

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 8, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER (VIA PHONE)

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Ronald Alan Harmon, Kimberly E. Ponto, Charlotte Staats, Jack W. Taylor, and Paul Kupferber.

The County Commission approved an Erroneous Assessment Application in regard to real property for Leann Miller.

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M., Jeff Williams, Director of the Wood County Day Report Center met with the County Commission to request they be allowed to sign a contract with Suttle and Stalnaker, Certified Public Accountants, to review their non-profit status for their drug testing lab. The County Commission agreed that the Day Report Center has the funding through their drug lab to contract with them. (Order M/1647-E)

At 10:45 A.M., John Reed, Wood County Compliance Officer, met with the Commission to request they set a hearing for Alex Nuckles for a cleanup of his property located on Route 31. They set a date for September 26, 2011 at 10:30 A.M. (Order M/1644)

At 11:30 A.M., Steve Nicely, Director of the Greater Parkersburg Convention and Visitors Bureau, met with the County Commission to present recommendations for Innovative Grant funding to several organizations. (Orders M/1647-B and M/1647-C)

The County Commission announced that a vacancy exists on the Mid-Ohio Valley Regional Airport Authority. They also placed Jeff McDougle in nomination for reappointment. (A/830)

The County Commission announced that a vacancy exists on the Vienna Public Library. They also placed Julia O'Donnell in nomination. (Order A/829)

The County Commission reappointed James Lett to the Mineral Wells Public Service District. (Order A/827)

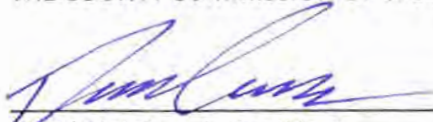
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/ 827, A/829, A/830, M/1638, M/1639, M/1640, M/1641, M/1642, M/1643, M/1644, M/1645, M/1646, M/1647, M/1647-A, M/1647-B, M/1647-C, M/1647-D, M/1647-E, M/1647-F and M/1647-G.


Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled September 8, 2011.



Wood County Commission

9/8/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	POTENTIAL CONTRACT WITH SUTTLE AND STALNAKER FOR TAX ADVICE	JEFF WILLIAMS, DAY REPORT CENTER DIRECTOR
10:45 AM	SET A HEARING DATE FOR ALEX NUCKLES	JOHN REED, COMPLIANCE OFFICER
11:00 AM	SMALL CITIES BLOCK GRANT DRAWDOWN – CLAYWOOD RISER RIDGE WATER PROJECT	TIM MEEKS, MID-OHIO VALLEY REGIONAL COUNCIL
11:15 AM	FLOOD MITIGATION APPLICATION	TIM MEEKS, MID-OHIO VALLEY REGIONAL COUNCIL
11:30 AM	INNOVATIVE GRANT APPLICATIONS	STEVE NICELY AND DAVE ASHLEY
Special notes:	<ol style="list-style-type: none">1. Vacancies on Boards and Commissions2. Building Enforcement Properties3. Contribution Requests4. County Facilities5. Discuss Change Orders for Justice Center6. Sheriff's Dept airport staffing7. Lifestyle Returns (Wellness Committee Program)	

* * * Communication Result Report (Sep. 6. 2011 4:07PM) * * *


1) WCC
2)

te/Time: Sep. 6. 2011 4:07PM

to. Mode	Destination	Pg(s)	Result	Page Not Sent
518 Memory TX	wayne	P. 1	OK	

Reason for error
 (1) Hang up or line fail
 (2) No answer
 (3) Exceeded max. E-mail size

E: 2) Busy
 E: 4) No facsimile connection

	<h2>Wood County Commission</h2>	
	9/8/2011 1 Court Square, Suite 203 Parkersburg, WV 26101	
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Wood County Commission Meeting
Held September 8, 2011

Please Print

1.	Jeff Williams / DRC - ref tax co. contract
2.	STEVE NICELY
3.	
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10:30 – Jeff Williams, Director of the Wood County Day Report Center, met with the commission to request they be allowed to sign a contract with Suttle and Stalnaker, Certified Public Accountants, to review their non-profit status for their drug testing lab. The commission agreed that the Day Report Center has the funding through their drug lab to contract with them. ORDER

10:45 – John Reed, Wood County Compliance Officer, met with the commission to request they set a hearing for Alex Nuckles for a cleanup of his property located on Route 31. ORDER

11:30 – Steve Nicely, director of the Greater Parkersburg Convention Bureau, met with the commission to present recommendations for Innovative Grant funding to several organizations. ORDERS

WOOD COUNTY COMMISSION

SW TM
AW

ERRONEOUS ASSESSMENT APPLICATION

al Property Date Entered 08/31/2011
 ear 2011 Reference No 4667
 umber 709716

9/8/11
69/537

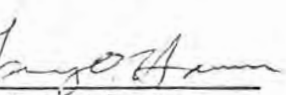
the application of HARMON RONALD ALAN whose address is 4218 JEFFERSON ST PARKERSBURG, WV 261041432
 ved by an erroneous assessment in Parkersburg City 5 District, in the County of Wood, for the year 2011.
 ommission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
 ment and from the payment of the taxes so assessed in and for the year 2011
 as been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
 were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

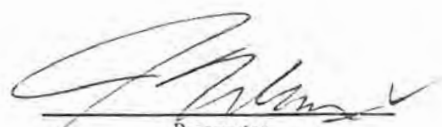
TO A CLERICAL ERROR THE 2007 FORD MUSTANG WAS RECORDED WHEN IN FACT IT SHOULD HAVE BEEN
 MPT DUE TO MR. HARMON'S ACTIVE DUTY MILITARY STATUS...SEE ATTACHED

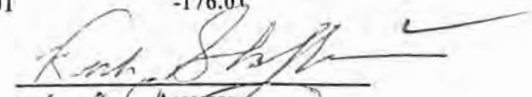
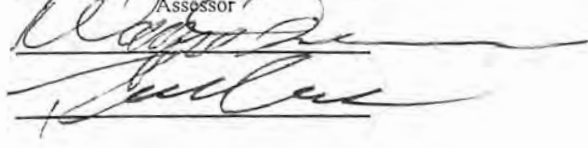
All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	0	11,565	11,565
New Value	0	0	5,520	5,520.00
Value Adjusted	0	0	-6,045	-6,045.00
Old Taxes	\$0.00	\$0.00	\$336.72	336.72
New Taxes	\$0.00	\$0.00	\$160.71	160.71
Taxes Adjusted	\$0.00	\$0.00	-\$176.01	-176.01
Penalty Adjusted	0.00			
Credit Applied				

A.BUSSEY


Taxpayer's Signature


Prosecutor


Assessor

Wood County Commissioners

the regular term of the County Commission of Wood County West Virginia, held at the Courthouse of said
 ty, the County Commission did approve this exoneration on Sept 8, 2011

WOOD COUNTY COMMISSION

SW

ERRONEOUS ASSESSMENT APPLICATION

sonal Property

Date Entered 08/29/2011

et Year 2011

Reference No 4665

et Number 722144

9/8/11
69/537

on the application of KUPFERBERG PAUL whose address is 122 WEDGEWOOD DR PARKERSBURG, WV 261049229
grieved by an erroneous assessment in North Hills 14 District, in the County of Wood, for the year 2011.
re Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
assessment and from the payment of the taxes so assessed in and for the year 2011
it has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

UE TO A DIVORCE THE 2006 LEXUS RX33 WAS AWARDED TO CONNIE KUPFERBERG. PLEASE ADJUST TAX TICKET.
EE ATTACHED.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	0	45,390	45,390
New Value	0	0	34,200	34,200.00
Value Adjusted	0	0	-11,190	-11,190.00
Old Taxes	\$0.00	\$0.00	\$1,153.28	1,153.28
New Taxes	\$0.00	\$0.00	\$868.95	868.95
Taxes Adjusted	\$0.00	\$0.00	-\$284.33	-284.33
Penalty Adjusted	0.00			
Credit Applied				

Rick Shiff
Assessor
[Signature]
[Signature]

TM
Paul L. Kupferberg
Taxpayer's Signature
4-482-7997

[Signature]
Prosecutor

Wood County Commissioners

At the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said
County, the County Commission did approve this exoneration on Sept 8, 2011

RECEIVED
AUG 29 '11

WOOD COUNTY COMMISSION

SW TM
SW

County Administrator

ERRONEOUS ASSESSMENT APPLICATION

Property

Date Entered 08/26/2011

Year 2011

Reference No 4664

9/5/11
69/537

Number 705945

in the application of PONTO KIMBERLY E whose address is 855 WHITEHEAD DR PATASKALA, OH 430627491
received by an erroneous assessment in Lubeck 3 District, in the County of Wood, for the year 2011.

The Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
assessment and from the payment of the taxes so assessed in and for the year 2011
if it has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUPLICATE TO A TAXPAYER CLERICAL ERROR THE VEHICLE WAS REPORTED WHEN IN FACT IT WAS SOLD TO SCOTT
PONTO AND HAD AN OHIO TITLE.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	0	1,845	1,845
New Value	0	0	0	0.00
Value Adjusted	0	0	-1,845	-1,845.00
Old Taxes	\$0.00	\$0.00	\$40.42	40.42
New Taxes	\$0.00	\$0.00	\$0.00	0.00
Taxes Adjusted	\$0.00	\$0.00	-\$40.42	-40.42
Penalty Adjusted	0.00			
Credit Applied				

M COLE

Kimberly E. Ponto
Taxpayer's Signature
46-919-4590

[Signature]
Prosecutor

[Signature]
Assessor
[Signature]
Wood County Commissioners

At the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said
County, the County Commission did approve this exoneration on Sept 8, 2011

AUG 25 '11

WOOD COUNTY COMMISSION

County Administrator

ERRONEOUS ASSESSMENT APPLICATION

Real Property Date Entered 06/01/2011

Year 2011 Reference No 4576

Number 723007

9/8/11
69/537

On the application of STAATS CHARLOTTE whose address is RR 2 BELLEVILLE, WV 261339802
 levied by an erroneous assessment in Harris 2 District, in the County of Wood, for the year 2011,
 Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
 assessment and from the payment of the taxes so assessed in and for the year 2011
 has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
 was delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Charlotte Staats does not own a mobile home in Wood County. She has lived in Jackson County since Nov. 2004. See attached information from Jackson County Assessor.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	5,670	0	5,670
New Value	0	0	0	0.00
Value Adjusted	0	-5,670	0	-5,670.00
Old Taxes	\$0.00	\$62.12	\$0.00	62.12
New Taxes	\$0.00	\$0.00	\$0.00	0.00
Taxes Adjusted	\$0.00	-\$62.12	\$0.00	-62.12
Penalty Adjusted	0.00			
Credit Applied				

KL

Rick Staffa
Taxpayer's Signature

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Wood County Commissioners

At the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, the County Commission did approve this exoneration on Sept 8, 2011

RECEIVED
AUG 16 '11

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

TM
Swain

County Administrator
Personal Property

Date Entered 08/10/2011

Year 2010
SEP 01 '11

Reference No 4645

County Administrator
Application Number 620085

9/8/11
69/537

On the application of TAYLOR JACK W whose address is 1213 15TH ST VIENNA, WV 261051023
relieved by an erroneous assessment in Vienna 10 District, in the County of Wood, for the year 2010,
the Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
assessment and from the payment of the taxes so assessed in and for the year 2010
if has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
books were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUPLICATE TO A CLERICAL ERROR A SUPPLEMENTAL TAX TICKET WAS CREATED WHEN THIS REGULAR TAX TICKET
EXISTED.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	0	13,258	13,258
New Value	0	0	0	0.00
Value Adjusted	0	0	-13,258	-13,258.00
Old Taxes	\$0.00	\$0.00	\$372.40	372.40
New Taxes	\$0.00	\$0.00	\$0.00	0.00
Taxes Adjusted	\$0.00	\$0.00	-\$372.40	-372.40
Penalty Adjusted	0.00			
Credit Applied				

M COLE

Tara W. Sawyer
Taxpayer's Signature

[Signature]
Prosecutor

[Signature]
Assessor
[Signature]
Wood County Commissioners

04. 203. 4397

At the regular term of the County Commission of Wood County West Virginia, held at the Courthouse of said
County, the County Commission did approve this exoneration on Sept. 8, 2011

RECEIVED

AUG 31 '11

WOOD COUNTY COMMISSION

ERRONEOUS ASSESSMENT APPLICATION

County Administrator
Property

Date Entered 08/02/2011

Year 2011
Parcel Number 11789

Reference No 4627

9/8/11
69/537

on the application of MILLER LEANN whose address is 479 PADDOCK DR NORTH PARKERSBURG, WV
grieved by an erroneous assessment in Parkersburg 4 District, in the County of Wood, for the year 2011,
e Commission therefore, Orders that the said applicant be and is hereby exonerated from the said erroneous
assessment and from the payment of the taxes so assessed in and for the year 2011
t has been paid the Sheriff shall refund the same to them; or if more than a year from the time the property
oks were delivered to the Sheriff for the affected tax year, the Sheriff shall allow a credit on future taxes payable.

roperty Described as S 60 FT TCT J OAK RIDGE PARK in class 2 with value of 540 and taxes of 2.96 per half.
his parcel should have been deleted because acreage is all ready included in parcel 10A.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

	Class 1	Class 2	Class 3/4	Net Chg
Old Value	0	540	0	540
New Value	0	0	0	0.00
Value Adjusted	0	-540	0	-540.00
Old Taxes	\$0.00	\$5.92	\$0.00	5.92
New Taxes	\$0.00	\$0.00	\$0.00	0.00
Taxes Adjusted	\$0.00	-\$5.92	\$0.00	-5.92
Penalty Adjusted	0.00			
Credit Applied				

Karen DeGraef

Taxpayer's Signature

Prosecutor

Assessor

Wood County Commissioners

at the regular term of the County Commission of Wood County, West Virginia, held at the Courthouse of said
ounty, the County Commission did approve this exoneration on Sept 8, 2011

9/8/11
69/537

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Annexation of Property by
 Minor Boundary Adjustment
 Magisterial District of **Tygart District**
 Wood County, West Virginia

ORDER

This day came the City of Parkersburg, a municipal corporation, by Robert K. Tebay, III, its Assistant City Attorney, and tendered to the Commission its Application, with Exhibits, a copy of which is attached hereto, for annexation of territories to the City of Parkersburg by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5, of the Code of West Virginia, as amended; and

It appearing to the Commission that said Application is in proper form and that said petitioner is entitled to file said Application and make such application, it is ORDERED that said Application, and Exhibits, be, and the same are, hereby filed.

It further appearing to the Commission that the boundary adjustment sought by said Application is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for the 3rd day of October, 2011, at 11:00 o'clock, a m., and that Notice of said hearing, including a description of the territory sought to be annexed, be published in the Parkersburg News and the Parkersburg Sentinel, newspapers published in Wood County, West Virginia, once a week for two (2) consecutive weeks, with the first publication thereof to be more than fourteen (14) days prior to the said hearing date, and that said Notice also be prominently posted at not less than five (5) public places within the areas proposed to be annexed.

Dated this 8th day of September, 2011.

ENTER: WOOD COUNTY COMMISSION

By: 
Its President

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

Re: Annexation of Property by Minor Boundary Adjustment in the Magisterial District of Tygart District, Wood County, West Virginia

NOTICE

Notice is hereby given that the County Commission of Wood County, West Virginia, will on the **3rd day of October, 2011 at 11 o'clock A.M.**, in the Courtroom of the Wood County Courthouse, located in the City of Parkersburg, Wood County, West Virginia; hear the application and petition of the City of Parkersburg, for the annexation of territories to the City of Parkersburg by Minor Boundary Adjustment. The territories sought to be annexed to the City of Parkersburg are hereinafter described by metes and bounds.

Any person having objections to such annexation, or desiring to be heard, may appear at the aforementioned time and place to be heard.

The territories to be annexed to the City of Parkersburg are situated in the Magisterial District of **Tygart District**, County of Wood and State of West Virginia, and are more particularly described as follows:

Beginning at a point on the existing corporation line of the City of Parkersburg, said point being the westerly corner of Lot 71 of South Acres Addition, as shown in Plat Book 11, Page 18, recorded in the office of the Clerk of the County Commission of Wood County, West Virginia.

Thence: leaving said existing corporation line, and with the southerly line of Soyer Street, and it's northeasterly extension, in a northeasterly direction, crossing 18th Avenue, to a point on the westerly line of Lot 18 of the aforesaid addition;

Thence: with the easterly line of said 18th Avenue, in a northwesterly direction, to the northwesterly corner of said Lot 18;

Thence: with said existing corporation line, crossing said 18th Avenue, in a southwesterly direction, to the northeasterly corner of Lot 29 of the aforesaid addition;

Thence: continuing with said existing corporation line, in a southwesterly direction to the northwesterly corner of said Lot 29;

Thence: continuing with said existing corporation line, in a southeasterly direction, to the southwesterly corner of said Lot 29;

Thence: continuing with said existing corporation line, crossing said Soyer Street, in a southeasterly direction to the place of beginning, containing 0.38 Acre more or less, as shown on the plat attached hereto and made part of this description.

Being Lot 29 of South Acres Addition (Plat Book 11, Page 18), a portion of Soyer Street, and a portion of 18th Avenue as described above.

This description was prepared by Randy A. Sheppard, Professional Surveyor No. 860, and is based on instruments of record.

COUNTY COMMISSION OF WOOD

BY:  _____

ITS: President _____

THE COUNTY COMMISSION OF WOOD COUNTY

APPLICATION FOR ANNEXATION BY MINOR BOUNDARY ADJUSTMENT

West Virgin Code, Chapter 8, Article 6, Section 5

SECTION 1:

The Petitioner, City of Parkersburg, a municipal corporation within the County of Wood, State of West Virginia, hereby petitions the County Commission of Wood County, West Virginia, to annex certain property by minor boundary adjustment in accordance with the provisions of West Virginia Code, Chapter 8, Article 6, Section 5.

SECTION 2:

The territory proposed to be annexed is located in the Magisterial District of Tygart District, Wood County, West Virginia, and more particularly described as follows:

There is attached hereto Exhibit A, describing the parcels and rights-of-way to be annexed. The parcel and rights-of-way to be annexed are presently contiguous to the existing boundary of the municipality.

SECTION 3:

There is attached to hereto as Exhibit B an identification of all affected parties to the proposed annexation, including:

A. An identification of all firms, corporations, and/or entities that operate any business or commercial enterprise within the territory proposed to be annexed, and the respective addresses of such businesses or commercial enterprises:

B. An identification by name and address, of all persons known to reside in the territory proposed to be annexed;

C. Identification, by name and address, of all persons or entities who own an interest in real estate located within the territory proposed to be annexed:

D. Identification, by name and address, of all persons or entities who own property abutting a street or highway in the territory proposed to be annexed.

SECTION 4:

The plan of the Petitioner for providing the territory proposed to be annexed with all applicable public services, including police and fire protection, public water and sewer services, street maintenance services, and solid waste collection will be provided by a private solid waste collection (including to what extent the solid waste collection will be provided by a private solid waste collection service) is as follows:

Police and Fire Service:	City of Parkersburg, WV
Public Water Service:	City of Parkersburg, WV
Public Sewer Service:	City of Parkersburg, WV
Street Maintenance Services:	City of Parkersburg, WV
Solid Waste Collection:	City of Parkersburg, WV

SECTION 5:

In the event the Petitioner intends to choose not to utilize current providers for solid waste collection service, a statement of the impact of the annexation on any private solid waste collection service or public service district currently doing business in the territory proposed to be annexed, which is as follows.

Removal of solid waste from annexed properties will be provided by the City of Parkersburg.

SECTION 6:

Petitioner hereby represents that the impact of the annexation on fire protection and fire insurance rates in the territory proposed for annexation is as follows:

There is no adverse impact on the police and fire protection insurance rates for those properties petitioning to join the City of Parkersburg.

SECTION 7:

The Petitioner hereby represents that the proposed annexation will affect the finances and services of the municipality as follows:

The annexation of said lots and rights-of-way will not increase the cost of municipal services the City of Parkersburg currently provides in the immediate vicinity.

SECTION 8:

Please describe how the municipality believes the proposed annexation is in the best interests of Wood County as a whole:

Wood County, West Virginia will benefit from the proposed annexation, because it would not be responsible for maintaining portions of Soyer Street and 18th Avenue. The County will also not have to provide services to the property petitioning to be annexed. This would allow the County to devote additional resources to the more than 87,000 residents in Wood County. The City of Parkersburg will provide residents with same level of service it provides current residents in the corporation limit.

SECTION 9

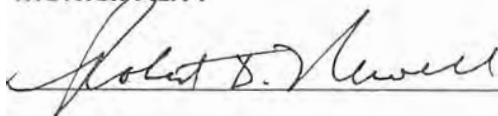
Please provide a professional surveyed GIS Map of the area to be annexed.

Please see the attached GIS Map of the proposed annexation.

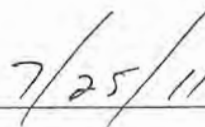
SECTION 10

The undersigned municipality hereby represents that the proposed annexation meets the requirements of the provisions of West Virginia Code, Chapter 8, Article 6, Section 5.

MUNICIPALITY



Mayor, Robert D. Newell




Date

RESOLUTION

WHEREAS, the City of Parkersburg desires to increase its boundaries by way of minor boundary adjustment so as to adequately reflect and encourage the fiscal and physical growth of the City; and

WHEREAS, the area to be annexed by said method includes portions of right-of-way known as Soyer Street and 18th Avenue; and

WHEREAS, Joseph and Sharon Wilson, the owners of 2700 Soyer Street do not object to this annexation; and

 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the City of Parkersburg, by and through its governing body, under and by virtue of the provision of Chapter 8, Article 6, Section 5 of the Code of West Virginia, as amended, apply to the County Commission of Wood County, West Virginia, for permission to annex to the City of Parkersburg that certain territory situated in the Tygart District, Wood County, West Virginia, bounded and described on the legal description and plat, which attached hereto and incorporated herein by reference as Exhibit "A."

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the portion of said property to be annexed consists of portions of right-of-way of Soyer Street and 18th Avenue, and Lot 29 in the South Acres Subdivision, making a total of 0.38 acres; and

BE IT FURTHER RESOLVED that in conjunction with the foregoing Mayor Robert D. Newell, be and is hereby, authorized to execute a proper application and do all other acts necessary in connection with said annexation procedure.

SPONSORED BY: Parkersburg Municipal Planning Commission

RESOLUTION

WHEREAS, the City of Parkersburg desires to increase its boundaries by way of minor boundary adjustment so as to adequately reflect and encourage the fiscal and physical growth of the City; and

WHEREAS, the area to be annexed by said method includes portions of right-of-way known as Soyer Street and 18th Avenue; and

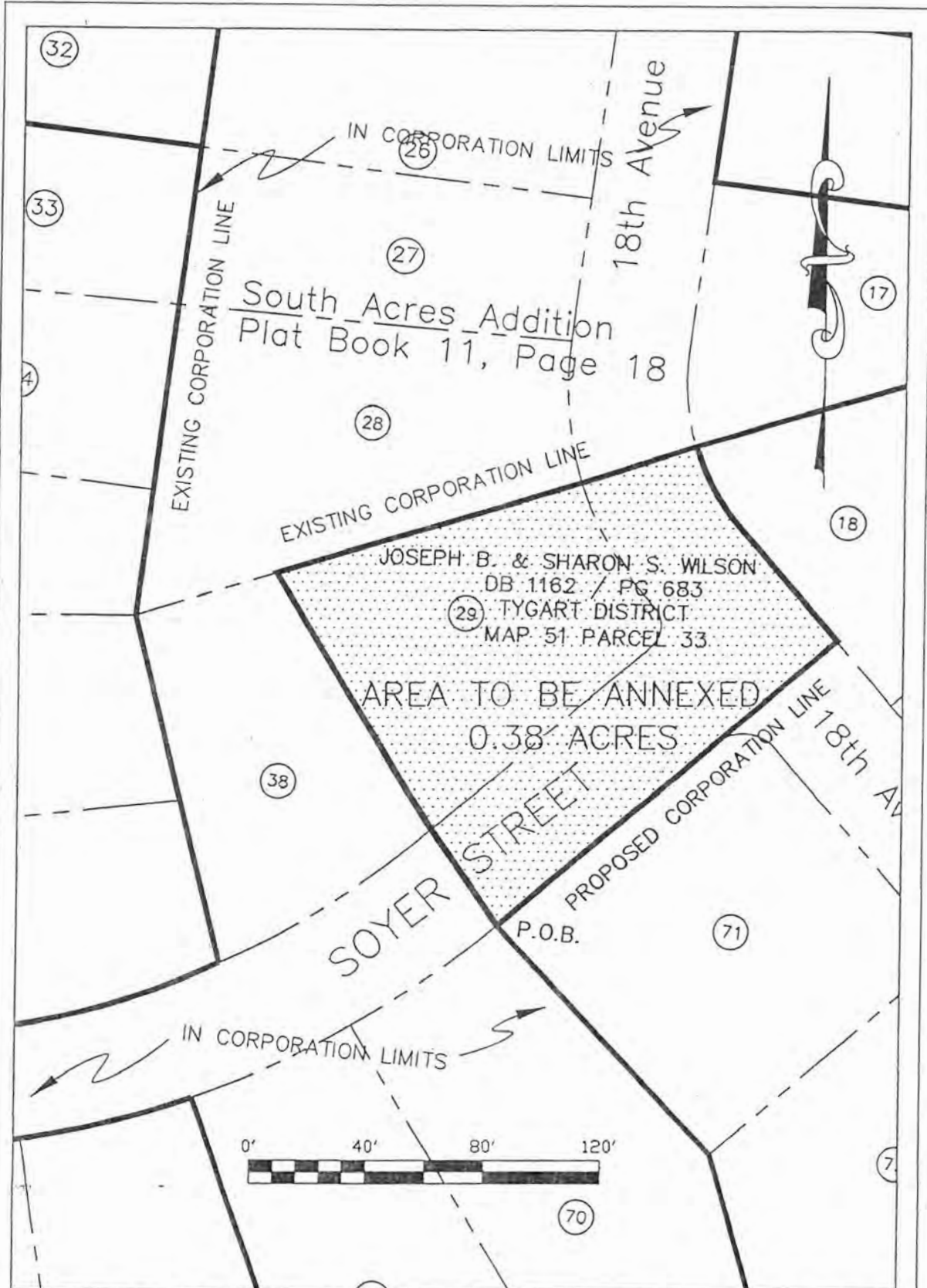
WHEREAS, Joseph and Sharon Wilson, the owners of 2700 Soyer Street do not object to this annexation; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the City of Parkersburg, by and through its governing body, under and by virtue of the provision of Chapter 8, Article 6, Section 5 of the Code of West Virginia, as amended, apply to the County Commission of Wood County, West Virginia, for permission to annex to the City of Parkersburg that certain territory situated in the Tygart District, Wood County, West Virginia, bounded and described on the legal description and plat, which attached hereto and incorporated herein by reference as Exhibit "A."

BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF PARKERSBURG that the portion of said property to be annexed consists of portions of right-of-way of Soyer Street and 18th Avenue, and Lot 29 in the South Acres Subdivision, making a total of 0.38 acres; and

BE IT FURTHER RESOLVED that in conjunction with the foregoing Mayor Robert D. Newell, be and is hereby, authorized to execute a proper application and do all other acts necessary in connection with said annexation procedure.

SPONSORED BY: Parkersburg Municipal Planning Commission



SCALE = 1 INCH = 40 FEET
 DATE: 04/22/11
 DRAWN BY: R.S.
 CHECKED BY:
 LOT 29
 OF SOUTH ACRES ADDITION
 PLAT BOOK 11 PAGE 18
 & P/O 18TH AVENUE & SOYER STREET
 TYGART DISTRICT MAP 51

CITY OF PARKERSBURG, W.V.
 DEPARTMENT OF PUBLIC WORKS
 DIVISION OF ENGINEERING
 PLAT OF PROPOSED ANNEXATION

430305555-033-034-035-036-037-038-039-040-041-042-043-044-045-046-047-048-049-050-051-052-053-054-055-056-057-058-059-060-061-062-063-064-065-066-067-068-069-070-071-072-073-074-075-076-077-078-079-080-081-082-083-084-085-086-087-088-089-090-091-092-093-094-095-096-097-098-099-100

EXHIBIT A

The territory proposed to be annexed is located in the Magisterial District of Tygart District, Wood County, West Virginia, more particularly described as follows:

Situate in the District of Tygart, County of Wood, State of West Virginia, and being more particularly bounded and described as follows:

Beginning at a point on the existing corporation line of the City of Parkersburg, said point being the westerly corner of Lot 71 of South Acres Addition, as shown in Plat Book 11, Page 18, recorded in the office of the Clerk of the County Commission of Wood County, West Virginia.

Thence: leaving said existing corporation line, and with the southerly line of Soyer Street, and it's northeasterly extension, in a northeasterly direction, crossing 18th Avenue, to a point on the westerly line of Lot 18 of the aforesaid addition;

Thence: with the easterly line of said 18th Avenue, in a northwesterly direction, to the northwesterly corner of said Lot 18 ;

Thence: with said existing corporation line, crossing said 18th Avenue, in a southwesterly direction, to the northeasterly corner of Lot 29 of the aforesaid addition;

Thence: continuing with said existing corporation line, in a southwesterly direction to the northwesterly corner of said Lot 29;

Thence: continuing with said existing corporation line, in a southeasterly direction, to the southwesterly corner of said Lot 29;

Thence: continuing with said existing corporation line, crossing said Soyer Street, in a southeasterly direction to the place of beginning, containing 0.38 Acre more or less, as shown on the plat attached hereto and made part of this description.

Being Lot 29 of South Acres Addition (Plat Book 11, Page 18), a portion of Soyer Street, and a portion of 18th Avenue as described above.

This description was prepared by Randy A. Sheppard, Professional Surveyor No. 860, and is based on instruments of record.

EXHIBIT B

SECTION 3

A. Not applicable

B.

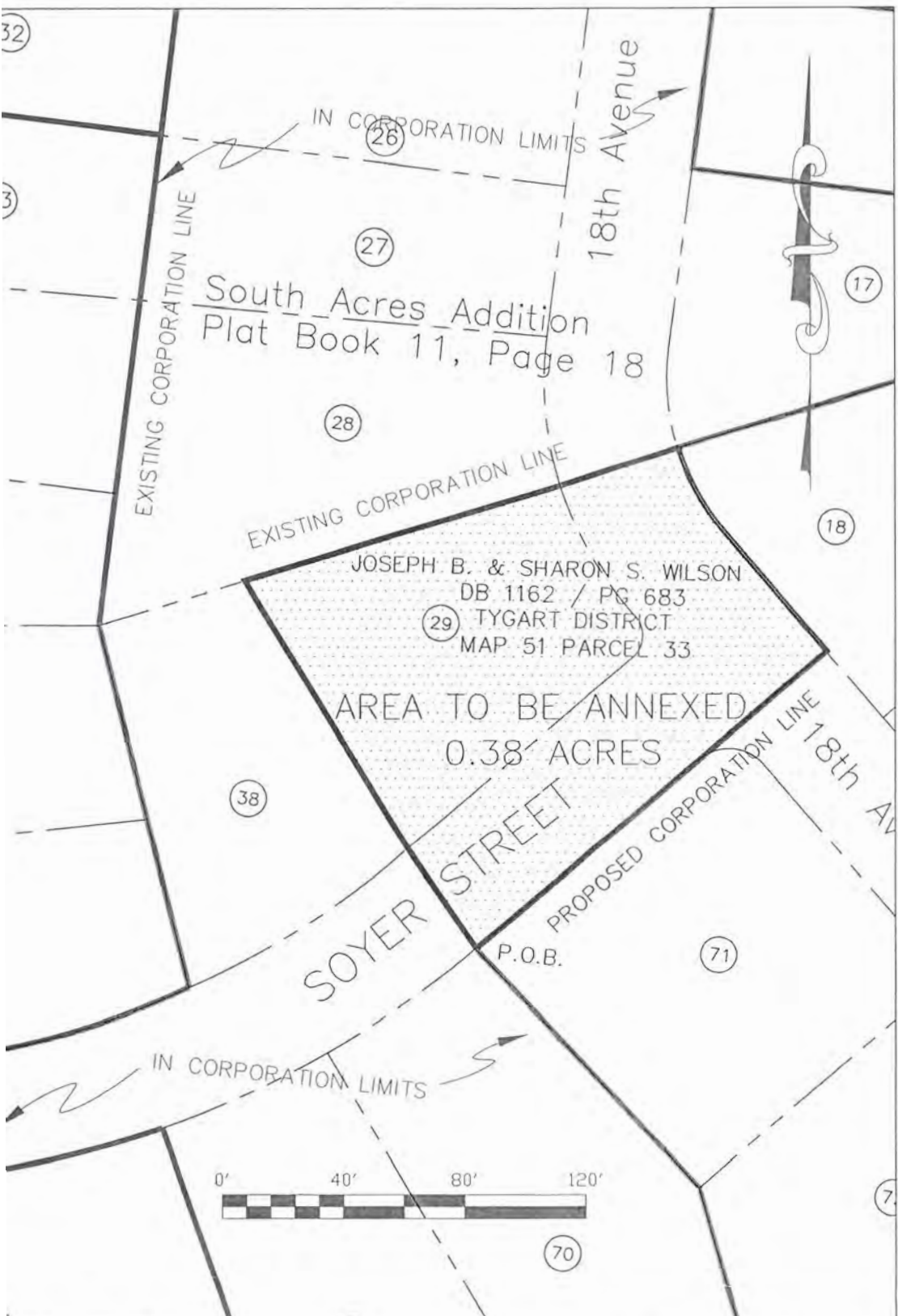
Joseph and Sharon Wilson
2700 Soyer Street Drive
Parkersburg, WV 26101

C. Not applicable

D. Property owners abutting a street or highway in the territory proposed to be annexed.

NAME	ADDRESS	CITY	STATE	ZIP CODE	MAP	PARCELS
Larry Lauderman	2612 18th Avenue	Parkersburg	WV	26101	131	140
Dale Eaton	2610 18th Avenue	Parkersburg	WV	26101	131	139
Paul Walton	2606 18th Avenue	Parkersburg	WV	26101	131	138
Paul Walton	2606 18th Avenue	Parkersburg	WV	26101	131	137
Eva Null	2605 18th Avenue	Parkersburg	WV	26101	131	142
Robert Novak	2609 18th Avenue	Parkersburg	WV	26101	131	141
Beth Minney	2609 19th Avenue	Parkersburg	WV	26101	51	22
Robert Smith	2611 19th Avenue	Parkersburg	WV	26101	51	23
Orville Crew	2613 19th Avenue	Parkersburg	WV	26101	51	24
Justin Hershberger	2615 19th Avenue	Parkersburg	WV	26101	51	25
Joshua Kirk	2617 19th Avenue	Parkersburg	WV	26101	51	26
Robert Cunningham	809 46th Pl	Vienna	WV	26105	51	76
Betty Miller	2704 18th Avenue	Parkersburg	WV	26101	51	80
William Adams	2701 Soyer Street	Parkersburg	WV	26101	51	79
Eugene Lee	2705 18th Avenue	Parkersburg	WV	26101	51	52
Herman Oldaker	2701 18th Avenue	Parkersburg	WV	26101	51	51
Jack Newberry	2618 18th Avenue	Parkersburg	WV	26101	51	39
Billy Smith	2607 18th Avenue	Parkersburg	WV	26101	51	37

Above list includes properties located within a 150' radius of 2700 Soyer Street.



South Acres Addition
Plat Book 11, Page 18

JOSEPH B. & SHARON S. WILSON
DB 1162 / PG 683
TYGART DISTRICT
MAP 51 PARCEL 33

AREA TO BE ANNEXED
0.38 ACRES



SCALE = 1 INCH = 40 FEET
DATE: 04/22/11
DRAWN BY: R.S.
CHECKED BY:
LOT 29
OF SOUTH ACRES ADDITION
PLAT BOOK 11 PAGE 18
/O 18TH AVENUE & SOYER STREET
TYGART DISTRICT MAP 51

CITY OF PARKERSBURG, W.V.
DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING
PLAT OF PROPOSED ANNEXATION

9/8/11
69/536

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED JAMES LETT IN NOMINATION TO FILL A VACANCY THAT EXISTS ON THE MINERAL WELLS PUBLIC SERVICE DISTRICT. (SEPTEMBER 1, 2011)

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, placed James Lett in nomination to fill a vacancy that exists on the Mineral Wells Public Service District. Said vacancy is due to the fact that Mr. Lett's term expired July 16, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire July 16, 2017.

APPROVED:

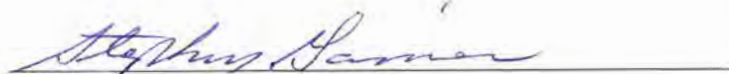
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/536

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

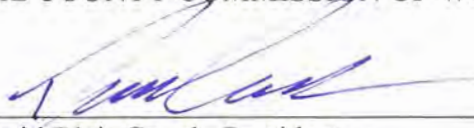
IN RE: THE COUNTY COMMISSION REAPPOINTED JAMES LETT TO
FILL A VACANCY THAT EXISTS ON THE MINERAL WELLS
PUBLIC SERVICE DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, reappointed James Lett to fill a vacancy that exists on the Mineral Wells Public Service District. Said vacancy is due to the fact that Mr. Lett's term expired July 16, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Lett's new term will expire July 16, 2017.

APPROVED:

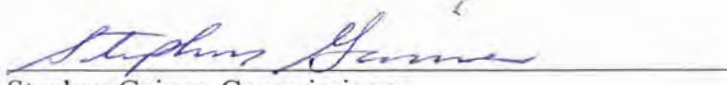
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/536

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE VIENNA PUBLIC LIBRARY. THE COUNTY COMMISSION PLACED JULIA O'DONNELL IN NOMINATION.

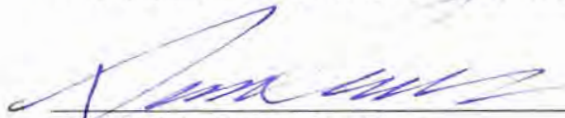
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, announced that a vacancy exists on the Vienna Public Library. Said vacancy is due to the fact that Sherrie Cottrell resigned. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The unexpired term will expire June 30, 2013.

The County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, placed Julia O'Donnell in nomination for appointment.

APPROVED:

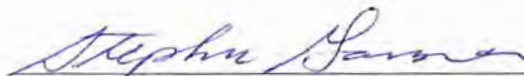
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/536

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE MID-OHIO VALLEY REGIONAL AIRPORT AUTHORITY. THE COUNTY COMMISSION PLACED JEFF MCDUGLE IN NOMINATION FOR REAPPOINTMENT.

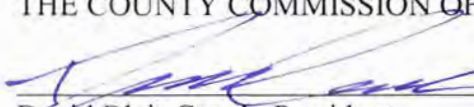
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, announced that a vacancy exists on the Mid-Ohio Valley Regional Airport Authority. Said vacancy is due to the fact that Jeff McDougle's term expires September 24, 2011. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 24, 2014.

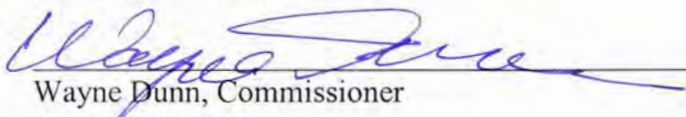
The County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, placed Jeff McDougle in nomination for reappointment.

APPROVED:

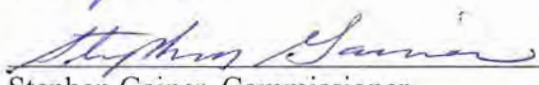
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/830

9/8/11
67/531

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$32,039.11 OF WHICH \$2,572.90 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-410.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-two thousand thirty-nine dollars and eleven cents (\$32,039.11) of which two thousand five hundred seventy-two dollars and ninety cents (\$2,572.90) represents reimbursement to Wood County for expenses incurred during the month of July, 2011, in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-410. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 518 and bearing the date of August 15, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

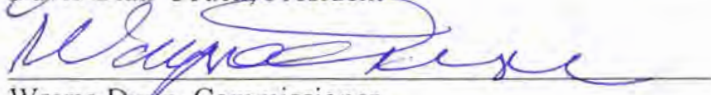
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

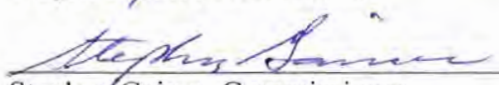
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/531

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$32,039.11 OF WHICH \$7,857.03 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-410-HV.

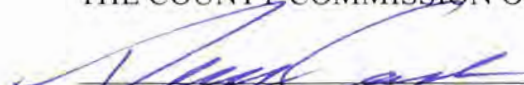
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-two thousand thirty-nine dollars and eleven cents (\$32,039.11) of which seven thousand eight hundred fifty-seven dollars and three cents (\$7,857.03) represents reimbursement to Wood County for expenses incurred during the month of July, 2011, in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-410-HV. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 518 and bearing the date of August 15, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

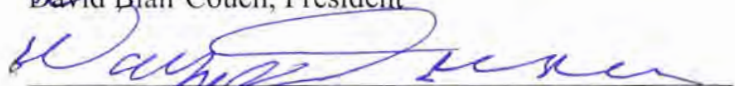
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dann, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/532

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$32,039.11 OF WHICH \$21,449.18 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-two thousand thirty-nine dollars and eleven cents (\$32,039.11) of which twenty-one thousand four hundred forty-nine dollars and eighteen cents (\$21,449.18) represents reimbursement to Wood County for expenses incurred during the month of July, 2011, in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 519 and bearing the date of August 15, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

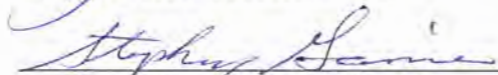
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1640

9/8/11
69/532

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$32,039.11 OF WHICH \$160.00 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-2011.

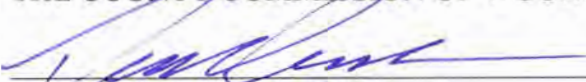
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirty-two thousand thirty-nine dollars and eleven cents (\$32,039.11) of which one hundred sixty dollars and zero cents (\$160.00) represents reimbursement to Wood County for expenses incurred during the month of July, 2011, in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 519 and bearing the date of August 15, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

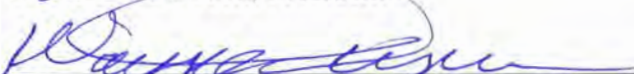
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

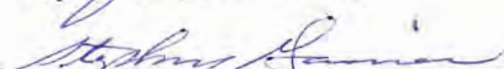
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/532

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REIMBURSEMENT REQUEST FOR THE WEST VIRGINIA HOMELAND SECURITY GRANT NUMBER 09-SHS-20. SAID REIMBURSEMENT IS IN THE AMOUNT OF \$1,318.40.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch, and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Homeland Security Grant Number 09-SHS-20. Said Request for Reimbursement is in the amount of one thousand three hundred thirteen dollars and forty cents (\$1,318.40) for the month of August, 2011. Along with a Grant Progress Report; a Request for Reimbursement; an equipment listing; Project Financial Report; a Sub-Grantee Progress Report and applicable invoices and cancelled checks are being submitted.

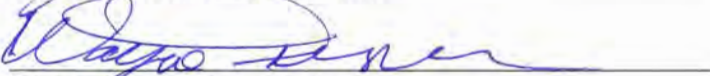
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/532

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

REQUEST FOR REIMBURSEMENT

APPROVAL (SAA ONLY)

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager _____

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
SAA Point of Contact _____

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor _____

Sub-grantee: Wood County Commission

Address:
One Court Square, Suite 203
Parkersburg, WV 26101

Subgrant Number: 09-SHS-20

FEIN: 556 000 417

Funds are hereby requested to cover expenditures
FROM: 8/1/11 TO: 8/31/11


Requested Amount:

PROJECT CASH EXPENDITURES

Account #	Amount
09-SHS-20	\$ 1,318.40
	\$
	\$
TOTAL:	\$ 1,318.40

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total amount budget to date, made in complete accordance with the approved budget for this sub-grant.

By: David Blair Couch, President  9/8/11
TYPED NAME & TITLE SIGNATURE DATE
Authorized Official or Grant Financial Officer ONLY

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:

This request is approved in the amount of: _____

In pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Grant Accountant/Auditor Signature Date

SEPTEMBER 8, 2011

9/8/11
69/532

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REIMBURSEMENT REQUEST FOR THE WEST VIRGINIA HOMELAND SECURITY GRANT NUMBER 10-SHS-03. SAID REIMBURSEMENT IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch, and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Homeland Security Grant Number 10-SHS-03. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2011. Along with a Grant Progress Report; a Request for Reimbursement; and a Project Financial Report; are being submitted.

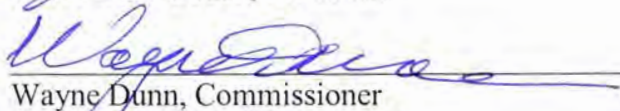
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

APPROVED:

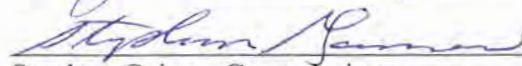
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1643

9/8/11
69/532

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

REQUEST FOR REIMBURSEMENT

APPROVAL (SAA ONLY)

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
SAA Point of Contact

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor

Sub-grantee: Wood County Commission
Address: One Court Square, Suite 203
Parkersburg, WV 26101

Subgrant Number: 10-SHS-03

FEIN: 556 000 417

Funds are hereby requested to cover expenditures

FROM: 8/1/11 **TO: 8/31/11**

Requested Amount:

PROJECT CASH EXPENDITURES

Account #	Amount
10-SHS-03	\$ -0-
	\$
	\$
TOTAL:	\$ -0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President _____
TYPED NAME & TITLE
Authorized Official or Grant Financial Officer ONLY

David Blair Couch _____
SIGNATURE

9/8/11 _____
DATE

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:

This request is approved in the amount of: _____

In pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Grant Accountant/Auditor Signature

Date

9/8/11
69/533

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EARL NUCKLES
TO APPEAR BEFORE THE COMMISSION REGARDING
PROPERTY LOCATED AT 2479 WILLIAMTOWN PIKE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, did hereby ORDER Earl Nuckles, owner of property located at 2479 Williamstown Pike, to appear before the Commission on September 26, 2011 @ 10:30 o'clock A.M., in room 203 of the Wood County Courthouse regarding cleanup of said property.

Upon recommendation of John Reed, Wood County Compliance Officer, said property is found to be in violation of The Abandoned and Dilapidated Building Ordinance for Wood County. Failure of Earl Nuckles to comply with this order may result in the County Commission taking action to bring said property into compliance with the Ordinance.

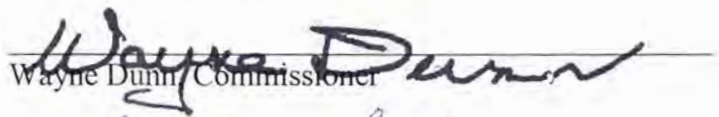
Documentation pertaining to the aforementioned property is on file in the Office of the County Administrator.

APPROVED:

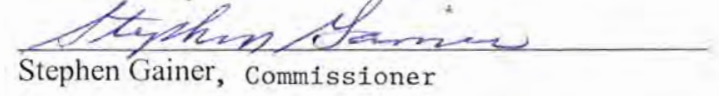
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1644

9/8/11
69/533

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$4,088.01.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-2011. The Request for Reimbursement is in the amount of four thousand eighty-eight dollars and one cent (\$4,088.01) for the month of August, 2011. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

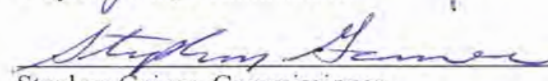
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1645

9/8/11
69/533

GOVERNOR'S HIGHWAY SAFETY PROGRAM

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT


RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F11HS-03-2011
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES	Account #	Amount
	F11HS-03-2011	\$4,088.01
	TOTAL	\$4,088.01

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  9/8/11
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date Program Officer

SEPTEMBER 8, 2011

9/8/11
69/533

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/533

GOVERNOR'S HIGHWAY SAFETY PROGRAM

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT

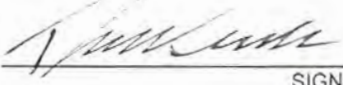
RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F11HS-03-408
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES	Account #	Amount
	F11HS-03-408	\$-0-
	TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

David Blair Couch, President
 BY: Wood County Commission  9/8/11
TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
Date Program Officer

SEPTEMBER 8, 2011

9/8/11
69/533

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-410-HFR. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-410-HFR. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

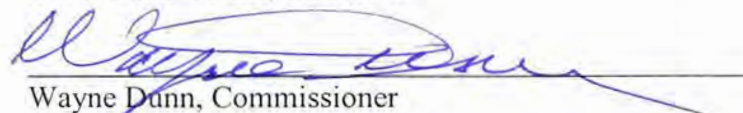
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

9/8/11
69/533

GOVERNOR'S HIGHWAY SAFETY PROGRAM

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT

RECEIVED
(For DCJS Use Only)

Subgrantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
Grant Number:	F11-HS-03-410-HFR
FEIN#:	556 000 417
Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11	

PROJECT CASH EXPENDITURES

Account #	Amount
F11-HS-03-410-HFR	\$-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
Wood County Commission
TYPED NAME & TITLE


SIGNATURE

9/8/11
DATE

(Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

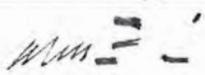
ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Officer



SEPTEMBER 8, 2011

9/8/11
69/534

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

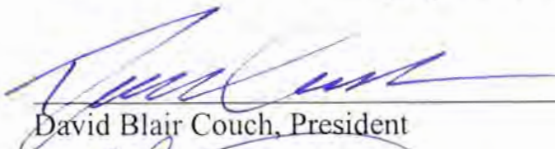
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-406.. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2011. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

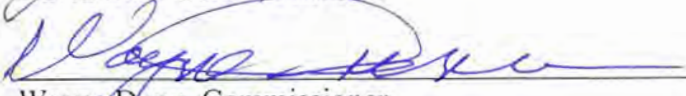
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

9/8/11
69/534

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT

<p>RECEIVED (For DCJS Use Only)</p>	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F11HS-03-406
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES	Account #	Amount
	F11HS-03-406	\$-0-
	TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
Wood County Commission
TYPED NAME & TITLE


SIGNATURE

9/8/11
DATE

(Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ Date

_____ Program Officer

9/8/11
69/534

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE
COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following events were approved for funding:

- 2011 Bishops Cup Soccer Tournament - \$1,000.00
- 2012 USSSA Softball - \$5,000.00
- 2012 WVIAC Softball Tournament - \$5,000.00
- 2012 WVSSAC Softball Tournament - \$5,000.00
- 2012 WV Duals Wrestling Tournament - \$5,000.00
- 2012 WV Junior Wrestling Tournament - \$5,000.00
- 2012 WV USSSA Baseball Tournament - \$2,000.00

The above listed events will be granted funds upon the Commission receiving a proper application for each event.

APPROVED:

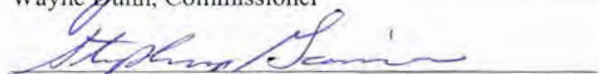
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1647-B

9/8/11
69/534

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND.

ORDER

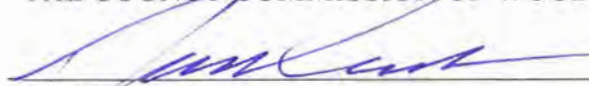
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed with Wayne Dunn abstaining, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following events were approved for funding:

- 2012 Elite Sports Center Season - \$5,00.00

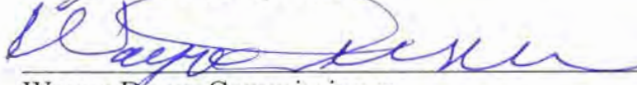
The above listed event will be granted funds upon the Commission receiving a proper application for the event.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1647-C

9/8/11
69/534

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,907.50 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 09-VA-048.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand nine hundred seven dollars and fifty cents (\$2,907.50) which represents reimbursement to Wood County for expenses incurred during the month of June, 2011, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-VA-048. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 69, at Page 496 and bearing the date of July 14, 2011 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1647-D

9/8/11
69/535

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DAY REPORT CENTER TO ENTER INTO CONTRACT WITH A
CPA FIRM.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and passed, did hereby AUTHORIZE the Wood County Day Report Center to enter into contract with Suttle and Stalnaker, Certified Public Accountants, Parkersburg, West Virginia. Said contract is for services relating to the non-profit status of the West Virginia Drug Testing Laboratories, Inc.

A copy of said contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1647-E

9/8/11
68/535



CERTIFIED PUBLIC ACCOUNTANTS

HarmanThompson Division

August 31, 2011

Jeffery J. Williams, Director
Wood County Day Report Center
916 Market Street
Parkersburg, West Virginia 26101

Dear Jeff:

This letter is to explain our understanding of the arrangements for, and the nature and limitations of, the agreed-upon procedures we are to perform for the Wood County Day Report Center with respect to certain consulting services requested by management to review the West Virginia Drug Testing Laboratories, Inc. tax status and organizational structure as it relates to the Wood County Day Report Center.

We will conduct a review of the West Virginia Drug Testing Laboratories, Inc. tax status and organizational structure based on the agreed-upon procedures included below. Our review will be based upon data and information provided by you. The specific procedures are for the purpose of determining recommendations for changes that will enhance or improve the potential financial impact to the Wood County Day Report Center. These procedures are solely to assist you in your oversight responsibilities of the accounting and finance functions of the Center.

SCOPE OF SERVICES

Agreed-Upon Procedures:

- Review the current Federal tax non-profit status of the West Virginia Drug Testing Laboratories, Inc. including the draft IRS Form 1023, Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code, and determine if changes are advisable.
- Review and research the proper reporting and liability exposure for West Virginia Sales Tax on services provided by the Wood County Day Report Center, including the drug testing services.
- Review and research the proper reporting and liability exposure for Parkersburg City Business and Occupation Tax on services provided by the Wood County Day Report Center, including the drug testing services.
- Review and research the West Virginia Drug Testing Laboratories, Inc. organizational structure and fiscal operations as it may impact the Wood County Day Report Center.
- Discuss with management of the Wood County Day Report Center of our findings and suggested recommendations on the tax status and organizational structure of the West Virginia Drug Testing Laboratories, Inc. as it relates to the Wood County Day Report Center.

Towne Square • 201 Third Street • PO Box 149 • Parkersburg, WV 26102
 Phone (304)-485-6584 • Fax (304)-485-0971

The Virginia Center • 1411 Virginia Street, East • Suite 100 • Charleston, WV 25301
 Phone (304)-343-4126 or 1-(800)-788-3844 • Fax (304)-343-8008

www.suttlecpas.com • E-mail: cpa@suttlecpas.com
 A Professional Limited Liability Company

Jeffery J. Williams, Director
Wood County Day Report Center
916 Market Street
Parkersburg, West Virginia 26101

Page Two

Our engagement is limited in scope and will be confined to our agreed-upon procedures. We will not be conducting an audit or review of the financial statements of the Wood County Day Report Center or the West Virginia Drug Testing Laboratories, Inc. and therefore we will not express an opinion or any other form of assurance on them.

You are responsible for the Center's management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee any services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services. You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities.

The services that we will perform are not designed and cannot be relied upon to disclose errors, fraud, or illegal acts, should any exist. However, we will inform you of any material errors that come to our attention and any fraud or illegal acts that come to our attention.

In the event of a dispute related in any way to our services, our firm and you agree to discuss the dispute and, if necessary, to promptly mediate in a good faith effort to resolve. We will agree on a mediator, but if we cannot, either of us may apply to a court having personal jurisdiction over the parties for appointment of a mediator. We will share the mediator's fees and expenses equally, but otherwise we will bear our own attorney's fees and mediation cost. Participation in such mediation shall be a condition to either of us initiating litigation. In order to allow time for the mediation, any applicable statute of limitations shall be tolled for a period not to exceed 120 days from the date either of us first requests in writing to mediate the dispute. The mediation shall be confidential in all respects, as allowed or required by law, except our final settlement positions at mediation shall be admissible in litigation solely to determine the prevailing party's identity for purposes of the reward of attorney's fee.

FEES

Our fees are generally based on the time required at our regular rates for the services and personnel assigned plus out-of-pocket costs. Our charges also include other appropriate factors, including the difficulty of the assignment, the degree of skill required, time limitations imposed on us by others, the experience and ability of the personnel assigned, and the value of the services to the client. To ensure the most efficient service and quality of our service we will assign the various tasks to the appropriate level of staff. Payments for services are due when rendered and interim billings may be submitted as work progresses and expenses are incurred. Our rates for these services are as follows:

Agreed-Upon Procedures

\$2,500

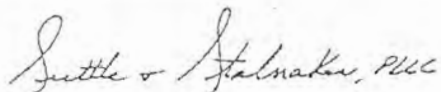
Jeffery J. Williams, Director
Wood County Day Report Center
916 Market Street
Parkersburg, West Virginia 26101

Page Three

APPROVAL OF SERVICE AGREEMENT

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If you have any questions regarding this proposal, please call Sandra Testa at 304-485-6584.

Very truly yours,



RESPONSE: The terms in this proposal are acceptable.

Signature

Title

Date

9/8/11
69/535

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM #10-EUD-011 IN THE AMOUNT OF \$6,592.00.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Division of Criminal Justice Services Enforcing The Underage Drinking Laws Grant Program Number 10-EUD-011. Said Request for Reimbursement is in the amount of six thousand five hundred ninety-two dollars and zero cents (\$6,592.00) for the month of August, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Time Sheets for Kelly Shook, SOBER Program Coordinator; the Monthly Project Director's Report; the Demographic Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

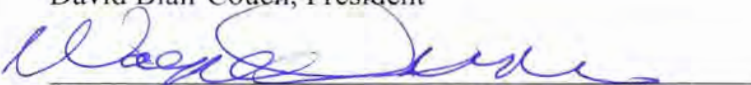
The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

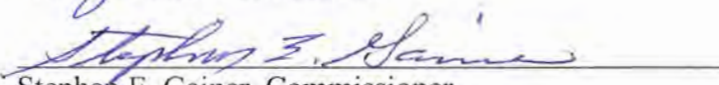
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

9/8/11
69/535

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 10-EUD-011
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$2,700.00
Travel/Training	\$-0-
Space	\$-0-
Other	\$3,892.00
TOTAL	\$6,592.00

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission *David Blair Couch* 9/8/11
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
 Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 Date Program Accountant

9/8/11
69/535

SEPTEMBER 8, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
CHANGE ORDERS FOR THE CONSTRUCTION OF THE WOOD
COUNTY JUSTICE CENTER.

ORDER

On this date, the County Commission of Wood County upon a motion made by David Blair Couch and seconded by Wayne Dunn and passed, did hereby AUTHORIZE the following Change Orders for construction of the Wood County Justice Center to be APPROVED.

- #19 – Floor Drain in Women’s Restroom 227 - \$766.59
- #20 – Mop Sink at Roof Hatch Room - \$2,072.64
- #22 – Stainless Steel Drop-In Sinks - \$1,703.54
- #24 – Extra Shut Off Valves on Main Drops - \$965.34
- #26 – UL3 Ballistic Drywall - \$10,094.51


A copy of said Proposed Change Orders is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



 David Blair Couch, President



 Wayne Dunn, Commissioner



 Stephen Gainer, Commissioner

Jarvis, Downing & Emch, Inc.

**PROPOSED CHANGE ORDER
No. 019**

9/8/11
69/535

200 G. C. & P. Road
P. O. Box 6253
Wheeling, WV 26003

Phone: 304-232-5000
Fax: 304-232-0619

TITLE: Floor Drain in Womens Restroom 227

DATE: 8/3/2011

PROJECT: Wood Co. Commission - Justice Center

JOB: 3168

TO: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO: 1

RE: PCO To: ZMM From: JAR Number: 019

DESCRIPTION OF PROPOSAL

In accordance with RFI #5, JD&E is pleased to provide pricing to add one 3" floor drain in Womens Restroom #227.

If this is acceptable, please issue a change order at your earliest convenience.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
01.00	Subcontract: Carver's Plumbing (attached)		1.000	Lot	\$675.00	0.00%	\$0.00	\$675.00
01.01	JD&E OH&P @ 10%		1.000	Lot	\$67.50	0.00%	\$0.00	\$67.50
02.00	Bond @ 1.18%		1.000	Lot	\$8.76	0.00%	\$0.00	\$8.76
03.00	B&O Tax @ 2%		1.000	Lot	\$15.33	0.00%	\$0.00	\$15.33

Unit Cost: \$766.59
Unit Tax: \$0.00
Unit Total: \$766.59

APPROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

Date: _____

Date: _____

Jarvis, Downing & Emch, Inc.

260 G. C. & P. Road
P. O. Box 6253
Wheeling, WV 26003

Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER

No. 020

TITLE: Mop Sink at Roof Hatch Room

DATE: 8/3/2011

PROJECT: Wood Co. Commission - Justice Center

JOB: 3168

TO: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO: 1

RE: PCO

To: ZMM

From: JAR

Number: 020

DESCRIPTION OF PROPOSAL

Per your request, JD&E is pleased to provide pricing to add one mop sink in the roof hatch room

If this is acceptable, please issue a change order at your earliest convenience.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
01.00	Subcontract: Carver's Plumbing (attached)		1.000	Lot	\$1,825.00	0.00%	\$0.00	\$1,825.00
01.01	JD&E OH&P @ 10%		1.000	Lot	\$182.50	0.00%	\$0.00	\$182.50
02.00	Bond @ 1.18%		1.000	Lot	\$23.69	0.00%	\$0.00	\$23.69
03.00	B&O Tax @ 2%		1.000	Lot	\$41.45	0.00%	\$0.00	\$41.45

Unit Cost: \$2,072.64

Unit Tax: \$0.00

Unit Total: \$2,072.64

APPROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

Date: _____

Date: _____

Jarvis, Downing & Emch, Inc.200 G. C. & P. Road
P. O. Box 6253
Wheeling, WV 26003Phone: 304-232-5000
Fax: 304-232-0619**PROPOSED CHANGE ORDER
No. 022****TITLE:** Stainless Steel Drop-In Sinks
PROJECT: Wood Co. Commission - Justice Center**DATE:** 8/3/2011**JOB:** 3168**TO:** Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144**CONTRACT NO:** 1**RE:** PCO**To:** ZMM**From:** JAR**Number:** 022**DESCRIPTION OF PROPOSAL**

Per your request, JD&E is pleased to provide pricing to change all stainless steel under-mount sinks to stainless steel drop-in sinks. Includes restocking fees and extra shipping charges.

If this is acceptable, please issue a change order at your earliest convenience.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
01.00	Subcontract: Carver's Plumbing (attached)		1.000	Lot	\$1,500.00	0.00%	\$0.00	\$1,500.00
01.01	JD&E OH&P @ 10%		1.000	Lot	\$150.00	0.00%	\$0.00	\$150.00
02.00	Bond @ 1.18%		1.000	Lot	\$19.47	0.00%	\$0.00	\$19.47
03.00	B&O Tax @ 2%		1.000	Lot	\$34.07	0.00%	\$0.00	\$34.07

Unit Cost: \$1,703.54

Unit Tax: \$0.00

Unit Total: \$1,703.54**APPROVAL:**By: _____
Jason CostelloBy: _____
Glenn Savage

Date: _____

Date: _____

Jarvis, Downing & Emch, Inc.200 G. C. & P. Road
P. O. Box 6253
Wheeling, WV 26003Phone: 304-232-5000
Fax: 304-232-0619**PROPOSED CHANGE ORDER****No. 024****TITLE:** Extra Shutoff Valves on Main Drops**DATE:** 9/7/2011**PROJECT:** Wood Co. Commission - Justice Center**JOB:** 3168**TO:** Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144**CONTRACT NO:** 1**RE:** PCO**To:** ZMM**From:** JAR**Number:** 024**DESCRIPTION OF PROPOSAL**

Per your request, JD&E is pleased to provide pricing to install extra shutoff valves on main drops in the jail cell area.

If this is acceptable, please issue a change order at your earliest convenience.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
01.00	Subcontract: Carver's Plumbing (attached)		1.000	Lot	\$850.00	0.00%	\$0.00	\$850.00
01.01	JD&E OH&P @ 10% (subcontracts)		1.000	Lot	\$85.00	0.00%	\$0.00	\$85.00
02.00	Bond @ 1.18%		1.000	Lot	\$11.03	0.00%	\$0.00	\$11.03
03.00	B&O Tax @ 2@		1.000	Lot	\$19.31	0.00%	\$0.00	\$19.31

Unit Cost: \$965.34

Unit Tax: \$0.00

Unit Total: \$965.34**APPROVAL:**By: _____
Jason CostelloBy: _____
Glenn Savage

Date: _____

Date: _____

Jarvis, Downing & Emch, Inc.

200 G. C. & P. Road
P. O. Box 6253
Wheeling, WV 26003

Phone: 304-232-5000
Fax: 304-232-0619

PROPOSED CHANGE ORDER

No. 026

TITLE: UL3 Ballistic Drywall

DATE: 9/7/2011

PROJECT: Wood Co. Commission - Justice Center

JOB: 3168

TO: Attn: Glenn Savage
ZMM, Inc.
222 Lee Street, West
Charleston, WV 25302
Phone: 304-342-0159 Fax: 304-345-8144

CONTRACT NO: 1

RE: PCO

To: ZMM

From: JAR

Number: 026

DESCRIPTION OF PROPOSAL

Per your request, JD&E is pleased to provide pricing for supply and installation of UL3 ballistic drywall at the three (3) Judges' Chambers.

PLEASE NOTE: This work will add 5 days to the Substantial Completion Date.

If this is acceptable, please issue a change order at your earliest convenience.

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
01.00	Supplier: 84 Lumber Co. (attached)		1.000	Lot	\$5,790.00	0.00%	\$0.00	\$5,790.00
01.01	Supplier: William Cooper Co. (attached)		1.000	Lot	\$1,275.00	0.00%	\$0.00	\$1,275.00
01.02	JD&E OH&P @ 15% (material)		1.000	Lot	\$1,059.75	0.00%	\$0.00	\$1,059.75
01.03	Sales Tax @ 6% (material)		1.000	Lot	\$423.90	0.00%	\$0.00	\$423.90
02.00	Carpenter (includes OH&P)		20.000	Hrs.	\$54.43	0.00%	\$0.00	\$1,088.60
02.01	JD&E Supervision (includes OH&P)		2.000	Hrs.	\$70.00	0.00%	\$0.00	\$140.00
03.00	Bond @ 1.18%		1.000	Lot	\$115.37	0.00%	\$0.00	\$115.37
04.00	B&O Tax @ 2%		1.000	Lot	\$201.89	0.00%	\$0.00	\$201.89

Unit Cost: \$10,094.51

Unit Tax: \$0.00

Unit Total: \$10,094.51

APPROVAL:

By: _____
Jason Costello

By: _____
Glenn Savage

Date: _____

Date: _____