

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 23, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Amy Nitz and Cheryl Lockhart.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Ronald Tuell, Ernest Kesterson, Frank Norman, Cleo Hopkins and David B. Vance, II. (Copies are attached to these minutes.)

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M., Steve Nicely and Mark Lewis from the Convention and Visitors Bureau along with several board members and supporters met with the Commission to provide a quarterly update to the Commission and announce an award they recently won for their visitor's guide. They stated the number of visitors is up twelve percent over last year and hotel room and taxes collared are also up this year.

At 11:00 A.M., the County Commission rejected all sealed bids for Sheriff vehicles upon the recommendation of Sheriff Jeff Sandy. (Order M/2048)

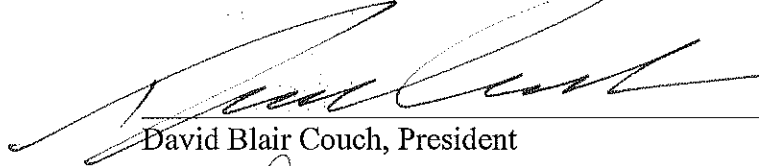
The County Commission adjourned.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

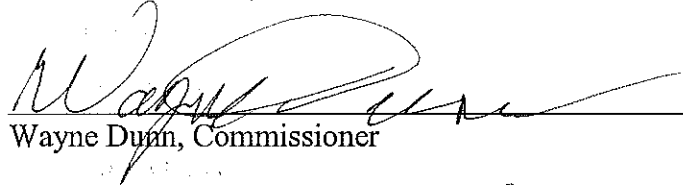
M/2048, M/2049 and M/2050

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled July 23, 2012.

G R E A T E R
PARKERSBURG
Convention & Visitors Bureau

Awards

Various marketing collateral materials and projects of the Greater Parkersburg CVB have won state, national and international awards. A list of the awards and their details are as follows:

2006

Home Front Heroes Logo – Silver Davey Award (International Academy of Visual Arts)
Print Advertising – Third Place Stars of the Industry Award (West Virginia Division of Tourism)

2008

CD-ROM – Gold MarCom Award (Association of Marketing & Communications Professionals)
CD-ROM – Bronze Telly Award
Print Advertising – Silver Davey Award (International Academy of Visual Arts)
Website – Standard of Excellence in the WebAwards Competition (Web Marketing Association)

2009

Media Kit – Honorable Mention Award (Public Relations Society of America WV Chapter)

2010

Visitors Guide – Gold Hermes Award (Association of Marketing & Communications Professionals)
Website – Silver Communicator Award (International Academy of Visual Arts)

2011

Visitors Guide – Gold Davey Award (International Academy of Visual Arts)

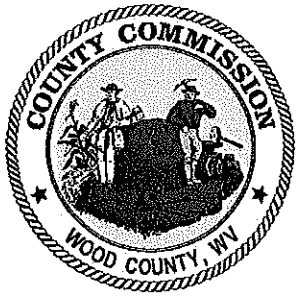
2012

Visitors Guide – Gold Hermes Award (Association of Marketing & Communications Professionals)
Website (Mobile Version) – Gold Communicator Award (International Academy of Visual Arts)

Wood County Commission Meeting
Held July 23, 2012

Please Print

1. STEVE NIKELY
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Wood County Commission

7/23/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	ANNOUNCE AWARD AND QUARTERLY UPDATE	STEVE NICELY AND MARK LEWIS
10:45 AM	DISCUSS BIDS FOR VEHICLES FOR LAW ENFORCEMENT (ACCEPT OR REJECT)	
	DISCUSS NOMINATIONS FOR WOOD COUNTY PARKS AND RECREATION BOARD	
General discussion items:		

7/23/12
70/120

JULY 23, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REJECTED ALL BIDS FOR
SHERIFF'S VEHICLES.

ORDER

On this date, the County Commission of Wood County, upon a motion by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby REJECT all sealed bids for Sheriff vehicles upon the recommendation of Wood County Sheriff Jeff Sandy. Such sealed bids were opened on June 21, 2012 and accepted for review.

APPROVED:

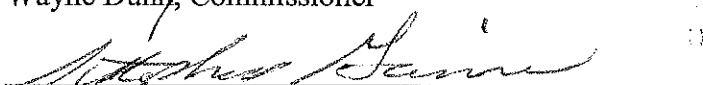
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2048

JULY 23, 2012

7/23/12
70/120

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN
ACCEPTANCE LETTER FOR A WV FAIRS AND FESTIVALS
GRANT #FF13-437.

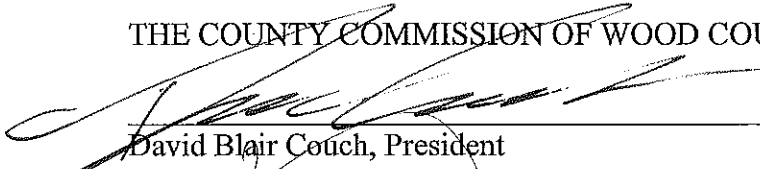
ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Acceptance Letter for a West Virginia Division of Culture and History Fairs and Festivals grant #FF13-437. Said grant is in the amount of two thousand eight hundred fifty dollars and zero cents (\$2,850.00).

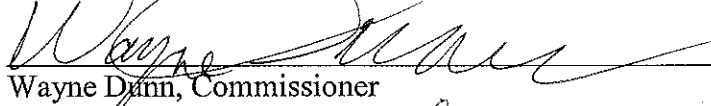
A copy of said Acceptance Letter is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY:



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2049



Fairs and Festivals Grant Award

Acceptance Letter Invoice

Fiscal Year 2013

7/23/12
70/120

I am aware of an appropriation of \$2,850.00 for:
Sternwheel Festival / Wood Co Commission
1 Court Sq Suite 203
Parkersburg, WV 26101

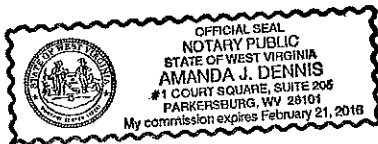
I accept this appropriation, and I understand and agree to the terms outlined on the enclosed Instruction Sheet and State Agency Grant Awards Accountability Requirement (SAGA) sheet. I understand that all expenditures from the grant must be in support of programs occurring from July 1, 2012 to June 30, 2013 (Fiscal Year 2013).

Under penalty of law for false swearing (WV Code §61-5-3), Sternwheel Festival / Wood Co Commission certifies that by signing this grant agreement that Sternwheel Festival / Wood Co Commission and all related parties have filed all reports for state grants received as required under WV Code §12-4-14.

[Signature] July 23, 2012
Signature (please sign in BLUE ink) Date Signed
David Blair Couch President
Print Name Print Title

STATE OF WEST VIRGINIA
COUNTY OF Wood

I, Amanda J. Dennis, a notary public in and for said state, do hereby certify that David Blair Couch whose name is signed to the writing above, has this day acknowledged the same before me.



Given under my hand this 23rd day of July, 2012
My Commission expires February 23, 2016
Amanda J. Dennis
Notary Public

Circle month of event:

July 12 * Aug 12 * Sept 12 * Oct 12 * Nov 12 * Dec 12 * Jan 13 * Feb 13 * Mar 13 * Apr 13 * May 13 * June 13

___ Check if event is ongoing (Year Round)

For DCH use only:

I certify that payment should be issued in accordance with the appropriation designated in the FY2012-2013 Division of Culture and History budget.

Division of Culture and History _____ Date _____

AMOUNTS DUE:

Due Now \$ _____

_____ Special Handle

For DCH use only:

V 242031
G FF13-437
C000378611
|
ACT: 122

JULY 23, 2012

7/23/12
70/120

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO WEST VIRGINIA PUBLIC PORT AUTHORITY GRANT 2008-GB-T8-K061-HELO. SAID REQUEST IS IN THE AMOUNT OF \$341,392.80.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Steve Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the West Virginia Public Port Authority Grant Number 2008-GB-T8-K061-Helo. The Request for Reimbursement is in the amount of three hundred forty-one thousand three hundred ninety-two thousand dollars and eighty cents (\$341,392.80). The Request for Reimbursement form and supporting documentation have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

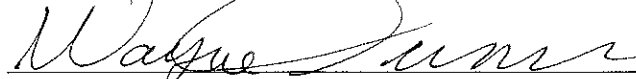
Documentation pertaining to the West Virginia Public Port Authority Grant is on file in the Office of the County Administrator

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2050

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

7/23/12
70/120

INVOICE

The Wood County Commission is hereby requesting reimbursement in the amount of **\$341,392.80** with regards to **GRANT NO.: 2008-GB-T8-K061- Helo Mounted FLIR System.**

• Dallas Avionics	\$ 36,747.00
• Dallas Avionics	\$ 2,208.00
• Spectrolab	\$ 1,403.83
• FLIR	\$214,528.00
• FLIR	\$ 6,000.00
• Tiano-Knopp Associates, Inc.	\$ 2,000.00
• Tiano-Knopp Associates, Inc.	\$ 6,856.00
• Universal Searchlights	\$ 9,950.00
• TRM Avionics	\$ 4,000.00
• IMT	\$ 50,004.97
• L3 Communications	\$ 7,695.00

TOTAL \$341,392.80

The total grant awarded was \$354,247, and the remaining funds will be used for the complete installation of the FLIR System which will be completed by September 30, 2012.

THANK YOU!

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor
Rich Shaffer

Circuit Clerk
Carole Jones

County Clerk
Jamie Six

Prosecuting Attorney
Jason Wharton

Sheriff
Jeff Sandy



David Blair Couch, President

7/23/12
Date



Toni Tiano, Project Director

7/23/12
Date

Wood County Commission

JTM
8/2

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **713135**

Tax Year: **2011**

Upon the application of **VANCE DAVID B II** whose address is **713 EDGELAWN ST PARKERSBURG, WV 26101-0000** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR, A SUPPLEMENTAL TICKET WAS PAID WHEN IN FACT A REG TICKET EXISTED. SEE ATTACHED

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	4	48.04	2.911520	4	1,650
07/17/2012	PENDING EXONERATION	4	-48.04	2.911520	4	-1,650
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

JD Vance II
Taxpayer
30-0359-0082

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

RECEIVED

JUN 18 '12

County Administrator

By: Donna Duncan

Application Printed On
Tuesday, July 17, 2012 9:23 am

Wood County Commission

SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **814602**

Tax Year: **2012**

Upon the application of **HOPKINS CLEO** whose address is **107 POST MILL WAY APT 306 MINERAL WELLS, WV 26150-6788** aggrieved by an erroneous assessment in SLATE District (06), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR, THE TAX PAYER WAS ASSESSED FOR A 2002 KIA. THIS OFFICE PLACED THE VEHICLE ON THE WRONG TAX TICKET IN ERROR DUE TO A PHONE CALL REQUEST BY A MARY J KINNEY.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	155.18	2.191600	3	7,080
07/17/2012	PENDING EXONERATION	3	-20.71	2.191600	3	-945
			Adjusted Net Taxes			Adjusted Net Value
			134.47			6,135

Cleo F Hopkins

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

304-489-4187
[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

RECEIVED

JUN 18 '12

County Administrator

By: Donna Duncan

Application Printed On

Tuesday, July 17, 2012 10:01 am

Wood County Commission

TM
WVC

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 815489

Tax Year: 2012

Upon the application of **NORMAN FRANK** whose address is **272 MILLER ADDITION RD RAVENSWOOD, WV 26164**- aggrieved by an erroneous assessment in **STEELE** District (07), in the County of Wood, for the **2012** tax year.

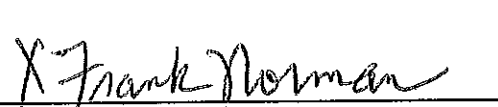
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

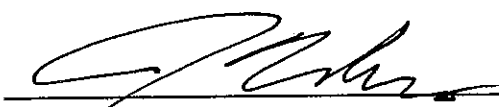
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.


TAXPAYER RESIDED AND WAS ASSESSED IN JACKSON COUNTY JULY 2011. DUE TO A TAXPAYER CLERICAL ERROR HE ALSO FILED IN WOOD COUNTY. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	91.72	2.191600	3	4,185
07/18/2012	PENDING EXONERATION	3	-91.72	2.191600	3	-4,185
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0.00

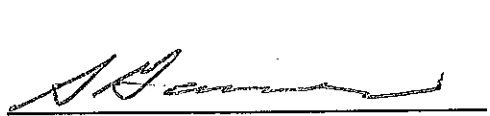

Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

RECEIVED

JUN 19 '12

County Administrator

By: Angie Bussey

Application Printed On

Wednesday, July 18, 2012 12:04 pm

Wood County Commission

Erroneous Assessment Application

SW *JW*

Tax Type: **Personal Property**

Tax Ticket: **705357**

Tax Year: **2011**

Upon the application of **KESTERSON ERNEST H** whose address is **107 WALNUT GRV WASHINGTON, WV 26181-8758** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1994 KAWA KLF4 WAS OVER VALUED. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	3	373.90	2.190800	3	17,067
08/03/2011	REGULAR PAYMENT	3	-373.90	2.190800	3	-2,667
08/03/2011	REGULAR PAYMENT	3	9.34			Adjusted Net Value
07/16/2012	PENDING EXONERATION	3	-58.43			14,400
Adjusted Net Taxes			-49.09			

Ernest H. Kesterson

Taxpayer

[Signature]

Prosecutor

Rich Stoff

Assessor

[Signature]

Commissioner

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

MAILED 10-10-12
NOV 15 2012
NOV 15 2012

By: Tessa Miller

Application Printed On
Monday, July 16, 2012 12:03 pm

Wood County Commission

TM
SW

Erroneous Assessment Application

Tax Type: Personal Property

Tax Ticket: 815210

Tax Year: 2012

Upon the application of TUELL RONALD whose address is 198 WINDSOR DR MINERAL WELLS, WV 26150-9692 aggrieved by an erroneous assessment in SLATE District (06), in the County of Wood, for the 2012 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2012 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE 2003 CHEVY WAS AWARDED TO PAMELA TUELL BY DIVORCE DECREE. SUPP TAX TICKET 80010629 WAS CREATED FOR PAMELA. PLEASE ADJUST THIS TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	252.64	2.191600	3	11,527
07/18/2012	PENDING EXONERATION	3	-123.28	2.191600	3	-5,625
			Adjusted Net Taxes			Adjusted Net Value
			129.36			5,902

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

RECEIVED

JUN 19 '12

County Administrator

By: Michell Cole

Application Printed On

Wednesday, July 18, 2012 12:00 pm

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **9010**

Tax Year: **2012**

Upon the application of **NITZ AMY** whose address is **565 SONORA DR BARBERTON, OH 44203-6362** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

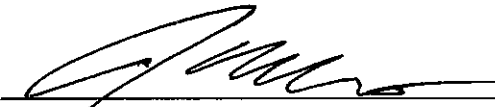
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR, THE TAX TICKET DID NOT PULL A VALUE FROM THE OGM VALUE.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	0.00	2.191600	3	0
07/19/2012	PENDING EXONERATION	3	1.31	2.191600	3	60
			Adjusted Net Taxes			Adjusted Net Value
			1.31			60

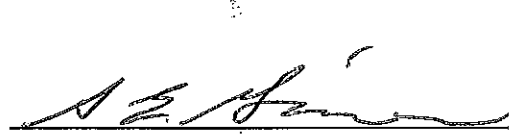

Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012

1587 04 100-00

21. 02 NTC

COMM. P.

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **51299**

Tax Year: **2012**

Upon the application of **LOCKHART CHERYL D** whose address is **909 HILLCREST PARKERSBURG, WV 26101-7031** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

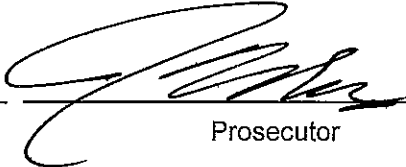
DUE TO A CLERICAL ERROR, A TAX BILL WAS NOT CREATED FOR THIS PARCEL. THIS IS TO CREATE A TAX BILL.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/19/2012	BILLING	2	0.00	1.456160	2	0
07/19/2012	PENDING EXONERATION	2	514.61	1.456160	2	35,342
			Adjusted Net Taxes			Adjusted Net Value
			514.61			35,342 ⁹⁴



Taxpayer



Prosecutor



Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on July 23, 2012