

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JULY 30, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 11:00 A.M., Ben Schuman, Director of the Boys and Girls Club, Betty Knight stopped in to brief the Commission on their organization.

The County Commission adjourned at 11:00 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**


M/2053 and A/998

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

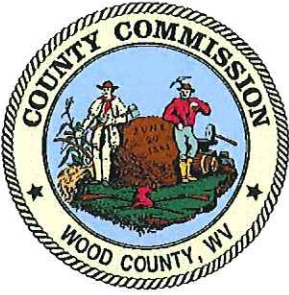
  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

Wood County Commission Meeting  
Held July 30, 2012

**Please Print**

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# *Wood County Commission*

7/30/2012

1 Court Square, Suite 203  
Parkersburg, WV 26101

**9:30 AM**

APPROVE AND SIGN MINUTES, ORDERS,  
PURCHASE ORDERS, INVOICES, NEW ROAD  
NAMES, ERRONEOUS ASSESSMENT  
APPLICATIONS AND ANY OTHER  
ADMINISTRATIVE DUTIES

MARTY SEUFER,  
COUNTY  
ADMINISTRATOR

**General discussion  
items:**

JULY 30, 2012

7/30/12  
70/122

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$87,162.02  
WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE  
ENFORCING THE HOMELAND SECURITY GRANT #10-SHS-23.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighty-seven thousand one hundred sixty-two dollars and two cents (\$87,162.02) which represents reimbursement to Wood County for expenses incurred during the month of June, 2012, in regard to the Homeland Security Grant Number 10-SHS-23. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 111 and bearing the date of July 9, 2012 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

M/2053

8/2/12  
70/123

AUGUST 2, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN  
REFERENCE TO BUDGET REVISION NO. 1 IN THE GENERAL  
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2012/2013.  
(NUNC PRO TUNC JULY 30, 2012)

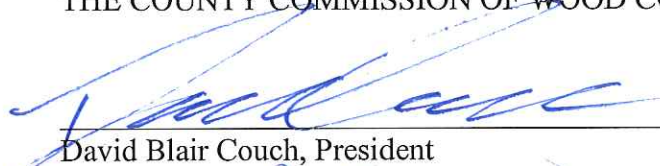
**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 1 in the General County Fund Budget for the fiscal year 2012/2013. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David Blair Couch, President of the Wood County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner



# Office of the County Commission of Wood County, West Virginia

Commissioners  
David Blair Couch  
Wayne Dunn  
Steve Gainer



No. 1 Court Square  
Suite 203  
Parkersburg, WV 26101  
Phone 304-424-1984

8/2/12  
7/2/123

## RESOLUTION

At a regular session of the county commission, held July 30, 2012 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Wayne Dunn and seconded by Steve Gainer, the vote thereon was as follows:

  
\_\_\_\_\_ ☒ Yes or No

\_\_\_\_\_ Yes or No

  
\_\_\_\_\_ ☒ Yes or No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor  
Rich Shaffer

Circuit Clerk  
Carole Jones

County Clerk  
Jamie Six

Prosecuting Attorney  
Jason Wharton

Sheriff  
Jeff Sandy

Ora Ash, Director  
West Virginia State Auditor's Office  
200 West Main Street  
Clarksburg, WV 26302  
Phone: 627-2415 ext. 5114  
Fax: 627-2417

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

County of Wood

GOVERNMENT ENTITY

PO Box 1474

STREET OR PO BOX

Parkersburg

26102

CITY

ZIP CODE

CONTROL NUMBER

**2012-2013**

FY

**1**

FUND

**1**

REV. NO.

**1 of 2**

PG. OF NO.

**COUNTY**

Government Type

Person To Contact Regarding

Budget Revision: **Kristi Williams**Phone: **304-424-1854**Fax: **304-424-1809****REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
298	Assigned Fund Balance		172,042		172,042
299	Unassigned Fund Balance	950,000	260,828		1,210,828
	#N/A				
	#N/A				
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Revenues (ALL PAGES)**

432,870

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	2,614,878	290,083		2,904,961
402	County Clerk	934,727	7,769		942,496
403	Circuit Clerk	663,406	3,711		667,117
404	Sheriff-Treasurer	664,684	22,000		686,684
405	Prosecuting Attorney	1,151,305	1,323		1,152,628
406	Assessor	581,956	11,135		593,091
412	Agricultural Agent	133,127	657		133,784
415	Magistrate Court	6,000	26		6,026
424	Courthouse	388,332	3,929		392,261
428	Data Processing	80,000	661		80,661
438	Building Inspection		28,340		28,340
442	Federal Grants		20,949		20,949

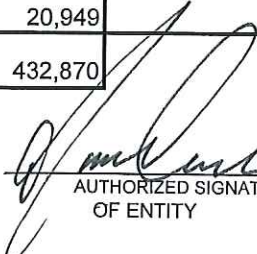
**NET INCREASE/(DECREASE) Expenditures**

432,870

APPROVED BY THE STATE AUDITOR

BY:

Director, Local Government Services Division

  
 AUTHORIZED SIGNATURE  
OF ENTITY

 7-30-2012  
 APPROVAL  
DATE