

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, AUGUST 27, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission adopted a Resolution in reference to Budget Revision No. 2 in the General County Fund Budget for the fiscal year 2012/2013. (Order A/1014)

#### **AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., the County Commission the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

At 9:35 A.M., the County Commission met with Jason Wharton, Prosecuting Attorney, to discuss revisions to the lease being established for lots in the Happy Valley Flood Mitigation Project.

At 9:45 A.M., the County Commission toured the employee parking lot located at the Wood County Justice Center. .

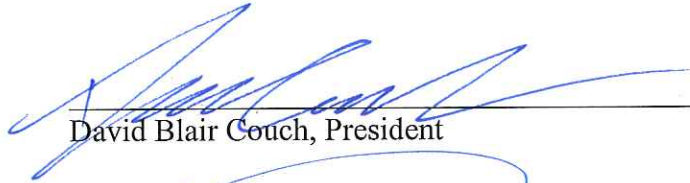
They adjourned.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1014

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled August 27, 2012.

Wood County Commission Meeting  
Held August 27, 2012

Please Print

1.	Jason Wharton
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# Wood County Commission

8/27/2012  
1 Court Square, Suite 203  
Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>9:45 AM</b>	CONSIDER WVU-P LEASE AGREEMENT	
<b>General discussion items:</b>		

8/27/12  
7d/139

AUGUST 27, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN  
REFERENCE TO BUDGET REVISION NO. 2 IN THE GENERAL  
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2012/2013.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and passed, adopted a Resolution in reference to Budget Revision No. 2 in the General County Fund Budget for the fiscal year 2012/2013. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David Blair Couch, President of the Wood County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner



Office of the County Commission of Wood County, West Virginia.

Commissioners  
David Blair Couch  
Wayne Dunn  
Steve Gainer



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

8/27/12  
70/139

RESOLUTION

At a regular session of the county commission, held August 27, 2012 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 2, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Wayne Dunn and seconded by Steve Gainer, the vote thereon was as follows:

_____	Yes	or	No
<u>Wayne Dunn</u>	Yes	or	No
<u>Stephen Gainer</u>	Yes	or	No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Marty Seuffer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor  
Rich Shaffer

Circuit Clerk  
Carole Jones

County Clerk  
Jamie Six

Prosecuting Attorney  
Jason Wharton

Sheriff  
Jeff Sandy

Ora Ash, Director  
 West Virginia State Auditor's Office  
 200 West Main Street  
 Clarksburg, WV 26302  
 Phone: 627-2415 ext. 5114  
 Fax: 627-2417

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER  
**2012-2013**  
 FY  
**1**  
 FUND  
**2**  
 REV. NO.  
**1 of 2**  
 PG. OF NO.

County of Wood  
 GOVERNMENT ENTITY

Person To Contact Regarding  
 Budget Revision: **Kristi Williams**  
 Phone: **304-424-1854**  
 Fax: **304-424-1809**  
 PO Box 1474  
 STREET OR PO BOX  
 Parkersburg  
 CITY  
 26102  
 ZIP CODE

COUNTY  
 Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants		130,658		130,658
323	State Grants		25,149		25,149
327	Charges for Services	70,773	149		70,922
366	Miscellaneous Revenue	100,000	2,055		102,055
382	Refunds/Reimbursements (External Sources)	495,000	33,355		528,355
388	Transfers From Other Funds		69,409		69,409
<b>NET INCREASE/(DECREASE) Revenues (ALL PAGES)</b>			<b>272,770</b>		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,904,961	147,367		3,052,328
402	County Clerk	942,496	4,074		946,570
403	Circuit Clerk	667,117	3,056		670,173
404	Sheriff-Treasurer	686,684	3,056		689,740
405	Prosecuting Attorney	1,152,628	4,545		1,157,173
406	Assessor	593,091	2,038		595,129
407	Assessor's Valuation Fund	721,011	3,054		724,065
412	Agricultural Agent	133,784	538		134,322
424	Courthouse	392,261	4,872		397,133
428	Data Processing	80,661	1,625		82,286
442	Federal Grants	20,949	155,807		176,756
699	Contingencies	271,798		160,547	111,251
<b>NET INCREASE/(DECREASE) Expenditures</b>			<b>272,770</b>		

APPROVED BY THE STATE AUDITOR  
 BY: \_\_\_\_\_  
 Director, Local Government Services Div.

AUTHORIZED SIGNATURE OF ENTITY  
  
 APPROVAL DATE  
**8-27-2012**

**EXPENDITURES (CONT'D)**

County of Wood

LGSD: BR030810 County of Wood

**CONTROL NUMBER 2012-2013**

**1**

**2**

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV#

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	FY INCREASE	FUND DECREASE	REVISED AMOUNT
700	Sheriff-Law Enforcement	3,478,856	84,463		3,563,319
701	Sheriff-Service of Process	140,437	764		141,201
702	Reimbursable Jail Costs	751,776	4,765		756,541
705	Home Confinement	212,214	1,557		213,771
711	Emergency Services	83,255	230		83,485
712	Communication Center	1,540,832	7,384		1,548,216
718	Flood Control	3,000	500		3,500
731	Community Based Corrections Program	751,237	3,309		754,546
900	Parks & Recreation	270,049	313		270,362
	#N/A				
	#N/A				
	#N/A				
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	#N/A				
	#N/A				
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Expenditures (this page)**

**103,285**



REVENUES (CONT)

LGSD: BR030810 County of Wood

County of Wood  
CONTROL NUMBER

2012-2013

1

2

BUDGET REVISION REQUEST-SUPPLEMENT-REVENUES

FY

FUND

REV #

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
397	Payroll Reimbursements	2,352,450	8,941		2,361,391
399	Transfers Assessor's Valuation Fund	721,011	3,054		724,065
	#N/A				
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<b>NET INCREASE/(DECREASE) Revenues (THIS PAGE)</b>					<b>11,995</b>