-TO							
VENDOR#	VENDOR-NAME	POST-DT	TRAN#	CHK-DT	CHECK AMOUNT	CHECK#			
101 000 00 CONSOLIDATED BANK ACCOUNT									
486	DEBBIE RICHARDS	9/29/11	199099	9/30/11	25.24	42,212			
486	JOSHUA EYE	9/29/11	199100	9/30/11	80.38	42,213			
486	TAMELIN DELLI GATTI	9/29/11	199101	9/30/11	33.67	42,214			
486	AMANDA MC MULLEN	9/29/11	199102	9/30/11	65.93	42,215			
486	MIKE GRAY	9/29/11	199103	9/30/11	12.93	42,216			
486	CASSONDRRA DAVIS	9/29/11	199104	9/30/11	54.76	42,217			
486	STEVE HAMRICK	9/29/11	199105	9/30/11	23.01	42,218			
486	JEANETTE CORDOVA	9/29/11	199106	9/30/11	105.22	42,219			
486	LINDSEY THOMPSON	9/29/11	199107	9/30/11	88.62	42,220			
702	GENE'S SEPTIC TANK CLEANING	9/29/11	199108	9/30/11	360.00	42,221			
832	HARDMAN SUPPLY COMPANY	9/29/11	199110	9/30/11	186.84	42,222			
1,204	JAMES R. LETT	9/29/11	199111	9/30/11	50.00	42,223			
1,302	MINERAL WELLS PSD	9/29/11	199112	9/30/11	1,039.88	42,224			
1,302	MINERAL WELLS PSD	9/29/11	199114	9/30/11	31.15	42,225			
1,500	OHIO VALLEY MUFFLER & BRAKE	9/29/11	199116	9/30/11	4.80	42,226			
1,604	PARKERSBURG OFFICE SUPPLY	9/29/11	199117	9/30/11	62.40	42,227			
1,806	ROY L RADABAUGH	9/29/11	199124	9/30/11	50.00	42,230			
1,843	CINTAS CORPORATION J67	9/29/11	199125	9/30/11	162.76	42,231			
2,001	TESA COMPANY INC	9/29/11	199129	9/30/11	153.40	42,232			
2,005	C I THORNBURG	9/29/11	199130	9/30/11	1,761.73	42,233			
2,205	FRONTIER	9/29/11	199136	9/30/11	675.69	42,235			
2,314	WV DEPT OF TAX & REVENUE	9/29/11	199138	9/30/11	576.32	42,236			
2,315	PUBLIC EMPLOYEES RETIREMENT SY	9/29/11	199139	9/30/11	2,371.00	42,237			
2,342	WEST VIRGINIA STATE TREASURER	9/29/11	199140	9/30/11	188.36	42,238			
23,046	BUTCHER BEND LAGOON ASSOC	9/29/11	199148	9/30/11	638.16	42,240			
23,067	MELANIE L WINE	9/29/11	199149	9/30/11	115.20	42,241			
23,079	MARK STEWART	9/29/11	199151	9/30/11	50.00	42,243			
23,085	AULICK CHEMICAL SOLUTIONS, INC	9/29/11	199152	9/30/11	600.00	42,244			
486	ANITA RABER	9/29/11	199211	9/30/11	83.70	42,245			
2,313	WESBANCO BANK-PARKERSBURG	10/03/11	199420	10/03/11	621.63	188			
2,313	WESBANCO BANK-PARKERSBURG	10/10/11	199945	10/10/11	566.28	190			
1,307	MUNICIPAL BOND COMMISSION	10/11/11	199990	10/11/11	52.19	191			
106	MON POWER	10/12/11	200006	10/14/11	5,417.32	42,248			
486	JENNIFER FIEST	10/12/11	200007	10/14/11	27.28	42,249			
486	CHARLES MC CANN	10/12/11	200008	10/14/11	9.75	42,250			
2,101	U S POSTAL SERVICE	10/12/11	200010	10/14/11	130.79	42,251			
CONSOLIDATED BANK ACCOUNT					29,673.19	43 *			

Mineral Wells Public Service District
Payroll Checks
Consolidated Revenue Fund Checking Account

Check No.	Name	Check Amt.	Check Date
3370	Todd R. Anderson	\$813.92	9/22/2011
3371	Dennis R. Brown	\$420.66	9/22/2011
3372	William H. Byers, Jr.	\$632.76	9/22/2011
3373	Cathy J. Dyer	\$472.90	9/22/2011
3374	Linda K. Watson	\$408.83	9/22/2011
3375	Darin L. Crites	\$324.73	9/22/2011
3376	Nellie B. Radcliff	\$383.62	9/22/2011
3377	Mark A. Dennis	\$365.22	9/22/2011
3378	Todd R. Anderson	\$686.37	9/29/2011
3379	Dennis R. Brown	\$384.79	9/29/2011
3380	William H. Byers, Jr.	\$613.94	9/29/2011
3381	Cathy J. Dyer	\$472.89	9/29/2011
3382	Linda K. Watson	\$408.83	9/29/2011
3383	Darin L. Crites	\$332.58	9/29/2011
3384	Nellie B. Radcliff	\$349.48	9/29/2011
3385	Mark A. Dennis	\$463.57	9/29/2011
3386	Todd R. Anderson	\$665.94	10/6/2011
3387	Dennis R. Brown	\$384.80	10/6/2011
3388	William H. Byers, Jr.	\$510.86	10/6/2011
3389	Cathy J. Dyer	\$472.90	10/6/2011
3390	Linda K. Watson	\$408.83	10/6/2011
3391	Darin L. Crites	\$366.91	10/6/2011
3392	Nellie B. Radcliff	\$349.48	10/6/2011
3393	Mark A. Dennis	\$369.73	10/6/2011
3394	Todd R. Anderson	\$632.45	10/13/2011
3395	Dennis R. Brown	\$392.56	10/13/2011
3396	William H. Byers, Jr.	\$472.26	10/13/2011
3397	Cathy J. Dyer	\$479.68	10/13/2011
3398	Linda K. Watson	\$416.62	10/13/2011
3399	Darin L. Crites	\$305.07	10/13/2011
3400	Nellie B. Radcliff	\$357.25	10/13/2011
3401	Mark A. Dennis	\$374.02	10/13/2011

MINERAL WELLS PUBLIC SERVICE DISTRICT
LIST OF CORRESPONDENCE
SEPTEMBER 16, 2011 – OCTOBER 13, 2011

1. E-mail dated September 16, 2011, to Mineral Wells PSD, from PEIA, regarding a message to Benefit Coordinators.
2. E-mail dated September 16, 2011, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding the Legal Services Agreement for Bond Counsel and the Title Opinions for the Sewer System Improvement Project.
3. E-mail dated September 16, 2011, to George Blum, Cerrone Associates, from Steve Hardman, Bowles Rice, regarding the title opinions have been completed and will be delivered the date above.
4. National Rural Water Association, Corporate Partner Directory 2012.
5. National Rural Water Association, Volume 32, Number 3.
6. Fax dated September 16, 2011, to Cam Siegrist, Bowles Rice, from Linda Watson, attaching the signed Services as Bond Counsel for the Sewerage System Improvements Project.
7. E-mail dated September 15, 2011, to Mineral Wells PSD, from PEIA, regarding the Manage My Benefits site.
8. Fax dated September 16, 2011, to Mineral Wells PSD, from Union Williams PSD, regarding the monthly PSD meeting to be held at Mineral Wells PSD on September 21, 2011 at 12:00.
9. E-mail dated September 15, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, attaching the results of the TTHM and HAA5 testing for the first three quarters of the year along with a revised project cost of telemetry and slip repair.
10. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for July, August and September 2011.
11. E-mail dated September 16, 2011, to George Blum, Cerrone Associates, from Cam Siegrist, Bowles Rice, attaching the Legal Services Agreement for Bond Counsel which has been signed by the District and Bowels Rice.
12. E-mail dated September 16, 2011, to Mineral Wells PSD, from George Blum, Cerrone Associates, regarding the Sewer System Improvement Project.
13. Letter dated September 15, 2011, to Mineral Wells PSD, from US Postal Service, regarding an informational notice of the US Postal Service intent to conduct an Area Mail Processing to determine consolidation.
14. Confirmation numbers for bond payments to the WV Municipal Bond Commission in the amount of \$20,551.38

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 2

15. Copy of letter dated September 19, 2011, to Angela Chestnut, WV Infrastructure & Jobs Development Council, regarding the following deposits were made to the Municipal Bond Commission; \$811.69 and \$175.90, Water System Revenue bonds, Series 2004
16. Copy of letter dated September 19, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$2,288.88 was made to the Municipal Bond Commission.
17. Copy of letter dated September 19, 2011, to Cam Siegrist, Bowles Rice, from Cathy Dyer, enclosing an approved and signed copy of the Bond Counsel Agreement for the Mineral Wells PSD Sewer System Improvement Project.
18. Letter dated September 14, 2011, to Mineral Wells PSD, from Cam Siegrist, Bowles Rice, regarding Service as Bond Counsel for the Sewerage System Improvement Project.
19. Copy of letter dated September 19, 2011, to WV Public Service Commission, from Cathy Dyer, enclosing (six) 6 copies of the Mineral Wells PSD Tariff No. 13.
20. ***Copy of letter dated September 20, 2011, to Steven Hardman, Bowles Rice, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
21. ***Copy of letter dated September 20, 2011, to Moody's Investors Service, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
22. ***Copy of letter dated September 20, 2011, to Angela Chestnut, WV Infrastructure, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
23. ***Copy of letter dated September 20, 2011, to Marty Seufer, Wood County Commission, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
24. ***Copy of letter dated September 20, 2011, to Dominick Cerrone, Cerrone Associates, from Cathy Dyer, enclosing two (2) copies of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
25. ***Copy of letter dated September 20, 2011, to DPC Data Inc., from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
26. ***Copy of letter dated September 20, 2011 to Carrie Grimm, ERS II, State Revolving Fund Program, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 3

27. ***Copy of letter dated September 20, 2011, to Chris E. Jarrett, Director, West Virginia Water Development Authority, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
28. ***Copy of letter dated September 20, 2011, to Virginia McDonald, RUS, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
29. ***Copy of letter dated September 20, 2011, to West Virginia State Tax Dept. from Cathy Dyer, enclosing two (2) copies of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
30. ***Copy of letter dated September 20, 2011, to Public Service Commission of WV, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
31. ***Copy of letter dated September 20, 2011, to Standard & Poor's Securities, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
32. ***Copy of letter dated September 20, 2011, to Interactive Data, from Cathy Dyer, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
33. ***Copy of letter dated September 20, 2011, to Bloomberg Municipal Bond Commission Repository, enclosing a copy of the Financial Statement for the Mineral Wells PSD for the fiscal year ending June 30, 2011.
34. Copy of letter dated September 1, 2011, to Mineral Wells PSD, from Ferguson, credit balance in the amount of \$629.00.
35. Notice of Proposed Class Action Settlement regarding unsolicited faxes from Gaddis, Inc.
36. E-mail dated September 21, 2011, to Mineral Wells PSD, from Promotions, regarding a free unclaimed property workshop.
37. Letter dated September 19, 2011, to Cathy Dyer, from Rebecca Bays, 4 Dent, enclosing information concerning Dental Products.
38. E-mail dated September 22, 2011, to Jennifer Cavender, Cracker Barrel, from Cathy Dyer, attaching the revised right of way easement between Mineral Wells PSD and the Cracker Barrel.
39. E-mail dated September 22, 2011, to Mineral Wells PSD, from Virginia McDonald, RUS, attaching Certification of Completion of Vulnerability Assessment and Emergency Response Plan.

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 4

40. E-mail dated September 22, 2011, to Virginia McDonald, RUS, from Cathy Dyer, attaching the signed Certification of Completion of Vulnerability Assessment and Emergency Response Plan.
41. Carbon copy of e-mail dated September 23, 2011, to Shahan Elizabeth, Cracker Barrel, from Chad Miller, Cerrone Associates, regarding Cracker Barrel Right-of-Way Easement.
42. E-mail dated September 21, 2011, to Cathy Dyer, from Kristin D. Childers, Suttle and Stalnaker, attaching a draft PSC report for the Water Utility and Sewer Utility.
43. E-mail dated September 23, 2011, to Kristin D. Childers, from Cathy Dyer, attaching the signed verification sheets for both water and sewer PSC reports.
44. Carbon copy of letter dated September 20, 2011, to Suttle & Stalnaker, from George Zivkovich, Attorney at Law, regarding a matter the District has asked him to review pertaining to an 8 inch sewer line to furnish sewer service to Imperial Point and Crown Manor.
45. ***Letter dated September 22, 2011, to Mineral Wells PSD, from Alan Harris, USDA, Rural Development, advising the Agreement with Bond Counsel between the District and Bowles Rice is acceptable to Rural Development.
46. E-mail dated September 26, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, regarding the monthly bond payment reminder.
47. Check in the amount of \$718.17 from Nationwide Insurance for the accident that occurred in the District parking lot.
48. Fax dated September 27, 2011, to Todd Anderson, Operations Manager, from Todd Grinstead, Claywood Park PSD, attaching a copy of an incident report for our records.
49. ***Carbon copy of letter dated September 26, 2011, to Jeff Waybright, County Commission of Jackson County, from Steven Hardman, Bowles Rice, regarding the Reduction of the Boundaries of Mineral Wells PSD, Expansion of the Boundaries of Northern Jackson Herald Newspaper County PSD.
50. Fax dated September 27, 2011, to Todd Anderson, Operations Manager, from Debbie Woolwine, Brickstreet, attaching the first report of injury on Denny Brown.
51. Carbon copy of letter dated September 27, 2011, to Wayne Waldeck, Blennerhassett Company, LLC, from Steven Hardman, Bowles Rice, regarding the sewer line easement.

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 5

52. Carbon copy of letter dated September 27, 2011, to Alan R. & Kathy Drain Williams, from Steven Hardman, Bowles Rice, regarding the sewer line easement.
53. Certificate of Insurance dated September 19, 2011 for Ron's Porta Johns Inc.
54. Certificate of Insurance dated September 22, 2011 for Cutlip-Warner.
55. E-mail dated September 28, 2011, to Mineral Wells PSD, from Janelle Dotson, MOVRC, regarding EEO Training to be held at Claywood PSD on October 17, 2011 and October 19, 2011.
56. Fax dated September 28, 2011, to Action Answering Service, from Mineral Wells PSD, attaching a list of customers turned off for Non-Payment.
57. WesBanco your Money Matter\$, September 2011.
58. WesBanco your Money Matter\$, August 2011.
59. Letter to Mineral Wells PSD, from United States Department of Commerce, regarding a Government Units Survey.
60. E-mail dated September 29, 2011, to Mineral Wells PSD, from WV Municipal Bond Commission, regarding the confirmation number for a payment in the amount of \$5,688.40
61. Copy of letter dated September 29, 2011, to West Virginia Water Development Authority, from Cathy Dyer, regarding a deposit in the amount of \$5,688.40 was made to the Municipal Bond Commission.
62. Letter to Mineral Wells PSD, from Knights Inn, regarding all control from LA Company is now Knights Inn.
63. ***Copy of letter dated September 29, 2011, to Office of the West Virginia State Treasurer, Unclaimed Property, from Cathy Dyer, enclosing Form UP8-7 and a check in the amount of \$198.57 for 10 properties.
64. Fax dated September 29, 2011, to Jim Mayles, Cerrone Associates, from Todd Anderson, Operations Manager, attaching total solids concentration numbers for Lagoon #1 for year 2006.
65. Carbon Copy of e-mail dated September 27, 2011, to Sharon Stewart, PSC, from Kristin D. Childers, Suttle & Stalnaker, regarding the 2011 Sewer Annual Report.
66. Carbon Copy of e-mail dated September 27, 2011, to Sharon Stewart, PSC, from Kristin D. Childers, Suttle & Stalnaker, regarding the 2011 Water Annual Report.

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 6

67. Letter dated September 29, 2011, to Mineral Wells PSD, from George Blum, Cerrone Associates, attaching four (4) copies of the Preliminary Engineering Report and four (4) copies of the application for funding from USDA-Rural Development for the SCADA System Update Project.
68. E-mail dated October 2, 2011, to Mineral Wells PSD, from Rob Roberts, PEIA, regarding the October 2011 PEIA billing.
69. Fax dated October 3, 2011, to Christy Pitsenbarger, WV Bureau of Public Health, from Todd Anderson, Operations Manager, attaching the Monthly Operational Report for the month of September 2011.
70. E-mail dated October 3, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, attaching a quote from Pulsair, a tank mixing company.
71. Client Bulletin from Suttle & Stalnaker, October 2011.
72. Letter dated September 29, 2011, to Mineral Wells PSD, from BP, attaching a replacement gas card.
73. E-mail dated October 3, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, attaching another cost estimate for tank mixing at Windy Hill.
74. ***E-mail dated October 4, 2011, to Cathy Dyer, from Kristin D. Childers, Suttle & Stalnaker, attaching a confirmation e-mail for the Water PSC report.
75. ***E-mail dated October 4, 2011, to Cathy Dyer, from Kristin D. Childers, Suttle & Stalnaker, attaching a confirmation e-mail for the Sewer PSC report.
76. Letter to Mineral Wells PSD, from GMC, regarding a condition that may affect your 2005 model year 2005 GMC Sierra.
77. Bacteriological Examination of Water From Public Water Distribution System, reported October 3, 2011.
78. E-mail dated October 5, 2011, to Mineral Wells PSD, from Sara Boardman, Municipal Bond Commission, regarding Municipal Bond Commission Statements of Activity.
79. Effective July 1, 2011, Citibank is merged into Citibank N.A.
80. Letter dated October 3, 2011, to Mineral Wells PSD, from Virginia McDonald, RUS, regarding loan closing instructions for the District's Sewer Upgrade project.
81. Letter dated October 5, 2011, to Denny Brown, from Brickstreet, regarding your claim for workers' compensation benefits is approved.

**Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 7**

82. Letter dated October 4, 2011, to Dennis Brown, from Exam Works, regarding a claim from Brickstreet Mutual Insurance.
83. E-mail dated October 6, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Cathy Dyer, attaching the pressure breakdown for the potential new customer on Price Road.
84. Carbon copy of e-mail dated October 6, 2011, to Dominick Cerrone, Cerrone Associates, from Virginia McDonald, RUS, requesting authorization to bid and loan closing instructions for the sewer system improvement project.
85. Copy of letter dated October 7, 2011, to Robert & Lori Scott, from Cathy Dyer, enclosing copies of the recorded right of way easement between you, Edwin Sheppard and the Mineral Wells PSD.
86. Copy of letter dated October 7, 2011, to Edwin L. Sheppard, from Cathy Dyer, enclosing copies of the recorded right of way easement between you, Robert & Lori Scott and the Mineral Wells PSD.
87. Copy of letter dated October 7, 2011, to Northern Jackson PSD, from Cathy Dyer, enclosing a letter from Virginia McDonald, RUS, for information that is needed from your District to complete the paperwork for the transfer of lines.
88. Check dated October 5, 2011 in the amount of \$8,910.68 from the State of WV Department of Highways for Cerrone Inspection Fees.
89. State of West Virginia National Pollutant Discharge Elimination System Discharge Monitoring Report for Liberty Truck Stop for the month of September 2011.
90. E-mail dated October 7, 2011, to Wirt County Journal, from Cathy Dyer, requesting the notice of the Regular Board Meeting be attached in the Journal.
91. Fax dated October 7, 2011, to Parkersburg News & Sentinel, from Cathy Dyer, requesting the notice of the Regular Board Meeting be attached in the newspaper.
92. Fax dated October 7, 2011, to Jackson Herald Newspaper, from Cathy Dyer, requesting the notice of the Regular Board Meeting be attached in the newspaper.
93. Fax dated October 7, 2011, to PEIA, from Linda Watson, attaching the Web Contributions Coordinator Designation Form.
94. Copy of letter dated October 7, 2011, to Gary R. Sheppard, Jr. from Cathy Dyer, regarding notice of a check the district received back in the amount of \$82.67 marked NSF.
95. Commercial Signature Cards from WesBanco for the Mineral Wells Public Service District Sewer Upgrade Project.

Mineral Wells PSD
List of Correspondence
October 13, 2011
Page 8

96. E-mail dated October 7, 2011, to Mineral Wells PSD, from PEIA, regarding Manage My Benefits system.
97. National Pollutant Discharge Elimination System, Discharge Monitoring Report, State of West Virginia for the month of September 2011.
98. Check in the amount of \$629.00 from Ferguson Enterprises.
99. Fax dated October 11, 2011, to Cathy Dyer, from Sara Boardman, Municipal Bond Commission, regarding additional funds in the amount of \$52.19 needed for Mineral Wells PSD 10 Sewer Revenue-MIW-S-1-10-R-WO-06.
100. Fax dated October 11, 2011, to Todd Anderson, Operations Manager, from Cathy, West Virginia Department of Transportation Division of Highways, regarding your approved copy of the permit for utility water work.
101. Copy of letter dated October 11, 2011, to Alan R. Williams, from Cathy Dyer, enclosing a copy of a Right-of-Way Easement.
102. E-mail dated October 11, 2011, to Todd Anderson, Operations Manager and Cathy Dyer, from Chad Miller, Cerrone Associates, regarding Cracker Barrel Easement.
103. E-mail dated October 11, 2011, to Mineral Wells PSD, from Mike Dill, West Virginia Rural Water Association, regarding Training Opportunities for November 2011.
104. Letter dated October 11, 2011, to Mineral Wells PSD, from Alan L. Harris, Rural Development, regarding interest payments on the 2009 Rural Development water loan will begin on November 22, 2011.
105. The Pipeline, News and Views From WV Bureau for Public Health, WV Department of Environmental Protection, and the Public Service Commission of WV July-September 2011.
106. Views and Visions, Fall 2011.
107. Municipal Sewer & Water, October 2011.

10/13/11

MOD: 3, YEAR ENDING: 2012

Mineral Wells PSD
G E N E R A L L E D G E R
WATER INCOME STATEMENT

10/13/11 10:51:55AM PAGE 1
SEQ FILE: PAL01

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATING REVENUE ACCOUNTS							
METERED SALES							
METERED SALES-RESIDENTIAL	1 461 100 00 (1031,000.00)	(257,749.98)	(86,179.79)	100.30	(259,603.15)	25.17	771,396.85
METERED SALES-COMMERCIAL	1 461 200 00 (177,000.00)	(44,250.00)	(15,814.23)	107.21	(48,321.05)	27.30	128,678.95
METERED SALES-INDUSTRIAL	1 461 300 00 (5,000.00)	(1,249.98)	(396.36)	95.12	(1,511.09)	30.22	3,488.91
METERED SALES-PUBLIC AUTHORITY	1 461 400 00 (900.00)	(225.00)	(51.74)	68.98	(158.78)	17.64	741.22
	-----	-----	-----	-----	-----	-----	-----
TOTAL METERED SALES	(1213,900.00)	(303,474.96)	(102,442.12)	101.26	(309,594.07)	25.50	904,305.93
OTHER REVENUES							
FORFEITED DISCOUNTS	1 470 000 00 (21,000.00)	(5,250.00)	(1,948.72)	111.35	(6,525.05)	31.07	14,474.95
SCCELLANEOUS SERVICE REVENUE	1 471 000 00 (3,000.00)	(750.00)	(880.05)	352.02	(1,415.05)	47.16	1,584.95
WATER LEASE - MOBILE HOME PARK	1 472 500 00 (1,115.00)	(278.73)	(446.00)	480.03	(669.00)	60.00	446.00
INTERDEPARTMENT RENTS	1 473 000 00 (5,000.00)	(1,249.98)	(416.67)	100.00	(1,666.64)	33.33	3,333.36
OTHER WATER REVENUES	1 474 000 00 (9,000.00)	(2,250.00)	(528.00)	70.40	(1,992.75)	22.14	7,007.25
TOTAL OTHER REVENUES	(39,115.00)	(9,778.71)	(4,219.44)	129.44	(12,268.49)	31.36	26,846.51
	=====	=====	=====	=====	=====	=====	=====
TOTAL REVENUES	(1253,015.00)	(313,253.67)	(106,661.56)	102.14	(321,862.56)	25.68	931,152.44

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
OPERATION/MAINTENANCE EXPENSE								
SOURCE OF SUPPLY								
PURCHASED WATER	1 602 000 00	425,000.00	106,249.98	32,841.00	92.72	103,943.10	24.45	(321,056.90)
PURCHASED WATER PARKERBURG	1 602 100 00	2,000.00	499.98	.00		(22.32)	1.11	(2,022.32)
		=====	=====	=====	=====	=====	=====	=====
TOTAL SOURCE OF SUPPLY		427,000.00	106,749.96	32,841.00	92.29	103,920.78	24.33	(323,079.22)
PUMPING								
OPERATION								
POWER PURCHASED PUMPING	1 623 000 00	7,000.00	1,749.99	512.74	87.89	1,549.36	22.13	(5,450.64)
PUMPING LABOR	1 624 000 00	5,000.00	1,249.98	405.29	97.27	2,785.35	55.70	(2,214.65)
PUMPING EXPENSES	1 624 001 00	4,000.00	999.99	571.92	171.57	4,332.35	108.30	332.35
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		16,000.00	3,999.96	1,489.95	111.74	8,667.06	54.16	(7,332.94)
MAINTENANCE								
WATER STRUCTURES & IMPROVEMENT	1 631 000 00	600.00	150.00	.00		.00		(600.00)
WATER PUMPING EQUIPMENT	1 633 000 00	3,800.00	949.98	109.88	34.69	1,350.89	35.54	(2,449.11)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		4,400.00	1,099.98	109.88	29.96	1,350.89	30.70	(3,049.11)
		=====	=====	=====	=====	=====	=====	=====
TOTAL PUMPING		20,400.00	5,099.94	1,599.83	94.10	10,017.95	49.10	(10,382.05)
TRANSMISSION & DISTRIBUTION								
OPERATION								
TRANS & DIST LINE EXPENSE	1 662 000 00	20,000.00	4,999.98	3,210.00	192.60	5,399.90	26.99	(14,600.10)
WATER EXPENSE	1 663 000 00	10,000.00	2,499.99	677.01	81.24	1,565.49	15.65	(8,434.51)
		-----	-----	-----	-----	-----	-----	-----
TOTAL OPERATION		30,000.00	7,499.97	3,887.01	155.48	6,965.39	23.21	(23,034.61)
MAINTENANCE								
WATER STRUCTURES & IMPROVEMENT	1 671 000 00	3,500.00	874.98	184.95	63.41	540.15	15.43	(2,959.85)
WATER DISTRIBUTION RESERVOIRS	1 672 000 00	.00	.00	.00		1,200.00		1,200.00
MAINTENANCE OF MAINS T & D	1 673 000 00	25,000.00	6,249.99	6,605.45	317.06	9,042.58	36.17	(15,957.42)
MAINTENANCE OF SERVICES T & D	1 675 000 00	25,000.00	6,249.99	1,818.55	87.29	5,354.19	21.41	(19,645.81)
MAINTENANCE OF METERS T & D	1 676 000 00	1,500.00	375.00	1,003.37	802.69	1,136.50	75.76	(363.50)
MAINTENANCE OF HYDRANT T & D	1 677 000 00	2,000.00	499.98	52.60	31.56	98.63	4.93	(1,901.37)
		-----	-----	-----	-----	-----	-----	-----
TOTAL MAINTENANCE		57,000.00	14,249.94	9,664.92	203.47	17,372.05	30.47	(39,627.95)
		=====	=====	=====	=====	=====	=====	=====
TOTAL TRANS. & DISTRIBUTION		87,000.00	21,749.91	13,551.93	186.92	24,337.44	27.97	(62,662.56)

10/13/11

PERIOD: 3, YEAR ENDING: 2012

Mineral Wells PSD
G E N E R A L L E D G E R
WATER INCOME STATEMENT

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SEQ FILE: PAL01

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
CUSTOMER SERVICE EXPENSES								
OPERATION								
METER READING EXPENSES	1 902 000 00	6,100.00	1,524.99	492.00	96.78	1,673.13	27.42	(4,426.87)
BILLING & COLLECTING - LABOR	1 903 100 00	31,000.00	7,749.99	2,813.10	108.89	7,275.80	23.47	(23,724.20)
BILLING & COLLECTING - EXPENSE	1 903 200 00	5,000.00	1,249.98	591.55	141.97	2,735.09	54.70	(2,264.91)
UNCOLLECTIBLE ACCOUNTS	1 904 000 00	3,000.00	750.00	.00		.00		(3,000.00)
		=====	=====	=====	=====	=====	=====	=====
TOTAL CUSTOMER SERVICE EXPENSES		45,100.00	11,274.96	3,896.65	103.68	11,684.02	25.90	(33,415.98)
ADMINISTRATIVE & GENERAL								
OPERATION								
ADMIN & GENERAL SALARIES	1 920 000 00	53,000.00	13,249.98	5,844.85	132.33	13,741.41	25.92	(39,258.59)
EXPENSES GENERAL EMPLOYEES	1 920 200 00	25,000.00	6,249.99	.00		563.60	2.25	(24,436.40)
OFFICE SUPPLIES & EXPENSE	1 921 000 00	8,000.00	1,999.98	1,635.80	245.37	3,786.46	47.33	(4,213.54)
OUTSIDE SERVICES EMPLOYED	1 923 000 00	8,000.00	1,999.98	4,065.00	609.75	4,065.00	50.81	(3,935.00)
COURTNEY	1 923 001 00	600.00	150.00	4,129.31	999.99	4,288.31	714.71	3,688.31
ENGINEERING CONSULTANTS	1 923 004 00	.00	.00	.00		(21,504.54)		(21,504.54)
PROPERTY INSURANCE	1 924 000 00	16,200.00	4,050.00	.00		8,811.47	54.39	(7,388.53)
EMPLOYEES PENSIONS/BENEFITS	1 926 200 00	50,000.00	12,499.98	4,626.78	111.04	11,845.35	23.69	(38,154.65)
EMPLOYEE BENEFIT BRICKSTREET	1 926 210 00	4,400.00	1,099.98	426.52	116.32	842.64	19.15	(3,557.36)
EMPLOYEE VACATION PAY	1 926 300 00	10,550.00	2,637.48	631.80	71.86	2,770.05	26.25	(7,779.95)
EMPLOYEES HOLIDAY PAY	1 926 400 00	7,900.00	1,974.99	832.08	126.39	1,483.20	18.77	(6,416.80)
EMPLOYEES SICK PAY	1 926 500 00	7,900.00	1,974.99	253.25	38.46	487.50	6.17	(7,412.50)
COMP TIME	1 926 700 00	2,200.00	549.99	90.24	49.22	453.28	20.60	(1,746.72)
REB/WV RETIREE HEALTH BENEFIT	1 926 800 00	35,000.00	8,749.98	2,858.40	98.00	8,575.20	24.50	(26,424.80)
REGULATORY COMMISSION EXPENSE	1 928 000 00	4,400.00	1,099.98	.00		.00		(4,400.00)
SCCELLANEOUS GENERAL EXPENSE	1 930 200 00	6,000.00	1,500.00	111.62	22.32	832.34	13.87	(5,167.66)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION		239,150.00	59,787.30	25,505.65	127.98	41,041.27	17.16	(198,108.73)
MAINTENANCE OF GENERAL PLANT								
TRANSPORTATION EXPENSES	1 932 000 00	2,000.00	499.98	.00		.00		(2,000.00)
	1 933 000 00	16,000.00	3,999.99	1,355.53	101.66	3,134.42	19.59	(12,865.58)
		=====	=====	=====	=====	=====	=====	=====
ADMINISTRATIVE & GENERAL								
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATION & MAINTENANCE		836,650.00	209,162.04	78,750.59	112.95	194,135.88	23.20	(642,514.12)

Mineral Wells PSD
 G E N E R A L L E D G E R
 WATER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
DEPRECIATION EXPENSE	1 403 000 00	309,600.00	77,400.00	25,031.00	97.01	74,651.00	24.11	(234,949.00)
DEPRECIATION EXPENSE	1 408 100 00	13,500.00	3,375.00	1,264.37	112.38	3,255.37	24.11	(10,244.63)
		=====	=====	=====	=====	=====	=====	=====
TOTAL OPERATING EXPENSES		1159,750.00	289,937.04	105,045.96	108.69	272,042.25	23.45	(887,707.75)
OTHER INCOME & DEDUCTIONS								
INTEREST & DIVIDEND INCOME	1 419 000 00	(1,200.00)	(300.00)	(21.18)	21.18	(136.59)	11.38	1,063.41
INTEREST ON LONGTERM DEBT	1 427 000 00	197,500.00	49,374.99	17,000.20	103.29	52,286.20	26.47	(145,213.80)
OTHER INTEREST EXPENSE	1 431 000 00	150.00	37.50	29.08	232.64	61.46	40.97	(88.54)
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TOTAL OTHER INCOME & DEDUCTIO		196,450.00	49,112.49	17,008.10	103.89	52,211.07	26.57	(144,238.93)
		=====	=====	=====	=====	=====	=====	=====
TOTAL INCOME		103,185.00	25,795.86	15,392.50	179.00	2,390.76	2.31	(100,794.24)

10/13/11

PERIOD: 3, YEAR ENDING: 2012

Mineral Wells PSD
G E N E R A L L E D G E R
SEWER INCOME STATEMENT

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SEQ FILE: PAL02

ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET	
SEWER INCOME STATEMENT								
SEWER REVENUES								
SEWER SERVICE REVENUES								
DOMESTIC SERVICE-RESIDENTIAL	2 601 000 00	(508,000.00)	(126,999.99)	(41,193.00)	97.30	(126,742.08)	24.94	381,257.92
DOMESTIC SERVICE-COMMERCIAL	2 602 000 00	(178,950.00)	(44,737.50)	(14,297.74)	95.87	(44,669.01)	24.96	134,280.99
DOMESTIC SERVICE-PUBLIC AUTHOR	2 603 000 00	(1,050.00)	(262.50)	(53.71)	61.38	(184.42)	17.56	865.58
DOMESTIC SALES-INDUSTRIAL	2 604 000 00	(4,000.00)	(999.99)	(327.17)	98.15	(1,280.67)	32.01	2,719.33
ATCHER BEND SEWER	2 605 000 00	(250.00)	(62.49)	(149.09)	715.74	(115.08)	46.03	134.92
TOTAL SALES OF SEWER SERVICE		(692,250.00)	(173,062.47)	(56,020.71)	97.11	(172,991.26)	24.98	519,258.74
OTHER SEWER REVENUES								
FORFEITED DISCOUNTS & PENALTY	2 612 000 00	(13,500.00)	(3,375.00)	(1,036.49)	92.13	(3,555.40)	26.33	9,944.60
SC SEWERAGE REVENUES	2 615 000 00	(600.00)	(150.00)	(150.00)	300.00	(375.00)	62.50	225.00
TOTAL OTHER SEWER REVENUES		(14,100.00)	(3,525.00)	(1,186.49)	100.97	(3,930.40)	27.87	10,169.60
TOTAL REVENUES		(706,350.00)	(176,587.47)	(57,207.20)	97.18	(176,921.66)	25.04	529,428.34
SEWER EXPENSES								
SEWER COLLECTION EXPENSES								
SEWER SERVICE CONN & TRAP	2 705 100 00	2,500.00	624.99	156.91	75.31	442.08	17.68	(2,057.92)
SEWER COLLECT & TRANS MAINS	2 705 200 00	13,000.00	3,249.99	335.31	30.95	3,692.47	28.40	(9,307.53)
TOTAL COLLECTING EXPENSES		15,500.00	3,874.98	492.22	38.10	4,134.55	26.67	(11,365.45)
SEWER PUMPING EXPENSES								
SEWER PUMPING LABOR-PUMPING	2 722 000 00	7,000.00	1,749.99	698.90	119.81	2,314.87	33.06	(4,685.13)
SEWER LIFT STATIONS	2 723 100 00	18,000.00	4,500.00	1,495.50	99.70	4,181.83	23.23	(13,818.17)
SEWER GRINDER PUMPS	2 723 200 00	6,600.00	1,650.00	422.45	76.80	1,361.42	20.62	(5,238.58)
SEWER PUMPS-EXP LIFT STA GRINDERS	2 724 000 00	13,000.00	3,249.99	860.29	79.41	1,980.08	15.23	(11,019.92)
SEWER PUMPING-LIFT STATIONS	2 727 100 00	32,000.00	7,999.98	2,020.27	75.76	5,321.63	16.63	(26,678.37)
SEWER PUMPING OTHER PUMPING EQUIPMENT	2 727 200 00	42,000.00	10,500.00	2,721.04	77.74	10,993.04	26.17	(31,006.96)
TOTAL PUMPING EXPENSES		118,600.00	29,649.96	8,218.45	83.15	26,152.87	22.05	(92,447.13)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

DESCRIPTION	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TREATMENT & DISPOSAL EXPENSES								
OPERATION LABOR-TREATMENT	2 742 000 00	17,000.00	4,249.98	782.24	55.21	3,293.41	19.37	(13,706.59)
SUPPLIES AND EXPENSES-PLANT	2 743 100 00	31,000.00	7,749.99	1,822.48	70.54	5,877.70	18.96	(25,122.30)
CHEMICAL TREATMENT EXP-PLANT	2 743 200 00	16,000.00	3,999.99	5,409.02	405.67	11,998.52	74.99	(4,001.48)
POWER EXPENSE-PLANT	2 743 300 00	53,000.00	13,249.98	.00		9,832.28	18.55	(43,167.72)
MAINT OF STRUCTURE & IMPROVEMT	2 745 000 00	3,100.00	774.99	321.91	124.61	721.52	23.27	(2,378.48)
MAINT OF T & D SYS EQUIPMENT	2 746 000 00	5,500.00	1,374.99	584.94	127.62	1,203.00	21.87	(4,297.00)
TOTAL TREATMENT & DISPOSAL		125,600.00	31,399.92	8,920.59	85.22	32,926.43	26.21	(92,673.57)
BILLING & COLLECTING EXPENSES								
INTER READING LABOR	2 782 000 00	6,000.00	1,500.00	492.00	98.40	1,588.97	26.48	(4,411.03)
BILLING & COLLECTING LABOR	2 783 100 00	24,000.00	6,000.00	2,220.17	111.00	5,699.25	23.74	(18,300.75)
BILLING & COLLECTING EXPENSE	2 783 200 00	7,500.00	1,875.00	565.49	90.47	2,636.75	35.15	(4,863.25)
TOTAL BILLING & COLLECTING		37,500.00	9,375.00	3,277.66	104.88	9,924.97	26.46	(27,575.03)
ADMINISTRATIVE/GENERAL EXPENSE								
MIN & GENERAL SALARIES	2 790 000 00	33,000.00	8,250.00	3,644.06	132.51	8,217.44	24.90	(24,782.56)
GENERAL SALARIES-OPERATIONS	2 790 100 00	500.00	124.98	.00		.00		(500.00)
EXPENSES-GENERAL OFFICERS	2 792 100 00	15,000.00	3,750.00	.00		.00		(15,000.00)
EXPENSES-GENERAL EMPLOYEES	2 792 200 00	8,000.00	1,999.98	.00		.00		(8,000.00)
OFFICE SUPPLIES & EXPENSES	2 793 000 00	15,000.00	3,750.00	934.40	74.75	2,431.93	16.21	(12,568.07)
SPECIAL SERVICES	2 795 000 00	8,000.00	1,999.98	2,710.00	406.50	2,710.00	33.87	(5,290.00)
SPECIAL SERVICE ENGINEER	2 795 100 00	.00	.00	.00		(14,336.35)		(14,336.35)
SPECIAL LEGAL SERVICES	2 796 000 00	1,000.00	249.99	74.00	88.80	180.00	18.00	(820.00)
REGULATORY COMMISSION	2 797 000 00	2,700.00	675.00	.00		.00		(2,700.00)
INSURANCE	2 798 000 00	17,000.00	4,249.98	.00		5,874.32	34.55	(11,125.68)
INJURIES/DAMAGES	2 799 000 00	1,000.00	249.99	.00		.00		(1,000.00)
EMPLOYEES WELFARE EXPENSES	2 800 100 00	1,000.00	249.99	.00		.00		(1,000.00)
EMPLOYEE PENSION & BENEFITS	2 800 200 00	40,000.00	9,999.99	3,579.17	107.37	9,107.68	22.76	(30,892.32)
EMPLOYEE BENEFIT BRICKSTEET	2 800 210 00	3,700.00	924.99	284.35	92.22	561.77	15.18	(3,138.23)
EMPLOYEES VACATION PAY	2 800 300 00	7,000.00	1,749.99	421.20	72.20	1,859.12	26.55	(5,140.88)
EMPLOYEES HOLIDAY PAY	2 800 400 00	5,200.00	1,299.99	554.72	128.01	988.80	19.01	(4,211.20)
EMPLOYEES SICK PAY	2 800 500 00	3,000.00	750.00	198.10	79.24	376.18	12.53	(2,623.82)
LEAVE TIME	2 800 700 00	1,500.00	375.00	56.06	44.84	309.10	20.60	(1,190.90)
B/WV RETIREE HEALTH BENEFIT	2 800 800 00	22,000.00	5,499.99	1,905.60	103.94	5,716.80	25.98	(16,283.20)
CELLANEOUS GENERAL EXPENSE	2 801 000 00	5,000.00	1,249.98	695.82	166.99	1,185.59	23.71	(3,814.41)
UTILITYS	2 803 000 00	5,000.00	1,249.98	.00		5,000.00	100.00	.00
TRANSPORTATION EXPENSE	2 903 000 00	10,000.00	2,499.99	903.70	108.44	2,089.66	20.89	(7,910.34)
COLLECTIBLE ACCOUNTS	2 904 100 00	2,000.00	499.98	.00		.00		(2,000.00)
TOTAL ADMINISTRATIVE & GEN EX		206,600.00	51,649.77	15,961.18	92.70	32,272.04	15.62	(174,327.96)

Mineral Wells PSD
 G E N E R A L L E D G E R
 SEWER INCOME STATEMENT

TITLE	ACCOUNT #	ANNUAL BUDGET	PRORATED BUDGET	MONTH BALANCE	%	Y-T-D BALANCE	%	EXCESS BUDGET
TOTAL OPERATING EXPENSES		503,800.00	125,949.63	36,870.10	87.82	105,410.86	20.92	(398,389.14)
DEPRECIATION	2 503 000 00	302,000.00	75,499.98	25,345.00	100.70	75,595.00	25.03	(226,405.00)
MAINTENANCE EXPENSE	2 507 100 00	11,000.00	2,749.98	954.48	104.12	2,418.92	21.99	(8,581.08)
INTEREST/DIVIDEND EARNED	2 524 000 00	(600.00)	(150.00)	(24.46)	48.92	(73.63)	12.27	526.37
INTEREST ON LONG TERM DEBT	2 530 000 00	70,000.00	17,499.99	4,713.99	80.81	15,250.02	21.78	(54,749.98)
OTHER INTEREST EXPENSE	2 535 000 00	130.00	32.49	10.51	97.04	25.80	19.84	(104.20)
		=====	=====	=====	=====	=====	=====	=====
TOTAL EXPENSES & OTHER INCOME		179,980.00	44,994.60	10,662.42	71.09	21,705.31	12.05	(158,274.69)
		=====	=====	=====	=====	=====	=====	=====
BALANCE TO SURPLUS		179,980.00	44,994.60	10,662.42	71.09	21,705.31	12.05	(158,274.69)