

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, FEBRUARY 6, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., Deputy Rob Sims, Wood County Sheriff's Department was present at the request of Commissioner Dunn to give an update on the dog situation in Mineral Wells. Two residents were present.

At 10:30 A.M., the County Commission held a public hearing in regard to the annexation by minor boundary adjustment for the City of Vienna. This hearing was in the paper; however, it was inadvertently left off of today's agenda. Therefore, it is continued until February 16, 2012 at 9:30 A.M. There were no persons in attendance objecting to this hearing. (Order A/911)

At 10:31 A.M., the County Commission met with Captain Mark King and Sheriff Jeff Sandy from the Wood County Sheriff's Department; Joann Powell, Westbrook Health Services and Ernest Douglass, Mental Hygiene Commissioner. They discussed a meeting they had with legislatures in regard to mental hygiene patients and the need for a local facility.

At 10:45 A.M., the County Commission met with Toni Tiano, grant consultant and Kelly Shook, SOBER Program Director. They requested the County Commission sign the Grant Application for the SOBER Program. (Order A/912)

At 11:00 A.M., the County Commission met with Mike St.Clair, Wood County Coroner who discussed his annual report. Curtis Thomas, Deputy Coroner was also present.

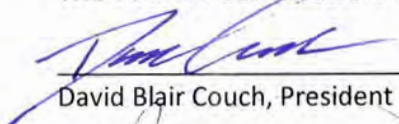
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/911, A/912, M/1821, M/1822, M/1823, M/1831

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled February 6, 2012.

Wood County Commission Meeting
Held February 6, 2012

Please Print

1.	Sgt. Robert G. Sims Wood Co. SO
2.	CAPT. MARK E. KING WCSO
3.	Jo Ann Powell - Westbrook Health Services
4.	Ernest M. Douglass mental hygiene Commissioner
5.	Russell Skogstad - city of Vienne
6.	Jeff Sang Sheff Sheff
7.	Joni TiAMO
8.	Kelly Shook
9.	Mike St. CLAIR Coroner
10.	Curtis Thomas Dep. Coroner
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission

2/6/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	DISCUSS MENTAL HYGIENE	CPT. MARK KING, SHERIFF'S DEPARTMENT
10:45 AM	DISCUSS SOBER GRANT	TONI TIANO, GRANT CONSULTANT
11:00 AM	CORONER'S ANNUAL REPORT AND DISCUSS NEED FOR TIRES FOR HIS VEHICLES	MIKE ST.CLAIR, WOOD COUNTY CORONER
Special notes:	<ol style="list-style-type: none"> 1. Vacancies on Boards and Commissions 2. Building Enforcement Properties 3. Contribution Requests 4. County Facilities 5. Discuss Suddenlink Franchise Renewal 	

Updates on Board and Commissions:

2/6/12
70/13

FEBRUARY 6, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Continuation of Public Hearing for Annexation By Minor Boundary Adjustment; City of Vienna, a Municipal Corporation;; Parkersburg District of Williams, Wood County, West Virginia

ORDER

Pursuant to an Order entered on the 19th of December, 2011, this proceeding came on for hearing before the County Commission of Wood County; and came the City of Vienna, a municipal corporation, the Petitioner, herein, by Russ Skogstad, its attorney.

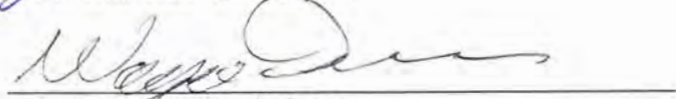
In view of findings of fact made herein on 6th day of February, 2012, the Commission accordingly concludes that the Petition herein is in proper form; that the area proposed to be annexed is a proper subject for annexation by minor boundary adjustment, and there were no persons objecting to said annexation; therefore, it is Ordered that this Public Hearing be continued to February 16, 2012 at 9:30 A.M. Said continuation is due to the fact this item was not placed on today's agenda..

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/911

2/6/12
70/14

FEBRUARY 6, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE APPLICATION FOR FUNDING BEING PROVIDED THROUGH THE WEST VIRGINIA DIVISION OF CRIMINAL JUSTICE SERVICES FOR THE PURPOSE OF APPLYING FOR THE ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM. FUNDING IS IN THE AMOUNT OF \$5,650.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Steven Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the application for funding being provided through the Enforcing The Underage Drinking Laws Grant Program. Funding in the amount of five thousand six hundred fifty dollars and 00/100ths cents (\$5,650.00) is being requested for the SOBER Program.

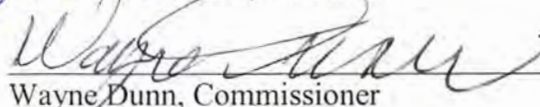
The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/912

FEBRUARY 6, 2012

2/6/12
70/13

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

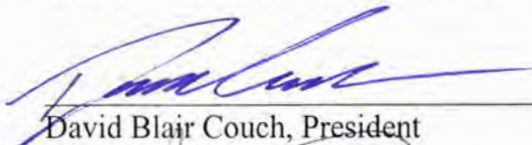
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

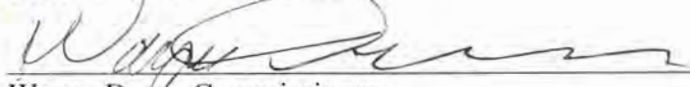
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

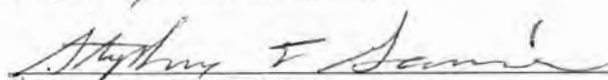
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1821

2/6/12
20/13

5707 MacCorkle Avenue SE
P. O. Box 17600
Charleston, West Virginia 25317-0010
Telephone: (304) 926-2509 Fax: (304) 926-3880

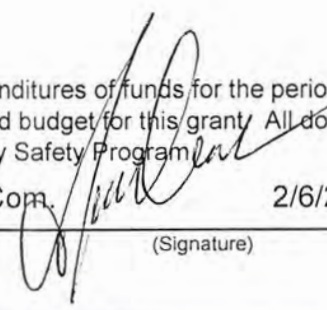
REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number MV1203
	Grant Number: F12-HS-2010
	FEIN Number: 556000417
	Funds are hereby requested to cover expenditures For the period of: 1/1/12 - 1/31/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.  2/6/2012

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:	<input type="text"/>	<input type="text"/>
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
_____	_____	_____
(Date)		(Director)
Purchasing/Accounts Payable Use Only		

FEBRUARY 6, 2012

2/6/12

70/13

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

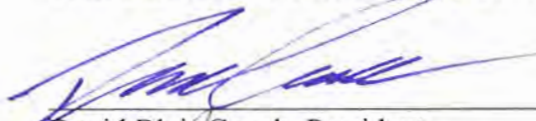
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

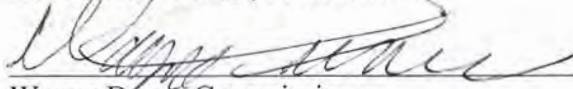
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

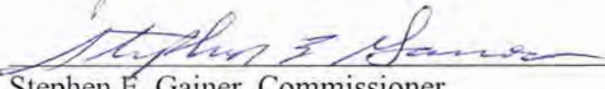
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1822

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/6/12
7/8/13

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1203
	Grant Number:	F12-HS-03-408
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 1/1/12 - 1/31/12	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

2/6/2012

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

FEBRUARY 6, 2012

2/6/12
70/14

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-406. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

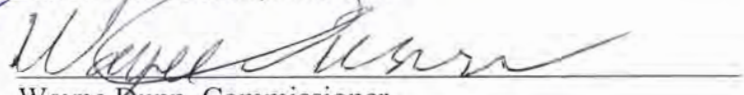
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1823

2/6/12
70/14

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	Wood County Commission
	Address:	One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number	MV1203
	Grant Number:	F12-HS-03-406
	FEIN Number:	556 000 417
	Funds are hereby requested to cover expenditures	
	For the period of: 1/1/12 - 1/31/12	

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

2/6/2012

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)
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Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

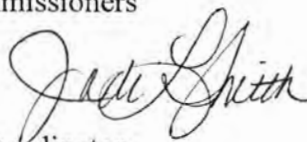
2/6/12
20/14

1 Court Square Suite 408
Parkersburg WV 26101-7500

February 6, 2012

TO: Wood County Commissioners

FROM: Jodi L. Smith
Extension Agent
County Program Coordinator



RE: PART TIME HELP

Rebecca Marks will be employed as temporary staff to help in the Wood County Extension Office on February 14, 2012.

Rebecca will be employed for the day at an hourly rate of \$10.00 per hour. Her hours of employment will be 10-30 hours per week. We request that she be paid on the 15th and last day of the month. Payroll is to be deducted from Extra Help – line item 1 412 10 109.

The employee understands that this contract provides no fringe benefits, insurance, etc.

Thank you for your cooperation and support.



SS: 236-31-1683

Address: Rebecca Marks
2859 Sams Creek Road
Mineral Wells, WV 26150

3/6/12
70/15

FEBRUARY 6, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
PURCHASE OF ROAD SIGNS FOR GARDENIA DRIVE AND
LANTANA LANE.

ORDER

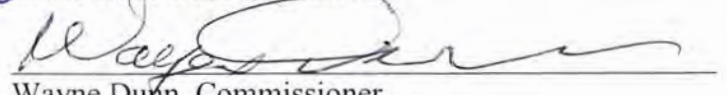
On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby
AUTHORIZE the purchase of road signs for GARDENIA DRIVE and LANTANA LANE. Said
signs were requested by Thomas Hohman, 1805 Smarty Jones Drive, Waxhaw, NC 28173.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1831