

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 29, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:10 A.M., the County Commission discussed the possible contracting with Fox Engineering for control of cell towers in the County. Andy Feeney, representing AT&T was in attendance to oppose the proposal. Brian Tregoning from Fox Engineering was also in attendance. After discussion, the County Commission recommended the issue be sent to the Planning Commission for their review and recommendation.

At 9:25 A.M., the County Commission discussed the use of the Wood County Justice Center parking lot. The Commission decided to proceed with the proposed plan to lease spots out. (Order M/2364)

The County Commission announced that vacancies exist on the Wood County 9-1-1 Advisory Board. They also placed B.D. Adkins, Ed Hupp, Arnold C. Green, Jr., David McClure, Gib Jackson, Shawn Graham and Tom Joyce in nomination. (Order A/1097)

The County Commission appointed Tim Thomas, Jeff Dimick, Steve Cunningham and Pat Sole to the Wood County Local Emergency Planning Committee. (Order A/1096)

At 9:30 A.M., the County Commission went to Mason County to tour their animal control facility.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1097, A/1096, M/2357, M/2358, M/2359, M/2360, M/2361, M/2362, M/2363, M/2364

Having no further scheduled appointments or business to attend to, the County Commission adjourned after their return from Mason County.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "Wayne Dunn", written over a horizontal line.

Wayne Dunn, President

A handwritten signature in blue ink, appearing to read "Stephen Gainer", written over a horizontal line.

Stephen Gainer, Commissioner

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled April 29, 2013.

Wood County Commission Meeting
Held April 29, 2013

Please Print

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| 1. | Andy Feeney AT & T |
| 2. | Brian Tregoning Fox Engi |
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Wood County Commission Agenda

4/29/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

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|---------|----------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| 9:00 AM | Approve and sign minutes, orders, purchase orders, invoices, new road names, erroneous assessment applications and any other administrative duties | Marty Seufer, County Administrator |
| | Consider contract with Fox Engineering for Wireless Telecommunication Towers | |
| | Consider use of Justice Center Parking Lot | |
| | Announce 911 vacancies and nominations | |
| | Appoint Tim Thomas, Jeff Dimick, Steve Cunningham and Pat Sole to the Local Emergency Planning Committee | |
| | Tour Mason County Animal Control Center | |
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4/29/13
70/279

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED TIM THOMAS, JEFF DIMICK, STEVE CUNNINGHAM AND PAT SOLE TO THE WOOD COUNTY LOCAL EMERGENCY PLANNING COMMITTEE.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, appointed Tim Thomas, Mid-Ohio Valley Transportation Authority, Jeff Dimick, Ohio Valley University, Steve Cunningham, Sabic and Pat Sole, Wood County Schools, to the Wood County Local Emergency Planning Committee. Mr. Thomas' term will expire December 31, 2013; Mr. Dimick's term will expire December 31, 2014. Mr. Cunningham's and Mr. Sole's terms will expire December 31, 2015.

Said appointments are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities and are upon the recommendation of Steve Simonton, Chairman of the LEPC.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

4/29/13
70/280

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT VACANCIES EXIST ON THE WOOD COUNTY 9-1-1 ADVISORY BOARD. THE COUNTY COMMISSION PLACED B.D. ADKINS, ED HUPP, ARNOLD C. GREEN, JR., DAVID MCCLURE, GIB JACKSON, SHAWN GRAHAM AND TOM JOYCE IN NOMINATION.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, announced that vacancies exist on the Wood County 9-1-1 Advisory Board. Said vacancies are due to the fact that James "Joe" Ruf (deceased), City of Williamstown; Ed Hupp, Emergency Services; Arnold C. Green Jr., E.I. Dupont (Industry); Joe Gonzalez, Fraternal Order of Police; vacant spot, Deputy Sheriffs' Association; David McClure, Trauma/ES-Camden Clark; Tom Joyce, St. Joseph's Ambulance and Gib Jackson, General Public terms expire on April 30, 2013 and the unexpired (vacant) term of the Wood County Sheriff's Department expiring April 30, 2014. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, placed B.D. Adkins, Ed Hupp, Arnold C. Green Jr., David McClure, Tom Joyce, Shawn Graham and Gib Jackson were also placed in nomination for appointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

A/1097

4/29/13
70/278

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,629.72 OF WHICH \$60.00 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2011.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand six hundred twenty-nine dollars and seventy-two cents (\$3,629.72) of which sixty dollars and zero cents (\$60.00) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 266 and bearing the date of April 4, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

4/29/13

70/279

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$3,629.72 OF WHICH \$3,569.72 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of three thousand six hundred twenty-nine dollars and seventy-two cents (\$3,629.72) of three thousand five hundred sixty-nine dollars and seventy-two cents (\$3,569.72) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 259 and bearing the date of March 21, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2358

4/29/13
201279

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$8,300.04 OF WHICH \$3,197.40 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand three hundred dollars and four cents (\$8,300.04) of which three thousand one hundred ninety-seven dollars and forty cents (\$3,197.40) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 258 and bearing the date of March 21, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2359

4/29/13
70/279

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$8,300.04 OF WHICH \$5,102.64 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of eight thousand three hundred dollars and four cents (\$8,300.04) of which five thousand one hundred two dollars and sixty-four cents (\$5,102.64) represents reimbursement to Wood County for expenses incurred during the month of January, 2013, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 256 and bearing the date of March 18, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2360

4/29/13

70/278

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE BELLEVILLE HOMECOMING.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Belleville Homecoming Project (#13LEDA0737) in the amount of two thousand dollars and zero cents (\$2,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Grant Program is in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2361

APRIL 29, 2013

4/29/13
70/278

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

BELLEVILLE HOMECOMING – FACILITY UPGRADES & SUPPLIES
(#13LEDA0737) - \$2,000.00

RESOLVED this 29TH day of April, 2013.

APPROVED:

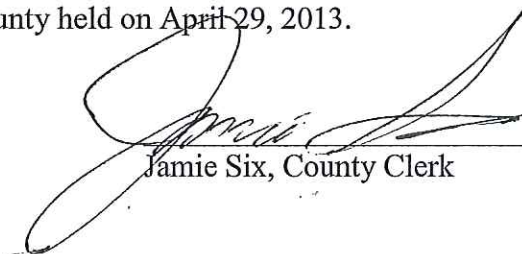
THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 29, 2013.


Jamie Six, County Clerk

4/29/13
70/278

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE FRIENDS OF MOUNTWOOD PARK.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Friends of Mountwood Park (#13LEDA0740) in the amount of seven thousand five hundred dollars and zero cents (\$7,500.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Grant Program is in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2362

APRIL 29, 2013

4/29/13
70/278

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

THE FRIENDS OF MOUNTWOOD PARK (#13LEDA0740) - \$7,500.00

RESOLVED this 29TH day of April, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President

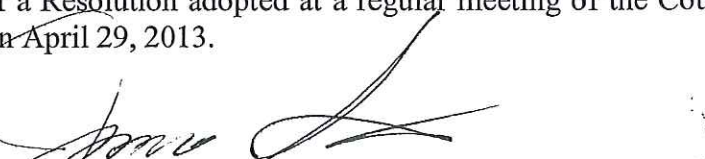


Stephen Gainer, Commissioner



David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 29, 2013.



Jamie Six, County Clerk

4/29/13
7/278

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE AMERICAN RED CROSS.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the American Red Cross Project (#13LEDA0252) in the amount of eleven thousand five hundred dollars and zero cents (\$11,500.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Grant Program is in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2363

APRIL 29, 2013

4/29/13
70/278

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

RESOLUTION

WHEREAS, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

WHEREAS, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

WHEREAS, the County Commission of Wood County is an eligible applicant; and

WHEREAS, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,


NOW THEREFORE, BE IT RESOLVED, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

AMERICAN RED CROSS – DESK AND CHAIRS (#13LEDA0252) - \$11,500.00

RESOLVED this 29TH day of April, 2013.

APPROVED:

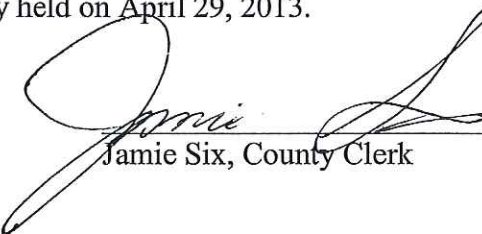
THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on April 29, 2013.


Jamie Six, County Clerk

4/29/13
70/280

APRIL 29, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE
MONTHLY LEASING OF PARKING SPACES IN THE JUSTICE
CENTER PARKING LOT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE the leasing of parking spaces in the Wood County Justice Center parking lot at the rate of fifty dollars and zero cents (\$50.00) per month per space.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2364



MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 916 Market Street, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

4/29/13
70/280

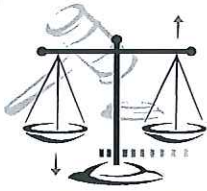
To: Wood County Commission
From: Dennie Huggins, DRC Executive Director *DH*
Date: 4/29/13
Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Douglas Miser as a temporary financial consultant. Mr. Miser has served the Wood County Commission in this capacity on several previous occasions. He also held a similar position during the course of his employment with the Internal Revenue Service (IRS), from which he is currently retired.

In addition to receiving the county's standard mileage rate for miscellaneous transportation, Mr. Miser would be compensated at the rate of \$15 per hour. His services in this capacity are necessary in order to complete the process of reviewing this agency's financial records.

Mr. Miser is available to begin functioning in this capacity immediately upon approval of this request. I will be happy to provide any other information which you deem necessary in order to act on this request as quickly as possible.

DH
PH



MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 916 Market Street, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

To: Wood County Commission
From: Dennie Huggins, DRC Executive Director *DH*
Date: 4/24/13
Re: Roane County DRC Request to Hire

4/29/13

70/280

Please regard this notice as my request to hire Jeffrey Conley as a General Office Support Worker for our Roane County site. In this capacity, Mr. Conley would be classified as a part-time employee working for a maximum of 29 hours per week at a rate of \$9.50 per hour.

This hiring is necessary in order to fill the vacancy which was created by the resignation of the employee who formerly held the position. I will be happy to provide any other information which you deem necessary in order to act on this request as quickly as possible.