

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 19, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of March 12 and 15, 2012.

Chris Pedersen was sworn in as a member of the Local Emergency Planning Committee.

**AGENDA AND DISCUSSION ITEMS**

At 9:52 A.M., the County Commission discussed the Mid-Ohio Valley Air Show request for funding. They approved \$10,000.00. (Order M/1861)

At 10:30 A.M., the County Commission met with Jamie Six, County clerk and Melody Ross from the Voters' Registration Office. They presented a list of poll workers and alternate poll workers for the upcoming primary election. Several were in attendance including Harold Brown, Chairman of the Wood County Democratic Committee. The County Commission was asked to strike two people off the list as their co-poll workers had expressed concerns with them. The Commission approved the lists of poll workers. (Order M/1871)

The County Commission placed Patsy Hardy in nomination to fill a vacancy that exists on the Parkersburg/Wood County Convention and Visitors Bureau.

At 10:45 A.M., the County Commission worked on the budget preparation.


**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/1861, M/1868, M/1869, M/1870, M/1871, M/1872

Having no further scheduled appointments or business to attend to, the County Commission adjourned.


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



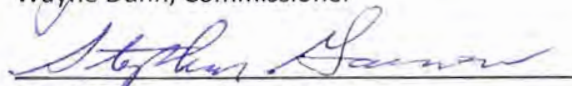
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David Blair Couch, President



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Wayne Dunn, Commissioner



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Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled March 19, 2012.

Wood County Commission Meeting  
Held March 19, 2012

**Please Print**

1.	D. Buschi
2.	D Coug L
3.	Steve Halperin
4.	Andy Hartleben
5.	Rich Shaffer
6.	Harold Brown
7.	Melody Russ
8.	CHRIS PEDERSEN
9.	
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# Wood County Commission

3/19/2012  
 1 Court Square, Suite 203  
 Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:30 AM</b>	APPOINT POLL WORKERS FOR PRIMARY ELECTION	JAMIE SIX, COUNTY CLERK AND MELODY ROSS
<b>10:45 AM</b>	BUDGET PREPARATION	
<b>Other items for discussion:</b>	<ol style="list-style-type: none"> <li>1. Vacancy on Convention and Visitors Bureau</li> <li>2. Vacancy on Parks and Recreation Commission</li> <li>3. Air Show</li> </ol>	

3/19/12  
70/41

MARCH 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE A  
DONATION OF \$10,000.00 TO THE MID-OHIO VALLEY AIR  
SHOW.

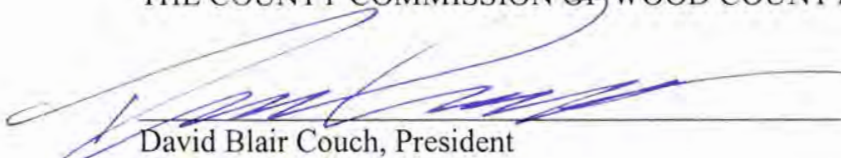
**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby APPROVE a donation of ten thousand dollars and zero cents (\$10,000.00) in funding for the Mid-Ohio Valley Air Show.


Said expenditure will be paid out of the Wood County General Fund Lottery line item and the Innovative Programming Grant line item.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

M/1861

MARCH 19, 2012

3/19/12

70/41

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$1,670.05.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. The Request for Reimbursement is in the amount of one thousand six hundred seventy dollars and five cents (\$1,670.05) for the month of February, 2012. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Ravenswood Police Department, the Vienna Police Department, the Jackson County Sheriff's Department, the Spencer Police Department and the Monthly Progress Report have been submitted.

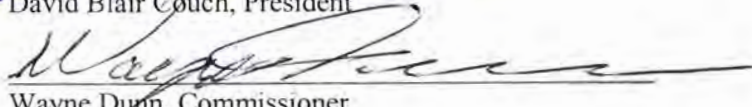
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

M/1868

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

3/19/12  
70/41

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee:	<b>Wood County Commission</b>
	Address:	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	P. O. Number	<b>MV1203</b>
	Grant Number:	<b>F12-HS-03-154</b>
	FEIN Number:	<b>556 000 417</b>
	Funds are hereby requested to cover expenditures For the period of:	<b>2/1/12 - 2/29/12</b>

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,670.05
<b>TOTAL</b>	<b>\$ 1,670.05</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President

3/19/2012

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:     
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

3/19/12  
70/41

MARCH 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$400.82.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-410. The Request for Reimbursement is in the amount of four hundred dollars and eighty-one cents (\$400.81) for the month of February, 2012. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Vienna Police Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

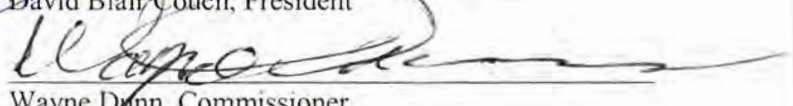
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

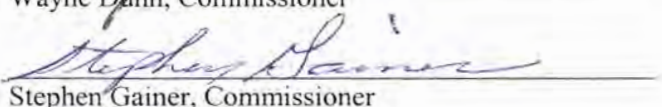
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
 \_\_\_\_\_  
 David Blair Couch, President

  
 \_\_\_\_\_  
 Wayne Dunn, Commissioner

  
 \_\_\_\_\_  
 Stephen Gainer, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

3/19/12  
70/41

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;">One Court Square, Suite 203 Parkersburg, WV 26101</span> <b>P. O. Number:</b> <span style="float: right;">MV1203</span> <b>Grant Number:</b> <span style="float: right;">F12-HS-410</span> <b>FEIN Number:</b> <span style="float: right;">556 000 417</span> Funds are hereby requested to cover expenditures For the period of: <span style="float: right;">2/1/12 - 2/29/12</span>
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**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$400.82
<b>TOTAL</b>	<b>\$ 400.82</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President 3/19/2012

(Typed Name And Title)
(Signature)
(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)
(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)
(Director)

### Purchasing/Accounts Payable Use Only

3/19/12  
70/42

MARCH 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$35,757.28.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 12-CC-09. Reimbursement is in the amount of thirty-five thousand seven hundred fifty-seven dollars and twenty-eight cents (\$35,757.28) for the month of January, 2012. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.


A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1870

<b>WEST VIRGINIA</b> Division of Criminal Justice Services	<b>Request for Reimbursement</b>
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3/19/12  
70/42

<b>RECEIVED</b> (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 1/1/12 TO: 1/31/12

**PROJECT CASH EXPENDITURES**

CATEGORY	AMOUNT
Personnel/Contractual	\$35,757.28
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
<b>TOTAL</b>	<b>\$35,757.28</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission  
 TYPED NAME & TITLE  
 (Authorized Official or Grant Financial Officer ONLY)



3/19/12  
DATE

**DCJS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ Date Program Accountant

3/19/12  
70/42

MARCH 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPROVED THE LIST OF POLL  
WORKER NOMINEES SUBMITTED BY THE WOOD COUNTY  
CLERK FOR THE MAY 8, 2012 PRIMARY ELECTION.

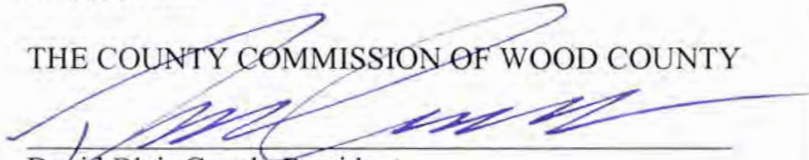
**ORDER**

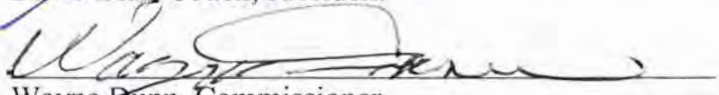
On this date, came Jamie Six, Clerk of the County Commission of Wood County, and presented to the County Commission lists of the poll worker nominees and Alternate Poll Worker nominees, who will work the Primary Election to be held May 8, 2012.

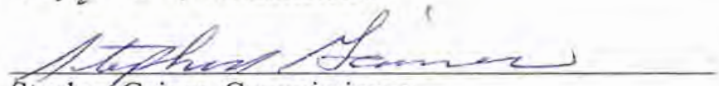
The County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby APPROVE the aforementioned lists of poll workers.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1871

3/19/12  
70/42

MARCH 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED PATSY HARDY IN  
NOMINATION TO FILL A VACANCY THAT EXISTS ON THE  
PARKERSBURG/WOOD COUNTY CONVENTION AND  
VISITORS BUREAU.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, placed Patsy Hardy in nomination to fill a vacancy that exists on the Parkersburg/Wood County Convention and Visitors Bureau due to the expired term of Louis Haer. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. If appointed, the term will expire December 31, 2012.


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



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David Blair Couch, President



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Wayne Dunn, Commissioner



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Stephen Gainer, Commissioner

M/1872

3/19/12

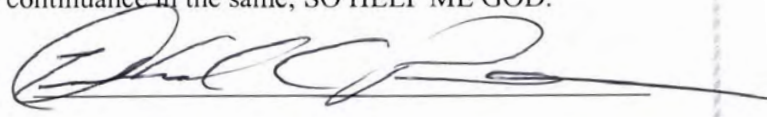
70/41

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

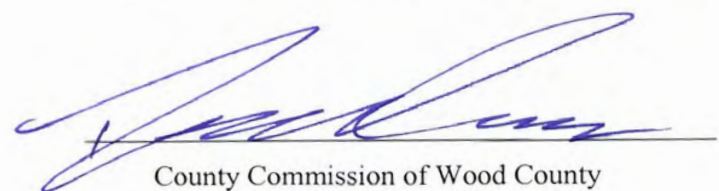
}

TO - WIT:

I, CHRIS PEDERSEN, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of LOCAL EMERGENCY PLANNING COMMITTEE in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 19th day of March, 2012.

  
County Commission of Wood County