IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA #1 COURT SQUARE, SUITE 203 PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD THURSDAY, NOVEMBER 15, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT WAYNE DUNN, COMMISSIONER STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

R.V. White was sworn in as Court and Transport Officer for Wood County Sheriff's Department.

Jennifer Fleming was sworn in as Wood County Tax Deputy.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of November 5 and 8, 2012.

At 9:45 A.M. Gary Ferris from the Veterans Museum reported on the recent Veterans picnic at Veterans Park.

AGENDA AND DISCUSSION ITEMS

At 10:25 A.M. the commission opened sealed bids for court security cameras (Order M/2196).

At 10:45 A.M. the commission met with Lawrence S. Wilson, Jr. on the petition to remove Mildred P. Wilson as Administratrix of the Estate of Lawrence S. Wilson. The commission ordered that Mildred P. Wilson be removed as Administratrix and Lawrence S. Wilson, Jr. be appointed as

Administrator of said estate (Estate Order). Following the 10:45 A.M. hearing, the commission heard an additional petition from Lawrence S. Wilson, Jr. to remove Mildred P. Wilson as Administratrix of the Estate of Erma Wilson. The commission ordered that Mildred P. Wilson be removed as Administratrix and Lawrence S. Wilson, Jr. be appointed as Administrator of said estate (Estate Order).

At 11:15 A.M., Sheriff Elect Ken Merritt met with the commission to let them know that he is willing to work with them when he takes over the department in January 2013.

They adjourned at 11:44 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2191, M/2192, M/2193, M/2194, M/2195, M/2196

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled November 15, 2012.

Wood County Commission Meeting Held November 15, 2012

Please Print

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Wood County Commission

11/15/2012 1 Court Square, Suite 203 Parkersburg, WV 26101

9:30 A.M.	APPROVE AND SIGN MINUTES, ORDERS,	MARTY SEUFER,
a 122 11 mm	PURCHASE ORDERS, INVOICES, NEW ROAD	COUNTY
	NAMES, ERRONEOUS ASSESSMENT	ADMINISTRATOR
	APPLICATIONS AND ANY OTHER	
	ADMINISTRATIVE DUTIES	
	CONSIDER AIR SHOW FINAL FUNDING	
	ADDODIT DANIDALL LAW TO CLAYWOOD	
	APPOINT RANDALL LAW TO CLAYWOOD PARK PSD	
	FARK FSD	
10:25 A.M.	BID OPENING FOR COURT SECURITY	TONI TIANO
IO.ZO A.IVI.	CAMERAS	
40-4E A BA	ESTATE OF LAWRENCE WILSON – REQUEST	LAWRENCE WILSON,
10:45 A.M.	TO REMOVE ADMINISTRATRIX	JR.
11:00 A.M.	ESTATE OF ERMA WILSON – REQUEST TO	LAWRENCE WILSON,
	REMOVE ADMINISTRATRIX	JR.
11:15 A.M.	SHERIFF ELECT K.D. MERRITT	
	direction of the control of the cont	

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,815.00 OF WHICH \$2,407.50 REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 12-VA-008.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of four thousand eight hundred fifteen dollars and zero cents (\$4,815.00) of which two thousand four hundred seven dollars and fifty cents (\$2,407.50) represents reimbursement to Wood County for expenses incurred during the month of August, 2012, in regard to the Strategic Prevention Framework State Incentive Grant Number 12-VA-008. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 156 and bearing the date of September 27, 2012 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED RANDALL LAW TO THE CLAYWOOD PARK PUBLIC SERVICE DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, reappointed Randall Law to the Claywood Park Public Service District. Said vacancy is due to the fact that Mr. Law's term expired on November 1, 2012. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Law's new term will expire November 1, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$4,815.00 OF WHICH \$2,407.50 REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 12-VA-008.

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Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

> APPROVED: THE COUNTY COMMISSION OF WOOD COUNTY David Blair Couch, President

Stephen Gainer, Commissioner

Wayne Dunn, Commissioner

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$1,640.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of one thousand six hundred forty-dollars and zero cents (\$1,640.00) for the month of October, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Reports; time sheets for Megan Underwood and the Wood County Sheriff's Festival, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Bavid Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

11/15/12 70/18/

WEST VIRGINIA

Division of Justice and Community Services

Date

Request for Reimbursemont OPY

				200
RECEIVED	Subgrantee:	Wood County Commission		
(For DJCS Use Only)	Address:	One Court Square	One Court Square, Suite 203	
		Parkersburg, WV 26	101	
	Project #:	09-VAWR-11		
	FEIN#:	556 000 417		*****
#	1	Funds are hereby requested to cover expenditures FROM: 10/1/12 TO: 10/31/12		
	FROM: 10/	1/12 T	0; 10/01/12	
1		<u> </u>		
PROJECT CASH EXPENDITURES	Accou	74.03 WWW.4730	Amount	
	09-VAWR-11/Prose		\$-0-	
	09-VAWR-11/Lav	/ Enforcement	\$1,640.00	
	Carlos.			
		TOTAL	\$1,640.00	
CERTIFICATION:				
I certify that this report presents actual r total grant budget to date, made in acco	eceipts and expenditur ordance with the approv	es of funds for the period ed budget for this grant	ed covered and for the t.)
All documentation is available at our offi	ce.			
David Blair Couch, President BY: Wood County Commission TYPED NAME & TITLE		SIGNATURE	ml	11/15/12 DATE
(Authorized Official or Grant Financial	Officer ONLY)			
	DJCS USE ON	_Y		
ADMINISTRATIVE APPROVAL:				
This request is approved in the amount	t of \$	itials	Date	_
Pursuant to the authority vested in me,	I certify that this reque	st is correct and proper	for payment.	

Program Accountant

11/15/12

NOVEMBER 15, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-14 IN THE AMOUNT OF \$2,623.00

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-14. Said Request for Reimbursement is in the amount of two thousand six hundred twenty-three dollars and zero cents (\$2,623.00) for the month of October, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

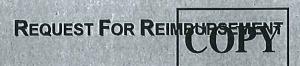
David Blair Couch, President

Wayne Dunn, Commissioner

Stephen Gainer, Commissioner

WEST VIRGINIA Department of Military Affairs & Public Safety Homeland Security State Administrative Agency (SAA)

Homeland Security Program



APPROVAL (SAA ONLY) I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.	Sub-grantee: Wood County Commission Address: One Court Square Suite 203 Parkersburg, WV 26101	
I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS	·	
Strategy, Goals and Objectives and/or grant guidelines. Director, Homeland Security SAA SAA Point of Contact	Sub grant Number: 10-SHS FEIN: 55-6000-417	
Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.	Funds are hereby requested FROM: October 1 2012	TO: October 31, 2012
State Homeland Security Advisor	Requested Amount:	
PROJECT CASH EXPENDITURES	Account # PO#10810	\$2,623.00
	TOTAL:	\$2,623.00
CERTIFICATION: I certify that this report presents actual receipts and experience budget to date, made in complete accordance with the series of the series	ne approved/budget for this su M SIGNATURE	od covered and for the total b-grant. 11-9-12 DATE
SAA ÚS	E ONLY	Section 1 Section 1997
Grant Accountant/Auditor APPROVAL: This request is approved in the amount of:		
Pursuant to the authority vested in me, I certify that this re-	quest is correct and proper for	payment.

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION OPENED SEALED BIDS FOR SECURITY CAMERAS.

ORDER

On this date, the County Commission of Wood County, at 11:30 A.M., did hereby OPEN sealed bids for court security cameras for the Holmes R. Shaver Judicial Annex. Such sealed bids were received pursuant to a Legal Notice appearing in the Parkersburg News and Sentinel on October 25, 2012 and October 29, 2012. Sealed bids were received from the following:

- Miller Communications
 One Wireless Way
 Parkersburg, WV 26101
 - Bid Price \$19,902.00

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did RECEIVE said bids for review.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

Wayne Dunn, Commissioner

Steve Gainer, Commissioner

OCTOBER TERM



IN RE: ESTATE OF ERMA WILSON, DECEASED. (DATE OF DEATH: 02/27/1981)

This day the 15th day of November, 2012, upon petition by LAWRENCE S. WILSON, JR. requesting that MILDRED P. WILSON, ADMINISTRATRIX of the Estate of ERMA WILSON, deceased, be removed. Upon review of said petition the County Commission moved that the said MILDRED P. WILSON, as ADMINISRATRIX, be removed, and that LAWRENCE S. WILSON, JR., be appointed as ADMINISTRATOR D.B.N. of the Estate of ERMA WILSON, deceased; and

It is hereby ordered that MILDRED P. WILSON, ADMINISTRATRIX of the Estate of ERMA WILSON, deceased, was removed, and the bond, and the surety on her bond, is hereby released.

It appearing to this Commission, proper so to do, the said LAWRENCE S. WILSON, JR. is hereby qualified as such ADMINISTRATOR D.B.N.

Whereupon the said LAWRENCE S. WILSON, JR., before the County Commission, made oath thereto, as such ADMINISTRATOR D.B.N. and together with Self, as surety, with justification filed, as surety, approved by the County Commission, entered into and acknowledged a bond in the penalty of \$100.00 Dollars conditioned according to law.

Letters of administration are hereby granted the said LAWRENCE S. WILSON, JR., upon the Estate of ERMA WILSON,

deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of ERMA WILSON, deceased, both real and personal, and will make their return thereof as required by law.

No Reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF JOHN W. HALL, JR., DECEASED

This day came TAMARA L. RHODES, who was, by the last Will and Testament of JOHN W. HALL, JR., deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that TAMARA L. RHODES, be and she is hereby qualified as such EXECUTRIX, and

entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said TAMARA L. RHODES, upon the Estate of JOHN W. HALL, JR., deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of JOHN W. HALL, JR., deceased, both real and personal, and will make their return thereof as required by law. No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF GYPSY P. NEWBERRY, DECEASED

This day came BONNIE LOU NEWBERRY KIBBLE, who was, by the last Will and Testament of GYPSY P.

NEWBERRY, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that BONNIE LOU NEWBERRY KIBBLE, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said BONNIE LOU NEWBERRY KIBBLE, upon the Estate of GYPSY P.

NEWBERRY, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of GYPSY P. NEWBERRY, deceased, both real and personal, and will make their return thereof as required by law. No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, November 19, 2012, at 9:30 o'clock A. M.

President

IN RE: ESTATE OF ROBERT LEE TRISSLER, DECEASED

This day came WILLIAM H. ELLISON, JR., who, on the 13th day of April, 2012, qualified as Administrator of the Estate of ROBERT LEE TRISSLER, deceased, and entered into a bond in the penalty of Ten Thousand (\$10,000.00) Dollars, with Self, as surety, with justification of surety filed, and moved the Commission that said bond be cancelled and that he be allowed to enter into a NEW and INCREASED Bond, in the penalty of Twenty-five Thousand (\$25,000.00) Dollars; and

It appearing to this Commission, proper so to do, the said motion is hereby granted.

Whereupon, the said WILLIAM H. ELLISON, JR., with Self, as surety, with justification of surety filed, entered into a NEW and INCREASED Bond in the penalty of Twenty-five Thousand (\$25,000.00) Dollars, conditioned according to law.

It is hereby ORDERED that the former bond in the penalty of Ten Thousand (\$10,000.00) Dollars, with Self, as surety, with jurisdiction of surety filed, be, and the same is hereby cancelled, and the surety thereon, be, and is hereby, released.

(REFERRED TO A FIDUCIARY COMMISSIONER) IN RE: ESTATE OF INGE M. CAMPBELL, DECEASED. This day came EDWARD L. CAMPBELL, and made known to this Commission the need of a Fiduciary Commissioner to settle the Estate of INGE M. CAMPBELL, deceased; and

It appearing to this Commission that no reference was made to a Fiduciary Commissioner for settlement of said Estate in the former qualification of EDWARD L. CAMPBELL, as EXECUTOR, of the Estate of INGE M. CAMPBELL, deceased, on the 15TH of November, 2012, it is hereby ordered that said Estate be, and it is hereby, referred to Justin L. Hardman, Fiduciary Commissioner, for settlement.

(REFERRED TO A FIDUCIARY COMMISSIONER) IN RE: ESTATE OF BARBARA S. MATHENY, DECEASED. This day came CARL L. POWELL, II, and made known to this Commission the need of a Fiduciary Commissioner to settle the Estate of BARBARA S. MATHENY, deceased; and

It appearing to this Commission that no reference was made to a Fiduciary Commissioner for settlement of said Estate in the former qualification of CARL L. POWELL, II, as EXECUTOR, of the Estate of BARBARA S. MATHENY, deceased, on the 15TH of November, 2012, it is hereby ordered that said Estate be, and it is hereby, referred to Gerald W. Townsend, Fiduciary Commissioner, for settlement.

(DATE OF DEATH: 10/14/1967) IN RE: ESTATE OF LAWRENCE S. WILSON, DECEASED.

This day the 15th day of November, 2012, upon petition by LAWRENCE S. WILSON, JR. requesting that MILDRED P. WILSON, ADMINISTRATRIX of the Estate of LAWRENCE S. WILSON, deceased, be removed. Upon review of said petition the County Commission moved that the said MILDRED P. WILSON, as ADMINISRATRIX, be removed, and that LAWRENCE S. WILSON, JR., be appointed as ADMINISTRATOR D.B.N. of the Estate of LAWRENCE S. WILSON, deceased; and

It is hereby ordered that MILDRED P. WILSON, ADMINISTRATRIX of the Estate of LAWRENCE S. WILSON, deceased, was removed, and the bond, and the surety on her bond, is hereby released.

It appearing to this Commission, proper so to do, the said LAWRENCE S. WILSON, JR. is hereby qualified as such

ADMINISTRATOR D.B.N.

Whereupon the said LAWRENCE S. WILSON, JR., before the County Commission, made oath thereto, as such ADMINISTRATOR D.B.N. and together with Self, as surety, with justification filed, as surety, approved by the County Commission, entered into and acknowledged a bond in the penalty of \$100.00 Dollars conditioned according to law.

Letters of administration are hereby granted the said LAWRENCE S. WILSON, JR., upon the Estate of LAWRENCE S.

WILSON, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisement of the Estate of LAWRENCE S. WILSON, deceased, both real and personal, and will make their return thereof as required by law.

No Reference is made to a Fiduciary Commissioner, for settlement, in this Estate.



STATE OF WEST VIRGINIA

COUNTY OF WOOD } TO -WIT:

I, <u>R.V. WHITE</u> , do solemnly swear that I will support the Constitution of the United State Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of <u>WOOD COUNTY SHERIFF'S DEPARTMENT – COURT AND TRANSPORT OFFICER</u> is for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same HELP ME GOD.	of the
Robins	
Subscribed and sworn to, before County Commission of Wood County, West Virginia, this day of October, 2012.	15th
County Commission of Wood County	

15

STATE OF WEST VIRGINIA

COUNTY OF WOOD

TO –WIT:

County Commission of Wood County