

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 9, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission met with representatives from RIS record storage. They told the County Commission they had recently read an article in the newspaper regarding the need for the County to store records. The Commission asked them to contact Wood County Circuit Clerk, Carole Jones, to provide an estimate for potential record storage for her records currently being stored in the former Magistrate Court Building.

At 10:00 A.M., the County Commission met with Tiffany Hess from the West Virginia State Auditor's Office to perform the exit interview for the audit performed for fiscal year 2010/2011. The County Commission authorized Commissioner Couch to execute the Closing Entry and Audit Adjustment Form. (Order M/1895)

At 10:30 A.M., the County Commission held a hearing in regard to the Kenneth Jones estate. Angela Jones, Administratrix, asked that a claim be disallowed. After review of the appraisal and inventory and hearing testimony from the creditor, the County Commission denied the disallowing of the claim. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 10:50 A.M., West Virginia State Delegates Dan Poling and John Ellem met with the Commission to present a Governor's Community Participation Grant in the amount of \$4,500.00.

At 11:00 A.M., the County Commission heard a request from Lillian Hibbard in regard to the Wood County Floodplain Ordinance. Ms. Hibbard is requesting a variance to the freeboard requirement for a garage being constructed on Carpenter Run Road. Dustin Blair, Ms. Hibbard's grandson, represented her at the hearing. The County Commission authorized the waiver. (Order M/1894)

At 11:10 A.M., the County Commission met with Margaret Burdette from CASA. Ms. Burdette stated they have received a Justice Assistance Grant (JAG) for several years. This year they have been informed that the grant must be run through the City or the County; therefore, she asked the Commission to sponsor the grant. The Commission asked her to prepare the application for this Thursday's meeting and they could approve it at that time.

At 11:20 A.M., the County Commission met with Jamie Six, County Clerk, who presented a press release by the Wood County ballot commissioners being put out regarding the need for a revision for the upcoming ballot regarding a decision made in error by the West Virginia Secretary of State. The race was for the at-large Republican delegates to the National Convention. The Secretary of State has agreed to pay all the associated expense with the required change.

The County Commission was made aware that Bickford Tice resigned his position as Court Security Officer.

Celena Roby was sworn in as a part-time Transport Officer for the Wood County Sheriff's Department.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1891, M/1892, M/1893, M/1894, M/1895, M/1896, M/1897, M/1898

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled April 9, 2012.

Wood County Commission Meeting
Held April 9, 2012

Please Print

1.	Keith Curry
2.	Tom Curry
3.	Tiffany Neal
4.	Angela Jones
5.	KARREN BRADLEY
6.	Christina Smith Christina Smith
7.	Ed Alupis
8.	Dustin Blair
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Wood County Commission

4/9/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:00 AM	EXIT INTERVIEW FOR FISCAL YEAR 2010/2011 AUDIT	TIFFANY HESS, WV STATE AUDITORS OFFICE
10:30 AM	KENNETH JONES ESTATE – REQUEST FOR CLAIM TO BE DISALLOWED	ANGELA JONES, ADMINISTRATRIX
10:45 AM	PRESENT GRANT CERTIFICATE FOR THE ARC; CITIZEN CORP GRANT APPROVAL REQUEST	CHRISTINA SMITH, ARC; DAN POLING, TOM AZINGER AND JOHN ELLEM, DELEGATES
11:00 AM	REQUEST FOR APPEAL OF FLOODPLAIN ORDINANCE REQUIREMENT OF FREEBOARD ADDITION	DUSTIN HIBBARD, ED HUPP AND JOHN REED
Other items for discussion:	<ol style="list-style-type: none"> 1. Assign office space to County Coroner and Project Lifesaver 2. Discuss vacancies on Parks and Recreation (Mountwood Park) Board 	

the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of ROBERT L. LEATHERWOOD, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF IRA FERRELL, DECEASED

This day came NANCY G. MCCLOY, who was, by the last Will and Testament of IRA FERRELL, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will; and

It appearing to this Commission that NANCY G. MCCLOY, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said NANCY G. MCCLOY, upon the Estate of IRA FERRELL, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of IRA FERRELL, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF MARY C. BELCHER, DECEASED. (REFERRED TO A FIDUCIARY COMMISSIONER)

This day came DEBORAH ANN HABEB, and made known to this Commission the need of a Fiduciary Commissioner to settle the Estate of MARY C. BELCHER, deceased; and

It appearing to this Commission that no reference was made to a Fiduciary Commissioner for settlement of said Estate in the former qualification of DEBORAH ANN HABEB, as EXECUTRIX, of the Estate of MARY C. BELCHER, deceased, on the 29th of March, 2012, it is hereby ordered that said Estate be, and it is hereby, referred to R. Vance Golden, III, Fiduciary Commissioner, for settlement.

IN RE: ESTATE OF WILMER RICHMOND DUERR, DECEASED. (REFERRED TO A FIDUCIARY COMMISSIONER)

This day came JACINDA DAWN DUERR BUCKLES, DIXIE LEE DUERR HOLCOMB and LAURIA LYNN DUERR SNYDER, and made known to this Commission the need of a Fiduciary Commissioner to settle the Estate of WILMER RICHMOND DUERR, deceased; and

It appearing to this Commission that no reference was made to a Fiduciary Commissioner for settlement of said Estate in the former qualification of JACINDA DAWN DUERR BUCKLES, DIXIE LEE DUERR HOLCOMB and LAURIA LYNN DUERR SNYDER, as CO-EXECUTRICES, of the Estate of WILMER RICHMOND DUERR, deceased, on the 5th of January, 2012, it is hereby ordered that said Estate be, and it is hereby, referred to Gerald W. Townsend, Fiduciary Commissioner, for settlement.

IN RE: ESTATE OF KENNETH C. JONES, DECEASED (ORDER COUNTY COMMISSION-PETITION TO DISALLOW CLAIM DENIED)

This day came ANGELA D. JONES, Administratrix of the Estate of KENNETH C. JONES, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission after reviewing said appraisement and inventory and hearing testimony from creditor, denied the disallowing of the claim.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, April 12, 2012, at 9:30 o'clock A. M.


President

4/9/12
70/51

APRIL 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE GATHERING AT SWEET CREEK.

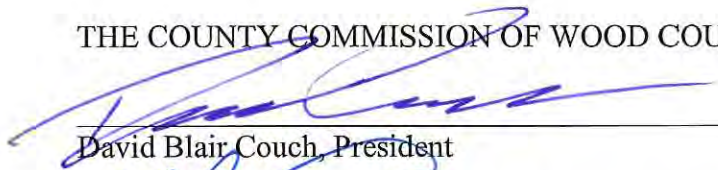
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Gathering at Sweet Creek Project #08LEDA0752ND in the amount of fifteen thousand dollars and zero cents (\$15,000.00).


Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Steve Gainer, Commissioner

M/1891

APRIL 9, 2012

4/9/12
70/51

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

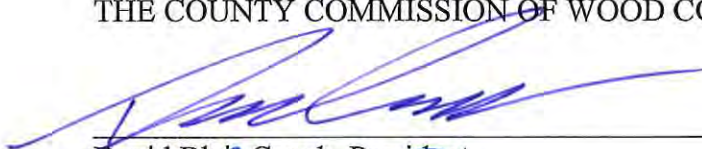
NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

GATHERING AT SWEET CREEK (08LEDA0752ND) - \$15,000.00

RESOLVED this 9th day of **APRIL, 2012**.

APPROVED:

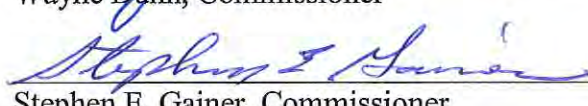
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 9, 2012.

Jamie Six, County Clerk

4/9/12
70/51

APRIL 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE GATHERING AT SWEET CREEK.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Gathering at Sweet Creek Project #12LEDA0245 in the amount of five thousand dollars and zero cents (\$5,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

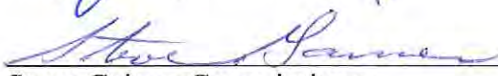
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Steve Gainer, Commissioner

M/1892

APRIL 9, 2012

4/9/12
72/51

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

GATHERING AT SWEET CREEK (12LEDA0245) - \$5,000.00

RESOLVED this 9th day of **APRIL, 2012**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 9, 2012.

Jamie Six, County Clerk

4/9/12
70/52

APRIL 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,985.60 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand nine hundred eighty-five dollars and sixty cents (\$2,985.60) represents reimbursement to Wood County for expenses incurred during the month of February, 2012, in regard to the Justice Assistance Grant Number 11-JAG-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 15 and bearing the date of March 15, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

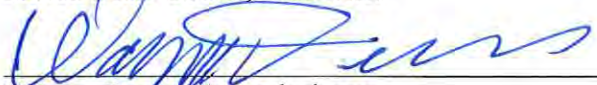
Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

4/9/12
70/52

APRIL 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
WAIVER OF THE FREEBOARD REQUIREMENT OF THE
FLOOD PLAIN ORDINANCE.

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE a waiver to be issued to Ms. Lillian E. Hibbard, 2239 Carpenter Run Road, Waverly, West Virginia. Said waiver is for the two (2) foot freeboard requirement in Section 5.3, Elevation and Flood Proofing Information of the Wood County, WV Floodplain Ordinance, and is upon the recommendation of Mr. Ed Hupp, Wood County Floodplain Manager.

APPROVED:

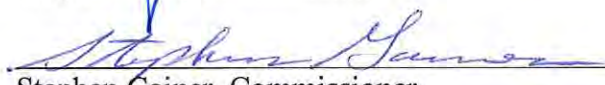
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1894

4/9/12
70/52

APRIL 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE CLOSING ENTRY AND AUDIT ADJUSTMENT FORM FOR FISCAL YEAR 2010/2011.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Closing Entry and Audit Adjustment Form for fiscal year 2010/2011. Said form was presented to and reviewed with the Commission by a representative of the West Virginia State Auditor's Office.

A copy of said Agreement has been booked in the Wood County Clerk's Accounting Records.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1895

APRIL 9, 2012

4/9/12
70/52

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REIMBURSEMENT REQUEST FOR THE WEST VIRGINIA HOMELAND SECURITY GRANT NUMBER 10-SHS-23. SAID REIMBURSEMENT IS IN THE AMOUNT OF \$0.00.

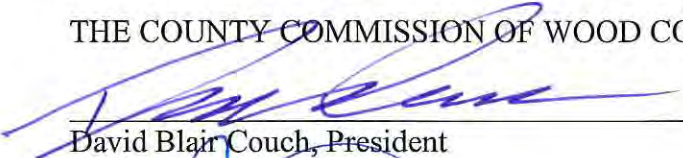
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Homeland Security Grant Number 10-SHS-23. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2012. Along with a Request for Reimbursement, the Project Financial Report, Sub-Grantee Progress Report and applicable invoices and cancelled checks are being submitted.


A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1896

4/9/10
70/52

WEST VIRGINIA Department of Military Affairs & Public Safety Homeland Security State Administrative Agency (SAA) Homeland Security Program	REQUEST FOR REIMBURSEMENT
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<p style="text-align: center;">APPROVAL (SAA ONLY)</p> <p>I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.</p> <p>Homeland Security Grant Manager _____</p> <p>I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.</p> <p>Director, Homeland Security SAA SAA Point of Contact _____</p> <p>Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.</p> <p>State Homeland Security Advisor _____</p>	<p>Sub-grantee: Wood County Commission</p> <p>Address: One Court Square, Suite 203 Parkersburg, WV 26101</p> <hr/> <p>Subgrant Number: 10-SHS-23</p> <p>FEIN: 556 000 417</p> <p>Funds are hereby requested to cover expenditures</p> <p>FROM: 3/1/12 TO: 3/31/12</p> <p>Requested Amount:</p>
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PROJECT CASH EXPENDITURES

Account #	Amount
10-SHS-23	\$ -0-
	\$
	\$

TOTAL: **\$ -0-**

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President  4/9/12

TYPED NAME & TITLE SIGNATURE DATE

Authorized Official or Grant Financial Officer ONLY

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:	
This request is approved in the amount of: _____	
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____	_____
Grant Accountant/Auditor Signature	Date

APRIL 9, 2012

4/9/12
70/53

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/9/12
70/53

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1203
	Grant Number:	F12-HS-03-408
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures For the period of: 3/1/12 - 3/31/12	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

4/9/2012

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

APRIL 9, 2012

4/9/12
70/53

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of March, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

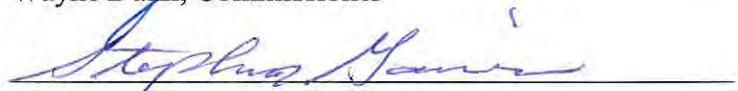
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

4/9/12
70/53

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number: MV1203
	Grant Number: F12-HS-2010
	FEIN Number: 556000417
	Funds are hereby requested to cover expenditures For the period of: 3/1/12 - 3/31/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

4/9/2012

(Typed Name And Title)
(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:		
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
_____	_____	
(Date)	(Director)	
Purchasing/Accounts Payable Use Only		

Wood County Office of the Sheriff

"Leadership Everyday with Honor, Integrity, and Service"

Date: April ⁹15, 2012
To: Wood County finance
From: Jeff S. Sandy 
Re: Tice resignation

4/9/12
70/51

As of March 31, 2012 Bickford Tice resigned his position as Court Security Officer. He received his final paycheck on March 31, 2012 and is owed no vacation. Please remove him from the payroll as of this date.

Any questions please call Joanne Smith at 304-424-1924.

COPY



RECEIVED

APR - 9 '12

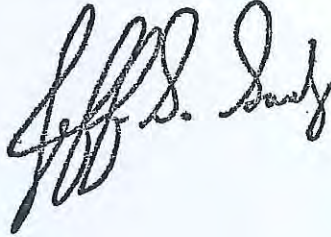
COUNTY
ADMINISTRATOR

Date: April 15, 2012

Wood County Office of the Sheriff

"Leadership Everyday with Honor, Integrity, and Service"

Date: April 6, 2012
To: Wood County Finance
From: Sheriff Jeff S. Sandy
Re: New Hire Celena Roby



4/9/12
70/51

Celena Roby is a new part time employee for the Wood County Sheriff's Office. Her official hire date will be April 6, 2012 and she will be paid \$10.00 per hour. This amount will be taken from line item 700-10-109.

Any questions please call Joanne Smith at 304-424-1924.



4/9/12

70/51

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } TO-WIT:

I, Celena Roby, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of part-time Transport Officer for the Wood County Sheriff's Department in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Celena Roby

9th Subscribed and sworn to, before County Commission of Wood County, West Virginia, this April day of April, 2012.

[Signature]
County Commission of Wood County