

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 2, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission approved an Erroneous Assessment Application in regard to real property for Carl Tanner. They approved Erroneous Assessment Applications in regard to personal property for Gary W. Gates, Joe F. Nutter and The Village Groomer. (Copies attached.)

AGENDA AND DISCUSSION ITEMS

At 9:07 A.M., the County Commission discussed a complaint made by Mr. Garvey of Tumblewood Drive. Mr. Garvey previously informed John Reed, Compliance Officer, that he was cancelling the appointment and he did not show up.

At 9:10 A.M., John Reed stated that he met with the Wirt County Commission and provided them with Wood County Regulations relating to the cleanup of properties, specifically, the Spring Valley Trailer Court. Mr. Reed further stated there is a problem in Wood County with trash being dumped. He spoke in favor of a program to mandate trash service. He stated the Solid Waste Authority will not be taking household trash this year in their Spring cleanup.

Commissioner Couch asked that the items relating to the naming of the Blennerhassett Bridge and the discussion relating to the Spring Valley Trailer Court in Wirt County be removed from future agendas as those issues have been discussed to closure.

Wood County Prosecuting Attorney, Jason Wharton, was in attendance and the County Commission asked him his thoughts on holding a follow up meeting with affected individuals relating to the jail bill. Mr. Wharton stated he felt all parties involved were doing all they could to hold the bill down. Following a discussion, it was agreed that Commissioner Dunn would contact Chief Judge J.D. Beane to determine if the judges felt a meeting would be necessary and effective.

Commissioner Dunn discussed the need to generate a letter to employees and elected officials regarding the need to find ways to increase revenue and lower costs. He stated he will draft the letter.

The County Commission requested the travel policy be moved to another agenda. Wood County Prosecuting Attorney, Jason Wharton, stated he felt he could sit down with the County Administrator and do some preliminary work that should make it easier for the County Commission to address this issue.

Commissioner Couch announced that the Day Report Center is going to contract with an investigative auditor, Doug Miser, to look into the potential debt owed to the general fund through payroll reimbursements, as well as other accounts at the center.

Marty Seufer, County Administrator, informed the County Commission they should be expecting a courthouse facility report from the West Virginia Courthouse Facilities Improvement Authority in August. This should point out several areas that may need addressed in the physical plan of the building.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:55 A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A handwritten signature in blue ink, appearing to read "Wayne Dunn", written over a horizontal line.

Wayne Dunn, President

A handwritten signature in blue ink, appearing to read "Stephen Gainer", written over a horizontal line.

Stephen Gainer, Commissioner

A handwritten signature in blue ink, appearing to read "David Blair Couch", written over a horizontal line.

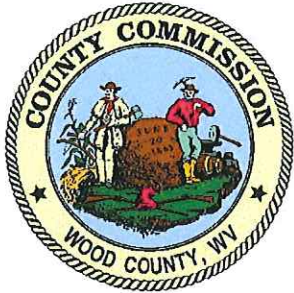
David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled May 2, 2013.

Wood County Commission Meeting
Held May 2, 2013

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Wood County Commission Agenda

5/2/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

9:00 AM	Approve and sign minutes, orders, purchase orders, invoices, new road names, erroneous assessment applications and any other administrative duties	Marty Seufer, County Administrator
	Discuss compliance order from John Reed in re: Chris Garvey – Tumblewood Drive	
	Discuss Humane Society – developing animal control program	
	Discuss Jail Bill meetings	
	Discuss revenue/expenses	
	Discuss Travel Policy	
	Discuss CAP Facility disposition, new building and consider funding engineering study - Pickering	
	Discuss Day Report Center owing \$433,277.12	
	Discuss Home Energy Efficiency Program	
	Discuss renaming Blennerhassett Bridge the “Nick Null Memorial Bridge” – Dan Poling	
	Discuss Senior Citizens Board – Dennie Huggins	
	Discuss Shooting Range on Southside	
	Discuss Courthouse – insulation coming off in attic, needs LED and exit lights	
	Discuss Town Meetings	
	Discuss annual reports – Art Center, Smoot Actors Guild and other organizations regularly receiving funds	
	Discuss Purchase Orders	
	Discuss I-Pad transition for Commissioners	

	Discuss Spring Valley – Wirt County	
	Discuss Wood County Justice Center Building – energy	
	Discuss energy and County buildings – Quarterly Reports?	
	Discuss Energy cost efficient vehicles for County	
	Discuss Sheriff – juvenile early intervention, 1 employee – 16-20	
	Discussion on developing animal control program, rehire HSOP Officers	
	Discuss periodic reports – John Reed (Dilapidated buildings and Solid Waste) Mike Dennis (Senior Center); Jeremy Cross (Trails and Mountwood Park); Cam Huffman, etc; Elected Officials	
	Meeting Room Rules	
10:00 AM	Tour Humane Society of Mid-Ohio Valley	

Updates on Board and Commissions, if needed:

Wood County Commission

TM
OK

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **809539**

Tax Year: **2012**

Upon the application of **GATES GARY W** whose address is **3608 LIBERTY ST PARKERSBURG, WV 26104-** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR, THE 2010 NISSAN WAS ALSO ASSESSED AND PAID IN HIS WIFE'S NAME, MARY GATES. PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	332.88	2.912320	4	11,430
04/09/2013	PENDING EXONERATION	4	-271.72	2.912320	4	-9,330
			Adjusted Net Taxes			Adjusted Net Value
			61.16			2,100

Gary W. Gates

Taxpayer

304-834-3816

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 2, 2013.

RECEIVED

APR 16 '13

County Administrator

RECEIVED

APR 23 '13

County Administrator

By: Donna Duncan

Application Printed On

Tuesday, April 9, 2013 10:23 am

Wood County Commission

SW
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Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **822252**

Tax Year: **2012**

Upon the application of **NUTTER JOE F** whose address is **435 COLUMBIA AVE WILLIAMSTOWN, WV 26187-1122** aggrieved by an erroneous assessment in **WILLIAMSTOWN** District (13), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THE 1992 LINCOLN WAS TAXED WHEN IN FACT IT WAS SOLD JUNE 7, 2011.
PLEASE EXONERATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	14.94	2.691600	4	555
04/04/2013	PENDING EXONERATION	4	-14.94 ✓	2.691600	4	-555
			Adjusted Net Taxes			Adjusted Net Value
			0.00			0 ✓

Angela M. Combs
Taxpayer executrix
304-375-2648

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 2, 2013

RECEIVED

APR 23 '13

County Administrator

Wood County Commission

DM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **801497**

Tax Year: **2012**

Upon the application of **THE VILLAGE GROOMER** whose address is **613 20TH ST PARKERSBURG, WV 26101**- aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DO TO A CLERICAL ERROR THIS ACCOUNT WAS COPIED AS A NON FILER WHEN IN FACT THEY HAD FILED AT A NEW LOCATION. THERE IS ONLY ONE LOCATION FOR THIS BUSINESS. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	159.90	2.912320	4	5,490
09/06/2012	REGULAR PAYMENT	4	-79.95	2.912320	4	-5,490
09/06/2012	REGULAR PAYMENT	4	2.00	Adjusted Net Value		<i>924</i>
09/06/2012	REGULAR PAYMENT	4	-25.00			
04/15/2013	PENDING EXONERATION	4	-159.89			
Adjusted Net Taxes			-102.94			

[Signature]

Taxpayer

[Signature]

Prosecutor

[Signature]

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 2, 2013

RECEIVED

RECEIVED

APR 16 '13

APR 23 '13

County Administrator

County Administrator

By: Sondi Wallace

Application Printed On

Monday, April 15, 2013 9:03 am

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Description

#57 SEC. B. EAST VIENNA
GARDENS

Tax Ticket: **43766**

Tax Year: **2011**

Upon the application of **TANNER CARL F** whose address is **2311 16TH AVE VIENNA, WV 26105-2335** aggrieved by an erroneous assessment in VIENNA District (10), in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO AN APPRAISAL ERROR THIS LOT WAS VALUED INCORECTLY FOR TAX YEAR 2011. THE LOT SHOULD HAVE BEEN VIEWED AS A LOT EXTENSION AND THEREFORE REDUCED IN VALUE BY FIFTY PERCENT. IT IS COMMON FOR ALL LOT EXTENSIONS TO BE VALUED AT A REDUCED RATE.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	4	389.22	2.896000	4	13,440
01/04/2012	REGULAR PAYMENT	4	-389.22	2.896000	4	-6,720
01/04/2012	REGULAR PAYMENT	4	4.87			
01/04/2012	REGULAR PAYMENT	4	-4.38			
04/03/2013	PENDING EXONERATION	4	-194.61			
			Adjusted Net Taxes			6,720

Carl F. Tanner

Taxpayer

Joe White

Prosecutor

Rick Shuff

Assessor

Andy Hartleben

Commissioner

Walter R. ...

County Commission President

...

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 2, 2013.*

RECEIVED

RECEIVED

APR 05 '13

APR 23 '13

County Administrator

County Administrator

Application Printed On

By: Andy Hartleben

Wednesday, April 3, 2013 3:49 pm



5/2/13
70/280

WOOD COUNTY PROSECUTING ATTORNEY

JASON A. WHARTON
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

April 30, 2013

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please be advised that D. Shane McCullough's last day of employment with my office was April 30, 2013. Please issue him a check for 13.0 days of vacation pay.

Thank you for your assistance in this matter.

Sincerely yours,

A handwritten signature in black ink, appearing to read "J. Wharton".

Jason A. Wharton
Wood County Prosecuting Attorney

Two handwritten initials in black ink. The first set of initials is "JAC" and the second set is "PS".