

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, FEBRUARY 21, 2013

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of February 7, 2013.

**AGENDA AND DISCUSSION ITEMS**

At 9:00 A.M., the County Commission awarded the bid for the CAD Program and Phone Upgrade to Tiburon, Inc. (Order M/2278)

At 9:04 A.M., Neva Bock was sworn in as a Reserve Deputy for Project Lifesaver.

At 9:08 A.M., Greg Brogden, Wood County Sheriff's Department and Chris Whitaker, IT Specialist, met with the County Commission to propose a point to point data link between the Wood County Justice Center and the Holmes R. Shaver Judicial Annex. The County Commission approved the proposal.

At 9:13 A.M., Jason Wharton, Wood County Prosecuting Attorney, met with the Commission to present a lease agreement for a right of way at the 911 Center with Verizon Wireless. (Order M/2281)

At 9:20 A.M., the County Commission discussed the restructuring of the agenda.

At 9:50 A.M., the County Commission held a hearing in regard to the Grace I. Kelley Estate. Sandra Stephens, Executrix, asked that a claim be disallowed. After discussion, the County Commission disallowed the claim. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 9:55 A.M., the County Commission resumed their discussion of the restructuring of the agenda.

The 10:15 A.M. hearing in regard to the William M. Dodrill estate was cancelled.

At 10:23 A.M., the County Commission announced that the Airport had settled the issue of the airport refinancing loan, so no action was necessary by the Commission.

At 10:34 A.M., the County Commission held a hearing in regard to the Charles G. Morrison Estate. Tommy Morrison, Administrator CTA, requested a claim be disallowed. After discussion, the County Commission disallowed the claim. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 10:45 A.M., the County Commission held a hearing in regard to the Betty J. Morris Estate. Charlotte A. Bennett Goff, beneficiary, requested that James Arnold Bennett, Executor, file and record an amended appraisal. Attorney Justin Hardman appeared on behalf of the heirs. The Commission continued this hearing because James Bennett did not appear. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 11:00 A.M., the County Commission sat as the Board of Review and Equalization. At this time they met with Glenna Alleman to discuss property located at 3100 Detroit Drive, Vienna, WV. Dean Cottrell, Deputy Assessor and Rich Shaffer, Assessor were present.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1061, A/1062, A/1063, M/2271, M/2273, M/2274, M/2275, M/2276, M/2277, M/2278,  
M/2279, M/2280, M/2281, M/2282 and Probate Orders.

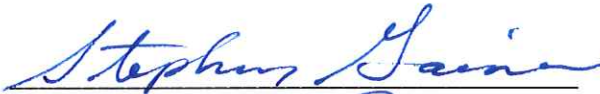
Having no further scheduled appointments or business to attend to, the County Commission  
adjourned at 11:33 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled February 21, 2013.



# Wood County Commission

2/21/2013

1 Court Square, Suite 203

Parkersburg, WV 26101

<b>9:00 AM</b>	CONSIDER RECOMMENDATION TO PURCHASE EQUIPMENT FOR TELECOMMUNICATIONS CENTER (E-9-1-1)	RANDY LOWE, DIRECTOR OF THE TELECOMMUNICATIONS CENTER
	APPROVAL RENEWAL OF LEASE FOR TELECOMMUNICATIONS CENTER (E-9-1-1)	
	SWEAR IN NEVA BOCK AS RESERVE DEPUTY FOR PROJECT LIFESAVER	
	DISCUSS REFINANCING OF LOAN – MID OHIO VALLEY REGIONAL AIRPORT (TABLED FROM FEBRUARY 11 <sup>TH</sup> )	
	DISCUSS AND CONSIDER RESTRUCTURING OF AGENDA AND REVISION TO FIRST OF YEAR ORDER	
	CONSIDER PARKING LOT AGREEMENT WITH CITY OF PARKERSBURG	
	DISCUSS TRANSFER OF WVDOH LAND AT FORT BOREMAN PARK	
	CONSIDER EXECUTING JAG GRANT FOR CASA	
	CONSIDER POINT TO POINT DATA LINK FOR JUSTICE CENTER	
	PLACE DENNIE HUGGINS' NAME IN NOMINATION FOR APPOINTMENT TO WOOD COUNTY SENIOR CITIZENS BOARD	
	APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES	MARTY SEUFER, COUNTY ADMINISTRATOR
<b>9:45 AM</b>	GRACE I. KELLEY ESTATE – EXECUTRIX ASKING CLAIM BE DISALLOWED	SANDRA STEPHENS, EXECUTRIX
<b>10:15 AM</b>	WILLIAM M. DODRILL ESTATE – ATTORNEY ASKING FOR CLAIMS BE DISALLOWED	GERALD TOWNSEND, ATTORNEY
<b>10:30 AM</b>	CHARLES G. MORRISON ESTATE – ADMINISTRATOR CTA ASKING CLAIM BE DISALLOWED	TOMMY MORRISON, ADMINISTRATOR CTA
<b>10:45 AM</b>	BETTY J. MORRIS BENNETT ESTATE – HEIR IS REQUESTING EXECUTOR TO FILE AMENDED APPRAISEMENT	CHARLOTTE A. BENNETT GOFF
<b>11:00 AM</b>	BOARD OF REVIEW AND EQUALIZATION – 3100 DETROIT DRIVE, VIENNA	ATTORNEY BOB FLUHARTY FOR GLENNA ALLEMAN



Wood County Commission Meeting  
Held February 21, 2013

**Please Print**

1.	Deva Book
2.	Sue Patrlaw
3.	Anne McFee
4.	TR Smith
5.	Sandy Stephens
6.	Tommy Morrison Tommy Morrison
7.	Charlotte Goff
8.	Betty Koehler
9.	Don Baggett
10.	Paul T. H.
11.	Dean Cottrell
12.	Walter H. H.
13.	Rich Stephens
14.	
15.	
16.	
17.	
18.	
19.	
20.	

FEBRUARY 21, 2013

2/21/13  
70/235

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE AN APPLICATION REQUESTING FUNDS IN THE AMOUNT OF \$17,000.00 FOR A JAG GRANT FOR CASA.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission of Wood County, to EXECUTE an Application for a Justice Assistance Grant (JAG) in the amount of seventeen thousand dollars and zero cents (\$17,000.00).

The Application and pertinent documentation pertaining to the Local Energy Efficiency Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
Wayne Dunn, Commissioner  


A/1061

FEBRUARY 21, 2013

2/21/13  
70/236

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$150.00.

**ORDER**

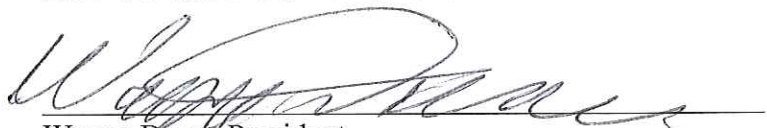
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of one thousand fifty dollars and zero cents (\$150.00) for the month of January, 2013. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/21/13  
70/236

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b>	<b>Wood County Commission</b>
	<b>Address:</b>	<b>One Court Square, Suite 203 Parkersburg, WV 26101</b>
	<b>P. O. Number</b>	<b>MV1203</b>
	<b>Grant Number:</b>	<b>F13-HS-03-154</b>
	<b>FEIN Number:</b>	<b>556 000 417</b>
	<b>Funds are hereby requested to cover expenditures For the period of: 1/1/13 - 1/31/13</b>	

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$150.00
<b>TOTAL</b>	<b>\$ 150.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

(Typed Name And Title)

(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

2/21/2013

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only



FEBRUARY 25, 2013

2/25/13  
70/238

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$0.00. (NUNC PRO TUNC FEBRUARY 21, 2013)

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of zero dollars and zero cents (\$0.00) for the month of January, 2013. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Reports; time sheets for Megan Underwood and the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

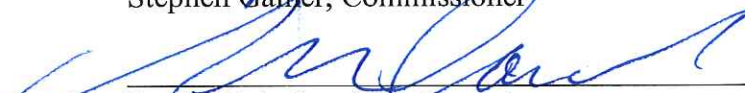
Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

**WEST VIRGINIA**  
**Division of Justice and Community**  
**Services**

**Request for**  
**Reimbursement**

**RECEIVED**  
(For DJCS Use Only)

Subgrantee: Wood County Commission  
Address: One Court Square, Suite 203  
Parkersburg, WV 26101  
Project #: 09-VAWR-11  
FEIN#: 556 000 417  
Funds are hereby requested to cover expenditures  
FROM: 1/1/13 TO: 1/31/13

**PROJECT CASH EXPENDITURES**

Account #	Amount
09-VAWR-11/Prosecuting Attorney	\$-0-
09-VAWR-11/Law Enforcement	\$-0-
<b>TOTAL</b>	<b>\$-0-</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

Wayne Dunn, President  
BY: Wood County Commission  
TYPED NAME & TITLE

(Authorized Official or Grant Financial Officer ONLY)

  
SIGNATURE  
2/21/13  
DATE

**DJCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials \_\_\_\_\_ Date \_\_\_\_\_

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Accountant

8/21/13  
70/233  
FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$17,349.85 OF WHICH \$3,145.73 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.


**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventeen thousand three hundred forty-nine dollars and eighty-five cents (\$17,349.85) of which three thousand one hundred forty-five dollars and seventy-three cents (\$3,145.73) represents reimbursement to Wood County for expenses incurred during the month of November, 2012, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 204 and bearing the date of January 3, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

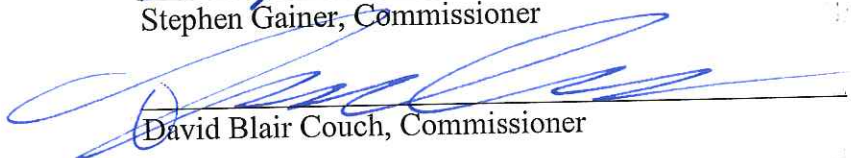
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2271



2/21/13  
70/234  
FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK  
FROM THE STATE OF WV IN THE AMOUNT OF \$17,349.85 OF  
WHICH \$3,145.73 REPRESENTS REIMBURSEMENT IN REGARD  
TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-  
CCPT-04.

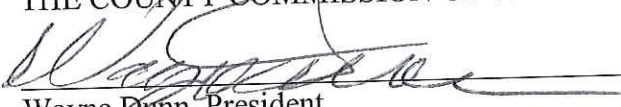
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventeen thousand three hundred forty-nine dollars and eighty-five cents (\$17,349.85) of which three thousand one hundred forty-five dollars and seventy-three cents (\$3,145.73) represents reimbursement to Wood County for expenses incurred during the month of October, 2012, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 207 and bearing the date of January 3, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

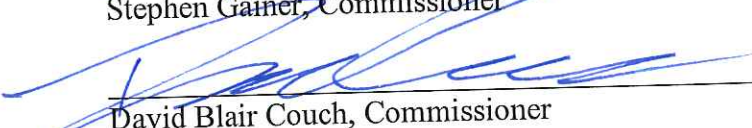
Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2272



FEBRUARY 21, 2013

2/21/13  
70/234

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$17,349.85 OF WHICH \$3,429.62 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

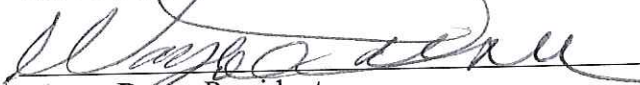
**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventeen thousand three hundred forty-nine dollars and eighty-five cents (\$17,349.85) of which three thousand four hundred twenty-nine dollars and sixty-two cents (\$3,429.62) represents reimbursement to Wood County for expenses incurred during the month of September, 2012, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 183 and bearing the date of November 19, 2012, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2273

FEBRUARY 21, 2013

2/21/13  
70/234

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$17,349.85 OF WHICH \$4,186.93 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.


**ORDER**


On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventeen thousand three hundred forty-nine dollars and eighty-five cents (\$17,349.85) of which four thousand one hundred eighty-six dollars and ninety-three cents (\$4,186.93) represents reimbursement to Wood County for expenses incurred during the month of August, 2012, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 160 and bearing the date of October 4, 2012, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2274

FEBRUARY 21, 2013

2/21/13  
70/234

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$17,349.85 OF WHICH \$3,441.84 REPRESENTS REIMBURSEMENT IN REGARD TO THE COMMUNITY CORRECTIONS GRANT NUMBER 12-CCPT-04.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of seventeen thousand three hundred forty-nine dollars and eighty-five cents (\$17,349.85) of which three thousand four hundred forty-one dollars and eighty-four cents (\$3,441.84) represents reimbursement to Wood County for expenses incurred during the month of July, 2012, in regard to the Community Corrections Grant Number 12-CCPT-04. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 145 and bearing the date of September 6, 2012, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Community Corrections Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2275



2/21/13  
70/235

FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE BLENNERHASSETT HISTORICAL FOUNDATION.

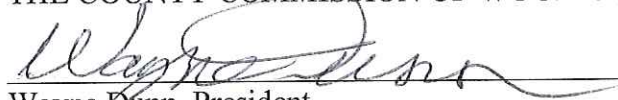
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Steve Gainer and made unanimous by Wayne Dunn, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Blennerhassett Historical Foundation Fencing & Landscaping Project #13LEDA0255 in the amount of six thousand dollars and zero cents (\$6,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2276



FEBRUARY 21, 2013

2/21/13  
70/235

**COPY**

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

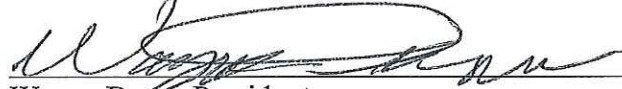
**NOW THEREFORE, BE IT RESOLVED**, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:

**BLANNERHASSETT HISTORICAL FOUNDATION FENCING AND LANDSCAPING  
(#13LEDA0255) - \$6,000.00**

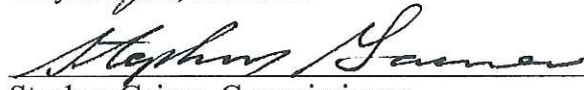
**RESOLVED** this 21<sup>st</sup> day of February, 2013.

APPROVED:

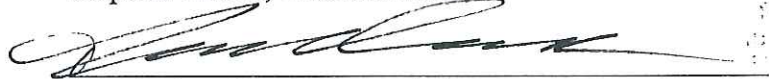
THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President

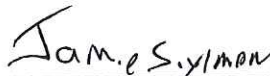


Stephen Gainer, Commissioner



David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on February 21, 2013.



Jamie Six, County Clerk

2/21/13  
70/235

FEBRUARY 21, 2013

IN RE: REVISIONS TO THE JANUARY 3, 2013 ORDER WHICH SET THE  
COURT TERMS, AGENDA AND APPOINTMENTS TO COMMITTEES

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn, and passed with David Blair Couch voting in the negative, did hereby ORDER revisions to the January 3, 2013 Order which set the court terms and hours, agenda, and made appointments to various committees for the 2013 calendar year. The following revisions are to be made:

IN RE: COURT TERMS AND HOURS OF THE WOOD COUNTY  
COMMISSION (2013)

It is hereby agreed that the Commission terms are to be held on the following days: all Mondays, excluding holidays, and first and third Thursdays of the month from 9:00 am until finished. The remaining Thursdays will be used as needed and if needed. Anytime there is a holiday on a Monday, the Commission will automatically meet on the Thursday of the same week. From time to time the Commission may schedule meetings in accordance with the West Virginia Open Meetings Act.

IN RE: AGENDA

The agenda for all regularly scheduled meetings held before the County Commission of Wood County on their regularly scheduled meeting days will be available to the public by the posting on the doors of the Wood County Courthouse, and in the Office of the County Administrator.

IN RE: COMMITTEE APPOINTMENT:

IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE – WAYNE DUNN

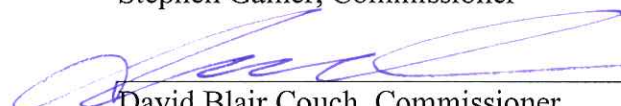
IN RE: WOOD COUNTY SOLID WASTE AUTHORITY – DAVID BLAIR COUCH

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

2/21/13  
70/236

FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

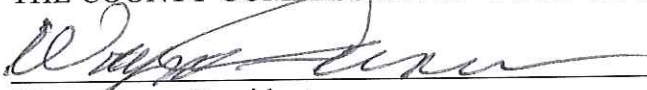
IN RE: THE COUNTY COMMISSION AWARDED THE BID FOR THE  
CAD PROGRAM AND PHONE UPGRADE TO TIBURON, INC.

**ORDER**

On this date, the County Commission of Wood County, at 11:30 A.M. upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AWARD the bid for the Wood County 9-1-1 Center Integrated Public Safety Answering Point Equipment. The bid was awarded to Tiburon, Inc., San Ramon, California. Said award is for three hundred eighty-two thousand six hundred twelve dollars and zero cents (\$382,612.00). Bids were received for review on February 11, 2013.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2278



2/21/13  
20/236

FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

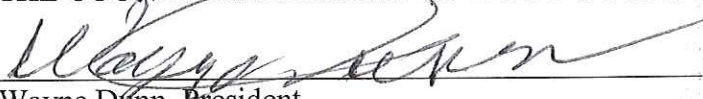
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
PURCHASE OF A ROAD SIGN FOR NORTHWOOD VILLA.

**ORDER**

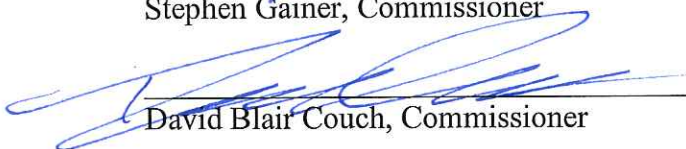
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE the purchase of a road sign for NORTHWOOD VILLA. Said sign was requested by the Northwood Villa Homeowner's Association.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2279



FEBRUARY 21, 2013

2/21/13  
70/236

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$3,691.22.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. The Request for Reimbursement is in the amount of three thousand six hundred ninety-one dollars and twenty-two cents (\$3,691.22) for the month of January, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Glenville Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/21/13

70/236

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203  
Parkersburg, WV 26101**

P. O. Number **MV1203**

Grant Number: **F13-HS-03-402**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures  
For the period of: **1/1/13 - 1/31/13**

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$3,691.22
<b>TOTAL</b>	<b>\$3,691.22</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

2/21/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

2/21/13  
70/237

FEBRUARY 21, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A  
RENEWAL OF A LEASE AGREEMENT WITH VERIZON  
WIRELESS AT THE 9-1-1 CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE a five (5) year renewal of an existing lease agreement with Verizon Wireless regarding access to the Dallison West Cellular Tower located at the Wood County E-9-1-1 Center.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2281



FEBRUARY 21, 2013

2/21/13  
70/237

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$2,194.86.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-410. The Request for Reimbursement is in the amount of two thousand one hundred ninety-four dollars and eighty-six cents (\$2,194.86) for the month of January, 2013. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Parkersburg Police Department, the Ritchie County Sheriff's Department, the Spencer Police Department, the West Union Police Department, the Ravenswood Police Department, the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.


A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2282



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

2/21/13  
70/237

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

**Sub-Grantee:** Wood County Commission

**Address:** One Court Square, Suite 203  
Parkersburg, WV 26101

**P. O. Number** MV1203

**Grant Number:** F13-HS-03-410

**FEIN Number:** 556 000 417

Funds are hereby requested to cover expenditures

For the period of: 1/1/13 - 1/31/13

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$2,194.86
<b>TOTAL</b>	<b>\$2,194.86</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

2/21/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only



## Mid-Ohio Valley Day Report Center

ph 304-422-8570  
fax 304-422-8579

916 Market Street  
Parkersburg, WV 26101

2/21/13  
70/235

To: Wood County Commission  
From: Dennie Huggins, DRC Executive Director *JDH*  
Date: 2/20/13  
Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Patricia R. Lynch as a General Office Support Worker for our Wood County site. Ms. Lynch is expected to maintain this position for approximately 12 weeks at a rate of \$10.00 per hour.

This position is necessary in order to fill a vacancy caused by the absence of a current DRC employee until she returns from maternity leave. I will be happy to provide any other information which you deem necessary in order to act on this request as quickly as possible.

*JDH*  
*PH*  
*ALG*

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Thursday, February 21, 2013, at 9:00 o'clock A. M., and as a Board of Review and Equalization at 10:00 o'clock A. M. until 12:00 Noon, and if needed afternoon appointments.

\_\_\_\_\_  
President

JANUARY TERM

THURSDAY, FEBRUARY 21, 2013  
TWELFTH DAY

FEBRUARY 2013

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse thereof, Thursday, February 21, 2013, and sitting as a Board of Review and Equalization, Present, Wayne Dunn, President of said Commission, and Stephen Gainer and David Blair Couch, Commissioners.

The orders and proceedings of the previous sessions of this Commission, held on Monday, February 11, 2013 and Thursday, February 14, 2013, were read before the County Commission, approved and ordered signed.

IN RE: ESTATE OF GRACE I. KELLEY, DECEASED (ORDER COUNTY COMMISSION-DISALLOW CLAIM)

This day came SANDRA K. STEPHENS, EXECUTRIX of the Estate of GRACE I. KELLEY, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate, because it was untimely filed. The County Commission after reviewing said estate, ruled that the claim be disallowed. The County Commission ordered that if additional funds come into estate, that the estate will need to be reopened.

IN RE: ESTATE OF CHARLES GLENN MORRISON, DECEASED (ORDER COUNTY COMMISSION-DISALLOW CLAIM)

This day came TOMMY E. MORRISON, ADMINISTRATOR C.T.A. of the Estate of CHARLES GLENN MORRISON, deceased, before the County Commission, in a hearing asking that a claim be disallowed in said Estate. The County Commission after reviewing said estate, ruled that the claim be disallowed. The County Commission ordered that if additional funds come into estate, that the estate will need to be reopened.

IN RE: ESTATE OF BETTY JEAN MORRIS BENNETT, DECEASED (ORDER COUNTY COMMISSION-HEARING CONTINUED)

This day came CHARLOTTE ANN BENNETT GOFF, beneficiary, along with counsel, Justin L. Hardman to the Estate of BETTY JEAN MORRIS BENNETT, deceased, before the County Commission, in a hearing requesting that JAMES ARNOLD BENNETT, EXECUTOR of the Estate of BETTY JEAN MORRIS BENNETT, deceased, file and record an amended appraisalment. The County Commission after reviewing the appraisalment and inventory, and hearing testimony from counsel, Justin L. Hardman and Charlotte Ann Bennett Goff, the Commission made motion to continue the hearing to a later time, because James Arnold Bennett, Executor did not appear.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, February 25, 2013, at 9:00 o'clock A. M., and sitting as a Board of Review and Equalization.

\_\_\_\_\_  
President



To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of GLENNA ALLEMAN

in VIENNA

Address of Property 3100 DETROIT DR.

District: \_\_\_\_\_

Map Number <u>1</u>	Parcel Number <u>8</u>	Description: #28 & 29 RIVERVIEW ADN. INCL 1/9	
Market Value	<u>\$7,300.00</u>	Market Improvement	<u>\$0.00</u>
Assessed Value - Land \$	<u>\$4,380.00</u>	Improvements \$	<u>\$0.00</u>
Construction By Complainant		Purchase by Complainant	
Cost of Land		Total purchase price	
Cost of Construction or Contract Price		Date of Purchase	
Date of Construction		Cost of added improvements	
Cost of added improvements		Face amount of fire insurance carried	
Face amount of fire insurance carried		Offered for sale for	
Offered for sale for		Date of Offer	
Date of Offer		Monthly rental received, if rented	
Monthly rental received, if rented		Present value in your opinion	
Present value in your opinion			

Approved for recording by the County Commission. \_\_\_\_\_

President

### Reason and Basis for Complaint

*House with lot # 3100 by County lot 2300 - lot 501400*  
*Appraisal of \$7,300.00 by C. David Hatcher*  
*#3 of Feb. 11, 2013 both lots + house*

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: \_\_\_\_\_

Address of Complainant: 3100 DETROIT DR. VIENNA WV 26105

Land	Decrease allowed	Adjusted Assessed Valuation
Building		
Total		

To The Assessor of WOOD COUNTY or the WOOD COUNTY Board of Equalization and Review:

Your Complaint represents that the following described real estate is valued and assessed out of proportion to its true and actual value on the current tax roll and request a review of the assessed valuation before the next period of liability is effective.

Property assessed in the name of GLENNA ALLEMAN

in VIENNA

District: \_\_\_\_\_

Address of Property 3100 DETROIT DR.

Map Number <u>1</u>	Parcel Number <u>9</u>	Description: <u>#29 RVRVIEW ADN.</u>	
Market Value		<u>\$16,600.00</u>	Market Improvement
Assessed Value - Land \$		<u>\$9,960.00</u>	Improvements \$
Construction By Complainant			
Cost of Land			
Cost of Construction or Contract Price			
Date of Construction			
Cost of added improvements			
Face amount of fire insurance carried			
Offered for sale for			
Date of Offer			
Monthly rental received, if rented			
Present value in your opinion			
Total purchase price			
Date of Purchase			
Cost of added improvements			
Face amount of fire insurance carried			
Offered for sale for			
Date of Offer			
Monthly rental received, if rented			
Present value in your opinion			
Market total		<u>\$43,100.00</u>	
Total\$		<u>\$25,860.00</u>	
Purchase by Complainant			

Approved for recording by the County Commission. \_\_\_\_\_

President

### Reason and Basis for Complaint

I do hereby certify that the above statements are true to the best of my knowledge and ability and that all questions on this petition pertaining to the property have been answered.

Signature of Complainant: \_\_\_\_\_

Address of Complainant: 3100 DETROIT DR. VIENNA WV 26105

Land		Decrease	Adjusted Assessed
Building		allowed	Valuation
Total			