

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, SEPTEMBER 10, 2012

PRESENT: DAVID BLAIR COUCH, PRESIDENT
WAYNE DUNN, COMMISSIONER
STEPHEN GAINER, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

Walter Hoffman was sworn in as a Wood County Sheriff's Office Part-Time Transport Officer.

Brian Somerville was sworn in as a Wood County Sheriff's Office Corrections Officer.

AGENDA AND DISCUSSION ITEMS

At 10:00 A.M., the County Commission briefly discussed quotes for awnings at the Wood County Justice Center. No decision was made.

At 10:15 A.M., the County Commission discussed the transfer of the Latrobe Street property (Old Gustke Shelter) to NFS Ministries. An Order was previously prepared approving this transfer. The deed needs to be prepared.

At 10:30 A.M., the County Commission held a hearing in regard to the Hensley Johnson estate. Olaf Johnson requested that Sarah Arnott, Administratrix be removed. Ms. Arnott was present with her attorney George Chandler. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen

Gainer, dismissed the petition to remove the Administratrix. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 10:45 A.M., the County Commission held a hearing in regard to the Cleo Dressel estate. Kay Martin and Ken Tracewell had an objection regarding the accounting in the estate of Cleo Dressel. Jay Tracewell, Administrator was present along with his Attorney, Paul Hicks. After discussion and new evidence that was submitted, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, ordered that this hearing be continued for 30 days from and referred this matter Ernest Douglass, Fiduciary Commission. Information in regard to this estate is on file in the Probate Office. (Probate Order)

At 11:00 A.M., the County Commission held a hearing in regard to the Lawanna Waldron estate. Paul Hicks, Attorney, presented a Motion to Declare the Estate Insolvent. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, Ordered that the Estate be closed and that the Executrix be released from her duties subject to her Preliminary and final Report being accepted and approved. Information in regard to this estate is on file in the Probate Office. (Probate Order)

The 11:15 A.M. hearing in regard to the Gerald Archer estate was cancelled.

At 11:30 A.M., the County Commission held a hearing in regard to the Cue Max Canterbury estate. Freeda Canterbury, Administratrix, is asking that claims be disallowed. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, Ordered that claims be disallowed due to insufficient funds. If funds come into the estate, the estate will be reopened. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 11:45 A.M., the County Commission held a hearing in regard to the Louis E. Starcher estate. Discussion took place in regard to the appraisal. Attorney for Anna Shepard and Krista Ryans was William Crichton who requested that Loretta J. Starcher Fetty, Executrix, be removed as Executrix. Attorney for Loretta Fetty, Richard Smith was present. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, continued this hearing until October 18, 2012 at 10:30 A.M.

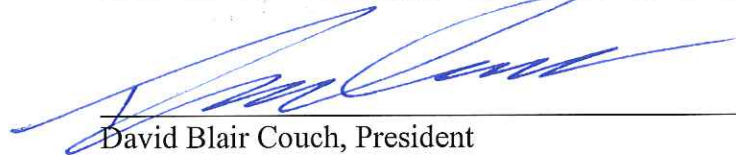
They adjourned at 11:48 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

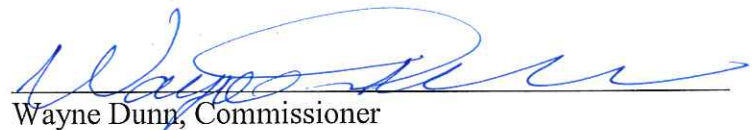
A/1017

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

To listen to these minutes, please refer to CD labeled September 10, 2012.

Wood County Commission Meeting
Held September 10, 2012

Please Print

1.	OIAF Johnson
2.	Sarah Annett
3.	George Chandler
4.	Jay Howell
5.	Paul L. Hicks
6.	Michael Martin
7.	Kew Troneau
8.	Larry Butcher
9.	Freda Canterbury
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	



Wood County Commission

9/10/2012
 1 Court Square, Suite 203
 Parkersburg, WV 26101

9:30 AM	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
10:00 AM	CONSIDER QUOTES FOR AWNINGS AT JUSTICE CENTER	
10:15 AM	CONSIDER TRANSFER OF LATROBE STREET PROPERTY TO NFS MINISTRIES	
10:30 AM	CONTINUATION OF HENSLEY JOHNSON ESTATE – OLAF JOHNSON WANTS ADMINISTRATRIX REMOVED	
10:45 AM	CLEO G. DRESSEL ESTATE – DISCUSS DISAGREEMENT ON FINAL SETTLEMENT	KAY MARTIN AND KEN TRACEWELL
11:00 AM	LAWANNA M. WALDRON ESTATE - MOTION TO DECLARE ESTATE INSOLVENT	PAUL HICKS
11:15 AM <i>CANCELLED</i>	GERALD L. ARCHER ESTATE – HEIR WANTS TO COMPEL THE ADMINISTRATRIX TO CORRECT THE APPRAISEMENT AND INVENTORY	BRENDA SMITH
11:30 AM	CUE MAX CANTERBURY ESTATE – REQUEST CLAIMS BE DISALLOWED	FREEDA CANTERBURY
11:45 AM	LOUIS EVERETT STARCHER ESTATE – QUESTIONING APPRAISEMENT	WILL CRICHTON AND RICHARD SMITH
General discussion items:		

9/10/12
70/148

SEPTEMBER 10, 2012

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE THE LETTER TO THE WV DEPARTMENT OF MILITARY AFFAIRS AND PUBLIC SAFETY/HOMELAND SECURITY FOR THE WEST VIRGINIA HOMELAND SECURITY GRANT 10-SHS-14. ZERO FUNDS ARE BEING REQUESTED FOR REIMBURSEMENT.

ORDER

On this date, the County Commission of Wood County upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to sign the letter to the WV Department of Military Affairs and Public Safety/Homeland Security for the 2011/2012 West Virginia Homeland Security Grant Number 10-SHS-14. Zero funds are being requested for the month of August, 2012. Along with said letter, the Sub-Grantee Progress Report, the Project Financial Report; the Sub-Grantee Adjustment Notice; the Itemization of Funds by Category form and the Budget Summary are being submitted.

A copy of the above mentioned documents are attached to this Order and should be made a part thereof.

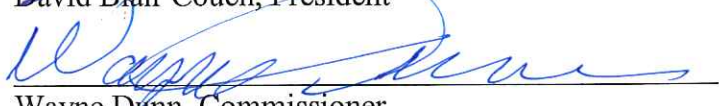
The aforementioned documentation pertaining to the Homeland Security Grant Program is on file in the Office of the County Administrator.

APPROVED:

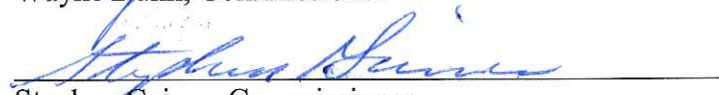
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



Wayne Dunn, Commissioner



Stephen Gainer, Commissioner

A/1017

Office of the County Commission of Wood County, West Virginia

Commissioners
David Blair Couch
Wayne Dunn
Steve Gainer



No. 1 Court Square
Suite 203
Parkersburg, WV 26101
Phone 304-424-1984

9/10/12
70/148

September 10, 2012

Mr. Edward A. Holsclaw, Jr.
Homeland Security
Sr. Grants Specialist
Homeland Security SAA
WV Department of Military Affairs
And Public Safety
1900 Kanawha Boulevard East
Building 1, Suite W-400
Charleston, WV 25305

Dear Mr. Holsclaw:

RE: Grant No: 10-SHS-14

Please find enclosed the monthly progress report for the above referenced grant for the period of August 2012 on behalf of the Mid-Ohio Valley Health Department. If you have any questions on this or desire any additional information, please feel free to contact Toni Tiano, grant consultant, at 304/428-7760 or 304/424-1972. Thank you for your assistance with this matter.

Sincerely,

David Blair Couch
President

Marty Seufer, County Administrator • Ph. 304-424-1976 • Fax 304-424-0194

Assessor
Rich Shaffer

Circuit Clerk
Carole Jones

County Clerk
Jamie Six

Prosecuting Attorney
Jason Wharton

Sheriff
Jeff Sandy

WEST VIRGINIA
Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency
(SAA)

Homeland Security Program

SUB-GRANTEE PROGRESS REPORT

Page 1 of 2

RECEIVED
For SAA Use Only

Sub-grantee Name and Address:

Wood County Commission

One Court Square Suite 203

Parkersburg, WV 26101

Sub-grant Number: 10-SHS-14

Project Title: Homeland Security Grant
Program

This report is submitted to cover activities

From: August 1,
2012

To: August 31,
2012

Prepared by: Kristine Green

Phone Number: 304-420-1481

Date Prepared: September 7, 2012

Monthly progress reports should adequately convey specific activities, progress, achievements, and difficulties encountered throughout the reporting period. The structure of this report should be in narrative form and directly relate to the accomplishment of activities, which compliment the objectives, goals, and impact of the project.

Seventh Progress Report for Sub-Grant Number 10-SHS-14

As of the last report given at the end of July 2012, Mid-Ohio Valley Health Department Threat Preparedness Unit (MOVHD TP) Calhoun County CERT Training was held on August 24th and 25th, there were 5 graduates from this class. The attendance was down due to an unexpected double booking of the facility where it was going to be held and it was not known about the double booking until about an hour before start time. On the Progress Report for September the receipts for Calhoun County CERT that ended and Pleasants County Cert training, as their last class in Thursday, so therefore I will not have the receipts in time for this report. The Roane County CERT training is still scheduled to be held on September 16th, 17th, 26th and 27th.

There is Wood County CERT training in the process of being scheduled for October. The CERT Back Packs have been ordered and the payment as of right now has not been paid. The CPR/AED class was held on August 13th and there were fifteen people that completed the course and now have their CPR/AED certifications. There is a Basic First Aid class scheduled on September 17th free for anyone that would like to take the course. Randy Flinn will again be the instructor for this class.

At the Parkersburg Homecoming the MOVHR CERT had a booth set up and the MOVHR CERT members were at the booth all weekend. Some of the MOVHR CERT members also participated in the parade. Having the presence of the MOVHR CERT there has given more people in the community a growing interest in becoming a CERT team member.

This is the update for the grant period August 1, 2012 to August 31, 2012.

SUB-GRANTEE PROGRESS REPORT
Instructions

The following instructions should be followed when preparing the Sub-Grantee Progress Report:

- RECEIVED:** This space is allocated for SAA "receiving" use ONLY.
- SUB-GRANTEE:** Enter the name and mailing address of the state agency, unit of local government, or non-profit agency that is designated as the grant recipient.
- SUB-GRANT NUMBER:** Enter the grant number assigned to your project by SAA.
- PROJECT TITLE:** Enter the title of the project that was used in the grant application.
- FROM – TO:** Enter the period of time utilizing numeric dates, which is covered by this report.
- PREPARED BY:** Enter the individual designated by the Sub-grantee agency as responsible for completing the Sub-grantee Progress Report.
- DATE PREPARED:** Enter the date this report was prepared.

WEST VIRGINIA

Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency (SAA)

Homeland Security Program

Project Financial Report

Project #:

10-SHS-14

Final Report:

Page:

1

Report #:

7

Sub-Grantee: Wood County Commission
Address: One Court Square Suite 203
Parkersburg, WV 26101

Prepared By: Kristine Green
Kristine Green

For Period: 8/1/12 To: 8/31/12
Date Prepared: 09/07/12

CATEGORY	APPROVED BUDGET			EXPENDED THIS PERIOD			EXPENDED TO DATE		
	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match	Grant Funds	Cash Match	In-Kind Match
Planning							0.00	0.00	0.00
Equipment	3,954.75						1,331.75	0.00	0.00
Training	8,045.25						7,515.98	0.00	0.00
Exercises							0.00	0.00	0.00
Mgt. & Admin.							0.00	0.00	0.00
Total	12,000.00	0.00	0.00	0.00	0.00	0.00	8,847.73	0.00	0.00

The following instructions should be followed when preparing a Project Financial Report for any SAA program.

Due Date: Project Financial Reports are due the 20th of each month.

Project #: Enter the subgrant number assigned by SAA.

Final Report: Mark if this is the final report

Page: Type in number of pages for this report (1 of 1, or 1 of 2).

Report #: Assign consecutive numbers for each report.

Sub-Grantee: Type the name and address of the subgrantee.

Prepared By: Type the name and phone number

For Period: Enter dates for which requesting grants funds.

Date Prepared: Enter date prepared.

Approved Budget: Enter the latest approved project budget.

Expended This Period: Enter expenditures made during this reporting period. Expenditure information should be based on actual disbursements/expenditures and should not be rounded.

Expended to Date: Enter cumulative expenditures to date

Submit report to: WV Department of Military Affairs & Public Safety

Homeland Security State Administrative Agency (SAA)

Building 1, Room W-400

State Complex Building

Charleston, WV 25305

Reports may also be e-mailed to the SAA

Department of Military Affairs & Public Safety
Homeland Security State Administrative Agency (SAA)

SUB GRANT ADJUSTMENT NOTICE

Page 1 of 1

Sub-grantee Name Wood County Commission	Sub-grant Number 10-SHS-14
	Adjustment Number 2
Authorized Official Commission President	Date 8/6/12
Project Title Mass Care	Nature of Adjustment Budget Adjustment

Section I – Supplemental Awards

Previous Grant Award Amount	
Adjustment	
Adjusted Award Amount	

Section II – Changes

Change Auth. Official	From:	To:
Change Project Director	From:	To:
Change Fiscal Officer	From:	To:
Change Sub-grant Period	From:	To:

Section III – Additional Information and Changes

Pursuant to Kristine Green's attached request, the Mid-Ohio Valley Health Department is hereby approved to purchase 43 CERT backpacks (AEL # 21GN-00-CCEQ).

Please see the attached revised budget pages.

cc: Kristine Green
 Jamie Six

Typed Name and Title
 Edward Holsclaw
 Homeland Security Sr. Grant Specialist

Signature


Revision #1
GATH #2

WEST VIRGINIA Homeland Security State Administrative Agency (SAA) HOMELAND SECURITY GRANT PROGRAM	ITEMIZATION OF FUNDS BY CATEGORY PAGE 3-2 (EQUIPMENT ONLY)
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Budget Category	Matching Funds	Federal HSP Funds	Approved (SAA Use Only)
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Equipment:
 (Please see Authorized Equipment List AEL)
<https://www.rkb.us/>

Communications equipment is required to be compatible with the SAFECOM P25 trunked radio hierarchy and the WV Interoperable Radio Project. Per Executive Order 13-07 all communications equipment requests must be reviewed and approved by the State Interoperability Coordinator.

Requirement: Must list the AEL # beside each piece of equipment.

(1) two-drawer file cabinet (AEL # is 16GN-00-FILE) on wheels to hold all of the paperwork needed for an emergency to be put on the emergency trailer. Triage Tape (AEL # 09ME-01-MCIK) to be used in drills, exercises and real emergencies. Triage Tags (AEL# 09MS-01-TTAG) to be used in drills and emergencies. Non-Sterile/Non-Latex Gloves AEL # 09MS-03-GLVN to be used during emergencies. Plus shipping for items above.

(43) CERT back-packs
 AEL# 216N-00-CCEQ

} P GATH#1	\$1,400	\$1,400
GATH#2	\$ 2534.75	\$ 2534.75

PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5	↓	↓	↓
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Revision #2
G.A.H.#2

WEST VIRGINIA Homeland Security State Administrative Agency (SAA) HOMELAND SECURITY GRANT PROGRAM	ITEMIZATION OF FUNDS BY CATEGORY PAGE 3-3 (TRAINING ONLY)
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Budget Category	Matching Funds	Federal HSP Funds	Approved (SAA Use Only)
<u>Training:</u> 6 CERT trainings for refreshments and materials for 4 days each, @\$60 a day with an estimate of 20 per day ✓ Print and bind 200 Student Manuals for CERT training classes at \$17.50 each -F Print and bind 10 Instructor manuals at \$17.50 each ✓ Print ²⁰⁰ CERT incident documentation forms for responders' equipment kits @ \$8.00 per set -F Print and bind 200 MOVR CERT policies, procedures and emergency operations manuals for all members @ \$17.50 each G.A.H.#1-P #2 Purchase ²⁰⁰ All Weather Field Operating Guide for responders' equipment kits @ \$8.93 each (bulk rate) -F	0 0 0 0 0 0	\$1,440 \$3,500 \$175 \$1,600 \$3,500 \$1786	1,325.33 3,510.20 253.88 1,095.99 -0 - 1,859.85
PLEASE CARRY TOTALS TO THE BOTTOM OF PAGE 3-5	↓	↓	↓

* All funds must be rounded to the nearest whole dollar amount. Please make additional copies of this page as necessary.*

Revision #1
GAN #1

WEST VIRGINIA Homeland Security State Administrative Agency (SAA) HOMELAND SECURITY GRANT PROGRAM	BUDGET SUMMARY PAGE 4
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Applicant: <div style="font-size: 1.2em; font-family: cursive;">Wood Co. Commission</div>	Federal Employer Identification Number (FEIN): <div style="font-size: 1.2em; font-family: cursive;">55 6000 417</div>
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Category	HSP Funds (A) *	Matching Funds (B) **	Total Funds (A + B)
Planning			
Equipment	\$3,954.75		\$3,954.75
Training	\$8,045.25	0	\$8,045.25
Exercises	0	0	0
Total Budget	\$12,000	0	\$12,000

FUNDING STRATEGY		
Funding Source(s)	Amount	
Sub-Grant Funds:	\$12,000	
Matching Funds (If Applicable):	\$0	
Other Funding (If Applicable):	\$0	
Total:	\$12,000	

* Total of column A shall be placed in the space on page 1 – item number 5, for Funds Requested.

** Total of column B shall be placed in the space on page 1 – item number 5, for Project Matching Funds.

All funds must be rounded to the nearest whole dollar amount.

Holsclaw, Edward A.

From: Green, Kristine L
Sent: Friday, August 03, 2012 3:42 PM
To: Holsclaw, Edward A.
Cc: Green, Kristine L
Subject: Request to make a change to the Mass Care Budget
Attachments: Adjustment for rest of Mass Care grant 8-3-12 Excel Project Financial Report 082709.xls;
For CERT back packs Excel Equipment Listing 082709.xls

Importance: High

Hello Ed;

Here is my official request to change funds from the training line budget item to the equipment line budget item of the Mass Care grant. Right now there is \$3,152.27 left in the training budget, here are the following changes I would like to make:

Leave \$529.27 dollars in the training budget for the remaining three CERT classes.
Transfer \$2,623 over to equipment to purchase 43 CERT back packs that I have been able to get before at a good discount with a better quality back pack and more equipment in it then some of the cheaper models.

This would bring the grand total up to the original \$12,000 that was awarded. I am attaching a finance report to reflect the difference for your approval.

Thank you

Kristine

Kristine Green
Regional Threat Preparedness Volunteer Coordinator
MOVHD Threat Preparedness Unit
211 6th Street
Parkersburg, WV 26101
304-420-1481

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Holsclaw, Edward A.

From: Holsclaw, Edward A.
Sent: Monday, July 30, 2012 10:32 AM
To: Green, Kristine L
Subject: RE: Please find revision to June 2012 10-SHS-14 sub-grant attached. thanks, ed

Kristine,

The backpacks would be approved using equipment listing AEL 21GN-00-CCEQ. I still need to know how much money is needed to be transferred between the training and equipment category before I can take any action on a grant adjustment.

Thanks,
Ed

From: Green, Kristine L
Sent: Monday, July 30, 2012 10:27 AM
To: Holsclaw, Edward A.
Subject: RE: Please find revision to June 2012 10-SHS-14 sub-grant attached. thanks, ed

Ed;

The back packs would be for our CERT graduates and would have all their PPI's that they need for responding to an emergency, hard hat, vest, flashlight, mini triage kit, colored tape for triage, other equipment that are standard in the CERT back packs. On my original grant proposal, I had the AEL number for the CERT back packs. The rest of the amount would probably remain in the training or switch to outreach materials. I have to double check to see exactly what is left now that I have receive some more paid invoices.

Kristine

Kristine Green
Regional Threat Preparedness Volunteer Coordinator
MOVHD Threat Preparedness Unit
211 6th Street
Parkersburg, WV 26101
304-420-1481

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From: Holsclaw, Edward A.
Sent: Monday, July 30, 2012 10:21 AM
To: Green, Kristine L

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF CAROLYN SUE EVANS, DECEASED

This day came JAMES MORROW EVANS, III, who was, by the last Will and Testament of CAROLYN SUE EVANS, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that JAMES MORROW EVANS, III, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said JAMES MORROW EVANS, III, upon the Estate of CAROLYN SUE EVANS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of CAROLYN SUE EVANS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF CUE MAX CANTERBURY, DECEASED (ORDER COUNTY COMMISSION-DISALLOW CLAIMS)

This day came FREEDA CANTERBURY, ADMINISTRATRIX of the Estate of CUE MAX CANTERBURY, deceased, before the County Commission, in a hearing asking that claims be disallowed in said Estate. The County Commission after reviewing said appraisal and inventory, ruled that claims be disallowed, because of insufficient funds in said Estate. The County Commission ordered that if additional funds come into estate, that the estate will need to be reopened.

IN RE: ESTATE OF LAWANNA M. WALDRON, DECEASED (ORDER COUNTY COMMISSION-DISALLOW CLAIMS)
ORDER DECLARING ESTATE INSOLVENT

This 10th day of September, 2012, came the Petitioner, by counsel, and presented unto the Commission a Motion to Declare the Estate Insolvent, dispose of any and all remaining creditors of the Estate, close the Estate and release the Executrix of her duties, subject to her Preliminary and Final Report being accepted and approved by this Honorable Court.

And the Commission, having examined the Motion and its exhibits, does hereby grant said Motion and does hereby ORDER that the Estate be closed, and that the Executrix be released from her duties, subject to her Preliminary and Final Report being accepted and approved by this Court.

Entered this 10th day of September, 2012.

WOOD COUNTY COMMISSION

By: David Blair Couch

Its: President

Prepared by:

s/ Paul L. Hicks

Paul L. Hicks (WVSB 7459)

Bowles Rice McDavid Graff & Love LLP

Counsel for Earl Waldron

United Square, Fifth Floor

501 Avery Street

Post Office Box 49

Parkersburg, WV 26102-0049

304-420-5510

IN RE: ESTATE OF CLEO G. DRESSEL, DECEASED (ORDER COUNTY COMMISSION-HEARING CONTINUED
UNTIL OCTOBER 18, 2012-REFERRED TO ERNEST M.
DOUGLASS, FIDUCIARY COMMISSIONER)

ORDER

This day came the parties, Kay Martin and Ken Tracewell in regard to an objection to the accounting of the estate of Cleo G. Dressel, deceased, and Jay Tracewell, Administrator, represented by Bowles Rice LLP and Paul L. Hicks. The County Commission of Wood County has ordered that this matter be continued for a hearing set 30 days from now and has referred this matter to Ernest M. Douglass, Fiduciary Commissioner of Wood County.

ENTERED this 10th day of September, 2012.

s/ David Blair Couch

Wood County Commission

PREPARED FOR ENTRY:

s/ Paul L. Hicks
Paul L. Hicks (WVSB#7459)
Counsel for Jay Tracewell
Bowles Rice LLP
501 Avery Street, United Square, P.O. Box 49
Parkersburg, WV 26102-0049
Phone: 304-420-5510

IN RE: ESTATE OF HENSLEY OTIS JOHNSON, DECEASED (ORDER COUNTY COMMISSION-PETITION TO REMOVE ADMINISTRATRIX DISMISSED)

This day came Olaf Renwick Johnson, heir to the Estate of HENSLEY OTIS JOHNSON, deceased, requesting that SARAH ARNOTT, the Administratrix of said Estate, represented by George Chandler, Attorney, be removed. The County Commission after reviewing said Estate ordered that the petition to remove the Administratrix be dismissed.

IN RE: ESTATE OF GERALDINE G. HADDIX, DECEASED

This day came DONALD F. HADDIX, who was, by the last Will and Testament of GERALDINE G. HADDIX, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that DONALD F. HADDIX, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said DONALD F. HADDIX, upon the Estate of GERALDINE G. HADDIX, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisalment of the Estate of GERALDINE G. HADDIX, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF KEITH ROBERT JOACHIM, DECEASED. (DATE OF DEATH: 08/17/2012)

This day came CARMEN CELESTE JOACHIM, DECLINE BY PAPER WRITING FILED, and moved the appointment and qualification of RYAN KEITH JOACHIM as ADMINISTRATOR of the Estate of KEITH ROBERT JOACHIM, deceased; and

It appearing to this Commission, proper so to do, the said RYAN KEITH JOACHIM is hereby qualified as such ADMINISTRATOR.

Whereupon the said RYAN KEITH JOACHIM, before the County Commission, made oath thereto, as such ADMINISTRATOR, and together with TRAVELERS CASUALTY AND SURETY COMPANY, AS SURETY, by V. Fred Fitzer, its Attorney in Fact, approved by the County Commission, entered into and acknowledged a bond in the penalty of Seventy Five Thousand (\$75,000.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said RYAN KEITH JOACHIM, upon the Estate of KEITH ROBERT JOACHIM, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisalment of the Estate of KEITH ROBERT JOACHIM, deceased, both real and personal, and will make their return thereof as required by law.

No Reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, September 13, 2012, at 9:30 o'clock A. M.

President

estate will need to be reopened.

IN RE: ESTATE OF LEONA GAY CRISS, DECEASED (HEARING CONTINUED GENERALLY)

This day came William Richardson, Jr., Attorney for Andrew V. Criss, before the County Commission, in regard to a hearing that was held Monday, August 13, 2012, before the County Commission, requesting that ADRIAN V. CRISS and CHRISTOPHER V. CRISS, who qualified as CO-EXECUTORS, of the Estate of LEONA GAY CRISS, deceased, on the 29th day of May, 2008, be removed as CO-EXECUTORS. Upon motion of the County Commission, and William Richardson, Jr., Attorney, hearing is continued generally.

IN RE: ESTATE OF GUY CLAYTON LOCKHART, JR., DECEASED (HEARING CONTINUED-SEPTEMBER 10, 2012)

This day came SUSAN WEAVER and GUY CLAYTON LOCKHART, III, before a hearing that was held Monday, August 13, 2012, before the County Commission, requesting that JAMIE J. LOCKHART, who qualified as ADMINISTRATRIX, of the Estate of GUY CLAYTON LOCKHART, JR., deceased, on the 12th day of December, 2011, be removed as ADMINISTRATRIX and the JEFF SANDY, Sheriff of Wood County be appointed as ADMINISTRATOR D.B.N. of said Estate. Upon motion of the County Commission, hearing is continued until Monday, September 10, 2012.

IN RE: ESTATE OF LOUIS EVERETT STARCHER, DECEASED (ORDER COUNTY COMMISSION-SETTLEMENT TO BE FILED BY AUGUST 27, 2012-HEARING CONTINUED UNTIL SEPTEMBER 10, 2012-IF NEEDED)

This day came William Crichton, Attorney for Anna Shepard and Krista Ryans, before the County Commission, in regard to a hearing that was held Monday, August 13, 2012, before the County Commission, requesting that LORETTA JEANNE STARCHER FETTY, who qualified as EXECUTRIX, of the Estate of LOUIS EVERETT STARCHER, deceased, on the 25th day of August, 2011, be removed as EXECUTRIX. Upon motion of the County Commission, the final settlement must be filed with R. Vance Golden, III, Fiduciary Commissioner, by August 27, 2012, or hearing is continued until Monday, September 10, 2012, if needed.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, August 16, 2012, at 9:30 o'clock A. M.


President

At a Regular Session of the County Commission, continued and held for the County of Wood at the Courthouse thereof, Thursday, August 16, 2012, Present, David Blair Couch, President of said Commission, and Wayne Dunn and Stephen Gainer, Commissioners.

The orders and proceedings of the previous sessions of this Commission, held on Monday, August 13, 2012, were read before the County Commission, approved and ordered signed.

IN RE: ESTATE OF LOUIS STARCHER, DECEASED
ORDER

On this day came the beneficiaries, Anna Shepard and Krista Ryans, by counsel, William Crichton, upon their Motion to compel an accounting, final settlement and final distribution in the above estate or, in the alternative, Motion to remove the Executrix, Loretta Fetty.

This honorable Commission, having received the presentation of the beneficiaries and heard the response of the Executrix, Loretta Fetty, hereby Orders and directs that Loretta Fetty shall file an accounting and final settlement in the above referenced estate on or before August 27, 2012 and make final distributions from the estate no later than September 10, 2012. Pending the Executrix's compliance with this Order, the beneficiaries' Motion is continued until this honorable Commission's meeting on September 10, 2012.

ENTER THIS 16th DAY OF AUGUST, 2012.

s/ David Blair Couch

s/ Wayne Dunn

s/ Stephen Gainer

Prepared and submitted for entry by:

s/ William Crichton

WILLIAM CRICHTON (WV Bar #876)

325 9th Street

Parkersburg, WV 26101

IN RE: ESTATE OF MARY JEAN SHUCK, DECEASED. (DATE OF DEATH: 07/02/2012)

This day came GARY W. SOMERVILLE and moved his appointment and qualification as ADMINISTRATOR of the Estate of MARY JEAN SHUCK, deceased.

It appearing to this Commission, proper so to do, the said GARY W. SOMERVILLE is hereby qualified as such ADMINISTRATOR.

Whereupon the said GARY W. SOMERVILLE, before the County Commission, made oath thereto, as such ADMINISTRATOR and together with SELF, AS SURETY, WITH JUSTIFICATION FILED, approved by the County Commission, entered into and acknowledged a bond in the penalty of ONE THOUSAND FIVE HUNDRED (\$1,500.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said GARY W. SOMERVILLE, upon the Estate of MARY JEAN SHUCK, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of MARY JEAN SHUCK, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF GLADYS P. WILLIAMS, DECEASED

This day came ROBERT E. SNYDER, who was, by the last Will and Testament of GLADYS P. WILLIAMS, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that ROBERT E. SNYDER, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said ROBERT E. SNYDER, upon the Estate of GLADYS P. WILLIAMS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of GLADYS P. WILLIAMS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF JOYCE A. ROGERS, DECEASED

This day came PETER COLE ROGERS, who was, by the last Will and Testament of JOYCE A. ROGERS, deceased, named therein to qualify as EXECUTOR, without bond, of said Will.

It appearing to this Commission that PETER COLE ROGERS, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said PETER COLE ROGERS, upon the Estate of JOYCE A. ROGERS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of JOYCE A. ROGERS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF RANDALL C. WIGGINS, DECEASED. (DATE OF DEATH: 07/20/2012)

This day came DENE E. WIGGINS and moved her appointment and qualification as ADMINISTRATRIX of the Estate of RANDALL C. WIGGINS, deceased.

It appearing to this Commission, proper so to do, the said DENE E. WIGGINS is hereby qualified as such ADMINISTRATRIX.

Whereupon the said DENE E. WIGGINS, before the County Commission, made oath thereto, as such ADMINISTRATRIX and together with SELF, AS SURETY, WITH JUSTIFICATION FILED, approved by the County Commission, entered into and acknowledged a bond in the penalty of ONE THOUSAND NINE HUNDRED (\$1,900.00) Dollars, conditioned according to law.

Letters of administration are hereby granted the said DENE E. WIGGINS, upon the Estate of RANDALL C. WIGGINS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of RANDALL C.