

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, DECEMBER 27, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER (BY PHONE)

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of December 17 and 20, 2012.

The County Commission approved Erroneous Assessment Applications in regard to real property for Ruby Wilson Life Estate and Erroneous Assessment Applications in regard to personal property for Brent Riddle and Carl Andrew Nestor.

AGENDA AND DISCUSSION ITEMS

At 9:45 A.M., Randall Roberts, former Director of the Parkersburg Homecoming Festival, introduced Cindy Wade as the new Director of the Festival. The County Commission agreed to donate a Fenton Vase to their silent auction. (Order M/224-C)

At 10:42 A.M., the County Commission hired Dennie Huggins as the new Director of the Wood County Day Report Center, upon the recommendation of the Community Corrections Board. (Order A/1050)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2224, M/2224-B, M/2224-C, A/1048, A/1049 and A/1050

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to CD labeled December 27, 2012.

Wood County Commission Meeting
Held December 27, 2012

Please Print

1.	LARRY Eugene Batchel
2.	Darrell Roberts
3.	Cyndie Wade
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Wood County Commission

12/27/2012
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 A.M.	CONSIDER HIRING OF DAY REPORT CENTER DIRECTOR	

12/27/12
70/202

DECEMBER 27, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE THE
HIRING OF LEWIS DENNIE HUGGINS AS REGIONAL DIRECTOR
OF THE WOOD COUNTY DAY REPORT CENTER.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby
APPROVE the hiring of Lewis Dennie Huggins as Regional Director of the Wood County Day
Report Center. Said hiring is upon the recommendation of the Wood County Community
Corrections Board.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1050

DECEMBER 27, 2012

12/27/12
70/201

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$4,594.37.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. The Request for Reimbursement is in the amount of four thousand five hundred ninety dollars and thirty-seven cents (\$4,594.37) for the month of November 2012. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

12/27/12
70/201


REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F13-HS-03-402 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 11/1/12 - 11/30/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$4,594.37
TOTAL	\$4,594.37

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President  12/27/2012

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:	<input style="width: 90%;" type="text"/> (Approved)	<input style="width: 90%;" type="text"/> (Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
<input style="width: 300px;" type="text"/> (Date)	<input style="width: 200px;" type="text"/> (Director)	
Purchasing/Accounts Payable Use Only		

DECEMBER 27, 2012

12/27/12
70/201

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 09-JAG-49. SAID REQUEST IS IN THE AMOUNT OF \$2,222.22

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 09-JAG-49. The Request for Reimbursement is in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) for the month of November, 2012. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report, and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

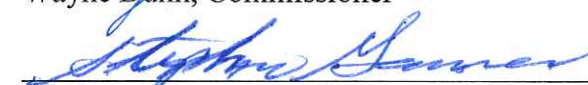
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement	12/27/12 70/201
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RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 09-JAG-49
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 11/1/12 TO: 11/3 0/12

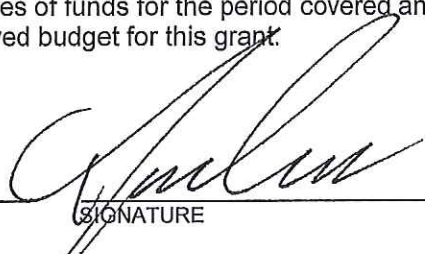
PROJECT CASH EXPENDITURES

Account #	Amount
09-JAG-49	\$2,222.22
TOTAL	\$2,222.22

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President 12/27/12
TYPED NAME & TITLE  SIGNATURE DATE
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY
ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
Date Program Accountant

12/27/12
70/201

DECEMBER 27, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

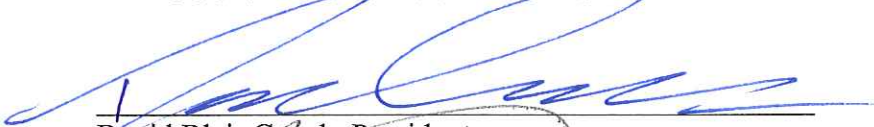
IN RE: THE COUNTY COMMISSION ORDERED THAT THE COUNTY COURTHOUSE AND ITS OFFICES WILL BE CLOSED ON DECEMBER 31, 2012 AND COUNTY EMPLOYEES BE GIVEN A DAY OFF WORK ON DECEMBER 31, 2012.

ORDER

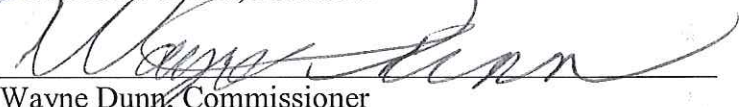
The Wood County Commission, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, has declared Monday, December 31, 2012 as a day off for employees, without charge against accrued annual leave; therefore the Courthouse and its offices will be closed on this date. Doing so is not intended to create and should not be construed in any manner as creating a legal holiday within the meaning of the West Virginia Code. Accordingly, this action should not be construed as creating a legal holiday that affects the Civil Service, State or County employees, it is simply a day off. County employees that work on this day will receive equal comp time off.

APPROVED:

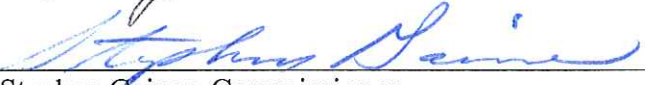
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2224

12/27/12
70/202

DECEMBER 27, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF A ROAD SIGN FOR PIRATES COVE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made passed, did hereby AUTHORIZE the purchase of a road sign for PIRATES COVE. Said sign was requested by Doug and Sherry West.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/2224-B

12/27/12
70/202

DECEMBER 27, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE A
DONATION OF A WOOD COUNTY COMMEMORATIVE
VASE

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby APPROVE a donation of a Wood County Commemorative Vase (Number 123) to the Parkersburg Homecoming Committee to be utilized in their upcoming fundraising auction.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2224-C

Wood County Commission

Erroneous Assessment Application

SW
CWW TM

Tax Type: **Personal Property**

Tax Ticket: **812265**

Tax Year: **2012**

Upon the application of **RIDDLE BRENT** whose address is **1900 27TH ST APT C PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

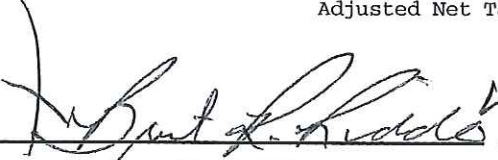
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

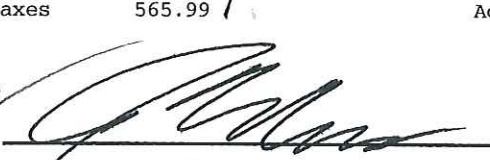
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

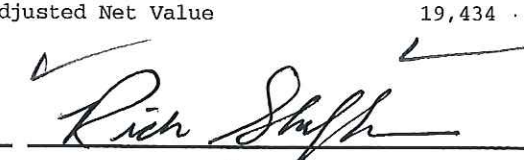
DUE TO CLERICAL ERROR THE 2006 FORD WAS ASSESSED WITH AN INCORRECT VALUE. SEE ATTACHED.

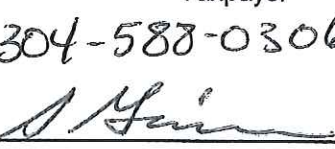
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County


Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	647.24	2.912320	4	22,224
12/10/2012	PENDING EXONERATION	4	-81.25	2.912320	4	-2,790
			Adjusted Net Taxes			Adjusted Net Value
			565.99			19,434



 Taxpayer
 304-588-0306


 Prosecutor


 Assessor


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/27/12.

12/20

Wood County Commission

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SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **619370**

Tax Year: **2010**

Upon the application of **NESTOR CARL ANDREW** whose address is **1201 21ST ST VIENNA, WV 26105-0000** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2010** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2010** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.


DUE TO A CLERICAL ERROR SUPPLEMENTAL TAX TICKET #80005092 WAS PAID WHEN IN FACT THIS REGULAR TICKET EXISTED. PLEASE EXONERATE.

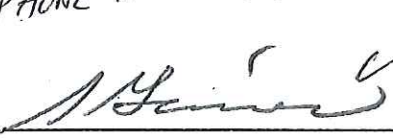
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County


Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2010	BILLING	4	190.02	2.808800	4	6,765
12/17/2012	PENDING EXONERATION	4	-190.02	2.808800	4	-6,765
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0


 (304) 295-1034
 Taxpayer


 Prosecutor


 Assessor


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/27/12.

12/20

Wood County Commission

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Erroneous Assessment Application

Tax Type: Real Estate

Description

61-A 37-P OGM L/F BULL CR

Tax Ticket: 39134

Tax Year: 2011

Upon the application of **WILSON RUBY LIFE EST** whose address is **1407 LYNN ST PARKERSBURG, WV 26101-0000** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS OIL, GAS, AND MINERAL TICKET CONTINUED AFTER THE DEATH OF RUBY WILSON, WHEN IN FACT SHE ONLY HAD A LIFE ESTATE. SEE ATTACHED AND PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	3	21.04	2.190800	3	960
11/17/2011	PRIOR SOLD PAYMENT	3	-21.04	2.190800	3	-960
11/17/2011	PRIOR SOLD PAYMENT	3	0.26	Adjusted Net Value		0
11/17/2011	PRIOR SOLD PAYMENT	3	-0.16			
12/19/2012	PENDING EXONERATION	3	-21.03			
			Adjusted Net Taxes			-20.93

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/27/12.

12/20

Wood County Commission

Erroneous Assessment Application

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W/TM

Tax Type: **Real Estate**

Description

61-A 37-P OGM L/F BULL CR

Tax Ticket: **39086**

Tax Year: **2010**

Upon the application of **WILSON RUBY LIFE EST** whose address is **1407 LYNN ST PARKERSBURG, WV 26101-0000** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2010** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2010** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS OIL, GAS, AND MINERAL TICKET CONTINUED AFTER THE DEATH OF RUBY WILSON, WHEN IN FACT SHE ONLY HAD A LIFE ESTATE. SEE ATTACHED AND PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2010	BILLING	3	17.14	2.196800	3	780
11/17/2011	SALE PAYMENT	3	-17.14	2.196800	3	-780
11/17/2011	SALE PAYMENT	3	-1.32			
11/17/2011	SALE PAYMENT	3	-20.00			
11/17/2011	SALE PAYMENT	3	-10.00			
11/17/2011	SALE PAYMENT	3	-25.00			
11/17/2011	SALE PAYMENT	3	-15.00			
11/17/2011	SALE PAYMENT	3	-10.00			
11/17/2011	SALE PAYMENT	3	-3,379.60			
11/17/2011	SALE PAYMENT	3	-1.00			
12/19/2012	PENDING EXONERATION	3	-17.14			
			Adjusted Net Taxes			-3,479.06
					Adjusted Net Value	0

Rich Steph

Taxpayer

[Signature]

Prosecutor

Rich Steph

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/27/12.

12/20

Wood County Commission

*WJTM
SW*

Erroneous Assessment Application

Tax Type: **Real Estate**

Description

61-A 37-P OGM L/F BULL CR

Tax Ticket: **39139**

Tax Year: **2012**

Upon the application of **WILSON RUBY LIFE EST** whose address is **1407 LYNN ST PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS OIL, GAS, AND MINERAL TICKET CONTINUED AFTER THE DEATH OF RUBY WILSON, WHEN IN FACT SHE ONLY HAD A LIFE ESTATE. SEE ATTACHED AND PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	21.04	2.191600	3	960
12/19/2012	PENDING EXONERATION	3	-21.04	2.191600	3	-960
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on 12/27/12.

12/20