

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 12, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

At 10:30 A.M., the County Commission met with Fred Rader and Tim Meeks from the Mid-Ohio Valley Regional Council to discuss the selection of an attorney for the next phase of the Happy Valley Flood Mitigation program. After discussion, they awarded the bid for legal services to Robert K. Tebay, III. They also announced that the appraisals were back and they recommended the Commission make offers to the homeowners. (Orders M/1858 and M/1859)

At 11:00 A.M., the County Commission met with Regina Davis from the Mid-Ohio Valley Health Department to discuss the "Change the Future WV" Program. She asked the Commission to adopt their connectivity plan for the next five years. The Commission agreed to place this issue on the rolling agenda for further discussion.

The County Commission called for a Special Session to be held March 16, 2012 for the preparation of the budget for the fiscal year 2012/2013. (Order A/930)

The County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, authorized the donation of 1611 Latrobe Street to NFS Ministries. (Order M/1857)


**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/930, M/1856, M/1857, M/1858, M/1859, M/1869

Having no further scheduled appointments or business to attend to, the County Commission adjourned.


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



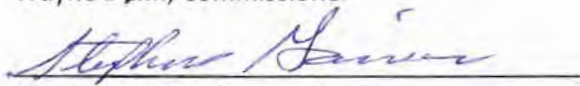
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David Blair Couch, President



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Wayne Dunn, Commissioner



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Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled March 12, 2012.

Wood County Commission Meeting  
Held March 12, 2012

**Please Print**

1.	Begina Davis	Middle Valley Health Dept.
2.	FRED RADON	MOVRC
3.	Tim MEEKS	MOVRC
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# Wood County Commission

3/12/2012  
 1 Court Square, Suite 203  
 Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:30 AM</b>	HAPPY VALLEY ATTORNEY SELECTION AND HAPPY VALLEY APPRAISALS REVIEW AND MAKE OFFERS	TIM MEEKS, MOVRC
<b>10:45 AM</b>	MID-OHIO VALLEY HEALTH DEPARTMENT TO DISCUSS CHANGE THE FUTURE WV	CARRIE BRAINARD
	<ol style="list-style-type: none"> <li>1. Vacancies on Boards and Commissions</li> <li>2. Building Enforcement Properties</li> <li>3. Contribution Requests</li> <li>4. County Facilities</li> <li>5. Fire Hydrants in the County</li> <li>6. Discuss Long Term Disability Insurance</li> <li>7. Jury Box Chairs</li> <li>8. Latrobe Street Property</li> <li>9. Air Show on rolling</li> </ol>	

3/12/12  
70/37

MARCH 12, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION CALLED FOR A SPECIAL SESSION  
TO BE HELD IN REGARD TO THE PREPARATION OF THE  
BUDGET FOR THE FISCAL YEAR 2012/2013.

**ORDER**

On this date, the County Commission of Wood County, in regular session, announced to all concerned, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, that they, as a Commission, are calling for a SPECIAL SESSION to be held March 16, 2012 from 9:00 A.M. to 3:00 P.M. Said SPECIAL SESSION is being held for the preparation of the budget for the fiscal year 2012/2013 as required by Chapter 11, Article 8, Section 10 of the West Virginia Code of 1931, as amended. This meeting will be held in the Fort Boreman Room (Judge Black Annex).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

3/12/12  
70/37

MARCH 12, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A  
PROGRESS REPORT FOR THE WEST VIRGINIA HOMELAND  
SECURITY GRANT NUMBER 10-SHS-14.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Progress Report for the West Virginia Homeland Security Grant Number 10-SHS-14. Said Progress Report is for the month of February, 2012. Along with a Grant Progress Report, a Project Financial Report is being submitted.

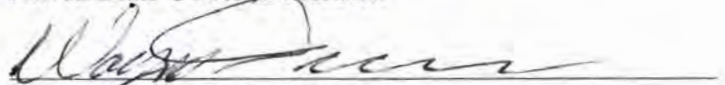
A copy of the Progress Report is attached to this Order and should be made a part thereof.

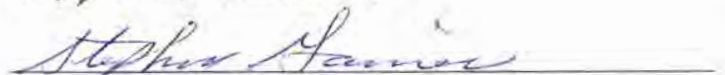
Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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David Blair Couch, President

  
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Wayne Dunn, Commissioner

  
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Stephen Gainer, Commissioner

M/1856

3/12/12  
70/37

RECEIVED  
*For SAA Use Only*

Sub-grantee Name and Address:

Wood County Commission

One Court Square Suite 203

Parkersburg, WV 26101

Sub-grant Number: 10-SHS-14

Project Title: Homeland Security Grant  
Program

This report is submitted to cover activities

From: Feb. 1, 2012 To:

2/29/12

Prepared by: Kristine Green

Phone Number: 304-420-1481

Date Prepared: March 6, 2012

Monthly progress reports should adequately convey specific activities, progress, achievements, and difficulties encountered throughout the reporting period. The structure of this report should be in narrative form and directly relate to the accomplishment of activities, which compliment the objectives, goals, and impact of the project.

**First Progress Report for Sub-Grant Number 10-SHS-14**

Since the start of the Mass Care Grant was finalized, Mid-Ohio Valley Health Department Threat Preparedness Unit (MOVHD TP) has been busy getting classes organized and orders placed. First MOVHD TP made arrangement with the First Methodist Church in Williamstown, WV to implement the Wood County CERT Training that will take place on the following dates:

Tuesday, February 28, 2012 from 6 to 10 pm, there were 12 people who attended this training, plus the Instructor and a MOVHD TP representative. A copy of the attendance sheet is attached.

Tuesday, March 6, 2012 from 6 to 10 pm,

Wednesday, March 14, 2012 from 6 to 10 pm and the last class for Wood County

Tuesday, March 20, 2012 from 6 to 10 pm, at the end of class graduates will receive their CERT certificates as well as their own CERT back pack with equipment in it. This is so they can be prepared for an emergency.

Upcoming CERT classes have been arranged for the following dates in Reedy, WV at the fire station there in Roane County. These are the dates set up for the Roane County CERT Training classes:

Thursday, March 15, 2012 from 6 to 10 pm

Thursday, March 22, 2012 from 6 to 10 pm

Tuesday, March 26, 2012 from 6 to 10 pm and the final class will be held on

Thursday, April 5, 2012 from 6 to 10 pm, at the end of this class graduates will receive their CERT certificates and CERT back packs.

The food for the February 28<sup>th</sup> class was ordered as well as water, pop and plates. The pizza that was ordered was from Papa John's.



3/12/12  
70/38

MARCH 12, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
DONATION OF PROPERTY TO NFS MINISTRIES.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE the donation of a parcel of land to the NFS Ministries. Said parcel is located at 1611 Latrobe Street, Tax Map 70 Page 317, Deed Book 17, Page 125.

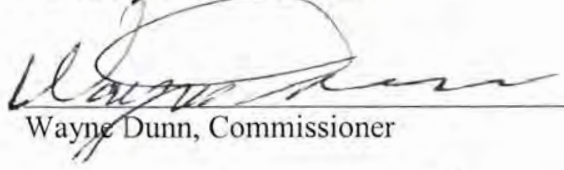
NFS Ministries is a non-profit organization that intends to utilize the property as a facility to service the area homeless citizens.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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David Blair Couch, President

  
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Wayne Dunn, Commissioner

  
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Stephen E. Gainer, Commissioner

MARCH 12, 2012

3/12/12  
70/38

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED THE MID-OHIO VALLEY REGIONAL COUNCIL TO OFFER THE APPRAISED VALUES FOR THE PROPERTIES IN THE HAPPY VALLEY FLOOD MITIGATION PROJECT, PHASE 4.


ORDER

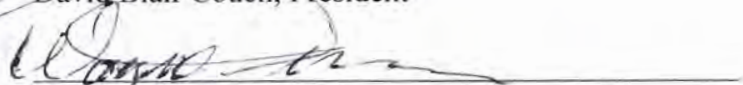
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the Mid-Ohio Valley Regional Council to offer the Appraised Value Amount for the properties to be purchased for the Happy Valley Flood Mitigation Project, Phase Four (4).

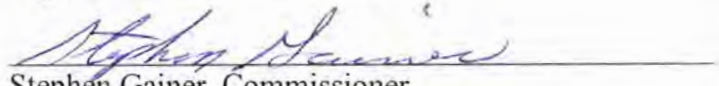
Documentation regarding The Happy Valley Flood Mitigation Project Phase Four (4) is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
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David Blair Couch, President

  
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Wayne Dunn, Commissioner

  
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Stephen Gainer, Commissioner

M/1858

MARCH 12, 2012

3/12/12  
70/38

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR LEGAL SERVICES FOR THE HAPPY VALLEY FLOOD MITIGATION PROJECT PHASE 4.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AWARD the bid for Attorney Legal Services for Phase Four (4) of the Happy Valley Flood Mitigation Project. Said Review Appraisal Services bid was awarded to Robert K. Tebay, III, L.C., Parkersburg, West Virginia. A legal advertisement was placed in The Parkersburg News and Sentinel on March 1, 2012. Robert K. Tebay, III, L.C. was the sole bidder at a rate of five hundred dollars and zero cents (\$500.00) for title examination and closing services and three hundred fifty dollars and zero cents (\$350.00) per tract/per the same owner, if the property consists of multiple tracts with different chains of title.

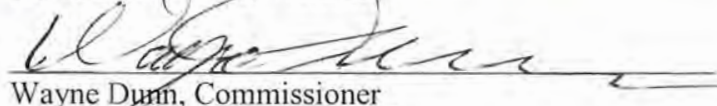
Bids and pertinent documentation regarding the Happy Valley Flood Mitigation Project Phase Four (4) are on file in the Office of the County Administrator.

APPROVED:

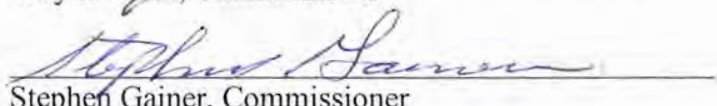
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1859

MARCH 12, 2012

3/12/12  
70/38

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,290.00 OF WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE ENFORCING THE UNDERAGE DRINKING LAW GRANT NUMBER 11-EUD-015.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred ninety dollars and zero cents (\$2,290.00) which represents reimbursement to Wood County for expenses incurred during the month of January, 2012 in regard to the Enforcing the Underage Drinking Laws Grant Number 11-EUD-015. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 17 and bearing the date of February 9, 2012 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

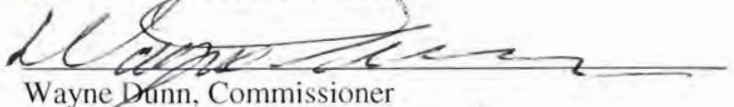
Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

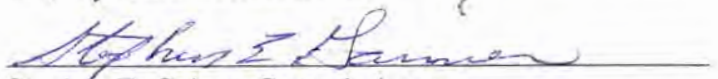
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen E. Gainer, Commissioner

M/1860

3/12/12  
76/37

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

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TO -WIT:

I, Barbara Lewis, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Solid Waste Authority in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Barbara Lewis

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 11 day of AUGUST, 2011.

[Signature]

County Commission of Wood County