

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, AUGUST 20, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of August 13, 2012 and August 16, 2012.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

At 9:35 A.M., the County Commission announced that a vacancy will exist on the Union Williams Public Service District and placed Howard Seufer in nomination for reappointment. (Order A/1013)

The County Commission appointed Marvin Kerr to the Wood County Planning Commission. (Order A/1012)

The County Commission appointed Chris Swarr to the Wood County Parks and Recreation Commission Public Utility Board. (Order A/1011)

The County Commission reappointed Robert Goldenberg to the West Virginia Route 2 and Interstate 68 Authority. (Order A/1010)

At 9:40 A.M., the County Commission authorized funding from the Innovative Programming Grant Fund for the Elite Sports Center. (Order M/2070).

At 10:00 A.M., the County Commission attended a seminar they sponsored from the West Virginia Ethics Commission covering ethics and the Open Meeting Act.


They adjourned.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1010, A/1011, A/1012, A/1013, M/2068, M/2069, M/2070, M/2071, M/2072, M/2073, M/2074, M/2075, M/2076, M/2077 and M/2078.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled August 20, 2012.

Wood County Commission Meeting  
Held August 20, 2012

Please Print

41.	Russell Skogstad	WCPAO / Vienna City Atty
42.	Jason Wharton	Prosecuting Attorney
43.	KATHERINE R GARRETT	Ravenswood City Recorder
44.	Judy Wiseman	Ballenswood City Council
45.	GARY L. Cross	Ravenswood City Council
46.	J. Michael Ihle	Ravenswood Mayor
47.	John Rockhold	Parkersburg City Council
48.	Ronald Crowe	Sistersville City Commissioner
49.	DAVID FOX	Sistersville Mayor
50.	John Schlee	Sistersville City Recorder
51.	Ben Placer	Sistersville PD Chief of Police
52.	Larry Johnson	Chief Probation Officer / W Supreme Court
53.	David Winger	Mountwood Board
54.	Cyrus Stump	Veterans Park Board
55.	Bob Buchanan	Wood County Parks & Recreation Comm
56.	LARRY STEPHENS	9-1-1 Advisory Board
57.	Rob Schaffer	mapping - Assessor's Office Wood Co.
58.	John Reed	Compliance office - Wood Co. SWA
59.	Risha Bradford	Wood Co. compliance office - wood co SWA
60.	Dow Dougherty	Wood COSO



Wood County Commission Meeting  
Held August 20, 2012

Please Print

21.	<i>Paul Sen</i>	
22.	<i>Jodi Smith</i>	- WVI Extension Service
23.	<i>Andrew Borkowski</i>	- Mountwood Park Board
24.	<i>John Pfitzgraf</i>	- Wood County Airport Authority
25.	<i>Terry Moore</i>	- Mid Ohio Valley Regional Airport
26.	<i>Kenyon Cox</i>	M <sup>o</sup> V <sup>r</sup> A Authority
27.	<i>Arnie Green</i>	911 Advisory Committee / Local Energy Planning Committee
28.	<i>T.R. SMITH</i>	Wood County SHERIFF'S OFFICE
29.	<i>RICK WOODWARD</i>	SA
30.	<i>DENNIE HUGGINS</i>	Wood Co Sheriff's Office
31.	<i>Randy Lowe</i>	Wood Co. 9-1-1
32.	<i>Jeff Sandy</i>	Wood Co Sheriff's office
33.	<i>Jim Keith</i>	Mountwood Park Board
34.	<i>Bruce Rogers</i>	Vienna City Council
35.	<i>Mark Rhodes</i>	Wood County Clerk's office
36.	<i>Jamie Six</i>	Wood County Clerk
37.	<i>Barbara Johnston</i>	Wood County Clerk's office
38.	<i>STEVE GAINER</i>	wood County Commission
39.	<i>GEORGE YOUNG</i>	VIENNA PD
40.	<i>ROD SHUMAN</i>	VIENNA PD

Wood County Commission Meeting  
Held August 20, 2012

Please Print

1.	Betty M Smith - Belmont City Council
2.	Kay Larsen - Belmont, Mayor
3.	Mike Miller Claywood Park PSD
4.	Edna Summers Claywood Park PSD
5.	Dana J. Singer - Mid-Ohio Valley Health Dept.
6.	Sandra Ellenwood Mid-Ohio Valley Health Dept.
7.	Cristy Biggs - mid Ohio Valley Health Dept.
8.	Wayne Dixon WCC
9.	Julia O'Donnell - Vienna Public Library Trustee
10.	Jim Edwards Vienna Public Library Trustee
11.	Rich Shaffer Wood Co. Assessor VP CRI Board
12.	IRVING TALKINGTON - PENNSBORO, WV; MUNICIPAL JUDGE
13.	BECKIE TALKINGTON - PENNSBORO Recorder - City of Pennsboro
14.	ELEANOR LITTLE <sup>MID-OHIO</sup> BOH ST. MARYS., WV.
15.	Randall Law Claywood Park PSD
16.	charlie matthews - City of Pkesq Planning Commission - Pres.
17.	Jim Miracle - Woodco. LANDMARKS COMM - Boardman Vienna City Council
18.	Jerry Martin - LUBECK PSD
19.	MARVIN SAMS W.C.P.C.
20.	Bob Enoch FBHP



# Wood County Commission

8/20/2012  
 1 Court Square, Suite 203  
 Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>9:35 AM</b>	APPOINTMENTS TO : WV ROUTE 2 & I68 AUTHORITY - ROBERT GOLDENBERG; PARKS AND RECREATION PUBLIC UTILITY BOARD - CHRIS SWARR; WOOD COUNTY PLANNING COMMISSION – MARVIN KERR	
<b>9:40 AM</b>	INNOVATIVE PROGRAMMING GRANT APPLICATION – ELITE CENTER	
<b>10:00 AM</b>	WV ETHICS SEMINAR IN JUDGE BLACK ANNEX (FORT BOREMAN)	
<b>General discussion items:</b>		



8/20/12  
70/129

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED ROBERT GOLDENBERG TO THE WEST VIRGINIA ROUTE 2 AND INTERSTATE 68 AUTHORITY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, reappointed Robert Goldenberg to the West Virginia Route 2 and Interstate 68 Authority. Said appointment is due to the fact that the term of Mr. Goldenberg expired. Said reappointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Goldenberg's term will expire June 30, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn Commissioner



Stephen Gainer, Commissioner

8/20/12

20/129

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED CHRIS SWARR TO  
THE WOOD COUNTY PARKS AND RECREATION  
COMMISSION PUBLIC UTILITY BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed Chris Swarr to the Wood County Parks and Recreation Commission Public Utility Board. Said appointment is due to the resignation of Anthony Holmes. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Swarr's term will expire May 1, 2016.

APPROVED:

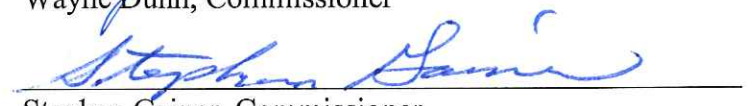
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1011



8/20/12  
70/133

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED MARVIN KERR TO  
THE WOOD COUNTY PLANNING COMMISSION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed Marvin Kerr to the Wood County Planning Commission. Said appointment is due to the resignation of Norm Bailey. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term will expire December 31, 2012.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1012

8/20/12  
70/133

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY WILL EXIST ON THE UNION WILLIAMS PUBLIC SERVICE DISTRICT BOARD AND PLACED THE NAME OF HOWARD SEUFER IN NOMINATION FOR REAPPOINTMENT.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced a vacancy will exist on the Union Williams Public Service District Board. Said vacancy is due to the expiration of the term of Howard Seufer effective November 1, 2012. The Commission further placed the name of Howard Seufer in nomination for reappointment. Said nomination is further pursuant to an Order appearing in Order Book 51 at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. The new term will expire November 1, 2022.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

A/1013

8/20/12  
70/133

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR PARKING LOT IMPROVEMENT BY THE WOMEN'S CARE CENTER OF PARKERSBURG.


**ORDER**

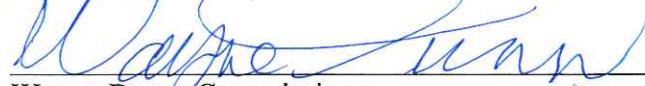
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Women's Care Center of Parkersburg Parking Lot Improvement Project #12LEDA0655 in the amount of three thousand dollars and zero cents (\$3,000.00).


Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY:

  
 \_\_\_\_\_  
 David Blair Couch, President

  
 \_\_\_\_\_  
 Wayne Dunn, Commissioner

  
 \_\_\_\_\_  
 Stephen Gainer, Commissioner

M/2068



AUGUST 20, 2012

8/20/12  
7/0/133

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,


**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

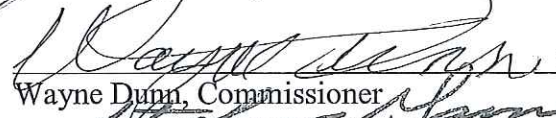
**WOMEN'S CARE CENTER PARKING LOT (12LEDA0655) - \$3,000.00**


**RESOLVED** this 20<sup>th</sup> day of **AUGUST, 2012**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on August 20, 2012.

  
\_\_\_\_\_  
Jamie Six, County Clerk

8/20/12  
70/133

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR A VETERANS MEMORIAL BY THE VETERANS MUSEUM OF THE MID-OHIO VALLEY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application Grant Number #12 LEDA0654 in the amount of three thousand dollars and zero cents (\$3,000.00) for a Veterans Memorial to be constructed by the Veterans Museum of the Mid-Ohio Valley.

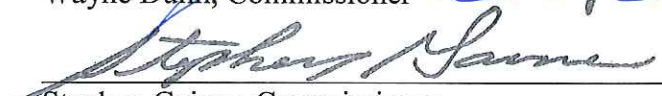
Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/2069



AUGUST 20, 2012

8/20/12  
70/133

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

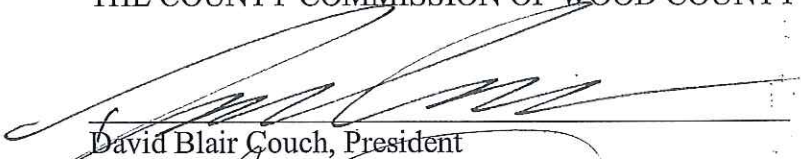
**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

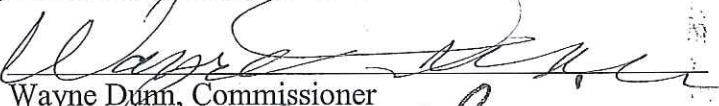
**VETERANS MUSEUM OF THE MID-OHIO VALLEY (#12LEDA0654) - \$3,000.00**

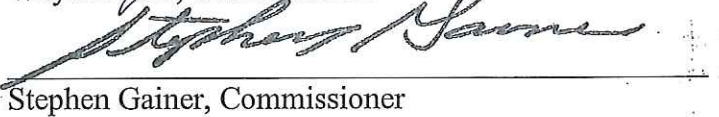
**RESOLVED** this 20<sup>th</sup> day of **AUGUST, 2012**.

APPROVED:

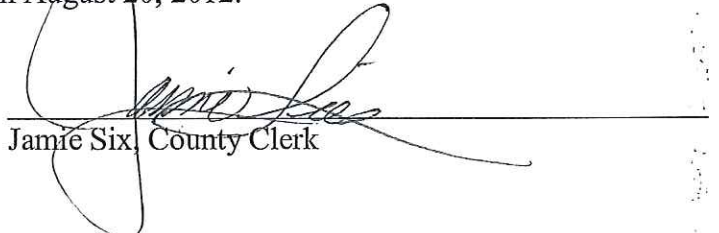
THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Duan, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on August 20, 2012.

  
\_\_\_\_\_  
Jamie Six, County Clerk



8/20/12  
70/134

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE FUNDS TO BE COMMITTED FROM THE INNOVATIVE PROGRAMMING GRANT FUND.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed with Wayne Dunn abstaining, did hereby AUTHORIZE funds to be committed from the Innovative Programming Grant Fund. The following events were approved for funding:

- ELITE SPORTS CENTER - \$5,000.00

The above listed event will be granted funds upon the Commission receiving a proper application for the event.

APPROVED:

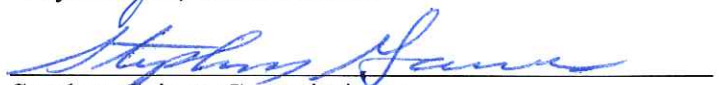
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2070

AUGUST 20, 2012

8/20/12  
70/134

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-23 IN THE AMOUNT OF \$4,500.00.

**ORDER**

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-23. Said Request for Reimbursement is in the amount of four thousand five hundred dollars and zero cents (\$4,500.00) for the month of July, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2071

8/20/12  
7/2/134

**WEST VIRGINIA**  
**Department of Military Affairs & Public Safety**  
**Homeland Security State Administrative Agency**  
**(SAA)**  
**COPY**  
**Homeland Security Program**

**REQUEST FOR REIMBURSEMENT**

**APPROVAL (SAA ONLY)**  
I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.  
Homeland Security Grant Manager \_\_\_\_\_  
  
I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.  
Director, Homeland Security SAA  
SAA Point of Contact \_\_\_\_\_  
  
Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.  
State Homeland Security Advisor \_\_\_\_\_

**Sub-grantee: Wood County Commission**  
**Address:**  
**One Court Square, Suite 203**  
**Parkersburg, WV 26101**  
  
**Subgrant Number: 10-SHS-23**  
  
**FEIN: 556 000 417**  
  
Funds are hereby requested to cover expenditures  
**FROM: 7/1/12 TO: 7/31/12**  
  
**Requested Amount:**

**PROJECT CASH EXPENDITURES**

Account #	Amount
10-SHS-23	\$ 4,500.00
	\$
	\$
<b>TOTAL:</b>	<b>\$ 4,500.00</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

**BY:** David Blair Couch, President 8/9/12  
TYPED NAME & TITLE SIGNATURE DATE  
Authorized Official or Grant Financial Officer ONLY

**SAA USE ONLY**

**Grant Accountant/Auditor APPROVAL:**  
This request is approved in the amount of: \_\_\_\_\_  
  
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.  
  
\_\_\_\_\_  
**Grant Accountant/Auditor Signature** **Date**



AUGUST 20, 2012

8/20/12  
70/134

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of zero dollars and zero cents (\$0.00) for the month of July, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Reports; and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2072

<b>WEST VIRGINIA</b> Division of Justice and Community Services <div style="border: 2px solid black; padding: 5px; display: inline-block; font-size: 2em; font-weight: bold;">COPY</div>	<b>Request for Reimbursement</b> <span style="float: right; color: blue;">8/20/12 7/1/13</span>
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<b>RECEIVED</b> (For DJCS Use Only)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Subgrantee:</td> <td>Wood County Commission</td> </tr> <tr> <td>Address:</td> <td>One Court Square, Suite 203 Parkersburg, WV 26101</td> </tr> <tr> <td>Project #:</td> <td>09-VAWR-11</td> </tr> <tr> <td>FEIN#:</td> <td>556 000 417</td> </tr> <tr> <td colspan="2">Funds are hereby requested to cover expenditures</td> </tr> <tr> <td>FROM:</td> <td>7/1/12 TO: 7/31/12</td> </tr> </table>	Subgrantee:	Wood County Commission	Address:	One Court Square, Suite 203 Parkersburg, WV 26101	Project #:	09-VAWR-11	FEIN#:	556 000 417	Funds are hereby requested to cover expenditures		FROM:	7/1/12 TO: 7/31/12
Subgrantee:	Wood County Commission												
Address:	One Court Square, Suite 203 Parkersburg, WV 26101												
Project #:	09-VAWR-11												
FEIN#:	556 000 417												
Funds are hereby requested to cover expenditures													
FROM:	7/1/12 TO: 7/31/12												

**PROJECT CASH EXPENDITURES**

Account #	Amount
09-VAWR-11/Prosecuting Attorney	\$-0-
09-VAWR-11/Law Enforcement	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President  
Wood County Commission



8/16/12  
DATE

TYPED NAME & TITLE  
 (Authorized Official or Grant Financial Officer ONLY)

**DJCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date Program Accountant

8/20/12  
7/2/13

AUGUST 20, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,  
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN  
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER  
12-CS-17. SAID REQUEST IS IN THE AMOUNT OF \$0.00

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Program Grant Number 12-CS-17. Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of July, 2012. In addition to the Request for Reimbursement, the Grant Progress Report, the Contractor Time Sheets and the Project Financial Report are being submitted to the Division of Justice and Community Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2073



<b>WEST VIRGINIA</b> Division of Justice and Community Services <div style="border: 2px solid black; padding: 5px; display: inline-block; font-size: 2em; font-weight: bold; margin-top: 10px;">COPY</div>	<b>Request for Reimbursement</b> <span style="float: right; color: blue;">7/20/12 7/13/12</span>
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<b>RECEIVED</b> (For DJCS Use Only)	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Subgrantee:</td> <td>Wood County Commission</td> </tr> <tr> <td>Address:</td> <td>One Court Square, Suite 203 Parkersburg, WV 26101</td> </tr> <tr> <td>Project #:</td> <td>12-CS-17</td> </tr> <tr> <td>FEIN#:</td> <td>556 000 417</td> </tr> <tr> <td colspan="2">Funds are hereby requested to cover expenditures</td> </tr> <tr> <td>FROM:</td> <td>7/1/12</td> </tr> <tr> <td>TO:</td> <td>7/31/12</td> </tr> </table>	Subgrantee:	Wood County Commission	Address:	One Court Square, Suite 203 Parkersburg, WV 26101	Project #:	12-CS-17	FEIN#:	556 000 417	Funds are hereby requested to cover expenditures		FROM:	7/1/12	TO:	7/31/12
Subgrantee:	Wood County Commission														
Address:	One Court Square, Suite 203 Parkersburg, WV 26101														
Project #:	12-CS-17														
FEIN#:	556 000 417														
Funds are hereby requested to cover expenditures															
FROM:	7/1/12														
TO:	7/31/12														

**PROJECT CASH EXPENDITURES**

Account #	Amount
12-CS-17	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President 8/16/12  
TYPED NAME & TITLE SIGNATURE DATE  
(Authorized Official or Grant Financial Officer ONLY)

**DJCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date Program Accountant

AUGUST 20, 2012

8/20/12  
70/135

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of June, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

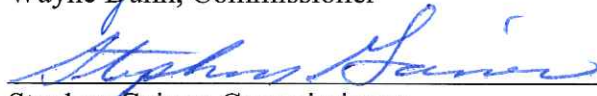
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

8/20/12  
70135

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1203</span> <b>Grant Number:</b> <span style="float: right;">F12-HS-2010</span> <b>FEIN Number:</b> <span style="float: right;">556000417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">6/1/12 - 6/30/12</span>
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### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.  8/16/2012

(Typed Name And Title) (Signature) (Date)  
 (Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ (Date) \_\_\_\_\_ (Director)

### Purchasing/Accounts Payable Use Only



AUGUST 20, 2012

8/20/12  
70/135

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$1,076.24.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-406. The Request for Reimbursement is in the amount of one thousand seventy-six dollars and twenty-four cents (\$1,076.24) for the month of July, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

8/20/12  
7/1/35

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1203</span> <b>Grant Number:</b> <span style="float: right;">F12-HS-03-408</span> <b>FEIN Number:</b> <span style="float: right;">556 000 417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">7/1/12 - 7/31/12</span>
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### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,076.24
<b>TOTAL</b>	<b>\$1,076.24</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com. 8/13/2012

(Typed Name And Title)
(Signature)
(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)
(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)
(Director)

### Purchasing/Accounts Payable Use Only

AUGUST 20, 2012

8/20/12  
70/135

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$110.00.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011. The Request for Reimbursement is in the amount of one hundred ten dollars and zero cents (\$110.00) for the month of July, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

8/20/12  
78/135

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;"><b>One Court Square, Suite 203 Parkersburg, WV 26101</b></span> <b>P. O. Number:</b> <span style="float: right;"><b>MV1203</b></span> <b>Grant Number:</b> <span style="float: right;"><b>F12-HS-03-2011</b></span> <b>FEIN Number:</b> <span style="float: right;"><b>556 000 417</b></span> <b>Funds are hereby requested to cover expenditures</b> <b>For the period of:</b> <span style="float: right;"><b>7/1/12 - 7/31/12</b></span>
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**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$110.00
<b>TOTAL</b>	<b>\$110.00</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Co. 8/16/2012

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

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(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director)

#### Purchasing/Accounts Payable Use Only

AUGUST 20, 2012

8/20/12  
70/36

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$5,800.30

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-402. The Request for Reimbursement is in the amount of five thousand eight hundred dollars and thirty cents (\$5,800.30) for the month of July, 2012. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Parkersburg Police Department, the Vienna Police Department, the Ritchie County Sheriff's Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

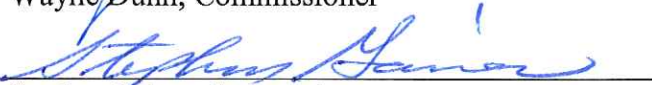
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2077



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Toll phone: (304) 926-2509

Fax: (304) 926-3880

8/20/12  
78/136

## REQUEST FOR REIMBURSEMENT


(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1203</b>
	<b>Grant Number:</b>	<b>F12-HS-410</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures</b>	
	<b>For the period of: 7/1/12 - 7/31/12</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$5,800.30
<b>TOTAL</b>	<b>\$5,800.30</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program

BY: David Blair Couch, President  8/20/2012  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:     
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date) (Director)

### Purchasing/Accounts Payable Use Only



AUGUST 20, 2012

8/20/12  
7/13/12

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of July, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

8/20/12  
70/136

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1203</span> <b>Grant Number:</b> <span style="float: right;">F12-HS-03-406</span> <b>FEIN Number:</b> <span style="float: right;">556 000 417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">7/1/12 - 7/31/12</span>
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**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com. 8/16/2012

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of: 

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Director)

#### Purchasing/Accounts Payable Use Only

August 22, 2012

To: The Wood County Commission

RECEIVED

From: Jeff Williams: Regional Director/DRC

AUG 22 '12

COUNTY  
ADMINISTRATOR

8/23/12

7d/13c

Subject: Extra After Hours Security

Gentlemen:

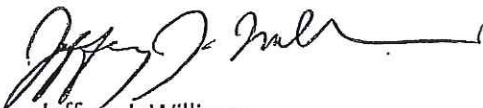
Due to Mike Davis, our current after-hours security bailiff being made a full-time bailiff, he is unable to provide us with after-hours security for both Monday and Wednesday nights. For this reason, I am asking the Commission to approve the hiring of Mr. Ed Layton, another part-time bailiff to help share the work with Mr. Davis. They will each work one night a week for a total of 3 hours each, and on occasion will fill in for each other so that on some weeks one of them may work up to a maximum of 6 hours a week. At no time will either security person work any more than 6 hours in any given week. We have the funds in our budget to pay for this position. Mr. Layton has been through the necessary bailiff training and is certified. I appreciate the Commission's attention in this matter, and all appropriate background checks have been completed.

For purposes of pay through the Finance Department, the part-time position will be filled by the following person: Edward J. Layton of 3275 Butcher Bend Road; Mineralwells, WV 26150,

The rate will be \$10.00 per hour for a maximum of 6 hours a week.

He will be paid out of line item #1-731-10-109

Respectfully Yours,



Jeffery J. Williams

Regional Director/DRC



Cc: Finance