

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 25, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Gary Thompson was sworn in to the Wood County Parks and Recreation Commission - Mountwood Park (Nunc Pro Tunc September 24, 2012).

Walter E. Hoffman was sworn in to the Wood County Sheriff's Office as a part-time transport officer (Nunc Pro Tunc September 10, 2012).

Brian L. Somerville was sworn in to the Wood County Sheriff's Office as a corrections officer (Nunc Pro Tunc September 10, 2012).

The County Commission, upon a motion duly made, seconded and passed, approved minutes of October 18, 2012.

AGENDA AND DISCUSSION ITEMS

At 9:50 A.M., Melvin Swiger, Maintenance Foreman, met with the commission to draw their attention to a problem with the façade at the Mid-Ohio Valley Health Department building. The commission asked him to contact Bill Brown, the county engineer, to get his opinion on what was needed to remediate the problem.

At 10:00 A.M., Randall Roberts with the Parkersburg Homecoming Committee stopped in to update the commission on this year's festival. He thanked the commission for their support.

At 10:05 A.M., Gary Thompson met with the commission to update them on the energy program which the commission is sponsoring.

At 10:20 A.M. Jelani Miller from the United States Small Business Administration met with the commission to discuss with them the recent determination by the President that Wood County has been determined to be eligible for funds through the Federal Emergency Management Association (FEMA) as well as loans through the Small Business Administration for storm damage from the storm this past summer.

They adjourned at 11:25 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2158, M/2159, M/2160, M/2161, M/2162, M/2163, M/2164, M/2165

APPROVED:

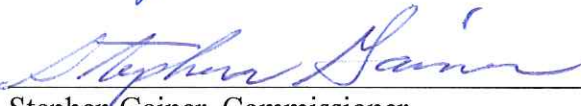
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled October 25, 2012.

Wood County Commission Meeting
Held October 25, 2012

Please Print

1.	Randall Roberts
2.	Gary Thompson
3.	Jean Miller
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Wood County Commission

10/25/2012
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR

10/25/12
70/166

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$18,380.70 OF WHICH \$11,242.17 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighteen thousand three hundred eighty dollars and seventy cents (\$18,380.70) of which eleven thousand two hundred forty-two dollars and seventeen cents (\$11,242.17) represents reimbursement to Wood County for expenses incurred during the month of August, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 152 and bearing the date of September 20, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

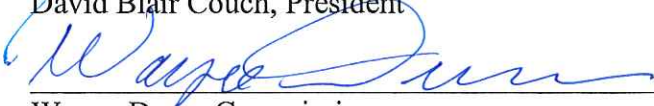
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

10/25/12
70/168

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$18,380.70 OF WHICH \$3,406.89 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-410.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighteen thousand three hundred eighty dollars and seventy cents (\$18,380.70) of which three thousand four hundred six dollars and eighty-nine cents (\$3,406.89) represents reimbursement to Wood County for expenses incurred during the month of August, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 152 and bearing the date of September 20, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

10/25/12
70/169

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$18,380.70 OF WHICH \$3,731.64 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eighteen thousand three hundred eighty dollars and seventy cents (\$18,380.70) of which three thousand seven hundred thirty-one dollars and sixty-four cents (\$3,731.64) represents reimbursement to Wood County for expenses incurred during the month of August, 2012, in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 152 and bearing the date of September 20, 2012 at which time David Blair Couch, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2160

OCTOBER 25, 2012

10/25/12
70/169

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F12-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$1,666.42.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by David Blair Couch and made unanimous by Stephen Gainer, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F12-HS-03-2011. The Request for Reimbursement is in the amount of one thousand six hundred sixty-six dollars and forty-two cents (\$1,666.42) for the month of September, 2012. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department and the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

10/25/12
70/169

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F12-HS-03-2011 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 9/1/12 - 9/30/12
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PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,666.42
TOTAL	\$1,666.42

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: David Blair Couch, President, Wood Cty. Co.

10/25/2012

(Typed Name And Title) _____ (Signature) _____ (Date) _____
 (Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

 (Date) (Director)

Purchasing/Accounts Payable Use Only

OCTOBER 25, 2012

10/25/12
70/169

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$1079.29

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of one thousand seventy-nine dollars and seventy-nine cents (\$1,079.79) for the month of September, 2012. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Reports; time sheets for Megan Underwood, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

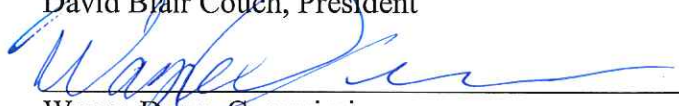
Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

WEST VIRGINIA Division of Justice and Community Services <div style="border: 2px solid black; padding: 5px; display: inline-block; font-weight: bold; font-size: 1.5em;">COPY</div>	Request for Reimbursement
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10/25/12
70/169

RECEIVED (For DJCS Use Only)	<table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">Subgrantee:</td> <td>Wood County Commission</td> </tr> <tr> <td>Address:</td> <td>One Court Square, Suite 203 Parkersburg, WV 26101</td> </tr> <tr> <td>Project #:</td> <td>09-VAWR-11</td> </tr> <tr> <td>FEIN#:</td> <td>556 000 417</td> </tr> <tr> <td colspan="2">Funds are hereby requested to cover expenditures</td> </tr> <tr> <td>FROM:</td> <td>9/1/12 TO: 9/30/12</td> </tr> </table>	Subgrantee:	Wood County Commission	Address:	One Court Square, Suite 203 Parkersburg, WV 26101	Project #:	09-VAWR-11	FEIN#:	556 000 417	Funds are hereby requested to cover expenditures		FROM:	9/1/12 TO: 9/30/12
Subgrantee:	Wood County Commission												
Address:	One Court Square, Suite 203 Parkersburg, WV 26101												
Project #:	09-VAWR-11												
FEIN#:	556 000 417												
Funds are hereby requested to cover expenditures													
FROM:	9/1/12 TO: 9/30/12												

PROJECT CASH EXPENDITURES


Account #	Amount
09-VAWR-11/Prosecuting Attorney	\$-0-
09-VAWR-11/Law Enforcement	\$1,079.29
TOTAL	\$1,079.29

CERTIFICATION:

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: David Blair Couch, President
Wood County Commission
TYPED NAME & TITLE


SIGNATURE

10/25/12
DATE

(Authorized Official or Grant Financial Officer ONLY)

DJCS USE ONLY

ADMINISTRATIVE APPROVAL:

This request is approved in the amount of \$ _____
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ _____
Date Program Accountant

10/25/12
70/169

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR BELLEVILLE HOMECOMING.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the Belleville Homecoming Project #12LEDA0639 in the amount of three thousand dollars and zero cents (\$3,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2162

OCTOBER 25, 2012

10/25/12
70/169

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is AUTHORIZED to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

BELLEVILLE HOMECOMING FACILITY REPAIRS (12LEDA0639) - \$3,000.00


RESOLVED this 25TH day of **OCTOBER, 2012**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

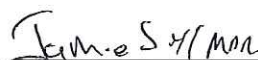


Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on October 25, 2012.



Jamie Six, County Clerk

10/25/12
70/178

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR THE ARC.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for the ARC of the Mid-Ohio Valley Project #12LEDA0651 in the amount of four thousand dollars and zero cents (\$4,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2163

OCTOBER 25, 2012

10/25/12
70/170

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

COPY

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,


NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is **AUTHORIZED** to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

ARC OF THE MID-OHIO VALLEY TECHNOLOGY (12LEDA0651) - \$4,000.00

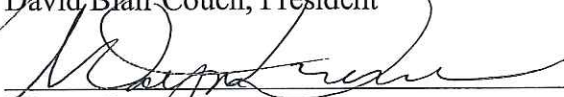
RESOLVED this 25TH day of **OCTOBER, 2012.**

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Garner, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on October 25, 2012.



Jamie Six, County Clerk

10/25/12
70/170

OCTOBER 25, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE GRANT CONTRACT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM FOR CASA.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Grant Program Contract in regard to the Governor's Community Partnership Grant Program application for CASA Project #13LEDA0258 in the amount of two thousand five hundred dollars and zero cents (\$2,500.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

M/2164

OCTOBER 25, 2012

10/25/12
707170

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

WHEREAS, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

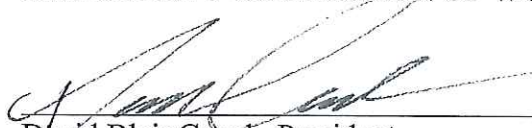
NOW THEREFORE, BE IT RESOLVED, that David Blair Couch, in his official capacity as President, is AUTHORIZED to execute the Grant Program Contract in regard to the Governor's Community Partnership Program application for the following project:

CASA – PROGRAM MATERIALS (13LEDA0258) - \$2,500.00


RESOLVED this 25TH day of **OCTOBER, 2012**.

APPROVED:

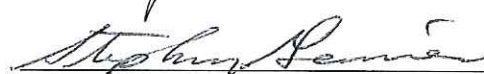
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President




Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on October 25, 2012.



Jamie Six, County Clerk

10/25/12
70/168

STATE OF WEST VIRGINIA
COUNTY OF WOOD


}

TO -WIT:

I, Gary Thompson, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Parks and Recreation Commission (Mountwood Park) in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 24th day of Sept., 2012.



County Commission of Wood County

10/25/12

20/167

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO -WIT:

I, BRIAN L. SOMERVILLE, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY SHERIFF'S OFFICE CORRECTIONS OFFICER in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Brian Somerville

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 10th day of SEPTEMBER, 2012.

[Signature]
County Commission of Wood County