

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 17, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT  
WAYNE DUNN, COMMISSIONER  
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

**AGENDA AND DISCUSSION ITEMS**

The 10:30 A.M. hearing in regard to the Louis E. Starcher estate was cancelled by the Probate Office on May 16, 2012.

At 10:45 A.M., the County Commission held a hearing in regard to the Barbara Sams estate. Beverly Graham, Administratrix was present and asked that she be removed as Administratrix and the surety on her bond be released. After testimony, the County Commission appointed William Troy Russell Sams as Administrator of the estate. Mr. Sams together with Rebecca Sams, as surety, entered in to a \$16,000.00 bond. Information in regard to this estate is on file in the Probate Office. (Probate Order is attached to these minutes)

At 11:00 A.M., the County Commission met with Joyce Mather and Brenda Myers from the United Way to discuss a program they are running called "Warming Hands and Hearts". Ms. Mather asked for \$5,000.00 to assist in the funding of a compensated position for Ms. Myers with the United Way to serve as coordinator for the new services for the program. The County Commission authorized the donation of \$5,000.00. (Order M/1956)

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/1954, M/1955, M/1956 and Probate Order

Having no further scheduled appointments or business to attend to, the County Commission adjourned.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



\_\_\_\_\_

David Blair Couch, President



\_\_\_\_\_

Wayne Dunn, Commissioner



\_\_\_\_\_

Stephen Gainer, Commissioner

To listen to this meeting, please refer to DVD labeled May 17, 2012.

Wood County Commission Meeting  
Held May 17, 2012

**Please Print**

1.	Beverly K Graham
2.	Jerry R Dams
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



# Wood County Commission

5/17/2012  
 1 Court Square, Suite 203  
 Parkersburg, WV 26101

<b>9:30 AM</b>	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>10:30 AM</b> <i>CANCELLED</i>	LOUIS E. STARCHER, ASKING TO HAVE EXECUTRIX REMOVED	WILLIAM CRICHTON, ATTORNEY
<b>10:45 AM</b>	BARBARA D. SAMS ESTATE – ASKING TO BE REMOVED AS ADMINISTRATRIX	BEVERLY GRAHAM, ADMINISTRATRIX
<b>11:00 AM</b>	UNITED WAY/WARMING HANDS AND HEARTS PRESENTATION	JOYCE MATHER, UNITED WAY
<b>Other items for discussion:</b>	<ol style="list-style-type: none"> <li>1. Discuss vacancies on Parks and Recreation (Mountwood Park) Board</li> <li>2. County Travel Regulations</li> </ol>	

5/17/12  
70/79

MAY 17, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE VETERANS MUSEUM OF THE MID-OHIO VALLEY.

**ORDER**

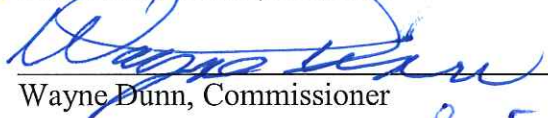
On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program #12LEDA0654 application for the Veterans Museum of the Mid-Ohio Valley in the amount of three thousand dollars and zero cents (\$3,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner



MAY 17, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**NOW THEREFORE, BE IT RESOLVED**, that David Blair Couch, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

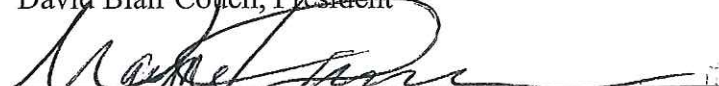
**VETERANS MUSEUM OF THE MID-OHIO VALLEY (12LEDA0654) - \$3,000.00**

**RESOLVED** this 17<sup>th</sup> day of May, 2012.

APPROVED:

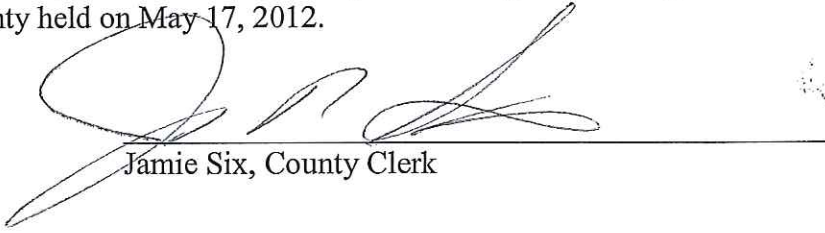
THE COUNTY COMMISSION OF WOOD COUNTY

  
David Blair Couch, President

  
Wayne Dunn, Commissioner

  
Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on May 17, 2012.

  
Jamie Six, County Clerk

5/17/12  
70/80

MAY 17, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,284.16 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 11-JAG-09.


**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand two hundred eighty-four dollars and sixteen cents (\$3,284.16) which represents reimbursement to Wood County for expenses incurred during the month of March, 2012, in regard to the Justice Assistance Grant Number 11-JAG-09. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 56 and bearing the date of April 12, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

5/17/12  
70/80

MAY 17, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
DONATION OF \$5,000.00 TO THE UNITED WAY THROUGH THE  
LOTTERY FUND LINE ITEM.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE the donation of five thousand dollars and zero cents (\$5,000.00) to the United Way to be used towards the "Warming Hands and Hearts" Program. Said donation will be paid out of the General Fund Lottery Line Item of the County upon the request for said funds.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
David Blair Couch, President

  
\_\_\_\_\_  
Wayne Dunn, Commissioner

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

M/1956



DORTHY EVELYN SCHULTZ, deceased.

It appearing to this Commission, proper so to do, the said GEORGE R. SCHULTZ is hereby qualified as such ADMINISTRATOR.

Whereupon the said GEORGE R. SCHULTZ, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with ALLIED INSURANCE, as surety, by Don Miller, its Attorney in Fact, approved by the County Commission, entered into and acknowledged a bond in the penalty of One Thousand Three Hundred (\$1,300.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said GEORGE R. SCHULTZ, upon the Estate of DORTHY EVELYN SCHULTZ, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of DORTHY EVELYN SCHULTZ, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF BARBARA D. SAMS, DECEASED. (DATE OF DEATH: 03/15/2012)

This day by order of the County Commission, before a hearing held at 10:45 A. M., Beverly K. Graham, Administratrix of the Estate of BARBARA D. SAMS, deceased, ask that she be removed as Administratrix, and the County Commission after hearing testimony from Beverly K. Graham, granted that she be removed as Administratrix and the surety on her bond, be released. The said County Commission made the motion that WILLIAM TROY RUSSELL SAMS be appointed and qualified as ADMINISTRATOR of the Estate of BARBARA D. SAMS, deceased.

It appearing to this Commission, proper so to do, the said WILLIAM TROY RUSSELL SAMS is hereby qualified as such ADMINISTRATOR.

Whereupon the said WILLIAM TROY RUSSELL SAMS, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with REBECCA A. SAMS, as surety, with justification filed, approved by the County Commission, entered into and acknowledged a bond in the penalty of Sixteen Thousand (\$16,000.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said WILLIAM TROY RUSSELL SAMS, upon the Estate of BARBARA D. SAMS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of BARBARA D. SAMS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF DIANE L. HUTCHINS, DECEASED

This day came SHANNON DRAKE, who was, by the last Will and Testament of DIANE L. HUTCHINS, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that SHANNON DRAKE, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said SHANNON DRAKE, upon the Estate of DIANE L. HUTCHINS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of DIANE L. HUTCHINS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, May 21, 2012, at 9:30 o'clock A. M., and sitting Ex-Officio as a Board of Canvassers for the purpose of certifying the results of the primary election held Tuesday, May 8, 2012, at 9:25 o'clock A. M.

\_\_\_\_\_  
President