

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, MAY 7, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Henry "Bud" Williams was sworn in as a member of the Veterans Park Advisory Board.

AGENDA AND DISCUSSION ITEMS

At 10:20 A.M., Attorney Blaine Myers met with the County Commission to update them on the status of the bonds for Meldahl Place Subdivision. He stated they have been trying to make a settlement with them for the road bonds. Mr. Myers stated it has been six months since the bonds have been called and he would like to tell them they have fifteen days until we file suit to call the bonds. The County Commission asked Mr. Myers to prepare a letter.

At 10:30 A.M., the County Commission met with Paula Strawder and Judy Hogsett who presented a CEOS Proclamation for their signatures. (Order A/964)

At 10:45 A.M., the County Commission met with several representatives from the Convention and Visitors Bureau to kick off National Tourism Week. The County Commission signed a Proclamation in regard to National Travel and Tourism Week (May 5-12, 2012). (Order A/965)

The 11:00 A.M. public hearing for a cable franchise renewal with Cebridge Acquisition (Suddenlink Communications) was continued until May 14, 2012. (M/1931)

At 11:15 A.M., the County Commission met with historians Bob Enoch and Jeff Little who presented them with a record that has been compiled of burials in the County Cemetery. This will be put on the County's website as well as be on file in the County Administrator's Office.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/959, A/960, A/964, A/965, M/1931, M/1932, M/1933 and M/1934

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled May 7, 2012.



Wood County Commission

5/7/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 AM	CEOS PROCLAMATION	PAULA STRAWDER
10:45 AM	NATIONAL TOURISM WEEK	STEVE NICELY, CONVENTION AND VISITORS BUREAU
11:00 AM	PUBLIC HEARING – CABLE FRANCHISE RENEWAL	BLAINE MYERS
11:15 AM	DISCUSS COUNTY CEMETERY	BOB ENOCH
Other items for discussion:	<ol style="list-style-type: none"> 1. Discuss vacancies on Parks and Recreation (Mountwood Park) Board 2. County Travel Regulations 	

Wood County Commission Meeting
Held May 7, 2012

Please Print

1. Under Hogsett
2. Paula Strawder
3. STEVE NICELY
4. Bob Fnoch
5. Jeff Little
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MAY 7, 2012

3/7/12
70/68

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of April, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

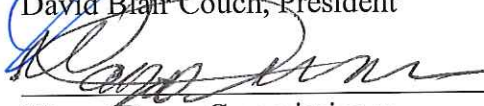
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

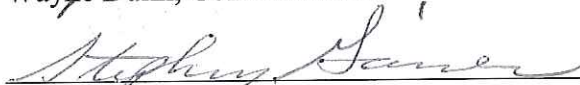
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

5/7/12
70/68

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number MV1203
	Grant Number: F12-HS-2010
	FEIN Number: 556000417
	Funds are hereby requested to cover expenditures For the period of: 4/1/12 - 4/30/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

5/7/2012

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)
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Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

MAY 7, 2012

5/7/12
70/68

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REIMBURSEMENT REQUEST FOR THE WEST VIRGINIA HOMELAND SECURITY GRANT NUMBER 10-SHS-23. SAID REIMBURSEMENT IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE a Reimbursement Request for the West Virginia Homeland Security Grant Number 10-SHS-23. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of April, 2012. Along with a Request for Reimbursement, the Project Financial Report, Sub-Grantee Progress Report and applicable invoices and cancelled checks are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof. Pertinent documentation pertaining to the aforementioned Grant is on file in the Office of the County Administrator.

APPROVED:

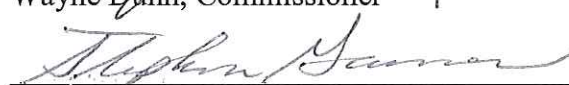
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

5/7/12
70/68

WEST VIRGINIA Department of Military Affairs & Public Safety Homeland Security State Administrative Agency (SAA) Homeland Security Program	REQUEST FOR REIMBURSEMENT
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<p style="text-align: center;">APPROVAL (SAA ONLY)</p> <p>I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.</p> <p>Homeland Security Grant Manager _____</p> <p>I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.</p> <p>Director, Homeland Security SAA SAA Point of Contact _____</p> <p>Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.</p> <p>State Homeland Security Advisor _____</p>	<p>Sub-grantee: Wood County Commission</p> <p>Address: One Court Square, Suite 203 Parkersburg, WV 26101</p> <hr/> <p>Subgrant Number: 10-SHS-23</p> <hr/> <p>FEIN: 556 000 417</p> <hr/> <p>Funds are hereby requested to cover expenditures</p> <p>FROM: 4/1/12 TO: 4/30/12</p> <hr/> <p>Requested Amount:</p>
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PROJECT CASH EXPENDITURES

Account #	Amount
10-SHS-23	\$ -0-
	\$
	\$

TOTAL: **\$ -0-**

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President  5/7/12
TYPED NAME & TITLE SIGNATURE DATE
Authorized Official or Grant Financial Officer ONLY

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:	
This request is approved in the amount of: _____	
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____ Grant Accountant/Auditor Signature	_____ Date

5/14/12
70/74

MAY 14, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE EXECUTION OF A PROCLAMATION IN REGARD TO NATIONAL TRAVEL AND TOURISM WEEK. (NUNC PRO TUNC MAY 7, 2012).

ORDER

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER the EXECUTION of a PROCLAMATION in regard to National Travel and Tourism Week (May 5-12, 2012).

A copy of the PROCLAMATION is attached to this ORDER and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

S/14/12
70174

NATIONAL TRAVEL & TOURISM WEEK MAY 5 - 13, 2012



A Proclamation

By the Wood County Commission

Whereas travel to and within the United States provides significant economic benefits for the nation and travel to Wood County produces considerable economic and employment benefits for the county, and;

Whereas the travel industry ranks as the 5th largest employer in the United States and among the top 10 industries in 48 states and the District of Columbia when measured by employment, and;

Whereas the travel industry in Wood County generates \$115,800,000 in direct traveler spending, creates 1,090 direct jobs with wages of \$21,000,000 and pays more than \$871,000 in taxes to local governments and \$7,331,000 in taxes to the state government, and;

Whereas the taxes paid by travel and tourism businesses and visitors result in tax relief to every Wood County household of \$222.82 a year, the additional amount that each household would have to pay if it were not for the state and local taxes generated by visitors, and:

Whereas the travel industry contributes substantially to Wood County's cultural and social well being, is an industry that benefits every citizen and business and enhances our personal growth and education while promoting a better understanding and appreciation of Wood County's unique history, heritage and culture, and;

Whereas the travel industry can serve as a catalyst to help move the national and local economy forward and can serve to enhance Wood County's image as a great place to live, work and visit;

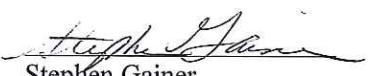
Now, Therefore, we, the Wood County Commission, do hereby proclaim May 5-13, 2012 as Travel and Tourism Week in Wood County, and urge the citizens of Wood County to join us in this special observance with appropriate events and activities.

And Furthermore we commend the Greater Parkersburg Convention & Visitors Bureau for its more than 25 years of service to Wood County and its research-based destination marketing programs that have resulted in steady increases in the number of visitors, hotel room nights sold and revenue for the residents and businesses of Wood County.

In Witness Thereof we have hereunto set our hands this 7th day of May, 2012.


David Blair Couch
President


Wayne Dunn
Commissioner


Stephen Gainer
Commissioner



5/14/12
7074

MAY 14, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ORDER THE EXECUTION OF A PROCLAMATION IN REGARD TO THE WV COMMUNITY EDUCATION OUTREACH SERVICE. (NUNC PRO TUNC MAY 7, 2011).

ORDER

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER the EXECUTION of a PROCLAMATION in regard to the West Virginia Community Education Outreach Service.

A copy of the PROCLAMATION is attached to this ORDER and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

5/14/12
7074

Proclamation

WHEREAS, The West Virginia Community Education Outreach Service (CEOS) and the Wood County CEOS are volunteers with a Mission to broaden SERVICE in our COMMUNITY, continue our lifelong EDUCATION learning to strengthen individuals and families and provide an OUTREACH for leadership.

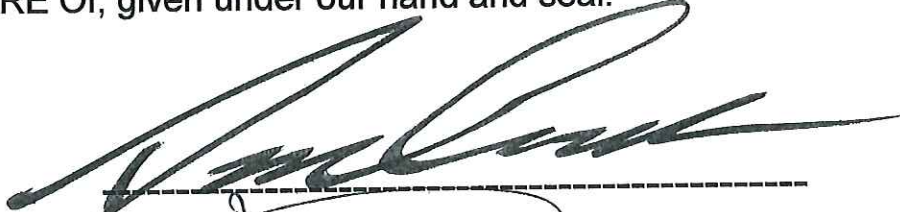
WHEREAS, In partnership with the West Virginia University Extension Service, we pledge that our purpose of Education will assist us to be productive contributors to meet the needs of a changing and diverse society.

WHEREAS, For their significant service and contribution to the well being of family and community.


BE IT KNOWN, that the Wood County Commissioners hereby Proclaims MAY 20 - 26,2012 as

COMMUNITY EDUCATIONAL OUTREACH SERVICE WEEK


IN WITNESS WHERE Of, given under our hand and seal.



 Wayne



 Stephen



 Stephen

5/7/12
70/69

MAY 7, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY CONTINUE A
PUBLIC HEARING FOR A CABLE FRANCHISE AGREEMENT.

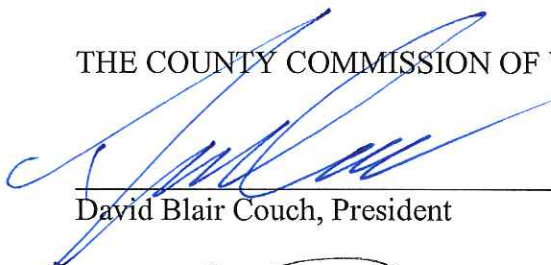
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby CONTINUE a public hearing for a cable franchise renewal with Cebridge Acquisition, LLC dba Suddenlink Communications until Monday, May 14, 2012 at 10:00 a.m.

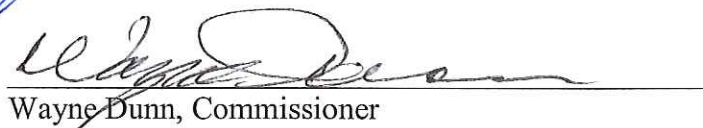
Said public hearing was scheduled for Monday, May 7, 2012 at 11:00 a.m.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1931

MAY 7, 2012

5/7/12
70/69

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

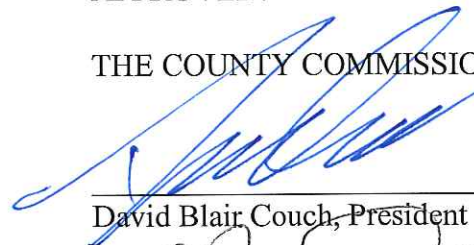
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of April, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

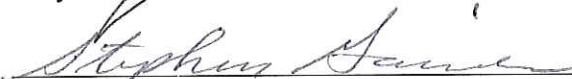
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

5/7/12
70/69

REQUEST FOR REIMBURSEMENT	
(For GHSP Use Only)	Sub-Grantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	P. O. Number: MV1203
	Grant Number: F12-HS-03-408
	FEIN Number: 556 000 417
	Funds are hereby requested to cover expenditures For the period of: 4/1/12 - 4/30/12

PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

5/7/2012

(Typed Name And Title)
(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY		
ADMINISTRATIVE APPROVAL		
This request is approved for the amount of:		
	(Approved)	(Date)
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.		
(Date)	(Director)	
Purchasing/Accounts Payable Use Only		

MAY 7, 2012

5/7/12
70/69

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA DCJS ENFORCING THE UNDERAGE DRINKING LAWS GRANT PROGRAM NUMBER 11-EUD-015 IN THE AMOUNT OF \$769.81.


ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf the County Commission, to EXECUTE the Request for Reimbursement and applicable forms for the West Virginia Division of Criminal Justice Services Enforcing the Underage Drinking Laws Grant Program Number 11-EUD-015. Said Request for Reimbursement is in the amount of seven hundred sixty-nine dollars and eighty-one cents (\$769.81) for the month of April, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; and Project Financial Report are being submitted.


The aforementioned Grant Application and pertinent documentation are on file in the Office of the County Administrator.

APPROVED:

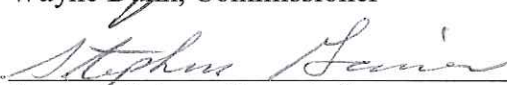
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/1933

5/7/12
70/69

WEST VIRGINIA Division of Justice and Community Services	Request for Reimbursement
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RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 11-EUD-015
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures
	FROM: 4/1/12 TO: 4/30/12

PROJECT CASH EXPENDITURES

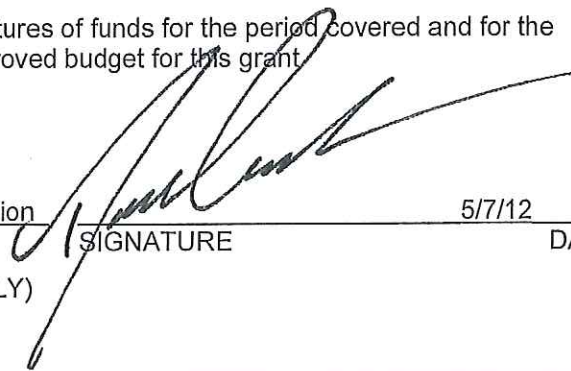
CATEGORY	AMOUNT
Personnel/Contractual	\$640.00
Travel/Training	\$129.81
Space	\$-0-
Other	\$-0-
TOTAL	\$769.81

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
TYPED NAME & TITLE



SIGNATURE

5/7/12

DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials _____ Date _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Date

Program Accountant

5/7/12
20/69

MAY 7, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-14 IN THE AMOUNT OF \$7,166.97.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-14. Said Request for Reimbursement is in the amount of seven thousand one hundred sixty-six dollars and ninety-seven cents (\$7,166.97) for the month of April, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

M/1934

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

REQUEST FOR REIMBURSEMENT

5/7/12
 70169

APPROVAL (SAA ONLY)

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager _____

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
 SAA Point of Contact _____

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor _____

Sub-grantee: Wood County Commission

**Address: One Court Square Suite 203
 Parkersburg, WV 26101**

Sub grant Number: 10-SHS-14

FEIN: 55-6000-417

Funds are hereby requested to cover expenditures

FROM: April 1, 2012 TO: April 30, 2012

Requested Amount: \$7,166.97

PROJECT CASH EXPENDITURES

Account #	Amount
RCP12640	\$ 115.35
RCP12646	\$ 52.25
RCP12619	\$4,563.89
000460	\$ 97.34
Reimbursement on Check	\$ 18.93
000416	\$ 76.00
000467	\$ 41.71
RCP12578	\$ 296.40
PO10198	\$ 45.25
RCP12568	\$1,859.85

TOTAL: \$7,166.97

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President [Signature] 5-7-12
 TYPED NAME & TITLE SIGNATURE DATE
 Authorized Official or Grant Financial Officer ONLY