

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, OCTOBER 1, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Stacie Mercer was sworn in as Wood County Tax Deputy.

AGENDA AND DISCUSSION ITEMS

At 10:30 A.M., the County Commission approved a resolution for Breast Cancer Awareness Day and Breast Cancer Awareness Month (See Attached).

At 10:45 A.M. Mike St. Clair, Wood County Coroner, met with the commission to request funding above his budgeted amount so he can attend the annual state conference. The commission asked the County Administrator to prepare a budget revision for Thursday's meeting.

At 11:17 A.M. Betty Akers met with the Commission to inform them of a problem she has having with the Parkersburg Humane Society. They confiscated her dog and she wants it back. The commission advised her to comply with the request of the Humane Society if she wants her dog back.

At 11:30 A.M. representatives from the Citizens in Action program met with the commission to present an overview of their program. They requested funding assistance from the commission. The commission stated they would commit \$5,000 to the program.

They adjourned at 12:02 P.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

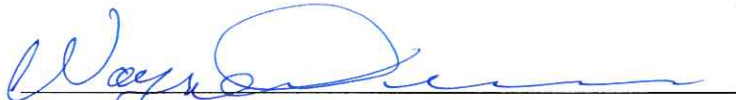
M/2129, M/2130, M/2131, M/2132, M/2133, M/2134

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled October 1, 2012.



Wood County Commission

10/01/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 A.M.	<p>APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES</p> <p>CONSIDER FENCING FOR SHERIFF'S IMPOUND LOT AT MOV AIRPORT</p> <p>APPOINT DELMAS BARKER TO WOOD COUNTY RECREATION COMMISSION</p> <p>APPOINT ROBERT STEPHENS TO MID-OHIO VALLEY REGIONAL AIRPORT AUTHORITY</p>	MARTY SEUFER, COUNTY ADMINISTRATOR
10:30 A.M.	PROCLAMATION FOR BREAST CANCER AWARENESS AND WREATH HANGING	PAULA STRAWDER
10:45 A.M.	REQUEST FOR FUNDING FOR CONFERENCE	MIKE ST. CLAIR, COUNTY CORONER
11:30 A.M.	CITIZENS IN ACTION PROGRAM (PER DBC)	AMY NICELY, JEAN AMBROSE AND KIM MATTHEWS

Wood County Commission Meeting
Held October 1, 2012

Please Print

1. <i>Mike St. CLAIR</i>
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10/1/12
70/157

OCTOBER 1, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED ROBERT STEPHENS
TO FILL A VACANCY ON THE MID-OHIO VALLEY AIRPORT
AUTHORITY.

ORDER

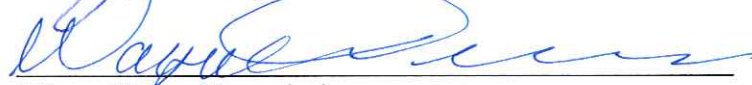
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed Robert Stephens to fill a vacancy that exists on the Mid-Ohio Valley Airport Authority. Said vacancy is due to the fact that Robert Stephens' term expired on September 24, 2012. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 24, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2129

10/1/12
70/157

OCTOBER 1, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED DELMAS BARKER
TO FILL A VACANCY ON THE WOOD COUNTY RECREATION
COMMISSION.

ORDER

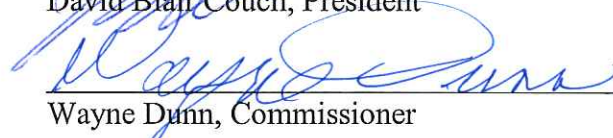
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed Delmas Barker to fill a vacancy that exists on the Wood County Recreation Commission. Said vacancy is due to the fact that Delmas Barker's term expired on September 15, 2012. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire September 15, 2015.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2130

10/1/12
70/158

OCTOBER 1, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE A REQUEST FOR REIMBURSEMENT FOR WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-23 IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE, the Request for Reimbursement and applicable forms for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-23. Said Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of September, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; Project Financial Report; the Sub-Grantee Progress Report; the Mid-Ohio Valley Health Department Reports; and the Monthly Project Director's Report are being submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

The aforementioned Grant Application and pertinent documentation pertaining to the aforementioned Grant Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

10/1/12
70/158

WEST VIRGINIA Department of Military Affairs & Public Safety Homeland Security State Administrative Agency COPY (SAA) Homeland Security Program	REQUEST FOR REIMBURSEMENT
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APPROVAL (SAA ONLY)

I have reviewed the attached documentation and believe this expenditure falls within grant guidelines and that sufficient funds exist to process and pay.

Homeland Security Grant Manager _____

I have reviewed the attached documentation and to the best of my knowledge and belief this expenditure falls within West Virginia's HS Strategy, Goals and Objectives and/or grant guidelines.

Director, Homeland Security SAA
SAA Point of Contact _____

Based on the approval by the Homeland Security Grant Manager and Homeland Security Point of Contract, I authorize this request for reimbursement to be processed and paid.

State Homeland Security Advisor _____

Sub-grantee: Wood County Commission

Address:
One Court Square, Suite 203
Parkersburg, WV 26101

Subgrant Number: 10-SHS-23

FEIN: 556 000 417

Funds are hereby requested to cover expenditures

FROM: 9/1/12 TO: 9/30/12

Requested Amount:

PROJECT CASH EXPENDITURES

Account #	Amount
10-SHS-23	\$ -0-
	\$
	\$

TOTAL: **\$ -0-**

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in complete accordance with the approved budget for this sub-grant.

BY: David Blair Couch, President  10/1/12

TYPED NAME & TITLE SIGNATURE DATE

Authorized Official or Grant Financial Officer ONLY

SAA USE ONLY

Grant Accountant/Auditor APPROVAL:

This request is approved in the amount of: _____

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

Grant Accountant/Auditor Signature**Date**

OCTOBER 1, 2012

10/1/12
78/158

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of September, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

10/1/12
70/158

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F12-HS-03-408 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 9/1/12 - 9/30/12
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com. 10/1/2012

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date) (Director)

Purchasing/Accounts Payable Use Only

OCTOBER 1, 2012

10/1/12
70/158

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of September, 2012. The Request for Reimbursement form, the Project Financial Report and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

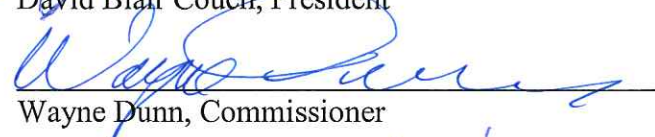
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

10/1/12
70/159

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F12-HS-2010 FEIN Number: 556000417 Funds are hereby requested to cover expenditures For the period of: 9/1/12 - 9/30/12
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
TOTAL	\$0.00

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Com.

10/1/2012

(Typed Name And Title)
(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)
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Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

10/1/12
70/159

OCTOBER 1, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED TIM FLINN IN
NOMINATION TO FILL A VACANCY ON THE WOOD COUNTY
AIRPORT AUTHORITY (NUNC PRO TUNC SEPTEMBER 27,
2012).

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, placed Tim Flinn in nomination to fill a vacancy that exists on the Wood County Airport Authority. Said vacancy is due to the death of Virgil Flinn, whose term was set to expire June 30, 2014. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Tim Flinn's term will expire June 30, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2134

PROCLAMATION

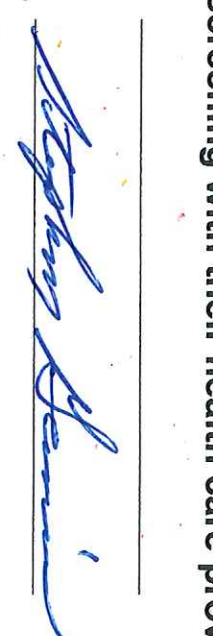

West Virginia Breast Cancer Awareness Day And Breast Cancer Awareness Month

In 2012, an estimated 1,316 West Virginia women will be diagnosed with breast cancer and approximately 294 women will die from the disease. Breast cancer continues to be a leading cause of cancer related deaths among WV women. A woman has a 1 in 8 lifetime risk of developing breast cancer and a 1 in 36 chance of dying from the disease.

Currently, the best method to reduce deaths due to breast cancer is through early detection of the disease. The American Cancer Society recommends a yearly mammogram for women starting at age 40. Clinical breast exams by a physician or nurse are recommended every three years for women in their 20s and 30s and every year for women 40 and over. Breast self-exam (BSE) is an option for women starting in their 20s. Women should be told about the benefits and limitations of BSE.

Clinical breast exams, breast self-exams, and mammograms can save lives. Women should talk to their health care provider about their individual screening schedule.

In recognition of the important lifesaving early detection practices available for breast cancer, I D. Blair Guel of Wood County, do hereby proclaim October 1, 2012, as West Virginia Breast Cancer Awareness Day and October 2012 as Breast Cancer Awareness Month. I urge all _____ County women to become aware that they are at risk for developing breast cancer and to discuss screening with their health care providers.



Wood County Schools CIA Program

Objective: To expose at-risk students to members of the community such as local government agency representatives and volunteers who can provide them with information about rights and responsibilities as citizens as well as career guidance for the future. Students will work as a group to identify an issue/problem in the community that can be addressed through a show of civic responsibility and then devise and carry out a plan to address that issue/problem.

History: Wood County Schools Civics Literacy Council piloted this program at Hamilton Middle School in the 2011-2012 school year. Twenty-five students were selected to participate and appropriate permission slips and media waivers were signed by parents of each. Students participated in two all-day field trips.

The first outing consisted of traveling to downtown Parkersburg and visiting the Wood County Justice Center as well as the Court House. Students participated in a mock trial in which their teacher Mrs. Knicely was arrested. Students held a copy of the Bill of Rights and as the trial ensued, they discussed which right correlated with the events at hand. The students were members of the jury that convicted Mrs. Knicely and on appeal, the trial moved to Circuit Court. Students met with Circuit Court Judge Waters. He discussed why he became a judge and explained some of his responsibilities. Students ate lunch in the Court Room with the Judge and Wood County Commissioner David Couch. The group then traveled to the County Commission, County Clerk, and Assessor's offices and to experienced first-hand the business that takes place in each. Students then witnessed early voting taking place and discussed the responsibilities of citizens to be educated and responsible voters.

The second outing was sponsored by the Wood County Solid Waste Authority and took place at Fort Boreman Park. A representative of the WCSWA presented information on recycling in our area. Students also met with an officer from the WV Division of Natural Resources as well as the Department of Environmental Protection. These representatives spoke with them about the responsibility of citizens to monitor their environment, providing them with ideas of future career opportunities if they continue their education. The event was topped off with a visit from local volunteers who reenact Civil War battles. These gentlemen spoke with the students about their volunteerism and keeping history alive. To wrap off the day they fired off their cannon for the students.

Enrollment: 25 at risk students per school. Grades 6-8. In the first year of the program, schools should have more 6th graders than 7th and 8th so that their progress can be tracked and they can be replaced with incoming 6th graders.

Content Standards addressed:

SS.6.C.5 Examine and analyze various acts of patriotism and civil discourse in response to events throughout U.S. history

SS.6.C.6 Research and organize information about an issue of global concern from multiple points of view

SS.6.C.7 identify global relief and development organizations and examine how they provide global aid and support.

SS.7.G.4 examine and summarize the effects of human/environmental reaction.

- SS.8.C.2** evaluate how citizens can influence and participate in government at the local, state and national levels assume the role of an active citizen participating in the democratic process (voting, community service, letter writing and school elections.)
- SS.8.C.3** identify, analyze and evaluate the responsibilities, privileges and rights as citizens of the state of WV found in state and national constitutions.
- SS.8.C.4** differentiate between the division of powers and responsibilities for each of the executive, legislative and judicial branches of the U.S and WV governments and describe the system of checks and balances.
- SS.8.C.5** cite the elected officials at the national, state and local levels, the constitutional requirements for election and responsibilities of each office.
- SS.8.C.9** analyze the functions and jurisdictions of the federal, state, local and special courts.
- SS.8.11** compare and contrast the relationship and function of local, county, state and national government.

Staff requirements: 1 coordinator per school.

Program needs: Bus-1200.00

Lunch- 2100.00

Shirts- 2100.00

Substitute teachers-1800.00

County Coordinator-5000.00

Project Citizen texts-1400.00

Publicity Plan: To provide publicity for participating county, schools and funding entities a PR campaign will be put into place. P.R. will include the following:

- ◆ Informing local media (television, radio and press) of the project
- ◆ Inviting local media to observe the project in process as it unfolds at the schools
- ◆ Inviting local media to interview funders as they interact with students as part of the project (more details forthcoming depending on who the funders are and on the exact nature of the project)
- ◆ Inviting local media to attend event
- ◆ Inviting local media to interview funders/students/parents (with parental consent) about the project at the event and/or upon project completion

Data needed for tracking success of program: attendance, discipline, and grades. Teacher comments will be collected as well.

Future Goal: Wood County Schools plans to activate this program in all six middle schools in the county. Those would include Van Devender, Williamstown, Hamilton, Jackson, Blennerhassett, and Edison Middle Schools. This would increase enrollment in the program to 150 students. The plan would include classroom lessons and special guests. The Solid Waste Authority would like to have public service announcements placed on their website. This would be a great opportunity for the students to practice their technological and collaboration skills in an experiential learning environment. Meeting once a week would be ideal while taking field trips every three months. The field trips are still in the planning stages but the idea is to get all schools to visit three designated sites in a rotating manner.



Home > Public Information Office > Youth Environmental Program-YEP

Youth Environmental Program-YEP



PIO Home Page
Youth Environmental Program-YEP
Youth Environmental Day
Junior Conservation Camp
Youth Environmental Conference
InDEPth (Agency monthly newsletter)
Enviro Fact Sheets
DEP Rules
Proposed Rules
Annual Report
State of the Environment report
Jobs
Narrative Water Quality Permitting Guidance
Settlements, Orders out to public notice
Video Gallery

What Is It?

The West Virginia Youth Environmental Program provides a challenge and an opportunity to the youth of our state to participate in environmental projects within their communities. To learn more about the program, click here. To enroll in the program, click on the YEP logo above.

Purpose

The Program is co-sponsored by the DEP and Quad Graphics of Martinsburg. It is designed to unite existing youth groups such as 4-H clubs, scouts, kindergarten, elementary, junior high/middle and high schools, FFA chapters, church youth fellowships, and others toward the common goal of **Making West Virginia Shine!** The program provides incentive to the groups to actively participate in environmental projects. It creates an interest and enthusiasm for preserving our natural resources, with more than \$11,000 in cash and other awards including a college scholarship.

How To Become Involved

Youth groups can become involved in the West Virginia Youth Environmental Program by simply enrolling at any time. There is no obligation and no cost. Each group that enrolls receives informative materials, including an official certificate of enrollment, lists of available awards, the award sponsors, project ideas, and criteria for reporting.

Youth groups enrolled in the program must submit a report of their projects to become eligible for more than \$11,000 in awards. Projects are to be completed from April 16 of the current year through April 15 of the next year. These reports are judged and the winning youth groups are presented their awards at the **Annual Youth Environmental Day**. This event is held the third Saturday in May at North Bend State Park, Cairo, West Virginia. Individual awards are also available. For additional information about the YEP and to learn more about enrollment, please contact:

Diana Haid
WV Department of Environmental Protection
Public Information Office
 601 57th Street SE, Charleston, West Virginia 25304
 Phone: (304) 926-0499 ext. 1114 Fax: (304) 926-0447
 Diana.K.Haid@wv.gov

10/1/12
70/158

STATE OF WEST VIRGINIA
COUNTY OF WOOD } TO -WIT:

I, STACIE MERCER, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY TAX DEPUTY in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Stacie Mercer

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of October, 2012.

[Signature]
County Commission of Wood County