

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JUNE 13, 2013

PRESENT: STEPHEN GAINER, PRESIDENT PRO TEM  
DAVID BLAIR COUCH, COMMISSIONER

ABSENT: WAYNE DUNN, PRESIDENT

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes from May 23 and 30, 2013 and June 3, 2013.

The following oaths were administered June 4 and 5, 2013: Douglas Miser as Special Financial Investigator for the Wood County Day Report Center; Gene Cumpston, Donna Davis, Marvin Kerr, Barbara Lewis and Marlin Sams for the Wood County Planning Commission.

The County Commission approved Erroneous Assessment Applications in regard to personal property for Esther V. Clegg, Lois Duff, Harbin, Highlander Café and Larry D. Wigal. Copies are attached.

**AGENDA AND DISCUSSION ITEMS**

At 9:00 A.M., the County Commission met Wood County citizen Bud Rollins. Mr. Rollins wanted to express his opinion regarding animal control in the County. He stated they County should not pay any charges in excess of State Code.

The County Commission Ordered that the New Road Name Request Form from Charles McCay be approved. The new road name will be Lola Drive. (Order A/1117)

The County Commission announced a vacancy on the Vienna Public Library Board and placed Julia O'Donnell in nomination for reappointment. (Order A/1118)

The County Commission announced a vacancy on the Mid-Ohio Valley Board of Health. (Order A/1119)

The County Commission announced a vacancy on the West Virginia Little Kanawha River Parkway Authority and placed Jim Hamric in nomination for reappointment. (Order A/1120)

The County Commission announced two vacancies on the Wood County Civil Service Commission for Deputy Sheriffs and placed Sean Andrews and George "Chip" Chandler in nomination for reappointment. (Order A/1121)

The County Commission announced a vacancy on the Union-Williams Public Service District. (Order A/1122)

The County Commission placed Dave Bussey in nomination to the Wood County E-911 Advisory Board.

At 9:20 A.M., the County Commission met with Jason Wharton, Wood County Prosecuting Attorney and Jamie Six, Wood County Clerk to discuss the procedure for filling a vacancy in Office. This is being discussed as a result of Jamie Six announcing his intention to resign effective the end of the day on July 31, 2013. Mr. Wharton suggested the Commission officially meet on August 1, 2013 to announce the vacancy and swear in the new clerk before the start of business on that day. He further explained there is a new law that will go into effect prior to August 1<sup>st</sup>. (WV Code 3-10-7)

The County Commission authorized Wayne Dunn, as President, to execute a Grant Agreement for a Records Management Grant. (Order M/2409)

At 9:33 A.M., the County Commission addressed the recommendation from the Wood County Planning Commission regarding a proposal from Brian Tregoning of Fox Engineering regarding cell towers. Mr. Tregoning was added to them meeting via telephone. Representatives from AT&T

were in attendance including Attorney Bob Goldenberg. The County Commission rejected a proposal from Fox Engineering. (Order M/2408-D)

At 9:53 A.M., the County Commission approved Edward Layton as an employee at the Wood County Day Report Center. (Order M/2408-C)

At 9:58 A.M., the County Commission met with Jim Miracle, Carlin's Battery. Mr. Miracle asked to be placed on the agenda to request funding.


**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

M/2403, M/2405, M/2406, M/2407, M/2408, M/2408-A, M/2408-B, M/2408-C, M/2408-D, M/2408-E, M/2408-F, M/2408-G, A/1117, A/1118, A/1119, A/1120, A/1121, A/1122 and A/1123

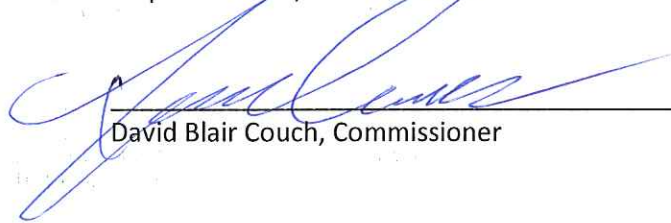
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:11 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President Pro Tem



David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled June 13, 2013.

Wood County Commission Meeting  
Held June 13, 2013

**Please Print**

1. Bud Rollins
2. Jason Wharton
3. Robert Goldenberg
4.
5.
6.
7.
8.
9.
10.
11.
12.
13.
14.
15.
16.
17.
18.
19.
20.





# Wood County Commission Agenda

6/13/2013

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:00 AM	Administrator's Report	Marty Seufer, County Administrator
	Announce vacancy on Vienna Public Library Board – Julia O'Donnell vacancy Consider Julia O'Donnell in nomination	
	Announce vacancy on the Mid-Ohio Valley Board of Health – Greg Smith vacancy	
	Announce vacancy on the WV Little Kanawha River Parkway Authority – Jim Hamric vacancy Consider Jim Hamric in nomination	
	Announce two vacancies on the Wood County Civil Service Commission for Deputy Sheriffs – Sean Andrews and George Chandler vacancies Consider Sean Andrews and George Chandler in nomination	
	Announce vacancy on the Union-Williams Public Service District – Ronald J. Mullenix's vacancy	
	Place Dave Bussey in nomination to the Wood County E-911 Advisory Board	
	Discussion regarding policy of filling vacancy of elected county office	Jason Wharton, Prosecuting Attorney
	Execute records management grant agreement	
	Consider hiring of Edward Layton as full-time Office Assistant for the Mid-Ohio Valley Day Report Center – salary \$20,000.00	
	Consider funding request for Civil Air Patrol Building	
	Execute Memorandum of Understanding for 2013 JAG Grant	
9:30 AM	Recommendation from Planning Commission regarding cell towers	
	County Commissioners' Reports	

6/13/13  
70301

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE VIENNA PUBLIC LIBRARY. THE COUNTY COMMISSION PLACED JULIA O'DONNELL IN NOMINATION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that a vacancy exists on the Vienna Public Library. Said vacancy is due to the fact that Julia O'Donnell's term expires June 30, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2018.

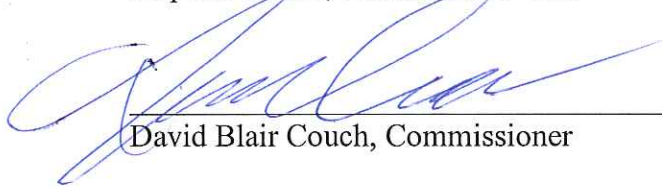
The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, placed Julia O'Donnell in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Stephen Gainer, President Pro Tem



David Blair Couch, Commissioner

A/1118

6/13/13  
70/300

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A  
VACANCY EXISTS ON THE MID-OHIO VALLEY BOARD OF  
HEALTH.


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that a vacancy exists on the Mid-Ohio Valley Board of Health. Said vacancy is due to the fact that Greg Smith's term expires June 30, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President Pro Tem

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1119

6/13/13  
70/300

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE WEST VIRGINIA LITTLE KANAWHA RIVER PARKWAY AUTHORITY. THEY ALSO PLACED JIM HAMRIC IN NOMINATION.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that a vacancy exists on the West Virginia Little Kanawha River Parkway Authority. Said vacancy is due to the fact that the term of Jim Hamric expires June 30, 2013. Said vacancy is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new term will expire June 30, 2017.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, placed Jim Hamric in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President Pro Tem

  
\_\_\_\_\_  
David Blair Couch, Commissioner



6/13/13  
78/302

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ANNOUNCED THAT TWO VACANCIES EXIST ON THE WOOD COUNTY CIVIL SERVICE COMMISSION FOR DEPUTY SHERIFFS. THEY ALSO PLACED GEORGE "CHIP" CHANDLER AND SEAN ANDREWS IN NOMINATION FOR REAPPOINTMENT.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that two vacancies exist on the Wood County Civil Service Commission for Deputy Sheriffs. Said vacancies are due to the fact that the terms of George (Chip) Chandler, Democrat representing the Bar Association and Sean Andrews, Republican representing the Wood County Commission, will expire June 30, 2013. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The new terms will expire June 30, 2017.

The County Commission, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, placed George (Chip) Chandler and Sean Andrews in nomination for reappointment.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, President Pro Tem

  
David Blair Couch, Commissioner

6/13/13  
70/302

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

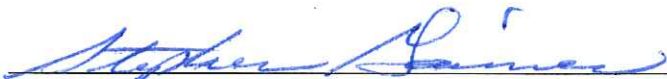
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY EXISTS ON THE UNION WILLIAMS PUBLIC SERVICE DISTRICT BOARD DUE TO THE DEATH OF RONALD J. MULLENIX.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, announced that a vacancy exists on the Union Williams Public Service District Board. Said vacancy is due to the death of Ronald J. Mullenix. Said vacancy is further pursuant to an Order appearing in Order Book 51 at Page 433 and bearing the date of April 1, 1991, which deals with the procedure policy for appointments to boards and authorities. The unexpired term will expire November 1, 2014.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President Pro Tem

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1122



4/13/13  
70/302

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED DAVE BUSSEY IN  
NOMINATION FOR APPOINTMENT TO THE WOOD COUNTY E-  
911 ADVISORY BOARD.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, placed Dave Bussey in nomination for appointment to the Wood County E-911 Advisory Board.

Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. If appointed, the term for Mr. Bussey will expire April 30, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, President Pro Tem

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1123

6/13/13  
70/301

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY EXECUTE A RESOLUTION THAT AUTHORIZED WAYNE DUNN, AS PRESIDENT, TO EXECUTE ALL DOCUMENTS IN REGARD TO THE COMMUNITY PARTICIPATION PROGRAM FOR THE MOUNTWOOD PARK PRESLEY RIDGE ROOF PROJECT (#10LEDA0999N).

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby EXECUTE a RESOLUTION that hereby AUTHORIZES Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE all necessary documents in regard to the Governor's Community Partnership Grant Program application for the Mountwood Park Presley Ridge Roof Project (#10LEDA0999N) in the amount of twenty-five thousand dollars and zero cents (\$25,000.00).

Pertinent documentation pertaining to the aforementioned Governor's Community Partnership Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2403

6/13/13  
70/301

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

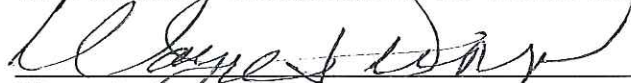
**NOW THEREFORE, BE IT RESOLVED**, that Wayne Dunn, in his official capacity as President, is authorized to execute all necessary documents in regard to the Governor's Community Partnership Program application for the following project:


**MOUNTWOOD PARK PRESLEY RIDGE ROOF PROJECT (10LEDA0999N) - \$25,000.00**


**RESOLVED** this 13<sup>TH</sup> day of **JUNE, 2013**.

APPROVED:

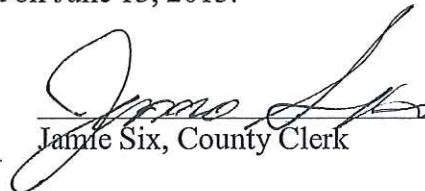
THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 13, 2013.

  
\_\_\_\_\_  
Jamie Six, County Clerk



6/13/13  
70/301

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,222.22 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 09-JAG-49.

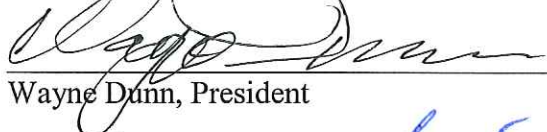
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) which represents reimbursement to Wood County for expenses incurred during the month of April, 2013, in regard to the Justice Assistance Grant Number 09-JAG-49. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 284 and bearing the date of May 13, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2405

6/13/13  
70/303

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE GATHERING AT SWEET CREEK. SAID REQUEST IS IN THE AMOUNT OF \$1,000.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of one thousand dollars and zero cents (\$1,000.00) allocated to the Gathering at Sweet Creek (12LEDA0650).

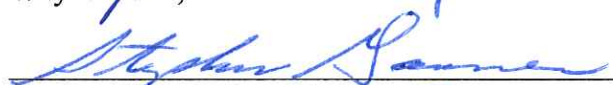
A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2406

JUNE 13, 2013

6/13/13  
78/303

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,


**NOW THEREFORE, BE IT RESOLVED**, that Wayne Dunn, in his official capacity as President, is **AUTHORIZED** to execute the Request for Payment in regard to the Governor's Community Partnership Program application for the following project:

**GATHERING AT SWEET CREEK (#12LEDA0650) - \$1,000.00**

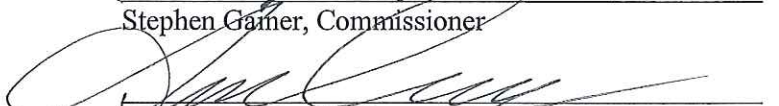
**RESOLVED** this 13<sup>TH</sup> day of **JUNE, 2013**.

APPROVED:

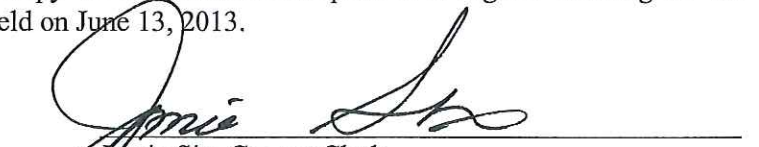
THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 13, 2013.

  
Jamie Six, County Clerk



6/13/13  
70/303

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE GATHERING AT SWEET CREEK. SAID REQUEST IS IN THE AMOUNT OF \$15,000.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of fifteen thousand dollars and zero cents (\$15,000.00) allocated to the Gathering at Sweet Creek (08LEDA0752ND).

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2407

JUNE 13, 2013

6/13/13  
707303

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,

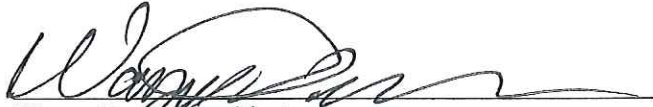
**NOW THEREFORE, BE IT RESOLVED**, that Wayne Dunn, in his official capacity as President, is **AUTHORIZED** to execute the Request for Payment in regard to the Governor's Community Partnership Program application for the following project:


**GATHERING AT SWEET CREEK (#08LEDA0752ND) - \$15,000.00**

**RESOLVED** this 13<sup>TH</sup> day of **JUNE, 2013**.

APPROVED:

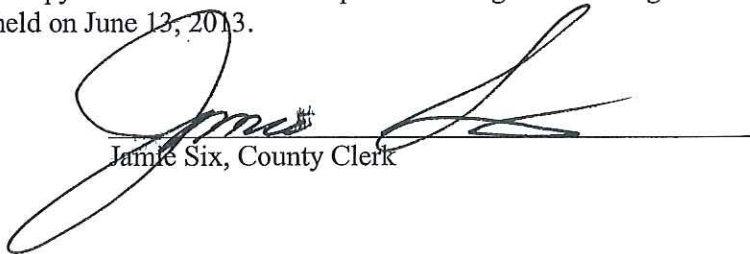
THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 13, 2013.

  
Jamie Six, County Clerk

6/13/13  
707303

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE REQUEST FOR PAYMENT IN REGARD TO THE GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM FUNDING FOR THE SALVATION ARMY. SAID REQUEST IS IN THE AMOUNT OF \$6,000.00.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby authorize Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Request for Payment in regard to the GOVERNOR'S COMMUNITY PARTICIPATION GRANT PROGRAM funding in the amount of six thousand dollars and zero cents (\$6,000.00) allocated to the Salvation Army (#12LEDA0648).


A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2408



JUNE 13, 2013

6/13/13  
78/303

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**COPY**

**RESOLUTION**

**WHEREAS**, The State of West Virginia is sponsoring the Governor's Community Partnership Grant Program; and

**WHEREAS**, the Governor's Community Partnership Grant Program is designed to provide assistance to Counties and Municipalities in West Virginia to address economic development projects; and

**WHEREAS**, the County Commission of Wood County is an eligible applicant; and

**WHEREAS**, the Wood County Commission possesses certain economic development needs which would qualify it for participation in the Governor's Community Partnership Grant Program; and,

**WHEREAS**, the County Commission of Wood County has reviewed the contract for the listed grant project and accepts the conditions therein,


**NOW THEREFORE, BE IT RESOLVED**, that Wayne Dunn, in his official capacity as President, is **AUTHORIZED** to execute the Request for Payment in regard to the Governor's Community Partnership Program application for the following project:

**SALVATION ARMY - E-SHELTER REPAIRS (#12LEDA0648) - \$6,000.00**


**RESOLVED** this 13<sup>TH</sup> day of **JUNE, 2013**.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

Certified to be a true copy of a Resolution adopted at a regular meeting of the County Commission of Wood County held on June 13, 2013.

  
Jamie Six, County Clerk

6/13/13  
70/303

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
WAYNE DUNN, AS PRESIDENT, TO EXECUTE A GRANT  
AGREEMENT FOR A RECORDS MANAGEMENT GRANT.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and passed, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Agreement for a Records Management Grant with the West Virginia Division of Culture and History. Said grant is in the amount of twelve thousand dollars and zero cents (\$12,000.00).

A copy of said Agreement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2408-A

6/13/13  
70/303

**STATE OF WEST VIRGINIA**

**Agreement between the  
Division of Culture and History  
For and on behalf of Archives and History  
For and on behalf of Records Management and Preservation Board  
and the Wood County Commission**

This AGREEMENT is made and entered into this the **1<sup>st</sup> day of July 2013** by and between the State of West Virginia, the Division of Culture and History and the Records Management and Preservation Board, hereinafter referred to as WVDCH, and the Wood County Commission, hereinafter referred to as GRANTEE.

WHEREAS, the WVDCH is expressly authorized by Article 1, Chapter 29 of the *Code* of West Virginia, One Thousand Nine Hundred Thirty-One, as amended, on behalf of the Records Management and Preservation Board, in the exercise of its lawful duties, to administer state funds appropriated through the West Virginia Legislature from the public records and preservation revenue account to be granted by the Records Management and Preservation Board to county government entities participating in the County Records Management and Preservation Grant Program, Title 100 CSR1; and

WHEREAS, the GRANTEE submitted a request for funds to support a records project under the County Records Management and Preservation Grant Program, which the Records Management and Preservation Board approved on January 17, 2013 to provide **\$12,000** to the GRANTEE, as per Number 3 of this Agreement, and/or any provisos thereto stipulated by the Records Management and Preservation Board and agreed to by the GRANTEE.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The WVDCH and the GRANTEE agree to cooperate in the implementation of the records management and preservation project referenced above and in compliance with Records Management and Preservation Board rules, regulations and policies.
2. The term of this project shall be for fiscal year **July 1, 2013 through June 30, 2014**, or through completion of the project, whichever comes first.
3. The WVDCH agrees to grant to the GRANTEE the sum of \$12,000, the county must provide a cash match of at least ten percent (10%) of all grant funds expended. The Records Management and Preservation Board award must be expended as follows:


**Circuit Clerk: \$10,000 for personnel costs to review divorce case files and implement the WVSCA records retention schedule, and \$2,000 to purchase a high-volume, cross-cut shredder to dispose of confidential case files that have exceeded the records retention requirement.**



4. The GRANTEE certifies that it has the required cash-matching capabilities as submitted in its referenced grant application.
5. The WVDCH only agrees to transfer funds to reimburse the grantee on a quarterly basis for eligible expenditures in the referenced grant as provided in the Grant Management Packet (Invoice and supporting documentation).
6. The GRANTEE agrees to comply with all applicable federal, state and county laws, rules, regulations and policies, including but not restricted to purchasing and competitive bidding rules and procedures for purchases of equipment, services, and hiring or employing staff or contract workers, promulgated thereunder.
7. The GRANTEE hereby represents that it possesses the legal authority to contract for this Agreement, as per copy of the resolution, motion or similar action which was clearly adopted by the County Commission; and further, that it has directed and authorized the official representative to act in connection with this Agreement.
8. The GRANTEE agrees to submit quarterly Project Status Reports, Project Financial Expenditure Status Reports, supporting documentation and forms. The Final Report is due within 90 days of completion of the grant project.
9. The GRANTEE agrees to provide Government Pricing for goods and services and to maintain accurate records in accordance with generally accepted accounting principles and procedures, and to comply with requirements of the Single Audit Act of 1984 and OMB Circular A-128, in connection with referenced grant.
10. The GRANTEE agrees to obtain prior approval from the director of Archives and History, as staff to the Records Management and Preservation Board, for any amendment to the scope of work, products, budget, or reporting requirements.
11. It is the understanding of all parties to this Agreement that the WVDCH, by joining in this Agreement, does not pledge, or promise to pledge, the assets of the State of West Virginia, and does not promise to pay any part of the contract sum provided in this agreement from the monies of the Treasury of the State of West Virginia, except such monies as shall be appropriated by the West Virginia Legislature.
12. The GRANTEE shall hold and save the WVDCH and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the GRANTEE.

13. This Agreement may be terminated with the consent of both parties or by either party because of non-performance by the other. Such termination must be in writing and GRANTEE must submit a final report, on the form provided in the Grant Management Packet, documenting work performed and expenditures incurred during the term of the Agreement. GRANTEE must request grant extensions in writing to the Director on or before April 1<sup>st</sup> of the grant year. The request must demonstrate a good faith effort to conduct and make progress on the project for which the RMPB funds were made available; include a statement explaining and providing justification for failure to complete the project and provide a written schedule and explanation for completion of the project within the period of time requested, this being no later than December 31 of the calendar year the grant was to have been completed. A county which receives a grant for the forthcoming fiscal year may not request an extension on the current fiscal year's grant.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.

  
\_\_\_\_\_  
President of the County Commission

June 13, 2013  
Date

\_\_\_\_\_  
Director, Archives and History

\_\_\_\_\_  
Date

6/13/13  
70/303

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
STEPHEN GAINER, AS PRESIDENT PRO TEM, TO EXECUTE A  
MOU FOR A JAG GRANT


**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and passed, did hereby AUTHORIZE Stephen Gainer, in his official capacity as President Pro Tem, and on behalf of the County Commission, to EXECUTE Memorandum of Understanding (MOU) with the City of Parkersburg for a 2013 Byrne Justice Assistance Grant (JAG). Said MOU provides the Wood County Sheriff's Department with seventeen thousand two hundred ninety-two dollars and zero cents (\$17,292.00).


A copy of said MOU is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2408-B



6/13/13

70/303

## MEMORADIUM OF UNDERSTANDING

### 2013 Byrne Justice Assistance Grant (JAG) Program Award

2013 This Memorandum of Understanding (MOU) is made and entered into this 13<sup>th</sup> day of June, ~~2012~~, by and between the City of Parkersburg, hereinafter referred to as the City and the County Commission of Wood, hereinafter referred to as the County, both of Wood County, State of West Virginia, witnessed:

WHEREAS, this MOU is made under the authority of Chapter 7-1-3 and Chapter 8-1-7 of the West Virginia State Code; and

WHEREAS, each governing body, in performing governmental functions or in paying for the performance of governmental functions hereunder, shall make that performance of those payments from current revenues legally available to that party; and

WHEREAS, each governing body finds that the performance of this MOU is in the best interest of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this MOU; and

WHEREAS, the City agrees to provide the County \$17,292 from the JAG award for the Sheriff Department and the City will receive \$38,654 for a total award of \$55,946; and

WHEREAS, the City and County believe it to be in their best interests to reallocate the JAG funds.

NOW THEREFORE, the County and City agree as follows:

1. The City agrees to pay the County a total of \$17,292 of JAG funds.
2. The County agrees to use \$17,292 for the Sheriff Department Program until September 30, 2016.
3. Nothing in the performance of this MOU shall impose any liability for claims against the County other than claims for which liability may be imposed by the West Virginia Tort Claims Act.
4. Nothing in the performance of this Agreement shall impose any liability for claims against the City of Parkersburg other than claims for which liability may be imposed by the West Virginia Tort Claims Act.
5. Each part to this agreement will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.
6. The parties to this Agreement do not intend for any third party to obtain a right by virtue of this Agreement.

2013 JAG Grant

The Wood County Sheriff's Office wishes to purchase the following Equipment

1 LETS 2.0 Covert Investigative Phone System Body Wire	\$3,195.00
1 Hard Drive Back-Up for Records Management System	\$4,500.00
5 Taser X2 @ \$1,115.00 each	\$5,570.00
24 Taser Cartridges (for Training)	\$ 720.00
3 Digital Voice Recorders @ \$260.00 each	\$ 780.00
Morphoident Hand held Mobile Identifier for Law Enforcement	\$2,527.00

By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF PARKERSBURG, WV

COUNTY OF WOOD, WV

\_\_\_\_\_  
Mayor

  
President of County Commission  
2/20/20

ATTEST:

APPROVAL AS TO FORM

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
County Administrator

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Prosecuting Attorney



6/13/13  
72/304

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE  
HIRING OF EDWARD LAYTON IN THE WOOD COUNTY DAY  
REPORT CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE the employment of Edward Layton as a full-time employee in the Wood County Day Report Center at an annual rate of twenty thousand dollars and zero cents (\$20,000.00).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2408-C

13  
10  
17  
31

6/13/13  
70/304

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY REJECT A  
PROPOSAL FROM FOX ENGINEERING FOR SERVICES.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and passed, did hereby REJECT a proposal for the management of wireless communication towers for Wood County by Fox Engineering, Ripley, West Virginia.

Said REJECTION comes upon the recommendation of the Wood County Planning Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2408-D

JUNE 13, 2013

6/13/13  
70/304

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2011. SAID REQUEST IS IN THE AMOUNT OF \$678.06

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and passed, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2011. The Request for Reimbursement is in the amount of six hundred seventy-eight dollars and six cents (\$678.06) for the month of April, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2408-E



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Tel. Phone: (304) 926-2509

Fax: (304) 926-3880

6/13/13  
78/304

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;"><b>One Court Square, Suite 203 Parkersburg, WV 26101</b></span> <b>P. O. Number</b> <span style="float: right;"><b>MV1203</b></span> <b>Grant Number:</b> <span style="float: right;"><b>F13-HS-2011</b></span> <b>FEIN Number:</b> <span style="float: right;"><b>556 000 417</b></span> <b>Funds are hereby requested to cover expenditures</b> <b>For the period of:</b> <span style="float: right;"><b>5/1/13 - 5/31/13</b></span>
---------------------	---

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$678.06
<b>TOTAL</b>	<b>\$678.06</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm.

*Wayne Dunn*  
6/13/2013

(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
(Date) \_\_\_\_\_  
(Director)

#### Purchasing/Accounts Payable Use Only

JUNE 13, 2013

6/13/13  
70/304

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2010. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2010. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2013. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2408-F



# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/13/13

78/304

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

**Sub-Grantee:** Wood County Commission

**Address:** One Court Square, Suite 203  
Parkersburg, WV 26101

**P. O. Number:** MV1203

**Grant Number:** F13-HS-03-2010

**FEIN Number:** 556000417

**Funds are hereby requested to cover expenditures**

**For the period of:** 5/1/13 - 5/31/13

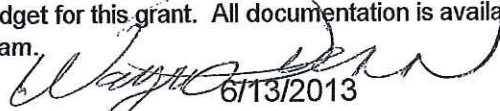
### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, Wood County Comm. Pres.

  
6/13/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only



JUNE 13, 2013

6/13/13  
70/304

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-408. SAID REQUEST IS IN THE AMOUNT OF \$0.00.

**ORDER**


On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and passed, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-408. The Request for Reimbursement is in the amount of zero dollars and zero cents (\$0.00) for the month of May, 2013. The Request for Reimbursement Form, the Project Financial Report, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2408-G

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/13/13  
70/304

COPY

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> Wood County Commission <b>Address:</b> One Court Square, Suite 203 Parkersburg, WV 26101 <b>P. O. Number:</b> MV1203 <b>Grant Number:</b> F13HS-03-408 <b>FEIN Number:</b> 556 000 417 Funds are hereby requested to cover expenditures For the period of: 5/1/13 - 5/31/13
---------------------	--

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$0.00
<b>TOTAL</b>	<b>\$0.00</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm.

*Wayne Dunn*  
6/13/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

#### Purchasing/Accounts Payable Use Only

4/13/13  
70/300

JUNE 13, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM FROM CHARLES MCCAY BE APPROVED. THE NEW ROAD NAME WILL BE LOLA DRIVE.

**ORDER**

The County Commission of Wood County was in receipt of a New Road Name Request Form from Charles McCay, to name the road to his residence LOLA DRIVE. The said Request does not interfere with the scheduled readdressing and mapping for the E-9-1-1 Master Street Addressing Guide. The road to be known as LOLA DRIVE is located in Oakwood Estates between Old St. Marys Pike and Doug Lane in Union District, Tax Map 200, Parcel 13. The request by Charles McCay is in accordance with Chapter 7, Article 1, Section 3 of the Code of West Virginia, 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis.

The County Commission does hereby find that the said request, made in writing, by Charles McCay, and the approval from the Wood County E-9-1-1, is in proper form and is hereby ORDERED to be filed.


NOW, THEREFORE, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, does hereby ORDER that the aforementioned road be named LOLA DRIVE. The County Commission does further ORDER that a copy of this ORDER, along with the New Road Name Request Form, be certified by the Clerk of the County Commission for entry in the Office of the Clerk of the County Commission.

WOOD COUNTY COMMISSION




APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Duh, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1117



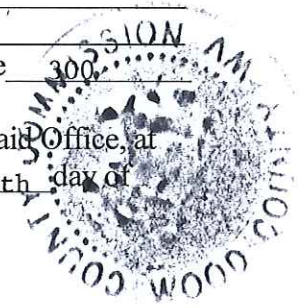
STATE OF WEST VIRGINIA,  
COUNTY OF WOOD, TO WIT:

I JAMIE SIX, Clerk of the County Commission in and for the County of Wood and State of West Virginia, having a Seal, and the Officer in whose custody of files, books and records of said Office are required by laws of said State to be kept, do hereby certify that the attached and foregoing writing is a full, true and complete transcript and copy of

IN RE: THE COUNTY COMMISSION ORDERED THAT THE NEW ROAD NAME REQUEST FORM  
FROM CHARLES MCCAY BE APPROVED. THE NEW ROAD NAME WILL BE LOLA DRIVE.

and the same appears of record in my said Office in ORDER BOOK 70, Page 300

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Office, at the City of Parkersburg, County of Wood and State of West Virginia, this the 27th day of JUNE, 2013.



JAMIE SIX, CLERK  
WOOD COUNTY COMMISSION  
By: Ruth A. McBrink  
Deputy

Jamie Six  
WOOD County 01:53:21 PM  
Instrument No 804543  
Date Recorded 06/27/2013  
Document Type ORDER/D  
Pages Recorded 4  
Book-Page 1201-509

X



# Wood County Commission

SW  
AW  
TM

## Erroneous Assessment Application

Tax Type: **Personal Property**

6/13/13

Tax Ticket: **820164**

70/301

Tax Year: **2012**

Upon the application of **WIGAL LARRY D** whose address is **200 37TH ST VIENNA, WV 26105-7592** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 1996 FORD F250 SHOULD HAVE BEEN REMOVED AND A 2000 FORD RANGER ADDED. SUPPLEMENTAL TICKET #80005283 WAS MADE ON 2000 FORD RANGER. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	150.34	2.896800	4	5,190
04/18/2013	PENDING EXONERATION	4	-111.24	2.896800	4	-3,840
			Adjusted Net Taxes			Adjusted Net Value
			39.10			1,350

*Betty L Wigal*

Taxpayer **304.834.1831**

*[Signature]*

Prosecutor

*Rich Shiff*

Assessor

*[Signature]*

Commissioner

*absent*

County Commission President

*[Signature]*

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 13, 2013

RECEIVED

RECEIVED

APR 24 '13

JUN 11 '13

County Administrator

County Administrator

By: Kimberly Enoch

Application Printed On  
Thursday, April 18, 2013 11:28 am

# Wood County Commission

111  
SJA

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **801988**

Tax Year: **2012**

6/13/13  
70/301

Upon the application of **HIGHLANDER CAFE** whose address is **PO BOX 6096 VIENNA, WV 26105-** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2012** tax year.




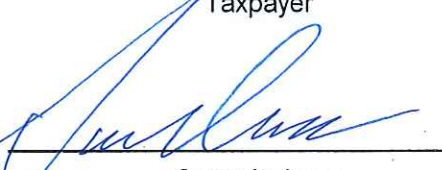


The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS BUSINESS WAS COPIED AS A NON-FILER WHEN IN FACT THEY HAD FILED UNDER THE NAME "SEATTLE'S BEST CAFE". SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	340.46	2.896800	4	11,753
08/31/2012	REGULAR PAYMENT	4	-170.23	2.896800	4	-11,753
08/31/2012	REGULAR PAYMENT	4	4.26	Adjusted Net Value		0
08/31/2012	REGULAR PAYMENT	4	-25.00			
04/22/2013	PENDING EXONERATION	4	-340.46			
Adjusted Net Taxes			-190.97			

 Taxpayer  
 Prosecutor  
 Assessor  
 Commissioner  
 County Commission President  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 13, 2013

RECEIVED

RECEIVED

JUN 11 '13

APR 24 '13

County Administrator

County Administrator

By: Jaime Wolfe

Application Printed On

Monday, April 22, 2013 3:32 pm



# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **724027**

Tax Year: **2011**

6/13/13

70/301

Upon the application of **HARBIN** whose address is **30 LEXINGTON PARK VIENNA, WV 26105-0000** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Jason Harbin was not the owner of mobile on July 1, 2010. See attached title.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	2	75.50	1.448000	2	5,214
04/23/2013	PENDING EXONERATION	2	-75.50	1.448000	2	-5,214
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0

  
Taxpayer

  
Prosecutor

  
Assessor

  
Commissioner

*absent*  
County Commission President

  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 13, 2013.

RECEIVED

RECEIVED

APR 24 '13

JUN 11 '13

County Administrator

County Administrator



KSD

# Wood County Commission

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **824420**

Tax Year: **2012**

6/13/13  
70/301

Upon the application of **DUFF LOIS** whose address is **307 FAIR ST MIDDLEBOURNE, WV 26149-** aggrieved by an erroneous assessment in **UNION** District (09), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Lois Duff is buying mobile home on Land Contract from Mr. Piersol, as per their agreement Mr. Piersol is to pay taxes on mobile home till land contact is paid in full. Mobile home was double taxed Mr. Piersol paid for the mobile home on Real Estate bill #38193.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	2	66.14	1.095800	2	6,036
04/11/2013	PENDING EXONERATION	2	-66.14	1.095800	2	-6,036
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0.00

*Lois Duff*  
Taxpayer

*[Signature]*  
Prosecutor

*Rich Shoff*  
Assessor

*[Signature]*  
Commissioner

*absent*  
County Commission President

*[Signature]*  
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 13, 2013

RECEIVED

RECEIVED

APR 24 '13

JUN 11 '13

County Administrator

County Administrator

Application Printed On

Thursday, April 11, 2013 2:01 pm

By: Kerri Lincicome

# Wood County Commission

SW  
JPD/TM

## Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **808464**

Tax Year: **2012**

6/13/13

70/301

Upon the application of **CLEGG ESTHER V** whose address is **210 FRANKLIN ST PARKERSBURG, WV 26101-5938** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

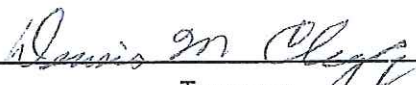
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

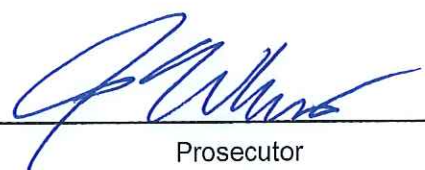
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.


DUE TO A CLERICAL ERROR THE FORD WAS REPORTED WHEN IN FACT IT WAS SOLD IN MAY OF 2011. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	39.32	2.912320	4	1,350
04/22/2013	PENDING EXONERATION	4	-39.32 ✓	2.912320	4	-1,350
			Adjusted Net Taxes			Adjusted Net Value
			0.00			


  
 Taxpayer  
 304 428-2898

  
 Prosecutor

  
 Assessor

  
 Commissioner

absent  
 County Commission President

  
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on June 13, 2013

RECEIVED  
APR 24 '13  
County Administrator

RECEIVED  
JUN 11 '13  
County Administrator

By: Michell Cole

Application Printed On  
Monday, April 22, 2013 11:46 am

# Check Register

Company Name Wood County Commission

Page 8 of 8

Run Date 06/21/2013 10:27:25

Yes

Check No   Type   Check Date                      Employee Id                      Employee Name                      Amount

**Total Net Pay**                      **213,922.16**

06/21/2013

<u>State</u>	<u>State Gross</u>	<u>State W/H</u>
OH	<u>13,597.31</u>	<u>345.58</u>
WV	<u>295,723.87</u>	<u>12,749.26</u>
<b>Grand Total:</b>	<b><u>309,321.18</u></b>	<b><u>13,094.84</u></b>



STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}

TO - WIT:

6/13/13  
70/300

I, Barbara Lewis, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Barbara Lewis

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 5<sup>th</sup> day of June, 2013.

[Signature]

County Commission of Wood County

6/13/13  
74/299

STATE OF WEST VIRGINIA  
COUNTY OF WOOD } TO -WIT:

I, Marvin Kerr, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Marvin B. Kerr

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 5th day of June, 2013.

[Signature]  
County Commission of Wood County

6/13/13

70/299

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}

TO -WIT:

I, Donna Davis, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

*Donna Davis*

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 5<sup>th</sup> day of June, 2013.

*[Signature]*  
County Commission of Wood County



6/13/12

20/299

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Gene Cumpston, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Gene Cumpston

5<sup>th</sup> Subscribed and sworn to, before County Commission of Wood County, West Virginia, this day of June, 2013.

[Signature]  
County Commission of Wood County

6/13/13  
70/300

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

}

TO -WIT:

I, DOUGLAS B. MISER, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of WOOD COUNTY DAY REPORT CENTER - SPECIAL FINANCIAL INVESTIGATOR in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 4<sup>th</sup> day of June, 2013.



County Commission of Wood County

W  
S  
S

6/13/13  
70300

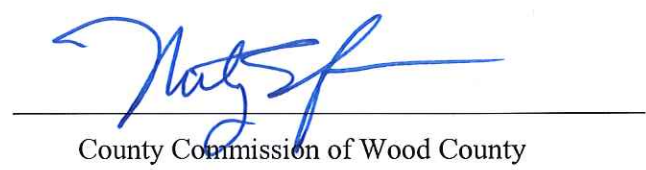
STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO-WIT:

I, Marlin Sams, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Planning Commission in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.



Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 5<sup>th</sup> day of June, 2013.

  
County Commission of Wood County