

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 9, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M., Brian Raitz from the Wood County Public Library met with the County Commission to request a bond levy be placed on the ballot for the May, 2012 primary election. Mr. Raitz stated they need additional funding due to financing cuts recently made because of the 2010 census. He also stated they need a new library constructed on Southside Parkersburg. He stated that the entrance to the Wood County Library needs moved to accommodate the elderly population. Wood County Clerk, Jamie Six, was in attendance with employees Mark Rhodes and Melody Ross. Mr. Six stated he had a concern with the size of the ballot for the primary. He stated the levy would not go into effect until 2012 and he would recommend that this be moved to the General Election when the ballot would be much smaller. The County Commission asked Mr. Raitz to contact the School Board to see if they will permit the library to run the library levy with their levy scheduled for early 2013. Commissioners Dunn and Gainer stated they are not in favor of the levy being placed on the Primary Election.

At 11:30 A.M., the County Commission adjourned to meet as the Board of Review and Equalization. At this time Mark Caris, SABIC (GE) was present. Cynthia Brown from the State Tax Department was present due to the fact this is a business. Also in attendance were Rich Shaffer, Assessor and Dean Cottrell, Assessor's Office.

At 11:45 A.M., the Board of Review and Equalization met with Marsha (Ann) Chenowith to discuss property located at 2209 Lincoln Avenue. Norm Lucas was also present for this meeting. Mr. Shaffer and Dean Cottrell were present as well. (See attached application.)

The County Commission Authorized a change in the Rules for Usage of County Meeting Rooms.

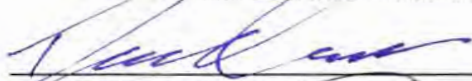
ORDERS APPROVED AND ATTACHED TO THESE MINUTES

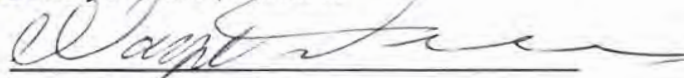
A/913, M/1824, M/1825, M/1826, M/1827, M/1828, M/1829, M/1830, M/1832, M/1833, M/1834, M/1835, M/1836 and M/1837.

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


David Blair Couch, President


Wayne Dupn, Commissioner


Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled February 9, 2012.

Wood County Commission Meeting
Held February 9, 2012

Please Print

1.	Brian E. Rantz
2.	Jake Curtis
3.	Cynthia Brown State Tax
4.	Rich Shaffer - Assessor
5.	Dean Cottrell
6.	
7.	Noem Lucas
8.	Ann Chenoweth
9.	
10.	
11.	
12.	
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19.	
20.	



Wood County Commission

2/9/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	DISCUSS POSSIBLE LEVY FOR LIBRARY	BRIAN RAITZ, WOOD COUNTY LIBRARY
11:30 AM	BOARD OF REVIEW & EQUALIZATION: 30-000C-0000-0000	MARK CARIS, SABIC (GE)
11:45 AM	BOARD OF REVIEW & EQUALIZATION: CITY 66/89 – 2209 LINCOLN AVENUE	MARSHA CHENOWETH
Special notes:	<ol style="list-style-type: none"> 1. Vacancies on Boards and Commissions 2. Building Enforcement Properties 3. Contribution Requests 4. County Facilities 5. Discuss Suddenlink Franchise Renewal 6. Fire Hydrants in the County 	

APPLICATION FOR REVIEW OF PROPERTY ASSESSMENT

ID # 2012-05-189

Parkersburg, West Virginia

2/19/12
On 02/07/2012

To The Assessor of **WOOD COUNTY** or the **WOOD COUNTY** Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of MARSHA CHENOWETH in PARKERSBURG-CITY District:

Address of Property 2208 LINCOLN AVE

Map Number 66	Parcel Number 0089	Description: <u>LOT 18 WORTHINGTON VIEW ADN 2 60X100</u>
------------------	-----------------------	--

Market Value	<u>\$15,800.00</u>	Market Improvement	<u>\$68,500.00</u>	Market total	<u>\$84,300.00</u>
Assessed Value - Land \$	<u>\$9,480.00</u>	Improvements \$	<u>\$41,100.00</u>	Totals\$	<u>\$50,580.00</u>

Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. _____ President *owner wants value @ 79,000*

FEELS VALUE IS DOWN BECAUSE OF BUSINESS IN PARK HOUSE IN PARK cond. we used value from 2007

Reason and Basis for Complaint *APP. VALUE \$84,300*

2011 82,200
2010 82,000
VALUE UP BECAUSE OF A/C

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: *Marsha Chenoweth*

Address of Complainant: 2208 LINCOLN AVENUE, PARKERSBURG, WV 26101

	Decrease allowed	Adjusted Assessed
Land		
Building		
Total		

2/9/12
70/15

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF THE APPROVAL OF THE REQUEST FOR REVISION TO APPROVED BUDGET IN REGARD TO REVISION NO. 4 IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2011/2012.

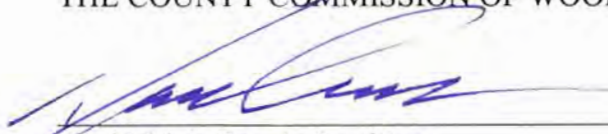
ORDER

On this date, the County Commission of Wood County was in receipt of the Approval of the Request for Revision to Approved Budget from the West Virginia State Auditor, Chief Inspector Division, Charleston, West Virginia, in regard to Revision No. 4 in the General County Fund budget for the fiscal year 2011/2012. Receipt of said Approval is pursuant to an Order appearing in Order Book 70, at Page 6 and bearing the date of January 23, 2012 at which time the Request for Revision was signed by David Blair Couch, President of the Wood County Commission.

A copy of said Approval is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/913

2014
2/9/12
7/5

LGSD BR (Rev. 2011)

REQUEST FOR REVISION TO APPROVED BUDGET

CONTROL NUMBER

Ora Ash, Director
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26302
Phone: 627-2415 ext. 5114
Fax: 627-2417

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

2011-2012
FY 1
FUND 4
REV. NO. 1 of 2
PG. OF NO.

County of Wood
GOVERNMENT ENTITY

Person To Contact Regarding Budget Revision: Kristi Williams
Phone: 304-424-1854
Fax: 304-424-1809

PO Box 1474
STREET OR PO BOX
Parkersburg 26102
CITY ZIP CODE

RECEIVED
COUNTY
Government Type
JAN 26 2012

REVENUES: (net each acct.)

Glen B. Gainer, III
WV State Auditor

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
327	Charges for Services	70,210	6,644		76,854
382	Refunds/Reimbursements (External Sources)	350,410	14,419		364,829
322	Federal Grants	121,576	662,417		783,993
366	Miscellaneous Revenue	126,458	3,273		129,731
323	State Grants	60,700	431,000		491,700
399	Transfers Assessor's Valuation Fund	729,953	4,317		734,270
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			1,132,432		

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
699	Contingencies	330,492		28,414	302,078
401	County Commission	3,336,913	19,904	64,758	3,292,059
702	Reimbursable Jail Costs	743,093	11,013		754,106
700	Sheriff-Law Enforcement	3,447,534	31,769	3,929	3,475,374
442	Federal Grants	194,657	662,417		857,074
428	Data Processing	83,770	15,914		99,684
900	Parks & Recreation	168,675	75		168,750
701	Sheriff-Service of Process	140,592	5,562		146,154
405	Prosecuting Attorney	1,138,758	5,687		1,144,445
443	State Grants	52,330	431,000		483,330
402	County Clerk	921,456	6,908		928,364
403	Circuit Clerk	635,579	5,180		640,759
NET INCREASE/(DECREASE) Expenditures			1,132,432		

APPROVED BY THE STATE AUDITOR

BY: Ora Ash / Karen
Director, Local Government Services Division

1/27/2012
Date

[Signature]
AUTHORIZED SIGNATURE OF ENTITY

01-26
APPROVAL DATE

EXPENDITURES (CONT'D)

County of Wood

LGSD: BR030810 County of Wood

CONTROL NUMBER 2011-2012

1

4

BUDGET REVISION REQUEST-SUPPLEMENT

FY

FUND

REV#

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
404	Sheriff-Treasurer	666,403	5,181		671,584
406	Assessor	571,374	3,454		574,828
407	Assessor's Valuation Fund	729,953	4,317		734,270
412	Agricultural Agent	130,868	863		131,731
424	Courthouse	391,946	2,590		394,536
705	Home Confinement	221,780	1,726		223,506
711	Emergency Services	84,832	431		85,263
712	Communication Center	1,518,136	10,362		1,528,498
731	Community Based Corrections Program	748,050	5,180		753,230
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures (this page)

34,104

REVENUES (CONT)

County of Wood

LGSD: BR030610 County of Wood

CONTROL NUMBER

2011-2012

1

4

BUDGET REVISION REQUEST-SUPPLEMENT-REVENUES

FY

FUND

REV #

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
397	Payroll Reimbursements	2,324,331	10,362		2,334,693
	#N/A				
	#N/A				
	#N/A				
	#N/A				
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NET INCREASE/(DECREASE) Revenues (THIS PAGE)					10,362

2/9/12
70/16

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Pre-Trial Diversion Program Grant Number 12-CCPT-04. Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of November, 2011. In addition to the Request for Reimbursement, the Grant Progress Report, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.


Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1825

2/9/12
7/1/16

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-CCPT-04
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 11/1/11 TO: 11/30/11

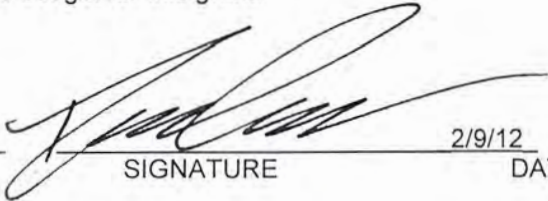
PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	-0-
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission  2/9/12
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
 Date Program Accountant

FEBRUARY 9, 2012

2/9/12
70/15

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09. SAID REQUEST IS IN THE AMOUNT OF \$2,537.76.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 11-JAG-09. The Request for Reimbursement is in the amount of two thousand five hundred thirty-seven dollars and seventy-six cents (\$2,537.76) for the month of January, 2012. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

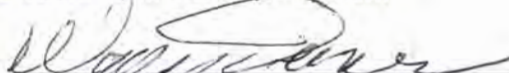
Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1824

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	----------------------------------

2/9/12
 70/15

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 11-JAG-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 1/1/12 TO 1/31/12

PROJECT CASH EXPENDITURES

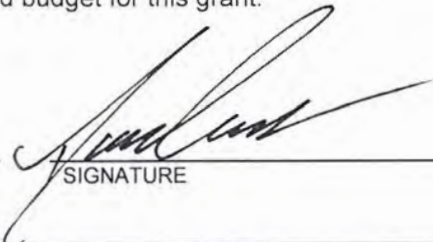
Account #	Amount
11-JAG-09	\$2,985.60
TOTAL	\$2,537.76

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE
(Authorized Official or Grant Financial Officer ONLY)



2/9/12
DATE

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date Program Accountant

2/9/12
70/16

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

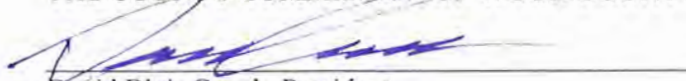
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Pre-Trial Diversion Program Grant Number 12-CCPT-04. Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of October, 2011. In addition to the Request for Reimbursement, the Grant Progress Report, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

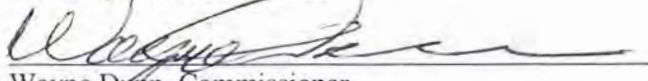
Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

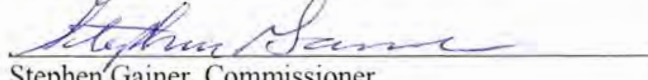
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1826

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

2/9/12
70/16

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203
	Parkersburg, WV 26101
	Project #: 12-CCPT-04
	FEIN#: 556 000 417
Funds are hereby requested to cover expenditures FROM: 10/1/11 TO: 10/31/11	

PROJECT CASH EXPENDITURES


CATEGORY	AMOUNT
Personnel/Contractual	-0-
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE

2/9/12
 DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
 Date Program Accountant

2/9/12
70/16

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Pre-Trial Diversion Program Grant Number 12-CCPT-04. Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of December, 2011. In addition to the Request for Reimbursement, the Grant Progress Report, and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

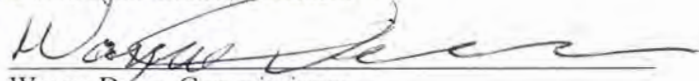
Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1827

2/9/12
7/1/16

COPY

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 <hr/> Project #: 12-CCPT-04 FEIN#: 556 000 417 Funds are hereby requested to cover expenditures FROM: 12/1/11 TO: 12/31/11
--	--

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	-0-
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$-0-

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)

 SIGNATURE 2/9/12 DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____

 Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 Date Program Accountant

2/9/12
70/17

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

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A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

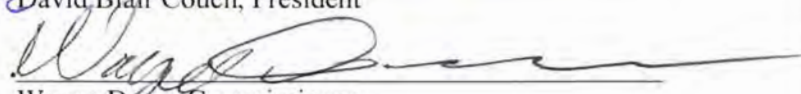
Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1828

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

2/9/12
70/17

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-CCPT-04
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 1/1/12 TO: 1/31/12

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	-0-
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$-0-

CERTIFICATION:


I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission

TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE

2/9/12

DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ **Date**

_____ **Program Accountant**

2/9/12
70/17

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
DONATION OF A TIRE CHANGING MACHINE TO THE MOV
AIRPORT.

ORDER

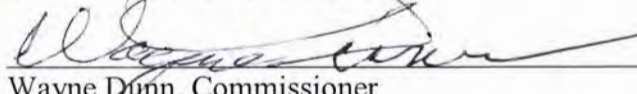
On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby
AUTHORIZE the donation of a used John Beane tire changing machine to the Mid-Ohio Valley
Regional Airport.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1830

2/9/12
70/17

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
CHANGE IN THE RULES FOR USAGE OF COUNTY MEETING
ROOMS.

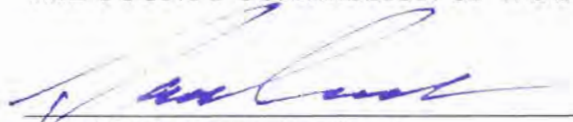
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby
AUTHORIZE a change in the rules for usage of the Wood County Meeting rooms. Said change
states that meeting rooms may not be used for political gain by any individual candidate or group
of candidates.

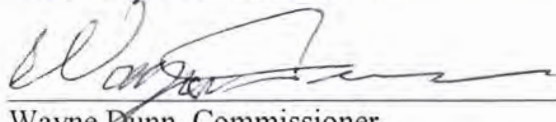
A copy of said rules is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1829

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square 2/9/12
Suite 203
Parkersburg, WV 26101 70/17
Phone 304-424-1984

We would like to thank-you for using our Wood County meeting room for your meeting or event!

THE FOLLOWING RULES ARE IN EFFECT FOR THIS MEETING ROOM:

- Advanced reservations are required to use this room. Reservations may be made by calling the Wood County Administrator's Office at 304-424-1976.
- You are responsible for leaving this room in the same condition you found it.
- If government property is damaged or destroyed during your use of this facility, you may be held liable for cost of repair or replacement.
- If the room is left in a condition that requires janitorial services, a fee may be charged to you to cover the cost.
- Wood County meeting rooms may not be used for political gain by any individual candidate or group of candidates.

In the event of an emergency, please call Wood County Maintenance Supervisor, Melvin Swiger at 304-588-0508.

We would like to thank-you for your cooperation in keeping our facilities usable for the citizens of Wood County.

David Blair Couch,
President

Wayne Dunn,
Commissioner

Stephen E. Gainer,
Commissioner

Revised 2/9/12

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor
Rich Shaffer

Circuit Clerk
Carole Jones

County Clerk
Jamie Six

Prosecuting Attorney
Jason Wharton

Sheriff
Jeff Sandy

FEBRUARY 9, 2012

2/9/12
70/17

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM NUMBER 11-EUD-015 IN THE AMOUNT OF \$2,290.00.

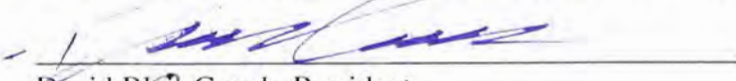
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf the County Commission, to EXECUTE the Request for Reimbursement and applicable forms for the West Virginia Division of Criminal Justice Services Enforcing the Underage Drinking Laws Grant Program Number 11-EUD-015. Said Request for Reimbursement is in the amount of two thousand two hundred ninety dollars and zero cents (\$2,290.00) for the month of January, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; and Project Financial Report are being submitted.

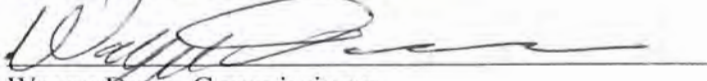
The aforementioned Grant Application and pertinent documentation are on file in the Office of the County Administrator.

APPROVED:

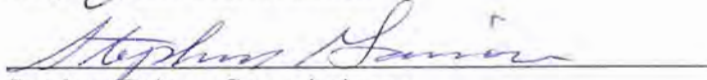
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1832

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
---	------------------------------

2/9/12
70/17

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 11-EUD-015
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 1/1/12 TO: 1/31/12

PROJECT CASH EXPENDITURES

CATEGORY	AMOUNT
Personnel/Contractual	\$640.00
Travel/Training	\$-0-
Space	\$-0-
Other	\$1,650.00
TOTAL	\$2,290.00

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission 2/9/12
TYPED NAME & TITLE SIGNATURE DATE
(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____	
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Date	_____ Program Accountant

2/9/12
70/18

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE GATHERING AT SWEET CREEK. SAID REQUEST IS IN THE AMOUNT OF \$15,000.00.

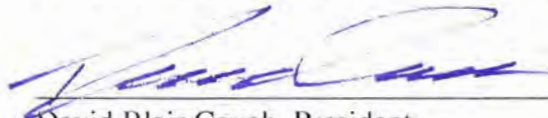
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby authorize David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of fifteen thousand dollars and zero cents (\$15,000.00) allocated to the Gathering of Sweet Creek (11LEDA0299).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1833

GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FINANCIAL REPORT/REQUEST FOR PAYMENT

2/9/12
70/18

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: DAVID BLAIR COUCH President
Name and Title
Wood County Commission
Grantee
#1 Court Square, Suite 205
Address
Parkersburg, WV 26101
City State Zip
304-424-1984 seufer@woodcountywv.com
Phone Email

A progress report **MUST BE PROVIDED** with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office for inspection.

PROJECT: Gathering at Sweet Creek GRANT NO.: _____ PROJECT NO.: 11LEDA0299
PERIOD COVERED BY THIS DOCUMENT: 7-1-2010 TO: 12-31-2011 DOCUMENT NUMBER: 01
PERCENT OF WORK COMPLETED: 100% IF MORE THAN 90 PERCENT OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code § 21-5A).

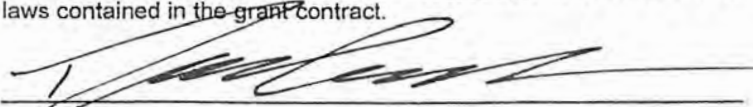
I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: YES (Y/N)
I CERTIFY STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): N/A (Y/N)

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	ATTACHED DOCUMENTS REQUIRED
Construction/ Improvements: Materials, Supplies, Equipment: Other: _____	\$15,000.00	-0-	\$15,000.00	\$15,000.00	\$22,257.10	Legal Ad Request for Bids Copies of Bids

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.

Completion of the 2010 and 2011 Annual Gathering at Sweet Creek
including presentations at local school districts

I certify costs claimed by this report are correct and just and based upon actual requirements; that all applicable laws and regulations regarding payment of state prevailing wages for construction and competitive bidding were followed in accordance with the contract for this project; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.



MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

02-03-2012

DATE

2/9/12
70/18

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT APPLICATION IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE GATHERING AT SWEET CREEK.

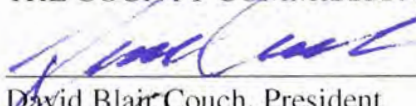
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Application in regard to the Governor's Community Partnership Grant Program application for The Gathering at Sweet Creek to preserve and present the folk music of American in the amount of fifteen thousand dollars and zero cents (\$15,000.00) (08LEDA0752ND).

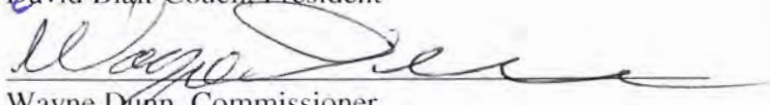
Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

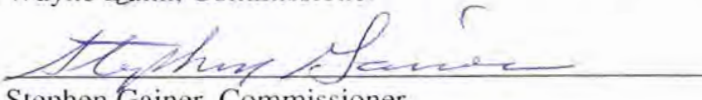
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1834

2/9/12
7018

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT APPLICATION IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE GATHERING AT SWEET CREEK.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Application in regard to the Governor's Community Partnership Grant Program application for The Gathering at Sweet Creek to preserve and present the folk music of American in the amount of five thousand dollars and zero cents (\$5,000.00) (12LEDA0245).


Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1835

2/9/12
70/18

FEBRUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE GATHERING AT SWEET CREEK. SAID REQUEST IS IN THE AMOUNT OF \$1,000.00.

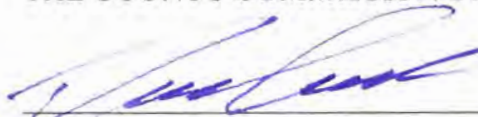
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn, and made unanimous by David Blair Couch, did hereby authorize David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of one thousand dollars and zero cents (\$1,000.00) allocated to the Gathering of Sweet Creek (11LEDA0822).

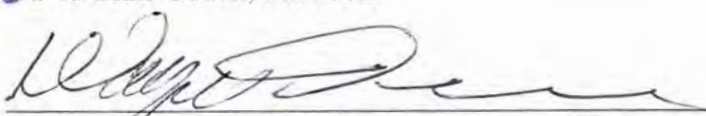
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1836

GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FINANCIAL REPORT/REQUEST FOR PAYMENT

2/9/12
7/8/18

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: DAVID BLAIR COUCH President

Name and Title
Wood County Commission
Grantee
#1 Court Square, Suite 205
Address
Parkersburg WV 26101
City State Zip
(304) 424-1984 seufer@woodcountywv.com
Phone Email

A progress report **MUST BE PROVIDED** with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office for inspection.

PROJECT: Gathering at Sweet Creek GRANT NO.: _____ PROJECT NO.: 11LEDA0822
PERIOD COVERED BY THIS DOCUMENT: 07-01-2010 TO: 12-31-2011 DOCUMENT NUMBER: 01
PERCENT OF WORK COMPLETED: 100% IF MORE THAN 90 PERCENT OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code § 21-5A).

I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: YES (Y/N)
I CERTIFY STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): N/A (Y/N)

COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	ATTACHED DOCUMENTS REQUIRED
Construction/ Improvements: Materials, Supplies, Equipment: Other: _____	\$1,000.00	-0-	\$1,000.00	\$1,000.00	\$1,278.52	Legal Ad Request for Bids Copies of Bids

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.
Completion of 2010 and 2011 Annual Gathering at Sweet Creek
including presentations at local school districts

I certify costs claimed by this report are correct and just and based upon actual requirements; that all applicable laws and regulations regarding payment of state prevailing wages for construction and competitive bidding were followed in accordance with the contract for this project; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.



MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED-USE BLUE INK

02-03-2012

DATE

FEBRUARY 9, 2012

2/9/12
70/19

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011 SAID REQUEST IS IN THE AMOUNT OF \$1,802.40.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011. The Request for Reimbursement is in the amount of one thousand eight hundred two dollars and forty cents (\$1,802.40) for the month of January, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

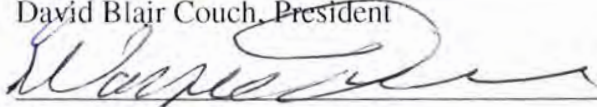
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

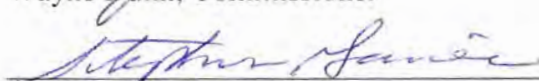
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/9/12
7/2/19

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F12-HS-03-2011 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 1/1/12 - 1/31/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,802.40
TOTAL	\$ 1,802.40

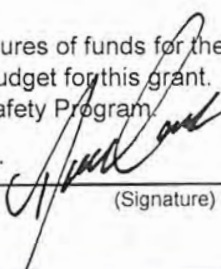
CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Co.

2/9/2012

(Typed Name And Title)
(Authorized Official or Grant Financial Officer Only)


(Signature)

(Date)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:		
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
(Date)	(Director)	
Purchasing/Accounts Payable Use Only		