

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
#1 COURT SQUARE, SUITE 203
PARKERSBURG WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 16, 2013

PRESENT: WAYNE DUNN, PRESIDENT
STEPHEN GAINER, COMMISSIONER
DAVID BLAIR COUCH, COMMISSIONER

At 9:00 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices, orders and other correspondence.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to real property for Forest Hills Properties LLC, and Rodney S. Maher. Copies are attached to these minutes.

The County Commission, upon a motion duly made, seconded and passed, approved Erroneous Assessment Applications in regard to personal property for Mary Beth Welch, Robert B. Boyter, David W. Cantwell, Timothy N. Carmichael, Fish On LLC, Sheila L. Green and Daniel A. Martin.

The County Commission, upon a motion duly made, seconded and passed, approved minutes of May 6 and 9, 2013.

The oath for the swearing in of Dara, Wood County Sheriff's Department K-9 unit is attached to these minutes.

AGENDA AND DISCUSSION ITEMS

At 9:00 A.M., the County Commission awarded a quote for work to be performed at the Williams Street property to Hardman Construction. Said property is owned by the County. (Order M/2388)

At 9:08 A.M., Jenna Phipps from the Wood County Sheriff's Tax Office presented the delinquent tax listing to the Commission. Jamie Six, County Clerk, will execute the Agreement. Mark Rhodes, County Clerk employee and Mr. Six recommended the Commission employ an Attorney to attempt to collect the overdue taxes. The County Commission agreed to ask County Administrator, Marty Seufer, to coordinate the efforts with the Sheriff's Department. (Order M/2387)

At 9:20 A.M., the County Commission authorized Stanley Electric to install electrical service for a generator to provide backup power for the gasoline pump at the Maintenance Garage. (Order M/2389)

At 9:23 A.M., the County Commission cancelled the June 6th and 19th, 2013 meetings. (Order M/2386)

At 9:30 A.M., Steve Rawlings from West Virginia Counties Risk Pool, to discuss the liability property values for the County. After discussion, the County Commission executed the Property Appraisal sheet for the liability insurance. (Order M/2378)

At 10:30 A.M., the County Commission held a hearing in regard to the William Dodrill estate. Attorney Gerald Townsend, on behalf of Carolyn S. Dodrill, Executrix, presented a motion to Approve Final Report, to Close the insolvent estate and discharge her from further duty as Executrix and to release her bond. The final Report was approved, estate is closed and Executrix is discharged of any bond. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 10:40 A.M., the County Commission held a hearing in regard to the Anna Gent estate. Pauline Lewis, heir, presented a list of personal and household items that were left off of the original appraisal and supplement appraisal by Debra Lynn Hitt and Cheryl Ann Jones, Co-Executrices. The County Commission ordered the Co-Executrices review the list and file another supplemental appraisal with ten days. The County commission will direct this matter to the

Circuit Court if an agreement is not reached. Information in regard to this hearing is on file in the Probate Office. (Probate Order)

At 11:06 A.M., representatives from the Humane Society of Parkersburg met with the County Commission to discuss animal control in the County. They provided three options to the Commission for their services. They asked the Commission to provide them an answer by June 1 so they can have time to make any changes. The County Commission asked this be placed on a future agenda for their consideration.


ORDERS APPROVED AND ATTACHED TO THESE MINUTES

M/2378, M/2379, M/2380, M/2381, M/2382, M/2383, M/2384, M/2385, M/2386, M/2387, M/2388, M/2389 and two probate orders.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 12:18 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

To listen to this meeting, please refer to DVD labeled May 16, 2013.

Wood County Commission Meeting
Held May 16, 2013

Please Print

1.	Carolyn Doherty
2.	GERALD W. Townsend
3.	L. Chad McTernan
4.	Michael L. Best
5.	Pauline Lewis
6.	Cheryl Jones
7.	Debbie #11
8.	Carrie Rhee HSOP.
9.	Maryann Hollis HSOP
10.	Lee Buckingham HSOP
11.	Cindy Buckingham HSOP volunteer
12.	Kenn MacCormick
13.	Jan Gracome
14.	Faren Hatcher
15.	Debbie Hene HSOP
16.	Megann Boley
17.	Jim Davis
18.	
19.	
20.	



Wood County Commission Agenda

5/16/2013

1 Court Square, Suite 203
Parkersburg, WV 26101

9:00 AM	Approve and sign minutes, orders, purchase orders, invoices, new road names, erroneous assessment applications and any other administrative duties	Marty Seufer, County Administrator
	Execute Delinquent Tax List	Jenna Phipps, Tax Office
	Consider quotes for electrical hookup for generator at gas pumps	
	Consider Williams Street property quotes	
	Discuss ethics opinion regarding agendas	
	Discuss June 6 th Commission meeting	
9:30 AM	Discuss liability insurance	Steve Rawlings, WV Counties Risk Pool
10:30 AM	William Dodrill estate - asking claim be disallowed	Gerald Townsend, Attorney
	Anna Gent estate - heir doesn't agree with appraisal and inventory (continued from April 18, 2013)	Pauline Lewis
11:00 AM	Discuss animal control	Maryann Hollis, Humane Society of Parkersburg

Prepared for:
Wood County Commission

Prepared by:

Steve Rawlings, WVCoRP Director of Operations



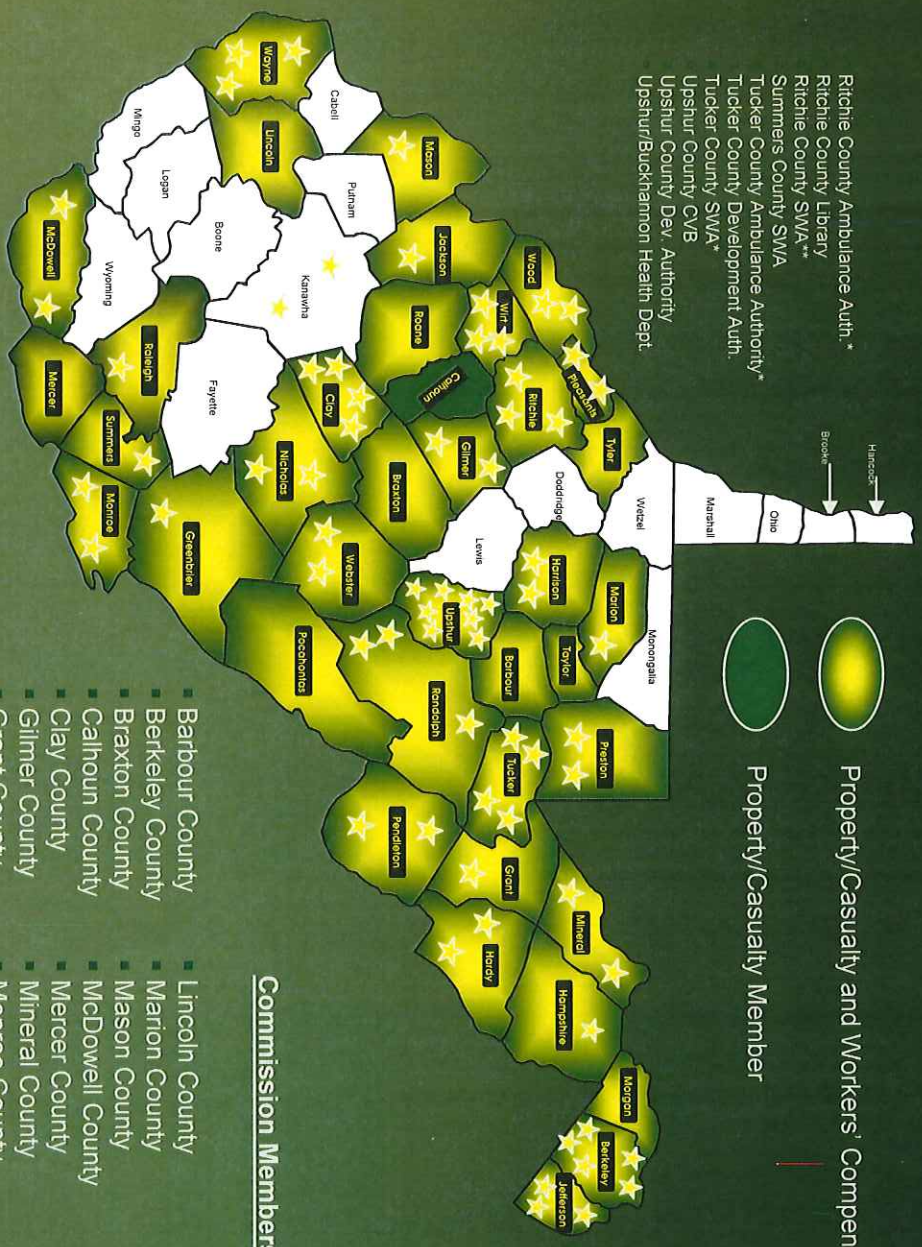
WEST VIRGINIA COUNTIES RISK POOL PARTICIPANTS

As of February 2013

Authority Members

- Adrian PSD*
- Berkeley County Landmarks Commission
- Berkeley County Historical Soc.
- Berkeley County PSSD
- Berkeley County SWA
- Buckhannon-Upshur Airport
- Canan Valley PSD
- Clay County Ambulance Service*
- Clay County Business Dev. Authority
- Clay County Health Department
- Clay County SWA
- County Commissioners' Assoc.*
- Cowen PSD
- Elkins Road PSD*
- Grant County PSD*
- Gilmer County Health Dept.
- Gilmer Co. Hist. Landmarks
- Greater Harrison PSD
- Greenbrier Valley EDC
- Hampshire Dev. Authority
- Hamrick PSD*
- Hardy County Health Dept.
- Hardy County RDA
- Harrison County SWA
- Jackson County SWA
- Jefferson County Dev. Auth.
- Jefferson County Hist. Landmarks
- Jefferson County Parks & Rec.*
- Little Kanawha Area Economic Development
- Marion County SWA*
- Mason County EMS*
- McDowell Co. Ambulance Auth.*
- McDowell Co. RDA
- Mineral County Dev. Authority
- Mineral County Ambulance Authority
- Monroe County Health Center
- Monroe County SWA
- Mountwood Park
- Nicholas County Airport
- Nicholas Co. Hist. Landmarks
- Norton-Harding-Jimtown PSD*
- Pendleton County EDA
- Pendleton County PSD
- Pleasants County PSD*
- Pleasants County SWA*
- Preston County Parks and Recreation
- Preston County SWA
- Raleigh County Parks and Recreation*
- Randolph County Ambulance Auth.*
- Randolph County SWA
- Region 7*
- Region 9*

- Ritchie County Ambulance Auth.*
- Ritchie County Library
- Ritchie County SWA**
- Summers County SWA
- Tucker County Ambulance Authority*
- Tucker County Development Auth.
- Tucker County SWA*
- Upshur County CVA
- Upshur County Dev. Authority
- Upshur/Buckhannon Health Dept.



- Property/Casualty and Workers' Compensation Member
- Property/Casualty Member

- Upshur County SWA
- Wayne County Development Auth.
- Wayne County Health Department
- Webster County Health Department
- Western Gate Land Development
- West VA Assoc. of Counties*
- Wirt County Development Auth.
- Wirt County SWA
- Wood County SWA

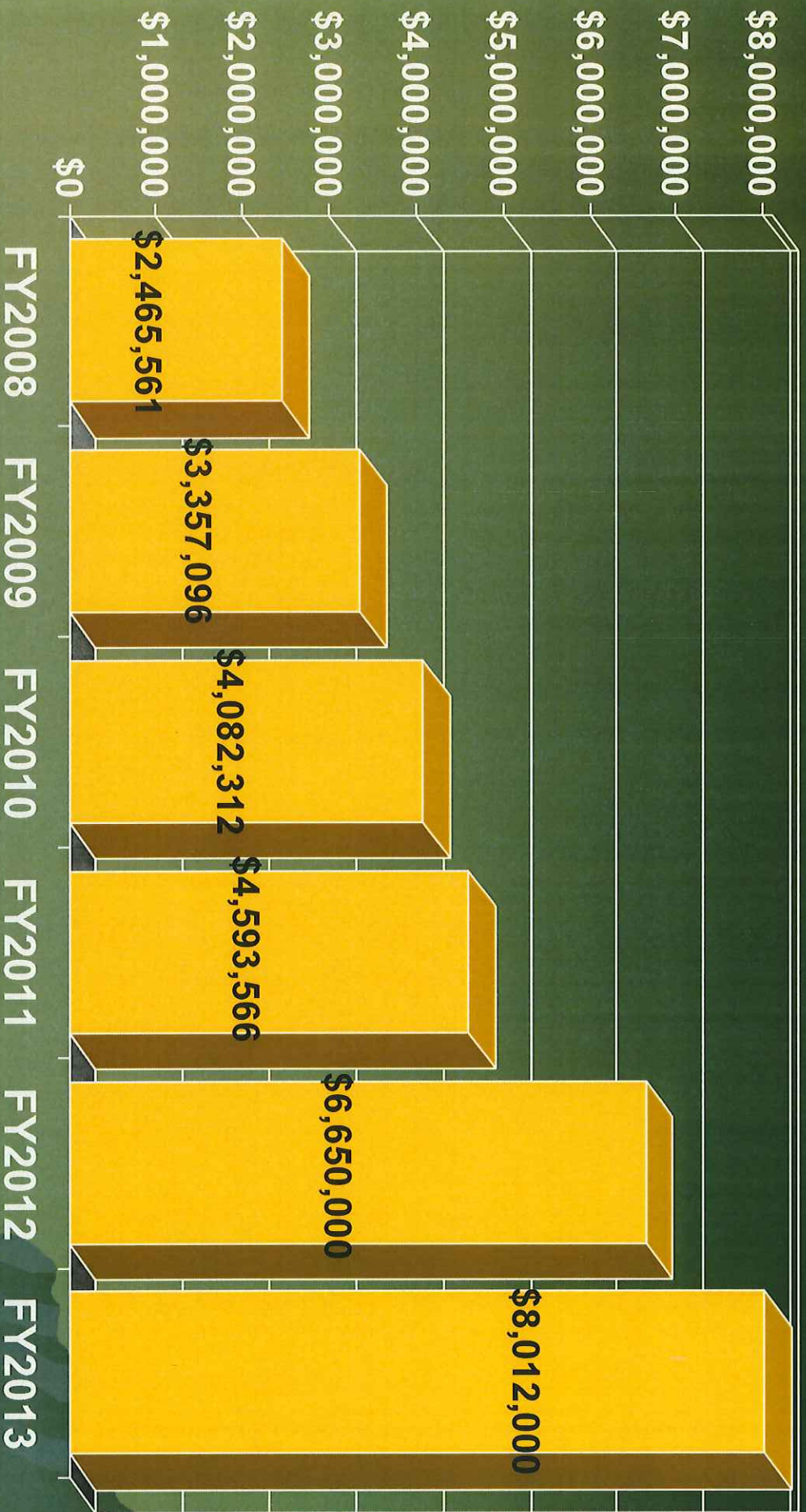
- Barbour County
- Berkeley County
- Braxton County
- Calhoun County
- Clay County
- Gilmer County
- Grant County
- Greenbrier County
- Hampshire County
- Hardy County
- Harrison County
- Jackson County
- Jefferson County
- Lincoln County
- Marion County
- Mason County
- McDowell County
- Mercer County
- Mineral County
- Monroe County
- Morgan County
- Nicholas County
- Pendleton County
- Pleasants County
- Pocahontas County
- Preston County
- Raleigh County
- Randolph County
- Ritchie County
- Roane County
- Summers County
- Tucker County
- Taylor County
- Tyler County
- Upshur County
- Wayne County
- Webster County
- Wirt County
- Wood County

Commission Members

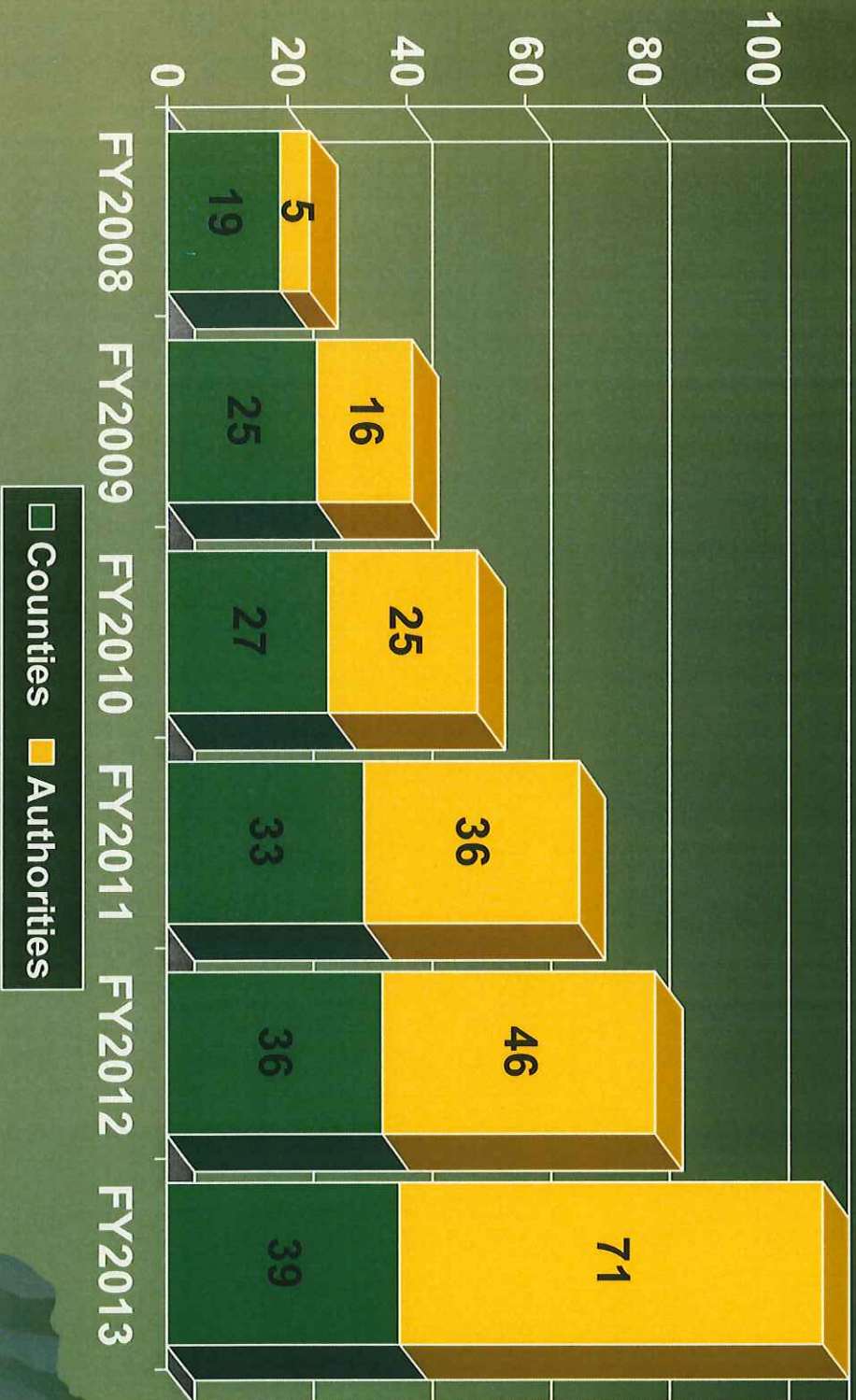
Supervisory Board

- ◆ Willie Parker, Upshur County; Chairman
- ◆ Bernie Fazzini, Harrison County; Vice-chair
- ◆ Chuck Armentrout, Webster County
- ◆ Blair Couch, Wood County
- ◆ Rodney Cox, Roane County
- ◆ J.R. Keplinger, Hardy County
- ◆ Janice LaRue, Mineral County
- ◆ Patti Hamilton, WVACo
- ◆ Vivian Parsons, CCAWV

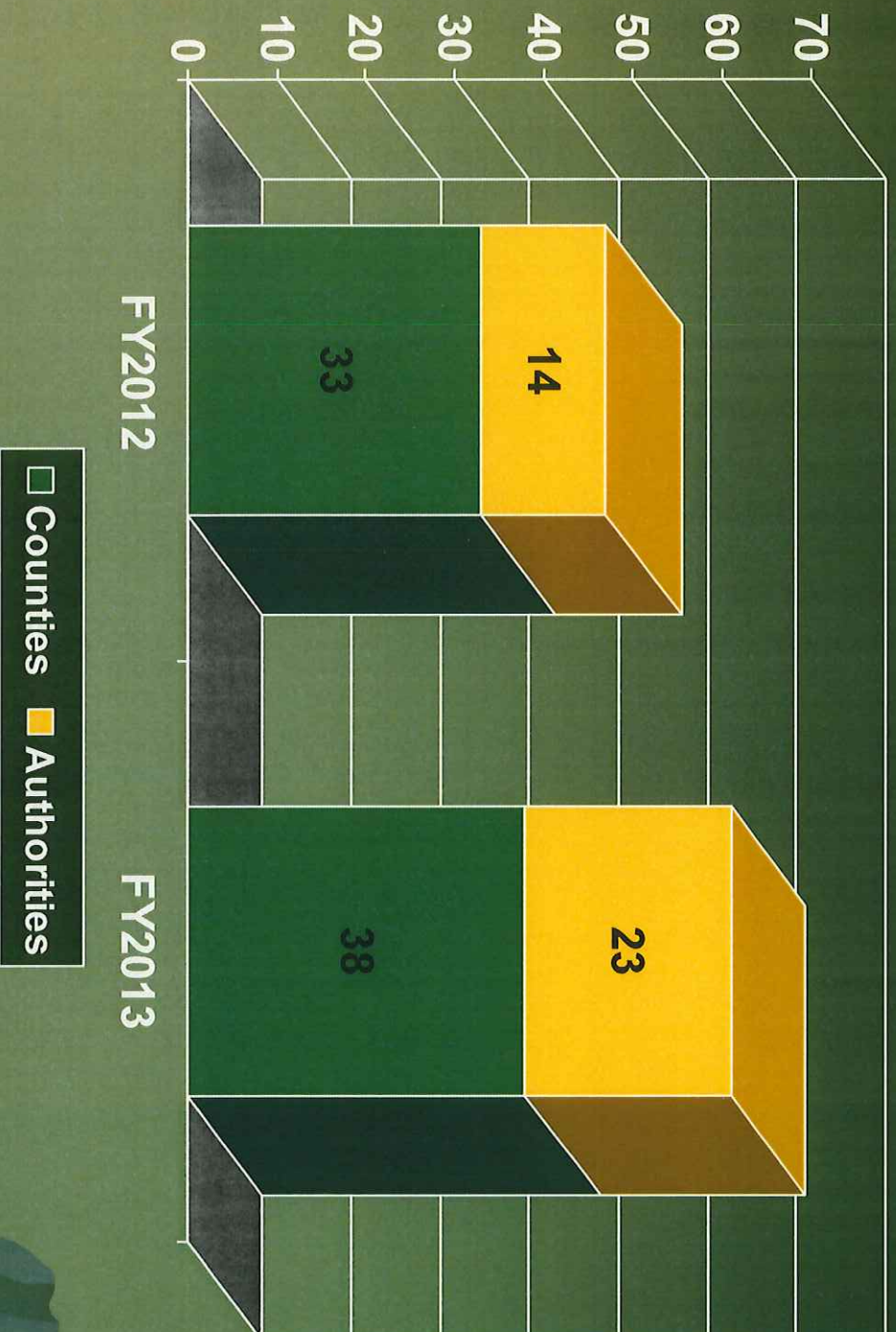
Annual Member Contributions



P&C Membership



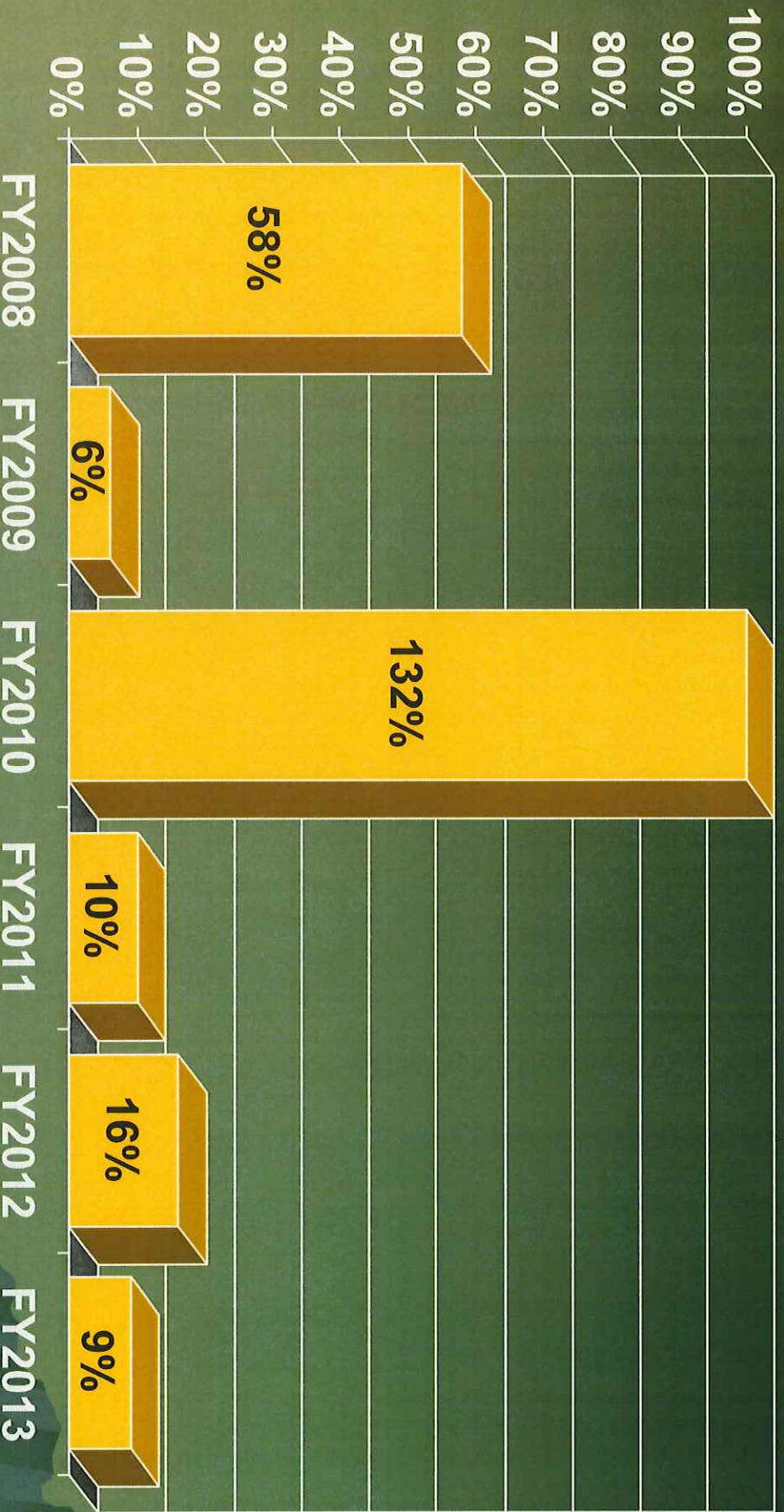
W/C Membership



Property & Casualty Loss Ratio By Year



Wood County Property & Casualty Loss



Wood W/C Losses

- ◆ 2011-2012: 41%
- ◆ 2012-2013: 35%

Annual Meeting

- ◆ Updated Membership on Loss Info
 - Automobile
 - Liability
 - Property
- ◆ Election Results
 - Willie Parker, Upshur County Admin.
 - Rodney Cox, Roane County Comm.

Ongoing Membership

- ◆ Assigned/Dedicated Adjuster
- ◆ Contract Review
- ◆ Risk Control
 - Law Enforcement
 - Automobile
 - General Liability
 - Property
- ◆ Cyber Liability Coverage
- ◆ Webinars
- ◆ 2013-2014 Renewal

UM and UIM Coverage

- ◆ Coverage
 - Liability of others
 - Official vehicle use
 - Official riders and operators
- ◆ Risk Control

Website – www.wvrisk.org

- Updated Design
- Claims Wizard - P&C and WC
- Property Edits
- Event Calendar
- Participation
- Risk Control Resources
- TULLIP

Contact Information

Property & Casualty Claims:

Ken Justice

Workers' Compensation Claims:

Michael Paplomatas

Member Services Support

Carol Jordan, Underwriting Manager

Phone: (888)822-6772

Fax: (888)212-8599



Building Inspection and Appraisal Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

POLICY: 054 WOOD COUNTY COMMISSION
PROPERTY: 001 WOOD COUNTY JUDICIAL PLAZA
BUILDING: 001 COURT HOUSE

1 COURT SQUARE
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$8,340,000
CONTENTS COST OF REPRODUCTION NEW	\$300,000
EDP ONLY	\$80,000

Construction Components

ISO Class: 2 - JOISTED MASONRY (100 %)
 Exterior Wall Type: STONE ON MASONRY (100 %)
 Heating: FORCED WARM AIR (100 %)
 Cooling: FORCED COOL AIR (100 %)
 Roof Material: ALUMINUM (15 %), SINGLE-PLY MEMBRANE (55 %), TILE CLAY (30 %)
 Roof Pitch: FLAT (45 %), MEDIUM (8:12 TO 12:12 PITCH) (25 %), HIGH (12:12 TO 24:12 PITCH) (30 %)
 Elevators: Passenger: 1 Freight: 0

System ID: 114

Description

Construction Square Feet

Year Built: 1899
 Number of Stories: 4
 Average Story Height: 14 FEET
 Square Footage: Super Structure: 26,805
 Sub Structure: 8,057
 Total: 34,862

JOISTED MASONRY 100 % 34,862

Protection

Miscellaneous Additional Features

Manual Fire Alarm: Y
 Automatic Fire Alarm: Y
 Sprinklers: Y
 Entry Alarm: N

TOWER; STAINED GLASS

Exposure

Latitude: N 39-15-53.5
 Longitude: W 081-33-46.5





Building Inspection and Appraisal Report

(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

As of October 30, 2012



POLICY: 054 WOOD COUNTY COMMISSION
PROPERTY: 001 WOOD COUNTY JUDICIAL PLAZA
BUILDING: 002 JUDICIAL ANNEX

1 COURT SQUARE
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$5,473,000
CONTENTS COST OF REPRODUCTION NEW	\$600,000
EDP ONLY	\$140,000

Construction Components

System ID: 115

- ISO Class: 4 - MASONRY NON-COMBUSTIBLE (100 %)
- Exterior Wall Type: CONCRETE PRECAST PANELS (75 %) , CURTAIN WALL, GLASS (25 %)
- Heating: ROOFTOP UNIT (HEATING) (100 %)
- Cooling: ROOFTOP UNIT (COOLING) (100 %)
- Roof Material: SINGLE-PLY MEMBRANE (100 %)
- Roof Pitch: FLAT (100 %)
- Elevators: 2 Freight: 0

Description

Construction Square Feet

Year Built:	0		
Number of Stories:	4		
Average Story Height:	13	FEET	
Square Footage:	Super Structure:	29,584	
	Sub Structure:	0	
	Total:	29,584	

MASONRY NON-COMBUSTIBLE 100 % 29,584

Protection

Miscellaneous Additional Features

- Manual Fire Alarm: Y
 - Automatic Fire Alarm: Y
 - Sprinklers: Y
 - Entry Alarm: N
- GAS - OBSOLETE

Exposure

Latitude: N 39-15-50.6
Longitude: W 081-33-47.1





Building Inspection and Appraisal Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCORP

POLICY: 054
PROPERTY: 001
BUILDING: 003

WOOD COUNTY COMMISSION
WOOD COUNTY JUDICIAL PLAZA
JUDICIAL BLACK BUILDING

1 COURT SQUARE
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$5,621,000
CONTENTS COST OF REPRODUCTION NEW	\$600,000
EDP ONLY	\$163,000

Construction Components

- ISO Class: 2 - JOISTED MASONRY (100 %)
- Exterior Wall Type: STUCCO ON MASONRY (100 %)
- Heating: ROOFTOP UNIT (HEATING) (100 %)
- Cooling: ROOFTOP UNIT (COOLING) (100 %)
- Roof Material: SINGLE-PLY MEMBRANE (90 %) , TILE, CLAY (10 %)
- Roof Pitch: FLAT (90 %) , HIGH (12:12 TO 24:12 PITCH) (10 %)
- Elevators: Passenger: 1 Freight: 0

System ID: 116

Description

Construction Square Feet

Year Built:	2005
Number of Stories:	1
Average Story Height:	18 FEET
Square Footage:	Super Structure: 36,839
	Sub Structure: 0
	Total: 36,839

JOISTED MASONRY	100 %	36,839
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Protection

Miscellaneous Additional Features

- Manual Fire Alarm: Y
- Automatic Fire Alarm: Y
- Sprinklers: Y
- Entry Alarm: N

SANDWICH PANEL ; ELEVATOR TOWER TO PARKING GARAGE

Exposure

Latitude: N 39-15-54.0
Longitude: W 081-33-43.3





Building Inspection and Appraisal Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

POLICY: 054 WOOD COUNTY COMMISSION
PROPERTY: 009 WESTBROOK HEALTH CENTER
BUILDING: 001 WESTBROOK HEALTH CENTER

1011 MISSION DRIVE
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$957,000
CONTENTS COST OF REPRODUCTION NEW	\$60,000
EDP ONLY	\$15,000

Construction Components

System ID: 119

ISO Class: 2 - JOISTED MASONRY (100 %)
 Exterior Wall Type: BRICK, ON MASONRY (100 %)
 Heating: FORCED WARM AIR (100 %)
 Cooling: HEAT PUMP (COST IN W/ HEAT) (100 %)
 Roof Material: BUILT-UP, TAR AND GRAVEL (100 %)
 Roof Pitch: FLAT (100 %)
 Elevators: Passenger: 0 Freight: 0

Description

Construction Square Feet

Year Built:	0		
Number of Stories:	1		
Average Story Height:	9 FEET		
Square Footage:		Super Structure:	4,071
		Sub Structure:	4,071
		Total:	8,142

JOISTED MASONRY	100 %	8,142
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Protection

Manual Fire Alarm: Y
 Automatic Fire Alarm: Y
 Sprinklers: N
 Entry Alarm: N

Exposure

Latitude: N 39-15-02.9
 Longitude: W 081-33-51.5





Building Inspection and Appraisal Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

POLICY: 054 WOOD COUNTY COMMISSION
PROPERTY: 010 COUNTY E911 DISPATCH CENTER
BUILDING: 001 E911 DISPATCH CENTER

911 CORE ROAD
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$801,000
CONTENTS COST OF REPRODUCTION NEW	\$70,000
EDP ONLY	\$83,000

Construction Components

System ID: 117

ISO Class: 2 - JOISTED MASONRY (100 %)
 Exterior Wall Type: SIDING, METAL OR OTHER ON MASONRY (15 %) , STUCCO ON MASONRY (85 %)
 Heating: FORCED WARM AIR (100 %)
 Cooling: HEAT PUMP (COST IN W/ HEAT) (100 %)
 Roof Material: METAL SANDWICH PANELS (100 %)
 Roof Pitch: LOW (2:12 TO 6:12 PITCH) (100 %)
 Elevators: Passenger: 0 Freight: 0

Description

Construction Square Feet

Year Built:	1997	JOISTED MASONRY	100 %	5,076
Number of Stories:	1			
Average Story Height:	14 FEET			
Square Footage:	Super Structure: 5,076			
	Sub Structure: 0			
	Total: 5,076			

Protection

Miscellaneous Additional Features

Manual Fire Alarm: Y
 Automatic Fire Alarm: Y
 Sprinklers: N
 Entry Alarm: Y
 ACCESS FLOORING : DIESEL HAS BEEN MOVED.

Exposure

Latitude: N 39-16-26.6
 Longitude: W 081-29-51.2





Building Inspection and Appraisal Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

POLICY: 054 WOOD COUNTY COMMISSION
PROPERTY: 015 WOOD COUNTY JUSTICE CENTER
BUILDING: 001 COUNTY JUSTICE CENTER

401 SECOND STREET
PARKERSBURG, WV 26101

Valuation Summary

Date of Inspection: 11/14/2012

BUILDING COST OF REPRODUCTION NEW	\$5,724,000
CONTENTS COST OF REPRODUCTION NEW	\$220,000
EDP ONLY	\$80,000

Construction Components

System ID: 113

ISO Class: 2 - JOISTED MASONRY (100 %)
 Exterior Wall Type: BRICK, ON MASONRY (100 %)
 Heating: FORCED WARM AIR (100 %)
 Cooling: FORCED COOL AIR (100 %)
 Roof Material: SINGLE PLY MEMBRANE (100 %)
 Roof Pitch: FLAT (100 %)
 Elevators: Passenger: 0 Freight: 0

Description

Construction Square Feet
 JOISTED MASONRY 100 % 31,866

Year Built: 0
 Number of Stories: 1
 Average Story Height: 15 FEET
 Square Footage: Super Structure: 31,866
 Sub Structure: 0
 Total: 31,866

Protection

Miscellaneous Additional Features
 GENERATOR STANDBY

Manual Fire Alarm: Y
 Automatic Fire Alarm: Y
 Sprinklers: Y
 Entry Alarm: N

Exposure

Latitude: N 39-15-45.9
 Longitude: W 081-33-43.2



Insurable Values Comparison Report

Exhibit C



Insurable Values Comparison Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY) WVCORP

MEMBER: 054 WOOD COUNTY COMMISSION

SITE	BLDG	BUILDING NAME AND ADDRESS	DATE OF INSPECTION	SCOPE OF SERVICE *	YEAR BUILT	AVG. STORY HGT	FLRS	TOTAL SQ. FT.	CONTENTS CRN	BUILDING CRN	MEMBER SUPPLIED CONTENT	MEMBER SUPPLIED	CHANGE PCT.	EPP ONLY
001	001	COURT HOUSE JOISTED MASONRY 1 COURT SQUARE PARKERSBURG, WV 26101 LATITUDE: N 39-15-53.5 LONGITUDE: W 081-33-46.5	11/14/2012	A	1899	14	4	34,862 8,057	300,000	8,340,000	360,000	6,996,100	17 %	80,000
001	002	JUDICIAL ANNEX MASONRY NON-COMBUSTIBLE 1 COURT SQUARE PARKERSBURG, WV 26101 LATITUDE: N 39-15-50.6 LONGITUDE: W 081-33-47.1	11/14/2012	A	2005	18	1	36,839	600,000	5,621,000	315,000	6,225,400	-5 %	163,000
001	003	JUDICIAL BLACK BUILDING JOISTED MASONRY 1 COURT SQUARE PARKERSBURG, WV 26101 LATITUDE: N 39-15-54.0 LONGITUDE: W 081-33-43.3	11/14/2012	A	1898	11	4	31,940 6,432	500,000	4,243,000	274,000	3,836,300	15 %	161,000
TOTAL SITE		WOOD COUNTY JUDICIAL PLAZA						101,285	1,500,000	19,434,000	1,025,000	18,067,700	10 %	383,000
009	001	WESTBROOK HEALTH CENTER JOISTED MASONRY 1011 MISSION DRIVE PARKERSBURG, WV 26101 LATITUDE: N 39-15-02.9 LONGITUDE: W 081-33-51.5	11/14/2012	A		9	1	8,142 4,071	60,000	957,000	274,000	3,836,300	15 %	161,000
TOTAL SITE		COUNTY HEALTH DEPARTMENT BLDG						31,940	500,000	4,243,000	274,000	3,836,300	15 %	161,000

Contract: 00077474-01 (Report: AR0080) Printed: 01/07/2013 10:42 am
The Scope of Service is indicated as follows: (A) full scope appraisal, (C) client supplied data, (D) desk top analysis, (T) trend analysis. See accompanying summary appraisal report.



Insurable Values Comparison Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

Table with columns: MEMBER, SITE, BLDG, BUILDING NAME AND ADDRESS, DATE OF INSPECTION, SCOPE OF SERVICE, YEAR BUILT, AVG. STORY HGT, AVG. FLRS, TOTAL SQ. FT., CONTENTS CRN, BUILDING CRN, MEMBER SUPPLIED CONTENT, MEMBER SUPPLIED, MEMBER CHANGE PCT., EDP ONLY. Includes data for sites 010 and 015.

I have reviewed and accepted the appraisal values

Name
Title

* Contract: 00077474-01 (Report: AR0088) Printed: 01/07/2013 10:42 am
The Scope of Service is indicated as follows: (A) full scope appraisal, (C) client supplied data, (D) desk top analysis, (T) trend analysis. See accompanying summary appraisal report.



WOOD COUNTY PROSECUTING ATTORNEY

JASON A. WHARTON
WOOD COUNTY PROSECUTING ATTORNEY

JUDGE DONALD F. BLACK
COURTHOUSE ANNEX
317 MARKET STREET
PARKERSBURG, WV 26101

PHONE (304) 424-1776
FAX (304) 424-1785

5/16/13
70/287

May 14, 2013

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Dear Commissioners:

Please be advised that Amy Eschbacher's last day of employment with my office was May 13, 2013. Due to her final check already including compensation for May 14, 2013 and May 15, 2013, the total of 14.5 days of vacation pay is adjusted to 12.5 days of vacation pay and 6 and 1/2 accrued hours of compensation time to be paid at time and a half for a total of 9.75 hours.

Thank you for your assistance in this matter.

Sincerely,

Jason A. Wharton
Wood County Prosecuting Attorney

ADMINISTRATOR
COUNTY

MAY 14 2013

RECEIVED

Wood County Commission

DM
SW

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **818916**

Tax Year: **2012**

5/16/13
70/287

Upon the application of **MARTIN DANIEL A** whose address is **PO BOX 5085 VIENNA, WV 26105-5085** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS ASSESSMENT WAS PLACED IN VIENNA DISTRICT WHEN IN FACT THEY ARE LOCATED IN WILLIAMS DISTRICT. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	818.20 ✓	2.896800	4	28,245
04/24/2013	PENDING EXONERATION	4	-199.19	2.896800	4	0
			Adjusted Net Taxes			Adjusted Net Value
			619.01 ✓			28,245

Becky Martini
Taxpayer
3042957628

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 16, 2013*

RECEIVED

MAY 02 '13

County Administrator

By: Kimberly Enoch

Application Printed On

Wednesday, April 24, 2013 2:08 pm

Wood County Commission

Erroneous Assessment Application

aw TM
SW

Tax Type: **Personal Property**

Tax Ticket: **718500**

Tax Year: **2011**

5/16/13
70/287

Upon the application of **MARTIN DANIEL A** whose address is **PO BOX 5085 VIENNA, WV 26105-5085** aggrieved by an erroneous assessment in **VIENNA District (10)**, in the County of Wood, for the **2011** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2011** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR THIS ASSESSMENT WAS PLACED IN VIENNA DISTRICT WHEN IN FACT THEY ARE LOCATED IN WILLIAMS DISTRICT. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2011	BILLING	4	843.60 ✓	2.896000	4	29,130
04/24/2012	REGULAR PAYMENT	4	-843.60	2.896000	4	0
04/24/2012	REGULAR PAYMENT	4	-25.28 ✓	Adjusted Net Value		29,130
04/24/2013	PENDING EXONERATION	4	-205.42 ✓			
Adjusted Net Taxes			-230.70			

Becky Martin Taxpayer
[Signature] Prosecutor
[Signature] Assessor
 304 295 7628
[Signature] Commissioner
[Signature] County Commission President
[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013

RECEIVED

MAY 02 '13
County Administrator

By: Kimberly Enoch

Wood County Commission

Erroneous Assessment Application

SW TM

Tax Type: Personal Property

Tax Ticket: 807024

Tax Year: 2012

5/16/13
7/2/287

Upon the application of **GREEN SHEILA L** whose address is **731 HILL ST PARKERSBURG, WV 26104-2936** aggrieved by an erroneous assessment in **PARKERSBURG DISTRICT** District (04), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 1988 BUIC LESA SHOULD HAVE BEEN REMOVED. IT WAS NOT TITLED TO HER ON JULY 1, 2011. PLEASE EXONERATE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	72.98	2.191600	3	3,330
04/30/2013	PENDING EXONERATION	3	-2.63	2.191600	3	-120
			Adjusted Net Taxes			Adjusted Net Value
			70.35			3,210

Sheila L Green Taxpayer
304-428-1072

[Signature] Prosecutor

[Signature] Assessor

[Signature] Commissioner

[Signature] County Commission President

[Signature] Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013

RECEIVED

MAY 02 '13
County Administrator

By: Kimberly Enoch

Wood County Commission

Handwritten initials: JWD, TM

Erroneous Assessment Application

Tax Type: **Personal Property**

5/16/13

Tax Ticket: **800800**

70/287

Tax Year: **2012**

Upon the application of **FISH ON LLC** whose address is **PO BOX 225 SUMMERSVILLE, WV 26651-** aggrieved by an erroneous assessment in **PARKERSBURG District (05)**, in the County of Wood, for the **2012** tax year.

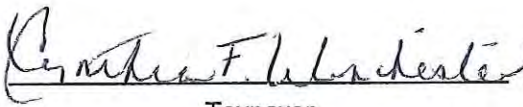
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

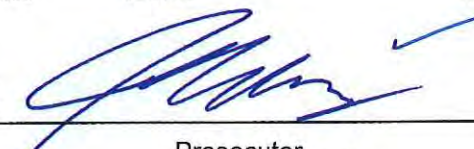
If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.


DUE TO A CLERICAL ERROR THE NON-FILER VALUE WAS NOT REMOVED WHEN IN FACT THEY HAD FILED THEIR ASSESSMENT. PLEASE ADJUST TAX TICKET.


All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County


Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	4	700.82	2.912320	4	24,064
04/29/2013	PENDING EXONERATION	4	-257.30	2.912320	4	-8,835
			Adjusted Net Taxes			Adjusted Net Value
			443.52			15,229


 Taxpayer
 304 873-9505

 Prosecutor

 Assessor

 Commissioner

 County Commission President

 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on *May 16, 2013*

RECEIVED
MAY 21 2013
COUNTY CLERK

By: Jaime Wolfe

Application Printed On
Monday, April 29, 2013 11:20 am

Wood County Commission

WTM

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **80000046**

Tax Year: **2009**

S/16/13
20/287

Upon the application of **CARMICHAEL TIMOTHY N** whose address is **551 LAKE WASHINGTON RD WASHINGTON, WV 26181-9642** aggrieved by an erroneous assessment in **LUBECK District (03)**, in the County of Wood, for the **2009** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2009** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR MR. CARMICHAEL PAID DUPLICATE BILLS ON TWO UTILITY TRLRS AND A BOAT AND A TRLR. SEE ATTACHED. PLEASE ADJUST TAX TICKET.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
09/26/2011	BILLING	3	38.04	2.195200	3	1,734
04/29/2013	REGULAR PAYMENT	3	-38.04	2.195200	3	-579
04/29/2013	REGULAR PAYMENT	3	-11.20			
04/29/2013	REGULAR PAYMENT	3	-6.85			
05/08/2013	PENDING EXONERATION	3	-12.71			
			Adjusted Net Taxes			1,155

Timothy N Carmichael

Taxpayer

Joshua

Prosecutor

Rich Staff

Assessor

[Signature]

Commissioner

[Signature]

County Commission President

[Signature]

Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013.

RECEIVED

MAY 16 '13

County Administrator

By: Sondi Wallace

Application Printed On

Wednesday, May 8, 2013 2:23 pm

Wood County Commission

SW TM

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **820348**

Tax Year: **2012**

5/14/13
201257

Upon the application of **CANTWELL DAVID W** whose address is **1010 CANTWELL RIDGE RD WALKER, WV 26180-** aggrieved by an erroneous assessment in **WALKER** District (11), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A CLERICAL ERROR SUPPLEMENTAL #80003860 WAS CREATED WHEN THIS REGULAR TICKET ALREADY EXISTED. THE 1995 FORD WAS NOT ON THE SUPPLEMENTAL THEREFORE IT REMAINS.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	72.00	2.191600	3	3,285
04/29/2013	PENDING EXONERATION	3	-61.80	2.191600	3	-2,820
			Adjusted Net Taxes			Adjusted Net Value
			10.20 ✓			465 ✓

David Cantwell
Taxpayer
304 679 - 3831

[Signature]
Prosecutor

Rich Stoff
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on **May 16, 2013.**

RECEIVED

MAY 02 '13
[Signature]
County Administrator

By: Mitchell Cole

Application Printed On
Monday, April 29, 2013 8:53 am

Wood County Commission

SN

Erroneous Assessment Application

Tax Type: **Personal Property**

Tax Ticket: **802617**

Tax Year: **2012**

5/16/13
70/287

Upon the application of **BOYTER ROBERT B** whose address is **1090 E POPLAR ST DAVISVILLE, WV 26142**- aggrieved by an erroneous assessment in **CLAY** District (01), in the County of **Wood**, for the **2012** tax year.

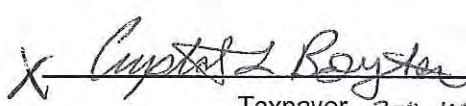

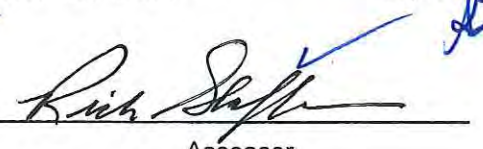

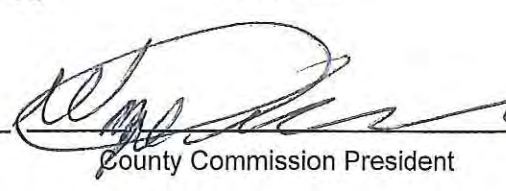

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

DUE TO A TAXPAYER CLERICAL ERROR THE 2006 JEEP WRAN WAS REPORTED WHEN IN FACT THEY HAD A 2004 NISS QUEST TITLED. SUPPLEMENTAL TICKET #80011092 WAS MADE. SEE ATTACHED.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of **WOOD** County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	391.20	2.191600	3	17,850
05/10/2013	PENDING EXONERATION	3	-166.67	2.191600	3	-7,605
			Adjusted Net Taxes			224.53
					Adjusted Net Value	10,245

 Taxpayer *304-422-8262*
 Prosecutor
 Assessor
 Commissioner
 County Commission President
 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013.

RECEIVED
MAY 16 2013
County Administrator

Wood County Commission

SW TM

Erroneous Assessment Application

Tax Type: **Supplemental**

Tax Ticket: **55395**

Tax Year: **2008**

5/14/13
70/287

Upon the application of **WELCH MARY BETH** whose address is **400 SUGAR CAMP RD**, aggrieved by an erroneous assessment in **SLATE** District (06), in the County of Wood, for the **2008** tax year.

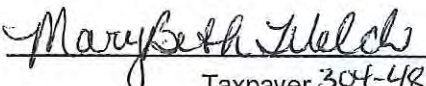
The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2008** tax year.


If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.


DUE TO A TAXPAYER CLERICAL ERROR THE 1999 HYUN WAS ASSESSED IN THE TAXPAYERS MAIDEN NAME WHEN IN FACT IT HAD ALREADY BEEN PAID ON TICKET #4660. PLEASE EXONERATE.


All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County


Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
11/23/2011	BILLING	3	23.72	2.195600	3	1,080
05/09/2013	PENDING EXONERATION	3	-23.71	2.195600	3	-1,080
			Adjusted Net Taxes			Adjusted Net Value
			0.01			0



 Taxpayer 304-481-6398


 Prosecutor


 Assessor


 Commissioner


 County Commission President


 Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013

RECEIVED

MAY 14 '13

County Administrator

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **1107**

Tax Year: **2012**

Description

TCT .632-A FOREST HILLS
RD W/PLAT

5/16/13
72/287

Upon the application of **FOREST HILLS PROPERTIES LLC** whose address is **118 FOREST HILLS RD PARKERSBURG, WV 26104-7835** aggrieved by an erroneous assessment in CLAY District (01), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Mark E Allen owner of Forest Hills Properties LLC built a new home on property; home is his main residence. Property should be class two.

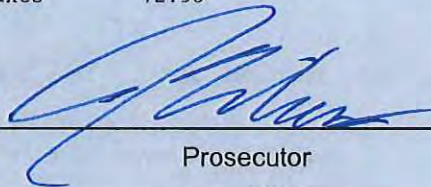
An exon was already done and approved on parcel R1 where Mr. Allen's home sites. This parcel adjoins Mr. Allen's home.

All of which is ordered to be certified to the Auditor of the State of West virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	3	145.96	2.191600	3	6,660
04/04/2013	PENDING EXONERATION	3	-72.98	2.191600	3	0
			Adjusted Net Taxes		Adjusted Net Value	6,660



Taxpayer



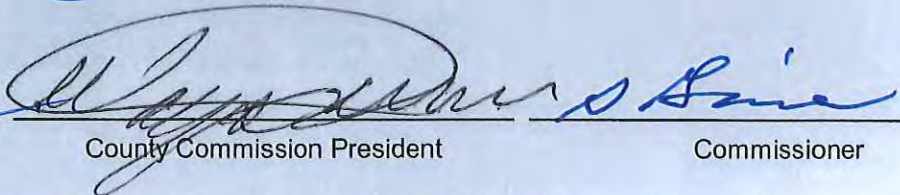
Prosecutor



Assessor



Commissioner



County Commission President



Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013.

RECEIVED

MAY 09 '13

County Administrator

By: Kerri Lincicome

Application Printed On

Thursday, April 4, 2013 3:34 pm

KSD

Wood County Commission

Erroneous Assessment Application

Tax Type: **Real Estate**

Tax Ticket: **37673**

Tax Year: **2012**

Description

(COM ACT 211/69 210/N4 2LOTS&
1A)67 OAKWOOD ESTS 117X124X128

5/16/13
78/287

Upon the application of **MAHER RODNEY S** whose address is **57 OAK LEAF DR NORTH PARKERSBURG, WV 26104**- aggrieved by an erroneous assessment in UNION District (09), in the County of Wood, for the **2012** tax year.

The County Commission therefore, orders that the said applicant be and hereby exonerated from the said erroneous assessment and from the payment of the taxes so assessed in and for the **2012** tax year.

If the taxes have been paid the Sheriff shall refund the same to them; or if more than a year from the time the property books were delivered to the Sheriff for the the affected tax year, the Sheriff shall allow a credit on future taxes payable.

Tax bill has incorrect assessed value, due to computer error. Tax ticket is a combined account and Mr. Maher has Homestead exemption. See attachment.

All of which is ordered to be certified to the Auditor of the State of West Virginia and the Sheriff of WOOD County

Date	Transaction Type	Class	Amount	Tax Rate	Tax Class	Net Value
07/01/2012	BILLING	2	506.70	1.095800	2	46,240 ✓
05/02/2013	PENDING EXONERATION	2	-411.58	1.095800	2	-37,560
			Adjusted Net Taxes			Adjusted Net Value
			95.12			8,680 ✗

Rodney S. Maher
Taxpayer

[Signature]
Prosecutor

[Signature]
Assessor

[Signature]
Commissioner

[Signature]
County Commission President

[Signature]
Commissioner

At a regular session of the County Commission of Wood County, West Virginia, held at the Courthouse of said County, The County Commission did approve this exoneration on May 16, 2013

RECEIVED

MAY 09 '13

County Administrator

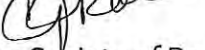


Humane Society
OF PARKERSBURG

29th and Poplar Streets • P.O. Box 392 • Parkersburg WV 26102
(304) 422-5541 • Fax (304) 485-4261 • www.hsop.org

Date: May 15, 2013

To: Wood County Commissioners

From: Carrie J. Roe, President 
Board of Directors, Humane Society of Parkersburg

Subject: Options for Animal Control and Sheltering Services in FY 2014

The Humane Society of Parkersburg is proposing the following three options for your consideration for the contract year of July 1, 2013 to June 30, 2014. While Options 1 and 2 have been previously offered, Option 3 is a new option for your consideration. We are available to meet with you to discuss these options and answer any questions you may have.

To ensure we can provide the level of support and services you desire beginning July 1 however, we would appreciate a decision on which option, if any, you would prefer by June 1, 2013.

Option 1: Current Service of Sheltering and Full Animal Control - \$298,483

Option 1, as described below, represents the current service offering and that which we have provided for many years. This cost reflects a 10% increase in our cost of operations over the FY 13 contract of \$271,348, which was also what we charged the County in FY 12.

Services to be provided by HSOP:

1. Animal sheltering for animals in Wood County
2. Animal Control services to include
 - a. Neglect and cruelty investigation
 - b. Pick up of strays
 - c. Receipt of strays picked up by the public
 - d. After hours emergency services 24 X 7 - includes
 - i. Injured or vicious stray animals
 - ii. Assisting law enforcement and emergency personnel in emergency situations



Humane Society OF PARKERSBURG

29th and Poplar Streets • P.O. Box 392 • Parkersburg WV 26102
(304) 422-5541 • Fax (304) 485-4261 • www.hsop.org

Option 2: Animal Sheltering Only - \$202,746

Services to be provided by HSOP:

1. Animal sheltering for animals in Wood County
 - a. To include receipt of strays picked up by the public and by the County's Humane Officers

Services to be provided by County (at the County's discretion)

1. Animal Control service would be provided by County
 - a. Neglect and cruelty investigation
 - b. Pick up of strays
 - c. Presumed after-hours emergency services to be provided by County or other includes:
 - i. Injured or vicious stray animals
 - ii. Assisting law enforcement and emergency personnel in emergency situations

Option 3: Animal Sheltering and Limited Animal Control - *\$269,311

Services to be provided by HSOP:

1. Animal sheltering for animals in Wood County
2. Animal Control services during weekday business hours - Monday thru Friday 9 a.m. to 5 p.m.:
 - a. Neglect and cruelty investigation
 - b. Pick up of strays
 - c. Receipt of strays picked up by the public (will also receive strays on Saturday during open hours of 10:30 to 4 p.m.)

Services to be provided by County (at the County's discretion):

1. Presumed after-hours emergency services to be provided by County or other include:
 - a. Injured or vicious stray animals
 - b. Assisting law enforcement and emergency personnel in emergency situations

***Note:** The reduction in Animal Control service and hours results in savings of \$34,272. However, a continued role in Animal Control will require the replacement of our truck in FY 14 at an estimated cost of \$28,000. Therefore, depreciation in the first year of \$5100 reduces the savings we can pass on to the County to \$29,172.

\$298, 483 (Option 1 Cost) - 29,172 (Option 3 Related Savings) = \$269,311 (Option 3 Cost)

At a Regular Session of the County Commission, continued and held for the County of Wood, at the Courthouse, thereof, Thursday, May 16, 2013, Present, Wayne Dunn, President of said Commission and Stephen Gainer and David Blair Couch, Commissioners.

The orders and proceedings of the previous session of the Commission, held on Monday, May 13, 2013, were read before the County Commission, approved and ordered signed.

IN RE: ESTATE OF WILLIAM M. DODRILL, DECEASED (ORDER DISALLOW CLAIM)
ORDER

This 16th day of May, 2013, came Carolyn S. Dodrill, Executrix, of the Estate of William M. Dodrill, deceased, and presented her Motion to Approve Final Report, to Close the insolvent Estate and Discharge her from further duty as Executrix, and to release her bond, if any.

Appearing on behalf of movant was her attorney, Gerald W. Townsend.

Findings of Fact

From the records and evidence at hearing the County Commission finds the following facts to be true:

1. The probate estate of William M. Dodrill, Deceased, consisted solely of tangible and intangible personal property with value of \$6,661.60;

2. The Executrix exhausted all of the assets of the probate estate by payment of:

CLASS 1 PRIORITY Costs of Administration	\$ 808.00
CLASS 2 PRIORITY Reasonable Funeral Expenses	\$ 4,991.18
CLASS 6 PRIORITY Reasonable and necessary medical and hospital expenses of last illness	\$ <u>2,022.41</u>

TOTAL PRIORITY DISBURSEMENTS \$ 7,821.59

3. CLASS 7 Creditor's unsecured Proof of Claim (credit card) in sum of \$6,822.65 was filed by Capital One, which was notified by Certified Mail, Return Receipt Requested, at its proper address, of the hearing upon Motion of Executrix.

Total Unpaid Claims Against Estate which the estate has no funds to pay \$ 6,822.65

Conclusions of Law

The Commission makes the following Conclusions of Law:

1. This estate is insolvent.
2. The Executrix has applied the assets of the Probate Estate to payment of debts of the estate in their proper priority of payment as required by West Virginia Code Section 44-2-21.
3. The unpaid Proof of Claim of Capital One which has been filed but not paid is of inferior priority to the debts of the estate which were paid. The estate is insolvent; said unpaid Proof of Claim should be abated; and, this estate should be closed without payment or release of said filed Proof of Claim because there are no assets in the probate estate from which to pay said claim.

Order

Based upon the foregoing Findings of Fact and Conclusions of Law, the Commission does hereby ORDER:

1. The Final Report of Carolyn S. Dodrill, Executrix of the Estate of William M. Dodrill, Deceased, be approved;
2. The Class Seven claim listed in the Findings of Fact above, is abated;
3. The Estate of William M. Dodrill, Deceased, is closed; and,
4. The Executrix is discharged and any bond is hereby released.

ENTER this 16th day of May, 2013:

s/ Wayne Dunn

s/ Stephen E. Gainer

Commissioner

s/ David Blair Couch

Commissioner

Order submitted by

s/ Gerald W. Townsend

Gerald W. Townsend

Counsel for Executrix, Carolyn S. Dodrill

Fluharty & Townsend

417 Grand Park Drive, Suite 101

Parkersburg, WV 26105

IN RE: ESTATE OF ANNA L. GENT, DECEASED. (ORDER COUNTY COMMISSION-FILE SUPPLEMENTAL APPRAISEMENT)

This day came Pauline Lewis, heir to the Estate of ANNA L. GENT, deceased, before the County Commission, that Debra Lynn Hitt and Cheryl Ann Jones, Co-Executrices of the Estate of ANNA L. GENT, deceased, file a supplemental appraisal, listing the personal and household items that were left off of the original appraisal and supplemental appraisal that has been recorded.

Upon the motion of the County Commission, they ordered the Co-Executrices of said estate to review the list that Pauline Lewis submitted, and to file another supplemental appraisal, within ten (10) days of this hearing. The County Commission will direct this matter to the Circuit Court, if agreement is not reached.

There appearing no further business to claim the attention of this Commission, it is hereby ordered that this Commission, do now adjourn to meet in Regular Session, Monday, May 20, 2013, at 9:00 o'clock A. M.

5/16/13
70/288

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
WAYNE DUNN, AS PRESIDENT, TO EXECUTE THE PROPERTY
APPRAISAL SHEET FOR WVCORP LIABILITY INSURANCE


ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer, and made unanimous by Wayne Dunn, did hereby AUTHORIZE Wayne Dunn, in his official capacity as President and on behalf of the County Commission, to EXECUTE the Property Appraisal sheet for the West Virginia Counties Risk Pool (WVCORP) liability insurance.

A copy of said Appraisal Sheet is attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2378



5/16/13
70/286

April 19, 2013

Marty Seufer, County Administrator
Wood County Commission
1 Court Street, Suite 203
Parkersburg, WV 26101

RE: Property Appraisals

Dear Marty:

This past fall, WVCoRP hired American Appraisals to complete a property appraisal for buildings owned by the Wood County Commission. Following that appraisal, WVCoRP provided a preliminary report for review and approval by the Wood County Commission. Recently, WVCoRP received a signed copy of the preliminary report which showed the values changed without any explanation or discussion between the Wood County Commission and the Pool.

American Appraisals is a third-party professional appraisal firm that completes property appraisals across the United States. The purpose of American Appraisal's contract with the Pool is to fairly and impartially determine the replacement cost of a Member's buildings for which WVCoRP provides coverage. Values established in the appraisals are developed from actual site visits as well as construction/valuation software specific to a building's particular location within the country, region, state, and locality. The numbers presented to the Wood County Commission are that which it would cost to replace those covered structures with another of equal construction.

If Wood County Commission has specific questions or concerns with the values established by American Appraisals, we would like to discuss those in order to complete the appraisal process, update your schedules, and provide Wood County Commission with the final report. Please see the attached clean copy of the preliminary report for the Commission's review and signature. Feel free to contact me at your earliest convenience should the Commission like to discuss these values.

Sincerely:

Steven L. Rawlings, Director of Operations
WVCoRP



Insurable Values Comparison Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

MEMBER: 054 WOOD COUNTY COMMISSION

Table with columns: SITE, BLDG, BUILDING NAME AND ADDRESS, DATE OF INSPECTION, SCOPE OF SERVICE, YEAR BUILT, AVG. HGT, STORY, FLRS, TOTAL SQ. FT., CONTENTS CRN, BUILDING CRN, MEMBER SUPPLIED COMMENT, MEMBER SUPPLIED, CHANGE PCT., EDP ONLY. Includes data for sites 001, 002, 003, 006, and 009.

* Contract: 00077474 - 01 (Report: AR008a) Printed: 01/07/2013 10:42 am
The Scope of Service is indicated as follows: (A) full scope appraisal, (C) client supplied data, (D) desk top analysis, (T) trend analysis. See accompanying summary appraisal report.



Insurable Values Comparison Report

As of October 30, 2012



(DRAFT REPORT - FOR DISCUSSION PURPOSES ONLY)
WVCoRP

MEMBER: 054 WOOD COUNTY COMMISSION

SITE	BLDG	BUILDING NAME AND ADDRESS	DATE OF INSPECTION	SCOPE OF SERVICE *	YEAR BUILT	AVG. STORY HGT	FIRS	TOTAL SQ. FT.	CONTENTS CRN	BUILDING CRN	MEMBER SUPPLIED CONTENT	MEMBER SUPPLIED	CHANGE PCT.	EDP ONLY
TOTAL SITE	009	WESTBROOK HEALTH CENTER						8,142	60,000	957,000	80,000	897,500	13 %	15,000
010	001	E911 DISPATCH CENTER JOISTED MASONRY 911 CORE ROAD PARKERSBURG, WV 26101 LATITUDE: N 39-16-26.6 LONGITUDE: W 081-29-51.2	11/14/2012	A	1997	14	1	5,076	70,000	801,000	80,000	563,500	35 %	83,000
TOTAL SITE	010	COUNTY E911 DISPATCH CENTER						5,076	70,000	801,000	80,000	563,500	35 %	83,000
015	001	COUNTY JUSTICE CENTER JOISTED MASONRY 401 SECOND STREET PARKERSBURG, WV 26101 LATITUDE: N 39-15-45.9 LONGITUDE: W 081-33-43.2	11/14/2012	A		15	1	31,866	220,000	5,724,000	200,000	3,969,000	43 %	80,000
TOTAL SITE	015	WOOD COUNTY JUSTICE CENTER						31,866	220,000	5,724,000	200,000	3,969,000	43 %	80,000
TOTAL MEMBER:	054	WOOD COUNTY COMMISSION						178,309	2,350,000	31,159,000	1,579,000	27,334,000	16 %	722,000
GRAND TOTAL:								178,309	2,350,000	31,159,000	1,579,000	27,334,000	16 %	722,000

I have reviewed and accepted the appraisal values

Name Wayne Damm
 Title PRESIDENT

5/16/13
70/286

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$14,409.55 OF WHICH \$2,399.07 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-406.

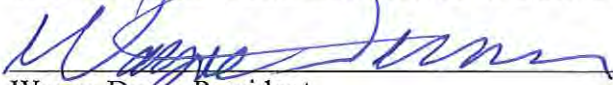
ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fourteen thousand four hundred nine dollars and fifty-five cents (\$14,409.55) of which two thousand three hundred ninety-nine dollars and seven cents (\$2,399.07) represents reimbursement to Wood County for expenses incurred during the month of March, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-406. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 270 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.


Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

5/16/13
70/288

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$2,222.22 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE JUSTICE ASSISTANCE GRANT NUMBER 09-JAG-49.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of two thousand two hundred twenty-two dollars and twenty-two cents (\$2,222.22) which represents reimbursement to Wood County for expenses incurred during the month of March, 2013, in regard to the Justice Assistance Grant Number 09-JAG-49. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 271 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Justice Assistance Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2380

5/16/13
70/289

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$19,902.00 WHICH REPRESENTS REIMBURSEMENT IN REGARD TO THE DIVISION OF JUSTICE AND COMMUNITY SERVICES GRANT NUMBER 12-CS-17.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of nineteen thousand nine hundred two dollars and zero cents (\$19,902.00) which represents reimbursement to Wood County for expenses incurred during the month of March, 2013, in regard to the Court Security Grant Number 12-CS-17. Receipt of the aforementioned check is pursuant to an Order appearing in Order Book 70, at Page 272 and bearing the date of April 15, 2013, at which time Wayne Dunn, in his official capacity as President, and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Court Security Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2381

5/16/13
72/289

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$14,409.55 OF WHICH \$4,994.91 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-402.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fourteen thousand four hundred nine dollars and fifty-five cents (\$14,409.55) of which four thousand nine hundred ninety-four dollars and ninety-one cents (\$4,994.91) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-402. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 269 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:


THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

5/16/13
70/289

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$14,409.55 OF WHICH \$1,536.90 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fourteen thousand four hundred nine dollars and fifty-five cents (\$14,409.55) of which one thousand five hundred thirty-six dollars and ninety cents (\$1,536.90) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 270 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2383

5/16/13
70/289

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$14,409.55 OF WHICH \$699.04 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-2011.

ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fourteen thousand four hundred nine dollars and fifty-five cents (\$14,409.55) of which six hundred ninety-nine dollars and four cents (\$699.04) represents reimbursement to Wood County for expenses incurred during the month of February, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-2011. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 271 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2384

5/16/13
70/289

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A CHECK FROM THE STATE OF WV IN THE AMOUNT OF \$14,409.55 OF WHICH \$4,779.63 REPRESENTS REIMBURSEMENT IN REGARD TO THE GOVERNOR'S HIGHWAY SAFETY PROGRAM GRANT NUMBER F13-HS-03-154.


ORDER

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of fourteen thousand four hundred nine dollars and fifty-five cents (\$14,409.55) of which four thousand seven hundred seventy-nine dollars and sixty-three cents (\$4,779.63) represents reimbursement to Wood County for expenses incurred during the month of March, 2013, in regard to the Governor's Highway Safety Program Grant Number F13-HS-03-154. Receipt of the aforementioned check is pursuant to an ORDER appearing in Order Book 70, at Page 272 and bearing the date of April 15, 2013 at which time Wayne Dunn, in his official capacity as President and on behalf of the County Commission, was AUTHORIZED to EXECUTE the Request for Reimbursement.

Documentation pertaining to the Governor's Highway Safety Program Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2385

5/16/13
70/290

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION ORDERED THAT THE
COMMISSION MEETINGS FOR JUNE 6TH AND JUNE 10TH BE
CANCELLED.

ORDER

The Wood County Commission, upon a motion made by David Blair Couch, seconded by Wayne Dunn and made unanimous by Stephen Gainer, did hereby ORDER that the Wood County Commission meetings scheduled for Thursday, June 6, 2013 and Monday, June 10 2013 be cancelled. The Commission further ORDERED they will meet on Thursday, June 13, 2013 at 9:00 a.m. for a regular meeting of the Commission.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2386

5/16/13
70/290

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
EXECUTION OF THE DELINQUENT TAX LIST FOR 2012.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Stephen Gainer, seconded by Wayne Dunn and made unanimous by David Blair Couch, did hereby AUTHORIZE the Execution of the list of Real Estate and Personal Property in Wood County that is delinquent for the non-payment of taxes for the year 2012. Said list was presented to the commission by the Wood County Sheriff's Tax Office and the Wood County Clerk's Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



Wayne Dunn, President



Stephen Gainer, Commissioner



David Blair Couch, Commissioner

M/2387

5/16/13
70/290

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
HARDMAN CONSTRUCTION TO PERFORM CONSTRUCTION
WORK AT 935 WILLIAMS STREET.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by Stephen Gainer and made unanimous by Wayne Dunn, did hereby AUTHORIZE Hardman Construction, PO Box 504, Belpre, Ohio, to perform construction repairs and installation at property owned by the county at 934 Williams Street, Parkersburg, West Virginia. Said work is being performed at a total cost of thirteen thousand two hundred seventy dollars and zero cents (\$13,270.00).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2388

5/16/13
70/290

MAY 16, 2013

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA


IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
STANLEY ELECTRIC TO INSTALL AN ELECTRICAL SERVICE
FOR A GENERATOR AT THE WOOD COUNTY MAINTENANCE
GARAGE.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Wayne Dunn, seconded by Stephen Gainer and made unanimous by David Blair Couch, did hereby AUTHORIZE Stanley Electric, 80 Holly Hills Drive, Vienna, West Virginia, to install electrical service for a generator to be located at the Wood County Maintenance Garage. Said generator will provide back-up power for the gasoline pump located at said garage, and is being provided at a cost of five thousand eight hundred ninety-six dollars and sixty-six cents (\$5,896.66).

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Wayne Dunn, President


Stephen Gainer, Commissioner


David Blair Couch, Commissioner

M/2389

5/16/13
70/287

STATE OF WEST VIRGINIA
COUNTY OF WOOD

} TO -WIT:

I, Dara, do solemnly swear that I will support the Constitution of the United States, the Constitution of the State of West Virginia, and that I will faithfully and impartially discharge the duties of the office of the Wood County Sheriff's Department K-9 Unit in and for Wood County, West Virginia, to the best of my skill and judgment, during my continuance in the same; SO HELP ME GOD.

Det. Z.M. S. Leach

Subscribed and sworn to, before the County Commission of Wood County, West Virginia, this 15th day of May, 2013.

John L.
County Commission of Wood County

