IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA #1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD THURSDAY, AUGUST 9, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT WAYNE DUNN, COMMISSIONER STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

On this date, the County Commission, upon a motion duly made, seconded and passed, approved minutes of August 2 and 6, 2012.

Rob Tebay was sworn in as a member of the Wood County Historic Landmarks Commission.

Patricia McCay was sworn in as Assistant Coroner for Wood County.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Delegates Tom Azinger, John Ellen and Dan Poling presented Grant Award Certificates to the Women's Care Center and the Veterans Museum.

The County Commission authorized a ban on smoking on the property of the Historic Wood County Courthouse. (Order M/2057)

At 10:30 A.M., Rich Shaffer, Assessor, met with the County Commission to present the "top dog" award for the County. This included the number one dog tag as well as dog supplies. Cynthia, Mackenzie and Cobey Turley were present along with their dog Kirby.

At 10:45 A.M., the County Commission placed a telephone conference call to Mick Staton from Capitol Link. This is a monthly call that was previously agreed on by the two parties. Past and potential grants were discussed.

At 11:15 A.M., the County Commission met with Charles Clements, Executive Director of the West Virginia Route 2 and Interstate 68 Authority, to discuss the Authority. He asked the Commission to keep the Route 2 upgrade up front in their priorities and to request any funding from the legislature. (Report submitted by Mr. Clements is attached to these minutes.)

At 11:36 A.M., Sharon Lynch from the Family Crisis Intervention Center, along with a representative from WesBanco Bank, met with the Commission to discuss a loan agreement they are requesting the Commission to sign. Assistant Prosecuting Attorney, Russ Skogstad, was present to advise the Commission. The Commission agreed to sign the agreement with a clause added to notify them in advance of the loan is in default.

At 12:00 Noon, Toni Tiano, Grant Consultant, met with the Commission to request they apply for this year's Highway Safety Grant. The County Commission authorized Commissioner Couch to execute the Application. (Order M/2056)

They adjourned at 12:15 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2055, M/2056, M/2057, A/999, A/1000, A/1001, A/1002, A/1003

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THE COUNTY COMMISSION OF WOOD COUNTY
Millian
David Blair Couch, President
When
Wayne Dunn, Commissioner
Stephens Hanner
Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled August 9, 2012.

Wood County Commission Meeting Held August 9, 2012

Please Print



1.	Rich Shaffer #1 Dog in Wood County
	Cynthia, Nackenzie, Cober Turley & Kirby
3.	Charles Coments WV-2/1-68 Authorite
4.	Michael Hall " " "
5.	Sharon Lynch Family Crisis INTERVENTION
6.	Redell (S) NESBANCO
7.	Tani Trano TRATIN
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Wood County Commission

8/9/2012 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 AM	PRESENT GRANT AWARD CERTIFICATES TO WOMEN'S CARE CENTER AND VETERANS MUSEUM	DELEGATES AZINGER, ELLEM AND POLING
9:35 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS; POSSIBLE DONATION TO RED CROSS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	ANNOUNCE "TOP DOG" WINNER	RICH SHAFFER, ASSESSOR
10:45 AM	PHONE CALL CONFERENCE CALL	MICK STATON, CAPITOL LINK
11:15 AM	REPORT FROM WV ROUTE 2/I-68 AUTHORITY	CHARLES CLEMENTS
11:30 AM	DISCUSS RELEASE FORM - FAMILY CRISIS INTERVENTION CENTER	SHARON LYNCH
11:45 AM	HIGHWAY SAFETY GRANT	TONI TIANO, GRANT CONSULTANT
General discussion items:		

AUGUST 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN APPLICATION FOR A HIGHWAY SAFETY GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Highway Safety Grant. Said grant is in the amount of five hundred eighty-seven thousand eight hundred fifty dollars and zero cents (\$587,850.00).

A copy of said Application is attached to this Order and should be made a part thereof.

APPROVED:
THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/2056

Office of the Country Commission of Wood Country, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square 8/9 Suite 203 Parkersburg, WV 26101 Phone 304-424-1984

August 9, 2012

Mr. Harry Anderson WV Governor's Highway Safety Program 5707 MacCorkle Avenue, SE PO Box 17600 Charleston, West Virginia 25317-0010

Dear Mr. Anderson:

Please find enclosed an application from the Wood County Commission for the continuation of the Mid-Ohio Valley Regional Highway Safety Program for the period of October 1, 2012 – September 30, 2013. If you have any questions on this or desire any additional information, please feel free to contact Toni Tiano, program administrator, at 304-424-1972 or 304-428-7760. Thank you for your assistance with this matter.

Sincerely,

David Blair Couch

President

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

AUGUST 9, 2012

COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

A RESOLUTION TO AUTHORIZE THE FILING OF A GRANT APPLICATION BY THE PRESIDENT OF THE WOOD COUNTY COMMISSION TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM

Be it resolved by the Wood County Commission, Parkersburg, West Virginia that the President of the Commission, be and is hereby authorized to, submit a grant application to the West Virginia Governor's Highway Safety Program to continue the operation of the Mid-Ohio Valley Regional Highway Safety Program.

Dated this 9th day of August 2012.

David Blair Couch, President Wood County Commission

Certified to be a true copy of a Resolution adopted at a regular meeting of the Wood County Commission held on August 9, 2012.

Jamie Six, County Clerk
Wood County Commission

WEST VIRGINIA



GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT APPLICATION

EARL RAY TOMBLIN
GOVERNOR

JOE E. MILLER
GOVERNOR'S REPRESENTATIVE FOR
HIGHWAY SAFETY

Governor's Highway Safety Program 5707 MacCorkle Avenue SE Post Office Box 17600 Charleston, WV 25317-0010

Phone: (304) 926-2509

FAX: (304) 926-3880

GOVERNOR'S HIGHWAY SAFETY PROGRAM STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES

Application - Page 1

STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES	
DATE APPLICATION RECEIVED (For Highway Safety Use Only)	NAME OF APPLICANT: (Must be a government agency) Wood County Commission
	PROJECT TITLE: Mid-Ohio Valley Regional Highway Safety Program
	F.E.I N. NUMBER: 556 000 417
	FEDERAL FUNDS REQUESTED: \$ 587,850.00
FEDERAL FUNDS AWARDED:	AUTHORIZED OFFICIAL: (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail) David Blair Couch, President Wood County Commission
This Section For Highway Safety Use Only Date Logged In: Conditions & Assurances Signed: Signed Resolution Received:	One County Commission One Court Square, Suite 203 Parkersburg, WV 26101 304-424-1984 304-424-1970 – fax wvcouch@suddenlink.net
Application Number:	PROJECT DIRECTOR: (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail)
Acknowledgement Letter: Copies Distributed To Staff: Approved Denied	Toni Tiano Tiano-Knopp Associates, Inc. One Court Square, Suite 203 Parkersburg, WV 21610 304-481-6409 304-424-1972 304-428-7760 304-485-2925 – fax tianoknopp@suddenlink.net tonitiano@woodcountywv.com
Grant Number: Coordinator Assigned:	FINANCIAL OFFICER: (Name, Title, Mailing Address, Zip Code, Phone, Fax & E-mail)
Special Conditions: Award Letter Dated & Mailed: Process Contract: To Grantee for Signature: To Commissioner for Signature: Signed Contract to Grantee:	Jamie Six, Wood County Clerk Wood County Courthouse One Court Square Parkersburg, West Virginia 26101 304-424-1850 304-424-1970 jamiesix@woodcountywv.com

GOVERNOR'S HIGHWAY SAFETY PROGRAM

STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES Application - Page 2

PROBLEM IDENTIFICATION

Clearly identify the problem(s) impacted by this project. One you have identified the problem, show statistical evidence supporting your case that this is truly a problem. Please identify the source(s) of your data. NOTE: If you cannot clearly identify a problem which can be impacted by this project, proceed no further with this proposal. Use additional pages as necessary.

Proper Problem Identification does the following:

- Identifies the problem your project seeks to address.
- Provides both data and data analysis describing the problem.
- Reports the results of the analysis.
- Prioritizes the problems.

PLEASE SEE ATTACHED.

Region 3

Regio	1174		A & B	Fatal		Fatality	Restrained	Fatalities
		Fatalities	Injuries	100k	VMT's	Rate	occupants	+80,
County	Year	Fatalities	Injuries	1,000				
Calhoun	1	1	48	41.37	58.333	5.14	0	0
	2005	3	51	82.93	59.02	10.17	2	0
1 1	2006	6	15	41.68	58.594	5.12	0	1
	2007	3	39	13.87	59.713	1.67		0
	2008	1		13.71	60.345	1.66	0	0
	2009	1	14	13.71	57.706	1.73		
	2010	1	181	207	354	25	2	1.
Total	77 4 - 7	15		34.54	58.95	4.25	0.50	0.20
Average		2,50	30.17	34,04				
Doddridge)		- 44	0	87.166	0.00	0	0
	2005	0	44	0	88.332	0.00	0	0
	2006	0	44	27.54	90,236	2.22	0	0
	2007	2	32	55.55	88.452	4.52	1	2
	2008	4	25	13.35	90,499	1.10	1	0
	2009	1	23	26.70	91,906	2.18		
	2010	2	21	123	537	10	2	2
Total		9	189		89,43	1.67	0.40	0.40
Average		1.50	31.50	20.52	00,40			
Gilmer			12	0	59.745	0.00	0	0
	2005	0	49	CONT. 100 TO 100	55.695	5.39	0	0
	2006	3	47	43,48	55.992	5,36	0	3
	2007	3	43	43.52	57.632	6.94	0	3
	2008	4	39	58.2	57.517	5.22	0	2
	2009	3	46	42.63	58.109	5.16		
	2010	3	25	42.63		28	0	8
Total		16	249	188	345	4.68	0.00	1.60
Average		2.67	41.50	31.31	57.45	4.00		
Jackson				123	E00 444	2.60	6	4
	2005	13	204	46.35	500.444	1.57	1	0
	2006	8	196	28.44	509.085	2.64	6	6
	2007	13	180	46.15	491.856	1.92	3	1
	2008	10	180	35.52	520	1.58	3	2
	2009	8	150	28.28	507.25	1.57	-	
	2010	7	166	24.75	446.165	1.37	19	13
Total		59	1076	209	2975	1.98	3.80	2.60
Average		9,83	179.33	34.92	495.88	1.90	0.00	
Pleasant	S			-	E4 729	2,85	1	1
	2005	2	36	27.45	70.123	5.61	+ 1	2
	2006	4	31	55.33	71.36	4.32	1	2
	2007	3	33	41.77	69.476		0	0
	2008	0	29	0	71.131	0.00	1	0
	2009	1	24	13.30	71.649	1.40		
-	2010	4	21	53.18	72.802	5.49		

T		14	174	191	427	20	4	5
otal		2.33	29.00	31.84	71.09	3.28	0.80	1.00
verage		2.33	20.00					
Ritchie	0000		75	19.38	130.321	1.53	0	1
	2005	4	86	38.58	132.364	3.02	2	2
	2006	7	84	67.77	127.9	5.47	5	1
	2007	2	44	19.4	130.84	1.53	0	0
	2008	2	64	19.02	131.444	1.52	1	0
	2009	3	49	28.53	132.374	2.27		
	2010	20	402	193	785	15	8	4
rotal	-10	3.33	67.00	32.11	130.87	2.56	1.60	0.80
Average		ý,00	76.72					
Roane	0005	4	105	26.09	168.958	2.37	1	0
	2005	5	92	32.49	172.122	2.90	2	1
	2006	5	63	32.8	166.71	3.00	3	0
	2007	1	48	6.59	181.423	0.55	0	1
	2008	3	59	19.53	174.703	1.72	1	0
	2009	3	30	19.53	163.207	1.84	h 19-	
T. A. I	2010	21	397	137	1027	12	7	2
Total		3,50	66.17	22.84	171.19	2.06	1.40	0.40
Average		5.00						
Wirt	2005	0	40	0	44.653	0.00	0	0
	2005 2006	0	57	0	45.429	0.00	0	0
	2006	0	49	0	40.233	0.00	0	0
		1	26	17.37	41.139	2.43	1	0
	2008	1	20	17.52	41.437	2.41	0	0
	2009	1	23	17.52	38.243	2.61		
T-4-1	2001	3	215	52	251	7	1	0
Total		0.50	35,83	8.73	41.86	1.24	0.20	0.00
Average								
Wood	2005	17	562	19.63	887.618	1.92	4	5
	2006	17	520	19.73	883.287	1.92	3	8
	2007	8	523	9.3	839.55	0.95	2	4
	2008	6	389	6.96	866.868	0.69	3	3
	2009	4	348	4.58	839.09	0.48	2	3
	2010	13	348	14.89	769.278	1,69	44	23
Total	22.14	65	2690	75	5086	8	14	4.60
Average		10.83	448.33	12.51	847.62	1.28	2.80	4.00
Regional	Total	1-				100000	10	11
regional	2005	41	1163	20.03	2007	1.82	12	13
V	2006	47	1124	33.44	2017	3.40	11	17
7 - 1	2007	44.	1022	34.50	1941	3.23		10
	2008	29	819	23.72	2018	2.25	8	7
	2009	24	748	19.10	1974	1.90	9	0
	2010	37	697	26.83	1830	2.73	57	58
Totals		222	5573	158	11786	15	_	11.60
Regional A		37.00	928.83	26.27	1964.33	2.55	11.40	11.00

			 0
40.1.1.1		5	
State Average			

	1		Total	Total	Fatal	Alc Rel	Alcohol	Alc Rel
0	Year	Crashes	Injuries	Ejections	Ejections	Fatalities	Fatality Rate	Crashes
County	IANI	Jidanida	120 100 100					
Calhoun	2005	96	60	9	1	0	0.00	24
	2005	114	73	12	2	0	0.00	15
	2008	69	33	4	2	1	1.71	8
	2007	107	70	4	0	0	0.00	9
	2008	77	43	1	0	0	0.00	3
	2010	53	23	5	1			2
	2010	516	302	35	6	1,	2	61
rotal		86.00	50.33	5.83	1.00	0.20	0.34	10.17
Average		80.00	30,33	3,55				
Doddridge		123	74	1	0	0	0.00	9
	2005	131	65	1	0	0	0.00	10
	2006	108	51	8	1	0	0.00	5
	2007	80	40	9	2	2	2.26	5
	2008	49	30	4	0	0	0.00	7
	2009		35	2	0			1
	2010	50	295	25	3	2	2	37
Total		541		4.17	0.50	0.4	0.45	6.17
Average		90.17	49.17	4.1.7	3.50			
Gilmer		1.00	61	2	0	0	0.00	14
	2005	158		6	1	0	0.00	13
-,	2006	179	61	8	3	3	5.36	30
	2007	172	53	6	3	3	5.21	13
	2008	172	63	4	2	2	3.48	10
	2009		63	3	0			7
	2010		52	29	9	8	14	87
Total		910	353	4.83	1.50	1.60	2.81	14.50
Average		151.67	58.83	4.83	1.30	,,,,,,		
Jackson		222	267	36	5	4	0.80	57
	2005	21.60.0	367	30	4	0	0.00	49
	2006		341	24	7	6	1.22	52
	2007		323	29	6	1	0.19	54
	2008		288	17	5	2	0.39	33
	2009		289	18	4	-		23
	2010		311	_	31	13	3	268
Total		3696	1919	154	5.17	2.60	0.52	44.67
Average		616	319.83	25.67	3.17	2.00		T UT
Pleasants	-			11	1	1	1.43	11
	2005		65		1	2	2.80	6
	2006		69	6	1	2	2.88	8
	2007	_	68	7	0	0	0.00	8
	2008		69	9	0	0	0.00	4
	2009		54	3			0100	3
	2010	142	67	3	1			-

Total		842	392	39	4	5	7	40
		140.33	65.33	6.50	0.67	1.00	1.42	6.67
Average Ritchie		2,1000						
VILCING	2005	190	112	5	1	1	0.77	17
	2006	192	110	11	1	2	1.51	18
	2007	204	111	15	1	1	0.78	12
	2008	142	67	5	0	0	0.00	6
	2009	168	114	7	1	0	0.00	11
	2010	179	94	14	3			10
Total	2010	1075	608	57	7	4	3	74
Average		179.17	101.33	9.50	1.17	0.80	0,61	12.33
Roane								
Koane	2005	357	158	14	2	0	0.00	20
	2006	338	140	14	1	1	0.58	25
	2007	281	108	14	0	0	0.00	26
	2008	314	120	11	2	0	0.00	22
	2009	275	136	2	0	0	0.00	9
	2010	252	103	7	3			15
Total	2010	1817	765	62	8	1	.1	117
Average		302.83	127.50	10.33	1.33	0.20	0.12	19.50
Wirt								
WWINE	2005	95	54	5	0	0	0.00	9
	2006	109	81	4	0	0	0.00	12
	2007	78	61	4	0	0	0.00	8
	2008	67	49	7	0	0	0.00	6
	2009	78	38	3	0	0	0.00	3
	2010	71	45	1	0			3
Total		498	328	24	0	0	Ó	41
Average		83.00	54.67	4.00	0.00	0.00	0.00	6.83
Wood								122
r cou	2005	2943	1301	53	4	5	0.56	193
	2006	2771	1222	60	9	8	0.91	195
	2007	2827	1186	70	2	4	0.48	172
	2008	2404	973	43	1	3	0.35	136
	2009	2395	1016	39	2	3	0.36	106
	2010	2277	927	40	7			83
Total		15617	6625	305	25	23	3	885
Average		2602.83	1104.17	50.83	4.17	4.60	0.53	147.50
Reg Totals								074
	2005	4778	2252	136	14	11	0.40	354
	2006	4561	2162	144	19	13	0.64	343
	2007	4482	1994	154	17	17	1.38	321
	2008	4070	1739	123	14	9	0.89	259
	2009	3869	1783	80	10	7	0,47	186
	2010	3752	1657	93	19	0		147
Totals		25512	11587	730	93	57	4	1610
Reg. Averag	e	4252.00	1931.17	121.67	15.50	9,50	0.76	268.33

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State Ave.					-			-
Occupto	Year	DUI Intox	DUI Mag Ct	Officers		DUI Arrest Grar	Hrs per DUI	Cost per DUI
County	Teal	All	All	All		Grants	Grants	Grants
Region 3		7.11						
alhoun Co.	4				P			
Calhoun - DNR								
	2007	0						
	2008	0						
	2009	1				0		
	2010							
Calhoun SD							11	
	2007	0						
	2008	1		2				
	2009	2				0		
	2010							
Grantsville PD				-				
	2007	0						
	2008	3		6				
	2009	2	4			0		
	2010					-		
antsville WVSF)							
	2007	10						
	2008	15		2				
	2009	10						
	2010							
als Calhoun (2006	0,	12		1.20		0.	
	2007	10	11		1.10		1.	
	2008	19	17	10	1.70		-	
	2009	15	14	0	1.40			
	2010							
ddridge Co				W 77		10-25		
oddridge - DNR								
	2007	0						
	2008	0						
	2009	0						

Ooddridge SD						_		
	2007	7						
	2008	15		3		-	20.75	656.3
	2009	13				4	32.75	000.3
	2010	-						
Vest Union PD						-		
	2007	0						
	2008	0		1		0	26	514.8
	2009	0				0	20	314.0
	2010		L					
est Union WVS		- 44						
	2007	11		4				
	2008	11		4				
1	2009	9						
ls Doddridge (30	0	12		1.50			
is Doddinge	2007	18	21		2.63			
	2008	26	19	8	2.38			
	2009	22	25					
								4
				45				
Bilmer Co.		II.						
30.55		-						
nville St Coll		0						
	2007	0		2				
	2008					0		
	2009	0						
	2010		-	-				
OL								
Glenville PD	2007	31						
	2008	2		4				
	2009	1				0		
	2010							
	2010							
lenville WVSI	9							
	2007	11						
	2008	2		5				
	2009	0						
	2010							
	2010				Ç = 1			
				A			3	
Gilmer - DNR								

	2008	0	5 3 3			0		
	2009	0				0		
	2010							
Gilmer SD	2007	12						
		1		4				
	2008	2				0		
	2010							
	2010							
14	2006	0	23	0.5	1.53			
ls Gilmer C	2007	54	27		1.80			-
	2007	5	7	15	0.47			
	2009	3	12	0	0.80			
	2010	-	198					
	2010	-				e de la companya de l		
ckson Co	i i				0			
ackson - DNR								
CKSOII - DINI	2007	1						
	2008	0						
	2009	1				0		
	2010							
	2010							
Jackson SD				-				
	2007	73		15				
	2008	112		- 10		42	3.9	113.19
	2009	69						
	2010							
avenswood F	PD							
	2007	39				4		
	2008	24		8		0		
	2009	27				0		
	2010				-			
Ripley PD								100
Kipley PD	2007	43						
	2008	24		9		-	6.67	129.57
	2009	17				3	0.07	123.01
	2010					-		
Ripley WVS	P							
Kipley WVS	2007	9			11.22		-	-
-	2008	7	1	5				-
_	2009	10						-
	2010							

tals Jackson	2006	0	117		3.16			
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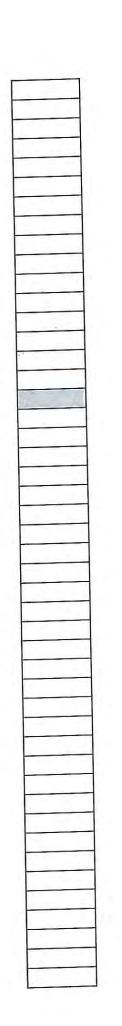
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GOVERNOR'S HIGHWAY SAFETY PROGRAM

STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES Application - Page 3

PROJECT OBJECTIVE(S)

Objectives must be specific, recognizable, clearly qualified, time framed, measurable terms of the impact to be achieved. Please use additional pages as necessary (i.e., number 3a, 3b, 3c, etc.)

PLEASE SEE ATTACHED.

PROJECT ACTIVITIES

Specific statements of activities that will directly impact the identified problem. Please use additional pages as necessary (i.e., number 3a, 3b, 3c, etc.)

PLEASE SEE ATTACHED.

REGION3- GOALS, OBJECTIVES, AND ACTIVITIES FY 2013

GOAL: To provide coordination and oversight of highway safety activities within the Mid-Ohio Valley Regional Highway Safety Program which consists of Calhoun, Doddridge, Gilmer, Jackson, Pleasants, Ritchie, Roane, Wirt, and Wood Counties.

OBJECTIVE: To involve law enforcement agencies, non-profit groups, government agencies, businesses, and the general public in the cause to reduce crashes, injuries, and fatalities in the region.

ACTIVITIES:

Continue the hiring of a program coordinator to oversee the program, to provide direction, and to coordinate various activities.

Provide for community participation by facilitating a Highway Safety Task Force which meets at least seven times throughout the year.

Conduct a Highway Safety Advocate Awards Program in November 2012 to recognize community members for their participation in highway safety activities.

Maintain a listing of individuals within the region who will serve as Highway Safety Advocates on particular issues and projects.

Contact the law enforcement agencies within the region a minimum of four times per month with at least one of these contacts being face to face.

Work with law enforcement agencies to support the MOV Highway Safety Program by obtaining support letters from 100 percent of the agencies.

Receive participation from at least 75 percent of the law enforcement agencies in an aspect of the MOV Highway Safety Program – DUI Programs, Occupant Protection Programs, Child Safety, Motorcycle Safety, Back To School, etc.

Have the Program Coordinator attend necessary and required trainings to assist with job performance.

Work with and promote advocacy groups such as SADD Chapters, MADD, Safe Kids, etc. within the region.

Support at least one Regional Law Enforcement Liaison and one Law Enforcement Liaison within each agency within the MOV Highway Safety Region.

Work with local community groups within the Region to conduct at least three bicycle safety activities which will include the distribution of bicycle helmets and other bicycle safety materials.

Provide the necessary monthly, quarterly, and/or yearly reports to the Governor's Highway Safety Program – or any other requested agency – regarding highway safety activities, data, etc.

Coordinate with local law enforcement agencies by conducting a minimum of one Back To School Enforcement Activity and/or public education event.

Work with local schools, law enforcement agencies, and area groups to participate in a School Bus Safety event.

Conduct a minimum of six (6) Highway Safety Presentations to the private sector of the MOV region, civic groups, and government excluding law enforcement agencies and schools.

Work with the Parkersburg and Spencer DMV Offices to provide brochures and other necessary information for distribution to the general public.

Assist with the continued operation of the Yellow Dot Program at the Parkersburg and Spencer DMV Offices by providing necessary items for the Program.

Conduct a variety of public education and information campaigns aimed at the various population groups and which include a variety of measures — media, public presentations, distribution of materials, etc.

Assist the Governor's Highway Safety Program in conducting various surveys such as Seat Belt Surveys and Driver Attitudinal Surveys.

Continue to work with the Wood County Sheriff Department and the Governor's Highway Safety Program in providing radar/laser training to the law enforcement officers within the Mid-Ohio Valley region.

Conduct and/or facilitate at least one ATV Safety activity within the region.

Work with area law enforcement agencies and the Governor's Highway Safety Program to provide various trainings throughout the year. Trainings will focus on issues such as DUI, drinking and driving, occupant protection, police traffic services, etc.

Work with law enforcement, non-profit groups, businesses, government agencies, and the general public on highway safety issues that may arise throughout the year.

GOAL: To make the highways in the MOVRSHP safer by reducing the number of fatalities, injuries, and crashes.

OBJECTIVE: To reduce the number of highway fatalities in the MOVRHSP area from 33 to 30 (10 percent) and to reduce the fatality rate from 2.30 to 2.07 (10 percent).

ACTIVITIES:

Encourage law enforcement agencies to enforce all traffic violations when conducting regular road patrols and /or overtime patrols.

Conduct public information and educational campaigns aimed at drinking and driving, speeding, occupant protection, distracted driving, etc.

OBJECTIVE: To reduce the ejections in fatal crashes from 22 to 20 (10 percent).

ACTIVITIES:

Enforce the occupant protection laws by having the various law enforcement agencies participate in the Click It Or Ticket (CIOT) Program. Emphasis will be placed on areas with higher traffic volume.

Encourage other law enforcement agencies within the MOVRHSP to participate in seat belt enforcement programs throughout the year.

Conduct a minimum of eight occupant protection information checkpoints throughout the region.

OBJECTIVE: To reduce the number of total injuries from 1,738 to 1,565 (10 percent) and to reduce the number of A&B injuries from 836 to 752 (10 percent).

ACTIVITIES:

Participate and conduct public education and information campaigns on the importance of the use of occupant protection devices – seat belts and child safety seats.

Distribute occupant protection materials at various health fairs, schools, fairs and festivals, and other community events throughout the region.

Work with law enforcement agencies within the region to encourage the enforcement of occupant protection laws.

Encourage law enforcement agencies to participate in occupant protection enforcement programs throughout the year.

OBJECTIVE: To decrease the number of crashes from 3,827 to 3,444 (10 percent) by September 30, 2013 and to reduce ejections in all crashes from 110 to 100 (10 percent).

ACTIVITIES:

Provide various law enforcement agencies with Aggressive Driving, Speed Enforcement, and Distracted Driving funds which will be used to conduct overtime activities to enforce traffic laws. Emphasis will be placed on higher traffic areas.

Work with any agency participating in the Target Red Program which is aimed at reducing the number of motorists who do not obey red lights.

Radar units will be purchased and distributed to law enforcement who actively participate in the Highway Safety Programs. These radar units will be used to assist with enforcing speed zone requirements.

GOAL: To increase the number of DUI Arrests made in the MOVRHSP area.

OBJECTIVE: To reduce the number of alcohol related fatalities from 9 to 8 by September 30, 2013 and to reduce the Alcohol Related Fatality Rate from .68 to .60.

ACTIVITIES:

To have at least 17 local law enforcement agencies participate in the DUI Enforcement Programs throughout the year.

To educate the general public on the dangers of drinking and driving by providing media information in terms of public service announcements, newspaper articles, radio and TV interviews, and distribution of educational materials.

Participate in the State and/or Federal mandated DUI Blitz periods throughout the year.

Assist law enforcement agencies to seek funding from the Commission on Drunk Driving Prevention for overtime enforcement activities.

OBJECTIVE: To reduce the number of Alcohol Related Crashes by 10 percent from 241 to 217.

ACTIVITIES:

Educate the citizens of the MOVRHSP about the dangers of drinking and driving by providing educational materials and public service announcements.

Work with local high schools and colleges to conduct at least five educational programs with the students regarding the dangers of drinking and driving.

Provide "the State standard" PBT to law enforcement agencies within the region.

Continue to work with the Wood County Sheriff Department in ensuring the PBTs within the region are recalibrated as necessary.

OBJECTIVE: To reduce the number of Alcohol related Injuries by 10 percent from 147 to 132.

ACTIVITIES:

To have at least 17 local law enforcement agencies participate in the DUI Enforcement Programs throughout the year.

To educate the general public on the dangers of drinking and driving by providing media information in terms of public service announcements, newspaper articles, radio and TV interviews, and distribution of educational materials.

Provide necessary training to law enforcement officers on impaired driving. Conduct at least 12 sobriety checkpoints throughout the grant year.

OBJECTIVE: To decrease the percentage of successful underage alcohol buys from 13 percent to 12 percent.

ACTIVITIES:

Work with local law enforcement agencies and WVABCA to conduct underage compliance checks by conducting at least 20 attempts in each county with less than 20,000 population and a maximum of 80 attempts in counties with more than 20,000 population.

Work with the local schools to develop SADD Chapters in the region.

Have at least 10 students from the region attend the West Virginia State SADD Conference.

Work with area agencies to conduct underage drinking educational activities such as school presentations, mall displays, etc.

Conduct at least six TIPS Trainings throughout the grant year. Trainings shall be aimed at both on-site and off-site facilities which sell alcoholic beverages.

GOAL: To increase the usage of occupant protection devices in the MOVRHSP area.

OBJECTIVE: To increase the seat belt usage at the eight Wood County scientific sites by at least 2 percent.

ACTIVITIES:

Educate the citizens of the MOVRHSP about the importance of occupant protection use by providing public educational materials and media announcements on occupant protection.

Conduct a minimum of two TOPS courses during the grant year.

Encourage law enforcement agencies to concentrate on occupant protection issues during their regular patrols.

Collect the number of occupant protection citations issued by local law enforcement agencies on a monthly basis.

Enforce the occupant protection laws by having the law enforcement agencies participate in the Click It Or Ticket (CIOT) overtime program.

Encourage law enforcement agencies within the MOVRHSP to participate in seat belt enforcement overtime programs throughout the year.

Conduct a minimum of eight occupant protection information checkpoints throughout the region.

Conduct an Occupant Protection Project at the area high schools within the MOVRHSP area with at least five high schools participating in the event with all five increasing their seat belt usage rate.

OBJECTIVE: To increase the percent of law enforcement agencies within the MOVRHSP who participate in the highway safety programs.

ACTIVITIES:

To have at least 17 local law enforcement agencies participate in the various highway safety programs throughout the year.

OBJECTIVE: To oversee the correct installation of at least 400 child passenger seats and to establish a Child Passenger Safety Fitting Station within the region.

ACTIVITIES:

Conduct a minimum of 12 child safety seat clinics with at least one conducted in each of the nine counties within the region.

Participate in the National Child Safety Seat Week Check by conducting a clinic within the region.

Purchase and install child safety seats for distribution to those in need.

Work with the Parkersburg DMV to re-establish the Child Safety Seat Fitting Station and to supply them with items needed to operate the Station.

Conduct a Kidz in Motion Course to assist technicians in obtaining their required six Continuing Education Units (CEUs).

Work with current child safety seat technicians within the MOVRHSP area to ensure they remain current with their certification, to answer questions they may have, and to provide updated information.

Assist the child safety seat instructors within the region to ensure they remain current on their certification.

GOAL: To increase the efficiency and productivity of law enforcement officers who participate in the MOVRHSP overtime programs.

OBJECTIVE: To decrease the hours per DUI arrest from the FY2010 time of 18.55 hours per DUI arrest to 17 hours per DUI arrest.

ACTIVITIES:

Provide law enforcement officers with training needed on impaired driving issues so they can follow the proper procedures with regards to arresting an impaired driver.

Assist law enforcement agencies, as necessary, in how to determine the "more appropriate" times, days, and dates for DUI Overtime Enforcement.

OBJECTIVE: Increase the participation of Law Enforcement Agencies participating in the MOVRHSP program from 16 to 18 agencies.

ACTIVITIES:

Meet with the current 16 participating law enforcement agencies and encourage their continued participation.

Meet with the five law enforcement agencies who do not participate and try to develop a plan for their involvement with the program.

Provide incentives for agencies to actively participate in the Highway Safety Programs. Incentives could include radar units, also sensor flashlights, digital cameras, recognition plaques, t-shirts, etc. — whatever (within reason) a local agency could use.

OBJECTIVE: Increase the participation of Law Enforcement Officers participating in the MOVRHSP program from 101 to 120 officers.

ACTIVITIES:

Meet with the current 16 participating law enforcement agencies and encourage the law enforcement officers who are participating to continue their program involvement. Also, encourage those officers who do not participate to become involved with the program.

Meet with the five law enforcement agencies and the officers which do not participate and try to develop a plan for their involvement with the program.

Provide incentives for officers to actively participate in the Highway Safety Programs. Incentives could include radar units, also sensor flashlights, digital cameras, recognition plaques, t-shirts, etc. — whatever (within reason) a local agency could use.

OBJECTIVE: Increase the number of occupant protection citations issued from 517 to 600.

ACTIVITIES:

Offer and provide at least two TOPS trainings for officers to become more aware of Traffic Occupant Protection Strategies and the benefits of using occupant protection systems.

Provide overtime funds for law enforcement agencies to participate in the CIOT Program and Occupant Protection Enforcement Program.

OBJECTIVE: Increase the number of speeding citations issued from 2,622 to 3,000.

ACTIVITIES:

Provide aggressive driving and speed enforcement overtime funds to the various law enforcement agencies with an emphasis on areas with high traffic volume and agency participation.

Purchase radar units for law enforcement officers to use to enforce speed limits.

OBJECTIVE: Increase the number of red light citations issued from 651 to 751.

ACTIVITIES:

Provide Target Red funds to law enforcement agencies for overtime enforcement during the Target Red Blitz Period. An emphasis will be placed on areas with high traffic volume and agency participation.

Involve at least two other departments' participation in the Target Red campaign.

OBJECTIVE: Increase the number of total citations issued from 5,876 to 7,000.

ACTIVITIES:

Increase the number of law enforcement agencies and officers who participate in the various overtime programs.

Provide a reward program for those who become involved and/or increase their production level from the previous year.

OBJECTIVE: Increase the number of sobriety checkpoints from 18 to 25.

ACTIVITIES:

Continue to work with various law enforcement agencies to acquire their participation in this Program.

Provide overtime funds for agencies to conduct sobriety checkpoints.

OBJECTIVE: Increase the number of DUI arrests from 141 to 175.

ACTIVITIES:

Provide law enforcement officers with training needed on impaired driving issues so they can follow the proper procedures with regards to arresting an impaired driver.

Assist law enforcement agencies, as necessary, in how to determine the "more appropriate" times, days, and dates for DUI Overtime Enforcement.

Provide overtime funds to agencies to participate in the DUI Enforcement Program.

REV 8/11

Based on 2005/2006/2007/2008/2009/2010 Averages

REQUIRED ACTIVITIES

Each Safe Community Project supported with GHSP funds must conduct the following activities:

COORDINATION / PROJECT DIRECTOR

- 1. The Project Director must successfully complete a NHTSA Project Management Class, and
- 2. The Project Director must successfully complete a forty (40) hour approved Instructor Development course, and
- 3. Develop and support at least one (1) Advocacy Group (i.e. MADD, SADD, Safe Kids, Etc.), and
- 4. Maintain a Directory of Highway Safety Advocates (i.e. Name, Address, Phone, E-Mail, etc.), and
- 5. Establish and maintain a Task Force with a minimum of three (3) meetings per year, and
- 6. Establish and conduct a Regional Highway Safety Award / Recognition program, and
- 7. Make face to face contact with each (100%) Law Enforcement Agency in the project's service area and secure (i.e. maintain a file) Letters of Support and Cooperation, and
- 8. Develop and support one *regional* Law Enforcement Liaison (L.E.L.) and one L.E.L. within *each* agency, and
- 9. Provide the GHSP with a Monthly Activity Report, CPS Installations, Media Report of the 20th day of the following month, and
- 10. Provide the GHSP details of upcoming events for the "Monthly Events Calendar" by the 25th of the preceding month, and
- 11. Prepare and submit to the GHSP by the C.O.B. on November 1, a detailed Year End report, and
- 12. Conduct at least one (1) PI&E/Law Enforcement effort for back to school, and

- 13. Conduct a minimum of six (6) Highway Safety Presentations to the private sector of the region, civic groups, and government excluding law enforcement agencies and schools, and
- 14. Maintain a PI&E relationship with DMV Regional Offices in your area, and
- 15. Assist GHSP in the following surveys:
 - a. DMV-Driver Attitude Survey (June-August)
 - b. Statewide Seatbelt Use Survey (June)
- **16.** Maintain a current equipment log and submit it with monthly Request for Reimbursement as needed.

ALCOHOL AND OTHER DRUGS

GOAL & ACTIVITIES

To reduce the involvement of alcohol and other drugs in traffic crashes, deaths, injuries, and property damage resulting by:

- 1. Facilitate the Sustained Impaired Driving Plan by doing the following:
 - a. Two (2) Law Enforcement Events per week in the region.
 - b. Two (2) Media Activities per month in the region.
 - c. Two (2) Age Group Activities per year in the region.
 - d. Training Each Coordinator shall work with the GHSP LEL Office to facilitate training opportunities for Impaired Driving.
 - e. Underage Activities Each Coordinator shall conduct Underage enforcement efforts at the direction of the GHSP. A minimum of 20 attempts for Counties under 20,000 population, and an additional attempt of 1 per thousand population to a maximum of 80 attempted buys.
 - f. Media Activities Each Coordinator shall conduct at least One (1) Media Activity per week in the Region. Each Coordinator shall attach a dollar value to earned media and track that value. In addition, track the number of people that received that message, and
 - g. Participate in the five state mandated blitz periods Thanksgiving, Christmas/New Year, Halloween, St. Patrick's Day, Spring Break, and WV

Day. During these periods, all local law enforcement agencies supported by Highway Safety funds shall conduct a minimum of four enforcement events during the blitz/mobilization. Must also participate in the National Labor Day Weekend Blitz, and

- 2. Develop and support at a minimum one (1) college PI&E campaign, and
- 3. Provide funding/support (i.e. C.D.D.P., 410, etc) for DUI activities (i.e. Checkpoint Strikeforce, and
- 4. Conduct a local PI&E/Media effort in cooperation with statewide Checkpoint Strikeforce campaign, and
- 5. Assist local law enforcement agencies in obtaining funding from the Commission on Drunk Driving Prevention (CDDP), and
- 6. Advocate for 100% attendance of DMV Administrative Hearings by officers and develop an activity to reduce them, and
- 7. Complete/submit all DMV Form 314 (DUI Information Sheet). Follow up at the request of GHSP to insure 100% submission. This form is available at www.dmv.wv.gov under Driver Services/Driver's Licenses/Forms.
- 8. PBT Project The Governor's Highway Safety Program and the Commission on Drunk Driving Prevention are providing PBT's to local Law Enforcement Agencies. This is an attempt to standardize PBT's in West Virginia.
 - a. Each Coordinator shall receive either the training or train someone in their area to calibrate the local LE PBT's in their area, and
 - b. Each Coordinator shall not support any other type of PBT other than the approved standardized PBT, and
 - c. Each Coordinator shall assist the GHSP in distributing, tracking, and inventory of the PBT's.

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OCCUPANT PROTECTION

GOAL & ACTIVITIES

To reduce the number of deaths and injuries through the increase in the proper use of safety restraints in traffic crashes by:

1) Participate in the May CIOT Blitz through enforcement and media/public awareness. Provide support and funding to participating law enforcement CIOT activities, and

- 2) Conducting a minimum of four (4) Occupation Protection Informational Checkpoints (i.e. one per quarter), and
- 3) Developing, supporting and certifying a T.O.P.S. instructor, which will conduct a minimum of two (2) T.O.P.S. eight (8) hour classes, and
- 4) The Project Director must complete the thirty-two (32) hour C.P.S.T. course, remain current with certification, and
- 5) Establish and maintain a fixed C.P.S. Fitting Station in the project's service area.
- 6) Conducting a minimum of four (4) CPS Clinics / Events, and
- 7) Conducting an Occupant Protection Project in Middle or Senior High Schools, and
- 8) Conducting two (2) C.P.S. classes or demonstrations (i.e. 1 to 8 hours) to a captive audience (i.e. hospital, daycare, church, civic, etc), and
- 9) Conduct PI&E, Enforcement, and media events during Child Passenger Safety Week in September, including direct participation, if possible, in Seat Check Saturday, and
- 10) Maintain a list of current CPS Technicians in your Region, and increase the number of Certified Technicians in your Region, and
- 11) Encourage enforcement of seat belt laws during all enforcement efforts (DUI, speed, etc.)

MEDIA

- 1. Facilitate earned media for local, regional and national highway safety activities, and
- 2. Cooperate with the DMV/GHSP Public Affairs staff in statewide media campaigns, and
- 3. Maintain a media report or file with all the activity generated by the Safe Community Project and report the activities to the DMV/GHSP Public Affairs Office AND GHSP Program Manager on a monthly basis.

SECTION 408 TRAFFIC RECORDS

UCR AND UTC ACTIVITIES/TRAINING

1. Support efforts to convert law enforcement agencies to electronic reporting.

OTHER TRAFFIC SAFETY INITIATIVES

- 1. Conduct or facilitate a minimum of one ATV Safety Activity.
- 2. Conduct or facilitate a minimum of one Motorcycle Safety Activity, coordinating with the GHSP Motorcycle Safety Program Manager, i.e Motorcycle Simulator presentations in Driver's Education classes.
- 3. Conduct or facilitate Retail Alcohol Training Activities.
- 4. Participate in the annual Target Red (Red Light Running) Campaign through enforcement and media activities.
- 5. Conduct an enforcement campaign during School Bus Safety Week in October.
- 6. Conduct or facilitate at least one activity/media event on Distracted Driving, Cell Phone Use/Texting While Driving.

INNOVATIVE

- 1) Create innovative ideas and activities that directly relate to reaching the goals and objectives of the GHSP or to specific problems identified in the project's service area.
 - 1. Speed
 - 2. Aggressive Driving
 - 3. Other priorities issues that the Coordinator's think are important to their region and programs.

REV. 8/12

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles STATE OF WEST VIRGINIA		FI	FISCAL SUMMARY Page 4			
SAFE COMMUNITIES Grantee: Budget Categories: F13-HS402	-	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account#:	
Administration					SA13-18-	
Project Coordinator Salary		\$36,000.00		1 1 2 1 3	1777-214	
Clerical Assistance		\$0.00				
Travel - Coordinator	\$	4,000.00				
Non-Coordinator Travel	Ψ	\$2,000.00		l)		
Incentives/Giveaways	\$	Ψ2,000.00				
	Ψ	\$2,000.00				
Office Supplies/Printing/Postage Rent/Utilities/Parking/Storage		\$600.00				
	\$	ф000.00			7	
Telephone/Cell/Internet	\$	1,200.00				
Task Force Support	\$	800.00				
Regional Awards/Banquet	Ф	800.00		IN I	AL13-02-	
Alcohol		\$0.00			TALLE OF	
Student Leadership Council Coordinator		\$1,000.00	b			
Alcohol/Impaired Driving Training		\$1,000.00	1			
n and a national					OP13-05-	
Occupant Protection		\$12,000.00	N 1			
CIOT .	ф		10-0			
Child/School/Senior/College Passenger Sat	11	1,000.00	1			
High School Seatbelt Challenge	\$	3,000.00				
Seatbelt Enforcement/Training/	\$	1,000.00				
PI&E	\$	6,000.00	Ì			
Police Traffic Services					PT13-07-	
Red Light Running/Target Red	\$	15,000.00			11-6-31	
[1]	\$	2,000.00				
Police Training/Crash Team OT Aggressive Driving/ATV/Bicycle Safety	\$	16,000.00				
	\$	1,000.00				
Motorcycle Safety	\$	30,000.00			1	
Speed Enforcement	\$	1,000.00	100			
Law Enforcement Training	\$	1,500.00				
School Bus Safety Enforcement (Oct)		1,500.00		1		
LE Back to School Safety	\$	10,000.00				
Distracted Driving	1	10,000.00			PM13-26-	
Paid Media	d	2,500.00			111110 20	
Newspaper/Radio/TV Advertising/PSAs	\$	2,300.00				
					SA13-18-	
Equipment	d	40,000.00				
Computers/Printers/Scanners/PBTs/Radar	\$	40,000.00				
Software (In-House & Other)	\$	191,100.00				
TOTAL PROJECT COSTS:	Φ	171,100.00	\$ -	\$ -		
TOTAL LOCAL FUNDS:			ψ	\$ -		
TOTAL FEDERAL FUNDS:				\$ -		
TOTAL APPROVED PROJECT:				Ψ -		

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles STATE OF WEST VIRGINIA		FISCAL SUMMARY Page 4			
SEATBELT PERFORMANCE INCENTIVES Grantee: Budget Categories: F13-HS406	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:	
				PA13-01-	
Administration Project Coordinator Salary Coordinator Travel Non-Coordinator Travel Office Supplies/Printing/Postage/Shipping Telephone/Cell/Internet Clipping Service Survey Analysis Occupant Protection Task Force Members/Lifesavers Conference Seatbelt Enforcement/Training/CIOT Child/School/Senior/College Passenger Safety PI&E	\$ - \$ - \$ - \$ 0.00 \$0.00 \$ - \$ - \$ - \$ - \$ -			OP13-07-	
Alcohol MADD/SADD Support	\$0.00			AL13-04-	
Equipment Computers/Printers/Scanners/PBTs/Radar Software (In-House & Other) Other Equipment Yellow Dot	\$20,000.00 \$0.00 \$0.00 \$1,000.00		\$1,000.00	TR13-29-	
Other Officer Incentives/Promotions Website Maintenance In-Service Training (Beyond The Belt) New Member Membership Mailings Regional Award Banquets Yellow Dot Supplies	\$ - \$ - \$ - \$ - \$ 1,000		\$1,000	OP13-07-	
TOTAL PROJECT COSTS: TOTAL LOCAL FUNDS: TOTAL FEDERAL FUNDS: TOTAL APPROVED PROJECT:	\$ 22,000.00	\$ -	\$ - \$ 2,000.00 \$ 2,000.00		

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles STATE OF WEST VIRGINIA		FISCAL SUMMARY Page 4			
TRAFFIC SAFETY DATA SYSTEMS Grantee: Budget Categories: F13-HS408	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:	
Equipment Electronic Submission	\$50,000.00		\$50,000.00	K913-01-	
Other Electronic Submission Traffic Records Training	\$50,000.00 \$5,000.00		\$50,000.00	-	
FOTAL PROJECT COSTS: FOTAL LOCAL FUNDS: FOTAL FEDERAL FUNDS: FOTAL APPROVED PROJECT:	\$ 105,000.00	\$ -	\$ - \$ 100,000.00 \$ 100,000.00		

GOVERNOR'S HIGHWAY SAFE' West Virginia Division of Moto STATE OF WEST VIRG	or Vehicles	FIS	SCAL SUMMA Page 4	RY
ALCOHOL Grantee: Budget Categories: F13-HS410	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:
Alcohol DUI Enforcement Saturation Patrols Sobriety Checkpoints Training Intern Scramx Bracelets/Kits	\$ 30,000.00 \$ 10,000.00 \$10,000.00 \$0.00 \$ - \$0.00			K813-01-
Administration Clerical Assistance	\$0.00			K813-02-
High Fatality Rate DUI Enforcement	\$30,000.00		\$30,000.00	K813-04-
High Visibility DUI Enforcement	\$40,000.00		\$40,000.00	K813-05-
TOTAL PROJECT COSTS: TOTAL LOCAL FUNDS: TOTAL FEDERAL FUNDS: TOTAL APPROVED PROJECT:	\$ 120,000.00	\$ -	\$ - \$ 70,000.00 \$ 70,000.00	

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles STATE OF WEST VIRGINIA		FISCAL SUMMARY Page 4			
MOTORCYCLE SAFETY Grantee: Budget Categories: F13-HS2010	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:	
Other Motorcycle Simulator Training CanAm Spyder Training	\$ 1,000.00 \$ 1,000.00			K613-01-	
Paid Media Newspaper/Radio/TV Advertising/PSAs	\$ -			K613-01-	
FOTAL PROJECT COSTS: FOTAL LOCAL FUNDS: FOTAL FEDERAL FUNDS:	\$ 2,000.00	\$ -	\$ - \$ -		

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles STATE OF WEST VIRGINIA		FIS	FISCAL SUMMARY Page 4		
CHILD PASSENGER SAFETY Grantee: Budget Categories: F13-HS2011	Estimated Project Costs	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:	
Child Seat Incentives Child Safety Seats Fitting Station Supplies Fitting Station Equipment Child Seat Clinics/ Supplies PI&E-Brochures/Pamphlets/Other Child Seat Recetifications/Certifications Overtime-Child Seat Events/Coordinator/Other CPS Technician Training Classes Training Expenses for Instructors Storage Unit Fee	\$8,000.00 \$500.00 \$0.00 \$500.00 \$1,000.00 \$1,000.00 \$0.00 \$0.00 \$750.00			K313-01-	
Enforcement CPS Enforcement	\$4,000.00			K313-03	
Paid Media Newspaper/Radio/TV Advertising/PSAs	\$500.00	•		K313-02-	
TOTAL PROJECT COSTS: TOTAL LOCAL FUNDS: TOTAL FEDERAL FUNDS: TOTAL APPROVED PROJECT:	\$ 19,250.00	\$ -	\$ - \$ - \$ -		

GOVERNOR'S HIGHWAY SAFETY PROGRAM West Virginia Division of Motor Vehicles		FISCAL SUMMARY Page 4		
STATE OF WEST VIRGINIA ALCOHOL TRANSFER FUNDS Grantee:	Estimated Project	Local Funds [Match]	Federal Funds Approved	Highway Safety Account #:
Budget Categories: F13-HS154AL	Costs	[Maten]	1.25	AL13-01-
dministration	, ma aa			
Project Coordinator Salary/Benefits	\$0.00			
Clerical Assistance	\$0.00			
In-State Travel	\$ -		1	
Out of State Travel	\$0.00		10	
Law Enforcement Summit/Safety Conference	\$0.00			
Office Supplies/Printing/Postage/Copies	\$0.00		W 194	
Rent/Utilities/Parking/Storage	\$0.00		1	
Telephone/Cell/Internet	\$ -			
Technical Advisory Group	\$ -			
				AL13-02-
Alcohol	(20)			
National Blitz Campaigns	\$0.00			
State Mandated Blitz Campaigns	\$0.00			
DUI Enforcement	\$30,000.00		1 3	
DUI Sobriety Checkpoints	\$10,000.00		M A	
Spyder Patrol Overtime	\$0.00		40	
Underage Alcohol Enforcment	\$6,000.00			
Underage Buyer Stipends	\$1,500.00		1	
PBT Recalibrations O/T	\$1,000.00			
Equipment-PBT's/Checkpoint/Spyders/Other	\$0.00			
TIPS Materials	\$500.00	-11		
Broken Promise	\$0.00			
MADD/SADD Support	\$500.00			
Educational/PI&E Materials/Arrest Packets	\$6,000.00			
High School Prom/Graduation Prevention Projects	\$5,000.00		14	
High School Drivers Education/Safety Presentations	\$0.00			
Community/College/Other AL Awareness	\$1,500.00			
Impaired Driving/In Service/Other Training	\$1,000.00			
Officer Incentives/Awards	\$12,000.00			
Officer Incentives/Awards Officer Incentives-Catalogs/Postage/Shipping	\$0.00			
Officer Incentives-Catalogs/1 octage Supplies/Materials	\$0.00		137	Va A
Officer Incentives-Supplies/Materials Officer Incentives-Regional Awards/Banquets	\$0.00	1		
Officer Incentives-Regional Twaters Daily Officer Incentives-Copy Charges/Website Maintenar	\$0.00		The second	
Officer Incentives-Copy Charges 11 observed	\$50,000.00		\$50,000.00	
Agency Incentives	\$2,500.00			
College Projects				THE REAL P. C.
Paid Media	\$ 1,000.00			PM13-03
Newspaper/Radio/TV Advertising/PSAs				
TOTAL PROJECT COSTS:	\$ 128,500.00	***************************************	\$ -	
TOTAL LOCAL FUNDS:		\$ -	\$ 50,000.00	
TOTAL FEDERAL FUNDS:			\$ 50,000.00	
TOTAL APPROVED PROJECT:			Ψ 50,000.00	II.

GOVERNOR'S HIGHWAY SAFETY PROGRAM STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES

Application - Page 5

CONDITIONS & ASSURANCES

The applicant hereby certifies and assures that it shall comply with the following regulations, policies, guidelines and requirements of the Governor's Highway Safety Program as further clarified in the Highway Safety Administrative Manual.

- 1. The applicant hereby certifies it has legal authority to apply for the grant: that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of this proposal/application, including all understandings and assurances contained therein, and directly authorizes the person identified as the authorized representative of the applicant to act in connection with the application and to provide such additional information as may be required.
- 2. **RELATIONSHIP**. The relationship of the Sub-Grantee to the Governor's Highway Safety Program shall be that of an independent contractor, not that of a joint enterprise. The Sub-Grantee shall have no authority to bind the Governor's Highway Safety Program for any obligation or expense without the express prior written approval of the Governor's Highway Safety Program.
- 3. <u>LAW OF WEST VIRGINIA</u>. The proposal/application/contract shall be governed in all respects by the laws of the State of West Virginia. State procedures and practices will apply to all funds disbursed by the Governor's Highway Safety Program.
- 4. ACCESS TO RECORDS. The Governor's Highway Safety Program through any authorized representative will have access to and the right to examine all records, books or documents related to the proposal/application/contract/grant, and to relevant books and records of contractors.
- 5. <u>USE OF FUNDS</u>. Funds awarded by the Governor's Highway Safety Program may be extended only for the purpose and activities specifically covered by the Sub-Grantee's approved project description and budget.
- ALLOWABLE/UNALLOWABLE COSTS. The allowability/unallowability of costs incurred under this grant shall be determined in accordance with general principles and standards for selected costs items set forth in the Highway Safety Administrative Manual.
- 7. REPORTS & SUSPENSIONS. The Sub-Grantee shall submit, at such times and in such form as may be prescribed, such reports as the Governor's Highway Safety Program may reasonably require, including but not limited to fiscal and program progress reports. Failure to submit any required report (i.e. Progress, Fiscal, Activity, etc.) by close of business (C.O.B.) on the designated due date may result in suspension of the project. To reinstate the project, a letter of explanation signed by the Authorized Official, the Project Director, and the Fiscal Director must be submitted promptly to the Governor's Highway Safety Program. More than one suspension in any twelve (12) month project period will automatically terminate the project for the remainder of the project's funding period.
- 8. SANCTIONS FOR NONCOMPLIANCE. In the event the Sub-Grantee's noncompliance with the terms, conditions, covenants, rules or regulations of this grant, the Governor's Highway Safety Program shall impose such contract sanctions as it may deem appropriate, including but not limited to:
 - a) Withholding of payments to the Sub-Grantee until the Sub-Grantee complies, or
 - b) Cancellation, termination or suspension of the contract in whole or in part, or
 - c) Refrain from extending any further assistance to the Sub-Grantee until satisfactory assurance of future compliance has been received from the Sub-Grantee.
- 9. WRITTEN APPROVAL OF CHANGES. The Sub-Grantee must obtain prior written approval from the Governor's Highway Safety Program for all changes relating to the scope of the project and for adjustments between major budget categories.
- 10. MATCHING CONTRIBUTION. The Sub-Grantee will have available and will expend as needed, adequate resources to defray that portion of the total costs as set forth in the proposal as "Local Funds" and as approved by the Governor's Highway Safety Program.

GOVERNOR'S HIGHWAY SAFETY PROGRAM

STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES Application - Page 6

- PROJECT INCOME. All income earned by the Sub-Grantee as a result of the conduct of this project, must be accounted for and included in the total budget.
- 12. <u>DISCRIMINATION PROHIBITED</u>. No person shall, on the grounds of race, color, sex or national origin, be excluded from participation in, be refused the benefits of, or to be otherwise subjected to discrimination under grants awarded by the Governor's Highway Safety Program.
- 13. AUDIT. It is the responsibility of the Sub-grantee to provide for the performance of an independent audit as detailed in the Highway Safety Administrative Manual. The Sub-Grantee further agrees to submit a copy of each audit to the Governor's Highway Safety Program, including a systematic statement for the timely and appropriate resolution of findings or recommendations.
- 14. <u>CONSULTANT/CONTRACTS</u>. No agreement or contract may be entered into by the Sub-Grantee for the execution of project activities or provisions of service which is not incorporated in the approved grant, and/or without the prior written permission of the Governor's Highway Safety Program. Grant approval does not constitute consultant/contract approval.
- 15. PROPERTY ACCOUNTABILITY. The Sub-Grantee shall establish and administer a system to control, protect, preserve, use, maintain, and dispose of any property or equipment furnished by the Governor's Highway Safety Program. The obligation continues as long as the property is retained by the Sub-Grantee notwithstanding the expiration of this agreement. Prior to the sale, trade-in, or disposal of property, disposition instructions will be obtained from the Governor's Highway Safety Program. The Sub-Grantee assures that all property shall be made available to the Governor's Highway Safety Program for inspection/inventory at the request of the Governor's Highway Safety Program.
- 16. ACCOUNTING REQUIREMENTS. Sub-Grantee agrees to record all project funds and costs following generally accepted accounting principles. A separate account number or cost recording must separate all project costs from the Sub-Grantee's other or general expenditures. Adequate documentation for all project costs and incomes must be maintained. Adequate documentation of financial and supporting materials, as defined in the Highway Safety Administrative Manual, must be retained and be available for audit purposes.
- 17. OBLIGATION OF PROJECT FUNDS. Funds may not, without prior written approval from the Governor's Highway Safety Program, be obligated prior to the effective date or subsequent to the termination date of the project period. Obligations outstanding as of the termination date shall be liquidated within thirty days.
- 18. ASSUMPTION OF FUNDING. The Sub-Grantee will assume the funding of improvements after a reasonable period of assistance.
- 19. <u>REPORTING OF IRREGULARITIES</u>. Sub-Grantees are responsible for reporting promptly to the Governor's Highway Safety Program the nature and circumstances surrounding any fiscal irregularities discovered. Failure to report known irregularities may result in suspension of the grant or other remedial action determined by the Governor's Highway Safety Program.
- 20. PUBLIC AVAILABILITY OF INFORMATION. The Sub-Grantee agrees to comply with the terms and conditions of pertinent Federal and State Freedom of Information Acts, and to require its contractors to comply with these requirements.
- 21. <u>CONFLICT OF INTEREST</u>. No public official or employee of the State of West Virginia, who performs any duties under the project, may participate in any administrative decision with respect to this project, if such a decision can be expected to result in any benefit or remuneration to him or his or his immediate family.
- 22. CANCELLATION PROVISION. If this project is not started within thirty days of the grant award, the Sub-Grantee will report to the Governor's Highway Safety Program by letter the steps taken to initiate the project. If after sixty days from the date of the grant award the project is still not operational, a further statement explaining the delay will be submitted by the Sub-Grantee to the Governor's Highway Safety Program. Upon receipt of the sixty-day letter, and unless warranted by extenuating circumstances, the Governor's Highway Safety Program will cancel the project and redistribute the funds to other projects.
- 23. CRIMINAL PENALTIES. Whoever embezzles, willfully misapplies, steals or obtains by fraud any funds, assets or property which are the subject of this grant, or whoever knowingly and willingly falsifies, conceals or covers up by trick, scheme, or device any material fact in any application/contract for assistance submitted to the Governor's Highway Safety Program shall be subject to prosecution.

GOVERNOR'S HIGHWAY SAFETY PROGRAM STATE OF WEST VIRGINIA **DIVISION OF MOTOR VEHICLES**

Application - Page 7

- 24. MEETINGS. Sub-Grantee assures that the Project Director, Fiscal Officer (or designee), and/or the Authorized Official (or designee) will attend any meeting, conference, workshop, or other similar function as deemed necessary by the Governor's Highway Safety Program necessary for administration of this project. Additionally, the Sub-Grantee assures that the Project Director will cooperate and fully participate with staff of the Governor's Highway Safety Program and Law Enforcement Liaisons during statewide initiatives and campaigns.
- 25. TRAVEL. All travel related expenses (i.e., per diem, registration, and transportation) to be reimbursed for travel to any destination outside of West Virginia must have prior written approval from the Governor's Highway Safety Program prior to obligation.
- 26. PARTICIPATION. Law enforcement agencies within the project's designated service area must actively participate in any Governor's Highway Safety Program initiative to be eligible for reimbursement utilizing NHTSA funds (i.e., reimbursement for overtime, purchases, training, travel or any other activity).

In accordance with the Conditions and Assurance Pages 5 - 7, and without limiting same, we certify this application is an accurate and complete description of the project to be considered for receiving Highway Safety funds. We further agree this application shall be binding upon the applicant, assignees, transferees, lessees, and successors in interest. These assurances shall also be binding through every modification or amendment to the project.

Signature of Authorized Official

(Required)

Date

Signature of Project Director

(Required)

GOVERNOR'S HIGHWAY SAFETY PROGRAM STATE OF WEST VIRGINIA DIVISION OF MOTOR VEHICLES

Application - Page 8

Special Conditions

- 1. Law enforcement agencies in the Program Area must actively participate in the Click it or Ticket Campaign and any other Governor's Highway Program initiative to be eligible for reimbursement of overtime funding, equipment purchases, training, or any other activity.
- Prior written approval by the Program Manager or Director must be obtained for all out-of-state travel. This applies to all individuals expecting reimbursement from Highway Safety funds. Estimated travel expenses must be included with the request for out-of-state travel.
- 3. All Requests for Reimbursement for Travel expenses must be submitted to the GHSP within 2 months of the travel dates.
- 4. Major budget category changes must be submitted in writing to GHSP Program Manager for approval. A line item within a major budget category may be adjusted without written approval unless it is more than 10% of the approved project cost of the line item.
- 5. Failure to submit required reports (Progress, Activity, Financial, or any other report required by the GHSP) may result in temporary suspension of the grant.
 - a. To reinstate the program, a letter of explanation signed by the Authorizing authority, Project Director and Fiscal officer must be submitted to the GHSP.
 - b. More than one suspension may result in termination of the program for the fiscal year.
- All required monthly reports are due in the Highway Safety Office no later than the 20th day of the following month. Example: Reports for the period May 1 – May 31 are due June 20th.
- 7. The Program Coordinator must cooperate and participate with GHSP Staff and Law Enforcement Liaisons during all statewide initiatives and campaigns.
- 8. A change in the position of Coordinator must be approved by the GHSP before the position is filled. Because the success of the project depends on the abilities of the person in that position, the GHSP must be involved in the selection process.
- 9. During the National Impaired Driving Blitz's, all participating law enforcement agencies must conduct enforcement activities for a minimum of four days.
- 10. Failure to complete the "Coordinators Required Activities" may result in temporary or permanent suspension of the program. It is imperative to the success of the Highway Safety Program that these activities be implemented. If a particular activity(s) cannot be completed, a written detailed explanation must be submitted to the Program Manager as to why it cannot be completed
- 11. Grantees must submit a Final Request for Reimbursement to the GHSP no later than November 15, 2013 and must include *all* expenditures made *prior* to October 1, 2013. Any Request for Reimbursement submitted after November 15, 2013 for funds expended *prior* to October 1, 2013 will be denied.
- 12. Highway Safety funds reimbursed to any grantee for law enforcement overtime will only be reimbursed up to the individual's normal time and one-half rate.

Signature of Authorized Official (Required)

Date

Signature of Project Director

Date

TIANO-KNOPP ASSOCIATES, INC.
1350Market Street
Parkersburg, West Virginia 26101
304/428-7760
304/481-6409
304/485-2925 – fax
tianoknopp@suddenlink.net

AGREEMENT

THIS AGREEMENT, is made and entered into this 9th day of August 2012, by and between the Wood County Commission of Wood County, West Virginia, (hereinafter "Commission") and Tiano-Knopp Associates, Inc., located at 1350 Market Street, Parkersburg, West Virginia 26101 (hereinafter "TKA").

RECITALS

- 1. Whereas the Commission is the recipient of grant funds from the State of West Virginia's Department of Transportation Division of Motor Vehicles WV Highway Safety Program for the purpose of operating a Highway Safety/Safe Community Program in the Mid-Ohio Valley Region of West Virginia.
- 2. Whereas TKA is in the business of providing administrative and management consultation services regarding overseeing the grant and its activities.
- 3. Whereas the parties desire that TKA provide these services for the Commission to benefit the efforts regarding the aforementioned program.

NOW THEREFORE, in consideration of the promises made each to the other and other good and valuable consideration, the Commission and TKA hereby agree as follows:

SERVICES

TKA shall provide administrative, management, and project oversight services to the Commission regarding their grantee status as to this program.

Page Two

Some of the items will include:

- Assembly of information from funded components of the Highway Safety Grant.
- Coordination of the distribution of grant funds to the program components.
- Coordination of the receipt of funds by program components.
- Coordination and oversight of all program components and activities of the grant.
- Coordination of quality assurances and report of funded components.
- Coordination of all reports to be made to the appropriate agent of the grant.
- Coordination of all planning and actual activities as outlined in the grant.
- Coordination of planning for continuance of grantee status for the Commission for the subsequent grant years.
- Coordination of the development for new programs for future consideration by the approved agent of the grantee.
- Any other activity, project, etc. which is required by the grant guidelines and/or may be necessary for the successful operation of the highway safety/safe community program.

MATERIALS

All materials that are necessitated in the carrying out of the service provisions of this Agreement shall be structured to be funded as indicated in the provisions of the grant.

TRAVEL/TRAINING

Grant funds shall be provided for travel and training of TKA and other appropriate individuals. West Virginia State Travel Regulations shall be followed as well as other guidelines and requirements of the Governor's Highway Safety Program.

COMPENSATION

The Commission shall compensate TKA the sum of \$36,000 from the Highway Safety Grant funds for 1,920 hours of service throughout the year.

Page Three

TKA shall submit monthly time sheets, invoices, and appropriate grant reports for payment purposes. Upon review of these documents, they will be forwarded to the Commission for their approval and payment. These invoices shall be paid in accordance with the Grant Program guidelines.

Additional funds been earmarked for overtime funds for TKA to perform child safety seat clinics during evening/weekend hours. The hourly rate for these clinics shall be \$28.13. A separate invoice shall be submitted each month for any of these hours worked during the previous month.

TERM OF AGREEMENT

This Agreement shall begin October 1, 2012 and will terminate on September 30, 2013. If, however, any of the following circumstances arise, this Agreement may be terminated at an earlier date.

- 1. This Agreement may be terminated for just cause by either party upon thirty (30) days written notice given by one party to the other.
- 2. If for any reason the Commission shall lose the funding provided for this Program from the WVDOT, this contract shall terminate immediately.
- 3. If TKA does not comply fully with the mandated services of this Agreement, the Commission shall terminate this Agreement immediately upon the written notice being provided to TKA by the Commission of such reason.
- 4. This Agreement may also be terminated upon circumstances beyond the control of TKA such as her death or disability precluding continuation of services to be provided.
- 5. In any of the above circumstances, damages shall be limited to payment for services rendered as of the date of termination.

If for any reason the conditions or provisions of this Agreement are not carried out by TKA, the Commission shall pursue all administrative, contractual, and legal remedies available by law, including such sanctions and penalties which may be available through these remedies.

MODIFICATIONS TO AGREEMENT

The terms contained in this Agreement may be modified or amended at any time by mutual consent of the Commission and TKA. Any change or amendment shall be reduced in writing and signed by all parties and made part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement on this the 9th day of August 2012.

By Its President:

David Blair Couch

County Commission of Wood County

West Virginia

Tiano-Knopp Associates, Inc.

COMPENSATION October 1, 2012 - September 30, 2013: \$36,000.00

\$3,150.00
\$3,000.00
\$2,850.00
\$3,000.00
\$3,000.00
\$3,300.00
\$3,000.00
\$3,450.00
\$3,000.00
\$2,250.00
\$3,150.00
\$2,850.00

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A BAN ON SMOKING ON THE PROPERTY OF THE HISTORIC WOOD COUNTY COURTHOUSE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE a ban on smoking on the property in which the Historic Wood County Courthouse is located at #1 Court Square, Parkersburg, West Virginia. Said ban includes the sidewalk area surrounding the courthouse.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/2057

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-14 IN THE AMOUNT OF \$176.47.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-14. Said Request for Reimbursement is in the amount of one hundred seventy-six dollars and forty-seven cents (\$176.47) for the month of July, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/2055

WEST VIRGINIA

Department of Military Affairs & Public Safety Homeland Security State Administrative Agency SAA)

REQUEST FOR REIMBURSEMENT

8/9/12

Date

Homeland Security Program		
APPROVAL (SAA ONLY)		
I have reviewed the attached documentation and believe this expenditure	Sub-grantee: Wood Co	ounty Commission
falls within grant guidelines and that sufficient funds exist to process and pay.	Address: One Court So	quare Suite 203
	Parkersburg,	, WV 26101
Homeland Security Grant Manager		
I have reviewed the attached documentation and to the best of my		
knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.		2000
	Sub grant Number: 10-	SHS-14
Director, Homeland Security SAA SAA Point of Contact	FEIN: 55-6000-417	
December the appropriate that the Hampler of County County Managers of	Funds are hereby reques	sted to cover expenditures
Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for		
reimbursement to be processed and paid.	FROM: July 1, 2012	TO: July 31, 2012
State Homeland Security Advisor	Requested Amount:	
PROJECT CASH EXPENDITURES	Account #	Amount
	470300	\$176.47
	TOTAL:	\$176.47
CERTIFICATION: I certify that this report presents actual receipts and exp	conditures of funds for the	poriod covered and for the tot
grant budget to date, made in complete accordance with	the approved budget for thi	s sub-grant.
	1/1/1/	
BY: David Blood Curch, President	/wellen	8-9-12
TYPED NAME & TITLE Authorized Official or Grant Financial Officer ONLY	SIGNATURE	DATE
Authorized Official or Grant Financial Officer ONLY		
SAA US	SE ONLY	
	The residence is a first of the	
Grant Accountant/Auditor APPROVAL:		
This request is approved in the amount of:		

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Grant Accountant/Auditor Signature

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$55,234.76 OF WHICH \$14,646.84 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-402.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-five thousand two hundred thirty-four dollars and seventy-six cents (\$55,234.76) of which fourteen thousand six hundred forty-six dollars and eighty-four cents (\$14,646.84) represents reimbursement to Wood County for expenses incurred during the month of May, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 94 and bearing the date of June 11, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:
THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/999

AGENCY: MOTOR VEHICLES DIVISION OF TOTAL: \$55,234.76 TRANSACTION INVOICE PAYEE

REFERENCE

PURCHASE ORDER

WARRANT #:

1011508045 08/02/12

AMOUNT

1531800242 F12HS0315420128, 1531800244 F12HS03201120128, 1531800245 F12HS0340220128, NUMBER

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL#29697874

VEHICLES DIVISION OF CT: JAMES JORDAN at 304-926-3805 State of ance information on top panel

Virginia AND COUNTERFEITING

AUGUST 02, 2012

STATE WARRANT # 1011508045

*********\$55,234.76**

PAYEE WOOD CO COMMISSION

1011508045

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

Marty Seufer

From:

King, William E <William.E.King@wv.gov>

Sent:

Tuesday, July 10, 2012 2:09 PM tianoknopp@suddenlink.net

To:

Marty Seufer; Anderson, Harry B

Subject:

Wood County Commission Grant F12-HS-03-402 Request \$14,495.80

In review of the above request, we noticed that the Aggressive Driving total expense, for April, by the Parkersburg PD, of \$2,357.37, was incorrect. The actual total should be \$2,508.41, resulting in a \$151.04 difference, which increases the PTS category from \$4,267.73 to \$4,418.77 and the total to be reimbursed from above to \$14,646.84. Please make the necessary changes to your records.

In addition, for Marty's information, F12-HS-03-410 was increased from \$22,875.39 to \$22,958.34, due to an addition mistake. My assistant, Colby Jones, had previously emailed Toni with this info. If either of you have any questions, please let me know, thanks,

Your friend in high (way) places!

William E. King Fiscal Officer phone (304) 926-3826 fax (304) 926-3880 william.e.king@wv.gov

Governors Highway Safety Program phone (304) 926-2509 5707 MacCorkle Avenue S. E. P. O. Box 17600 Charleston, WV 25317-0010

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IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$55,234.76 OF WHICH \$31.24 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-406.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-five thousand two hundred thirty-four dollars and seventy-six cents (\$55,234.76) of which thirty-one dollars and twenty-four cents (\$31.24) represents reimbursement to Wood County for expenses incurred during the month of May, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-406. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 92 and bearing the date of June 11, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/1000

AGENCY: MOTOR VEHICLES DIVISION OF TRANSACTION INVOICE NUMBER \$55,234.76 PAYEE

I531800242 F12HS0315420128, I531800244 F12HS03201120128, I531800245 F12HS0340220128, F12HS0340620124, 1521201576

REFERENCE

PURCHASE ORDER

WARRANT #: 1011508045

08/02/12 AMOUNT

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

Virginia

STATE WARRANT # 1011508045

AUGUST 02, 2012

CTL#2969787

MOTOR VEHICLES DIVISION OF State of ance information on top panel

Questions? Contact: JAMES JORDAN at 304-926-3805

PAYEE WOOD CO COMMISSION

1011508045

WEST VIRGINIA TREASURY

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STATE TREASURER 0005 2 70 5 3 7표 2 2배

**********\$55,234.76**

STATE AUDITOR H

8/9/12

AUGUST 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$55,234.76 OF WHICH \$1,386.49 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-five thousand two hundred thirty-four dollars and seventy-six cents (\$55,234.76) of which one thousand three hundred eighty-six dollars and forty-nine cents (\$1,386.49) represents reimbursement to Wood County for expenses incurred during the month of May, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011 Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 93 and bearing the date of June 11, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/1001

AGENCY: MOTOR VEHICLES DIVISION OF TOTAL: \$55,234.76 TRANSACTION INVOICE

NUMBER PAYEE

1531800242 F12HS0315420128, 1531800244 F12HS03201120128,

1520100379 I521201836 I521201576

REFERENCE

ORDER

PURCHASE

AMOUNT

WARRANT #: DATE:

1011508045 08/02/12

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL#29697874

ance information on top panel VEHICLES DIVISION OF

irginia

COUNTERFEITING

STATE WARRANT # 1011508045

AUGUST 02, 2012

Questions? Contact: JAMES JORDAN at 304-926-3805

PAYEE WOOD CO COMMISSION

1011508045

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR ...

*********\$55,234.76**

#15 2 E 2 O P # 5 O #1 0005270537B22II

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$55,234.76 OF WHICH \$16,211.85 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-five thousand two hundred thirty-four dollars and seventy-six cents (\$55,234.76) of which sixteen thousand two hundred eleven dollars and eighty-five cents (\$16,211.85) represents reimbursement to Wood County for expenses incurred during the month of May, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154 Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 93 and bearing the date of June 11, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/1002

AGENCY: MOTOR VEHICLES DIVISION OF TOTAL: TRANSACTION INVOICE PAYEE

REFERENCE

ORDER

PURCHASE

WARRANT #: DATE:

08/02/12 1011508045

AMOUNT

\$16,211.85 \$1,386.49 \$14,646.84 \$31.24 \$22,958.34

NUMBER

IJ

1531800242 1531800244 1531800245 I531800248 F12HS0341020128 I5318002 F12HS0315420128, F12HS03201120128, F12HS0340620124, F12HS0340220128, , I521201577 8, I521201836 , I521201576 , I520100379 , I521202445

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL#29697874

Virginia

AND COUNTERFEITING

STATE WARRANT # 1011508045

AUGUST 02, 2012

State of Windowski State of Wind

PAYEE WOOD CO COMMISSION

1011508045

WEST VIRGINIA TREASURY

" 10 1 1 50 BO L 5 III

Hen Blame I

*********\$55,234.76**

STATE AUDITOR

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$55,234.76 OF WHICH \$22,958.34 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fifty-five thousand two hundred thirty-four dollars and seventy-six cents (\$55,234.76) of which twenty-two thousand nine hundred fifty-eight dollars and thirty-four cents (\$22,958.34) represents reimbursement to Wood County for expenses incurred during the month of May, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-410. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 94 and bearing the date of June 11, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

A/1003

AGENCY: MOTOR VEHICLES DIVISION OF TOTAL: \$55,234.76 TRANSACTION INVOICE PAYEE

REFERENCE

PURCHASE

WARRANT #: DATE:

1011508045 08/02/12

ORDER

\$16,211.85

AMOUNT

If you have questions concerning the above, please call 304-926-3805.

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL#29697874

PAYEE WOOD CO COMMISSION

State of tance information on top panel

MOTOR VEHICLES DIVISION OF Contact: JAMES JORDAN at 304-926-3805

FRAUD AND COUNTERFEITING

STATE WARRANT # 1011508045

AUGUST 02, 2012

*********\$55,234.76**

011508045

STATE TREASURER

#15 2 E 2 O P ¶ 5 O #1 000527053782211

WEST VIRGINIA TREASURY

STATE AUDITOR

Marty Seufer

From: King, William E < William.E.King@wv.gov>

To: Tuesday, July 10, 2012 2:09 PM tianoknopp@suddenlink.net
Cc: Marty Seufer; Anderson, Harry B

Subject: Wood County Commission Grant F12-HS-03-402 Request \$14,495.80

In review of the above request, we noticed that the Aggressive Driving total expense, for April, by the Parkersburg PD, of \$2,357.37, was incorrect. The actual total should be \$2,508.41, resulting in a \$151.04 difference, which increases the PTS category from \$4,267.73 to \$4,418.77 and the total to be reimbursed from above to \$14,646.84. Please make the necessary changes to your records.

In addition, for Marty's information, F12-HS-03-410 was increased from \$22,875.39 to \$22,958.34, due to an addition mistake. My assistant, Colby Jones, had previously emailed Toni with this info. If either of you have any questions, please let me know, thanks,

Your friend in high (way) places!

William E. King Fiscal Officer phone (304) 926-3826 fax (304) 926-3880 william.e.king@wv.gov

Governors Highway Safety Program phone (304) 926-2509 5707 MacCorkle Avenue S. E. P. O. Box 17600 Charleston, WV 25317-0010

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STATE OF WEST VIRGINIA

COUNTY OF WOOD

TO -WIT:

the Constitution of the State o	, do solemnly swear that I will support the Constitution of the United States, f West Virginia, and that I will faithfully and impartially discharge the duties of
	ounty Historic Landmarks Commission in and for Wood County, West and judgment, during my continuance in the same; SO HELP ME GOD.
Subscribed and sworn day of Autoby, 2011	Bluekte

11

STATE OF WEST VIRGINIA

COUNTY OF WOOD } TO -WIT:

I, <u>PATRICIA MCCAY</u>, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of <u>ASSISTANT CORONER</u> in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this

day of ________, 2012.

County Commission of Wood County



WOOD COUNTY CORONER'S OFFICE

P.O. Box 4133 Parkersburg, WV 26104

Mike St. Clair, Coroner

304-424-1989

July 12 2012

Wood County Commissiom 1 Court Square Parkersburg WV 26101

Dear Commissioners,

I am requesting Patricia McCay be appointed as a third assistant Coroner for Wood County.Mrs. McCay has passed all certifications as required by the Office of the Chief medical Examiner.W. Curtis Thomas will still be functioning as an assistant coroner.Matthew Cronin and Angie Kiggans are no longer able to serve Wood County. Attatched you will find a copy of Mrs. McCay's resume and letter from the Medical Examiner's office.As you know there is no payroll or benefits associated with this appointment. Thanking You In Advance.

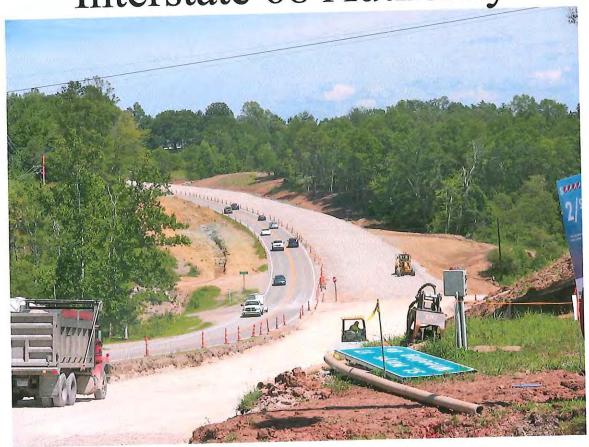
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Michael St.Clair

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West Virginia Route 2 &

Interstate 68 Authority



Report to the Wood County Commission

August 9, 2012

Charles H. Clements, Executive Director

WV Route 2 & Interstate 68 Authority

242 E. Thistle Court New Martinsville, WV 26155-2608 (304) 455-5339 (304) 771-3530

Report to the County Commission of Wood County

The West Virginia Route 2 & Interstate 68 Authority was created by the Legislature in 1997 thru the enactment of House Bill 2539. The Authority is composed of twenty voting members with two each from the following counties: Hancock, Brooke, Ohio, Marshall, Monongalia, Marion, Wetzel, Tyler, Pleasants, and Wood Counties. The Authority is very pleased with the input and participation of Robert Goldenberg and Mike Hall from Wood County

The objective of the Authority is to promote and advance the construction of a modern highway through Wood, Pleasants, Tyler, Wetzel, Marshall, Ohio, Brooke, Hancock, Marion, and Monongalia counties; to coordinate with counties; municipalities; state and federal agencies; public non-profit corporations; private corporations; associations; partnerships, and individuals for the purpose of planning, assisting, and establishing tourism and recreational, industrial, economic, and community development of WV Route 2 between Parkersburg and Chester, and Interstate 68 between Moundsville and Morgantown for the benefit of West Virginians.

While little or no progress has been seen on the development of Interstate 68, several improvements to WV-2 have taken place, these include:

- 1. A new five-lane section in the area around Mountaineer Park.
- 2. A four-lane upgrade from the Pike Island Dam to Short Creek.
- 3. Reconstruction of WV-2 in the Benwood-McMechen area.
- 4. A recently completed four-lane section of WV-2 in Marshall County connecting the existing four or five lane sections. This gives us 11 miles of continuous four or five lane Route 2 in Marshall County south of Moundsville
- 5. Major four-lane upgrade and slip repair in the Follansbee-Weirton area.

There are currently two ongoing projects:

- 1. WV-2 is being upgraded to five lanes from I-77 to Valley Mills Road in Wood County.
- 2. The "narrows" area of Marshall County is being repaired.

One new project is scheduled to begin this summer in Marshall County which will extend the current four or five lane section in the county by .95 miles and will eliminate he "Biggie's Corners" bridge. The project is currently being delayed because of a required permit from the US Army Corp of Engineers. It is through the diligent work of your legislators and other local elected officials, as well as the Authority, that we have seen progress along WV-2.

Since it's inception in 1997, the Authority has continued to keep the West Virginia Department of Transportation informed as to the need of a four-lane West Virginia Route 2 and the economic benefits of extending Interstate 68 from Morgantown to the Ohio Valley. However,

WV Route 2 & Interstate 68 Authority

242 E. Thistle Court New Martinsville, WV 26155-2608 (304) 455-5339 (304) 771-3530

the lack of funds has slowed or prevented major development of these two highways. With the development of the natural gas industry in our area, the improvement of these two highways has become even more important. Safety has become a critical issue and traffic flow is definitely restricted due to the large number of trucks utilizing both the primary and secondary roads within the region. With the announcement of the construction of a major natural gas processing plant just across the state line from Chester, the vehicular traffic, along with economic development opportunities, will increase in the northern panhandle of West Virginia. Transportation is a major factor in economic development.

We also are working with the Pleasants County Development Authority on an economic development project by providing some funding for WV-2 related projects. We currently have some funds available for working with local economic development organizations for WV-2 related projects. Also under consideration is a proposal from the Rahall Transportation Institute to conduct an economic impact study of the extension of I-68 into the Ohio Valley. Because of the high cost of this study, it will be conducted only if it will have a significant impact on the priority of the extension of I-68. Currently, the extension of I-68 is "not on the radar screen" of state projects.

We are asking the County Commissions in our area to help us with our effort to develop these two important highways by doing the following:

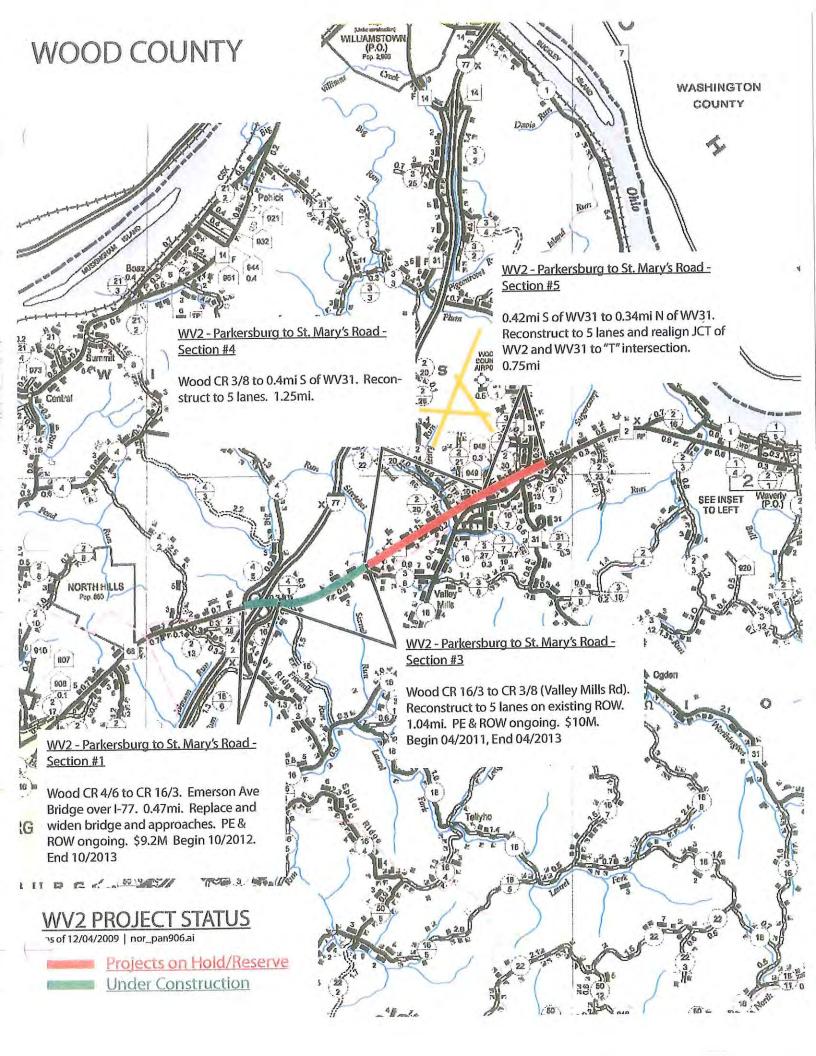
1. Emphasize the need for these highways to the administration in Charleston, WV and Washington, D.C. This can be done either through our legislators or by direct correspondence with the governor's office or the DOT. Let them know the problems we are facing as well as the economic opportunities that an upgraded highway system provides.

2. Highway funding has become a critical issue for West Virginia. Increased construction costs, coupled with either flat or decreasing revenue, has resulted in very slow progress on developing new highways. Our existing highways are in poor condition. Increased highway taxes are not very popular, but highways in a poor or overcrowded condition can be more costly in the long run. We need your support in the identification of new sources of revenue for our infrastructure development and maintenance. Open discussion with our legislators and the public are a necessity.

We are working to fulfill our mission of highway improvement and economic development within our ten county area. We hope you will join us in this effort.

Charles H. Clements

Executive Director
WV Route 2 & Interstate 68 Authority



WV Route 2 Project in Wood County







