

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 12, 2011

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER (VIA PHONE)
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M., the County Commission held a continuance hearing from June 13, 2011, of a request for removal by Joyce Lynn Richards as Co-Executor for the Estate of Lillian Juanita Chichester. The said Joyce Lynn Richards, after being advised by her attorney, stated she would remain Co-Executor of said Estate. (Probate Order)

At 11:00 A.M., the County Commission met with Fred Rader from the Mid-Ohio Valley Regional Council, who presented a resolution for the Happy Valley Flood Mitigation project. (Order M/1648)

At 11:20 A.M., the County Commission held a hearing on the Alice A. Snider Estate. This estate hearing was continued until October 13, 2011 at 10:30 A.M. (Probate Order)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1648, M/1649, M/1650, A/825

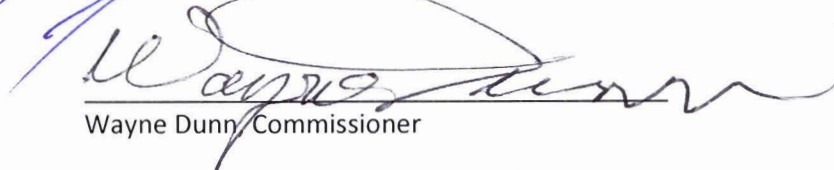
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A large, stylized handwritten signature in blue ink, written over a horizontal line.

David Blair Couch, President

A handwritten signature in blue ink, written over a horizontal line.

Wayne Dunn, Commissioner

A handwritten signature in blue ink, written over a horizontal line.

Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled September 12, 2011.



Wood County Commission

9/12/2011
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	ESTATE OF LILLIAN CHICHESTER – CONTINUATION OF REQUEST OF REMOVAL OF CO-EXECUTOR	JOYCE LYNN RICHARDS, CO- EXECUTOR
11:00 AM	HAPPY VALLEY FLOOD MITIGATION RESOLUTION	TIM MEEKS, MID-OHIO VALLEY REGIONAL COUNCIL
11:15 AM	ESTATE OF ALICE SNIDER – OBJECTING TO PERCENTAGE OF ADMININISTRATOR	CRYSTAL WHALEY & RENAE NEAL, CO- ADMINISTRATORS BILL RICHARDSON, ATTORNEY

Special notes:	<ol style="list-style-type: none">1. Vacancies on Boards and Commissions2. Building Enforcement Properties3. Contribution Requests4. County Facilities5. Discuss Change Orders for Justice Center6. Lifestyle Returns (Wellness Committee Program)7. Vendor Preference
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Wood County Commission Meeting
Held September 12, 2011

Please Print

1.	Joyce Richards
2.	FRED RADER
3.	Bill Richardson
4.	Crystal Whaley
5.	SAM BOWEN
6.	Paul L. Hicks
7.	
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10:30 – Estate

11:00 – Fred Rader from the Mid-Ohio Valley Regional Council met with the commission to present a resolution for the Happy Valley Flood Mitigation project. ORDER

11:20 – Estate Probate Order

Wayne participated by phone

* * * Communication Result Report (Sep. 9. 2011 12:11PM) * * *


1) WCC
2)

Date/Time: Sep. 9. 2011 12:10PM

File No.	Mode	Destination	Pg(s)	Result	Page Not Sent
634	Memory TX	wayne	P. 1	OK	

Reason for error
 mmm. 1) Hang up or line fail
 . 3) No answer
 . 5) Exceeded max. E-mail size

E. 2) Busy
 E. 4) No facsimile connection

		<h2 style="text-align: center;">Wood County Commission</h2> <p style="text-align: right;">9/12/2011 1 Court Square, Suite 203 Parkersburg, WV 26101</p>	
9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR	
10:30 AM	ESTATE OF LILLIAN CHICHESTER - CONTINUATION OF REQUEST OF REMOVAL OF CO-EXECUTOR	JOYCE LYNN RICHARDS, CO-EXECUTOR	
11:00 AM	HAPPY VALLEY FLOOD MITIGATION RESOLUTION	TIM MEEKS, MID-OHIO VALLEY REGIONAL COUNCIL	
11:15 AM	ESTATE OF ALICE SNIDER - OBJECTING TO PERCENTAGE OF ADMINISTRATOR	CRYSTAL WHALEY & RENAE NEAL, CO-ADMINISTRATORS BILL RICHARDSON, ATTORNEY	
Special notes:	<ol style="list-style-type: none"> 1. Vacancies on Boards and Commissions 2. Building Enforcement Properties 3. Contribution Requests 4. County Facilities 5. Discuss Change Orders for Justice Center 6. Lifestyle Returns (Wellness Committee Program) 7. Vendor Preference 		

Above & Beyond 11:50a 09/09/2011 schedules for

Wood County Commission

Monday 09/12/2011 <+3> 4 items (2:00) 12% full; 14:00 free; 0:00 conflicting

9:30a • Marty Seufer - Wayne gone -rx (1:00)

10:30a • Continuation of request for removal as co-executor for the Estate of Lillian Chichester (continued from june 13th) (:30)

11:00a Happy Valley Flood Mitigation Resolution - Tim Meeks, Mid-Ohio Valley Regional Council (mas) (:15)

11:15a Estate of Alice Snider - Objecting to the percentage of Administrator - Crystal Whaley & Renae Neal Co-Administrators Bill Richardson (:15)

11:30a ● (11:30)

IN RE: ESTATE OF LILLIAN JUANITA CHICHESTER, DECEASED (HEARING-CO-EXECUTOR DECLINES RESIGNATION)

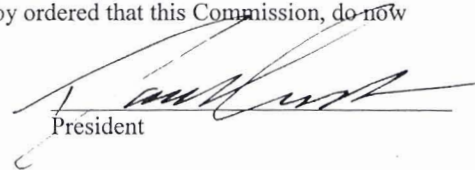
This day came JOYCE LYNN RICHARDS, before a hearing, which was continued until Monday, September 12, 2011, at 10:30 o'clock A. M., asking that she be removed as CO-EXECUTOR of the Estate of LILLIAN JUANITA CHICHESTER, deceased. The said JOYCE LYNN RICHARDS, after being advised by her attorney, stated that she would remain as CO-EXECUTOR, of said Estate.

IN RE: ESTATE OF ALICE A. SNIDER, DECEASED. (ORDER COUNTY COMMISSION-HEARING CONTINUED)

This day came William Richardson, Attorney for Crystal Ann Whaley and Renae Ann Neal, Co-Administratrices C.T.A.D.B.N. for the Estate of ALICE A. SNIDER, deceased, in regard to a hearing held Monday, September 12, 2011, at 11:15 A. M., objecting to the percentage the former Executrix, Rita Bowen took for handling estate. William Richardson, Attorney for Crystal Ann Whaley and Renae Ann Neal, Co-Administratrices C.T.A.D.B.N. and Paul Hicks, Attorney for Sam Bowen husband of Rita Bowen, who is now deceased, will be meeting with Justin L. Hardman, Fiduciary Commissioner, concerning said Estate.

Upon the motion of the County Commission, said hearing was adjourned to be continued until October 13, 2011, at 10:30 o'clock A. M.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, September 15, 2011, at 9:30 o'clock A. M.



President

9/12/11
69/537

SEPTEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A
RESOLUTION FOR A HAZARD MITIGATION PROGRAM.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Resolution authorizing the execution of Hazard Mitigation Applications for fiscal year 2011/2012.

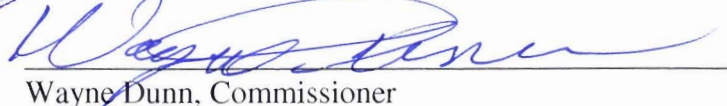
A copy of said Resolution is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1648

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

9/12/11
69/537

At a regularly scheduled Session of the Wood County Commission, held at the Courthouse thereof on the 12th day of September 2011, the following order was made and entered:

IN THE MATTER OF A RESOLUTION AUTHORIZING THE FILING OF APPLICATIONS TO THE WEST VIRGINIA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FOR HAZARD MITIGATION GRANT FUNDS

WHEREAS: The Wood County Commission finds it necessary and desirable to submit an application for the Hazard Mitigation Grant Program to be used for the acquisition of structures located in the floodway/floodplain of Wood County: and,

WHEREAS: The Wood County Commission recognizes that flooding in Wood County is an extreme hazard and one that will continue to devastate our communities and cause harm to our residents.

NOW BE IT THEREFORE RESOLVED; that the Wood County Commission does hereby authorize the President or in his absence the President Pro Tem, to sign and submit Hazard Mitigation Grant Applications during FY2012.

Adopted this 12th day of September 2011.


President

Attest: 

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor
Rich Shaffer

Circuit Clerk
Carole Jones

County Clerk
Jamie Six

Prosecuting Attorney
Jason Wharton

Sheriff
Jeff Sandy

9/12/11
69/538

SEPTEMBER 12, 2011

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F11-HS-03-410-SC. SAID REQUEST IS IN THE AMOUNT OF \$1,182.20.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F11-HS-03-410-SC. The Request for Reimbursement is in the amount of one thousand one hundred eighty-two dollars and twenty cents (\$1,182.20) for the month of August, 2011. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Ripley Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1649

GOVERNOR'S HIGHWAY SAFETY PROGRAM

9/12/11
69/538

2 Hale Street, Suite 100
Charleston, WV 25301

TELEPHONE: (304) 558-6080

FAX: (304) 558-6083

REQUEST FOR REIMBURSEMENT

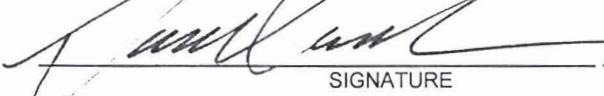
RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Grant Number: F11-HS-03-410
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES	Account #	Amount
	F11-HS-03-410	\$1,182.20
	TOTAL	\$1,182.20

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  9/12/11
TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

GOVERNOR'S HIGHWAY SAFETY USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date Program Officer

SEPTEMBER 12, 2011

9/12/11
69/538

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$\$2,238.41.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of two thousand two hundred thirty-eight dollars and forty-one cents (\$2,238.41) for the month of August, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Report; time sheets for the Wood County Sheriff's Department; and the Monthly Project Director's Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

9/12/11
69/538

WEST VIRGINIA

Division of Justice and Community Services

Request for Reimbursement

RECEIVED
(For DJCS Use Only)

Subgrantee:	Wood County Commission
Address:	One Court Square, Suite 203 Parkersburg, WV 26101
Project #:	09-VAWR-11
FEIN#:	556 000 417
Funds are hereby requested to cover expenditures	
FROM:	8/1/11
TO:	8/31/11

PROJECT CASH EXPENDITURES

Account #	Amount
09-VAWR-11/Prosecuting Attorney	\$1,841.28
09-VAWR-11/Law Enforcement	\$397.13
TOTAL	\$2,238.41

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President [Signature] 9/12/11
TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

SEPTEMBER 12, 2011

9/12/11
69/537

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM NUMBER 11-EUD-015 IN THE AMOUNT OF \$0.00.

ORDER

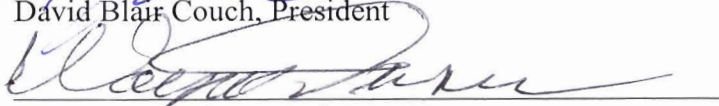
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and passed, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf the County Commission, to EXECUTE the Request for Reimbursement and applicable forms for the West Virginia Division of Criminal Justice Services Enforcing The Underage Drinking Laws Grant Program Number 11-EUD-015. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of August, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; and Project Financial Report are being submitted.

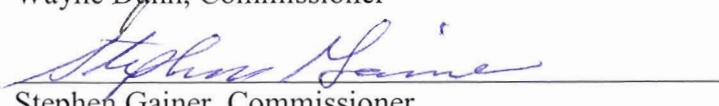
The aforementioned Grant Application and pertinent documentation are on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Wayne Dunn, Commissioner


Stephen Gainer, Commissioner

A/825

9/12/11
69/537

WEST VIRGINIA
Division of Justice and Community Services

Request for
Reimbursement

RECEIVED
(For DCJS Use Only)

Subgrantee: Wood County Commission

Address: One Court Square, Suite 203
Parkersburg, WV 26101

Project #: 11-EUD-015

FEIN#: 556 000 417

Funds are hereby requested to cover expenditures
FROM: 8/1/11 TO: 8/31/11

PROJECT CASH EXPENDITURES

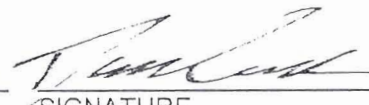
CATEGORY	AMOUNT
Personnel/Contractual	\$-0-
Travel/Training	\$-0-
Space	\$-0-
Other	\$-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE

 9/8/11
SIGNATURE DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant