

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 24, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence during today's meeting.

George Lantz was sworn in as a member of the Wood County Building Commission on January 22, 2013; however, his oath is being put on today's Order Book page.

The County Commission was in receipt of Oaths of Office from the City of Vienna, City of Parkersburg and the City of Williamstown.

AGENDA AND DISCUSSION ITEMS

At 9:00 A.M., the County Commission met with Attorney Rob Tebay and Rickie Yeager from the City of Parkersburg to request approval of an Application for Annexation by Minor Boundary Adjustment, Tygart District. Public Hearing date was set for March 4, 2013 at 9:30 A.M. (Order was prepared by City.)

At 9:10 A.M., representatives from the Wood County Senior Citizens Center met with the Commission to update the Commission on the Center. They asked the Commission if

they have any retired vehicles that they could use. The Commission stated they are considering appointment a member to their Board. Delegate Tom Azinger joined the conversation in progress.

At 9:46 A.M., upon motion of David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended: WHEREUPON, the said Stephen Gainer, one of the Commissioners, David Blair Couch, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seuffer, County Administrator; Jason Wharton, Wood County Prosecuting Attorney, via telephone; and Ken Merritt, Wood County Sheriff, who joined said session at 9:50 o'clock A.M. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (2). The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:11 A.M. (Order M/2242)

At 10:27 A.M., Wood County Engineer, Bill Brown and Maintenance Supervisor, Melvin Swiger, met with the Commission to discuss lighting in the Wood County Justice Center parking lot. The Commission initialed a quote for the purchase of lights.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2234, M/2235, M/2236, M/2237, M/2238, M/2239, M/2240, M/2241, M/2242, M/2243, A/1058, A/1059 and City Order

Having no further scheduled appointments or business to attend to, the County Commission, upon a motion made by Stephen Gainer, seconded by David Blair Couch and passed, adjourned at 11:03 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled January 24, 2013.

LED fixture
 LED Fixture mounting bracket
 LED Flood light
 Flood light mounting bracket
 Added post & fixture
 Wire and accessories

 TOTAL

| State Electric | | Grainger | |
|----------------|-----------------|----------|----------------|
| 6 ea | \$7,112 | 8 ea | \$2,490 |
| 6 ea | \$110 | | |
| 2 ea | \$5,305 | | |
| 2 ea | \$179 | 4 ea | \$601 |
| | | 1 ea | \$2,110 |
| | \$1,501 | | \$1,501 |
| | | | |
| | \$14,207 | | \$6,702 |

Submitted by Bill Brown 1/24/13

Wood County Commission Meeting
Held January 24, 2013

Please Print

| |
|------------------------------------|
| 1. Rickie Yeager |
| 2. Rob Tebay Asst City Atty |
| 3. Deloris Chancey Deloris Chancey |
| 4. Milo Dennis |
| 5. Randy Lowe |
| 6. DENNIE HUGGINS |
| 7. Ken MERRITT |
| 8. Bill Brown |
| 9. Melvin SWIBER |
| 10. GREG HARRIS |
| 11. |
| 12. |
| 13. |
| 14. |
| 15. |
| 16. |
| 17. |
| 18. |
| 19. |
| 20. |



Wood County Commission

01/24/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

| | | |
|----------------|--|--|
| 9:00 AM | MULTI-CULTURAL FESTIVAL REQUEST FOR FUNDING | RICK RUBEN |
| | CONSIDER APPLICATION FOR ANNEXATION BY MINOR BOUNDARY ADJUSTMENT, TYGART DISTRICT, IN GRANDVIEW MANOR ADDITION | CITY OF PARKERSBURG |
| | APPROVE AND SIGN MINUTES, ORDERS, PURCHASE ORDERS, INVOICES, NEW ROAD NAMES, ERRONEOUS ASSESSMENT APPLICATIONS AND ANY OTHER ADMINISTRATIVE DUTIES | MARTY SEUFER, COUNTY ADMINISTRATOR |

1/24/13
70/218

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED JENNINGS EDDY,
TOM "PAT" COAKLEY AND ERNIE HATHAWAY TO THE
WOOD COUNTY VETERANS PARK ADVISORY BOARD.


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, reappointed Jennings Eddy, Tom "Pat" Coakley and Ernie Hathaway to the Wood County Veterans Park Advisory Board.

Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire December 13, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

1/24/13
70/219

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

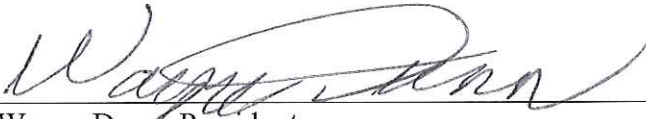
IN RE: THE COUNTY COMMISSION PLACED CHIEF JOE MARTIN,
PARKERSBURG POLICE DEPARTMENT, IN NOMINATION TO
THE COMMUNITY CORRECTIONS BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, placed Chief Joe Martin, Parkersburg Police Department, in nomination for appointment to the Wood County Community Corrections Board. Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner



1/28/13
70/221

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Annexation of Property by
Minor Boundary Adjustment
Magisterial District of **Tygart District**
Wood County, West Virginia

ORDER – NUNC PRO TUNC JANUARY '24, 2013

This day came the City of Parkersburg, a municipal corporation, by Robert K. Tebay, III, its Assistant City Attorney, and tendered to the Commission its Application, with Exhibits, a copy of which is attached hereto, for annexation of territories to the City of Parkersburg by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5, of the Code of West Virginia, as amended; and

It appearing to the Commission that said Application is in proper form and that said petitioner is entitled to file said Application and make such application, it is ORDERED that said Application, and Exhibits, be, and the same are, hereby filed.

It further appearing to the Commission that the boundary adjustment sought by said Application is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for the 4th day of March, 2013 at 9:30 o'clock, a.m., and that Notice of said hearing, including a description of the territory sought to be annexed, be published in the Parkersburg News and the Parkersburg Sentinel, newspapers published in Wood County, West Virginia, once a week for two (2) consecutive weeks, with the first publication thereof to be more than fourteen (14) days prior to the said hearing date, and that said Notice also be prominently posted at not less than five (5) public places within the areas proposed to be annexed.

Dated this 20th day of January, 2013.

ENTER: WOOD COUNTY COMMISSION

By: _____
Its President

1/24/13
70/218

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE WOMEN'S CARE CENTER. SAID REQUEST IS IN THE AMOUNT OF \$8,300.00.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and made unanimous by Wayne Dunn, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of eight thousand three hundred dollars and zero cents (\$8,300.00) allocated to the Women's Care Center for parking lot improvements (#11LEDA0829).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2234

1/24/13
70/217

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM

FINANCIAL REPORT/REQUEST FOR REIMBURSEMENT

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: Wayne Dunn, President
Name and Title
County Commission of Wood County
Grantee
1 Court Square, Suite 203
Address
Parkersburg, WV 26101
City State Zip
(304) 424-1984
Telephone Number
seufer@woodcountywv.com
Email Address

A progress report **MUST BE PROVIDED** with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office and available for inspection.

PROJECT TITLE: Women's Care Center Grant No.: 12-867 Project No: 11LEDA0829

PERIOD COVERED BY THIS DOCUMENT: September 1, 2012 TO: November 30, 2012

DOCUMENT NUMBER: 1 PERCENT OF WORK COMPLETED ON PROJECT: 100%

IF MORE THAN 90% OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500.00; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000.00 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code §21-5A).

I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: Y (Y/N)
I CERTIFY THAT STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): Y (Y/N)

| COST CATEGORIES | APPROVED BUDGET AMOUNT | AMOUNT REQUESTED TO DATE | AMOUNT REQUESTED THIS DRAW | TOTAL AMOUNT REQUESTED | AMOUNT DISBURSED TO DATE | ATTACHED DOCUMENTS REQUIRED |
|---------------------------------|------------------------|--------------------------|----------------------------|------------------------|--------------------------|-----------------------------|
| Construction Improvements: | | | | | | Legal Ad |
| Materials, Supplies, Equipment: | \$8,300.00 | \$0.00 | \$8,300.00 | \$8,300.00 | \$0.00 | Request for Bids |
| Other: | | | | | | Copies of Bids |
| | \$8,300.00 | \$0.00 | \$8,300.00 | \$8,300.00 | \$0.00 | |

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.
Parking lot renovation is complete.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.


MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED
(PLEASE USE BLUE INK)

Thursday, January 24, 2013
DATE

1/24/13
70/218

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE MID-OHIO VALLEY REGIONAL AIRPORT. SAID REQUEST IS IN THE AMOUNT OF \$9,045.90

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and made unanimous by Wayne Dunn, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of nine thousand forty-five dollars and ninety cents (\$9,045.90) allocated to the Mid-Ohio Valley Regional Airport Project (#12LEDA0246).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2235

1/24/13
20/218

GOVERNOR'S COMMUNITY PARTNERSHIP GRANT PROGRAM

FINANCIAL REPORT/REQUEST FOR REIMBURSEMENT

TO: West Virginia Development Office
Building 6, Room 553
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304-558-4010

FROM: **Wayne Dunn, President**
Name and Title
County Commission of Wood County
Grantee
1 Court Square, Suite 203
Address
Parkersburg, WV 26101
City State Zip
(304) 424-1984
Telephone Number
seufer@woodcountywv.com
Email Address

A progress report **MUST BE PROVIDED** with this Request for Payment as indicated below. Progress reports will be filed in the West Virginia Development Office and available for inspection.

Mid Ohio Valley Regional

PROJECT TITLE: **Airport** Grant No.: **12-1073** Project No.: **12LEDA0246**

PERIOD COVERED BY THIS DOCUMENT: **June 1, 2012** TO: **January 15, 2013**

DOCUMENT NUMBER: **1** PERCENT OF WORK COMPLETED ON PROJECT: **75%**

IF MORE THAN 90% OF GRANT, SUBMIT CERTIFICATION OF COMPLETION.

Bidding shall be pursued for all projects: Three written bids required if project exceeds \$2,500.00; competitive bids, with affidavit of publication of Class II legal ad, required if project exceeds \$25,000.00 (West Virginia Code §59-3). Attach copies of requests for bids or legal ad and affidavit of publication, along with copies of all bids received. Requests for bids and legal ads must include reference to prevailing wage requirement for construction projects. The West Virginia Division of Labor requires payment of state prevailing wages for all construction, regardless of cost (West Virginia Code §21-5A).

I CERTIFY THAT BIDDING REGULATIONS WERE FOLLOWED: Y (Y/N)
I CERTIFY THAT STATE PREVAILING WAGES APPLIED TO CONSTRUCTION PROJECT(S): Y (Y/N)

| COST CATEGORIES | APPROVED BUDGET AMOUNT | AMOUNT REQUESTED TO DATE | AMOUNT REQUESTED THIS DRAW | TOTAL AMOUNT REQUESTED | AMOUNT DISBURSED TO DATE | ATTACHED DOCUMENTS REQUIRED |
|---------------------------------|------------------------|--------------------------|----------------------------|------------------------|--------------------------|-----------------------------|
| Construction Improvements: | | | | | | Legal Ad |
| Materials, Supplies, Equipment: | \$9,045.90 | \$0.00 | \$9,045.90 | \$9,045.90 | \$0.00 | Request for Bids |
| Other: | | | | | | Copies of Bids |
| | \$9,045.90 | \$0.00 | \$9,045.90 | \$9,045.90 | \$0.00 | |

PROGRESS REPORT: REQUEST FOR PAYMENT WILL NOT BE PROCESSED WITHOUT PROGRESS REPORT.
Improvements being made to the General Aviation Building interior.

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract.


MAYOR OR COUNTY COMMISSION PRESIDENT
ORIGINAL SIGNATURE REQUIRED
(PLEASE USE BLUE INK)

Thursday, January 24, 2013
DATE

1/24/13
70/218

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,830.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE ENFORCING THE HOMELAND SECURITY GRANT #10-SHS-23.

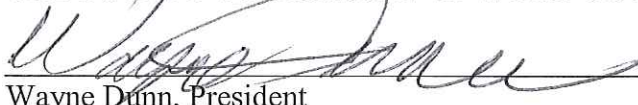
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand eight hundred thirty dollars and zero cents (\$2,830.00) which represents reimbursement to Wood County for expenses incurred during the month of November, 2012, in regard to the Homeland Security Grant Number 10-SHS-23. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 194 and bearing the date of December 13, 2012 at which time David Blair Couch, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Homeland Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2236

JANUARY 24, 2013

1/24/13
70/219

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$4,245.32.

ORDER

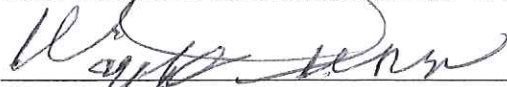
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. The Request for Reimbursement is in the amount of four thousand two hundred forty-five dollars and thirty-two cents (\$4,245.32) for the month of December, 2012. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Glenville Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

1/24/13
70/219

REQUEST FOR REIMBURSEMENT

| | |
|---------------------|--|
| (For GHSP Use Only) | Sub-Grantee: Wood County Commission Address: One Court Square, Suite 203 Parkersburg, WV 26101 P. O. Number: MV1203 Grant Number: F13-HS-03-402 FEIN Number: 556 000 417 Funds are hereby requested to cover expenditures For the period of: 12/1/12 - 12/31/12 |
|---------------------|--|

PROJECT CASH EXPENDITURES

| Account Number | Amount |
|------------------------|-------------------|
| 9007-2012-0802-099-128 | \$4,245.32 |
| | |
| TOTAL | \$4,245.32 |

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President 1/24/2013

(Typed Name And Title) (Signature) (Date)
 (Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

_____ (Date) _____ (Director)

Purchasing/Accounts Payable Use Only

JANUARY 24, 2013

1/24/13
70/219

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER GRANT NUMBER F13-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$5,269.98.

ORDER


On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-410. The Request for Reimbursement is in the amount of five thousand two hundred sixty-nine dollars and ninety-eight cents (\$5,269.98) for the month of December, 2012. The Request for Reimbursement form, the Program Activity Report, the Project Financial Report, the time sheets for Tiano-Knopp Associates, the Parkersburg Police Department, the Doddridge County Sheriff's Department, the Jackson County Sheriff's Department, the Ravenswood Police Department, the Ravenswood Police Department, the Wood County Sheriff's Department and the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

1/24/13
70/219

| REQUEST FOR REIMBURSEMENT | |
|---------------------------|---|
| (For GHSP Use Only) | Sub-Grantee: Wood County Commission |
| | Address: One Court Square, Suite 203 Parkersburg, WV 26101 |
| | P. O. Number MV1203 |
| | Grant Number: F13-HS-03-410 |
| | FEIN Number: 556 000 417 |
| | Funds are hereby requested to cover expenditures For the period of: 12/1/12 - 12/31/12 |

PROJECT CASH EXPENDITURES

| Account Number | Amount |
|------------------------|-------------------|
| 9007-2012-0802-099-128 | \$5,269.98 |
| | |
| | |
| TOTAL | \$5,269.98 |

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President 1/24/2013

(Typed Name And Title) (Signature) (Date)

(Authorized Official or Grant Financial Officer Only)

| GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY | | |
|--|---|---|
| ADMINISTRATIVE APPROVAL | | |
| This request is approved for the amount of: | <div style="border: 1px solid black; height: 20px; width: 100%;"></div> | <div style="border: 1px solid black; height: 20px; width: 100%;"></div> |
| | (Approved) | (Date) |
| Pursuant to the authority vested in me, I certify that this request is correct and proper for payment. | | |
| <div style="border-top: 1px solid black; width: 100%;"></div> | <div style="border-top: 1px solid black; width: 100%;"></div> | |
| (Date) | (Director) | |
| Purchasing/Accounts Payable Use Only | | |

JANUARY 24, 2013

1/24/13
70/219

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$598.52.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of five hundred ninety-eight dollars and fifty-two cents (\$598.52) for the month of December, 2012. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

1/24/13

78/219

REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

Sub-Grantee: **Wood County Commission**

Address: **One Court Square, Suite 203
Parkersburg, WV 26101**

P. O. Number **MV1203**

Grant Number: **F13-HS-03-154**

FEIN Number: **556 000 417**

Funds are hereby requested to cover expenditures
For the period of: **12/1/12 - 12/31/12**

PROJECT CASH EXPENDITURES

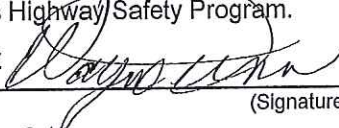
| Account Number | Amount |
|------------------------|------------------|
| 9007-2012-0802-099-128 | \$598.52 |
| | |
| | |
| TOTAL | \$ 598.52 |

CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President



1/24/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

| | | |
|--|------------|--------|
| | | |
| | (Approved) | (Date) |

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

Purchasing/Accounts Payable Use Only

1/24/13
78/220

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE BOND FUNDS TO BE APPLIED TO THE WOOD COUNTY ENERGY PROGRAM.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed with Wayne Dunn abstaining, did hereby AUTHORIZE the bond funds remaining from bond # BHMWM92SFAM in the amount of forty-eight thousand two hundred seventy-four dollars and thirty-six cents (\$48,274.36) to be utilized in the Wood County Energy Program for county homeowners.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2240

1/24/13
70/220

JANUARY 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY APPROVE BID
SPECIFICATION LANGUAGE FOR 911 EQUIPMENT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby APPROVE language provided by Wood County Central Telecommunications Center (E-911) Director, Randy Lowe. Said bid is for the upgrade and/or replacement of the call center equipment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2241

1/24/13
70/220

JANUARY 24, 2013

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 13th day of January, 2013, at 9:46 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Sections 4, as amended:


WHEREUPON, the said Stephen Gainer, one of the Commissioners, David Blair Couch, President of said Commission, and Wayne Dunn, Commissioner met with Marty Seufer, County Administrator; Jason Wharton, Wood County Prosecuting Attorney, via telephone; and Ken Merritt, Wood County Sheriff, who joined said session at 9:50 o'clock A.M.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was had, being covered by the West Virginia Code Chapter 6, Article 9A-4 of 1931, section (2).

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:11 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

424/13
70216

STATE OF WEST VIRGINIA
COUNTY OF WOOD

}

TO-WIT:

I, GEORGE LANTZ, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY BUILDING COMMISSION in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

George E. Lantz

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 22nd day of January, 2013.

[Signature]
County Commission of Wood County

1/24/13
70/216

City of Vienna

OATH OF OFFICE

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, Roger D. Bibbee, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Council, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.

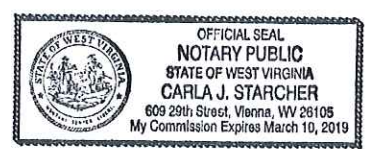


Roger D. Bibbee

Subscribed and sworn to, before ~~Randall C. Rapp~~, in said County and State, this 28th day of December, 2012.
Carla J. Starcher
cjs✓



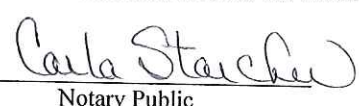
Carla Starcher, Notary Public



State of West Virginia
County of Wood

I, Carla J. Starcher, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019


Notary Public

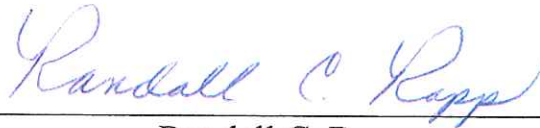
1/24/13
70/216

City of Vienna

OATH OF OFFICE

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, **Randall C. Rapp**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of **Mayor**, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.

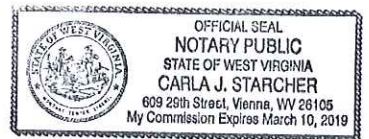


Randall C. Rapp

Subscribed and sworn to, before Carla Starcher, in said County and State, this 28th day of December, 2012.



Carla Starcher, Notary Public



State of West Virginia
County of Wood

I, **Carla J. Starcher**, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019



Notary Public

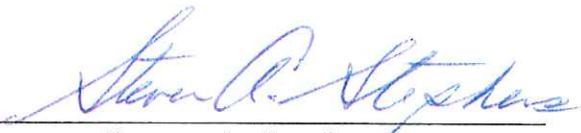
1/24/13
70/216

City of Vienna

OATH OF OFFICE

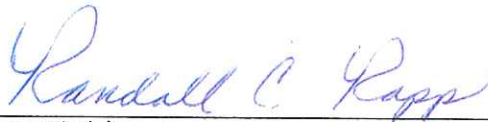
STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, Steven A. Stephens, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Council, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.

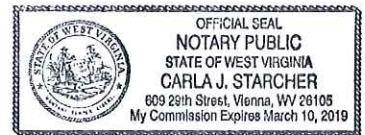


Steven A. Stephens

Subscribed and sworn to, before Randall C. Rapp, in said County and State, this 28th day of December, 2012.



State of West Virginia
County of Wood
Randall C. Rapp, Recorder



I, Carla J. Starcher, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019



Notary Public

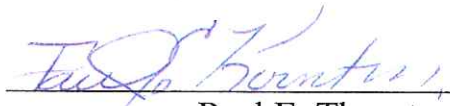
1/24/13
70/217

City of Vienna

OATH OF OFFICE

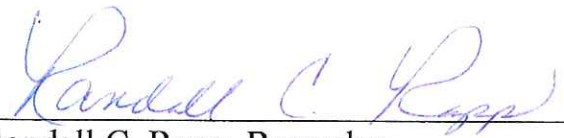
STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, Paul E. Thornton, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Council, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.



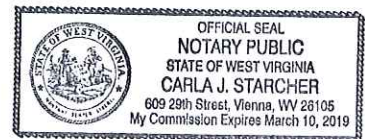
Paul E. Thornton

Subscribed and sworn to, before Randall C. Rapp, in said County and State, this 28th day of December, 2012.



Randall C. Rapp, Recorder

State of West Virginia
County of Wood



I, Carla J. Starcher, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019



Notary Public

1/24/13
70/217

City of Vienna

OATH OF OFFICE

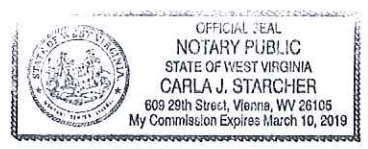
STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

I, Catherine A. Smith, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Recorder, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.

Catherine A. Smith
Catherine A. Smith

Subscribed and sworn to, before Randall C. Rapp, in said County and State, this 28th day of December, 2012.

Randall C. Rapp
State of West Virginia
County of Wood
Randall C. Rapp, Recorder



I, Carla J. Starcher, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019

Carla Starcher
Notary Public

1/24/13
70/217

City of Vienna

OATH OF OFFICE

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

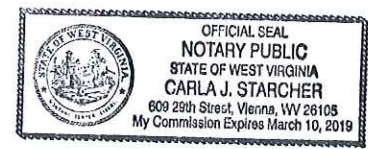
I, **Bruce E. Rogers**, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of **Council**, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.

Bruce E Rogers
Bruce E. Rogers

Subscribed and sworn to, before Randall C. Rapp, in said County and State, this 28th day of December, 2012.

Randall C. Rapp
Randall C. Rapp, Recorder

State of West Virginia
County of Wood



I, **Carla J. Starcher**, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019

Carla Starcher
Notary Public

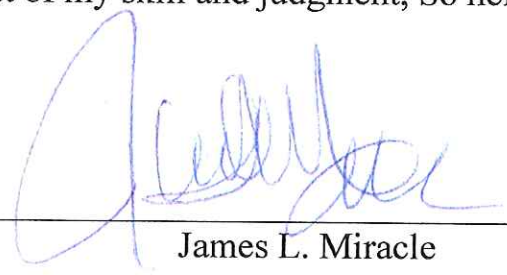
1/24/13
70/217

City of Vienna

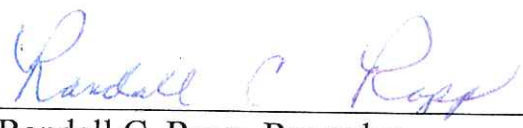
OATH OF OFFICE

STATE OF WEST VIRGINIA
COUNTY OF WOOD, TO-WIT:

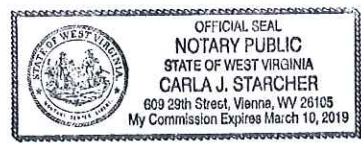
I, James L. Miracle, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of Council, in and for the City of Vienna, Wood County, West Virginia to the best of my skill and judgment, So help me God.


James L. Miracle

Subscribed and sworn to, before Randall C. Rapp, in said County and State, this 28th day of December, 2012.


Randall C. Rapp, Recorder

State of West Virginia
County of Wood



I, Carla J. Starcher, a notary public in and for said state, do certify that on January 9, 2013, I carefully compared the attached facsimile of Oath of Office and the facsimile I now hold in my possession. They are complete, full, true and exact facsimiles of the document they purport to reproduce.

My commission expires: March 10, 2019


Notary Public

1/24/13
70/217

Mayor Robert D. Newell



CITY OF PARKERSBURG
ONE GOVERNMENT SQUARE
P.O. BOX 1627
PARKERSBURG, WV 26102

CERTIFICATION

I, Connie Shaffer, City Clerk of the City of Parkersburg, West Virginia, do hereby certify that the attached is a true and accurate copy of the Oaths of Office for Mayor Robert D. Newell and members of Parkersburg City Council as elected November 6, 2012.

Dated this 10th day of January, 2013.


Connie Shaffer

City Clerk

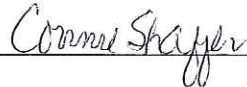
CITY SEAL

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, ROGER E. BROWN do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #3 to the best of my skill and judgment.



Sworn to and subscribed before me this 2ND day of JANUARY, 2012.



STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, Gerald Raymond Carpenter II
do solemnly swear that I will support the Constitution of the United States of America
and the Constitution of the State of West Virginia, and that I will faithfully discharge
the duties of City Councilman to the best of
my skill and judgment.

Gerald R. Carpenter II

Sworn to and subscribed before me this 31st day of December 2012

Connie Shapp
Administrating Officer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, KIMBERLY JO CORAM do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN – DISTRICT #4 to the best of my skill and judgment.

x Kimberly Jo Coram

Sworn to and subscribed before me this 2ND day of JANUARY, 2012.

Connie Shaffer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, JOHN R. KELLY do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #7 to the best of my skill and judgment.



Sworn to and subscribed before me this 2ND day of JANUARY, 2012.



STATE OF WEST VIRGINIA }
COUTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, SHARON LYNCH do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN – DISTRICT #2 to the best of my skill and judgment.

Sharon Lynch

Sworn to and subscribed before me this 2ND day of JANUARY, 2012.

Corinne Shaffer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, ROBERT D. NEWELL do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of MAYOR to the best of my skill and judgment.

Robert D. Newell

Sworn to and subscribed before me this 2nd day of January, 2012.

Connie Shaffer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, W. JAMES REED do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #9 to the best of my skill and judgment.

W. James Reed

Sworn to and subscribed before me this 2ND day of JANUARY, 2012.

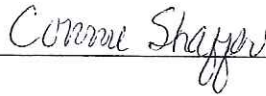
Connie Shaffer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, MIKE REYNOLDS do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #6 to the best of my skill and judgment.



Sworn to and subscribed before me this 2ND day of JANUARY, 2012.



STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, JOHN W. ROCKHOLD III do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #8 to the best of my skill and judgment.

John W. Rockhold, III

Sworn to and subscribed before me this 2ND day of JANUARY, 2012.

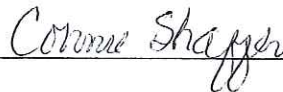
Connie Shaffer

STATE OF WEST VIRGINIA }
COUNTY OF WOOD } SS.
CITY OF PARKERSBURG }

I, NANCY M. WILCOX do solemnly swear that I will support the Constitution of the United States of America and the Constitution of the State of West Virginia, and that I will faithfully discharge the duties of CITY COUNCILMAN - DISTRICT #1 to the best of my skill and judgment.



Sworn to and subscribed before me this 2ND day of JANUARY, 2012.



1/24/13
7/2/215

OATH OF OFFICE

I, **Jean Ford**,

Do hereby solemnly swear

To support the Constitution of the United States of America,

And the Constitution, of the State of West Virginia,

And perform the duties of Mayor

For the City of Williamstown, West Virginia

To the best of my ability, so help me God.

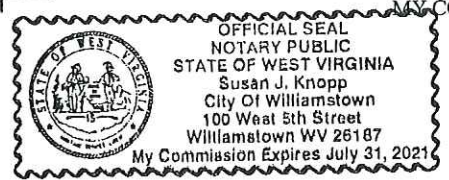
Jean Ford
SIGNATURE

Peggy M. Miller
WITNESS

SUBSCRIBED AND SWORN BEFORE ME THIS 3rd DAY OF July, 2012.

Susan J. Knopp
NOTARY PUBLIC

July 31, 2021
MY COMMISSION EXPIRES:



1/24/13
70/215

OATH OF OFFICE

I, **Gene Duncan,**

Do hereby solemnly swear

To support the Constitution of the United States of America,

And the Constitution, of the State of West Virginia,

And perform the duties of Councilperson

For the City of Williamstown, West Virginia

To the best of my ability, so help me God.

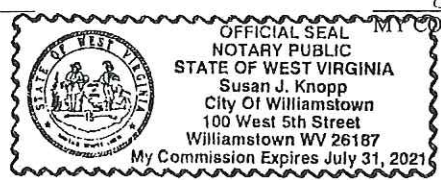
Gene Duncan
SIGNATURE

Regina M. Miller
WITNESS

SUBSCRIBED AND SWORN BEFORE ME THIS 3rd DAY OF July, 2012.

Susan J. Knopp
NOTARY PUBLIC

July 31 2021
MY COMMISSION EXPIRES:



1/24/13
70/215

OATH OF OFFICE

I, **Barbara Lewis,**

Do hereby solemnly swear

To support the Constitution of the United States of America,

And the Constitution, of the State of West Virginia,

And perform the duties of Councilperson

For the City of Williamstown, West Virginia

To the best of my ability, so help me God.

Barbara Lewis
SIGNATURE

Peggy Mullen
WITNESS

SUBSCRIBED AND SWORN BEFORE ME THIS 3rd DAY OF July, 2012.

Susan J. Knopp
NOTARY PUBLIC

July 31, 2021
MY COMMISSION EXPIRES:

