

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 19, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

AGENDA AND DISCUSSION ITEMS

At 9:25 A.M. the County Commission of Wood County reconvened, sitting ex-officio, as the Board of Canvassers, reconvened at 9:25 A.M., to ascertain the results of the Canvass for the General Election held on November 6, 2012. The County Commission certified said election results and declared the Canvass closed. (Order M/certify election)

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

At 10:00 A.M. Commissioner Dunn discussed the Sheriff's request to provide pay increases to his officers. No decision was made.

At 10:30 A.M. the Louis E. Starcher estate hearing was cancelled at a previous time.

At 10:40 A.M. the County Commission met with the members of the Henderson Hall Committee. They presented a recent video that was produced for the Hall. (Handout is attached to these minutes.)

At 11:37 A.M. the County Commission met with Toni Tiano, grant consultant. She presented an application for the annual EMPG Grant. (Order M/2198)

At 11:40 A.M. Mrs. Ora Atkinson met with the County Commission to discuss her property which was recently condemned by the Compliance Office. The County Commission agreed to visit the site on Monday, November 26, 2012 with the Health Department and the City of Parkersburg

They adjourned at 11:45 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/certify election, M/2197, M/2198 and M/2199

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled November 19, 2012.

Wood County Commission Meeting
Held November 19, 2012

Please Print

1.	<i>Sam Wain</i>
2.	<i>Loni Tiano</i>
3.	<i>Russell Atkinson</i>
4.	<i>Mary Atkinson</i>
5.	<i>Dea Mae Atkinson</i>
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- Agenda for Wood County Commission Meeting

- Introduce Advisory commission – Dr. Robert Stephens, Tom Crooks, Sam Winans, Jenny Keup, David McKain
- **Purpose – to update commission on progress in developing our vision and master plan.**
- 1. Explain the Henderson Hall Master Plan Panels as the visualization of the components of what makes up the Henderson Hall project and vision.
- 2. Show the new Henderson Hall Movie
- 3. Update on WVU Consultant Progress
- 4. Update on Advisory Commission Master Plan and Strategic Plan
- 5. Progress on Executing Henderson Hall Priority Tasks
 - Repairs the mansion soffits,
 - Repairs to the shutters,
 - Start redoing windows – grant from Community Foundation
 - Purchased a small tractor with loader and brush hog,
 - Fixed critical electrical problems,
 - Contract to repair roof: solder seams, replace gutters and downspouts on 1836 building,
 - Replace kitchen floor,
 - Develop docent corps to show HH to visitors,
 - Begin woods trails,
 - Refurbish Woodhaven Home
 - Develop visitor nature trails in woods along Rt 14,
 - Secure and begin sort and preservation of documents and pictures, 20 file cabinets, plus.
 - Purchased 9 fireproof file safes for documents,
 - Install security and air conditioning for document preservation
 - Begin planning for removal of trailer in December,
 - Planning for new security measures.
 - Inventoried all books and furniture
 - Sorting thousands of pictures.
 - Volunteer experts sorting and identifying clothes and textiles.
 - Install Storm Windows
- 6. Henderson Hall Friends and Fund Drive - This presentation will also kick-off our first fund drive and the beginning of a “Friends” organization of supporters. (Give out Imagine Page)
- 7. Request the funds for the WVU project authorized last year – \$15,000
- 8. Request funds through the Hotel/Motel tax innovative grant fund to support Henderson Hall

Henderson Hall Plantation

IMAGINE.....a world class, historic destination attracting visitors from all over the country - a museum telling a distinctly American family's story through its original furnishings, clothing, family photos and documents spanning seven generations.

IMAGINE.....falling in love with a place so stimulating that you'll want to come again and again to explore the history, the gardens and the beautiful pastoral setting.

IMAGINE.....revealing the secrets of a little known but handsome Italianate mansion and plantation, developing it into an economic engine for the Mid-Ohio Valley - a destination in one's own backyard that attracts thousands of people annually who stay in local hotels, eat at local restaurants and shop at local stores and boutiques.

IMAGINE..... an educational resource center that inspires scholars, students and historians from near and far, providing them with a ringside seat for spectacular civil war reenactments complete with cannons booming, cavalry charges and infantry assaults - where they learn firsthand about the formation of the only State born of the Civil War.

IMAGINE.....an artisan center where visitors can observe and engage with artists, sculptors, and craftsmen - a place that is as stimulating as it is serene, that ignites passion in the young and the old for history, learning and dreaming..

IMAGINE helping build such a wonderful destination.

IMAGINE*JUST IMAGINE!*



Wood County Commission

11/19/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:25 A.M.	MEET AS BOARD OF CANVASSERS TO CERTIFY ELECTION RESULTS	
9:30 A.M.	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 A.M. CANCELLED	ESTATE OF LOUIS E. STARCHER, CONTINUED FROM OCT. 18 TH – QUESTIONING APPRAISEMENT	WILLIAM CRICHTON AND RICHARD SMITH, ATTORNEYS
10:40 A.M.	UPDATE ON HENDERSON HALL	DAVE MCKAIN
11:00 A.M.	EMPG GRANT	TONI TIANO, GRANT CONSULTANT
11:15 A.M.	DISCUSS PROPERTY ON BRISCOE ROAD	ORA ATKINSON

✓ 11/19/12
70/183

NOVEMBER 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: CERTIFICATION OF ELECTION RESULTS FROM THE
GENERAL ELECTION HELD NOVEMBER 6, 2012.

ORDER

The County Commission of Wood County, sitting ex-officio, as the Board of Canvassers, reconvened at 9:25 A.M., to ascertain the results of the Canvass for the General Election held on November 6, 2012, in the County of Wood. Having carefully and impartially examined the returns of the aforesaid Election, and there being no contests pending, the Board of Canvassers, upon a motion made by Wayne Dunn, seconded by Wayne Dunn, and passed with David Blair Couch abstaining, does hereby CERTIFY the election results and do now declare the Canvass closed. The Clerk of the County Commission of Wood County is now directed to certify the results of said election to the Secretary of State, Charleston, West Virginia.

The County Commission, upon a motion made by Wayne Dunn, seconded by Stephen Gainer, and passed with David Blair Couch abstaining, does hereby adjourn as the Board of Canvassers, sine die.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/certify election

11/19/12
20/183

NOVEMBER 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$345,673.86 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 2008-GB-T8-K061-HELO.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three hundred forty-five thousand six hundred seventy-three dollars and eighty-six cents (\$345,673.86) which represents reimbursement to Wood County for expenses incurred during the month of July, 2012, in regard to the West Virginia Department of Transportation Grant Number 2008-GB-T8-K061-HELO. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 154 and bearing the date of September 24, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/19/12
70/183

NOVEMBER 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN APPLICATION REQUESTING FUNDS IN THE AMOUNT OF \$94,989.00 FOR AN EMERGENCY MANAGEMENT PERFORMANCE GRANT.

ORDER


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE an Application Summary and Assurance Form requesting funds for an Emergency Management Performance Grant (EMPG) in the amount of ninety-four thousand nine hundred eighty-nine dollars and zero cents (\$94,989.00).

The Application and pertinent documentation pertaining to the Emergency Management Performance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

~~Rick Modesitt, President~~



David Blair Couch, Commissioner



Stephen Gainer, Commissioner

M/2198

11/19/12
70/183

NOVEMBER 19, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH,
AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN
REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER
12-CCPT-04. SAID REQUEST IS IN THE AMOUNT OF \$4,189.00

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Pre-Trial Diversion Program Grant Number 12-CCPT-04. Reimbursement is in the amount of four thousand one hundred eighty-nine dollars and zero cents (\$4,189.00) for the month of September, 2012. In addition to the Request for Reimbursement, the Grant Progress Report, the Contractor Time Sheets and the Project Financial Report are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Pre-Trial Diversion Program is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2199

11/19/12
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WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
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COPY

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-CCPT-04
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 9/1/12 TO: 9/30/12

PROJECT CASH EXPENDITURES

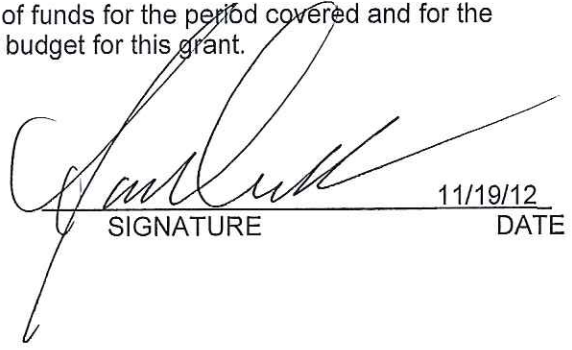
CATEGORY	AMOUNT
Personnel/Contractual	\$3,817.87
Travel/Training	371.22
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$4,189.09

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE 11/19/12
 DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
 Date Program Accountant