

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 26, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M. the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M. the County Commission met with Toni Tiano, grant consultant. She presented two separate Energy Assistance Grant Applications for their signature. (Orders A/1034 and A/1035)

At 10:50 A.M. the County Commission met with Wood County Solid Waste and Compliance Officer, John Reed. Mr. Reed presented the Solid Waste Authority's new website.

At 11:00 A.M. Mr. Reed discussed several compliance issues. (Handouts are attached to these minutes.)

At 11:20 A.M. the County Commission went on a site visit to the Ora Atkinson property located on Briscoe Road.

They adjourned after the site visit.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1028, A/1029, A/1030, A/1031, A/1033, A/1034 and A/1035

APPROVED:

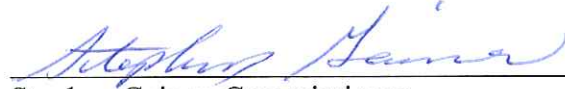
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled November 26, 2012.

Wood County Commission Meeting
Held November 26, 2012

Please Print

1.	Toni Tiano
2.	
3.	
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18.	
19.	
20.	

Wood County
Compliance Calls
2012
(January through November)

OPEN DUMPS

18

JUNKED
VEHICLES

19

SALVAGE IN
YARD

24

TIRE DUMPS

11

TRASH
ACCUMULATION

25

NO TRASH SERVICE

28

DILAPIDATED
HOUSES

54

Floodplain Coordination

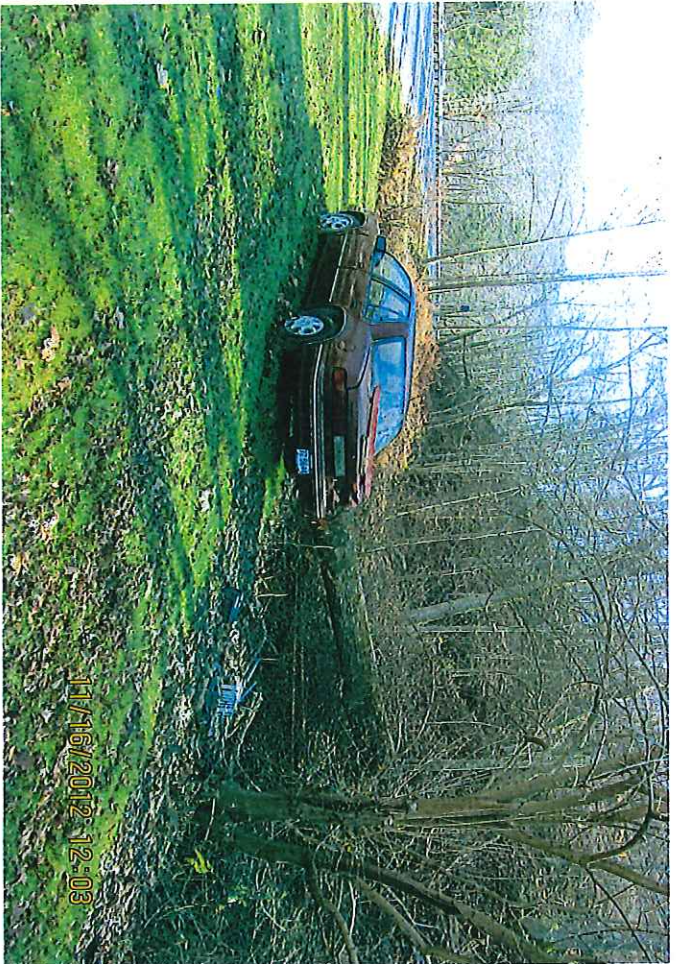
63 permits issued

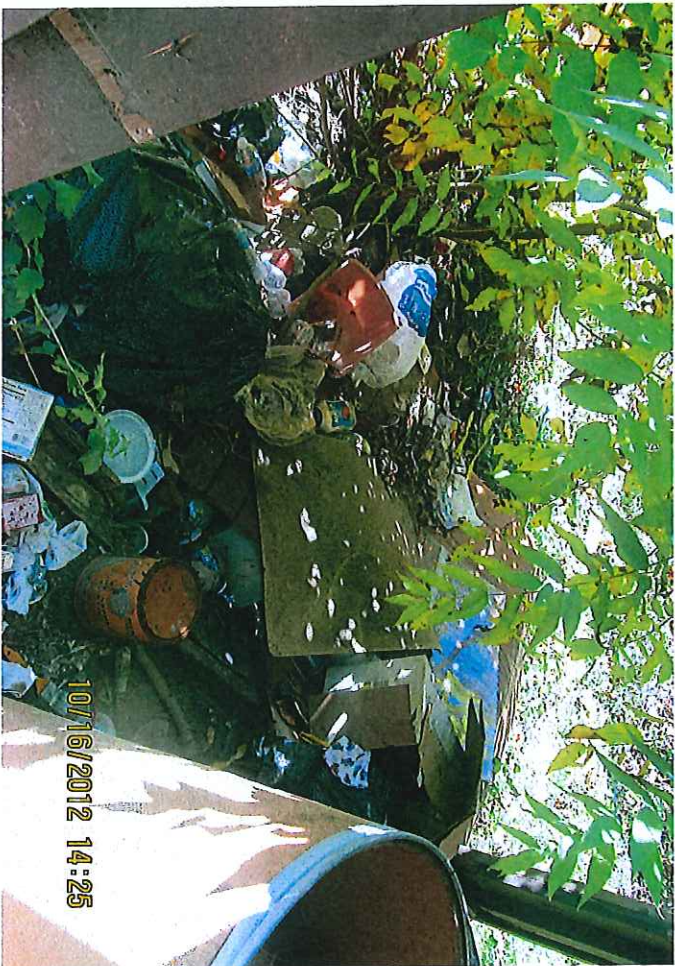
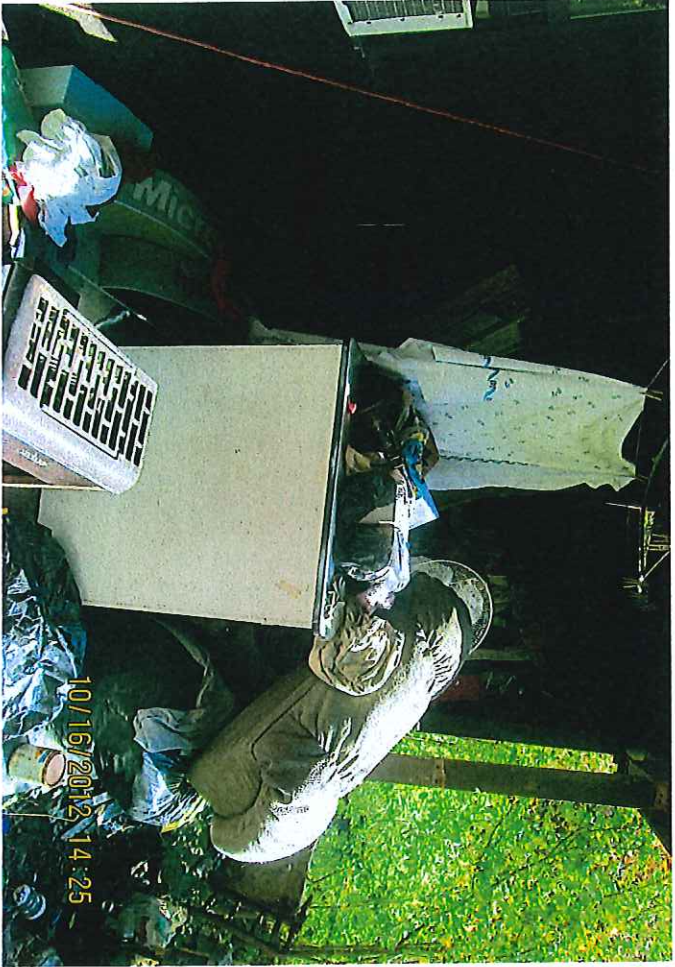
21 require field inspections



Kendrey Ballenger

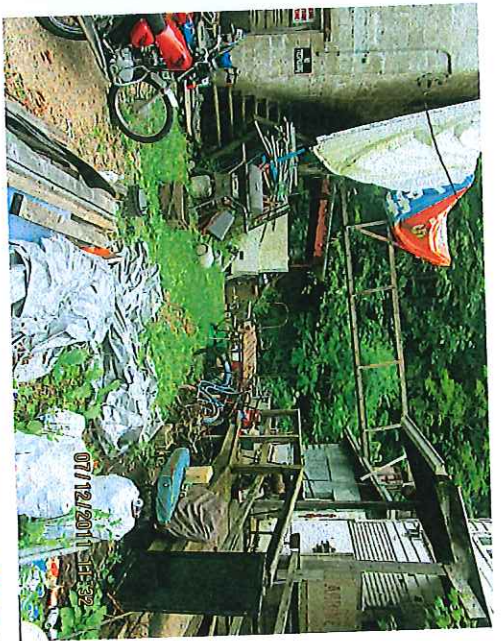
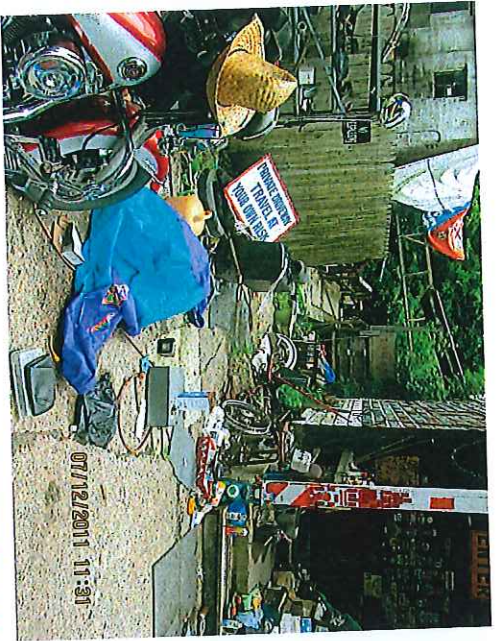
make me Elisee Murphy Rd.





Evelyn Brooks

170512 20110711



Mark Behaussecker





Wood County Commission

11/26/2012
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 A.M.	DISCUSS ENERGY GRANT	TONI TIANO
10:45 A.M.	PRESENTATION OF SOLID WASTE AUTHORITY'S NEW WEBSITE	JOHN REED
11:00 A.M.	UPDATE ON COMPLIANCE ISSUES	JOHN REED
11:30 A.M.	SITE VISIT TO ORA ATKINSTON PROPERTY LOCATED ON BRISCOE ROAD	

11/26/12
70/184

NOVEMBER 26, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN
REFERENCE TO BUDGET REVISION NO. 3 IN THE GENERAL
COUNTY FUND BUDGET FOR THE FISCAL YEAR 2012/2013.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne
Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, adopted a
Resolution in reference to Budget Revision No. 3 in the General County Fund Budget for the fiscal
year 2012/2013. The Request for Revision to the Approved Budget, being submitted to the West
Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by David
Blair Couch, President of the Wood County Commission.

A copy of the Resolution and Request for Revision are attached to this Order and should be
made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

11/26/12
70184



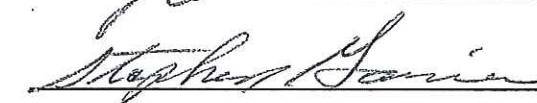
RESOLUTION

At a regular session of the county commission, held November 26, 2012 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General county budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS**, as shown on budget revision number 3, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Wayne Dunn and seconded by Steve Gainer, the vote thereon was as follows:

	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No
	<input checked="" type="radio"/> Yes	or	<input type="radio"/> No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so-stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor
Rich Shaffer

Circuit Clerk
Carole Jones

County Clerk
Jamie Six

Prosecuting Attorney
Jason Wharton

Sheriff
Jeff Sandy

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26302
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2012-2013

FY

1

FUND

3

REV. NO.

1

PG. OF NO.

County of Wood

GOVERNMENT ENTITY

Person To Contact Regarding

PO Box 1474

Budget Revision: **Kristi Williams**

STREET OR PO BOX

Phone: **304-424-1854**

Fax: **304-424-1809**

Parkersburg

26102

CITY

ZIP CODE

COUNTY

Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
322	Federal Grants	130,658	577,593	14,400	693,851
323	State Grants	25,149	512,463		537,612
366	Miscellaneous Revenue	102,055	1,050		103,105
381	Charges to Other Entities		3,951		3,951
382	Refunds/Reimbursements (External Sources)	528,355	80,206		608,561
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

1,160,863

COUNTIES-TRANSFERS TO THE GENERAL FUND FROM OTHER FUNDS MUST HAVE PRIOR APPROVAL OF AUDITOR'S OFFICE

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

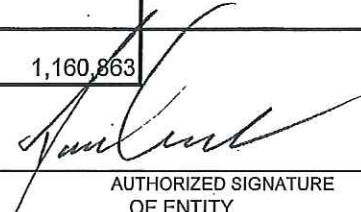
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
401	County Commission	3,052,328	40,781	6,235	3,086,874
405	Prosecuting Attorney	1,157,173	2,317		1,159,490
424	Courthouse	397,133	13,649		410,782
442	Federal Grants	176,756	577,593	14,400	739,949
443	State Grants	534	514,370		514,904
700	Sheriff-Law Enforcement	3,563,319	25,567		3,588,886
702	Reimbursable Jail Costs	756,541	20		756,561
713	Fire Department	176,000	316		176,316
900	Parks & Recreation	270,362	6,885		277,247
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

1,160,863

APPROVED BY THE STATE AUDITOR

BY: Director, Local Government Services Division Date



AUTHORIZED SIGNATURE OF ENTITY APPROVAL DATE

11/26/12
70/184

NOVEMBER 26, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-14 IN THE AMOUNT OF \$334.47.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the West Virginia Homeland Security Grant Number 10-SHS-14. Said Request for Reimbursement is in the amount of three hundred thirty-four dollars and forty-seven cents (\$334.47) for the month of October, 2012. Along with the Request for Reimbursement Form; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.


The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/26/12
70/184

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

REQUEST FOR REIMBURSEMENT

APPROVAL (SAA ONLY)

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager: _____

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
SAA Point of Contact _____

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor: _____

Sub-grantee: Wood County Commission

**Address: One Court Square Suite 203
Parkersburg, WV 26101**

Sub grant Number: 10-SHS-14

FEIN: 55-6000-417

Funds are hereby requested to cover expenditures

FROM: October 1 2012 TO: October 31, 2012

Requested Amount: \$334.47

PROJECT CASH EXPENDITURES

Account #	Amount
Reimbursement 01	\$173.12
PO10996	\$51.25
PO10999	\$110.10

TOTAL:

\$334.47

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch **PRESIDENT**

TYPED NAME & TITLE

Authorized Official or Grant Financial Officer ONLY

[Handwritten Signature]

SIGNATURE

11-20-12

DATE

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:

This request is approved in the amount of: _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Grant Accountant/Auditor Signature

Date

NOVEMBER 26, 2012

11/26/12
70/184

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ADVOCATE GRANT NUMBER 12-VA-008. SAID REQUEST IS IN THE AMOUNT OF \$2,407.50.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Advocate Grant Number 10-VA-040. The Request for Reimbursement is in the amount of two thousand four hundred seven dollars and fifty cents (\$2,407.50) for the month of October, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; Daily Time Sheets for the Victims Advocate, Tiffany Kiger; Time Sheets for the Assistant Victim Advocate, Monthly Progress Reports and the Monthly Statistical Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

11/26/12
70184

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 12-VA-008
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 10/1/12 TO: 10/31/12

PROJECT CASH EXPENDITURES	CATEGORY	AMOUNT
	Personnel/Contractual	\$2,407.50
	Travel/Training	
	Space	
	Other	
	TOTAL	\$2,407.50

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission  11/26/12
 TYPED NAME & TITLE SIGNATURE DATE
 (Authorized Official or Grant Financial Officer ONLY)

DCJS USE ONLY	
ADMINISTRATIVE APPROVAL:	
This request is approved in the amount of \$ _____	
_____	_____
Initials	Date
Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.	
_____	_____
Date	Program Accountant

11/26/12
70/185

NOVEMBER 26, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 13-CC-09. SAID REQUEST IS IN THE AMOUNT OF \$35,462.97.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Community Corrections Grant Number 13-CC-09. Reimbursement is in the amount of thirty-five thousand four hundred sixty-two dollars and ninety-seven cents (\$35,462.97) for the month of September, 2012. In addition to the Request for Reimbursement, the Time Sheets for employees of the Wood County Day Report Center, the Monthly Project Director's Report, the Financial Recap and the Project Financial Reports are being submitted to the Criminal Justice Services, Charleston, West Virginia.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

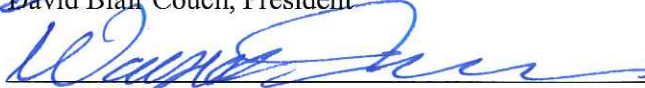
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1031

11/26/12
70/185

WEST VIRGINIA Division of Criminal Justice Services	Request for Reimbursement
---	----------------------------------

RECEIVED (For DCJS Use Only)	Subgrantee: Wood County Commission
	Address: One Court Square, Suite 203 Parkersburg, WV 26101
	Project #: 13-CC-09
	FEIN#: 556 000 417
	Funds are hereby requested to cover expenditures FROM: 9/1/12 TO: 9/30/12

PROJECT CASH EXPENDITURES

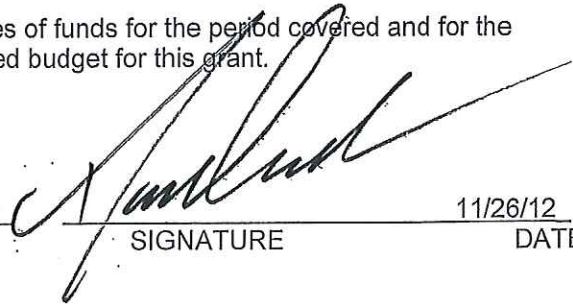
CATEGORY	AMOUNT
Personnel/Contractual	\$35,462.97
Travel/Training	-0-
Space	-0-
Other	-0-
Equipment	-0-
TOTAL	\$35,462.97

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President, Wood County Commission
 TYPED NAME & TITLE
 (Authorized Official or Grant Financial Officer ONLY)


 SIGNATURE

11/26/12
 DATE

DCJS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
 Date Program Accountant

11/26/12
70/185

NOVEMBER 26, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE WAVERLY LIONS CLUB SHELTER IMPROVEMENTS.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Waverly Lions Club Shelter Improvement (13LEDA0257) Valley in the amount of eight thousand dollars and zero cents (\$8,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1033

NOVEMBER 26, 2012

11/26/12
70186

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN APPLICATION REQUESTING FUNDS IN THE AMOUNT OF \$10,000.00 FOR A LOCAL ENERGY EFFICIENCY PROGRAM.

ORDER

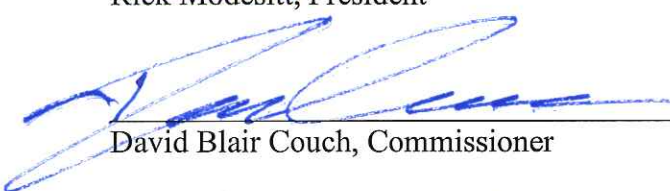
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE an Application for a Local Energy Efficiency Program Grant (EMPG) in the amount of ten thousand dollars and zero cents (\$10,000.00).

The Application and pertinent documentation pertaining to the Local Energy Efficiency Program Grant is on file in the Office of the County Administrator.


APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

Rick Modesitt, President



David Blair Couch, Commissioner



Stephen Gainer, Commissioner

A/1034

NOVEMBER 26, 2012

11/26/12

70/186

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN APPLICATION REQUESTING FUNDS IN THE AMOUNT OF \$10,000.00 FOR A LOCAL ENERGY EFFICIENCY PROGRAM.

ORDER

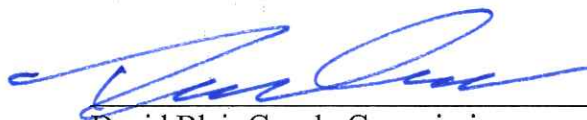
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE an Application for a Local Energy Efficiency Program Grant (EMPG) in the amount of ten thousand dollars and zero cents (\$10,000.00).

The Application and pertinent documentation pertaining to the Local Energy Efficiency Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

~~Rick Modesitt~~, President



David Blair Couch, Commissioner



Stephen Gainer, Commissioner

A/1035