

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
#1 COURT SQUARE, SUITE 203  
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD  
MONDAY, JUNE 24, 2013

PRESENT: WAYNE DUNN, PRESIDENT  
STEPHEN GAINER, COMMISSIONER  
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of June 13 and 17, 2013.

**AGENDA AND DISCUSSION ITEMS**

At 9:00 A.M., the County Commission reappointed Julia O'Donnell to the Vienna Public Library. (Order A/1128)

The County Commission reappointed Jim Hamric to the West Virginia Little Kanawha River Parkway Authority. (Order A/1129)

The County Commission reappointed George "Chip" Chandler and Sean Andrews to the Wood County Civil Service Commission for Deputy Sheriffs.

The County Commission appointed Dave Bussey to the Wood County E-911 Advisory Board.

At 9:21 A.M., Larry Hoffman was sworn in as a member of the Central Boaz Public Service District.

At 9:30 A.M., Dwight Grimm appeared before the Commission to request the approval of a copy of a Probate of Will for the Jesse L. Grimm estate. It was determined Jesse Grimm was not a resident of the State of Arizona. (Probate Order)

At 10:36 A.M., the County Commission asked that the Sheriff and Prosecuting Attorney appear before them at the next meeting to discuss the hiring of Danielle Fordyce and Henry Williams.

The County Commission authorized the Approved Vendor list for the County Payment Disbursement Policy. (Order M/2415)

The County Commission authorized Wayne Dunn, to execute the 2013/2014 WVCorp Insurance Agreement. (Order M/2416)

At 10:43 A.M., the County Commission discussed the potential ending balance for the current year general fund budget. Wood County Clerk, Jamie Six, addressed his projection.

At 11:20 A.M., the County Commission discussed funding items out of the ending balance. North Hills Mayor, Bill Summers, was in attendance and requested \$20,000.00 for a trail/recreational area.

At 11:39 A.M., Commissioner Dunn discussed several items he wanted to report on.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/1124, A/1125, A/1126, A/1127, A/1128, A/1129, A/1130, A/1131, M/2414, M/2415, M/2416, M/2417, M/2418, M/2419, M/2420, M/2421 and M/2422

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:46 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled June 24, 2013.

Wood County Commission Meeting  
Held June 24, 2013

**Please Print**

1.	Dwight E Grimm
2.	Bill Summers Jr.
3.	
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**TOWN OF NORTH HILLS**  
**PUBLIC RECREATIONAL AREA PROJECT**

**ABSTRACT:** The Town of North Hills purchased a critical section of land from the North Hills Swim and Racquet Club (a private entity located within the Town of North Hills) on June 11, 2013, for \$20000 as part of a three year plan to develop a recreation area within the Town of North Hills; the governing body is now prepared to move rapidly forward and is requesting \$20000 from the Wood County Commission for financial assistance in implementing and expediting this plan.

In addition to the purchase, the town has already established a 1000 yard walking/biking path and has already constructed an access bridge at a cost of \$xxxx; the path is currently being maintained by residents.

**DISCUSSION:**

Commission approved funds will be used for the following:

- \* Removal of three dilapidated bridges (two wooden and one metal) and construction of two small wooden crossover bridges.
- \* Drainage and culvert improvement at critical locations.
- \* Construction (dozer required) and leveling of approximately 600 foot of trail bed and application of crushed limestone and gravel along the trail path.
- \* Dead tree removal and some possible brush hogging.

The above actions will allow:

1. Establishment of a walking/running/biking trail of 2457 yards (1.5 miles).
2. An oval walking/running/biking track/trail of roughly 1000 yards.
3. Recovery and establishment of an existing baseball/soccer field.
4. Installation of modern, safe, and attractive playground equipment.
5. Installation of a fixed target archery range.

Other funding:

1. A community participation grant has been submitted as part of the 2014 fiscal program for playground equipment.

**2. The town's vision is to fund paving of the parking lot, removal of the dilapidated tennis court fencing, repave the tennis court asphalt as a location for numerous possible activities ( Corn hole tournaments, rocket launching, etc.), and to prepare a portion of the trail suitable for seniors and/or baby strollers .**

**Commission Funds Management:**

- \* Any approved Commission monies will be deposited in a separate town operating account and will be used solely for the establishment and development of the North Hills Public Recreation Area as described.**
- \* A quarterly report of expenditures and progress will be available from the governing body if the Commission so desires.**
- \* Other Commission requirements ?**

**Notable comments:**

**\* The establishment of the walking/biking/running trail in proximity of the North Hills Swim and Racquet Club (a private entity) has the interest and support of several people for the formation of a youth triathlon (running, swimming, biking) event and would provide a safe and beautiful arena for same. This would be unique to this area of the state.**

**\* There are very few available archery ranges for the public; there are many advantages in supporting the growing interest in school archery and being able to move residential "backyard practice" into a more safer zone.**

**\* Regards the Wood County trail system and interconnectivity, there may be a synergy with the McDonough Park property for access to Rosemar Avenue and towns beyond. Property ownership and proximity to North Hills would need further exploration.**

**Additional thoughts/possibilities shared by residents with the governing body as part of the developing vision:**

- \* Picnic areas**
- \* Exercise course along the trail**
- \* Garden area**
- \* Dog park**

**WV SUMMERS JR.**

**Mayor for the Town of North Hills, 6/22/13**

# Wood County Sheriff's Office

Administrative Operations  
401 Second Street, Suite 11, Parkersburg, WV 26101

6/24/13  
70/308

Date: June 19, 2013  
To: Wood County Commission  
From: Sheriff K.D. Merritt  
Re: Lt. Gary Parsons retiring



As of June 30, 2013 Gary Parsons is retiring and this will be his final paycheck. Along with his regular payroll and overtime please pay Gary Parsons for 312.5 hours of accrued vacation at his regular rate of pay and charge it to line item 700-10-103.

Any questions please call Joanne Smith at 304-424-1924.

RECEIVED

JUN 19 '13

COUNTY  
ADMINISTRATOR





# Wood County Commission Agenda

6/24/2013

1 Court Square, Suite 203  
Parkersburg, WV 26101

9:00 AM	Administrator's Report	Marty Seufer, County Administrator
	Update and consider 2013/2014 budget request Parkersburg Homecoming	Cyndie Wade
9:30 AM	Jessie L. Grimm estate – Requesting approval of copy of Probate of Will	Dwight Grimm
	Consider appointing Julia O'Donnell to the Vienna Public Library Board	
	Consider any nominations for vacancy on the Mid-Ohio Valley Board of Health	
	Consider appointing Jim Hamric to the WV Little Kanawha River Parkway Authority	
	Consider appointing Sean Andrews and George Chandler to the Wood County Civil Service Commission for Deputy Sheriffs	
	Consider any nominations for vacancy on the Union-Williams Public Service District	
	Consider appointing Dave Bussey to the Wood County E-911 Advisory Board	
	Discuss and consider projected ending balance funding request as per attached addendum	
	Discuss and consider employee salaries	
	Discuss and consider hiring of Danielle Fordyce and Henry Williams for Wood County Holding Center – salary \$24,000.00 each	
	Approve vendor list for County Payment Disbursement Policy	
	Discuss Alternative Transportation Council	
	Execute WV Corp fiscal year contract	
	County Commissioners' Reports	

6/24/13  
78/306

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,151.89 OF WHICH \$2,083.04 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-410.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand one hundred fifty-one dollars and eighty-nine cents (\$13,151.89) of which two thousand eighty-three dollars and four cents (\$2,083.04) represents reimbursement to Wood County for expenses incurred during the month of April, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-410. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 284 and bearing the date of May 13, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

6/24/13  
70/306

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,151.89 OF WHICH \$8,980.63 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand one hundred fifty-one dollars and eighty-nine cents (\$13,151.89) of which eight thousand nine hundred eighty dollars and sixty-three cents (\$8,980.63) represents reimbursement to Wood County for expenses incurred during the month of April, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 286 and bearing the date of May 13, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

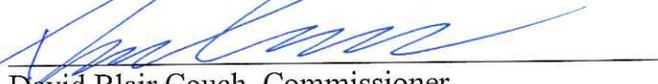
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

6/24/13  
70/307

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$13,151.89 OF WHICH \$2,088.82 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154.

**ORDER**

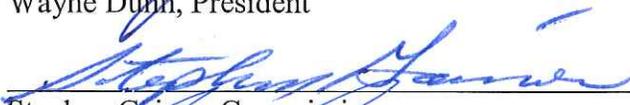
On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of thirteen thousand one hundred fifty-one dollars and eighty-nine cents (\$13,151.89) of which two thousand eighty-eight dollars and eighty-two cents (\$2,088.82) represents reimbursement to Wood County for expenses incurred during the month of April, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 286 and bearing the date of May 13, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

6/24/13  
70/307

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$520.27 OF WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2011.

**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five hundred twenty dollars and twenty-seven cents (\$520.27) which represents reimbursement to Wood County for expenses incurred during the month of April, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 283 and bearing the date of May 13, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

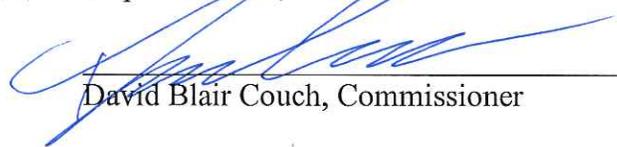
Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1127

6/24/13  
70/308

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA  
IN RE: THE COUNTY COMMISSION REAPPOINTED JULIA  
O'DONNELL TO THE VIENNA PUBLIC LIBRARY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, reappointed Julia O'Donnell to the Vienna Public Library. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Ms. O'Donnell's new term will expire June 30, 2018.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1128

6/24/13  
70/308

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED JIM HAMRIC IN  
TO THE WEST VIRGINIA LITTLE KANAWHA RIVER  
PARKWAY AUTHORITY.

**ORDER**

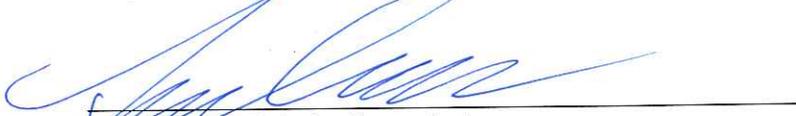
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, reappointed Jim Hamric to the West Virginia Little Kanawha River Parkway Authority. Said appointment is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. Mr. Hamric's new term will expire June 30, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1129

6/24/13  
70/308

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED GEORGE "CHIP"  
CHANDLER AND SEAN ANDREWS TO THE WOOD COUNTY  
CIVIL SERVICE COMMISSION FOR DEPUTY SHERIFFS.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, reappointed George (Chip) Chandler, Democrat representing the Bar Association and Sean Andrews, Republican representing the Wood County Commission to the Wood County Civil Service Commission for Deputy Sheriffs. Said vacancies are pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities and further pursuant to an email from the President of the Bar Association, John Hudson. The new terms will expire June 30, 2017.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Wayne Dunn, President

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

A/1130

6/24/13  
70/308

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED DAVE BUSSEY TO  
THE WOOD COUNTY E-911 ADVISORY BOARD.

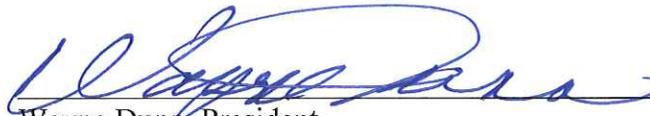
**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch, and made unanimous by Wayne Dunn, appointed Dave Bussey to the Wood County E-911 Advisory Board.

Said nomination is pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities. The term for Mr. Bussey will expire April 30, 2016.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

A/1131

6/24/13  
70/307

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$592.60 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF CRIMINAL JUSTICE ASSISTANCE GRANT NUMBER 09-VAWR-11.

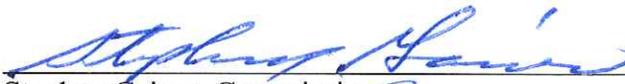
**ORDER**

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of five hundred ninety-two dollars and sixty cents (\$592.60) which represents reimbursement to Wood County for expenses incurred during the month of March, 2013, in regard to the Strategic Prevention Framework State Incentive Grant Number 09-VAWR-11. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 291 and bearing the date of May 20, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the WVDCJS Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
\_\_\_\_\_  
Stephen Gainer, Commissioner

  
\_\_\_\_\_  
David Blair Couch, Commissioner

M/2414

6/24/13  
70/309

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE  
WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE 2013/2014  
WVCORP INSURANCE AGREEMENT

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Wayne Dunn, and made unanimous by Stephen Gainer, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the fiscal year 2013/2014 West Virginia Counties Risk Pool (WVCoRP) Liability Insurance Agreement.

A copy of said Agreement is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2416

**WEST VIRGINIA ASSOCIATION OF COUNTIES  
GROUP SELF INSURANCE RISK POOL**

**COVER SHEET TO MEMBER AGREEMENT**

Certificate # WV-WO-054-14

Name of Pool Participant: Wood County Commission

Coverage Certificate Term: Effective Date: 7/1/13 Expiration Date: 7/1/14

<b>I. COVERAGE</b>	<b>LIMIT OF LIABILITY</b>	<b>ANNUAL CONTRIBUTION</b>
<b>A. <u>Property</u> –</b>		
Valuation:		\$ 32,849
Buildings/Contents–Replacement Cost		
Inland Marine & Computers–Functional Replacement Cost up to contract limits		
if 100% replacement cost values are reported, otherwise Actual Cash Value		
Flood (outside 100-year flood plain) and Earthquake up to contract limits		
• Business Interruption/Extra Expense	\$ 400,000	
• Property in Transit	\$ 5,000,000	
• Increased Cost of Construction/Ordinance/Demolition	\$ 20,000,000	
• Back-up of Sewers and Drains	\$ 25,000	Per Occurrence
• Debris Removal	\$ 20,000,000	
• Pollutant Clean-up and Removal	\$ 500,000	
• Off Premises Power Failure	\$ 1,000,000	
• Media Reproduction	\$ 5,000	
• Newly Acquired Locations (per occurrence for up to 90 days)	\$ 10,000,000	
• Boiler/Equipment Breakdown, if applicable	\$ 50,000,000	
<b>B. <u>General Liability</u></b>		\$ 114,748
• Bodily Injury & Property Damage	\$ 1,000,000	
• Personal Injury & Advertising	\$ 1,000,000	
• Products & Completed Operations	\$ 1,000,000	
• Fire Legal Liability	\$ 100,000	
• Employee Benefits Liability	\$ 1,000,000	
• Broad Form Property Damage	\$ 100,000	
• Property in the Care, Custody, and Control	\$ 100,000	
<b>C. <u>Automobile Liability</u></b>		\$ 83,905
• Bodily Injury & Property Damage	\$ 1,000,000	
• Medical Payments	\$ 2,000	
• Automobile Physical Damage	Actual cash value or cost of repairs less deductible	
• Uninsured Motorists	1,000,000	
•		
<b>D. <u>Public Officials Liability</u></b>		\$ 55,823
• Wrongful Act per Occurrence	\$ 1,000,000	
• Annual Contract Aggregate	\$ 1,000,000	
<b>E. <u>Law Enforcement Liability</u></b>		\$ Incl.
• Wrongful Act per Occurrence	\$ 1,000,000	
<b>F. <u>Crime</u></b>		\$ 950
• Employee dishonesty (Faithful Performance)	\$ 250,000	
• Broad Form Monies and Securities-Inside/Outside	\$ 250,000	
• Money Orders, Counterfeit, Depositors Forgery	\$ 250,000	
<b>G. <u>Excess Liability-Total Limit</u></b>		\$ 12,010
• Automobile, General Liability, Public Officials & Law Enforcement*	\$ 2,000,000	
*this amount is the total amount of automobile and general liability coverage available, including the underlying limits. To determine the Excess limits take the Total Limit above and subtract the underlying limits. Excess Liability does not include coverage for uninsured or underinsured automobile coverage.		



## **IMPORTANT NOTICE**

### **OFFER VOID AFTER THIRTY (30) DAYS**

**TO: PROPOSED CONTRACTHOLDERS (APPLICANT);**

**IF YOU DO NOT RETURN THIS FORM TO WVCORP WITHIN THIRTY (30) DAYS IT MEANS YOU HAVE DECIDED NOT TO BUY OPTIONAL UNDERINSURED COVERAGES OR OPTIONAL LIMITS OF UNINSURED MOTORIST COVERAGE ABOVE THAT REQUIRED BY LAW.**

**OR**

**PRESENT CONTRACTHOLDERS;**

**IF YOU DO NOT RETURN THIS FORM TO YOUR INSURER WITHIN THIRTY (30) DAYS IT MEANS YOUR COVERAGE WILL STAY THE SAME AS IT IS NOW. THIS IS AN OPPORTUNITY TO CHANGE THE COVERAGE YOU PRESENTLY HAVE.**

#### **UNinsured Motor Vehicle Coverage**

The State of West Virginia requires that you purchase **UNinsured** motor vehicle coverage with limits not less of \$20,000 per person, \$40,000 per accident for uninsured bodily injury losses, and \$10,000 for uninsured property losses. The law also requires that you be given the opportunity to purchase higher limits.

**UNinsured Motor Vehicle Coverage** will protect your employees and passengers in your car if they are injured in an accident that was caused by an uninsured driver who was at-fault, or an unidentified driver who was at-fault.

#### **UNDERinsured Motor Vehicle Coverage**

The State of West Virginia **does not require** you to purchase **UNDERinsured** motor vehicle coverage. However, the law does state that you must be given the opportunity to purchase this coverage at limits as high as your liability coverage.

If employees and passengers in your car are involved in an accident in which the other driver is legally at fault, the at-fault driver's insurance contract has the obligation to pay for your damages. It is not uncommon that the at-fault driver will not have enough liability insurance to pay for all the damages suffered. In order to protect your employees and others in your car, **UNDERinsured motor vehicle coverage** is available to you. This type of coverage will pay for the remainder of your damages up to your contract limits and in addition to any workers' compensation benefits.

#### **EXAMPLE:**

You have purchased **UNDERinsured** motor vehicle coverage with limits of \$50,000 per person with a maximum of \$100,000 for any accident. Your employee is in an accident where the other driver is at fault. The at-fault driver's liability contract limits are \$20,000 per person. Your employee suffered damages of \$30,000. Your employee receives \$20,000 from the at-fault driver's insurance. Since you still have outstanding losses of \$10,000, your employee can receive \$10,000 from your **UNDERinsured** motor vehicle coverage in addition to any workers' compensation benefits.

If you do not have **UNDERinsured motor vehicle coverage**, your employee may have found yourself in a situation where you did not have enough coverage to meet all of the losses he/she sustained in the accident.

**UNDERINSURED MOTORISTS COVERAGE OFFER**

Below are different limits and the contribution available to you.

**UNDERINSURED MOTORISTS COVERAGE (OPTIONAL)**

WVCoRP  
Carrier

Number of vehicles subject to contributions below 97

Wood County Commission

WV-WO-054-14  
CONTRACT/BINDER NUMBER

**OPTIONAL LIMITS**

Bodily Injury Per Person	Bodily Injury Per Accident	Property Damage	Contribution	<b>WE SELECT (Check One)</b>
\$ 20,000	\$ 40,000	\$ 10,000	[A] \$ -679	[A] _____

Single Limits

\$ 1,000,000

[B] \$ included [B] \_\_\_\_\_

We have read the **IMPORTANT NOTICE**, attached, on **UNDERinsured** motor vehicle coverage and understand how this coverage works. We have been given the opportunity to select or reject limits of **UNDERinsured** motor vehicle coverage listed above and have selected the coverage that matches the box we have checked.

**OR**

We hereby **REJECT** UNDERinsured motor vehicle coverage. \_\_\_\_\_ ✓  
\$ -970

**An authorized representative of the named insured or applicant must select or reject coverage offered above, and complete this part of the form in his or her own handwriting.**

  
 \_\_\_\_\_  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE**  
**OF NAMED INSURED OR APPLICANT**

June 24, 2013  
 \_\_\_\_\_  
**DATE**

This selection or rejection of coverage is binding on all persons covered under the contract. These limits apply until a change in the limits is requested.

## UNINSURED MOTORISTS COVERAGE OFFER

Below are different limits and the contribution available to you.

**UNINSURED MOTORISTS COVERAGE (MANDATORY)**

WVCoRP  
Carrier

Number of vehicles subject to contributions below 97

Wood County Commission

WV-WO-054-14  
CONTRACT/BINDER NUMBER

**MANDATORY LIMITS**

<u>Per Person</u>	<u>Per Accident</u>	<u>Damage</u>
\$ 20,000	\$ 40,000	\$ 10,000

Contribution

**WE SELECT**  
**(Check One)**

[A] \$ -776

[A]

**OPTIONAL LIMITS**

<u>Bodily Injury</u>	<u>Bodily Injury</u>	<u>Property</u>
<u>Per Person</u>	<u>Per Accident</u>	<u>Damage</u>
\$100,000	\$ 300,000	\$ 50,000

[B] \$ -388

[B] \_\_\_\_\_

Single Limits

\$ 1,000,000

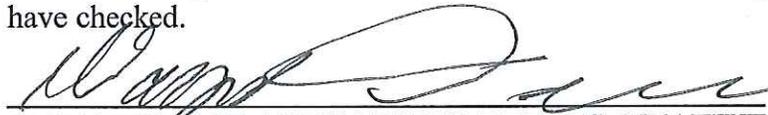
[C] \$  
included

[C] \_\_\_\_\_

**An authorized representative of the named insured or applicant must select or reject coverage offered above, and complete this part of the form in his or her own handwriting.**

We have read the **IMPORTANT NOTICE**, attached, on **UNinsured** motor vehicle coverage and understand how this coverage works.

We have been given the opportunity to select the optional limits of **UNinsured** motor vehicle coverage listed above and have selected the coverage that matches the box we have checked.

  
**SIGNATURE OF AUTHORIZED REPRESENTATIVE**  
**OF NAMED INSURED OR APPLICANT**

June 24, 2013  
**DATE**

This selection of coverage is binding on all persons covered under the contract. These limits apply until a change in the limits is requested.

6/24/13  
70/309

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO JUSTICE ASSISTANCE GRANT NUMBER 09-JAG-49. SAID REQUEST IS IN THE AMOUNT OF \$2,222.22

**ORDER**

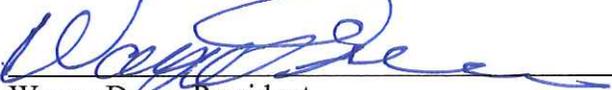
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Justice Assistance Grant Number 09-JAG-49. The Request for Reimbursement is in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) for the month of May, 2013. The Request for Reimbursement form, the Financial Recap Report, the Project Financial Report, the time sheets for Deputy Leland Jefferson, the Grant Progress Report, and PRO Monthly Reporting Form have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

<b>WEST VIRGINIA</b> Division of Justice and Community Services <div style="border: 1px solid black; padding: 5px; display: inline-block; font-weight: bold; font-size: 1.2em;">COPY</div>	<b>Request for Reimbursement</b>
--	----------------------------------

6/24/13  
70/389

<b>RECEIVED</b> (For DJCS Use Only)	Subgrantee: <b>Wood County Commission</b>
	Address: <b>One Court Square, Suite 203</b>
	<b>Parkersburg, WV 26101</b>
	Project #: <b>09-JAG-49</b>
	FEIN#: <b>556 000 417</b>
Funds are hereby requested to cover expenditures	
FROM: <b>5/1/13</b> TO: <b>5/31/13</b>	

**PROJECT CASH EXPENDITURES**

Account #	Amount
<b>09-JAG-49</b>	<b>\$2,222.22</b>
<b>TOTAL</b>	<b>\$2,222.22</b>

**CERTIFICATION:**

I certify that this report presents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant.

All documentation is available at our office.

BY: Wayne Dunn, President  
TYPED NAME & TITLE



SIGNATURE

6/24/13  
DATE

(Authorized Official or Grant Financial Officer ONLY)

**DJCS USE ONLY**

**ADMINISTRATIVE APPROVAL:**

This request is approved in the amount of \$ \_\_\_\_\_  
Initials Date

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Program Accountant

6/24/13  
70/309

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE THE APPROVED VENDOR LIST FOR THE COUNTY PAYMENT DISBURSEMENT POLICY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE the Approved Vendor List to be utilized as an attachment and part thereof to the County Payment Disbursement Policy adopted by this commission on June 3, 2013.

A copy of said Approved Vendor List is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

M/2415

6/24/13

70/309

The following is a proposed list of approved vendors for payment for invoices by the County Clerk prior to County Commission approval providing the invoices have been approved by the respective elected official or County Administrator.

- Airgas Mid America
- Dominion Hope
- Englefield Oil Company
- Frontier Communications
- MonPower
- Parkersburg Utility Board
- Union Williams PSD
- United Bank
- Verizon Wireless
- WVU Cooperative Extension Service

JUNE 24, 2013

6/24/13  
70/309

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE WV DIVISION OF CRIMINAL JUSTICE SERVICES GRANT NO. 09-VAWR-11. SAID REQUEST IS IN THE AMOUNT OF \$651.86

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, on behalf of the County Commission to sign the Request for Reimbursement in regard to the West Virginia Division of Criminal Justice Services Grant No. 09-VAWR-11. Said request is in the amount of six hundred fifty-one dollars and eighty-six cents (\$651.86) for the month of May, 2013. Along with the Request for Reimbursement Form; a Financial Recap Page; the Project Financial Reports; time sheets for Megan Underwood and the Wood County Sheriff's Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this ORDER and should be made a part thereof.

Documentation pertaining to the Division of Criminal Justice Services Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner



JUNE 24, 2013

6/24/13  
70/310

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154. SAID REQUEST IS IN THE AMOUNT OF \$1,261.44

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. The Request for Reimbursement is in the amount of one thousand two hundred sixty-one dollars and forty-four cents (\$1,261.44) for the month of April, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Jackson County Sheriff's Department, the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/24/13  
7/6/310

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

**Sub-Grantee:** Wood County Commission

**Address:** One Court Square, Suite 203  
Parkersburg, WV 26101

**P. O. Number** MV1203

**Grant Number:** F13-HS-03-154

**FEIN Number:** 556 000 417

Funds are hereby requested to cover expenditures

For the period of: 5/1/13 - 5/31/13

### PROJECT CASH EXPENDITURES

Account Number	Amount
9007-2012-0802-099-128	\$1,261.44
<b>TOTAL</b>	<b>\$1,261.44</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

(Typed Name And Title)

(Authorized Official or Grant Financial Officer Only)

(Signature)

(Date)

6/24/2013

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

JUNE 24, 2013

6/24/13  
70/316

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-406. SAID REQUEST IS IN THE AMOUNT OF \$4,891.75

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-406. The Request for Reimbursement is in the amount of four thousand eight hundred ninety-one dollars and seventy-five cents (\$4,891.75) for the month of May, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Ravenswood Police Department, the Vienna Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/24/13  
7/0/310

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;"><b>One Court Square, Suite 203 Parkersburg, WV 26101</b></span> <b>P. O. Number</b> <span style="float: right;"><b>MV1203</b></span> <b>Grant Number:</b> <span style="float: right;"><b>F13-HS-03-406</b></span> <b>FEIN Number:</b> <span style="float: right;"><b>556 000 417</b></span> <b>Funds are hereby requested to cover expenditures For the period of:</b> <span style="float: right;"><b>5/1/13 - 5/31/13</b></span>
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**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$4,891.75
<b>TOTAL</b>	<b>\$4,891.75</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY: Wayne Dunn, President, Wood Cty. Comm 6/24/2013  
(Typed Name And Title) (Signature) (Date)  
(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:     
(Approved) (Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

\_\_\_\_\_ \_\_\_\_\_  
(Date) (Director)

#### Purchasing/Accounts Payable Use Only

6/24/13  
70/310

JUNE 24, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402. SAID REQUEST IS IN THE AMOUNT OF \$4,613.91

**ORDER**

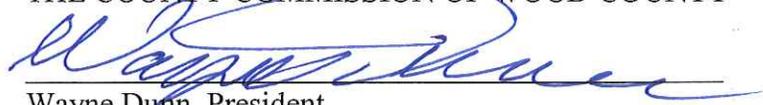
On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. The Request for Reimbursement is in the amount of four thousand six hundred thirteen dollars and ninety-one cents (\$4,613.91) for the month of May, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Glenville Police Department, the Williamstown Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Wayne Dunn, President

  
Stephen Gainer, Commissioner

  
David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

**COPY**

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/24/13  
7/3/10

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)

**Sub-Grantee:** Wood County Commission

**Address:** One Court Square, Suite 203  
Parkersburg, WV 26101

**P. O. Number:** MV1203

**Grant Number:** F13-HS-03-402

**FEIN Number:** 556 000 417

Funds are hereby requested to cover expenditures  
For the period of: 5/1/13 - 5/31/13

### PROJECT CASH EXPENDITURES

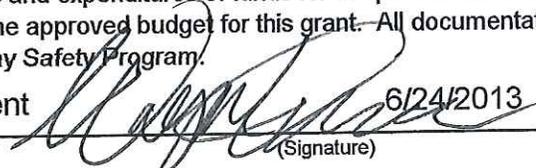
Account Number	Amount
9007-2012-0802-099-128	\$4,613.91
<b>TOTAL</b>	<b>\$4,613.91</b>

### CERTIFICATION:

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President



6/24/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

## GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

### Purchasing/Accounts Payable Use Only

JUNE 24, 2013

6/24/13  
70/310

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE WAYNE DUNN, AS PRESIDENT, TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-410. SAID REQUEST IS IN THE AMOUNT OF \$4,133.07

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by David Blair Couch and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-410. The Request for Reimbursement is in the amount of four thousand one hundred thirty-three dollars and seven cents (\$4,133.07) for the month of May, 2013. The Request for Reimbursement form, the Project Financial Report, time sheets for the Wood County Sheriff's Department, the Ravenswood Police Department, the Jackson County Sheriff's Department, the Spencer Police Department, the Roane County Sheriff's Department, the West Union Police Department, the Ripley Police Department, the Ritchie County Sheriff's Department, the Parkersburg Police Department, and the Monthly Progress Report have been submitted.

A copy of the Request for Reimbursement is attached to this Order and should be made a part thereof.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

# GOVERNOR'S HIGHWAY SAFETY PROGRAM

5707 MacCorkle Avenue SE

P. O. Box 17600

Charleston, West Virginia 25317-0010

COPY

Telephone: (304) 926-2509

Fax: (304) 926-3880

6/24/13  
70/310

## REQUEST FOR REIMBURSEMENT

(For GHSP Use Only)	<b>Sub-Grantee:</b> <span style="float: right;"><b>Wood County Commission</b></span> <b>Address:</b> <span style="float: right;"><b>One Court Square, Suite 203 Parkersburg, WV 26101</b></span> <b>P. O. Number:</b> <span style="float: right;"><b>MV1203</b></span> <b>Grant Number:</b> <span style="float: right;"><b>F13-HS-03-410</b></span> <b>FEIN Number:</b> <span style="float: right;"><b>556 000 417</b></span> <b>Funds are hereby requested to cover expenditures</b> <b>For the period of:</b> <span style="float: right;"><b>5/1/13 - 5/31/13</b></span>
---------------------	--

**PROJECT CASH EXPENDITURES**

Account Number	Amount
9007-2012-0802-099-128	\$4,133.07
<b>TOTAL</b>	<b>\$4,133.07</b>

**CERTIFICATION:**

I certify that this report represents actual receipts and expenditures of funds for the period covered and for the total grant budget to date, made in accordance with the approved budget for this grant. All documentation is available for inspection at the request of the Governor's Highway Safety Program.

BY:

Wayne Dunn, President

6/24/2013

(Typed Name And Title)

(Signature)

(Date)

(Authorized Official or Grant Financial Officer Only)

### GOVERNOR'S HIGHWAY SAFETY PROGRAM USE ONLY

#### ADMINISTRATIVE APPROVAL

This request is approved for the amount of:

	(Approved)	(Date)

Pursuant to the authority vested in me, I certify that this request is correct and proper for payment.

(Date)

(Director)

#### Purchasing/Accounts Payable Use Only

# ORDERS-Wood County Commission, West Virginia

MONDAY, JUNE 24, 2013  
Day

APRIL Term,

NINETEENTH

JUNE 20 13

CASTO & HARRIS, INC., SPENCER, WV RE-ORDER NO. 10856A-13

deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of LUCILLE E. HOLBERT, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF BERLA ASHFORD HAWKINS, DECEASED

This day came NANCY M. WILCOX, who was, by the last Will and Testament of BERLA ASHFORD HAWKINS, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will.

It appearing to this Commission that NANCY M. WILCOX, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said NANCY M. WILCOX, upon the Estate of BERLA ASHFORD HAWKINS, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of BERLA ASHFORD HAWKINS, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: ESTATE OF FORREST M. CORNES, DECEASED

This day came REBECCA J. HINES, who was, by the last Will and Testament of FORREST M. CORNES, deceased, named therein to qualify as EXECUTRIX, without bond, of said Will, in the place and stead of Kathleen A. Cornes, who was named first to qualify as Executrix, without bond, of said Will, now being deceased.

It appearing to this Commission that REBECCA J. HINES, be and she is hereby qualified as such EXECUTRIX, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said REBECCA J. HINES, upon the Estate of FORREST M. CORNES, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of FORREST M. CORNES, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

IN RE: JESSIE LOUISE GRIMM, DECEASED. (ORDER COUNTY COMMISSION-REQUEST TO PROBATE COPY OF WILL DENIED)

This day came Dwight Grimm, before the County Commission in a hearing requesting that a copy of the Will of JESSIE LOUISE GRIMM, deceased, be probated.

It appearing to this Commission, after hearing the evidence presented, request to probate copy of Will, denied.

IN RE: ESTATE OF H. LOUISE EDDY, DECEASED

This day came CARL H. EDDY, II, who was, by the last Will and Testament of H. LOUISE EDDY, deceased, named therein to qualify as EXECUTOR, without bond, of said Will, in the place and stead of Carl H. Eddy, who was, named first to qualify as Executor, without bond, of said Will, now being deceased.

It appearing to this Commission that CARL H. EDDY, II, be and he is hereby qualified as such EXECUTOR, and entered upon the discharge of said trust, without bond, as provided by said Will.

Letters testamentary are hereby granted the said CARL H. EDDY, II, upon the Estate of H. LOUISE EDDY, deceased, in due form.

In accordance with Chapter 44, Article 1, Section 14 of the West Virginia Code, of 1931, as amended, effective July 9, 1993, the Personal Representative, after first being duly sworn, shall make a true and accurate appraisal of the Estate of H. LOUISE EDDY, deceased, both real and personal, and will make their return thereof as required by law.

No reference is made to a Fiduciary Commissioner, for settlement, in this Estate.

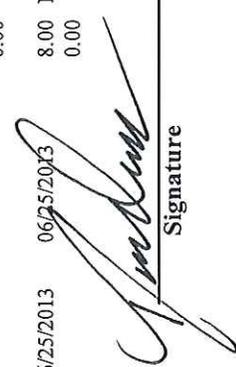
There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, July 1, 2013, at 9:00 o'clock A. M.

\_\_\_\_\_  
President

Report Date/ Time 6/24/2013 8:14:07AM Invoice Approval Listing for Wood County Commission

From Date Tuesday, June 25, 2013 Thru Date Tuesday, June 25, 2013

Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Description
SUDDENLNKD	SUDDENLINK	06262013		06/25/2013	06/25/2013	204.98	No PO -ACCT#10000012222706427602
OLD COLONY J	72 731 40 211 OLD COLONY REALTORS	062013		06/25/2013	06/25/2013	1,100.00	No PO -JUNE RENT
LANCE	72 731 40 230J PHYLISS LANCE	062013		06/25/2013	06/25/2013	550.00	No PO -JUNE RENT
WOOD CO S	72 731 40 230R WOOD CO SENIOR CITIZENS	062013		06/25/2013	06/25/2013	1,200.00	No PO -JUNE RENT
ALCOHOLMONITOR	72 731 40 230W ALCOHOL MONITORING SYSTEMS	72793		06/25/2013	06/25/2013	82.98	No PO -CUST#28290
ALERE	72 731 55 341 ALERE TOXICOLOGY SERVICES IT	253988		06/25/2013	06/25/2013	1,021.00	No PO -CLIENT#3507
REDWOOD TOXICOL	72 731 55 341 REDWOOD TOXICOLOGY LABOR	11106820135		06/25/2013	06/25/2013	214.00	No PO -ACCT#1111068
TYLER	72 731 55 341 TYLER MOUNTAIN WATER CO INC	05312013		06/25/2013	06/25/2013	25.61	No PO -CUST#377776
CRYSTAL	72 731 55 341R CRYSTAL BEVERAGE CO.	511594		06/25/2013	06/25/2013	7.25	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	3132380		06/25/2013	06/25/2013	16.00	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	3132805		06/25/2013	06/25/2013	8.00	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	460874		06/25/2013	06/25/2013	27.50	No PO -CUSTID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	498498		06/25/2013	06/25/2013	22.00	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	498622		06/25/2013	06/25/2013	33.00	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	499849		06/25/2013	06/25/2013	16.50	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	501243		06/25/2013	06/25/2013	18.75	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W CRYSTAL BEVERAGE CO.	5132805		06/25/2013	06/25/2013	8.00	No PO -CUST ID DAYREP
CRYSTAL	72 731 55 341W					0.00	

  
Signature

  
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Report Date/ Time 6/24/2013 8:14:07AM Invoice Approval Listing for Wood County Commission

From Date Tuesday, June 25, 2013 Thru Date Tuesday, June 25, 2013

Vendor Id CRYSTAL Vendor Name CRYSTAL BEVERAGE CO. Invoice No 5133374 PO No Doc Date 06/25/2013 Due Date 06/25/2013 PO Amt 16.00 No PO Description -CUST ID DAYREP 0.00

72 731 55 341W

731 \$ 4,571.57

Grand Totals 4,571.57

Page 2 of 2  
Signature  
Signature

Report Date/ Time 6/24/2013 8:13:41AM Invoice Approval Listing for Wood County Commission

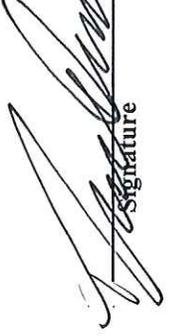
From Date Tuesday, June 25, 2013 Thru Date Tuesday, June 25, 2013

Vendor Id VERIZONW	Vendor Name VERIZON WIRELESS	Invoice No 97058718298	PO No	Doc Date 06/25/2013	Due Date 06/25/2013	PO Amt 266.56	Inv Due 0.00	Description -ACCT#221938858-00001
T&S	7 712 40 211 T&S LAWN-LANDSCAPE INC	8076A		06/25/2013	06/25/2013	245.00	0.00	-E911-MOWING SERVICES

7 712 40 230

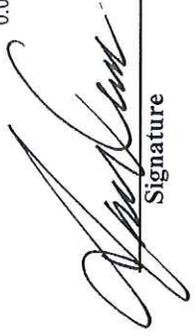
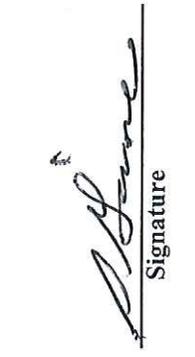
712 \$ 511.56

Grand Totals 511.56

 Signature

 Signature

Report Date/ Time		9:48:45AM		Invoice Approval Listing for Wood County Commission				
From Date	Saturday, June 01, 2013	Thru Date	Sunday, June 30, 2013					
Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Inv Due	Description
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	110.00	All	-6/6/13
WV RETIRE	I 401 10 105	WV PUBLIC EMP RETIREMENT	20130614-00	06/14/2013	06/14/2013	2,190.25	All	-RETIREMENT
NEWIMAGES	I 401 10 106	NEW IMAGES SERVICES PLUS INC	PST_TAXES-1	06/25/2013	06/25/2013	17,038.74	All	-TAX TICKETS
RICOH USA	I 401 40 218	RICOH USA INC	5026407476	06/25/2013	06/25/2013	589.88	All	-CUST#14873884
S W RESOU	I 401 40 230	S. W. RESOURCES	111394	06/25/2013	06/25/2013	48.00	All	-STREET SIGN - N. MARIE STREET
WV DEPUTY	I 401 55 341	WV DEPUTY SHERIFF'S RETIREME	20130614-00	06/14/2013	06/14/2013	5.12	All	-DEP-RETIRE
WV RETIRE	I 401 70 106	WV PUBLIC EMP RETIREMENT	20130614-00	06/14/2013	06/14/2013	58.41	All	-RETIREMENT
HEALTH	I 401 70 106	HIGHMARK WEST VIRGINIA	F13060301494	06/06/2013	06/06/2013	875.42	All	-6/6/13
WV RETIRE	I 401 10 105	WV PUBLIC EMP RETIREMENT	20130614-00	06/14/2013	06/14/2013	3,563.60	All	-RETIREMENT
SCHUCK D	I 402 10 106	DENISE SCHUCK	61713	06/25/2013	06/25/2013	149.73	All	-TRAVEL EXPENSE
HEALTH	I 402 40 221	HIGHMARK WEST VIRGINIA	F13060301494	06/06/2013	06/06/2013	1,963.58	All	-6/6/13
WV RETIRE	I 403 10 105	WV PUBLIC EMP RETIREMENT	20130614-00	06/14/2013	06/14/2013	2,360.22	All	-RETIREMENT
HEALTH	I 404 10 105	HIGHMARK WEST VIRGINIA	F13060301494	06/06/2013	06/06/2013	1,199.55	All	-6/6/13
WV RETIRE	I 404 10 106	WV PUBLIC EMP RETIREMENT	20130614-00	06/14/2013	06/14/2013	2,136.66	All	-RETIREMENT
				<b>401</b>	<b>\$</b>	<b>20,040.40</b>		
				<b>402</b>	<b>\$</b>	<b>4,588.75</b>		
				<b>403</b>	<b>\$</b>	<b>4,323.80</b>		

Signature  Signature 

Report Date/ Time 6/21/2013 9:48:45AM Invoice Approval Listing for Wood County Commission

From Date Saturday, June 01, 2013 Thru Date Sunday, June 30, 2013

Vendor Name Vendor Id Vendor No Invoice No PO No Doc Date Due Date PO Amt Description

GLACIER MOUNTAIN BOTTLED W 84652 1 404 55 341 404 \$ 3,344.71 06/25/2013 06/25/2013 8.50 AII -ACCT#012353 0.00

HEALTH HIGHMARK WEST VIRGINIA F13060301494 405 \$ 5,066.46 06/06/2013 06/06/2013 466.40 AII -6/6/13 0.00

WV RETIRE 1 405 10 105 WV PUBLIC EMP RETIREMENT 20130614-00 405 \$ 5,066.46 06/14/2013 06/14/2013 4,600.06 AII -RETIREMENT 0.00

HEALTH HIGHMARK WEST VIRGINIA F13060301494 406 \$ 3,018.60 06/06/2013 06/06/2013 1,060.20 AII -6/6/13 0.00

WV RETIRE 1 406 10 105 WV PUBLIC EMP RETIREMENT 20130614-00 406 \$ 3,018.60 06/14/2013 06/14/2013 1,958.40 AII -RETIREMENT 0.00

HEALTH HIGHMARK WEST VIRGINIA F13060301494 407 \$ 2,547.71 06/06/2013 06/06/2013 285.75 AII -6/6/13 0.00

WV RETIRE 1 407 10 105 WV PUBLIC EMP RETIREMENT 20130614-00 407 \$ 2,547.71 06/14/2013 06/14/2013 2,261.96 AII -RETIREMENT 0.00

HEALTH HIGHMARK WEST VIRGINIA F13060301494 412 \$ 389.42 06/06/2013 06/06/2013 56.50 AII -6/6/13 0.00

WV RETIRE 1 412 10 105 WV PUBLIC EMP RETIREMENT 20130614-00 412 \$ 389.42 06/14/2013 06/14/2013 332.92 AII -RETIREMENT 0.00

WV RETIRE WV PUBLIC EMP RETIREMENT 20130614-00 412 \$ 389.42 06/14/2013 06/14/2013 1,078.63 AII -RETIREMENT 0.00

GRANT'S 1 424 10 106 GRANT'S RENTAL & SALES C 227743 71676 28.95 AII -CHAIR CLEANING SUPPLIES 28.95

LOWES 1 424 55 341 4106 LOWE'S COMPANIES, INC. 060713 71657 24.78 AII -CLEANING SUPPLIES 24.78

1 424 55 341 4109 424 \$ 1,132.36 06/25/2013 06/25/2013 24.78 AII -CLEANING SUPPLIES 24.78

Signature  
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Report Date/ Time 6/21/2013 9:48:45AM Invoice Approval Listing for Wood County Commission

From Date Saturday, June 01, 2013 Thru Date Sunday, June 30, 2013

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EXXON ~~DBL~~ DBL

Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Inv Due	Description
DOUGLASB	DOUGLAS BUILDING & REMODEL	895		06/25/2013	06/25/2013	8,400.00	0.00	-WASHINGTON BOTTOM
CENTRAL P	1 442 40 230 6900 CENTRAL PRINTING COMPANY	158703		06/25/2013	06/25/2013	680.00	0.00	-CLICK-IT OR
HEALTH	1 442 40 230 7019 HIGHMARK WEST VIRGINIA	F13060301494	442	06/06/2013	06/06/2013	9,080.00	687.04	-6/6/13
WV DEPUTY	1 700 10 105 WV DEPUTY SHERIFF'S RETIREME	20130614-00		06/14/2013	06/14/2013	9,297.04	0.00	-DEP-RETIRE
WV RETIRE	1 700 10 106 WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	1,959.93	0.00	-RETIREMENT
FEDERAL	1 700 10 106 FEDERAL EXPRESS CORP.	1-193-43003		06/25/2013	06/25/2013	111.42	0.00	-ACCT 1566-6907-5
EXXONMOBIL	1 700 40 217 EXXONMOBIL	06072013		06/25/2013	06/25/2013	78.42	0.00	-ACCT 7187328263201142
WV RETIRE	1 700 55 343 WV PUBLIC EMP RETIREMENT	20130614-00	700	06/14/2013	06/14/2013	525.83	0.00	-RETIREMENT
HEALTH	1 701 10 106 HIGHMARK WEST VIRGINIA	F13060301494	701	06/06/2013	06/06/2013	525.83	1,281.96	-6/6/13
WV RETIRE	1 702 10 105 WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	2,908.85	0.00	-RETIREMENT
HEALTH	1 702 10 106 HIGHMARK WEST VIRGINIA	F13060301494	702	06/06/2013	06/06/2013	4,190.81	20.26	-6/6/13
WV RETIRE	1 705 10 105 WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	881.12	0.00	-RETIREMENT
WV RETIRE	1 705 10 106 WV PUBLIC EMP RETIREMENT	20130614-00	705	06/14/2013	06/14/2013	901.38	279.04	-RETIREMENT

Signature  Signature

Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Description
VERIZONW	VERIZON WIRELESS	9705802383		06/25/2013	06/25/2013	154.98	ALL -ACCT#221946944-00001
	1 711 40 211					0.00	
WV EMC	WV EMERGENCY MANAGEMENT	642013		06/25/2013	06/25/2013	75.00	ALL -HUPP/SIZEMORE MEMBERSHIP
	1 711 40 222					0.00	
			<b>711</b>			<b>\$ 509.02</b>	
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	543.13	ALL -6/6/13
	1 712 10 105					0.00	
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	5,974.42	ALL -RETIREMENT
	1 712 10 106					0.00	
			<b>712</b>			<b>\$ 6,517.55</b>	
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	352.58	ALL -6/6/13
	1 731 10 105					0.00	
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	2,566.13	ALL -RETIREMENT
	1 731 10 106					0.00	
			<b>731</b>			<b>\$ 2,918.71</b>	
O-DEPOT	OFFICE DEPOT	1584648189		06/25/2013	06/25/2013	76.25	ALL -MISC. OFFICE SUPPLIES
	1 802 65 459					76.25	
			<b>802</b>			<b>\$ 76.25</b>	
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	291.67	ALL -RETIREMENT
	1 900 10 106					0.00	
			<b>900</b>			<b>\$ 291.67</b>	
<b>Grand Totals</b>						<b>81,597.28</b>	

Report Date/ Time 6/21/2013 9:47:32AM Invoice Approval Listing for Wood County Commission

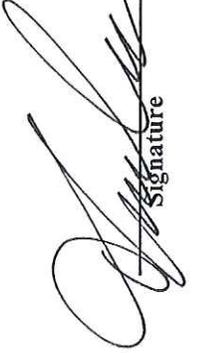
From Date Saturday, June 01, 2013 Thru Date Sunday, June 30, 2013

Vendor Id CCF Vendor Name COMMUNITY CORRECTIONS FUN: DC668052 Invoice No 705 PO No 705 Doc Date 06/25/2013 Due Date 06/25/2013 PO Amt 1,226.00 Description -DRUG TESTING

8 705 40 223

Inv Due 0.00

Grand Totals \$ 1,226.00



Signature

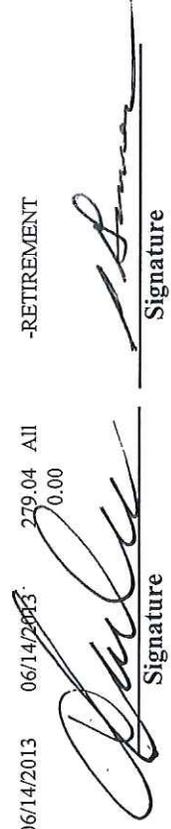


Signature

Report Date/ Time 6/21/2013 9:48:45AM Invoice Approval Listing for Wood County Commission

From Date Saturday, June 01, 2013 Thru Date Sunday, June 30, 2013

Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Inv Due	Description
DOUGLASB	DOUGLAS BUILDING & REMODEL	895		06/25/2013	06/25/2013	8,400.00	0.00	-WASHINGTON BOTTOM
CENTRAL P	CENTRAL PRINTING COMPANY	158703		06/25/2013	06/25/2013	680.00	0.00	-CLICK-IT OR TICKET BOOKS
			<b>442</b>			<b>\$ 9,080.00</b>		
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	687.04	0.00	-6/6/13
WV DEPUTY	WV DEPUTY SHERIFFS RETIREME	20130614-00		06/14/2013	06/14/2013	9,297.04	0.00	-DEP-RETIRE
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	1,959.93	0.00	-RETIREMENT
FEDERAL	FEDERAL EXPRESS CORP.	1-193-43003		06/25/2013	06/25/2013	111.42	0.00	-ACCT 1566-6907-5
EXXONMOBIL	EXXONMOBIL	06072013		06/25/2013	06/25/2013	78.42	0.00	-ACCT 7187328263201142
			<b>700</b>			<b>\$ 12,133.85</b>		
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	525.83	0.00	-RETIREMENT
			<b>701</b>			<b>\$ 525.83</b>		
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	1,281.96	0.00	-6/6/13
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	2,908.85	0.00	-RETIREMENT
			<b>702</b>			<b>\$ 4,190.81</b>		
HEALTH	HIGHMARK WEST VIRGINIA	F13060301494		06/06/2013	06/06/2013	20.26	0.00	-6/6/13
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	881.12	0.00	-RETIREMENT
			<b>705</b>			<b>\$ 901.38</b>		
WV RETIRE	WV PUBLIC EMP RETIREMENT	20130614-00		06/14/2013	06/14/2013	279.04	0.00	-RETIREMENT

Signature  Signature

Report Date/ Time 6/24/2013 8:14:20AM Invoice Approval Listing for Invoice Equal Or Less Than PO Wood County (

From Date Tuesday, June 25, 2013 Thru Date Tuesday, June 25, 2013

Vendor Id REDWOOD Vendor Name REDWOOD TOXICOLOGY LABOR/ Invoice No 425257 PO No 71669 Doc Date 06/25/2013 Due Date 06/25/2013 Inv Due 2,320.50  
Description  
Equal or < Than PO -DRUG TESTING SUPPLIES  
2,320.50

72 731 55 341

731 \$ 2,320.50

Grand Totals 2,320.50



Signature

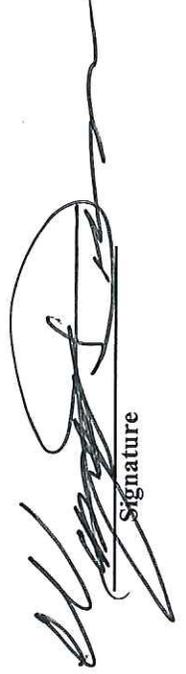
Report Date/Time 6/24/2013 8:13:54AM Invoice Approval Listing for Invoice Equal Or Less Than PO Wood County (

From Date Tuesday, June 25, 2013 Thru Date Tuesday, June 25, 2013

Vendor Id	Vendor Name	Invoice No	PO No	Doc Date	Due Date	PO Amt	Description
CLEAR	CLEAR CHANNEL RADIO	225-70093	71453	06/25/2013	06/25/2013	250.00	Equal or < Than PO -RADIO SPOTS - NATIONAL TELECOMMUNICATORS WEEK
OGDEN	7 712 40 230 PARKERSBURG NEWS	427485	71568	06/25/2013	06/25/2013	198.00	Equal or < Than PO -ADVERTISING - HEROES & POLICE WEEK
OGDEN	7 712 40 230 PARKERSBURG NEWS	427485A	71633	06/25/2013	06/25/2013	89.00	Equal or < Than PO -ATTENTION MOTORISTS AD
T&S	7 712 40 230 T&S LAWN-LANDSCAPE INC	8076	71591	06/25/2013	06/25/2013	185.00	Equal or < Than PO -FLOWERS FOR AROUND FLAG POLE
WINANS	7 712 40 230 WINANS SERVICES	257473	71631	06/25/2013	06/25/2013	219.64	Equal or < Than PO -SOAP, PAPER TOWELS, TOILET PAPER, TRASH BAGS
	7 712 55 341					219.64	

712 \$ 941.64

Grand Totals 941.64



Signature

6/24/13  
70/307

STATE OF WEST VIRGINIA  
COUNTY OF WOOD

} TO -WIT:

I, Larry Hoffmann, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Central Boaz Public Service District Board in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Larry Hoffmann

Subscribed and sworn to, before County Commission of Wood County, West Virginia, this 24<sup>th</sup> day of June, 2013.

Wayne  
County Commission of Wood County