

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 1, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 8:30 A.M., the County Commission of Wood County met in Special Session and went into regular session at 9:00 A.M. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of July 22, 2013.

The County Commission approved Erroneous Assessment Applications in regard to personal property for James L. Albert, Shannan M. Allen, Robert L. Anderson, Terese L. Bennett, Marshall Burdette, Lanny Burton, Ronald J. Coe, Joseph M. Corry, Donald E. Deuley, Luther D. & Jacqueline L. Fluty, Jay W. Gerber, Jr., Arthur L. Gifford II, Thomas E. Hall, Yvette Buck Harper, Tom Jarrell, Leejay Inc., Thomas L. McCarty, Michael P. McMilleon , Daniel A. Martin, Troy R. Sams, Judith A. Stump, Robert Sturm, Lisa Marie Sundstrom, Lowell G. Swisher, Tows R. Us, Inc. and Jean Vansickle.

The County Commission approved Erroneous Assessment Applications in regard to real property for Walter L. & Catherine Townsend and Orville Trembly.

Brittney Jacobs was sworn in as a Wood County Holding Center Officer.

AGENDA AND DISCUSSION ITEMS

At 8:32 A.M., the County Commission appointed Mark Rhodes to fill the County Clerk's vacancy. (Order M/2460) Mr. Rhodes was also sworn in on this date.

At 8:53 A.M., the County Commission accepted the resignation of Jamie Six as County Clerk.
(Order M/2461)

At 9:00 A.M., the County Commission discussed a request by Mountain River Physical Therapy for a building permit in the flood zone. A representative from Pickering Associates was in attendance to provide the engineering report they have done for the project. A representative from Douglas Builders, who is performing the construction work, was also in attendance. The issue came before the Commission in the past and they were asked to present the plan to the County to assure the neighbors that the water would not be a problem and the alley would remain open. After discussion the County Commission authorized a permit to be issued. (Order M/2462)

At 9:07 A.M., Commissioner Dunn signed the signature cards at the request of the Sheriff's Tax Office.

At 9:12 A.M., the County Commission met with Wood County Assessor, Rich Shaffer, regarding pay increases he gave within his department. The page with the raises is attached to these minutes and shall be made a part thereof.

At 9:25 A.M., the County Commission met with JJ Barrett, West Virginia University Extension Agent, to discuss gardening in the area. He stated Commissioner Dunn asked him to appear before the Commission to promote a fall garden series.

At 9:35 A.M., the Commission discussed carryover requests from various entities.

At 9:39 A.M., the County Commission placed the name of Dave McClure in nomination for the Mid-Ohio Valley Board of Health. (Order A/1147)

At 9:40 A.M., the County Commission discussed the current West Virginia Courthouse Facilities Improvement Authority Grant Project, as well as any possible project for this year's application.

At 9:52 A.M., the County Commission discussed the possible disposition of the former Wood County Jail. Commissioner Dunn stated he thought we needed to begin thinking about demolition of the facility. After discussion, the County Commission authorized the advertising for bids to demolish said facility. (Order M/2463)

At 10:03 A.M., Commissioner Dunn stated he had already arranged for WVU Extension to store their materials at Lincoln School for their Energy Express program.

At 10:04 A.M., the County Commission discussed the engineering report for the Civil Air Patrol building located at the Mid-Ohio Valley Regional Airport. Terry Moore, Airport Manager, was in attendance and advised the Commission the Airport does not generate revenue from the building for the cost of disposing the materials. The Commission informed Mr. Moore that they have no interest in the building due to the cost of renovating it.

At 10:33 A.M., the County Commission approved a draft letter submitted by Kim Coram for appointment to the Wood County Alternative Transportation Committee.

At 10:41 A.M., the County Commission discussed the County Energy Program. Commissioner Dunn stated that Wood County Prosecuting Attorney, Jason Wharton, advised him regarding the attachment of the program to the County. Commissioner Dunn stated he has taken care of Mr. Wharton's concerns.

At 11:07 A.M., the County Commission stated they do not have anything to talk about regarding considering County finances. They asked this to be removed from future agendas.

At 11:08 A.M., the County Commission met with Jim Miracle from Carlin's Battery who requested moving his storage facility for the cannon in the County Jury Parking Lot.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

A/1147, A/1148, M/2457, M/2458, M/2459, M/2460, M/2461, M/2462 and M/2463

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:13 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled August 1, 2013.

Wood County Commission Meeting
Held July 29, 2013

Please Print

| | |
|-----|---------------------------------|
| 1. | Frank Douglas |
| 2. | Spencer Kimble |
| 3. | Ed Hupp |
| 4. | Rick Duffin |
| 5. | Terry Moore |
| 6. | Jim Miracle - Carlins Battery D |
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Wood County Commission Agenda

8/1/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

| | | |
|---------|---|------------------------------------|
| 8:30 AM | Appoint County Clerk | |
| 9:00 AM | Administrator's Report | Marty Seufer, County Administrator |
| | Garden Series for awareness | JJ Barrett, WVUP |
| | Consider carryover requests | |
| | Sign Tax Office Signature Cards | Jenna Phipps, Tax Office |
| | Discuss and Consider salaries for Assessor's Office employees | Rich Shaffer, Assessor |
| | Consider nomination for the Mid-Ohio Valley Board of Health | |
| | Discuss and consider approval of floodplain building permit for Mountaineer River Physical Therapy 415 36 th St., Parkersburg WV | Frank Douglass, Douglass Builders |
| | Discuss WVCFIA 2013 Grant Application | |
| | Consider Equitable Sharing Agreement & Certification with WV Department of Justice | |
| | Consider execution of contract with Humane Society | |
| | Discuss uses for old correctional center | |
| | Discuss storage options for Energy Express | |
| | Discuss Engineers Report – Civil Air Patrol Building- Veterans Park fence and runway | |
| | Discuss Alternative Transportation Committee | |
| | Discuss Energy Program | |
| | Discuss and consider county finances | |
| | County Commissioners' Reports | |

Discussion, Review and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days prior to the meeting

Exhibit 1

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

COPY

| NAME | | PAY BI-MONTH | ANNUAL | RAISE | 2014 SAL | BI-MONTHLY |
|------------|----------|--------------|------------|--------|----------|------------|
| | | 2012-13 | | | 2013-14 | |
| WALLACE | SONDI | 1,987.83 | 47,707.92 | 1,292 | 49,000 | 2,041.67 |
| ENOCH | KIMBERLY | 987.83 | 23,707.92 | 2,292 | 26,000 | 1,083.33 |
| MILLER | TESSA | 1,542.00 | 37,008.00 | 992 | 38,000 | 1,583.33 |
| WOLFE | JAIME | 1,267.00 | 30,408.00 | 3,592 | 34,000 | 1,416.67 |
| MORROW | PATRICIA | 916.67 | 22,000.00 | 4,000 | 26,000 | 1,083.33 |
| COLE | MICHELL | 1,683.67 | 40,408.08 | 1,092 | 41,500 | 1,729.17 |
| VALENTINE | STEVEN | 1,921.17 | 46,108.08 | 892 | 47,000 | 1,958.33 |
| DEGRAEF | KAREN | 1,837.83 | 44,107.92 | 892 | 45,000 | 1,875.00 |
| | | | 291,455.92 | 15,044 | 306,500 | 12,770.83 |
| 407 | | | | | | |
| TENNANT | KEVIN | 1,462.83 | 35,107.92 | 1,092 | 36,200 | 1,508.33 |
| GRIMM | DONALD | 1,000.00 | 24,000.00 | 2,000 | 26,000 | 1,083.33 |
| HARTLEBEN | ANDY | 1,379.50 | 33,108.00 | 5,000 | 38,108 | 1,587.83 |
| BUCKINGHAM | CYNTHIA | 1,887.83 | 45,307.92 | 892 | 46,200 | 1,925.00 |
| LINCICOME | KERRI | 1,567.00 | 37,608.00 | 1,392 | 39,000 | 1,625.00 |
| RADER | STEVE | 916.67 | 22,000.08 | 3,000 | 25,000 | 1,041.67 |
| MCINTIRE | RAYMOND | 1,608.67 | 38,608.08 | 992 | 39,600 | 1,650.00 |
| SHEPPARD | STEPHEN | 2,358.67 | 56,608.08 | | 0.00 | |
| COTTRELL | LARRY | 1,987.83 | 47,707.92 | 1,292 | 49,000 | 2,041.67 |
| SHAFFER | ROBERT | 1,987.83 | 47,707.92 | 1,292 | 49,000 | 2,041.67 |
| | | | 387,763.92 | 16,952 | 348,108 | 14,504.50 |

Please make these changes effective with the August 15, 2013 payroll
 The raises for Andy and Steve have already been effective since July 1, 2013
 I have added another \$1000 to the base for Don Grimm starting Aug. 15th
 Thank you for your help,
 Rich Shaffer, Wood County Assessor, July 25, 2013



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June 25, 2013

Mr. Terry Moore
Mid-Ohio Valley Regional Airport
PO Box 4089
Parkersburg, WV 26102

Re: Civil Air Patrol Building cursory Assessment
(Pickering Associates Project Number 2139057)

Dear Mr. Moore:

We appreciate the opportunity to provide our services. As requested, Pickering Associates has prepared the following engineering report concerning the Civil Air Patrol Building located at the Mid-Ohio Valley Regional Airport, in Parkersburg, WV.

CIRCUMSTANCES

The Mid-Ohio Valley Regional Airport (MOVRA) along with the Wood County Commissioners (WCC) are concerned about the condition of the Civil Air Patrol Building due to the roof leaking in several areas causing the growth of mold and mildew. The condition of the building was highlighted due to report issued by the Wood County Engineer, William M. Brown, P.E., dated 01/28/13. The building has been recently vacated and the WCC and MOVRA are interested in understanding the potential costs associated with renovating the building for reuse.

INSPECTION AND DOCUMENT REVIEW

A limited visual inspection of the building was conducted by Eric S. Smith, P.E. of Pickering Associates on 03/19/13 and again on 05/13/13 while accompanied by Mike Stocky of Pickering Associates. General conditions were noted and photographs taken. Selected measurements were taken using standard tape measures. Other than Mr. Brown's letter, no other documentation (e.g. existing drawings) was provided to Pickering Associates for review. Pickering Associate's proposal dated 03/28/13 can be referenced for additional information. Furthermore, no testing of any kind was conducted.

OBSERVATIONS – GENERAL

The following observations were made during the limited visual inspection:

1. The building was constructed in approximately 1970.
2. The building consists of three different areas: offices, classrooms/storage areas and a hanger.
3. The roof consists of Tectum roof panels with a ballasted membrane roofing system, which has numerous leaks allowing water to enter the building.
4. The roof is supported by heavy structural steel beams over the office and classroom areas and steel bar joists over the hanger area.



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5. The roof has several small areas showing signs of water leakage and approximately four large areas leaking, with water noted on the floor.
6. The building is of single story construction consisting of a concrete slab on grade and load bearing concrete block walls along the exterior and the interior of the building.
7. Other than minor cosmetic masonry cracks and localized steel corrosion, no signs of major structural issues were noted with the walls or roof support members.
8. Some minor cracking in the concrete block walls.
9. The windows are in poor condition with several windows having broken glass and rusted frames.
10. Total Building Area = 18,600 SF*
Hanger Area = 4,200 SF*
Office/Classroom/Storage Area = 14,400 SF*
*All areas are approximate

OBSERVATIONS – ELECTRICAL

The following observations were made during the limited visual inspection:

1. The building receives electrical service via an underground service lateral which runs from a utility-owned transformer pole on the north-east side of the building to an interior mechanical room where service equipment is located. The service is 800 amp, 3 phase, 120/240 volt. This is an open delta or “high-leg” service with two phases at 120 volts to ground and one phase at 208 volts to ground.
2. Service equipment in the mechanical room consists of metering CT cabinets, two 400 amp, 28 circuit panels and two 250 amp, 42 circuit panels. There is also a separate 200 amp fused disconnect.
3. It was observed that, in many of the panels, single pole breakers had been installed on the high-leg phase. The removal of the cover of one panel revealed that, although the single pole breakers had been installed on this phase, the screws which would normally connect to the buss bar had been removed.
4. The service grounding electrode conductor is connected to the metal water service piping in the mechanical room. This connection is approximately 25 feet from where the water pipe emerges from the floor.
5. Visible wiring methods within the building are rigid metallic conduit and electrical metallic tubing. The raceways and conductors which were observed, appear to be in serviceable condition.
6. Lighting in the larger classrooms and offices is provided by rows of stem mounted louvered fluorescent fixtures. Ballast types are unknown but are likely magnetic and the bulbs are T-12 type.



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7. Lighting in the corridors is provided by individual surface mounted incandescent fixtures. Many of these appear to have had screw-in Edison base fluorescent bulbs installed.
8. Ballasted low-bay fixtures are present in the hangar space.

OBSERVATIONS – MECHANICAL

The following observations were made during the limited visual inspection:

1. The building is heated with a gas fired boiler system and radiators located in each room.
2. The radiators appear to be in poor condition, with a few being disconnected possibly due to leaks.
3. The offices have window air conditioning units.
4. One roof top HVAC unit was located above a classroom and supplied air to the adjacent rooms via ductwork.
5. All HVAC equipment appears to be in operable condition, however the equipment is nearing the end of its life expectancy.

DISCUSSION – GENERAL

Structurally, the building is in good conditions with only a few minor issues. The building is constructed of a concrete slab on grade, concrete block walls (interior and exterior) and heavy structural roof support members. The finished floor slab appears to be in good condition with no signs of distress and the concrete block walls only show minor stair step cracks which are typical of this type and age of construction. The building's roof is generally in poor condition with several minor leaks and a few major leaks. Due to the building's robust construction it appears that no structural damage has resulted from the water penetrating the roof system. There is localized rust on the roof support members however it appears to be mainly surface rust and no section loss of the members was observed. The rusting roof support members should be sand blasted, primed and painted to match existing finish to prevent further deterioration.

Repairing the roof is the most important repair due to the poor condition. During an inspection, information was provided that a 2" foam coat roof system was quoted to be approximately \$179,000; however a foam coat roof system would not be recommended.

The building's type of construction is robust and includes internal bearing walls; therefore, interiors cannot be modified easily for remodeling purposes. If desired, partition walls can be added in the larger rooms to add rooms for office or storage space, but the general layout of the building cannot be changed. Egress routes will need to be reviewed if the building is modified or separated for multiple tenant spaces.

Cosmetically, the building is in poor condition due to the lack of maintenance. The most important items to address would be to clean and repaint the exterior and interior walls. Testing of the paint for lead will need to be conducted prior to any renovations. The interior and exterior doors are in good condition; therefore the doors would only need to be replaced



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if future plans warrant a replacement. The condition of the windows is also poor and should be replaced. The majority of the windows have cracked glass and rusted frames. The replacement windows should be fixed, storefront type windows with aluminum frames. The existing flooring appears to be vinyl composition tiling (VCT), which has delaminated and became loose due to the roof leaks or age.

Due to the age of the building, there is a possibility that asbestos was used in the construction materials. Items such as pipe insulation and floor tiling are examples of asbestos containing items and may require additional costs to remove these items. During the inspection, areas appeared to have been tested and information was verbally provided that no asbestos was found. If no asbestos test reports are on file, the testing will need to be performed.

DISCUSSION – ELECTRICAL

The electrical service equipment and premises wiring appear to be in good, serviceable condition. Power distribution is adequate for business use with lighting and power receptacle outlets are disbursed throughout the building.

The fact that this is a high-leg service means that one third of the breaker spaces will not be available for 120 volt circuits. Circuit capacity should, however, still be adequate for most business uses. Single pole breakers installed in the high-leg positions may cause some confusion for maintenance staff and many have been labeled as “bad” circuits on the lighting panels. These breakers should simply be removed and replaced with blank breaker covers to eliminate any confusion and possible safety issues.

At the time of inspection, the grounding electrode conductor connection point to the main water service pipe is located approximately 25 feet from where the water pipe enters the building. The National Electric Code dictates that this connection be located within 5 feet of the point of entrance. This is not an immediate safety concern but it does increase the chances of the ground being disrupted by a change in the plumbing.

The existing indoor lighting in the finished areas appears adequate and appropriate for a classroom or open office environment. Energy efficiency could be greatly increased by either retro-fitting or replacing the existing T-12 fixtures with much more efficient T-8 or T-5 fluorescent fixtures. Lighting efficiency in the hanger area and outdoors could also benefit from an energy upgrade.

The issue due to the roof leaks into the lights and conduit is not a major concern. Once the roof is repaired, the water will dry and the wiring will still be in good, usable condition. The only issue will be the deterioration with the existing fixtures, which will warrant a total replacement of the fixture, instead of a retro-fit.

DISCUSSION – MECHANICAL

The current HVAC systems in the building are in need of repair due to the age of the systems. The systems are not suitable or efficient for the current building occupancy. The current building occupancy requires the HVAC system to bring the building to comfortable temperatures in a rather short time and is only used for a short amount of time; however the



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current system is more suitable to maintain a temperature throughout the entire building, for long periods of time.

Based on our understanding of the possible building occupancy in the future; two different HVAC systems could be installed to meet those needs, Option 1 and Option 2. Option 1, is for limited space and minimal usage due to the building only being used once a week for meetings. Option 2, is a system for the entire building (excluding hanger area) to be occupied and used on a daily basis. Both options would have a higher efficiency than the current systems.

Demolition of the current systems is not necessary and would not be required depending on the future building occupancy. Any renovation work done to the building would be recommended to include demolition and removal of the existing system.

Demolition and removal of existing system:

Includes removal of existing rooftop air conditioning unit and ductwork, existing boiler system and wall mounted heaters, and demolition and sealing of existing hot water piping back to wall or ceiling in each area.

OPTION 1 is based on the following:

- 1A: Provide heating and cooling to 3,526 sq. ft. area including the Kitchen and three large classrooms on the eastern wing of the building using two HVAC split system units with a capacity of approximately 5 tons each. One unit would serve the Kitchen and the adjacent class room, while the other would serve the two class rooms across the corridor.
- 1B: Install gas fired unit heaters in each of the remaining rooms in the building (only considering the remaining 10,874 sq. ft. of the 14,400 sq. ft. area). It is assumed that this will be done in the remaining rooms (approx. 20).

OPTION 2 is based on the following:

Provide a system of packaged rooftop HVAC units providing both heating and cooling to the entire 14,400 sq. ft. area.

Assumptions:

- 350 sq. ft. per Ton of cooling capacity
- \$3,000.00 per Ton of cooling capacity
- 14,400 sq. ft. / 350 sq. ft. per Ton = approximately 40 tons

CURSORY COST ESTIMATES

Window Repair:

- Total window replacement (fixed, storefront type with aluminum frames)
Estimated cost = \$2065.00 per window section



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Roof Repair:

- Sand blasting, priming and painting of roof support members
Estimated cost = \$3,000
- Repair/replace the existing roof with 3" of insulation and a membrane roof system (similar to existing roof with only minimal local replacement of the Tectum deck)
Estimated cost = \$9.50 per SF

Mold Abatement:

- Depending on location, extent, materials affected, etc.
- **Estimated cost = \$10.00 per SF**

Flooring Repair:

- Removal of existing floor tiling
Estimated cost = \$1.00 per SF
- Installation of new floor tiling
Estimated cost = \$4.00 per SF

Mechanical upgrade:

- Demolition and removal of existing system
Assume: \$1,500 per room (approx. 25 total rooms)
Total Lump Sum Estimate: \$39,900.00 for 14,400 SF (\$2.77 per SF)
- Option 1
Option 1A:
 - Equipment Cost: \$6000.00 x (2 systems) = \$12,000.00
 - Ductwork, Power, Piping, Hardware: \$1,500.00 x (2 systems) = \$3,000.00
 - Labor: \$6,000.00 x (2 systems) = \$12,000.00**Total Lump Sum Estimate: \$27,000.00 (\$7.66 per SF)**

Option 1B:
 - Average Equipment Cost Per Room: \$600.00 x (20 Rooms) = \$12,000.00
 - Labor Cost Per Room: \$500.00 x (20 Rooms) = \$10,000**Total Lump Sum Estimate: \$22,000.00 (\$1,100 per room)**
- Option 2

\$3,000.00 per ton X 40 tons = \$120,000.00
Estimated total Installed Cost: \$120,000.00 (\$8.33 per SF)



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Electrical/lighting repair/upgrade:

- An upgrade of the existing light fixtures
Estimated cost = \$1.75 - \$3.00 per SF
- Variables would include retro-fit vs. replacement, type and grade of fixtures, and control options.

Cosmetic Repairs:

- Painting of interior and exterior masonry walls
Estimated cost = \$1.25 per square feet of wall area

All cost estimates are approximate and cursory in nature. An estimated budget should be assumed to be +/- 30%. Actual costs will vary depending on types and grades of materials used, authority having jurisdiction requirements, and respective assessments/designs.

RECOMMENDATIONS

The building is in good condition structurally and is very well built with heavy roof support members and concrete block wall construction. However due to the age of the building and the lack of maintenance, the building is showing signs of deterioration such as leaky roof creating the growth of mold and mildew. Depending on the future occupancy use of the building, only a few items would need to be addressed at this time (e.g. roof repairs).

CONCLUSION

Engineering assessments, code review, etc. and associated designs have not been conducted. In general, cost estimates are based on repair/replace-in-kind of apparently deteriorated items. Possible costs associated with site/civil items are not included. No estimated price was included to replace the hanger doors; the replaced hanger door cost was approximately \$10,000 however, all labor was performed voluntarily.

The cursory estimate includes work items expected to be required in order to return the building to its recently used condition with upgrades for better efficiency. Cost allowances for additional finishes (e.g. acoustical ceiling, wall furring and insulation, ect.) have not been included. Only mold abatement has been included in the estimate.

This report is based solely on the very limited visual inspection. The writer should be immediately notified of any discrepancies, additional information, changes in field conditions, etc.

Please do not hesitate to contact us if you have any questions or require additional services.

Respectfully submitted,

A handwritten signature in blue ink that reads "Eric S. Smith".

Eric S. Smith, P.E.
Structural Engineer





the art of engineering

Pickering Associates Inc. 11283 Emerson Ave. Parkersburg, WV 26104
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428



Photograph 1

General view of building.



Photograph 2

General view of classroom.



Pickering Associates Inc. 11283 Emerson Ave. Parkersburg, WV 26104
Phone 304.464.5305 • 800.954.5305 • Fax 304.464.4428

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Photograph 3

General view from inside hanger area.



Photograph 4

Deteriorated window section.



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Photograph 5

Overall view of roof.



Photograph 6

Signs of the roof leaking around existing HVAC unit.

Mid-Ohio Valley Regional Airport
CIVIL AIR PATROL BUILDING CURSORY ASSESSMENT
 PICKERING ASSOCIATES PROJECT NUMBER 2139057
 06/25/13 - REVISION 0

| CONCEPTUAL-PRELIMINARY COST ESTIMATE | | | | |
|--|------|---------------|-----------|--------------|
| DESCRIPTION | UNIT | COST PER UNIT | QUANTITY* | AMOUNT |
| GENERAL | | | | |
| WINDOW REPAIR | EACH | \$2,065.00 | 48 | \$99,120.00 |
| ROOF REPAIR | SF | \$9.50 | 18,600 | \$176,700.00 |
| SAND BLASING, PRIMING, & PAINTING ROOF SUPPORT MEMBERS | LUMP | \$3,000.00 | 1 | \$3,000.00 |
| MOLD ABATEMENT | SF | \$10.00 | | \$0.00 |
| REMOVAL OF FLOOR TILING | SF | \$1.00 | 14,400 | \$14,400.00 |
| INSTALLATION OF NEW FLOOR TILING | SF | \$4.00 | 14,400 | \$57,600.00 |
| MECHANICAL | | | | |
| DEMO AND REMOVAL OF EXISTING SYSTEMS PER ROOM | SF | \$2.77 | 14,400 | \$39,888.00 |
| OPTION 1A | SF | \$7.66 | 3,526 | \$27,009.16 |
| OPTION 1B | EACH | \$1,100.00 | 20 | \$22,000.00 |
| OPTION 2 | SF | \$8.33 | 14,400 | \$119,952.00 |
| ELECTRICAL | | | | |
| UPGRADE OF EXISTING LIGHT FIXTURES | SF | \$2.38 | 14,400 | \$34,272.00 |
| COSMETIC | | | | |
| PAINTING - INTERIOR WALLS | SF | \$1.25 | 29,040 | \$36,300.00 |
| PAINTING - EXTERIOR WALLS | SF | \$1.25 | 9,240 | \$11,550.00 |
| | | | | |
| | | | | |

* ALL QUANTITIES ARE APPROXIMATE

| | | |
|------------------------|---------------------|---------------------|
| | OPTION 1 | OPTION 2 |
| SUBTOTAL | \$521,839.16 | \$592,782.00 |
| SALES TAX | \$0.00 | \$0.00 |
| 10% GENERAL CONDITIONS | \$52,183.92 | \$59,278.20 |
| 5% GC OVERHEAD | \$26,091.96 | \$29,639.10 |
| 10% GC PROFIT | \$52,183.92 | \$59,278.20 |
| 0% DESIGN FEES | \$0.00 | \$0.00 |
| TOTAL | \$652,298.95 | \$740,977.50 |
| 30% CONTINGENCY | \$195,689.69 | \$222,293.25 |
| TOTAL RANGE | \$847,988.64 | \$963,270.75 |
| | \$456,609.27 | \$518,684.25 |

8/1/13
70/330

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION PLACED DAVE MCCLURE IN
NOMINATION TO FILL A VACANCY THAT EXISTS ON THE
MID-OHIO VALLEY BOARD OF HEALTH.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, placed Dave McClure in nomination to fill a vacancy that exists on the Mid-Ohio Valley Board of Health. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2018.

APPROVED:

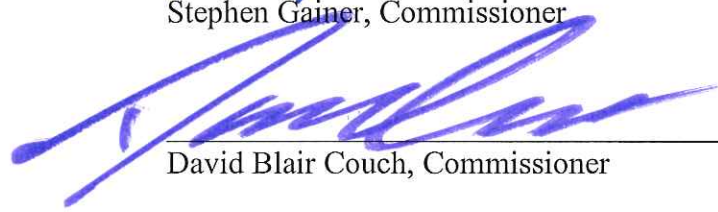
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

A/1147

AUGUST 1, 2013

8/1/13
70/331

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE AN EQUITABLE SHARING AGREEMENT WITH THE U.S. DEPARTMENT OF JUSTICE.

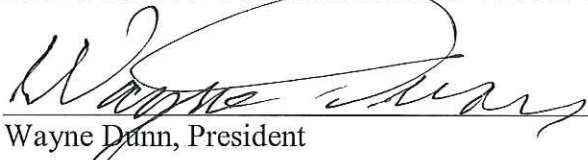
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Equitable Sharing Agreement and Certification with the United States Department of Justice. Said Agreement is on behalf of the Wood County Sheriff's Department.

A copy of said Agreement is attached to this Order and should be made a part thereof.

APPROVED:

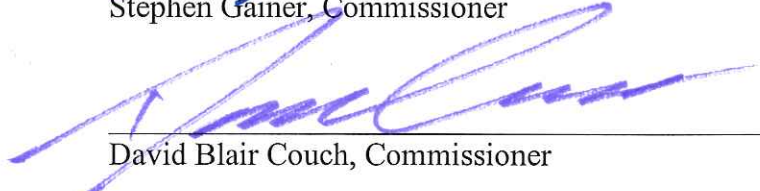
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

A/1148



Equitable Sharing Agreement and Certification



OMB Number 1123-0011
Expires 9-30-2014

8/1/13
70/331

- Police Department
 Sheriff's Office
 Task Force (Complete Table A)
 Prosecutor's Office
 National Guard Counterdrug Unit
 Other

* Please fill each required field. Hover mouse over any fillable field for pop-up instructions. *

Agency Name: Wood County Sheriff's Office

NCIC/ORI/Tracking Number:

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| W | V | 0 | 5 | 4 | 0 | 0 | 0 | 0 |
|---|---|---|---|---|---|---|---|---|

Mailing Address: 401 2ND Street Suite 11

City: Parkersburg State: WV Zip: 26101

Finance Contact: First: Shawn Last: Graham

Phone: 304-424-1942 E-mail: shawngraham@woodcountywv.com

Preparer: First: Joanne Last: Smith

Same as Finance Contact Phone: 304-424-1924 E-mail: josmith@woodcountywv.com

Independent Public Accountant: E-mail: tiffany.hess@wvsao.gov

Last FY End Date: 06/30/2013 Agency Current FY Budget: \$3,446,729.00

- New Participant:** Read the Equitable Sharing Agreement and sign the Affidavit.
 Existing Participant: Complete the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.
 Amended Form: Revise the Annual Certification Report, read the Equitable Sharing Agreement, and sign the Affidavit.

Annual Certification Report

| Summary of Equitable Sharing Activity | | Justice Funds ¹ | Treasury Funds ² |
|---------------------------------------|--|----------------------------|-----------------------------|
| 1 | Beginning Equitable Sharing Fund Balance (must match Ending Equitable Sharing Fund Balance from prior FY) | \$21.22 | \$5,191.60 |
| 2 | Federal Sharing Funds Received | | |
| 3 | Federal Sharing Funds Received from Other Law Enforcement Agencies and Task Forces (To populate, complete Table B) | | |
| 4 | Other Income | | |
| 5 | Interest Income Accrued Non-Interest Bearing <input checked="" type="radio"/> Interest Bearing <input type="radio"/> | | |
| 6 | Total Equitable Sharing Funds (total of lines 1 - 5) | \$21.22 | \$5,191.60 |
| 7 | Federal Sharing Funds Spent (total of lines a - m below) | \$0.00 | \$0.00 |
| 8 | Ending Balance (difference between line 7 and line 6) | \$21.22 | \$5,191.60 |

¹ Justice Agencies are: FBI, DEA, ATF, USPIA, USDA, DCIS, DSS, and FDA.

² Treasury Agencies are: IRS, ICE, CBP, TTB, USSS, and USCG.

| Summary of Shared Funds Spent | | Justice Funds | Treasury Funds |
|-------------------------------|---|---------------|----------------|
| a | Total spent on salaries under permitted salary exceptions | | |
| b | Total spent on overtime | | |
| c | Total spent on informants, "buy money", and rewards | | |
| d | Total spent on travel and training | | |
| e | Total spent on communications and computers | | |
| f | Total spent on weapons and protective gear | | |
| g | Total spent on electronic surveillance equipment | | |
| h | Total spent on buildings and improvements | | |
| i | Total transfers to other participating state and local law enforcement agencies (To populate, complete Table C) | | |
| j | Total spent on other law enforcement expenses (To populate, complete Table D) | | |
| k | Total Expenditures in Support of Community-Based Programs (To populate, complete Table E) | | |
| l | Total Windfall Transfers (To populate, complete Table F) | | |
| m | Total spent on matching grants (To populate, complete Table G) | | |
| n | Total | \$0.00 | \$0.00 |
| o | Did your agency receive non-cash assets? <input type="radio"/> Yes <input type="radio"/> No If yes, complete Table H. | | |

Please fill out the following tables, if applicable.

Table A: Members of Task Force

| Agency Name | NCIC/ORI/Tracking Number | | | | | | | | |
|-------------|--|--|--|--|--|--|--|--|--|
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; height: 20px;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> <td style="width: 15%;"></td> </tr> </table> | | | | | | | | |
| | | | | | | | | | |

Table B: Equitable Sharing Funds Received from other Agencies

| Transferring Agency Name, City, and State | Justice Funds | Treasury Funds | | | | | | | | |
|---|---------------|----------------|--|--|--|--|--|--|--|--|
| Agency Name: <input style="width: 400px;" type="text"/> | | | | | | | | | | |
| NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td></tr></table> | | | | | | | | | | |
| | | | | | | | | | | |

Table C: Equitable Sharing Funds Transferred to Other Agencies

| Receiving Agency Name, City, and State | Justice Funds | Treasury Funds | | | | | | | | |
|---|---------------|----------------|--|--|--|--|--|--|--|--|
| Agency Name: <input style="width: 400px;" type="text"/> | | | | | | | | | | |
| NCIC/ORI/Tracking Number: <table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td><td style="width: 15px; height: 15px;"></td></tr></table> | | | | | | | | | | |
| | | | | | | | | | | |

Table D: Other Law Enforcement Expenses

| Description of Expense | Justice Funds | Treasury Funds |
|------------------------|---------------|----------------|
| | | |

Table E: Expenditures in Support of Community-Based Programs

| Recipient | Justice Funds | |
|-----------|---------------|--|
| | | |

Table F: Windfall Transfers

| Recipient | Justice Funds | Treasury Funds |
|-----------|---------------|----------------|
| | | |

Table G: Matching Grants

| Matching Grant Name | Justice Funds | Treasury Funds |
|---------------------|---------------|----------------|
| | | |

Table H: Other Non-Cash Assets Received

| Source | Description of Asset |
|--------------------------------|----------------------|
| Justice <input type="radio"/> | |
| Treasury <input type="radio"/> | |

Table I: Civil Rights Cases

| Name of Case | Type of Discrimination Alleged | | | |
|--------------|-------------------------------------|-------------------------------|--------------------------------------|--|
| | | <input type="checkbox"/> Race | <input type="checkbox"/> Color | <input type="checkbox"/> National Origin |
| | <input type="checkbox"/> Disability | <input type="checkbox"/> Age | <input type="checkbox"/> Other _____ | |

Paperwork Reduction Act Notice

Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a valid OMB control number. We try to create accurate and easily understood forms that impose the least possible burden on you to complete. The estimated average time to complete this form is 30 minutes. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, please write to the Asset Forfeiture and Money Laundering Section, 1400 New York Avenue, N.W., Washington, DC 20005.

Equitable Sharing Agreement

This Federal Equitable Sharing Agreement, entered into among (1) the Federal Government, (2) the above-stated law enforcement agency ("Agency"), and (3) the governing body, sets forth the requirements for participation in the federal Equitable Sharing Program and the restrictions upon the use of federally forfeited cash, property, proceeds, and any interest earned thereon, which are equitably shared with participating law enforcement agencies. By its signatures, the Agency agrees that it will be bound by the statutes and guidelines that regulate shared assets and the following requirements for participation in the federal Equitable Sharing Program. Receipt of the signed Equitable Sharing Agreement and Certification (this "Document") is a prerequisite to receiving any equitably shared cash, property, or proceeds.

1. **Submission.** This Document must be submitted to aca.submit@usdoj.gov within 60 days of the end of the Agency's fiscal year. This Document must be submitted electronically with the Affidavit/Signature submitted by fax. This will constitute submission to the Department of Justice and the Department of the Treasury.
2. **Signatories.** This agreement must be signed by the head of the Agency and the head of the governing body. Examples of Agency heads include police chief, sheriff, director, commissioner, superintendent, administrator, chairperson, secretary, city attorney, county attorney, district attorney, prosecuting attorney, state attorney, commonwealth attorney, and attorney general. The governing body's head is the person who allocates funds or approves the budget for the Agency. Examples of governing body heads include city manager, mayor, city council chairperson, county executive, county council chairperson, director, secretary, administrator, commissioner, and governor.
3. **Uses.** Any shared asset shall be used for law enforcement purposes in accordance with the statutes and guidelines that govern the federal Equitable Sharing Program as set forth in the current edition of the Department of Justice's *Guide to Equitable Sharing for State and Local Law Enforcement (Justice Guide)*, and the Department of the Treasury's *Guide to Equitable Sharing for Foreign Countries and Federal, State, and Local Law Enforcement Agencies (Treasury Guide)*.
4. **Transfers.** Before the Agency transfers cash, property, or proceeds to other state or local law enforcement agencies, it must first verify with the Department of Justice or the Department of the Treasury, depending on the source of the funds, that the receiving agency is a current and compliant Equitable Sharing Program participant.
5. **Internal Controls.** The Agency agrees to account separately for federal equitable sharing funds received from the Department of Justice and the Department of the Treasury. Funds from state and local forfeitures and other sources must not be commingled with federal equitable sharing funds. The Agency shall establish a separate revenue account or accounting code for state, local, Department of Justice, and Department of the Treasury forfeiture funds. Interest income generated must be accounted for in the appropriate federal equitable sharing account.

The Agency agrees that such accounting will be subject to the standard accounting requirements and practices employed for other public funds as supplemented by requirements set forth in the current edition of the *Justice Guide* and the *Treasury Guide*, including the requirement in the *Justice Guide* to maintain relevant documents and records for five years.

The misuse or misapplication of shared resources or the supplantation of existing resources with shared assets is prohibited. Failure to comply with any provision of this agreement shall subject the recipient agency to the sanctions stipulated in the current edition of the *Justice or Treasury Guides*, depending on the source of the funds/property.

6. **Audit Report.** Audits will be conducted as provided by the Single Audit Act Amendments of 1996 and OMB Circular A-133. The Department of Justice and Department of the Treasury reserve the right to conduct periodic random audits.

Affidavit - Existing Participant


Under penalty of perjury, the undersigned officials certify that **they have read and understand their obligations under the Equitable Sharing Agreement** and that the information submitted in conjunction with this Document is an accurate accounting of funds received and spent by the Agency under the *Justice* and/or *Treasury Guides* during the reporting period and that the recipient Agency is in compliance with the National Code of Professional Conduct for Asset Forfeiture.

The undersigned certify that the recipient Agency is in compliance with the nondiscrimination requirements of the following laws and their Department of Justice implementing regulations: Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 *et seq.*), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), and the Age Discrimination Act of 1975 (42 U.S.C. § 6101 *et seq.*), which prohibit discrimination on the basis of race, color, national origin, disability, or age in any federally assisted program or activity, or on the basis of sex in any federally assisted education program or activity. The Agency agrees that it will comply with all federal statutes and regulations permitting federal investigators access to records and any other sources of information as may be necessary to determine compliance with civil rights and other applicable statutes and regulations.


During the past fiscal year: (1) has any court or administrative agency issued any finding, judgment, or determination that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above; or (2) has the Agency entered into any settlement agreement with respect to any complaint filed with a court or administrative agency alleging that the Agency discriminated against any person or group in violation of any of the federal civil rights statutes listed above? Yes No

If you answered yes to the above question, complete Table I

Agency Head

Signature: 
 Name: K.D. Merritt
 Title: Sheriff
 Date: _____
 E-mail: kmerritt@woodcountywv.com

Governing Body Head

Signature: 
 Name: Wayne Dunn
 Title: Wood County Commission-Pres.
 Date: _____
 E-mail: waynedunn@woodcountywv.com

Subscribe to Equitable Sharing Wire:

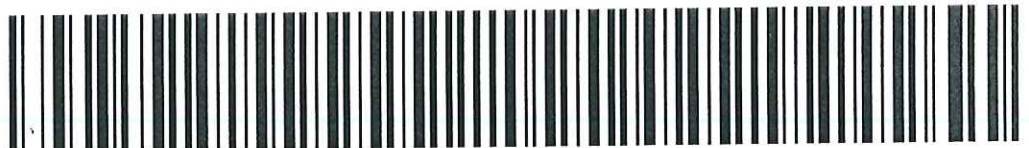
The Equitable Sharing Wire is an electronic newsletter that gives you important, substantive, information regarding Equitable Sharing policies, practices, and procedures.

| | |
|--|--|
| | |
| | |
| | |

Final Instructions:

- Step 1: Click to save for your records
- Step 2: Click to save in XML format

- Step 3: E-mail the XML file to aca.submit@usdoj.gov
- Step 4: Fax THIS SIGNED PAGE ONLY to (202) 616-1344

| | |
|--|--|
| FOR AGENCY USE ONLY | |
| Entered by _____ |  |
| Entered on _____ | Date Printed: July 29, 2013 10:29 |
| <input type="radio"/> FY End: 06/30/2013 | Phone: 304-424-1942 |
| <input checked="" type="radio"/> NCIC: WV0540000 Agency: Wood County Sheriff's Office | E-mail: shawngraham@woodcountywv.com |
| <input type="radio"/> State: WV Finance Contact: Shawn Graham | |

8/1/13
70/330

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ENTERED INTO A SERVICES CONTRACT BY AND BETWEEN THE HUMANE SOCIETY OF PARKERSBURG, INC. AND THE COUNTY COMMISSION OF WOOD COUNTY

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, entered into a Contract by and between the Humane Society of Parkersburg, Inc. and the County Commission of Wood County. The said Contract provides the County services by the Humane Society of Parkersburg, Inc. outside the municipalities of Vienna and Williamstown. For this service, the County Commission agrees to pay the Society the sum of twenty-two thousand five hundred eighty-three dollars and thirty-three cents (\$22,583.33) per month, of which three thousand three hundred thirty-three dollars and thirty-three cents (\$3,333.33) per month will be funded out of the Dog Fund when available, created in accordance with Chapter 19, Article 10, Section 10 of the West Virginia Code 1931, as amended. This Contract will be in effect beginning July 1, 2013 and continuing through June 30, 2014. Either party may terminate this Contract upon ninety (90) days written notification.


A copy of the said Contract is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

8/1/13
70/330

Services Contract
For the Period Beginning July 1, 2013 through June 30, 2014
County Commission of Wood County

This Agreement, entered into this 15th day of August, 2013 by and between the Humane Society of Parkersburg, Inc., a non-profit corporation (herein referred to as HSOP) and the County Commission of Wood County (herein referred to as the Commission).

WHEREAS, the Commission, pursuant to Chapter 19, Article 20, Section 7 of the West Virginia Code, is authorized to enter into this agreement.

WHEREAS, the Commission has no facilities for the taking and impounding of dogs and cats to be taken by the Dog Warden under authority enacted by the State of West Virginia; nor does the Commission have ample staff to handle problems relating to animal control within their County; and

WHEREAS, the HSOP has such facilities and has offered such services to the Commission relating to animal control and housing; and

THEREFORE, FOR AND IN CONSIDERATION of the mutual promises and covenants hereinafter contained, in accordance with West Virginia State Code Chapter 19 Article 20 Section 7 it is agreed by and between the Commission and HSOP as follows:

1. For the purpose of this Agreement, the service area will be defined as all of Wood County, West Virginia, with the exception of the areas encompassed by the legal boundaries of the cities of Vienna and Williamstown, West Virginia.
2. Normal business hours of HSOP are defined for the purpose of this agreement as 9 a.m. to 5 p.m. Monday through Friday of each week.
3. HSOP will be the receiver of stray and unwanted dogs and cats in the unincorporated areas of Wood County, West Virginia and the City of Parkersburg.
4. HSOP will provide for the housing, care and disposition of said animals, subject to the provisions of State Code Chapter 19, Article 20, Section 9(a).
5. HSOP Humane Officers will answer complaints relating to stray (unlicensed) dogs in the unincorporated areas of the County and the City of Parkersburg during normal business hours of the HSOP.

6. HSOP Humane Officers will attempt to pickup stray (unlicensed) dogs as set forth by Chapter 7, Article 10, Section 4 and Chapter 19, Article 20, Section 6 of State Code.
7. HSOP will investigate complaints regarding the possible neglect/cruelty of animals in the unincorporated areas of the County and the City of Parkersburg during normal business hours. If a complaint in the discretion of HSOP is well-founded, HSOP will notify law enforcement agencies. Together both parties will proceed with investigation. Law enforcement agencies or offices will pursue filing criminal charges as they deem it necessary and legally proper, with the exception of livestock as described below.

In accordance with the provisions of West Virginia Code Chapter 7, Article 10 §4, a Humane Officer shall take possession of any animal, including birds or wildlife in captivity, known or believed to be abandoned, neglected, deprived of necessary sustenance, shelter, medical care or reasonable protection from fatal freezing or heat exhaustion, or cruelly treated or used as defined in Sections 19 and 19(a), Article 8, Chapter 61. The foregoing does not apply to farm livestock, as defined in subsection (d), section two, article ten-b, chapter nineteen of this code, poultry, gaming fowl or wildlife kept in private or licensed game farms if kept and maintained according to usual and accepted standards of livestock, poultry, gaming fowl, wildlife or game farm production and management, nor to the humane use of animals or activities regulated under and in conformity with the provisions of 7 U.S.C. §2131 et seq. and the regulations promulgated thereunder.

However, in the case of livestock the following procedure is recommended prior to pursuing any legal actions.

- a. If during the course of an investigation the HSOP finds livestock in dire or extreme condition, they will contact a licensed veterinarian for further examination. If the veterinarian believes that these animals are in such poor condition to be at imminent risk, the HSOP will notify the County Commission and the Wood County Prosecuting Attorney of the situation as soon as possible and make a recommendation to the County as to next steps. Further action by the HSOP will occur only with the agreement of the County Commission.

- b. If during the course of an investigation the HSOP finds livestock to be in unacceptable condition but not in imminent danger and are unable to rectify the situation with the owner without legal action, the HSOP will notify the County appointed Livestock Committee for assistance. The Livestock Committee will be expected to respond to the HSOP request within 48 hours of being contacted by the HSOP. If they are unable to do so, the HSOP will notify the County Commission and seek direction.
 - 1) If the Livestock Committee is able to remedy the situation with the owner, they will notify the HSOP of the actions to be taken. The HSOP will offer to assist in any manner possible and follow up to ensure that the problems have been remedied.
 - 2) If the Livestock Committee is unable to assist with solving the problems identified, they will notify the HSOP accordingly. The HSOP and the Livestock Committee will meet with the County Commission to advise them of the situation before taking any further action. The HSOP will proceed based on the advice and direction of the County Commission.
 - 3) In all such cases involving livestock, the HSOP will provide a written report to the County of the results of livestock investigations, findings and resulting actions taken either by the HSOP and/or the Livestock Committee.
8. HSOP will provide twenty-four hour emergency services throughout the unincorporated areas of the county and the City of Parkersburg. Emergency calls are defined as:
 - a. Injured stray dogs and cats
 - b. Vicious dogs and cats
 - c. Assisting City police, the Sheriff of Wood County, the West Virginia State Police, or 9-1-1 in emergency situations such as motor vehicle accidents, DUI's, fires, and drug raids, where animals are involved.
 - (1) Periods of extreme heat and cold where exposure to the elements and/or lack of shelter would cause death to the animal based on the following guidelines:

- i. For temperatures below thirty-two degrees Fahrenheit: very young dogs, very old dogs, small breeds under 20 pounds, and dogs with very short coats such as Boxers, Chihuahuas, Pit Bulls, Boston Terriers, etc.
 - ii. For periods where a cold advisory and/or wind chill advisory have been issued by the National Weather Service for all breeds.
 - ii. For periods where a heat advisory has been issued by the National Weather Service: very young and very old, dark-colored or long-haired dogs, brachiocephalic breeds (dogs with short muzzles, such as Pugs, Boxers and Boston Terriers), and overweight dogs.
 - iii. Any domestic animal left in a car on a sunny day with outside temperatures exceeding 75 degrees Fahrenheit.
 - iv. Dogs that may cause a traffic hazard.
- 9. Calls received from the public requesting services or aid that are outside of the services stipulated by this agreement to be provided by HSOP, will be referred as follows:
 - a. Calls pertaining to dead animals on a West Virginia State Road will be referred to the Division of Highways at 304-420-4595. HSOP will remove dead animals on all roads not otherwise designated as West Virginia State Roads.
 - b. Wildlife issues are referred to West Virginia Dept. of Natural Resources at number 304-420-4550.
 - c. HSOP will attempt to refer all other public requests for emergency services at telephone number 911.
- 10. A record of all animal intake, Humane Officer activity and the disposition of said animals shall be kept by the Humane Society, and a copy shall be furnished to the Sheriff and County Commission monthly. This report may be submitted by electronic facsimile (fax).
- 11. HSOP's Executive Director will retain the designation as the legal County dog warden as appointed by the County Commission and shall designate Humane Officers as needed by the HSOP as authorized as such by the Sheriff and County in accordance with provisions of Chapter 7, Article 10, Section 1 and Chapter 19, Article 20, Section 6a of State Code.

12. It is understood that the Humane Society of Parkersburg now owns and maintains a Toyota Tacoma pick-up truck, four-wheel drive, 6-cylinder, with a bed liner and a bed top to safely contain animals. It is agreed between the parties hereto that the County Commission shall within sixty (60) days from the date of this agreement purchase a new and similar vehicle, subject to the approval of the HSOP, for a purchase price not to exceed Twenty-seven Thousand and no/100ths (\$27,000.00) Dollars, and that vehicle shall be transferred to the HSOP free and clear of all liens. That vehicle will be owned and operated thereafter by the HSOP for use in its normal operations. Insurance on said vehicle will be the responsibility of the HSOP.
13. In consideration for such services to be provided by HSOP, the Commission shall pay HSOP for services rendered during the tenure of this Agreement, the sum of Twenty-Two Thousand Five Hundred Eighty-three Dollars and 33/100ths cents (\$22,583.33) for each month in advance during the term of this Agreement, payable monthly no later than the first day of each month, beginning July 1, 2013. If payment is not made to the HSOP within 30 days after the same is due, it shall be considered a violation of this agreement and services to be provided by HSOP will be suspended until such payment is satisfied.
 - a. In the event of the non-payment as mentioned hereinabove, HSOP will discontinue all services as defined herein, with the exception of that which is defined in Section 4 and pertaining to those animals that were taken into possession in the service area prior to the time of such suspension. Those animals will be maintained by HSOP until such time as they may be disposed of through the normal procedures and processes, and the Commission shall pay the HSOP \$10.00 for each day not to exceed ten days for each such animal.
14. The primary term of this Agreement shall be effective from July 1, 2013 through June 30, 2014. Terms and provisions hereof shall apply after end of the primary term, unless this Agreement is canceled, or until a new agreement is consummated and service by HSOP is commenced. HSOP agrees that it will accept the amount of Twenty-two Thousand Five Hundred Eighty-three Dollars and 33/100ths cents (\$22,583.33) for each month in advance during the fiscal year July 1, 2014 through June 30, 2015, should the County Commission determine that at the proper time it will extend this contract.
15. Any and all correspondence between the Commission and HSOP, to include issues, requests for information, complaints, or correspondence made via fax, hardcopy or e-mail, will initially be made to the Executive

Director of the HSOP, and Marty Seufer, as County Administrator, on behalf of the Wood County Commission. The HSOP will confirm all correspondence by phone to: Marty Seufer.

County Contact References

Point of Contact: Marty Seufer, County Administrator
Fax: 304-424-1972
Email: seufer@woodcountywv.com
Phone No.: 304-424-1984
Emergencies: 911

HSOP Contact References

Point of Contact: Maryann Hollis, Executive Director
Fax: 304-485-4261
Email: hsop@hsop.org
Phone No.: 304-422-5541 Extension 110 or 304-615-0260.
Emergencies: 304-422-5541 or after business hours: 304-420-1717

16. Either party may terminate this Agreement upon ninety (90) days written notification to the other party. In the event that the HSOP terminates the contract pursuant to paragraph 16 prior to June 30, 2015, the HSOP shall return the vehicle provided pursuant to the terms of this contract to the County Commission of Wood County and shall at that time re-title said vehicle in the name of the County Commission of Wood County free of all liens or encumbrances.

17. In the event of a dispute about any of the terms or provisions of this Agreement, the aggrieved party will give notice to the non-aggrieved party that a dispute is being referred to arbitration. Both parties to this Agreement shall designate a person who is a resident of Wood County, West Virginia to serve on an arbitration panel that will consist of three persons, and the third member of the panel shall be designated by the said two panel members. If those two panel members are unable to agree on a third party, either or both of the parties hereto shall request the Chief Judge of the Circuit Court of Wood County, West Virginia to provide the names of five people who reside in the service area. The parties hereto shall alternately strike the names of two people from that list, and the remaining person shall become the third member of the arbitration panel. The arbitration panel shall meet within three days after the third member of the panel has been selected, such meeting to be held at a time and place to be agreed upon by all of the members of the panel, and at the latest five days after the selection of the third member of the panel. The rules for arbitration set forth under the laws of the State of West Virginia shall

apply. The decision of the majority of the arbitrators shall be final and binding, and entered as a final judgment in the Circuit Court of Wood County. Any damages awarded shall be limited to actual economic damages. The cost of the arbitrator will be divided between the parties unless agreed otherwise.

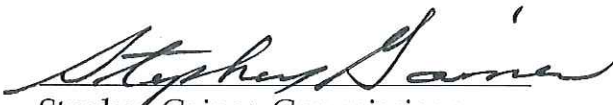
Approved:
The County Commission of Wood County



David Blair Couch, Commissioner 8/1/13
Date



Dr. Wayne Dunn, Commissioner 8/1/13
Date



Stephen Gainer, Commissioner 8/1/13
Date

Approved:

Humane Society of Parkersburg

Maryann E. Hollis, Executive Director
Date

AUGUST 1, 2013

8/1/13
70/329

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$651.86 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 09-VAWR-11.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of six hundred fifty-one dollars and eighty-six cents (\$651.86) which represents reimbursement to Wood County for expenses incurred during the month of May, 2013, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-VAWR-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 309 and bearing the date of June 24, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2458

AUGUST 1, 2013

8/1/13
70/330

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,222.22 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 09-JAG-49.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) which represents reimbursement to Wood County for expenses incurred during the month of May, 2013, in regard to the Justice Assistance Grant Number 09-JAG-49. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 309 and bearing the date of June 24, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

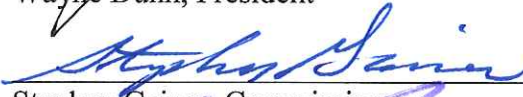
Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

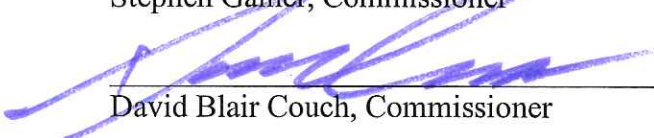
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2459

8/1/13
70/328

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY APPOINT MARK RHODES TO FILL THE VACANCY OF WOOD COUNTY CLERK.

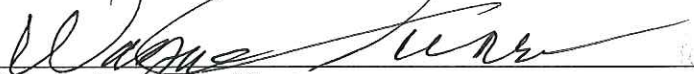
ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby APPOINT Mark Rhodes to fill the unexpired term vacancy of the Wood County Clerk. Said vacancy occurred due to the resignation of Jamie Six, also accepted by the Commission on this day.

Said APPOINTMENT is until the General Election to be held in November, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2460

8/1/13
70/320

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY ACCEPT THE
RESIGNATION OF WOOD COUNTY CLERK, JAMIE SIX.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby ACCEPT the resignation of Wood County Clerk, Jamie Six.

A copy of said resignation letter is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2461

8/1/13
70/328



THE COUNTY OF WOOD
OFFICE OF THE COUNTY CLERK
P.O. BOX 1474
PARKERSBURG, WEST VIRGINIA 26102

JAMIE SIX
County Clerk

PHONE (304) 424-1850

May 31, 2013

To the Citizens of Wood County:

Today I am announcing that I will be vacating the position as County Clerk to pursue new opportunities, effective July 31st of this year. During the past 26 years, you have been very kind to allow me to serve as your County Clerk, and serve with some very good people. None of this would have been possible without the support of all my family and friends over the years beginning with our first campaign in 1986.

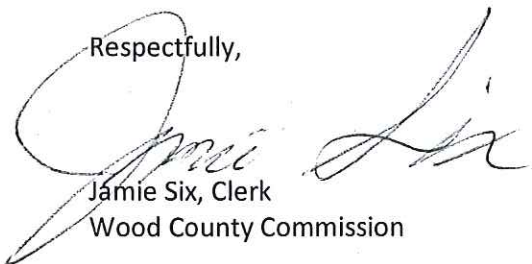
I am proud of the men and women who have worked with me. This includes both full time staff and part time staff that have raised the level of customer service in government, and made the Wood County Clerk's Office one of the best in the state. Also, I want to thank the many poll workers who have given their time over the years. It is their dedication that makes the election process so smooth in Wood County. Together they all have made this a very positive experience.

I am very proud of how our team has applied technology to safeguard the records, and in many ways better serve you while reducing your costs as a taxpayer.

There are many reasons for this being the right time for my family and me. After long discussions with Ginger and looking at where we are as a family, it is what is best for us and the right time. This will also be a good time for a new clerk to start serving with a special election for the Board of Education coming in the very near future.

During my tenure as County Clerk, I have had the opportunity of serving at the county level with two Circuit Clerks, three Sheriffs, five Prosecutors, five Assessors, and eleven County Commissioners. At the State level, it has been my privilege to work with four Secretary of States and six Governors. One thing I will miss is all the people that I have had the pleasure to meet and work with during my service as your Wood County Clerk.

Respectfully,



Jamie Six, Clerk
Wood County Commission

- cc: Honorable Earl Ray Tomblin, Governor of West Virginia
- Honorable Natalie Tennant, Secretary of State of West Virginia
- Honorable Wayne Dunn, President Wood County Commission
- Honorable Stephen Gainer, President Pro Tem Wood County Commission
- Honorable Blair Couch, Wood County Commission
- Jane Burdette, Wood County Democrat Executive Committee Chair
- Greg Smith, Wood County Republican Executive Committee Chair



8/1/13
70/330

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
FLOODPLAIN BUILDING PERMIT TO BE ISSUED TO
MOUNTAINEER RIVER PHYSICAL THERAPY.

ORDER

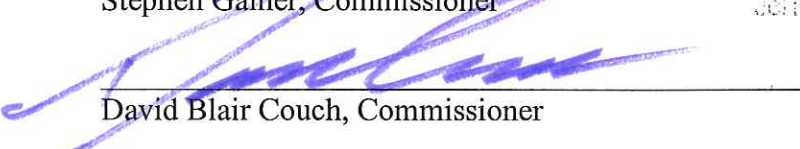
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE a permit to be issued to Mountain River Physical Therapy for property located on lots 83-89, Map 19, Parkersburg District. Said permit was issued upon an engineering report provided to the Commission and also upon the recommendation of Wood County Emergency Services Director Ed Hupp.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2462

8/1/13
70/331

AUGUST 1, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE BIDS
TO BE LET OUT FOR THE DEMOLITION FOR THE WOOD
COUNTY CORRECTIONAL CENTER.

ORDER

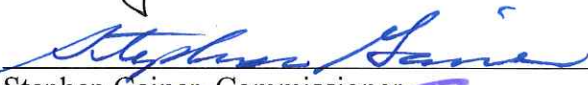
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the advertising for bids to demolish the Wood County Correctional Center located at Second and Market Streets.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2463

Wood County Commission

CPD-TM
JW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **907398**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **ALBERT JAMES L** whose address is **19 S HILLS DR PARKERSBURG, WV 26101-8409** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A DIVORCE THIS ASSESSMENT NEEDS SPLIT. SHARON IS RESPONSIBLE FOR THE 2002 YUKON. SUPPLEMENTAL #80000015 WAS CREATED FOR JAMES.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 473.72 | 2.929600 | 4 | 16,170 |
| 07/01/2013 | PENDING EXONERATION | 4 | -337.92 | 2.929600 | 4 | -11,535 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 135.80 | | | 4,635 |

Sharon Albert
Taxpayer

3044245345

Russ Shiff
Prosecutor

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 03 '13

County Administrator

RECEIVED

JUL 29 '13

County Administrator

By: **Michell Cole**

Application Printed On

Monday, July 1, 2013 12:20 pm

Wood County Commission

[Handwritten signature] TM

Erroneous Assessment Application

Tax Type: Supplemental

Tax Ticket: 80016202

Tax Year: 2011

8/1/13
7/31/13

Upon the application of ALLEN SHANNAN M whose address is 451 JEFFERSON DRIVE MINERAL WELLS, WV 26150-7608 aggrieved by an erroneous assessment in SLATE District (06), in the County of Wood, for the 2011 tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the 2011 tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO CLERICAL ERROR TAX TICKET #80016202 WAS BILLED WHEN IN FACT THE TAX YEAR HAD BEEN PAID ON TAX TICKET # 80016203. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 04/04/2013 | BILLING | 3 | 82.48 | 2.190800 | 3 | 3,765 |
| 07/18/2013 | PENDING EXONERATION | 3 | -82.48 | 2.190800 | 3 | -3,765 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

[Signature: Shannon Shannan M]
Taxpayer

[Signature: Prosecutor]
Prosecutor

[Signature: Rick Shiff]
Assessor

[Signature: Commissioner]
Commissioner

[Signature: County Commission President]
County Commission President

[Signature: Commissioner]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

By: Patricia Morrow

Application Printed On
Thursday, July 18, 2013 10:24 am

Wood County Commission

SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **715864**

Tax Year: **2011**

8/1/13
70/329

Upon the application of **ANDERSON ROBERT L** whose address is **6286 OLD SAINT MARYS PIKE PARKERSBURG, WV 26104-8366** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1993 KAWA KLF4 WAS ASSESSED AT \$7,098 AND SHOULD HAVE BEEN ASSESSED AT \$315. PLEASE ADJUST TICKET.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|--------------------|---------------------|-------|---------|--------------------|-----------|-----------|
| 07/01/2011 | BILLING | 3 | 287.94 | 2.190800 | 3 | 13,143 |
| 08/26/2011 | REGULAR PAYMENT | 3 | -143.97 | 2.190800 | 3 | -6,783 |
| 08/26/2011 | REGULAR PAYMENT | 3 | 3.60 | Adjusted Net Value | | 6,360 |
| 02/23/2012 | REGULAR PAYMENT | 3 | -143.97 | | | |
| 02/23/2012 | REGULAR PAYMENT | 3 | 3.60 | | | |
| 07/16/2013 | PENDING EXONERATION | 3 | -148.60 | | | |
| Adjusted Net Taxes | | | -141.40 | | | |

x Robert L Anderson Taxpayer
[Signature] Prosecutor
Rich Shapp Assessor
[Signature] Commissioner
[Signature] County Commission President
[Signature] Commissioner

304-464-4072

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUL 19 '13

JUL 30 '13

County Administrator

County Administrator

By: Tessa Miller

Application Printed On
Tuesday, July 16, 2013 3:16 pm

Wood County Commission

gw
ai

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **915929**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **ANDERSON ROBERT L** whose address is **6286 OLD SAINT MARYS PIKE PARKERSBURG, WV 26104-8366** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1993 KAWA KLF4 WAS ASSESSED FOR \$5,749 WHEN IN FACT IT SHOULD HAVE BEEN \$417. PLEASE ADJUST TICKET.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 247.96 | 2.203200 | 3 | 11,254 |
| 07/16/2013 | PENDING EXONERATION | 3 | -117.48 | 2.203200 | 3 | -5,332 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 130.48 | | | 5,922 |

Robert L Anderson
Taxpayer
304-464-4072

[Signature]
Prosecutor

Rich Shope
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

JUL 19 '13

County Administrator

By: Tessa Miller

RECEIVED

JUL 30 '13

County Administrator

Application Printed On

Tuesday, July 16, 2013 3:19 pm

Wood County Commission

SW
du

Erroneous Assessment Application

Tax Type: **Personal Property**

8/1/13

Tax Ticket: **816185**

70/329

Tax Year: **2012**

Upon the application of **ANDERSON ROBERT L** whose address is **6286 OLD SAINT MARYS PIKE PARKERSBURG, WV 26104-8366** aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1993 KAWA KLF4 WAS ASSESSED AT \$6388 AND SHOULD HAVE BEEN ASSESSED AT \$300. PLEASE ADJUST TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|--------------------|---------------------|-------|---------|----------|--------------------|-----------|
| 07/01/2012 | BILLING | 3 | 268.54 | 2.191600 | 3 | 12,253 |
| 08/09/2012 | REGULAR PAYMENT | 3 | -134.27 | 2.191600 | 3 | -6,088 |
| 08/09/2012 | REGULAR PAYMENT | 3 | 3.36 | | | |
| 03/15/2013 | REGULAR PAYMENT | 3 | -134.27 | | | |
| 07/16/2013 | PENDING EXONERATION | 3 | -133.42 | | | |
| Adjusted Net Taxes | | | -130.06 | | Adjusted Net Value | 6,165 |

Robert L Anderson
Taxpayer
304-464-4072

[Signature]
Prosecutor

Rich Steph
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 19 '13

County Administrator

JUL 30 '13

County Administrator

By: Tessa Miller

Application Printed On
Tuesday, July 16, 2013 3:17 pm

Wood County Commission

SW TA
8/1/13

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **907763**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **BENNETT TERESE L** whose address is **1030 MARKET ST APT 801 PARKERSBURG, WV 26101-4354** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2001 CHEV PRIZM SHOULD NOT HAVE BEEN REPORTED IT WAS NOT TITLED ON 7-01-12. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 95.36 | 2.929600 | 4 | 3,255 |
| 07/18/2013 | PENDING EXONERATION | 4 | -35.60 | 2.929600 | 4 | -1,215 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 59.76 | | | 2,040 |

X Terese L Bennett
Taxpayer
1-304-481-5072

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1 2013

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

By: Kimberly Enoch

Application Printed On
Thursday, July 18, 2013 11:42 am

Wood County Commission

Handwritten initials: JTM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **906801**

Tax Year: **2013**

*8/1/13
70/329*

Upon the application of **BURDETTE MARSHALL** whose address is **1546 WASHINGTON BLVD HUNTINGTON, WV 25701** aggrieved by an erroneous assessment in **PARKERSBURG DISTRICT** District (04), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR TAXPAYER WAS ASSESSED IN BOTH WOOD COUNTY AND CABELL COUNTY. HE HAS RESIDED IN CABELL COUNTY SINCE 2011. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 151.04 | 2.203200 | 3 | 6,855 |
| 07/05/2013 | PENDING EXONERATION | 3 | -151.04 | 2.203200 | 3 | -6,855 |
| | | | Adjusted Net Taxes | | | 0.00 |
| | | | | | | Adjusted Net Value |

Handwritten signatures:

Marshall Burdette Taxpayer
[Signature] Prosecutor
[Signature] Assessor
[Signature] Commissioner
[Signature] County Commission President
[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED
JUL 30 '13
County Administrator

RECEIVED
JUL 19 '13
[Signature]

By: Sondy Wallace

Application Printed On
Friday, July 5, 2013 9:47 am

KSD

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **924287**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **BURTON LANNY** whose address is **86 MOUNTAINEER WAY WILLIAMSTOWN, WV 26187**- aggrieved by an erroneous assessment in **WILLIAMS** District (12), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

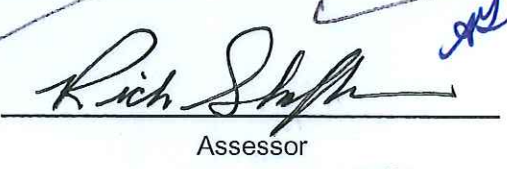
Due to clerical error Homestead was not added to bill. Application was received Nov. 15, 2012 which qualified Mr. Burton for 2013 tax year.

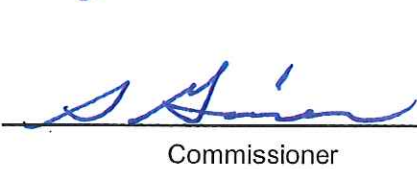
All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 2 | 37.74 | 1.101600 | 2 | 3,426 |
| 06/05/2013 | PENDING EXONERATION | 2 | -37.74 | 1.101600 | 2 | 0 |
| | | | Adjusted Net Taxes | | | 0.00 |
| | | | | | | Adjusted Net Value |
| | | | | | | 3,426 |

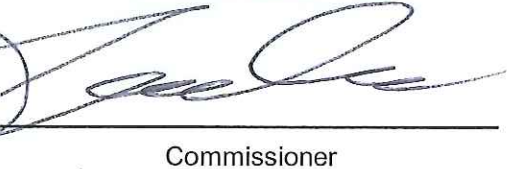

Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED
JUL 01 '13

County Administrator

RECEIVED
JUL 31 '13
County Administrator

Wood County Commission

SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **908393**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **COE RONALD J** whose address is **1030 MARKET ST APT 401 PARKERSBURG, WV 26101-4352** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

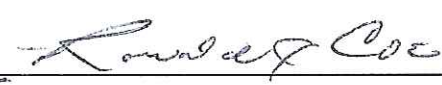
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR BOTH VEHICLES WERE REPORTED WHEN IN FACT HE ONLY OWNED THE 2002 BUIC CENT. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 70.32 | 2.929600 | 4 | 2,400 |
| 07/16/2013 | PENDING EXONERATION | 4 | -18.46 | 2.929600 | 4 | -630 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 51.86 | | | 1,770 |



 Taxpayer
 1-304-807-0274


 Prosecutor


 Assessor


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUL 19 '13

JUL 30 '13

County Administrator

County Administrator

By: Tessa Miller

Application Printed On

Tuesday, July 16, 2013 1:10 pm

Wood County Commission

SW
AJTM

Erroneous Assessment Application

Tax Type: **Personal Property**

8/1/13

Tax Ticket: **917552**

70/329

Tax Year: **2013**

Upon the application of **CORRY JOSEPH M** whose address is **1110 14TH ST VIENNA, WV 26105-** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2013** tax year.

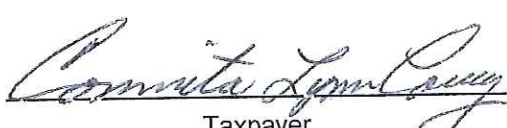


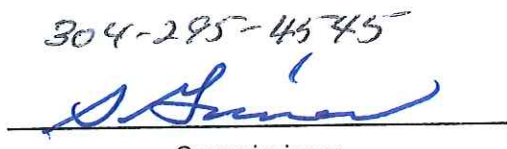

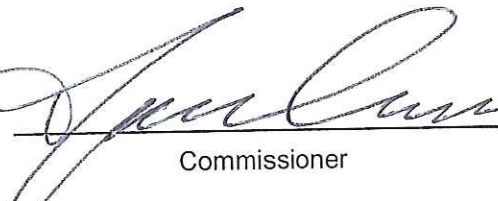
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR A 2004 JEEP WAS TAXED WHEN IN FACT THE DODGE INTREPID WAS REPORTED. SUPPLEMENTAL #80000218 WAS MADE TO TAX THE DODGE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 481.66 | 2.927100 | 4 | 16,455 |
| 07/17/2013 | PENDING EXONERATION | 4 | -102.74 | 2.927100 | 4 | -3,510 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 378.92 | | | 12,945 |

 Taxpayer
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1 2013

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

Application Printed On

Wednesday, July 17, 2013 11:41 am

By: Mitchell Cole

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **924230**

Tax Year: **2013**

8/1/13
72/329

Upon the application of **DEULEY DONALD E** whose address is **1815 STILLWELL RD WALKER, WV 26180** aggrieved by an erroneous assessment in WALKER District (11), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Due to clerical error Homestead was not put on tax bill for 2013. Mr. Deuley has had Homestead since 2011. See attached application.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 40.32 | 2.203200 | 3 | 1,830 |
| 07/01/2013 | PENDING EXONERATION | 3 | -40.32 | 2.203200 | 3 | 0 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 1,830 |


Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 03 '13

RECEIVED

JUL 29 '13

County Administrator

County Administrator

By: Kerri Lincicome

Application Printed On

Monday, July 1, 2013 2:45 pm

Wood County Commission

SW
OWT

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80005546**

Tax Year: **2010**

8/1/13
728329

Upon the application of **FLUTY LUTHER D & JACQUELINE L** whose address is **1216 WASHINGTON AVE**, aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2010** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2010** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS TICKET WAS GENERATED AND PAID WHEN IN FACT REGULAR TICKET #609446 ALREADY EXISTED. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 04/06/2012 | BILLING | 3 | 92.08 | 2.917600 | 3 | -3,156 |
| 07/19/2013 | PENDING EXONERATION | 3 | -92.08 | 2.917600 | 3 | 3,156 |
| | | | Adjusted Net Taxes | | | 0.00 |
| | | | | | | Adjusted Net Value |
| | | | | | | 0 |

Jacqueline L. Hester
Taxpayer
304-917-9490

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1 2013

RECEIVED

JUL 20 '13

RECEIVED

County Administrator

JUL 31 '13

County Administrator

By: Kimberly Enoch

Application Printed On
Friday, July 19, 2013 2:38 pm

Wood County Commission

JW TR
OW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **914252**

Tax Year: **2013**

8/1/13
7d/329

Upon the application of **GERBER JAY W JR** whose address is **221 DOVER DR MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in SLATE District (06), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2008 HONDA WAS REPORTED BY JAY AND TARA GERBER ON TWO SEPERATE ASSESSMENT FORMS.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 162.28 | 2.203200 | 3 | -7,365 |
| 07/18/2013 | PENDING EXONERATION | 3 | -162.28 | 2.203200 | 3 | 7,365 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

[Signature]
Taxpayer
304-489-7779

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

JUL 20 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

By: **Michell Cole**

Wood County Commission

sw
Autm

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **909474**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **GIFFORD ARTHUR L II** whose address is **570 SKYLINE VIEW DR RIPLEY, WV 25271-** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE TAXPAYER WAS ASSESSED IN BOTH JACKSON AND WOOD COUNTY WHEN IN FACT THE TAXPAYER LIVED IN JACKSON COUNTY ON 7/1/12. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 98.88 | 2.929600 | 4 | 3,375 |
| 07/17/2013 | PENDING EXONERATION | 4 | -98.88 | 2.929600 | 4 | -3,375 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

Arthur Gifford II

Taxpayer

304-546-2182

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 31 '13

County Administrator

By: Kimberly Enoch

Wood County Commission

SWOW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **902960**

Tax Year: **2013**

7/1/13
7/8/329

Upon the application of **HALL THOMAS E** whose address is **2463 MEADVILLE RD DAVISVILLE, WV 26142**- aggrieved by an erroneous assessment in **CLAY** District (01), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2012 FORD F250 WAS REPORTED WHEN IN FACT IT SHOULD HAVE BEEN THE 2012 FORD ESCAPE. PLEASE EXONERATE. SUPP TICKET#80000148 WAS GENERATED FOR THE 2012 ESCAPE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 390.74 | 2.203200 | 3 | 17,735 |
| 07/15/2013 | PENDING EXONERATION | 3 | -390.74 | 2.203200 | 3 | -17,735 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

AK

X Thomas E. Hall

Taxpayer

304-481-1728

[Signature]

Prosecutor

Rich Sluff

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 18 '13
County Administrator

RECEIVED
JUL 30 '13
County Administrator

By: Tessa Miller

Application Printed On
Monday, July 15, 2013 3:37 pm

Wood County Commission

SW TM
OK

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **902975**

Tax Year: **2013**

7/1/13
70329

Upon the application of **HARPER YVETTE BUCK** whose address is **270 FOREST DR PARKERSBURG, WV 26104-7104** aggrieved by an erroneous assessment in **CLAY District (01)**, in the County of Wood, for the **2013** tax year.







The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2002 CHRYSLER WAS REPORTED BY YVETTE AND BRIAN HARPER ON TWO SEPERATE ASSESSMENT FORMS.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 31.74 | 2.203200 | 3 | -1,440 |
| 07/18/2013 | PENDING EXONERATION | 3 | -31.74 ✓ | 2.203200 | 3 | 1,440 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

 Taxpayer
 304-428-0084
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED
JUL 19 '13
County Administrator

RECEIVED
JUL 30 '13
County Administrator

Wood County Commission

SW TM
AW TM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **918290**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **JARRELL TOM** whose address is **1006 51ST ST VIENNA, WV 26105-3144** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2005 TOYOTA WAS NOT REMOVED FROM THE ASSESSMENT FORM WHEN IN FACT THE TOYOTA WAS TRADED IN ON THE NISSAN.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 386.82 | 2.927100 | 4 | -13,215 |
| 07/18/2013 | PENDING EXONERATION | 4 | -126.46 | 2.927100 | 4 | 4,320 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 260.36 | | | -8,895 |

Thomas L. Jarrell
Taxpayer

304-481-3464

[Signature]
Prosecutor

Rich Stoff
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

By: Mitchell Cole

Application Printed On
Thursday, July 18, 2013 2:46 pm

Wood County Commission

gw TM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **702452**

Tax Year: **2011**

8/1/13
70/329

Upon the application of **LEEJAY INC** whose address is **4 MARTIN SQ WILLIAMSTOWN, WV 26187-0000** aggrieved by an erroneous assessment in **WILLIAMSTOWN District (13)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2002 LEXUS WAS REPORTED WHEN IN FACT IT WAS SOLD ON JULY 1, 2010. PLEASE ADJUST TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2011 | BILLING | 4 | 3,883.18 | 2.690800 | 4 | 144,313 |
| 10/17/2011 | REGULAR PAYMENT | 4 | -1,941.59 | 2.690800 | 4 | -7,695 |
| 02/21/2012 | REGULAR PAYMENT | 4 | -1,941.59 | | | |
| 06/28/2013 | PENDING EXONERATION | 4 | -207.06 | | | |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | | | | 136,618 |

Shelby Artoon Taxpayer
304-615-9127

[Signature] Prosecutor

Rich Staff Assessor

[Signature] Commissioner

[Signature] County Commission President

[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

RECEIVED

JUL 01 '13
[Signature]

JUL 31 '13

County Administrator

County Administrator

By: Jaime Wolfe

Wood County Commission

TM
SWJ

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **802439**

Tax Year: **2012**

8/1/13
72/329

Upon the application of **LEEJAY INC** whose address is **4 MARTIN SQ WILLIAMSTOWN, WV 26187** aggrieved by an erroneous assessment in **WILLIAMSTOWN District (13)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2002 LEXUS WAS REPORTED WHEN IN FACT IT WAS SOLD ON JULY 1, 2010. PLEASE ADJUST TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2012 | BILLING | 4 | 3,555.68 | 2.691600 | 4 | 132,103 |
| 05/03/2013 | REGULAR PAYMENT | 4 | -3,555.68 | 2.691600 | 4 | -7,365 |
| 06/28/2013 | PENDING EXONERATION | 4 | -198.24 | | | |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | -198.24 ✓ | | | 124,738 |

Shelba Ankrum

Taxpayer

304-615-9127

[Signature]

Prosecutor

Rich Shuff

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUL 01 '13

JUL 31 '13

County Administrator

County Administrator

By: Jaime Wolfe

Application Printed On

Friday, June 28, 2013 9:13 am

Wood County Commission

IM
RW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **902399**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **LEEJAY INC** whose address is **2711 HARRISON HWY PARKERSBURG, WV 26104** aggrieved by an erroneous assessment in **WILLIAMSTOWN** District (13), in the County of Wood, for the **2013** tax year.




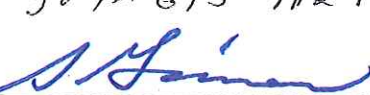


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2002 LEXUS WAS REPORTED WHEN IN FACT IT WAS SOLD ON JULY 1, 2010. PLEASE ADJUST TICKET.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 3,377.42 | 2.703200 | 4 | 124,941 |
| 06/28/2013 | PENDING EXONERATION | 4 | -186.12 | 2.703200 | 4 | -6,885 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 3,191.30 | | | 118,056 |

 Taxpayer
 304-615-9127
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 01 '13

County Administrator

RECEIVED

JUL 31 '13

County Administrator

By: Jaime Wolfe

Application Printed On

Friday, June 28, 2013 9:14 am

Wood County Commission

SWTM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **811145**

Tax Year: **2012**

8/1/13
7/2/329

Upon the application of **MC CARTY THOMAS L** whose address is **1707 WASHINGTON AVE PARKERSBURG, WV 26101-3517** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR TWO GMC ^{WERE} ~~WAS~~ REPORTED, WHEN IN FACT THEY HAD APPORTION PLATES ON THEM. PLEASE ADJUST TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2012 | BILLING | 4 | 2,746.84 | 2.912320 | 4 | -94,318 |
| 07/19/2013 | PENDING EXONERATION | 4 | -201.72 | 2.912320 | 4 | 6,926 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 2,545.12 | | | -87,392 |

Leta L Mc Carty
Taxpayer
304 375 6395

[Signature]
Prosecutor

Rich Staff
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **Aug 1, 2013**

RECEIVED

JUL 20 '13

County Administrator

RECEIVED

JUL 31 '13

County Administrator

By: Jaime Wolfe

Application Printed On

Friday, July 19, 2013 11:37 am

SW TM

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **910996**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **MC CARTY THOMAS L** whose address is **1707 WASHINGTON AVE PARKERSBURG, WV 26101-3517** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR TWO GMC ^{WERE} ~~WAS~~ REPORTED, WHEN IN FACT THEY HAD APPORTION PLATES ON THEM. PLEASE ADJUST TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 2,275.40 | 2.929600 | 4 | -77,669 |
| 07/19/2013 | PENDING EXONERATION | 4 | -182.64 | 2.929600 | 4 | 6,234 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 2,092.76 | | | -71,435 |

Leta M^c Carty
Taxpayer
304 375 6395

[Signature]
Prosecutor

Rich Shup
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUL 20 '13

JUL 31 '13

County Administrator

County Administrator

Wood County Commission

25719
SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **918718**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **MC MILLEON MICHAEL P** whose address is **2807 13TH AVE VIENNA, WV 26105-2607** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2013** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

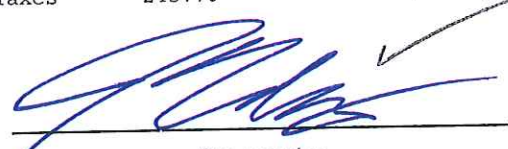
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

THE 2009 CHEVY COBALT WAS AWARDED TO AMANDA IN A DIVORCE DECREE PLEASE EXONERATE. SEE ATTACHED

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 394.60 | 2.927100 | 4 | 13,481 |
| 07/15/2013 | PENDING EXONERATION | 4 | -148.84 | 2.927100 | 4 | -5,085 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 245.76 | | | 8,396 |



Taxpayer
1-304-482-2198


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 18 '13

County Administrator

RECEIVED

JUL 30 '13

Wood County Commission

Erroneous Assessment Application

ATM
SW

Tax Type: **Personal Property**

Tax Ticket: **918611**

Tax Year: **2013**

8/1/13
72/329

Upon the application of **MARTIN DANIEL A** whose address is **PO BOX 5085 VIENNA, WV 26105-5085** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS ASSESSMENT WAS PLACED IN VIENNA DISTRICT WHEN IN FACT THEY ARE LOCATED IN WILLIAMS DISTRICT. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|--------------------|-----------|-----------|
| 07/01/2013 | BILLING | 4 | 723.58 | 2.927100 | 4 | 24,720 |
| 07/09/2013 | PENDING EXONERATION | 4 | -178.96 | 2.927100 | 4 | 0 |
| | | | Adjusted Net Taxes | Adjusted Net Value | | 24,720 |
| | | | 544.62 | | | |

X Daniel A Martin

Taxpayer

304-295-7628

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

Application Printed On
Tuesday, July 9, 2013 3:27 pm

By: Kimberly Enoch

Wood County Commission

SW TM
du

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **510258**

Tax Year: **2008**

8/1/13
70/329

Upon the application of **SAMS TROY R** whose address is **2408 HIGHLAND RD PARKERSBURG, WV 26101-6444** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2008** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2008** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1999 FORD WAS PAID ON SUPPLEMENTAL TICKET #44016. WHEN IN FACT IT WAS TAXED ON REGULAR TICKET #510258.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2008 | BILLING | 4 | 56.58 | 2.857000 | 4 | 1,980 |
| 06/06/2013 | PENDING EXONERATION | 4 | -56.58 ✓ | 2.857000 | 4 | -1,980 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |

[Signature]
Taxpayer

304 699-8304

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUN 18 '13
[Signature]

JUL 31 '13

County Administrator

County Administrator

By: Patricia Morrow

Application Printed On

Thursday, June 6, 2013 8:47 am

Wood County Commission

Handwritten initials: JIM SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **912862**

Tax Year: **2013**

*8/1/13
70/329*

Upon the application of **STUMP JUDITH A** whose address is **2202 CAPITAL DR PARKERSBURG, WV 26101-6833** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2009 TOYOTA CAMRY SHOULD HAVE BEEN REMOVED. SHE REPLACED IT WITH A 2012 TOYOTA AVALON. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 764.54 | 2.929600 | 4 | 26,097 |
| 07/17/2013 | PENDING EXONERATION | 4 | -220.16 | 2.929600 | 4 | -7,515 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 544.38 | | | 18,582 |

X Judith A. Stump
Taxpayer

304-422-0836

[Signature]
Prosecutor

Rich Steph
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

RECEIVED

JUL 19 '13

JUL 30 '13

County Administrator

County Administrator

By: Kimberly Enoch

Application Printed On

Wednesday, July 17, 2013 9:58 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **924008**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **STURM ROBERT** whose address is **297 BARNSTABLE DR MINERAL WELLS, WV 26150-** aggrieved by an erroneous assessment in **TYGART** District (08), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Due to clerical error mobile home was not removed from personal property; it is being taxed as real estate on ticket #35399 for 2013 year.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 2 | 87.26 | 1.101600 | 2 | 7,920 |
| 06/19/2013 | PENDING EXONERATION | 2 | -87.24 | 1.101600 | 2 | -7,919 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.02 | | | 1 |

Taxpayer

Prosecutor

Assessor

Commissioner

County Commission President

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUN 27 '13

JUL 29 '13

County Administrator

County Administrator

By: Kerri Lincicome

Application Printed On

Wednesday, June 19, 2013 8:42 am

Wood County Commission

SW TM
RW

Erroneous Assessment Application

Tax Type: **Personal Property**

8/1/13
70/329

Tax Ticket: **813101**

Tax Year: **2012**

Upon the application of **SUNDSTROM LISA MARIE** whose address is **3822 LIBERTY ST PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in **PARKERSBURG** District (05), in the County of Wood, for the **2012** tax year.

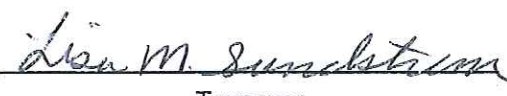




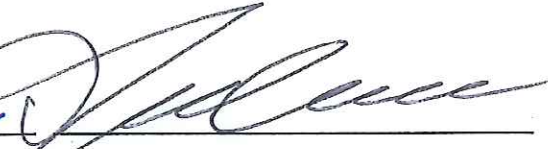
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 2010 TOYOTA WAS TAXED ON SUPPLEMENTAL #80005539. WHEN IN FACT THERE WAS A REGULAR BILL , THE TAX HAS BEEN PAID ON THE SUPPLEMENTAL TICKET, PLEASE EXONERATE THE TAX TICKET #813101.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2012 | BILLING | 4 | 228.04 | 2.912320 | 4 | 7,830 |
| 05/28/2013 | PENDING EXONERATION | 4 | -228.03 ✓ | 2.912320 | 4 | -7,830 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.01 | | | 0 |

 Taxpayer
 (304) 422-8359
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUN 18 '13

JUL 31 '13

County Administrator

County Administrator

Wood County Commission

SW
TM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **906388**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **SWISHER LOWELL G** whose address is **1571 E POPLAR ST DAVISVILLE, WV 26142**- aggrieved by an erroneous assessment in LUBECK District (03), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2001 FORD ESCORT WAS NOT REMOVED FROM THE ASSESSMENT FORM WHEN IN FACT IT HE DID NOT OWN IT JULY 1, 2012. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 447.14 | 2.203200 | 3 | 20,295 |
| 07/16/2013 | PENDING EXONERATION | 3 | -20.50 | 2.203200 | 3 | -930 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 426.64 | | | 19,365 |

Lowell G. Swisher

Taxpayer

304-428-4453

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *Aug 1, 2013*

RECEIVED

JUL 19 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

By: *Michell Cole*

Application Printed On

Tuesday, July 16, 2013 12:50 pm

Wood County Commission

JWTM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **901727**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **TOWS R US INC** whose address is **811 WINTON AVE BELPRE, OH 45714-** aggrieved by an erroneous assessment in **TYGART District (08)**, in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A COMPUTER ERROR THE STATE TAX OFFICE MADE THIS ACCOUNT ACTIVE. TOWS R US HAVE BEEN OUT OF BUSINESS & INACTIVE SINCE SEPT 2009. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 2.64 | 2.203200 | 3 | -120 |
| 07/17/2013 | PENDING EXONERATION | 3 | -2.64 | 2.203200 | 3 | 120 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 0 |


Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1 2013

RECEIVED

JUL 20 '13

County Administrator

RECEIVED

JUL 30 '13

County Administrator

By: Jaime Wolfe

Wood County Commission

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **924207**

Tax Year: **2013**

8/1/13
70/329

Upon the application of **VANSICKLE JEAN** whose address is **60 LEXINGTON PARK DR VIENNA, WV 26105**- aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2013** tax year.


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Due to clerical error Homestead was put on wrong mobile home. Ms. Vansickle is living at 60 Lexington Park Dr.; 41 Lexington Park Dr. is vacant.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 4 | 455.94 | 2.927100 | 4 | 15,576 |
| 07/16/2013 | PENDING EXONERATION | 4 | -455.94 | 2.927100 | 4 | 0 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 0.00 | | | 15,576 |

 Taxpayer
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 20 '13

County Administrator

RECEIVED

JUL 31 '13

County Administrator

By: Kerri Lincicome

Application Printed On

Tuesday, July 16, 2013 8:19 am

VSD

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Description

Tax Ticket: **46030**

TCT .56-A ROCK RUN
RD

8/1/13
70/329

Tax Year: **2013**

Upon the application of **TOWNSEND WALTER L & CATHERINE** whose address is **946 ROCK RUN RD WALKER, WV 26180-** aggrieved by an erroneous assessment in WALKER District (11), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Due to error tax class was changed incorrectly. Property is Catherine Townsend's residence, should be class two.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 3 | 497.04 | 2.203200 | 3 | 22,560 |
| 06/05/2013 | PENDING EXONERATION | 3 | -248.52 | 2.203200 | 3 | 0 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 248.52 | | | 22,560 |

Cathy Townsend
Taxpayer

[Signature]
Prosecutor

Rich Stapp
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

RECEIVED

JUN 14 '13

JUL 31 '13

County Administrator

County Administrator

By: Kerri Lincicome

Application Printed On

Wednesday, June 5, 2013 9:56 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **48827**

Tax Year: **2013**

Description

LOT 4 ROSEMAR MEADOWS LESS 1'
STRIP

8/1/13
70/329

Upon the application of **TREMBLY ORVILLE** whose address is **111 ROSEMAR MEADOWS DR VIENNA, WV 26105**- aggrieved by an erroneous assessment in **WILLIAMS** District (12), in the County of Wood, for the **2013** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2013** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

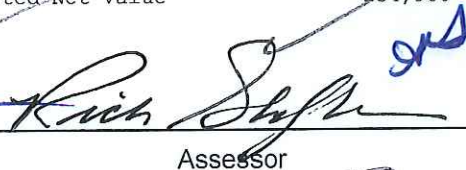
DUE TO A CLERICAL ERROR, THE HOMESTEAD EXEMPTION WAS NOT PUT ON TAX BILL. THIS IS TO ADD THAT ON.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

| Date | Transaction Type | Class | Amount | Tax Rate | Tax Class | Net Value |
|------------|---------------------|-------|--------------------|----------|-----------|--------------------|
| 07/01/2013 | BILLING | 2 | 2,587.66 | 1.101600 | 2 | 234,900 |
| 07/16/2013 | PENDING EXONERATION | 2 | -220.32 | 1.101600 | 2 | 0 |
| | | | Adjusted Net Taxes | | | Adjusted Net Value |
| | | | 2,367.34 | | | 234,900 |

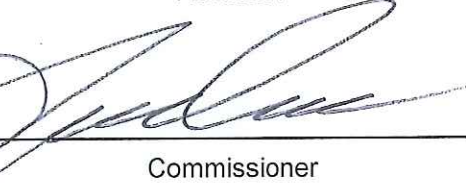
X 
Taxpayer


Prosecutor


Assessor


Commissioner


County Commission President


Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on Aug 1, 2013

RECEIVED

JUL 20 '13

County Administrator

RECEIVED

JUL 31 '13

County Administrator

By: Karen Degraef

Check Register Report for Wood County Commission

Report Date/ Time: 7/30/2013 12:54:32PM

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---------------------------------|-----------|----------------|---------|------------|--------------|-----|
| 152901 | HUMANE S0 | HUMANE SOCIETY | REGULAR | 07/30/2013 | 22,612.33 | |
| 152902 | PECKAUC | ROCKY PECK | REGULAR | | 250.00 | |
| GENERAL FUND Bank Id 101 Totals | | | | | 22,862.33 | |
| Report Totals | | | | | 22,862.33 | |



Check Register Report for Wood County Commission

Report Date/ Time: 7/29/2013 11:09:10AM

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|--|-------------|---------------------------|---------|------------|--------------|-----|
| 152890 | AMERICAN | AFLAC | REGULAR | 07/31/2013 | 390.74 | |
| 152891 | CONSECOLIFE | CONSECO LIFE INSURANCE CO | REGULAR | | 169.04 | |
| 152892 | EQUITABLE | THE EQUITABLE | REGULAR | | 42.26 | |
| 152893 | MOVUNITED | UNITED WAY ALLIANCE OF TH | REGULAR | | 45.00 | |
| 152894 | NRS | NATIONWIDE RETIREMENT SOL | REGULAR | | 4,595.83 | |
| 152895 | OH ST TX | TREASURER OF STATE OF OHI | REGULAR | | 680.08 | |
| 152896 | PUBLIC DE | ONE COMMUNITY FEDERAL CRE | REGULAR | | 17,675.00 | |
| 152897 | WASHINGTONH | WASHINGTON NATIONAL INSUR | REGULAR | | 1,570.16 | |
| 152898 | WESTERNSO | WESTERN & SOUTHERN LIFE | REGULAR | | 551.66 | |
| 152899 | WESTFIELD | LINCOLN NATIONAL LIFE INS | REGULAR | | 78.68 | |
| 152900 | WVLOAN | WV CONSOLIDATED PUBLIC RE | REGULAR | | 1,113.48 | |
| PAYROLL FUND Bank Id 101 Totals | | | | | 26,911.93 | |
| Report Totals | | | | | 26,911.93 | |

[Handwritten Signature]

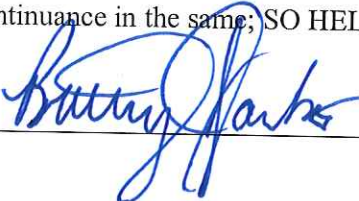
[Handwritten Signature]

8/1/13
70/329

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO - WIT:

I, Brittney Jacobs, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Wood County Holding Center Officer in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



1st Subscribed and sworn to, before _____ County Commission _____ of Wood County, West Virginia, this
_____ day of August, 2013.


_____ County Commission of Wood County

8/1/13
701328


STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, MARK RHODES, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of COUNTY CLERK in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Mark Rhodes

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 1st day of August, 2013.


County Commission of Wood County