

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JANUARY 9, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:50 A.M., the County Commission met with Gary Ferris from the Veterans Museum and provided them with quotes for alarm systems, as the Commission requested. The County commission agreed to provide them with \$3,200.00 to offset the cost of an alarm system and monitoring for a year.

At 10:30 A.M., the County Commission held a hearing in regard to the Linda Vandloulakis estate. Richard Frank, Executor was present and asked that claims be disallowed in said estate. After testimony, the County commission Ordered that claims be disallowed and that if additional funds come into the estate, the estate will need to be reopened. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 10:45 A.M., the County Commission awarded the bid for janitorial services for the new Wood County Justice Center to Winans Services. (Order M/1780)

At 11:00 A.M., the County Commission met with Deborah Shaffer to discuss the "Reflections of the Past Weekend" event. Several members of the Committee for the event were in attendance.

The Commission requested a donation of \$2,500.00 for the promotion of the event. The Commission authorized said donation. (Order M/1781)

The County Commission executed a Resolution appointing Wayne Dunn to the Workforce Investment Act Committee. (Order M/1782)

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/1767, M/1774, M/1775, M/1780, M/1781 and M/1780.

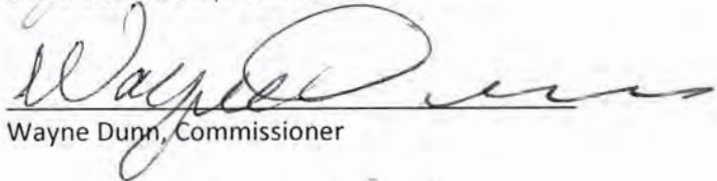
Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled January 5, 2012.

Wood County Commission Meeting
Held January 9, 2012

Please Print

1.	GARY FARRIS	VETERANS MUSEUM
2.	RICHARD FRANK	PROBATE
3.	ZEBOREAH SHAFER	REFLECTIONS OF THE PAST
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Wood County Commission

1/9/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	LINDA VANDLOULAKIS ESTATE – EXECUTOR ASKING FOR CLAIMS TO BE DISALLOWED	RICHARD FRANK, EXECUTOR
10:45 AM	AWARD BID FOR JANITORIAL SERVICES AT THE WOOD COUNTY JUSTICE CENTER	
11:00 AM	REQUEST FOR FUNDS – REFLECTIONS OF THE PAST WEEKEND	DEBORAH SHAFFER
Special notes:	<ol style="list-style-type: none"> 1. Vacancies on Boards and Commissions 2. Building Enforcement Properties 3. Contribution Requests 4. County Facilities 5. Discuss Change Orders for Justice Center 6. Discuss change orders for the Energy Program 7. Discuss Sheriff’s vehicles for Tom Smith 8. Discuss Wood County Housing Program 9. Discuss Suddenlink Franchise Renewal 	

It appearing to this Commission that NADINE C. DELANCEY, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said NADINE C. DELANCEY, upon the Estate of SHARON L. FORE, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of SHARON L. FORE, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF RUTH EILEEN STARCHER, DECEASED

This day came LELIA HUGHES, who was, by the last Will and Testament of RUTH EILEEN STARCHER, deceased, named therein to qualify as EXECUTRIX and TRUSTEE, without bond, of said Will.

It appearing to this Commission that LELIA HUGHES, be and he is hereby qualified as such EXECUTRIX and TRUSTEE, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said LELIA HUGHES, upon the Estate of RUTH EILEEN STARCHER, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of RUTH EILEEN STARCHER, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.



IN RE: ESTATE OF LINDA VANDOULAKIS, DECEASED. (ORDER COUNTY COMMISSION-DISALLOW CLAIMS)

This day came RICHARD FRANK, EXECUTOR of the Estate of LINDA VANDOULAKIS, deceased, before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission after reviewing said estate, ruled that claims be disallowed. That County Commission ordered that if additional funds come into estate, that the estate will need to be reopened.

IN RE: ESTATE OF JACKIE B. DAWSON, DECEASED

This day came IDA M. HICKMAN, who was, by the last Will and Testament of JACKIE B. DAWSON, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that IDA M. HICKMAN, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said IDA M. HICKMAN, upon the Estate of JACKIE B. DAWSON, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of JACKIE B. DAWSON, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, January 12, 2012, at 9:30 o'clock A. M.

President

1/9/12
69/601

JANUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,665.44 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand six hundred sixty-five dollars and forty-four cents (\$2,665.44) which represents reimbursement to Wood County for expenses incurred during the month of August, 2011, in regard to the Justice Assistance Grant Number 11-JAG-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 69, at Page 572 and bearing the date of November 14, 2011 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

January 9, 2012

1/9/12
67/602

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09. SAID REQUEST IS IN THE AMOUNT OF \$2,537.76.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 11-JAG-09. The Request for Reimbursement is in the amount of two thousand five hundred thirty-seven dollars and seventy-six cents (\$2,537.76) for the month of December, 2011. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1774

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
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1/9/12
69/602

RECEIVED (For DJCS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 11-JAG-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 12/1/11 TO 12/31/11

PROJECT CASH EXPENDITURES

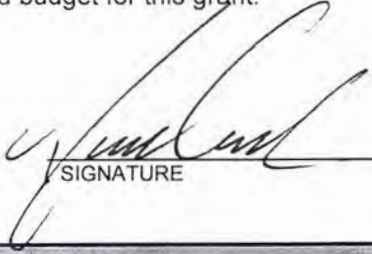
Account #	Amount
11-JAG-09	\$2,537.76
TOTAL	\$2,537.76

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE



SIGNATURE

1/9/12
DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

January 9, 2012

1/9/12
69/602

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM NUMBER 11-EUD-015 IN THE AMOUNT OF \$1,640.00.

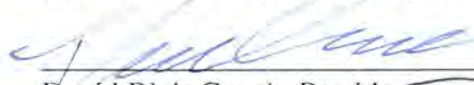
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf the County Commission, to EXECUTE the Request for Reimbursement and applicable forms for the West Virginia Division of Criminal Justice Services Enforcing the Underage Drinking Laws Grant Program Number 11-EUD-015. Said Request for Reimbursement is in the amount of one thousand six hundred forty dollars and zero cents (\$1,640.00) for the month of December, 2011. Along with the Request for Reimbursement Form; a Financial Recap Page; and Project Financial Report are being submitted.

The aforementioned Grant Application and pertinent documentation are on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1775

JANUARY 9, 2012

1/9/12
69/602

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR
JANITORIAL SERVICES AT THE WOOD COUNTY JUSTICE
CENTER.

ORDER

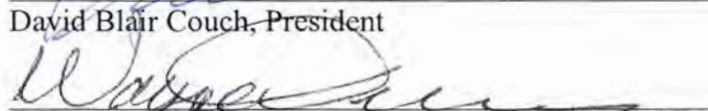
On this date, the County Commission of Wood County, at 10:45 A.M. upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby AWARD the bid for the Janitorial Services at The Wood County Justice Center. The bid was awarded to Winans Services, Parkersburg, West Virginia. Said award is for three thousand one hundred sixty-five dollars and zero cents (\$3,165.00) per month. Bids were received for review on January 5, 2012.

APPROVED:

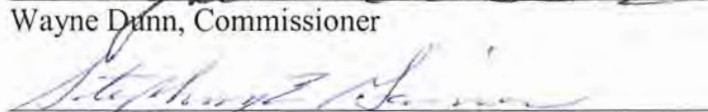
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1780

1/9/12
69/603

JANUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

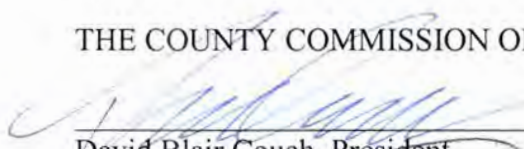
IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A
RESOLUTION.

ORDER

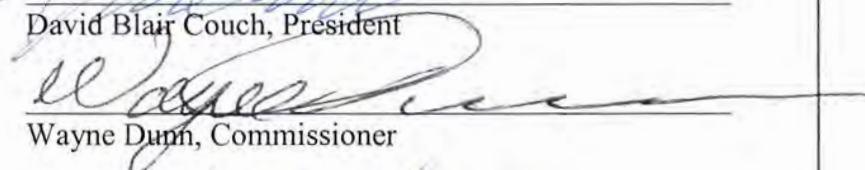
On this date, the County Commission of Wood County did hereby EXECUTE a
Resolution, as attached.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1782

1/9/12
69/603

JANUARY 9, 2012

COPY

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, the State of West Virginia has been sub-divided into seven local Workforce Areas in order to implement the policies and objectives of the Workforce Investment Act of 1998 (WIA); and,

WHEREAS, the primary responsibility for implementing the policies and objectives of the WIA act is the board composed of "Locally Elected Officials" (known informally as the "LEO"); and

WHEREAS, pursuant to the WIA act and state policy, a "Locally Elected Official" has been defined as one county commissioner from each of the state's fifty-five counties as well as mayors of municipalities meeting a population threshold of 10,000 residents; and

WHEREAS, state policy has identified the following units of government as the Region 4 Workforce Investment Area; Calhoun, Clay, Jackson, Mason, Pleasants, Ritchie, Roane, Wirt and Wood and the cities of Parkersburg and Vienna. Accordingly, one county commissioner from each of the counties and the mayor of each municipality have been requested to serve in an official capacity on said organization; and,


WHEREAS, for the purpose of administration, fiscal responsibility and the efficient delivery of services, the Region 4 LEO has created and operates under the Mid-Ohio Valley Workforce Investment Corporation (MOVVIC), a non-profit entity organized under West Virginia statutes.

NOW, THEREFORE, BE IT RESOLVED that the County Commission of Wood County hereby appoints Wayne Dunn to the Board of Directors of the MOVVIC for a term of one year.

ADOPTED THIS 9th DAY OF JANUARY, 2012.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

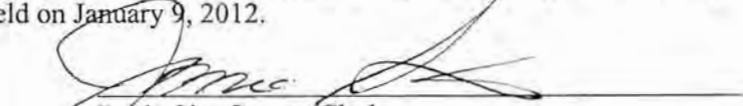


Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on January 9, 2012.



Jamie Six, County Clerk

1/9/12
69/602

JANUARY 9, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE DONATION OF \$2,500.00 TO THE REFLECTIONS OF THE PAST WEEKEND EVENT THROUGH THE LOTTERY FUND LINE ITEM.

ORDER

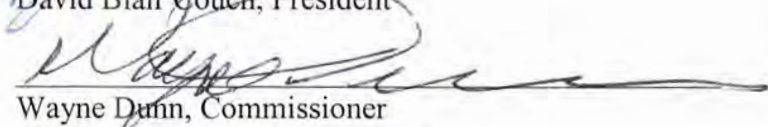
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE the donation of two thousand five hundred dollars and zero cents (\$2,500.00) to the Greater Parkersburg Convention and Visitors Bureau to be used towards the advertising efforts for the 2012 Reflections of the Past weekend. Said donation will be paid out of the General Fund Lottery Line Item of the County.

APPROVED:

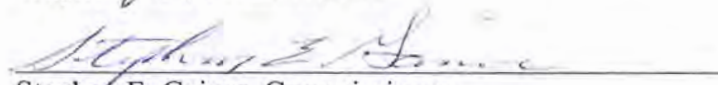
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1781